

**ANNUAL REPORT OF THE OFFICERS
AND COMMITTEES OF THE
TOWN OF BROOKLINE, NEW HAMPSHIRE**

For Year Ending December 31, 2021



WITH REPORTS OF THE SCHOOL DISTRICTS

For Year Ending June 30, 2021

This year's Annual Report is dedicated to Tad Putney, who will retire after 10 years of service as Brookline's first Town Administrator.

Tad moved to New Hampshire in 2005 after deciding to step back from a professional trajectory that involved a lot of travel and too much time away from his young family. After a few years in Brookline, Tad got involved with the Finance Committee – a role that has served as a gateway to public service for many in town. He also learned that his connections to Brookline were generations deep – a photo of his great-great grandfather Lorenzo P. Melendy (b. Oct. 26, 1814 – d. Oct 18, 1899) watches over the proceedings in the meeting room of Daniels Academy. Though the family connection was a bit of a surprise, the feeling of connectedness to the community he felt immediately made even more sense.

Brookline was growing at one of the highest rates in the state, and Tad saw an opportunity for enhanced facilities and systems, and he figured he could help. He was appointed to the Selectboard in 2009 in an interim role by the selectboard after a member stepped down, and then he was elected to a full-term at the next town election.

As the demands of the business of the town grew beyond the efforts of community-minded volunteers, it became clear that a full-time Town Administrator was necessary, and the position was approved by the town meeting. Tad was hired in 2012 to serve as Brookline's first Town Administrator. He hit the ground running, and during his tenure the town has improved facilities, strengthened staffing, improved communications, and supported community and economic development.

When asked what accomplishment stands out the most, Putney cited the multi-community organization that occurred around the Kinder Morgan Pipeline Proposal in 2015 – a 36-inch pipeline planned to route directly through Brookline and surrounding NH towns. Selectboard representatives from fifteen NH communities came together – meeting at Brookline's town hall every two weeks for 16 months – to raise concerns and eventually oppose the pipeline. The group met twice with the Governor and also met with each member of the NH congressional delegation to express the concerns of their communities. Kinder Morgan formally withdrew the project's application with the Federal Energy Regulatory Commission on May 23, 2016. "It was a tremendous display of the power of community," said Putney. Other career highlights include the completion of a modern emergency services building, creating a Department of Public Works, securing grant funds for sidewalks, and planning and producing community events.

When asked what he will miss the most, the answer came quickly. "Easy – the people," said Putney. "It's been an honor working with the department heads, staff, and volunteers that keep this town ticking."

Tad has brought a professional standard of excellence and personal commitment to the role that the town will reap the benefits of for years to come. "It has been a pleasure working with Tad during my time on the Selectboard; he is extremely responsive, detail-oriented, caring and community oriented," said Drew Kellner, Chair of the Selectboard. "The town is fortunate to have had Tad as our first Town Administrator as it is abundantly clear he cares deeply about the community. He has done a tremendous job stewarding our growth."

We thank him and wish him the best in the next chapter.

Front cover photo courtesy of: Andrew Scott

Back cover photo courtesy of: Inna Raneri

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Brookline School District.....	Cream Section
Hollis Brookline Cooperative School District	Yellow Section

Overview of Brookline Annual Meetings

Brookline voters have three annual meetings:

- ◆ Brookline School District Meeting (Grades K-6): Deliberative Session conducted **Monday, February 7th, 6:30pm, at CSDA**
- ◆ Brookline Town Meeting: **Wednesday, March 9th, 7pm, at CSDA**
- ◆ H/B Coop School District Meeting (Grades 7-12): **March 15th & 16th 7pm at high school**

A 4th day (**Tuesday, March 8th, at CSDA**) is Election Day, when residents go to the polls to elect town/school officials as well as to vote on any other issues that require “ballot” voting. Brookline’s polls are open from 7:00 a.m. to 7:30 p.m.

Brookline’s School District Meeting and Town Meeting have different formats

New Hampshire law gives the voters (“the legislative body”) the choice of two formats by which to conduct the annual meeting of their school board and town (“the governing body”).

The Brookline Town Meeting, and the Coop, are conducted in the traditional town meeting format. The respective board publicly posts a list of subjects to be considered (“warrant”). At the meeting the individual subject matters appearing in the warrant (“articles”) are taken up one at a time. Motions are required to put the subject matter of the article on the floor. There is discussion, possible amendment of the motion, and, when discussion has ended, a vote to approve or disapprove. In that manner, the voters make their decisions for town and school governance.

The other meeting format under which a governing body can operate is referred to as the “Official Ballot Referenda” (RSA 40:13, also known as “SB 2”). The Brookline School District Meeting is conducted under this alternative format. The School Board posts a warrant with a number of subject matter articles. At the “deliberative meeting,” the articles are individually raised, discussed and subject to amendment. However, the articles are not approved or disapproved at the meeting. Instead, the warrant articles in their final form are thereafter placed on the official ballot for voting on election day. The School District’s SB2 format also includes a “default budget” which becomes effective if the School District’s proposed budget is defeated on election day. The “default budget” is the prior year’s budget plus some non-discretionary expenses.

In both meetings, rudimentary parliamentary procedure tends to be followed, but is not mandatory. If you wish to speak, feel free to explain your intent at the microphone, and the Moderator will try to help. The Moderator conducts the meetings, but it is the voters’ meeting. The voters can overrule any decision the Moderator makes or any rule the Moderator establishes. The Moderator does have the right to have a disorderly person removed by a police officer (RSA 40:8).

In both meeting formats, the Moderator will take up one article at a time in the order in which they appear on the warrant. The voters can vote to change the order. The Moderator will announce the article number and read the article aloud.

At Town Meeting, the Moderator will ask for a motion under the article. The article itself is not a motion. The article serves only to give public notice of a matter to be discussed at the meeting. The motion under that article, which must be germane to the article, is what is to be discussed and decided. That is why, for example, the dollar amount in the article may be different from the amount in the motion made and to be considered under the article. After a motion is made, the Moderator will ask for a second. If seconded, the motion is open for discussion. Discussion can include motions to amend the original motion. Such a motion needs a second. After discussion, the voters vote on the motion as it exists.

The Moderator will begin discussion by asking a proponent of the motion or article to address it. The Moderator will seek input from the Finance Committee on budgetary issues. Voters wishing to speak to the motion/article must do so at the microphone. They must be recognized by the Moderator and address their comments to the Moderator. Each time they speak, speakers must clearly state their name and address. Discussion must be limited to the motion/article under consideration. Lack of civility or personalizing the discussion will be deemed out of order. Undue repetition and unreasonably monopolizing the microphone will be deemed out of order. Discussion ceases when no one wishes to speak, or when a "motion to move the question" is made, seconded and supported by a 2/3 majority.

Some annual meeting incidentals:

- **Warrant:** This is the meeting's subject matter agenda. It is set by the Selectboard/School Board and must be publicly posted before the meeting. It identifies the subjects that can be addressed. Those subjects and only those subjects are open for discussion.
- **Articles:** These are the individual subject matters listed on the warrant. The articles are ordinarily chosen by the Selectboard/School Board, but an article supported by the written petition of 25 registered voters in the requisite time must also appear in the warrant. The articles are taken up one at a time in the order in which they appear on the warrant, unless it is voted to change that order. A "special warrant article" is a separate article that proposes an appropriation for a specific limited purpose.
- **Line Item Budget Amendments:** The voters do not have the power to make binding amendments to specific line items in the town's/district's budget - RSA 32:3, V and RSA 32:10, I (e). While the voters have the right to reduce the overall operating budget, the Selectboard and School Board retain discretionary authority to move spending within their budgets - RSA 32:10. An exception to that rule is an appropriation under a "special warrant article" which can only be used for that express purpose - RSA 32:10, I (d).
- **Cost Items:** "Cost items" are benefits acquired through collective bargaining - RSA 273-A:1, IV. The cost items in an article cannot be modified. They can be approved or

disapproved. The NH Supreme Court has ruled that the future cost items of a multi-year collective bargaining agreement are binding in those future years if the future financial impact was disclosed and approved in the first year. Sanborn, 133 NH 513 (1990). Such cost items, therefore, are not subject to amendment or disapproval.

- **Non-Lapsing Appropriation:** This is an appropriation which creates an exception to the normal rule that an approved annual meeting appropriation expires after one fiscal year. By special warrant article, the voters can grant a governing body the authority to carry over an approved appropriation for up to 5 years - RSA 32:7.
- **Capital Reserve Fund:** A fund created for receipt and retention of non-lapsing appropriations for certain identified purposes including capital construction, maintenance, improvements or acquisition, and special education expenses. Unless an "agent" is appointed under the article, payments out from the fund require town vote - RSA 35.
- **Motion to Move the Question:** This is a motion to end the discussion on a pending motion/article. This motion must be seconded, is non-debatable, and requires a 2/3 majority. It is improper for a speaker to express an opinion and then to move to close discussion. If a motion to move the question is approved, discussion on the motion/article ceases; however, the practice has been that the voters in line at the microphone at that time will be heard, but will not be permitted to make any further motion.
- **Vote:** In Town meeting, when discussion is ended, the vote on a pending motion will usually require a simple majority vote to pass (with several exceptions such as a motion for a bond exceeding \$100,000, which by law requires a 3/5 majority and a ballot vote - RSA 33:8). Initially, the Moderator will usually ask for a "show of hands" vote. Those supporting the motion will raise their index cards signifying their vote. Then those opposing the motion will raise their cards to signify their vote. If the Moderator deems the "show of hands" vote too close to call, a hand count will be conducted. The voters will be asked to raise their index cards again, and each vote will be counted by designated counters. After the vote, the Moderator will move on to the next article.
- **Written Ballot:** The Moderator must conduct a vote by written ballot if five identifiable voters, recognized at the meeting, provide the Moderator with a written request to do so before the vote - RSA 40:4-a, I, (a). If the result of a non-ballot vote is questioned immediately and before other business is begun, upon request of seven or more voters, the Moderator must retake the vote by written ballot - RSA 40:4-b. If the vote margin is less than 10%, upon the request of 5 voters, the Moderator must conduct a recount of a written ballot vote - RSA 40:4-a, I, (b).
- **Five Minute Rule:** A speaker's remarks, other than the proponent of a motion, will ordinarily be limited to five minutes in duration.

