



**TOWN OF
BROOKLINE, NEW HAMPSHIRE
SELECTBOARD**

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***Facilities Committee
Meeting Minutes
November 7, 2013***

1. Approved October 8, 2013 minutes as amended.
2. Tad provided an update on the Town Hall renovations. This weekend the relocation of the offices are scheduled to be completed and offices opened by the following Tuesday. Information pertaining to this activity will be posted on the Town web site. There was added scope to the Town Hall renovations, including two exterior doors and door jams, additional coats of paint, painting of all door jams and windows, and realignment of ceiling tiles were the most notable additions.
3. Finalized recommendations for Chapel and Brusch Hall
 - a) Committee reviewed write up and approved.
 - b) Fee for use of Chapel for weddings rose from \$150 to \$200 and has been approved by the Select board.
4. Reviewed estimates received for Annex and next steps. Estimates for building demolition as well as a new roof were reviewed. Additional costs associated with exterior painting, trim repair, and questions on water seepage will be further reviewed at the next meeting.
5. Reviewed and finalized maintenance plan for town buildings. Maintenance plan was reviewed and will be further updated based upon committee comments. The document will be constantly updated, but serves as an important planning tool in its current state.
6. Next meeting schedule for the 5th of December at the town hall.

Meeting Attendees

Chris Adams
John Carr
Linda Chomiak
Rena Duncklee
Louise Price
Tad Putney
James Sartell
Jodi Tochko