



**TOWN OF
BROOKLINE, NEW HAMPSHIRE**

PLANNING BOARD

**P.O. BOX 360 – 1 Main Street
BROOKLINE, NH 03033-0360**

Telephone (603) 673-8855
Fax (603) 673-8136

kristen@brookline.nh.us valerie@brookline.nh.us
<http://www.brookline.nh.us>

CAPITAL IMPROVEMENTS COMMITTEE MEETING

Minutes

October 18, 2011

**Present: Paul Anderson, Planning Board, Chair
Alan Rosenberg, Planning Board, Secretary
Rick Pocklington, Finance Committee Representative
Ann Somers, Facilities Study Committee Representative**

**Absent:
Darrell Philpot, Board of Selectmen Representative**

Paul called the meeting to order at 7:10 PM

Minutes

Ann moved to approve the minutes of the October 4, 2011 Capital Improvements Committee meeting as amended. Rick Seconded. Vote yes 4-0.

Ann pointed out that on the website, references to Capital Improvement Committee should be Capital Improvements Committee (plural).

Paul said that he was not able to contact Scott Knowles for additional FD information.

Paul provided a draft of the CIP. Sections 1-4 have no edits as of yet. The document needs to have dates, etc. updated in the project description section. Items marked in yellow in the draft have no submission for this year and will be moved to the “past projects” section. Population and town valuation tables need to be updated as well.

Draft Review

Ambulance – added project to replace town vehicle.

Conservation Commission – no projects submitted.

Fire Dept – since there is no new information last year’s project information will be used. **Paul** will ask about meeting room security project (see 2008 plan) and roof repair estimates. The vehicle

replacement schedule needs to be updated and project FD.CAPRES moved to the completed projects section.

General Govt Buildings – the CIP will recommend moving Town Hall Renovation Architectural Consult (BI2007.001) from 2013 to 2012 so that renovation activities could potentially take place sooner. Using the proposed schedule there would be a 12 month gap between the Police moving to the Safety Complex and any renovation planning.

Highway Dept – Sidewalks (HI2003.03) should be listed as an active project. The \$89,400 amount contributed by the town will need to increase due to inflation (the entire project cost will rise but the Town will still pay 20%), so the plan is to possibly add \$2000 to the fund. **Paul** will ask the BoS and Road Agent for further information.

Police Dept. – Need to update 5.6.1 table with chief's car and an additional unmarked car

Brookline Schools – need more information on potential roof repairs

Hollis/Brookline Co-Op – High School Expansion (CO2005.01) will be moved to the past projects section but we need to discuss concerns with the Co-Op about hearing many stories about space needs however there is nothing mentioned in the CIP submission.

The next meeting set for Tuesday 10/25 at 7PM in the Town Hall work room. **Paul** will have the next draft available for review.

Ann moved to adjourn at 9:15 pm. Rick Seconded. Vote yes 4-0.

Paul Anderson, Chair _____

Alan Rosenberg, Secretary _____

Rick Pocklington, Finance Committee Representative _____

Ann Somers, Facilities Study Committee Representative _____

Minutes submitted by Alan Rosenberg.