- **Motion to Pass Over:** This motion has in practice been a proposal to take no action on a specific article and to simply proceed to the next article. The motion requires a second, is non-debatable, and requires a 2/3 majority.
- **Motion for Reconsideration:** This motion asks voters to reconsider any vote previously made at the meeting. This motion can only be made by a voter who had voted on the prevailing side of the previous vote, so as not serve as a simple “do over.” If such a motion is made and seconded, the discussion on this motion is limited to the reasons why the voters should reconsider the earlier vote. The approval of a motion for reconsideration requires the same majority as the original motion required. If passed, the prior vote is vacated and the original motion is again before the voters.
- **Motion to Restrict Reconsideration:** To discourage strategic late-night motions to reconsider, state statute created a motion to restrict reconsideration - RSA 40:10. This motion can be made at any time during the meeting relative to any previous vote at the meeting. This motion needs a second, is debatable, and requires a simple majority. After such a motion is approved, if a motion for reconsideration of the subject original main motion is later approved, the reconsideration can only take place at a future, publicized reconvening of the meeting not sooner than seven days later. At our School District’s SB2 meeting, a passed motion to restrict reconsideration means that there can be no reconsideration.
- **Motion to Appeal:** This is a motion by which a voter can appeal a rule or decision of the Moderator. It is a motion which can be made by anyone at any time by announcing a “point of order.” The motion requires a second, is debatable, and needs a simple majority.
- **Point of Order:** A voter may also rise and assert a “point of order” when the voter believes that a fundamental procedural error has occurred. Asserting a point of order is not to be misused as license to make whatever statement the speaker wishes to interject.
- **Motion to Adjourn:** This motion must be seconded, is not debatable and requires a simple majority. Although “adjourned” might suggest a future continuation, in practice it means to end the meeting. If at 11:00 pm it appears that all matters can be disposed of by midnight, the meeting will continue. If not, a motion to recess to an announced time and date will be entertained.

**Annual Town Report
Town Officers**

Town Clerk/Tax Collector

(By Ballot – 3 Year Term)

Patricia A. Howard-Barnett Term Expires 2023

Selectboard

(By Ballot - 3 Year Term)

Drew Kellner (Chair) Term Expires 2022

Brendan Denehy Term Expires 2022

Edward Arnold (Vice-Chair) Term Expires 2023

Dana Ketchen Term Expires 2023

Steve Russo Term Expires 2024

Tad Putney, Town Administrator

Sharon Sturtevant, Admin Assistant/Bookkeeper

Board of Assessors

(By Ballot - 3 Year Term)

Peter A Cook Term Expires 2022

Pat Burke Term Expires 2023

Brett Hall Term Expires 2024

Kristen Austin, Secretary

Finance Committee

(By Ballot - 3 Year Term)

Brian Rater Term Expires 2022

Adam Goff Term Expires 2022

Cindy LaCroix Term Expires 2024

Town Treasurer

(By Ballot - 1 Year Term)

Eric Bernstein Term Expires 2022

Moderator

(By Ballot - 2 Year Term)

Peter G Webb Term Expires 2022

Fire Wards

(By Ballot - 3 Year Term)

David Flannery Term Expires 2022

David Joki Term Expires 2023

David Santuccio Term Expires 2024

Cemetery Trustees

(By Ballot - 3 Year Term)

Ann Somers Term Expires 2022

Brian Rater Term Expires 2023

Judy Cook Term Expires 2024

Town Trustees

(By Ballot - 3 Year Term)

Rodney Lockwood (Chair)	Term Expires 2022
Melanie Levesque	Term Expires 2023
Deborah Johnson-Hawks	Term Expiring 2024
Sharon Sturtevant, Bookkeeper	

Library Trustees

(By Ballot - 3 Year Term)

Edward Cook	Term Expires 2022
Karen Jew	Term Expires 2022
Betsy Solon	Term Expires 2022
David Partridge	Term Expires 2023
Kim Rogers (Chair)	Term Expires 2023

Recreation Commission

(Appointed by Selectboard - 3 Year Term)

Yvonne Gutierrez	Term Expires 2024
Richard Vertullo	Term Expires 2024
Tom LaRochelle	Term Expires 2024
Jaye Duncan	Term Expires 2023
<i>Vacant Seat</i>	

Planning Board

(Appointed by Selectboard - 3 Year Term)

Eric Bernstein (Co-Chair)	Term Expires 2022
Ronald Pelletier	Term Expires 2022
Brendan Denehy (Selectboard Representative)	Term Expires 2022
Christopher Duncan	Term Expires 2023
Alan Rosenberg (Co-Chair)	Term Expires 2024
Dennis Bechis (Alternate)	Term Expires 2022
Eric Pauer (Alternate)	Term Expires 2024
Scott Grenier (Alternate)	Term Expires 2024
<i>1 Vacant Seat (Alternate)</i>	<i>Term Expires 2022</i>
<i>1 Vacant Seat (Alternate)</i>	<i>Term Expires 2023</i>
Valerie Rearick, Town Planner	
Kristen Austin, Recording Secretary	

Board of Adjustment

(Appointed by Selectboard - 3 Year Term)

Marcia Farwell	Term Expires 2022
Archer Batcheller (Vice Chair)	Term Expires 2023
Peter Cook (Chair)	Term Expires 2024
Webb Scales (Clerk)	Term Expires 2024
<i>1 Vacant Seat</i>	<i>Term Expires 2023</i>
Dave Partridge (Alternate)	Term Expires 2022
Charlotte Pogue (Alternate)	Term Expires 2023
Dan Marcek, Jr. (Alternate)	Term Expires 2024

1 Vacant Seat (Alternate)
1 Vacant Seat (Alternate)
Kristen Austin, Secretary

Term Expires 2022
Term Expires 2023

Conservation Commission

(Appointed by Selectboard - 3 Year Term)

Jay Chrystal (Vice Chair)	Term Expires 2022
Thomas Rogers	Term Expires 2022
Dana Ketchen (Selectboard Representative)	Term Expires 2022
Jerry Jaworski	Term Expires 2024
Francis ("Buddy") Dougherty (Chair)	Term Expires 2024
Sean McNair (Alternate)	Term Expires 2022
Eric Divirgilio (Alternate)	Term Expires 2023
Roy Wallen (Alternate)	Term Expires 2023
Greg Martin (Alternative)	Term Expires 2024
Drew Kellner (Alternate)	Term Expires 2024
1 Vacant Seat (Alternate)	Term Expires 2022
Kristen Austin, Secretary	

Supervisors of Checklist

(By Ballot - 6 Year Term)

Karen Roberts	Term Expires 2022
Linda Saari	Term Expires 2024
Judy Cook	Term Expires 2026

Police Chief

(Appointed by Selectboard)

William H. Quigley III
Donna Quigley, Administrative Assistant

Ambulance Chief

(Appointed by Selectboard)

Jeffrey Stewart

Fire Chief

(Appointed by Fire Wards)

Charles Corey, Sr.

Emergency Management Director

(Appointed by Selectboard)

David Coffey

Public Works Director

(Appointed by Selectboard)

Michael Wenrich

Building Inspector

(Appointed by Selectboard)

Steve Sacherski

Souhegan Regional Landfill District

(Appointed by Selectboard)

Guy Wadsworth
Eddie Arnold

Term Expires July 2024
Term Expires March 2024

Commissioners, NRPC

(Appointed by Selectboard)

Tamara Sorrell
1 Vacant Seat

Overseer of Public Welfare

(Appointed by Selectboard - 1 Year Term)

Angie Dacey

Term Expires Dec 2022

Forest Fire Warden

(Appointed by State)

Charles E. Corey, Sr.

Health Officer

(Appointed by State)

Abigail Reville

Term Expires Nov 2024

Sexton

(Under Public Works)

Mike Wenrich

Federal Officials

Congressional Delegation:

Margaret Wood Hassan, 1589 Elm Street, 3rd floor, Manchester, NH 03101, 880-3314
Senator Jeanne Shaheen, 2 Wall Street, Suite 220, Manchester, NH 03101, 647-7500

Representative Second District:

Ann McLane Kuster, 70 East Pearl Street, Nashua, NH 03060, 595-2006

State Officials

Governor:

Christopher T. Sununu, State House, 107 N Main Street, Concord 03301, 271-2121,
Fax 271-7680

State Senator: (District 12)

Kevin Avar

Senate Office: Statehouse, 107 N Main St, Rm 115, Concord 03301, 271-3077email:
kevin.avard@leg.state.nh.us

Executive Council: (District 5)

David K Wheeler, 523 Mason Road, Milford, NH 03055
Executive Council Office 271-3632
email: David.K.Wheeler@nh.gov

Representatives to the General Court: (District 26)

John Lewicke, 928 Starch Mill Road, Mason, NH 03048-4003, 878-2610
email: John.Lewicke@leg.state.nh.us

Diane Pauer, 12 Westview Road, Brookline, NH 03033, 801-5088
email: Diane.Pauer@leg.state.nh.us

**TOWN WARRANT
THE STATE OF NEW HAMPSHIRE**

**The Polls will be open from 7:00am to 7:30pm
Tuesday, March 8, 2022**

**Business meeting starts at 7:00pm on
Wednesday, March 9, 2022
(Snow Date: Thursday, March 10, 2022)**

**At Captain Samuel Douglass Academy
24 Townsend Hill Road**

To the inhabitants of the Town of Brookline in the County of Hillsborough in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at the Captain Samuel Douglass Academy in said Brookline on Tuesday, the eighth (8th) day of March at 7:00am to act upon the following subjects:

- 1.) To choose all necessary Town Officers for the ensuing year.
- 2.) **(By Ballot)** Shall the town decide the planning board shall be elected according to the procedure in RSA 673:2,II(b)(2), where a new member is elected when the term of the appointed member expires, until each member of the board is an elected member? (submitted by petition)
- 3.) **(By Ballot)** Are you in favor of the adoption of the following amendments as proposed by the Planning Board for the Town of Brookline Zoning Ordinance:

Amendment No. 1

Amend sections 603.03, 603.06, 902.01, 902.02, and 1501(f) to increase the minimum square footage from 80,000 to 88,000.

Amendment No. 2

Amend sections 901.02, 902.01, 902.02 to increase the minimum square footage from 40,000 to 44,000.

Amendment No. 3

Amend sections 603.04, and 603.06 (d) to increase the minimum square footage from 160,000 to 176,000.

Amendment No. 4

Amend sections 603.03, 603.04, 603.06 (a) & (d), and 1505.05 to read: (...) excluding wetlands, *water bodies and land in the 100-year floodplain* (language in italic added).

Amendment No. 5

Update section 620.00, Workforce Housing Option (*see full text of the proposed changes on page 14 of town report*).

Amendment No. 6

Reinstate section 1400.00, Growth Management Ordinance, with updated language (*see full text of the proposed changes on page 19 of town report*).

