



**TOWN OF
BROOKLINE, NEW HAMPSHIRE
SELECTBOARD**

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Brookline Facilities Committee Meeting Minutes of: June 6, 2013

1. Minutes of the May 23, 2013 Facilities Committee Meeting approved
2. Facilities Committee discussed and agreed to test for mold within the town hall and report findings.
3. The final bid package for the town hall renovations was reviewed and approved by the Facilities Committee. Last addition to the plan was to add an additional door to the entrance to assist climate control.
4. Facilities Committee discussed the framework for evaluating the bids for the town hall renovations and decided that the evaluation criteria would be cost, schedule and capability. The bids would be opened on the 8th of July at the Select Board meeting. The Facilities Committee would review the bids on the 18th of July and make a recommendation to the select board based upon the agreed evaluation criteria.
5. Facilities Committee discussed the next steps for the Annex evaluation and agreed that Tad would send a note out to all departments who currently occupy the space requesting justification for the items stored, approximate cubic feet, and suggested alternatives for storage of their items.
6. Next Brookline Facilities Committee scheduled for the 18th July 2013 @ 6:15PM.