



TOWN OF
BROOKLINE, NEW HAMPSHIRE

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Brookline
Economic Development Advisory
Committee

Monday February 11, 2013 meeting
6:30 pm – Brookline Town Hall

Attended the meeting:

Dana MacAllister, Planning Board Co-Chair
Tad Putney, Town Administrator
Susan Adams, Resident

Melanie Levesque, Resident
Gale Taylor, Resident
Valérie Maurer, Town Planner

Press Release to be published

All members reviewed the final draft and were all in favor of publishing it as now written.

Val will send it to the Hollis-Brookline Journal for next Friday edition and to The Brookliner for the March edition prior to Town Meeting.

Action Items – Update from last meeting

- New website – **Tad** and **Valerie** continue working on the website which should be up and running before Town Meeting.
- Invite business owners, individually, to our meetings – **Sue** will contact Danielle Beaudette.
- Packets to new residents – Town Information – Here is a list of information to gather:
(Not limited to)
 - . Channel 13
 - . Town Services (transfer station, tax collector, assessors, PD, FD, Ambulance) **Val**
 - . Cable / Utilities
 - . Clubs **Melanie**
 - . Churches **Melanie**
 - . Schools **Val**
 - . Grocery shopping and mileage **Gale**
 - . Volunteers' opportunities
 - . Town hours **Val**
 - . Yahoo Group
 - . Sports for kids and adults
 - . Snowmobile Club

- Packets for Businesses – **Valerie** gathered additional information – should be finished soon.
- Identify Ombudsman – **Dana** will talk to Darrell Philpot at the February 20 Planning Board meeting.
- Garden Club, Women's Club, Library, etc. – We should invite them to our meetings.
- Meeting with the Selectmen – Meeting is scheduled for February 19.
- 4th of July Parade – We should meet with the Lions' Club and see how we can work together, invite businesses to participate.
- New Item: NH 2013 Business Expo – Date is October 17, 2013. Some items to work on / have available: traffic count information, map showing available properties, etc.
- Develop Comprehensive Economic Development Plan. Shooting for a first draft in the fall.

Tad will update the Action Items spread sheet and forwarded it to all members.

Val will work on list of businesses.

Group to make a list of events available for the public: fire works, penny sale, duck race, old home days, fishing derby, wild game supper, etc. We will see what we have at the next meeting.

Upcoming meetings

Members discussed meeting with business owners at their location instead of having them coming to our meetings and still meet as a group once a month.

All agreed to meet/visit businesses on the second Friday of the month in the afternoon around 4pm if possible, and meet as a Committee on the third Tuesday still at 6:30 pm.

Also discussed was to share all documents in one common folder for all members to have access to such as Microsoft Notebook, Google Docs and Dropbox. **Gale** offered to set a Dropbox for the Committee.

Next Meeting

Next meeting will be held on Tuesday March 19, 2013 at 6:30 pm at the Town Hall.

Meeting adjourned at 8:30 pm

Submitted by Valérie Maurer