- 4.) **(By Ballot at Meeting)** To see if the town will vote to raise and appropriate the sum of **\$1,249,500** (gross budget) to acquire full ownership interest in parcels of land, in the Town of Brookline, with said properties including one parcel of approximately 132.2 acres owned by Makepeace Family Revocable Trust and shown on the town's tax maps as **Map A, Lot 1**, one parcel of approximately 112.5 acres owned by Federal Hill Properties LLC and shown on the town's tax maps as **Map B, Lot 80**, two parcels consisting of a total of approximately 47.4 acres owned by Clarence L. Farwell and shown on the town's tax maps as **Map A, Lots 4 and 5**, and two parcels consisting of approximately 13.2 acres owned by Clarence and Marcia Farwell and shown on the town's tax maps as **Map B, Lots 78 and 100** on such terms and conditions as determined by the Selectboard, except that the future use of said properties shall be limited in perpetuity to conservation purposes in a manner consistent with the purpose and intent of RSA 36-A and the same shall be managed and controlled by the Town of Brookline Conservation Commission, and to authorize the issuance of not more than \$1,249,500 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); and, also, to authorize the Selectboard to issue and negotiate such bonds or notes and to determine the rate of interest thereon. *(60% ballot vote required). 2-2-1 Vote by the Selectboard; No vote taken by the Finance Committee*

- 5.) To see if the Town will vote to raise and appropriate the sum of **\$52,740** for the purpose of hiring a third full-time public works employee for the Town of Brookline, or take any action relative thereto. Said sum includes \$35,192 in pay and \$17,548 in benefits for seven (7) months of 2022 (the 12-month total annualized cost is \$91,097). *If passed, warrant article #6 will be reduced by \$42,500. If approved, the amount raised will be incorporated into the highway department salary and personnel administration budgets for accounting purposes. 5-0 recommended by the Selectboard; 3-0 recommended by the Finance Committee*

- 6.) To see if the Town will vote to raise and appropriate the sum of **\$5,918,805** to defray town charges for the ensuing year and make appropriation of the same. *4-1 recommended by the Selectboard; 3-0 recommended by the Finance Committee*

- 7.) **(By Ballot at Meeting)** Shall we rescind the provisions of RSA 31:95-c to restrict 50% of revenues from Spectrum's Cable Franchise Fee Payment to pay expenditures for the purpose of the Town's cable access channel, Town website and the streaming of public meetings. If approved, any remaining funds in the "Cable Access Fund" at the end of 2021 shall be returned to the general fund. *(A two-thirds majority is required for approval). 5-0 recommended by the Selectboard; No vote taken by the Finance Committee*

- 8.) To see if the Town will vote to establish a Public Works Revolving Fund pursuant to RSA 31:95-h for the purpose of funding road and bridge repairs and equipment purchases and appoint the Selectboard as agents to expend monies from the fund; and further, to raise and appropriate the sum of **\$141,618** to be added to the fund. Said funds to come from the unassigned fund balance and equal the 2021 Highway Block Grant the Town received. All monies received from the state Highway Block Grant will be deposited into this fund moving forward, until rescinded, and the money in the fund shall be allowed to accumulate from year to year, and shall not be considered part of the town's general fund. Such funds may be expended only for the purpose for which the fund was created. This article would result in no increase in the amount to be raised by taxes. *5-0 recommended by the Selectboard; 3-0 recommended by the Finance Committee*

- 9.) To see if the Town will vote to raise and appropriate the sum of \$343,000 in additional funds to construct a pedestrian bridge over the Nissitissit River on Mason Road and a sidewalk (including pedestrian bridge) on South Main Street (from Route 130 to the rail trail). Said appropriation will be offset by a Federal Transportation Alternative Program Grant in the amount of \$274,400 and **\$68,600** from general taxation. This will be a non-lapsing appropriation per RSA 32:7, IV. *3-2 recommended by the Selectboard; 3-0 recommended by the Finance Committee*

- 10.) To see if the Town will vote to raise and appropriate **\$50,000** to be deposited into the previously established Fire Truck Capital Reserve Fund for the purchase of a fire truck, or take any action relative thereto. **5-0 recommended by the Selectboard; 3-0 recommended by the Finance Committee**
- 11.) To see if the Town will vote to raise and appropriate **\$16,590** to be deposited into the previously established Reappraisal Capital Reserve Fund for the costs of conducting the required town-wide revaluation every five years, or take any action relative thereto. **5-0 recommended by the Selectboard; 3-0 recommended by the Finance Committee**
- 12.) To see if the Town will vote to raise and appropriate the sum of **\$10,000** to be deposited into the previously established Town Facilities Capital Reserve Fund to defray the costs of repairs to town buildings, or take any action relative thereto. **5-0 recommended by the Selectboard; 3-0 recommended by the Finance Committee**
- 13.) To see if the Town will vote to raise and appropriate the sum of **\$4,000** to be deposited into the Ambulance Service Expendable Trust Fund with said funds to come from the unassigned fund balance. The Selectboard and Ambulance Chief have already been voted agents to expend from this fund (1998 - Warrant Article #6). **5-0 recommended by the Selectboard; 3-0 recommended by the Finance Committee**
- 14.) Shall we adopt the provisions of RSA 31:95-c to restrict 100% of revenues from trail races and other related trail user fees to expenditures for the use of trail maintenance? Such revenues and expenditures shall be accounted for in a special revenue fund to be known as the Conservation Trails Revolving Fund; and, further, to move **\$57,690** from the Conservation Fund, which had been raised through prior trail races, to said fund. Further, to appoint the Brookline Conservation Commission as agents to expend monies from the fund. Any money in the fund shall be allowed to accumulate from year to year and shall not be considered part of the town's general fund. Such funds may be expended only for the purposes for which the fund was created. **5-0 recommended by the Selectboard; 3-0 recommended by the Finance Committee**
- 15.) To see if the Town, pursuant to the authority contained in Section 1506.01 of the Town of Brookline Zoning Ordinance, will approve the decision of the planning board determining that the Town of Brookline should acquire and own Lot H-75, which was designated as "Open Space" when the subdivision was approved. **5-0 recommended by the Selectboard; No vote taken by the Finance Committee**
- 16.) To see if the registered voters of the Town of Brookline will vote, per RSA 231-A:2, to reclassify Ten Rod Road from a Class V road to a Class A trail. **5-0 recommended by the Selectboard; No vote taken by the Finance Committee**
- 17.) To see if the Town will vote to accept the following legacies:
- The sum of \$900 for the general maintenance of the Kelly/Lang lots in Pine Grove Cemetery; and
 - The sum of \$900 for the general maintenance of the Bennett lots in Pine Grove Cemetery
- 18.) *(By Petition)* To see if the Town will vote to permit new leases on property owned by the Town (Lot B-55), that is managed by the Selectboard, contingent upon the replacement of existing leases, or leases that expired in 2021 or 2022, with new leases signed no later than December 31, 2022, in accordance with RSA 41:11-a, III, for the occupancy of the property to commence on or before January 1, 2023 that extend, at this time, no further than December 31, 2032. Any such lease must: restrict use of the property to seasonal, recreational use; prohibit use of the property for establishing Brookline, NH as one's domicile; require verifiable evidence of domicile elsewhere; in exchange for consideration, including a "new lease assessment" equal to the total lease payments that would have been made on the lease had the applicable new lease for the structure been signed in 2019 to commence January 1, 2020 (see 2019 Warrant Article #17), plus a "delayed signing fee" of \$1,000.

19.)*(By Petition)* Shall the town modify the Standard and Optional Veteran's Tax Credit in accordance with RSA 72:28 II from the current tax credit of \$500 per year to \$750?

20.)To transact any other business that may legally come before said meeting.

Given under our hands and seal this fourteenth (14th) day of February 2022.

Drew Kellner

Brendan Denehy

Eddie Arnold

Dana Ketchen

Steve Russo

Selectboard of Brookline

It is our practice to recess at 11:00pm; however, we will continue if it appears that the meeting will not extend beyond 12:00.

620.00 WORKFORCE HOUSING ORDINANCE

621.00 Purpose

The purpose of this Ordinance is to provide an option for including workforce housing as a permitted use in the Residential-Agricultural District, consistent with the requirements of NH RSA 674:58-61.

The Ordinance is intended to:

1. Maintain the Town's: water supply, ability to provide high-quality education and school services, environment, traffic safety, and fire and life safety by guiding the development of Workforce Housing;
2. Address the Town's need to provide its fair share of the current and reasonably foreseeable regional need for workforce housing as documented in the Nashua Regional Planning Commission's most recent Needs Assessment; and
3. Meet the goal of providing a diverse supply of safe, affordable, and workforce housing opportunities as set forth in the Town's Master Plan.

622.00 Authority

This section is adopted under the authority of RSA 674:21, Innovative Land Use Controls, and is intended as an "Inclusionary Zoning" provision as defined in RSA 674:21(I)(k) and also intended to comply with NH RSA 674:58 – 61, inclusive.

623.00 Definitions

Terms in sections 620.00 through 636.00 shall have these definitions.

Affordable: means housing with combined rental and utility costs or combined mortgage loan debt services, property taxes, and required insurance that do not exceed 30 percent of a household's gross annual income. Definition from RSA 674:58, as amended.

Area Median Income (AMI): means the median income of the greater region, the HUD Fair Market Rent Area to Brookline's, as established and updated annually by the US Department of Housing and Urban Development. Income considers both wage income and assets.

3- or 4-family Dwelling: means a building or structure containing not less than three (3) and not more than four (4) dwelling units, each designed for occupancy by an individual household.

Market Rate Housing: means a single-family dwelling, two dwelling unit dwelling, 3- or 4-family dwelling or multi-family dwelling that does not meet the definition of Affordable, Workforce housing - Renter occupied or Workforce Housing - Owner occupied under section 623.00 of this ordinance.

Mixed Development: means a single housing development that contains a combination of Workforce Housing and Market Rate Housing.

Multi-family Dwelling: means a building or structure containing not less than five (5) and not more than five (5) dwelling units, each designed for occupancy by an individual household. Definition from RSA 674:58, as amended.

Reasonable and Realistic Opportunities for the Development of Workforce Housing: means opportunities to develop economically viable workforce housing within the framework of Brookline's municipal ordinances and regulations adopted pursuant to this chapter and consistent with RSA 672:1, III-e.

Single-family Dwelling: means a building or structure containing not less than one (1) and not more than one (1) dwelling unit, each designed for occupancy by an individual household.

