



Telephone (603) 673-8855, ext. 213
Fax (603) 673-8136

**TOWN OF
BROOKLINE, NEW HAMPSHIRE
FACILITIES COMMITTEE**

**P.O. BOX 360 – 1 Main Street
BROOKLINE, NH 03033-0360**

<http://www.brookline.nh.us>

**May 13, 2014
Brookline Facilities Committee
Meeting Minutes**

Attendees:

Tad Putney
Ann Somers
Jodi Tochko
Louise Price
John Carr
James Sartell

Call to order at 6:30

Election of Chair

Motion by Jodi Tochko to nominate Tad Putney to serve as Chairman
seconded by Louise Price.

Tad Putney unanimously elected Chairman.

Election of Secretary

Tad Putney advised that Linda Chomiak volunteered to serve as secretary.

Motion by Jodi Tochko to nominate Linda Chomiak to serve as secretary
seconded by Louise Price.

Linda Chomiak unanimously elected secretary.

Review of charter

John Carr and Tad Putney updated the Committee on grant opportunities for the Annex.

As a result of time limits on grant acquisition the Committee decided to jump right in on reviewing bids for repair work.

Reviewed mold remediation bids

James Sartell volunteered to check references on Northridge.
Tad Putney volunteered to get bids refreshed (number of bids to be consistent with town policies).

Reviewed roofing bids

James Sartell volunteered to check references on NESSCO.
Tad Putney volunteered to get bids refreshed (number of bids consistent with town policies).

Reviewed painting bids

After discussion of bids, John Carr motioned to recommend the BOS to select Legg's Painting LLC to paint the Annex. Motion seconded by Sartell. Unanimous vote in favor of Leggs' estimate.

Discussion on soliciting bids for trim work on Annex. Putney will solicit bids for committee to review for next meeting date.

Code of Ethics

Committee reviewed Town of Brookline Recommended Code of Ethics. Sartell motioned to adopt seconded by Carr. Unanimously approved by committee.

Discussion ensued about meeting times and the group decided to meet 6/2 at 11am.

Minutes Submitted by James Sartell.