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**TOWN OF
BROOKLINE, NEW HAMPSHIRE
FACILITIES COMMITTEE**

**P.O. BOX 360 – 1 Main Street
BROOKLINE, NH 03033-0360**

<http://www.brookline.nh.us>

***Facilities Committee
Minutes
September 30th, 2014***

Called to order 6:05 PM.

Attendees: Tad Putney, Jodi Tochko, Louise Price, James Sartell, Linda Chomiak, John Carr, and Ann Somers.

Motion made by Linda Chomiak to approve minutes from 9/4 meeting seconded by Louise Price. Motion passed unanimously.

Discussion/update on Annex - Tad Putney recommended the purchase of a dehumidifier for the Annex. Mr. Putney will order a dehumidifier that operates at a low temperature. Discussion about the roof on bay window; Mr. Putney will determine state of the roof and will use his discretion as to replace now or put on maintenance plan.

Discussion/update on Ambulance Bay Doors - Project done by CL Farwell will come in \$500 over bid due to need to cut out and repave additional asphalt to ensure sufficient drainage away from bay doors. Bills forthcoming.

Update on fire station roof - Wrong color delivered; delayed project 3-4 weeks. No additional cost from mistake.

Review bids for 2015 Safety Complex lawn/grounds care - Get it Done \$4,118, Wilson's \$5,875 (good for 3 years), and Vertullo \$7,572. Discussion about each bid broken down to tasks, costs, etc. Motion made by Mr. Sartell to recommend that the BOS contract with Wilson's Ground Maintenance for 2015 contingent on good references seconded by John Carr. Discussion about why not the lowest bid. The general consensus was Wilson's engagement in the project, comprehensive approach to the contract, and general handle on the work involved swayed the committee in that direction. Motion passed unanimously.

Review landscape plan for Town Hall - Motion made to use the \$5,098 estimated cost as a recommendation that the Selectboard place in the maintenance line for Town Hall for 2015 seconded by Louise Price. Motion passed unanimously.

Review/discuss Maintenance Plan - Septic at Chapel is connected to Brusch Hall's. It was installed in 1983, recently inspected by CL Farwell and found to be in good working order. This allowed the maintenance plan to be reduced by the \$10,000 placeholder thought to be needed for a septic installation at the Chapel. Cost estimates for glazing and painting the windows at the library are still outstanding. Cost estimates for stained glass at chapel are showing to be tough to get. Mr. Putney is still working on it and will keep \$1,000 in the maintenance plan to account for an inspection/assessment of the work for 2015.

Table energy efficiency opportunities until the October 29th meeting. The meeting will take place at Town Hall at 6 PM

Motion to adjourn made by Mr. Sartell seconded by Ms. Tochko. Motion passed unanimously.