Workforce Housing: means a single-family dwelling, two dwelling unit dwelling, 3- or 4-family dwelling or multi-family dwelling that does meet the definition of Affordable, Workforce housing - Renter occupied or Workforce Housing - Owner occupied under section 623.00 of this Ordinance. From RSA 674:58, as amended.

Workforce Housing - Renter occupied: means rental housing which is affordable to a household with an income of no more than 60 percent of the median income for a 3-person household for the metropolitan area or county in which the housing is located as published annually by the US Department of Housing and Urban Development. Definition from RSA 674:58, as amended.

Workforce Housing - Owner occupied: means housing which is intended for sale and which is affordable to a household with an income of no more than 100 percent of the median income for a 4-person household for the metropolitan area in which the housing is located as published annually by the US Department of Housing and Urban Development. Brookline is located within the greater Nashua metropolitan area. Definition from RSA 674:58, as amended.

624.00 Applicability

1. Uses Permitted

- a. Single family dwelling, two dwelling unit dwelling, 3- or 4- family dwelling or a multi-family dwelling may qualify as workforce housing.
- b. A workforce housing development or a mixed development that includes a 3- or 4-family dwelling or multi-family dwelling shall only be allowed along the NH Route 13 corridor, defined as land in the Residential / Agricultural District within 500 feet of the NH Route 13 Right of Way on both sides of the highway.
- c. Outside the NH Route 13 corridor, as defined above, a workforce housing development or a mixed development that includes only single-family and two dwelling unit dwellings are permitted in the Residential / Agricultural District.

625.00 Procedural Requirements

1. If the Town's existing housing stock is sufficient to accommodate its Fair Share of the current and reasonably foreseeable regional need for workforce housing as documented in the Nashua Regional Planning Commission's most recent Needs Assessment; the Town shall be deemed to be in compliance with RSA 672:1, III-e and RSA 674:59 in accordance with the provisions of RSA 674:59 III and no development intended to qualify as workforce housing or mixed development under this Ordinance shall be approved or permitted by the Planning Board, or the Town.
2. If the Town's existing housing stock is not sufficient to accommodate its fair share of the current and reasonably foreseeable regional need for workforce housing as documented in the Nashua Regional Planning Commission's most recent Needs Assessment; applications for workforce housing, or a mixed development, may be considered. However, no development intended to qualify as workforce housing or a mixed development under this ordinance shall be permitted or approved by the Planning Board or the Town if, when combined with the existing housing stock, the development would exceed the Town's fair share of the current and reasonably foreseeable regional need for workforce housing as documented in the Nashua Regional Planning Commission's most recent Needs Assessment.
3. The determination of the Town's ability to meet its fair share of the current and reasonably foreseeable regional need for workforce housing; as documented in the Nashua Regional Planning Commission's most recent Needs Assessment; shall, at a minimum, be determined every year by the Brookline Planning Board. The determination should be completed no later than November 30. A written report including the determination by the Planning Board shall be completed in time to be included in the next Town Annual Report. Additionally, the Planning Board may, at their discretion, choose to review the reasonably foreseeable regional need for workforce housing at any time.

If the Board determines there is a need for additional workforce housing to meet the Town's fair share of the current and documented and reasonably foreseeable regional need for workforce housing as documented in the Nashua Regional Planning Commission's most recent Needs Assessment; the Planning Board may immediately begin considering applications for developments intended to qualify as workforce housing or for a mixed development in accordance with paragraph 625.00 2., above.

If the Planning Board determines the Town meets the Town's fair share of the current and reasonably foreseeable regional need for workforce housing as documented in the Nashua Regional Planning Commission's most recent Needs Assessment paragraph 625.00 1., above, shall apply.

4. Any applicant who applies to the Planning Board for approval of a development intended to qualify as workforce housing or a mixed development under this section shall:
 - a. Follow the Town's normal application procedure for a subdivision approval as defined in the Town's Subdivision Regulations; and
 - b. Provide a written statement of such intent as part of the application as per RSA 674:60; and
 - c. Follow the requirements set forth herein; including but not limited to, water supply, environmental protection, traffic safety, and fire and life safety and any other such requirements the Planning Board deems necessary for subdivision acceptance.
5. At the time of application, the applicant or developer shall identify the organization responsible for compliance with Section 630.00 of this ordinance and provide all legal documents outlining the agreement.
6. At the time of application, the applicant or developer shall prepare a management plan, acceptable to the Planning Board that demonstrates compliance with this ordinance.

626.00 General Requirements of Workforce Housing Units

1. Dwellings qualifying as workforce housing shall restrict fifty percent (50%) of the dwellings units to have no more than two bedrooms or the development shall not constitute workforce housing for the purposes of this ordinance.
2. Dwelling units qualifying as workforce housing shall be comparable in exterior appearance with market rate housing dwelling units of similar type in the proposed development. For a proposed mixed development, no more than 50% of the dwelling units shall be market rate housing. The workforce housing dwelling units shall be interspersed throughout the overall development and not concentrated in a separate area of the development.
3. The minimum parcel size for a workforce housing development shall be at least ten (10) contiguous acres excluding wetlands, water bodies, and land contained in the 100-year floodplain.
4. The minimum lot size for a market rate housing dwelling shall comply with the standards of the Brookline Zoning Ordinance. The minimum lot size for a workforce housing dwelling shall be as follows: a single-family-dwelling shall be one (1) contiguous acre excluding wetlands, water bodies, and land contained in the 100-year floodplain, a two dwelling unit dwelling shall be one and one half (1.5) contiguous acres excluding wetlands, water bodies and land contained in the 100-year floodplain, a 3- or 4-family dwelling shall be three (3) contiguous acres excluding wetlands, water bodies and land contained in the 100-year floodplain, a multi-family dwelling shall be three (3) contiguous acres excluding wetlands, water bodies and land contained in the 100-year floodplain.
5. The minimum required frontage for market rate housing dwellings shall comply with the standards of the Town of Brookline Zoning Ordinance. The minimum required frontage for workforce housing dwellings shall be as follows: for a single-family dwelling shall be one hundred (100) feet; for a two dwelling unit dwelling shall be one hundred fifty (155) feet; for a 3- or 4-family dwelling shall be two hundred forty (240) feet, for a multi-family dwelling shall be two hundred forty (240) feet
6. No backlot development shall be allowed.
7. Developments that include a 3- or 4-family dwelling or multi-family dwelling shall have a vegetated buffer of not less than fifty (50) feet wide or a greater value as deemed necessary or appropriate by the Planning Board on all boundaries of the original parcel except for access to connecting roads. Developments including only single-family dwelling or two dwelling unit dwelling shall have a vegetated buffer appropriate for the location and scale of the project.

8. The minimum building setbacks shall be as follows:

- a. *Front.* Each structure shall be setback at least 30 feet from the front lot line.
- b. *Side and Rear.* Each structure shall be at least 15 feet from side and rear lot lines. In the case of a corner lot, the side distance shall be increased to 30 feet on the side bordering the frontage.

627.00 Reasonable Standards

In accordance with RSA 674:59 IV, the approval of a development of workforce housing or a mixed development under this ordinance may have reasonable standards including, but not limited to standards for, Environmental Protection, Water Supply, Sanitary Disposal, Traffic Safety, Fire and Life Safety Protection as deemed necessary or appropriate by the Planning Board.

628.00 Road, Way, Access to Development

1. Access to development containing a 3- or 4-family dwelling or a multi-family dwelling shall be from the NH Route 13 corridor as described in Section 624.00.
2. Roads must be constructed to standards outlined in the Subdivision Regulations. The road, all culverts, drains, swales, stormwater management structures or BMPs, signage, etc. shall be installed, managed and maintained by the management company.
3. Unless deemed unnecessary by the Planning Board, access to a development shall be via a through roadway connecting existing roads and neighborhoods in order to provide a safe and rapid access to the development / dwelling units for all emergency vehicles.

629.00 Affordability

1. Affordability Compliance
 - a. All the workforce housing dwelling units approved under this provision must meet the affordability requirements as defined in Affordable, Workforce housing - Renter occupied or Workforce Housing - Owner occupied under Section 623.00 of this ordinance.
2. Assurance of continued affordability
 - a. Affordable housing, Workforce housing - owner occupied and Workforce housing - renter occupied units must retain the development criteria including but not limited to the conditions of approval and the affordability standards herein, in perpetuity, with a renewable clause through a suitable deed restriction, easement and/or mortgage deed instrument deemed acceptable to the Brookline Planning Board and as monitored through reports provided to the Brookline Planning Board by the designated third-party agent prior to the time of unit sale or resale.

630.00 Administration

A third-party non-profit or for-profit organization or property management entity shall be responsible for income verification and ongoing affordability compliance. The designated organization or company shall provide appropriate reports to the Brookline Planning Board regarding ongoing affordability compliance annually and in time for printing in the Annual Town Report.

631.00 Conditions of Approval

In accordance with RSA 674:59 IV, the approval of a development of workforce housing or a mixed development under this ordinance may have conditions of approval including, but not limited to conditions for, Environmental Protection, Water Supply, Sanitary Disposal, Traffic Safety, Fire and Life Safety Protection as deemed necessary or appropriate by the Planning Board.

632.00 Conflict

If any provision of this Section is in conflict with the provisions of any other provisions of this ordinance, the more restrictive provision shall apply, except for any provision relating to reductions in standards for lot size or frontage in which case the provisions of this Section shall apply.

633.00 Appeals

If an applicant wishes to appeal a decision made by the Planning Board, they may do so in accordance with RSA 674:61.

634.000 Severability

If any section, provision, portion, clause or phrase of this ordinance shall be declared invalid or unconstitutional, it shall not impair or invalidate any other section, clause, provision, portion or phrase of this ordinance.

635.000 Effective Date

This ordinance shall be effective immediately after an affirmative vote at Town Meeting.

1400. GROWTH MANAGEMENT ORDINANCE

1401. Purpose

Based on the Master Plan, which assesses, and balances community development needs and considers regional development needs, the following Ordinance is deemed necessary to manage the rate of growth in the Town of Brookline for the following purposes:

1. To allow the Town the opportunity to evaluate, develop and implement a plan for increases in school facilities and services in an efficient manner to address critical issues, including but limited to:
 - a. Growing enrollment (2017 - 2021 District Enrollment Increased 14.2%)
 - b. Providing adequate class space for Special Needs students within the District
 - c. Addressing the overall lack of space for educational needs
2. To allow the Town the opportunity to evaluate, develop and implement a plan for increases in Town services in an efficient manner; and
3. To ensure that Brookline does not receive more than its fair share of the regional population growth.

