



Telephone (603) 673-8855, ext. 213  
Fax (603) 673-8136

**TOWN OF  
BROOKLINE, NEW HAMPSHIRE**  
**Economic Development  
Committee**  
**P.O. BOX 360 – 1 Main Street  
BROOKLINE, NH 03033-0360**

<http://www.brookline.nh.us>

*Minutes*  
*Economic Development Committee*  
*January 31, 2017*

Attendees included Steve Russo, Tom Humphreys, Tad Putney, Wendy Walter, Donna Marsh, Ron Pelletier, Gerrell Smith and Valerie Rearick.

**Minutes**

Steve moved to approve the minutes of the November 15, 2016 meeting as written. Seconded by Ron. All voted yes.

**Signs for Entering Brookline**

Tad provided information obtained by the NH DOT with guidelines about installing signs on a State Highway:

- The posts must be “breakaway”, so no granite or metal posts. That leaves wood – either 4x4 or 6x6 posts. If the larger, we need to drill holes in them at pre-set height to make them “breakaway”
- No advertising or sponsorship permitted
- Need to forward a picture or drawing to NHDOT with dimensions
- Will need landowner consent in writing if the sign is placed outside of the State’s ROW. I think the Route 13 signs WILL be in the state’s ROW given it is 100 feet wide. For Route 130, Ron has said he is open to the idea of a sign.
- Selectboard needs to send a letter to William Lambert, Administrator – Bureau of Traffic stating that the Town:
  - Accepts the signs as “official town signs”
  - Accepts full liability and responsibility for the signs, including maintenance
- We stake the specific location for NHDOT review to ensure no impact on drainage or line of sight
- NHDOT generally needs to be on site during installation

The Selectboard would like to have a design to review before contacting the State.

**3<sup>rd</sup> Annual Cook-Off**

We discussed last details such as what is going to be provided to participants (cups, etc.). So far we have 8 confirmed contestants. The Friends of the Library will have 2 tables with treats and the Brookline Acoustic Jammers will play during the event.

Judges: Sandy Bucknam, Cabinet Press, is confirmed. We still need 2 more from the Lions and Women’s Clubs.

**Welcome Packet**

Updates such as adding the Friends of the Library in the clubs section were discussed. Also add a new section for the Economic Development. All agreed to only put coupons or special offers in the back pocket of the binder, no business cards or straight advertisement.

**Winter Newsletter**

The newsletter is almost done and only needs a couple of edits. It is scheduled to be distributed Feb. 14 or 15.

**Other Items**

Winter Festival. Tad gave an update with the list of all activities that will take place on February 17, 18 and 19.

**Next Meeting**

The next meeting was set for Tuesday, February 28th – 6:30 pm.

Meeting adjourned at 7:55 pm.

Minutes submitted by Valerie Rearick.