1402.00 Authority

This Ordinance is adopted as a growth management ordinance under RSA 674:22 II which grants the powers to regulate and control the timing of development. Phased development under this ordinance is adopted as an Innovative Zoning Provision as provided for in RSA 674:21 (I)(b).

1403.00 Applicability

This ordinance shall apply to lots within the Town of Brookline, except for those lots used expressly for and in accordance with RSA 354-A:15 and the Town of Brookline Zoning and Land Use Ordinance, Section 2200, Housing for Older Persons and those lots exempted by RSA 674:39.

1404.00 Definitions

Applicant: The owner of a lot seeking a building permit.

Building Permit: A building permit obtained for the construction of a dwelling unit. This ordinance does not apply to non-residential building permits or permits for expansion or alteration of existing structures that do not result in new dwelling units.

Calendar Year: January 1 to December 31

NRPC Region Average Growth Rate: Nashua Regional Planning Agency population growth rate calculated annually across the following towns: Amherst, Brookline, Hollis, Hudson, Litchfield, Lyndeborough, Mason, Merrimack, Milford, Mont Vernon, Nashua, Pelham, and Wilton

1405.00 Requirements

1. Any subdivision or site plan involving housing units approved during the effective period of this ordinance shall be a Phased Development.
2. The Planning Board shall consider previously approved subdivisions or site plans involving housing units prior to the approval of any new application for a subdivision or site plan involving housing units to ensure the Planning Board does not approve more new building lots than there are available permits for any calendar year.

(Example 1) The Planning Board could approve 10 subdivisions of “Less than 10 lots” in one year if the formula supports 10 permits per year, but no further subdivisions or site plans involving housing units could be approved that year because no more Building Permits would be available. Further, in subsequent years, the Board would have to consider previously approved subdivisions or site plans involving housing units as well as the formula before approving any new subdivisions or site plans involving housing units to ensure that the approved new building lots would not exceed the number of available permits for that year.

(Example 2) The Planning Board could approve 1 subdivision of “40+ lots” and 5 subdivisions of “Less than 10 lots” in one year if the formula supports 10 permits per year, but no further subdivisions or site plans involving housing units could be approved that year because no more Building Permits would be available. Further, in subsequent years, the Board would have to consider previously approved subdivisions or site plans involving housing units as well as the formula before approving any new subdivisions or site plans involving housing units to ensure that the approved new building lots would not exceed the number of available permits for that year.

3. Building permits shall be distributed in April and October. Beginning on April 15, 50% of the total available permits may be issued for that calendar year. Beginning on October 15 the remaining building permits for that calendar year may be issued. Every applicant may be issued one (1) building permit until the total available number of permits for that period have been issued. Applications for building permits issued beginning on April 15 shall be received no later than March 15. Applications for building permits issued beginning on October 15 shall be received no later than September 15. If, after the issuance period there are any remaining building permits, the Town may continue to accept building permit applications. The permits may continue to be issued one per applicant until all permits for that period have been issued.
4. The number of Building Permits that may be issued by the Town of Brookline in any calendar year shall be limited to the following formula:

$$(\text{Current Population} * \text{NRPC Region Average Growth Rate}) / 10 \text{ (to determine the average annual growth rate from the 10-year average)} / (\text{Average Number of People per house}) = \text{Number of Building Permits per calendar year.}$$
 If the formula does not result in a whole number, the number shall be rounded up.

For example, according to the 2020 U.S. Census Bureau Data the average growth rate for the Nashua Regional Planning Commission (NRPC) region from 2010 - 2020 was 5.7% and the average number of people per household in Brookline was 3.08.

The calculation for 2022 is: $2020 \text{ Population } 5639 * 0.057 = 321.42 / 10 = 32.14 / 3.08 = 10.44$, rounded up to 11. The number of Building Permits for 2022 is 10.

The calculation of building permits for subsequent years shall be based on the formula and shall be conducted in accordance with Section 1407.00

Reaching substantial completion shall vest, in the approved subdivision plat, the rights defined in RSA 674:39, 5-year Exemption. Lots that are part of an approved subdivision with vested rights, may apply for a building permit at any point in the calendar year. These building permits shall be subtracted from the total available number of permits for that calendar year.

- 5. A building permit expires and becomes invalid if construction, which is deemed to be installation of footings and foundation, has not started within six (6) months from the date of issuance.
- 6. Building permits may be transferred between lots owned by the same applicant, prior to the pouring of a footing or foundation with the approval of the Building Inspector.

1406.00 Phased Development

The Planning Board shall require the phasing of pending and future subdivision and open space development proposals as provided in New Hampshire RSA 674:21.

Providing for the phasing of all pending and future subdivision approvals serves the Master Plan directed goal of allowing the Town sufficient time to plan for increases in Town and School services in an efficient manner.

The purpose of phasing developments is to minimize a strain on municipal resources caused by the sudden introduction of a substantial number of new dwelling units and to allow the Town to plan and absorb the growth over a longer period of time so as to avoid severe impact on Town and School services.

The intent of this section is to ensure that each developer will receive a number of permits appropriate to the size of the subdivision. The intent of this section is also to ensure that each subdivision receives a building permit, not for a subdivider to create small subdivisions or to sell off individual lots circumventing the purpose of this Ordinance.

# of new building lots	Year One	Year Two	Year Three	Year Four	Year Five	Year Six	Year Seven	Year Eight	Year Nine	Year Ten	Year Eleven +
Less than 10	1	1	1	1	1	1	1	1	1		
10 - 19	2	2	2	2	2	2	2	2	2	1	
20 - 29	3	3	3	3	3	3	3	3	3	2	
30 - 39	4	4	4	4	4	4	4	4	4	3	
40+	5	5	5	5	5	5	5	5	5	5	5

Notes: This table shows the number of building permits available for various size subdivisions for the years following Brookline Planning Board approval. Year One denotes the year in which the subdivision was approved by the Brookline Planning Board. * If there is no house on the original pre-existing undeveloped buildable lot (parent parcel), then an additional building permit is available the first year. The example provided for a subdivision of “Less than 10” lots is for a 9-lot subdivision. The other above examples provided are for the maximum size subdivision in each category (19, 29 and 39 lots, respectively) so as to illustrate the full build-out period for subdivisions in each size range. A 55-lot subdivision is illustrated for the “40+” size category. If more than 55 lots are involved, either a maximum of five or the remaining number of permits, whichever is less, are available in subsequent years until the total number of permits available in the subdivision is issued.

- a. Each subdivision may receive their building permit allocation in accordance with Section 1405.3.
- b. A subdivision may bank and carry over a maximum of one year’s building permit allocations to the next calendar year. Any allocation that is carried over from the first year and not used by the end of the second year is postponed to the end of the subdivision buildout.

The following examples are meant to help understand the intent of this section. The ability to hold permits and carry them over one (1) year may make capital expenditures, such as road construction, more affordable. It is not intended to allow additional permits to be issued, or more than the maximum of two (2) year’s permits to be issued in any calendar year. The carry over may be exercised multiple times, however, Example 3 demonstrates the risk of miscalculating.

(Example 1) A 29-lot subdivision would be eligible for a maximum of three (3) building permits in a calendar year. If the developer chose to hold these permits until the following calendar year, there would then be a maximum of six (6) building permits available. If the entire six (6) available permits were used, the following calendar year there would only be three (3) permits available. The result of a carry-over can never exceed a total of two (2) year’s available permits, which in this example is six (6) permits.

(Example 2) On a 29-lot subdivision, the developer has carried the maximum number of permits for the first year, three (3), over to the second year. There are now six (6) permits available. The developer only uses four (4) permits in the second year. There are now five (5) permits available in the third year – two (2) carried over from the previous year and three (3) permits available for the calendar year. Any portion of a previous year’s permits may be carried over to the following calendar year up to the maximum permits allowed in a two-year period.

(Example 3) On a 29-lot subdivision, the developer carried over the maximum number of permits for the first year, three (3), over to the second year. There are now six (6) permits available. The developer only uses one (1) permit, leaving five (5) unused permits for the second year. The developer may only carry over three (3) permits to the third year. The maximum number of permits that can be carried over to the following calendar year is three (3). In this example, two (2) permits were deferred to the end of the subdivision buildout period because of a failure to use the permits in earlier years.

1407.00 Sunset Clause

This Ordinance expires after one year, unless the following occurs:

1. An annual review by the Planning Board which shall be conducted no later than November 30. The annual review must be conducted at a public hearing and noticed in accordance with RSA 675:6 and 675:7.
2. If, after conducting the annual review and public hearing, the Board makes a finding that this Ordinance is both appropriate and necessary to meet the Purpose, Section 1401.00 above, this Ordinance would be effective for another year, at the end of which another annual review, as described above, shall occur.
3. After conducting the annual review and making a finding that the Ordinance is both appropriate and

necessary to meet the Purpose, Section 1401.00 above, the Planning Board shall determine the number of building permits which may be issued for the next calendar year based on the formula in section 1405.00.

1408.00 Severability

If any section, provision, portion, clause or phrase of these regulations shall be declared invalid or unconstitutional, it shall not impair or invalidate any other section, clause, provision, portion or phrase of these regulations.

1409.00 Effective Date

This Ordinance shall become effective immediately upon an affirmative vote at Town Meeting 2022.

Estimate of Tax Impact - 2022 Warrant Articles

Warrant Article	Amount	Estimated Tax Impact Per \$1,000 Value ¹	Est. Tax Impact for Assessed Home Value of:	
			\$300,000	\$450,000
Conservation Bond		(no tax impact in 2022 - first payment in 2023)		
Third Public Works Employee	\$52,740	\$0.08	\$23	\$35
Operating Budget (net increase from 2021)	\$479,771	\$0.70	\$210	\$315
Public Works Revolving Fund	\$141,618	\$0.21	\$62	\$93
Additional TAP Grant Funds	\$68,600	\$0.10	\$30	\$45
Fire Truck Cap. Reserve Fund	\$50,000	\$0.07	\$22	\$33
Reappraisal Capital Reserve Fund	\$16,590	\$0.02	\$7	\$11
Facilities Capital Reserve Fund	\$10,000	\$0.01	\$4	\$7
Totals:		\$1.20	\$359	\$539

¹ Assumes revenue flat and total valuation of \$684,665,472.

Comparison of Actual 2021 and Proposed 2022 Spending

Year	Annual Operating Budget	Warrant Articles Raising Money From Taxation	Total Spending	% Change
Actual 2021	\$5,396,534	\$308,118	\$5,704,652	---
Proposed 2022 (with new public works employee approved)	\$5,876,305	\$339,548	\$6,215,853	9.0%

Summary of Proposed 2022 Town Budget

	2021		%	Proposed	%
	Appropriated	Expended	Expended	2022	Change
General Government					
Executive	\$250,450	\$248,835	99%	\$264,575	5.6%
Election & Registration	\$5,850	\$6,989	119%	\$10,785	84.4%
Financial Administration	\$209,147	\$189,598	91%	\$219,201	4.8%
Revaluation of Property	\$33,020	\$30,237	92%	\$32,147	-2.6%
Legal Expenses	\$45,000	\$116,504	259%	\$185,000	311.1%
Personnel Administration	\$680,548	\$657,028	97%	\$709,901	4.3%
Planning & Zoning	\$48,951	\$41,525	85%	\$83,951	71.5%
General Government Building	\$214,205	\$192,278	90%	\$266,614	24.5%
Cemeteries	\$18,000	\$18,000	100%	\$20,000	11.1%
Insurance	\$88,446	\$88,836	100%	\$75,728	-14.4%
Regional Association	\$3,989	\$3,989	100%	\$3,989	0.0%
Cable Access	\$17,095	\$14,678	86%	\$15,860	-7.2%
Public Safety					
Police Department	\$957,054	\$944,682	99%	\$1,012,951	5.8%
Ambulance Service	\$255,389	\$232,892	91%	\$315,897	23.7%
Fire Department	\$589,064	\$589,183	100%	\$525,814	-10.7%
Building Inspection	\$39,675	\$42,168	106%	\$62,865	58.4%
Emergency Management	\$21,500	\$16,677	78%	\$21,500	0.0%
Communications	\$125,362	\$128,176	102%	\$129,016	2.9%
Highways & Streets					
Highways & Streets (w/ lights)	\$757,802	\$649,068	86%	\$792,923	4.6%
Sanitation					
Solid Waste Disposal	\$358,791	\$358,365	100%	\$390,925	9.0%
Health					
Pest Control	\$200	\$0	0%	\$200	0.0%
Health Agencies	\$24,640	\$24,640	100%	\$25,800	4.7%
Welfare					
Direct Assistance	\$15,000	\$14,805	99%	\$15,000	0.0%
Culture & Recreation					
Parks & Recreation	\$41,350	\$40,923	99%	\$43,750	5.8%
Library	\$279,072	\$279,072	100%	\$287,445	3.0%
Patriotic Purposes	\$5,013	\$3,314	66%	\$11,400	127.4%
Conservation and Development					
Conservation	\$43,940	\$26,885	61%	\$43,940	0.0%
Economic Development	\$1,400	\$821	59%	\$1,500	7.1%
Debt Service					
Principal - Long-term Bonds	\$195,000	\$195,000	100%	\$200,000	2.6%
Interest - Long-term Bonds	\$71,581	\$71,581	100%	\$150,128	109.7%
Total Operating Budget:	\$5,396,534	\$5,226,748	97%	\$5,918,805	9.7%
Year over year change:				\$522,271	
Legal:				\$140,000	of increase

2/11/2022

Annual Revenue

Estimated and Actual for 2021 and Estimated for 2022

	2021 Estimated Revenue	2021 Actual Revenue	Estimated Revenue 2022
Sources of Revenue			
Yield/Timber Taxes	\$10,000	\$13,203	\$10,000
Gravel Tax	\$0	\$0	\$0
Interest on Tax Liens	\$25,000	\$29,704	\$25,000
Interest on Late Taxes (Before Lien)	\$20,000	\$20,622	\$20,000
Licenses, Permits & Fees			
Motor Vehicle Permit Fees	\$1,250,000	\$1,305,922	\$1,326,250
From State			
Meals & Rooms Tax	\$271,000	\$398,822	\$271,000
Highway Block Grant	\$145,000	\$141,618	\$145,000
Unanticipated APRA Funds	\$0	\$285,436	\$0
Anticipated ARPA Funds			\$285,436
2017 TAP-2 Project (reimbursed portion)	\$800,000	\$23,857	\$896,000
Income from Departments	\$304,744	\$469,717	\$262,110
Miscellaneous Revenues			
Cable Fees	\$46,000	\$42,982	\$42,000
Off-Site Improvements	\$15,000	\$1,500	\$1,500
Interest on Deposits	\$15,000	\$4,157	\$5,000
Sale of Town Histories	\$250	\$675	\$200
Pistol Permits	\$200	\$150	\$300
Sale of Town Property	\$0	\$96,276	\$0
Miscellaneous	\$0	\$135	\$0
Interfund Operating Transfers			
Unreserved Fund Balance, Amb. Expen.	\$4,000	\$4,000	\$4,000
Total Revenues	\$2,906,194	\$2,838,776	\$3,293,796
Land Use Change Tax (to Conservation Fund)		\$198,213	

Budget for the Town of Brookline
2021 Appropriations, Actual 2021 Expenditures
and Proposed Expenses for 2022

	2021 Appropriation/ Revenue	2021 Actual Expenditure/ Revenue	Proposed for 2022
EXECUTIVE			
Revenue:			
Administration	\$100.00	\$1,810.79	\$100.00
Total Revenue:	100.00	1,810.79	100.00
Expenses:			
Chair of Selectboard	2,200.00	2,200.00	2,200.00
Selectboard Members(4)	7,000.00	7,000.00	7,000.00
Overseer of Welfare	6,000.00	6,000.00	6,000.00
Fire Wards (3)	3,000.00	3,000.00	3,000.00
Moderator	100.00	100.00	100.00
Health Officer	1,100.00	1,100.00	1,100.00
Dues	4,900.00	4,975.00	4,975.00
Conventions, Meetings & Training	150.00	0.00	150.00
Notices	750.00	903.80	900.00
Contracted Services:			
Tax Maps	0.00	0.00	0.00
Town Report	2,000.00	2,156.00	1,900.00
Payroll Service	9,000.00	6,941.20	8,000.00
Travel	150.00	188.39	150.00
Office Salaries	198,000.00	196,311.54	201,500.00
Overtime (new in 2022)			4,000.00
Office Equipment	500.00	0.00	500.00
Miscellaneous	500.00	2,913.92	500.00
Consulting Services (new in 2022)			7,500.00
Auditors	15,000.00	15,000.00	15,000.00
Health Officer Expenses	100.00	45.00	100.00
Total Expenses:	250,450.00	248,834.85	264,575.00
Net Tax Appropriation:	250,350.00	247,024.06	264,475.00

Budget for the Town of Brookline
2021 Appropriations, Actual 2021 Expenditures
and Proposed Expenses for 2022

	2021 Appropriation/ Revenue	2021 Actual Expenditure/ Revenue	Proposed for 2022
ELECTION & REGISTRATION			
Revenue:			
Administrative	\$0.00	\$468.00	\$0.00
Total Revenue:	0.00	468.00	0.00
Expenses:			
Supervisors of Checklist (3)	450.00	450.00	1,350.00
Ballots	900.00	881.50	900.00
Salaries - Clerks and Counters	400.00	425.00	1,275.00
Supplies & Postage	1,200.00	1,051.88	860.00
COVID-19 PPE	1,000.00	3,388.09	2,800.00
Notices	100.00	192.80	100.00
Software Support	1,800.00	600.00	3,500.00
Total Expenses:	5,850.00	6,989.27	10,785.00
Net Tax Appropriation:	5,850.00	6,521.27	10,785.00
FINANCIAL ADMINISTRATION			
Revenue:			
Administrative	39,550.00	45,018.00	45,000.00
Total Revenue:	39,550.00	45,018.00	45,000.00
Expenses:			
Chair of Assessors	1,200.00	1,200.00	1,200.00
Assessors (2)	2,000.00	2,000.00	2,000.00
Treasurer	4,500.00	4,500.00	4,500.00
Office Equipment Maintenance	4,500.00	4,545.32	4,500.00
Office Supplies	4,000.00	2,026.97	3,000.00
Postage	3,200.00	4,252.70	4,500.00
Recording Fees	200.00	12.51	200.00
Communications	4,200.00	5,494.13	5,500.00
Internet Access	4,600.00	6,544.72	6,500.00
T. Clerk/T. Collector's Office - Salaries	106,052.00	83,683.32	98,976.00
T. Clerk/T. Collector's Office - Expenses	23,575.00	25,275.86	26,425.00
Preservation of Town Records	2,300.00	0.00	2,300.00
IT Support	48,820.00	50,062.62	59,600.00
Total Expenses:	209,147.00	189,598.15	219,201.00
Net Tax Appropriation	169,597.00	144,580.15	174,201.00

Budget for the Town of Brookline
2021 Appropriations, Actual 2021 Expenditures
and Proposed Expenses for 2022

	2021 Appropriation/ Revenue	2021 Actual Expenditure/ Revenue	Proposed for 2022
REVALUATION OF PROPERTY			
Revenue:			
Administrative	\$0.00	\$0.00	\$0.00
Total Revenue:	0.00	0.00	0.00
Expenses:			
Vouchered Expenses	20.00	20.00	20.00
Registry of Deeds	1,200.00	405.01	260.00
Equipment & Software	2,913.00	2,969.00	2,969.00
Contract Assessing; Cyclical Inspections	26,504.00	24,599.40	26,504.00
Online Assessing Data	2,383.00	2,244.00	2,394.00
Revaluation (next in 2023)	0.00	0.00	0.00
Total Expenses:	33,020.00	30,237.41	32,147.00
Net Tax Appropriation:	33,020.00	30,237.41	32,147.00
LEGAL			
Revenue:			
Refund	\$0.00	\$4,729.29	\$0.00
Total Revenue:	0.00	4,729.29	0.00
Total Expenses:	45,000.00	116,504.29	185,000.00
Net Tax Appropriation:	45,000.00	111,775.00	185,000.00

Budget for the Town of Brookline
2021 Appropriations, Actual 2021 Expenditures
and Proposed Expenses for 2022

	2021 Appropriation/ Revenue	2021 Actual Expenditure/ Revenue	Proposed for 2022
PERSONNEL ADMINISTRATION			
Revenue:			
NH Retirement Refund	\$0.00	\$1,153.66	\$0.00
IRS Refund	0.00	849.40	0.00
HealthTrust Refund	0.00	0.00	0.00
Total Revenue:	0.00	2,003.06	0.00
Expenses:			
Health Insurance	263,800.00	240,465.90	253,500.00
NH Retirement	349,147.00	350,955.76	388,000.00
FICA/Medicare	45,000.00	44,851.86	47,000.00
Dental	9,200.00	8,194.99	8,000.00
Long Term Disability	3,500.00	3,313.73	3,500.00
Short Term Disability	8,000.00	7,504.47	8,000.00
Life Insurance	1,900.00	1,687.55	1,900.00
Unemployment Benefits	1.00	53.32	1.00
Total Expenses:	680,548.00	657,027.58	709,901.00
Net Tax Appropriation	680,548.00	655,024.52	709,901.00

2022 Health Insurance and NH Retirement Costs by Department:

Department	Health Insur.	NH Retirem.	Total
<i>Town Hall</i>	\$56,485.00	\$47,900.00	\$104,385.00
<i>Police Department</i>	135,994.00	253,768.00	389,762.00
<i>Fire Department</i>	22,121.00	49,718.00	71,839.00
<i>Ambulance</i>	21,690.00	19,005.00	40,695.00
<i>Public Works</i>	17,060.00	17,238.00	34,298.00

Budget for the Town of Brookline
2021 Appropriations, Actual 2021 Expenditures
and Proposed Expenses for 2022

	2021 Appropriation/ Revenue	2021 Actual Expenditure/ Revenue	Proposed for 2022
PLANNING & ZONING			
Revenue:			
Administrative - Planning Board	\$10,000.00	\$7,508.86	\$8,000.00
Administrative - Zoning Board	750.00	473.16	750.00
Total Revenue	10,750.00	7,982.02	8,750.00
Expenses:			
Consulting Services - NRPC	1.00	0.00	1.00
Town Planner	29,600.00	31,580.22	69,700.00
Legal Expenses	500.00	0.00	500.00
Planning Consulting	8,000.00	2,255.75	5,000.00
Engineering Consulting	10,000.00	7,149.45	8,000.00
Training & Education	100.00	88.00	100.00
Recording Fees	400.00	206.02	400.00
Office Supplies & Equipment	50.00	0.00	200.00
Notices	300.00	245.30	50.00
CIP & Master Plan Update	0.00	0.00	0.00
Registry of Deeds	0.00	0.00	0.00
Total Expenses:	48,951.00	41,524.74	83,951.00
Net Tax Appropriation	38,201.00	33,542.72	75,201.00

Budget for the Town of Brookline
2021 Appropriations, Actual 2021 Expenditures
and Proposed Expenses for 2022

	2021 Appropriation/ Revenue	2021 Actual Expenditure/ Revenue	Proposed for 2022
GENERAL GOVERNMENT BUILDINGS			
Revenue:	\$8,000.00	\$13,536.23	\$9,000.00
Brookline Chapel	\$0.00	\$5,305.00	\$6,000.00
Brusch Hall	\$0.00	\$1,925.00	\$2,000.00
Town Hall	\$0.00	\$1,000.00	\$1,000.00
Fire Station	\$0.00	\$0.00	\$0.00
Eversource Rebate - Public Works Building		\$5,306.23	\$0.00
Expenses			
Outside Services/Facility Evaluation	10,000.00	16,616.25	1.00
Cleaning Supplies	1,700.00	1,699.12	1,700.00
Energy Efficiency Upgrades (new for 2022)			3,200.00
Town Hall:			
Propane for Generator	100.00	71.94	100.00
Fuel Oil	3,000.00	3,220.52	4,450.00
Electricity	6,000.00	5,224.77	5,500.00
Custodial	5,400.00	4,422.37	4,600.00
Maint. & Improvements	18,880.00	16,536.48	30,108.00
Equipment	1.00	0.00	1.00
Elevator	1,500.00	1,062.00	1,500.00
Annex:			
Electricity	260.00	232.41	225.00
Maintenance & Improvements	5,700.00	260.44	5,210.00
Safety Complex:			
Propane	5,635.00	6,451.72	7,045.00
Electricity	12,330.00	13,029.48	13,000.00
Maintenance & Improvements	20,578.00	23,927.57	54,562.00
Custodial	7,700.00	6,390.67	6,800.00
Library:			
Propane	2,878.00	2,834.53	3,600.00
Electricity	4,000.00	3,654.40	3,500.00
Custodial	7,700.00	2,990.85	7,600.00
Maintenance & Improvements	25,205.00	22,039.02	7,250.00
Elevator	1,500.00	225.00	3,500.00
Loam & Seed Parking Area	4,500.00	2,180.50	0.00
Fire Station:			
Fuel Oil/Propane	6,000.00	7,236.37	7,500.00
Electricity	6,000.00	6,576.70	6,600.00
Maintenance & Improvements	35,336.00	35,065.28	39,477.00
BPW Garage			
Furnishing, equip. & utilities	10,000.00		10,000.00
Propane		3,156.37	4,500.00
Electricity			8,500.00
Maintenance & Improvements		586.92	7,000.00
Custodial			5,500.00

Budget for the Town of Brookline
2021 Appropriations, Actual 2021 Expenditures
and Proposed Expenses for 2022

	2021 Appropriation/ Revenue	2021 Actual Expenditure/ Revenue	Proposed for 2022
Brookline Chapel			
Fuel Oil	\$1,980.00	\$803.43	\$2,000.00
Electricity	432.00	476.44	500.00
Maintenance & Improvements	4,085.00	1,610.94	5,910.00
Brusch Hall			
Fuel Oil	880.00	79.28	900.00
Electricity	885.00	1,146.87	1,300.00
Communications	420.00	645.30	650.00
Maintenance & Improvements	1,620.00	734.92	1,625.00
Custodial	2,000.00	1,088.96	1,200.00
Total Expenses:	214,205.00	192,277.82	266,614.00
Net Tax Appropriation:	206,205.00	178,741.59	257,614.00
CEMETERIES	18,000.00	18,000.00	20,000.00
INSURANCE			
Total Revenue	0.00	0.00	0.00
Expenses:			
Worker's Compensation	41,267.94	41,267.94	35,773.00
Accident & Health	425.00	494.71	500.00
Property/Liability/Auto	46,752.00	46,752.00	39,454.00
Flexible Benefit Plan	1.00	321.51	1.00
Total Expenses:	88,445.94	88,836.16	75,728.00
Net Tax Appropriation:	88,445.94	88,836.16	75,728.00
REGIONAL ASSOCIATION	3,989.00	3,989.00	3,989.00
CABLE ACCESS			
Revenue:	17,095.00	0.00	0.00
Expenses:			
Equipment	5,000.00	1,195.17	3,000.00
Supplies	50.00	0.00	50.00
Stipends	1,950.00	3,000.00	2,000.00
Town Website/Streaming of Public Meetings	5,095.00	5,199.49	5,310.00
Content Editing and Production (Pepperell TV)	5,000.00	5,283.63	5,500.00
Total Expenses:	17,095.00	14,678.29	15,860.00
Net Tax Appropriation:	0.00	14,678.29	15,860.00

Budget for the Town of Brookline
2021 Appropriations, Actual 2021 Expenditures
and Proposed Expenses for 2022

	2021 Appropriation/ Revenue	2021 Actual Expenditure/ Revenue	Proposed for 2022
POLICE DEPARTMENT			
Revenue:			
Grant	\$0.00	\$0.00	\$0.00
Other Income	1,950.00	2,390.00	2,300.00
Total Revenues:	1,950.00	2,390.00	2,300.00
Expenses:			
Salaries	746,504.00	749,449.81	777,285.00
Salaries - Overtime	35,000.00	38,547.34	35,000.00
Gas	18,000.00	20,483.06	18,000.00
Vehicle Operations	8,000.00	7,624.38	8,000.00
Administration	19,000.00	14,360.77	19,000.00
Ammunition/Firearms Training	5,000.00	4,073.74	5,000.00
Communications	14,000.00	11,731.50	20,500.00
Uniforms	9,200.00	4,339.63	9,200.00
New Equipment	900.00	637.64	900.00
Equipment Repair	2,000.00	1,946.26	2,000.00
Medical	600.00	239.80	600.00
Police Prosecutor	40,000.00	35,000.00	40,000.00
Tuition Reimbursement	2,000.00	0.00	2,000.00
Training	2,500.00	1,525.84	2,500.00
New Cruisers - Lease Program	54,350.00	54,722.00	72,966.00
Total Expenses:	957,054.00	944,681.77	1,012,951.00
Net Tax Appropriation:	955,104.00	942,291.77	1,010,651.00

Budget for the Town of Brookline
2021 Appropriations, Actual 2021 Expenditures
and Proposed Expenses for 2022

	2021 Appropriation/ Revenue	2021 Actual Expenditure/ Revenue	Proposed for 2022
AMBULANCE:			
Revenue:			
Town of Mason	Revolving fund	Revolving fund	Revolving fund
Other Revenue (Accident reports)	\$100.00	\$60.00	\$100.00
Total Revenues:	100.00	60.00	100.00
Expenses:			
Volunteers:			
Medical Supplies	10,200.00	9,790.51	10,200.00
Office Supplies	1,500.00	1,430.40	1,500.00
Training	9,700.00	2,163.12	11,900.00
New Equipment	7,500.00	1,125.40	4,900.00
Medical	2,300.00	0.00	2,800.00
Insurance	3,500.00	3,272.00	3,500.00
Ambulance:			
Gas & Diesel	3,300.00	4,336.82	4,350.00
Oil & Maintenance	5,100.00	8,101.96	5,100.00
Equipment Maintenance	5,000.00	6,424.61	8,000.00
Oxygen	500.00	276.60	750.00
New Equipment	5,000.00	1,165.98	5,000.00
Communications	5,120.00	5,029.37	4,600.00
Radios			9,625.00
AEDs			11,200.00
Paid Attendants:			
Salaries	191,069.00	186,272.96	222,315.00
Overtime			4,657.00
Uniforms	1,400.00	730.19	4,000.00
Training	2,200.00	1,211.25	0.00
Medical	500.00	502.35	0.00
Miscellaneous	1,500.00	1,058.09	1,500.00
Total Expenses:	255,389.00	232,891.61	315,897.00
Net Tax Appropriation:	255,289.00	232,831.61	315,797.00

Budget for the Town of Brookline
2021 Appropriations, Actual 2021 Expenditures
and Proposed Expenses for 2022

	2021 Appropriation/ Revenue	2021 Actual Expenditure/ Revenue	Proposed for 2022
FIRE DEPARTMENT			
Revenue:			
Grants	\$0.00	\$157,335.24	\$0.00
Permits and Misc.	5,500.00	5,360.00	5,500.00
Total Revenues:	5,500.00	162,695.24	5,500.00
Expenses:			
Gas & Diesel	4,745.00	4,362.02	4,982.00
Oil & Maintenance	25,500.00	24,880.14	36,744.00
Salaries - Firefighters	35,000.00	35,112.50	36,700.00
Salaries - Firefighters (Meetings)			16,953.00
Salaries - Firefighters (Officer On Call)			11,232.00
Salaries - Full Time & Clerical	181,229.00	176,559.35	186,131.00
Overtime - Full Time			2,813.00
Salaries - Custodial	4,597.00	3,741.71	4,803.00
Training	5,360.00	4,270.56	4,000.00
Oxygen & Chemicals	6,675.00	5,260.06	7,000.00
Equipment Maintenance/Radios	9,900.00	9,566.69	9,900.00
New Equipment	64,140.00	70,383.96	53,558.00
Administrative	18,159.00	22,003.87	18,659.00
Fire Pond Maintenance	13,372.00	12,377.39	13,372.00
Forest Fires	4,480.00	4,377.45	2,454.00
Medical	9,860.00	9,663.42	9,860.00
Communications	4,360.00	4,331.16	4,360.00
3rd Lease Payment of 3 for 5E2	201,687.00	202,293.09	102,293.00
Total Expenses:	589,064.00	589,183.37	525,814.00
Net Tax Appropriation:	583,564.00	426,488.13	520,314.00

Budget for the Town of Brookline
2021 Appropriations, Actual 2021 Expenditures
and Proposed Expenses for 2022

	2021 Appropriation/ Revenue	2021 Actual Expenditure/ Revenue	Proposed for 2022
COMMUNICATION CENTER			
Hollis	\$121,311.00	\$121,310.72	\$124,950.00
Communications	2,150.00	2,163.47	2,165.00
Electricity	900.00	869.21	900.00
Equipment repair	1,000.00	0.00	1,000.00
Ball Hill shed upgrades	1.00	3,833.00	1.00
Total Expenses:	125,362.00	128,176.40	129,016.00
BUILDING INSPECTION			
Revenue:			
Building Permit Fees & gas reimb.	35,000.00	28,182.67	50,000.00
Total Revenues:	35,000.00	28,182.67	50,000.00
Expenses:			
Salary - Building Inspector	38,000.00	36,308.84	46,500.00
Pay - Clerical		2,932.80	5,000.00
Office Supplies	100.00	326.24	1,250.00
Memberships & Conferences	75.00	75.00	1,365.00
Books & Training Material	100.00	0.00	250.00
Gas	300.00	648.85	500.00
Oil & Maintenance	1,000.00	1,875.80	1,000.00
Uniforms (new in 2022)			400.00
Equipment/Testing Tools (new in 2022)			6,100.00
Certification Courses	100.00	0.00	500.00
Total Expenses:	39,675.00	42,167.53	62,865.00
Net Tax Appropriation:	4,675.00	13,984.86	12,865.00

Budget for the Town of Brookline
2021 Appropriations, Actual 2021 Expenditures
and Proposed Expenses for 2022

	2021 Appropriation/ Revenue	2021 Actual Expenditure/ Revenue	Proposed for 2022
EMERGENCY MANAGEMENT			
Revenue:			
Grant	\$0.00	\$0.00	\$0.00
Donations	0.00	0.00	0.00
Total Revenues:	0.00	0.00	0.00
Expenses:			
Stipend - EMD	9,500.00	9,500.00	9,500.00
Office Supplies	200.00	212.46	250.00
Books & Training Materials	350.00	50.00	350.00
Gas & Travel	1,700.00	500.00	1,700.00
Conferences & Training	250.00	270.00	300.00
Equipment & Maintenance	7,500.00	3,278.38	7,400.00
Communications	2,000.00	2,865.80	2,000.00
Total Expenses:	21,500.00	16,676.64	21,500.00
Net Tax Appropriation:	21,500.00	16,676.64	21,500.00

Budget for the Town of Brookline
2021 Appropriations, Actual 2021 Expenditures
and Proposed Expenses for 2022

	2021 Appropriation/ Revenue	2021 Actual Expenditure/ Revenue	Proposed for 2022
HIGHWAYS, STREETS & BRIDGES			
Revenue:			
Melendy Pond	\$2,000.00	\$3,150.00	\$5,000.00
Cemeteries (burials)	2,500.00	6,400.00	5,000.00
Driveway Permits		630.00	
Pierce Pond Dam Grant (if received)	13,000.00	0.00	13,000.00
Miscellaneous	0.00	0.00	1,000.00
Total Revenues:	17,500.00	10,180.00	24,000.00
Expenses:			
Salaries	120,500.00	120,739.94	125,923.00
Overtime	8,000.00	6,129.91	8,000.00
Street Lighting	6,000.00	4,591.59	6,000.00
Tree Warden	7,000.00	5,241.75	7,000.00
Sidewalks	30,000.00	16,062.00	30,000.00
Dust Control	6,000.00	2,123.18	4,000.00
Drainage Improvements	20,000.00	24,523.00	30,000.00
Drainage Maintenance	4,000.00	3,682.04	6,000.00
Equipment Maintenance	10,000.00	12,871.40	20,000.00
Facility Maintenance & Supplies	1.00	8,297.96	1,000.00
Fuel/Oil/Fluids/Parts	15,000.00	13,475.28	18,000.00
Gravel & Grading	25,000.00	27,099.41	30,000.00
Grounds Maintenance	8,000.00	8,260.01	3,000.00
New Equipment	20,000.00	23,385.65	25,000.00
Communications		334.77	1,500.00
Office Supplies	300.00	16.00	500.00
Resurfacing/Overlays	220,000.00	180,606.82	250,000.00
Road Maintenance	38,000.00	35,686.88	30,000.00
Roadside & Brush Cutting	18,000.00	19,057.50	19,500.00
Snow & Ice Management	180,000.00	133,955.68	150,000.00
Stocked Material	1.00	0.00	5,000.00
Training & Uniforms	2,000.00	2,927.00	2,500.00
Pierce Pond Dam (Engineering)	20,000.00	0.00	20,000.00
Total Expenses:	757,802.00	649,067.77	792,923.00
Net Tax Appropriation:	740,302.00	638,887.77	768,923.00

Budget for the Town of Brookline
2021 Appropriations, Actual 2021 Expenditures
and Proposed Expenses for 2022

	2021 Appropriation/ Revenue	2021 Actual Expenditure/ Revenue	Proposed for 2022
SANITATION			
Revenue:			
Construction Debris	\$20,000.00	\$18,316.00	\$20,000.00
Misc., sofas, mattresses, tires, etc.	0.00	7,333.20	0.00
Mixed Metal	7,000.00	11,414.00	7,000.00
Precious Metal	2,000.00	2,183.30	2,000.00
Electronics	4,000.00	6,685.00	4,000.00
Total Revenues:	33,000.00	45,931.50	33,000.00
Expenses:			
Souhegan Regional Landfill	208,794.00	208,793.56	230,000.00
Attendant Salaries	85,000.00	79,984.74	92,000.00
Contracted Services	6,000.00	7,136.24	6,000.00
Construction Debris	30,000.00	36,718.05	35,000.00
Electricity	2,300.00	3,632.17	2,300.00
Communications (Phone)	450.00	649.79	450.00
Solid Waste Management	5,947.00	5,947.26	6,125.00
Groundwater Monitoring	1,600.00	1,653.90	2,250.00
Medical	250.00	0.00	250.00
Portable	1,200.00	880.55	300.00
Freon Disposal	3,000.00	2,302.66	3,000.00
Electronics Disposal	6,000.00	5,391.88	4,500.00
Tire Disposal	200.00	0.00	200.00
Propane Tank Disposal	350.00	0.00	350.00
Bulb Disposal	1,500.00	1,551.68	1,500.00
Used Oil Disposal	1,000.00	508.57	1,000.00
Training/Certifications	700.00	300.00	700.00
Equipment/Repair/Signs	4,000.00	2,427.85	4,000.00
Uniforms	500.00	486.00	1,000.00
Total Expenses:	358,791.00	358,364.90	390,925.00
Net Tax Appropriation:	325,791.00	312,433.40	357,925.00

Budget for the Town of Brookline
2021 Appropriations, Actual 2021 Expenditures
and Proposed Expenses for 2022

	2021 Appropriation/ Revenue	2021 Actual Expenditure/ Revenue	Proposed for 2022
PEST CONTROL			
Revenue:			
Fines	\$0.00	\$0.00	\$0.00
Total Revenues:	0.00	0.00	0.00
Expenses:			
Boarding	200.00	0.00	200.00
Total Expenses:	200.00	0.00	200.00
Net Tax Appropriation:	200.00	0.00	200.00
 HEALTH AGENCIES			
Revenue:	0.00	0.00	0.00
Expenses:			
Home Health & Hospice Care	10,000.00	10,000.00	10,000.00
Greater Nashua Mental Health/Comm. Council	4,000.00	4,000.00	5,000.00
St. Joseph Community Service	340.00	340.00	500.00
Bridges	500.00	500.00	500.00
Lamprey Health Center	1,100.00	1,100.00	1,100.00
SHARE	1,500.00	1,500.00	1,500.00
Big Brothers Big Sisters	250.00	250.00	250.00
Souhegan Valley Transp. Collaborative	3,500.00	3,500.00	3,500.00
Granite State Children's Alliance (was CAC)	250.00	250.00	250.00
CASA of NH	200.00	200.00	200.00
Harbor Homes (includes Keystone Hall in 2022)	2,000.00	2,000.00	3,000.00
Keystone Hall	1,000.00	1,000.00	0.00
Total Expenses:	24,640.00	24,640.00	25,800.00
Net Tax Appropriation:	24,640.00	24,640.00	25,800.00
 PUBLIC WELFARE			
Total Revenues:	0.00	0.00	0.00
General Assistance	15,000.00	14,805.38	15,000.00
Total Expenses:	15,000.00	14,805.38	15,000.00
Net Tax Appropriation:	15,000.00	14,805.38	15,000.00

Budget for the Town of Brookline
2021 Appropriations, Actual 2021 Expenditures
and Proposed Expenses for 2022

	2021 Appropriation/ Revenue	2021 Actual Expenditure/ Revenue	Proposed for 2022
RECREATION			
Total Revenues:	\$13,700.00	\$11,895.00	\$15,200.00
Expenses:			
Ball Park Maintenance	38,000.00	36,900.54	38,400.00
Park Improvements	2,000.00	3,000.00	4,000.00
Concession Stand	1,350.00	1,022.63	1,350.00
Total Expenses	41,350.00	40,923.17	43,750.00
Net Tax Appropriation:	27,650.00	29,028.17	28,550.00
LIBRARY			
Total Revenues:	52,325.92	52,325.92	
Expenses:			
Communications	3,120.00	7,813.94	TBD
Postage	275.00	296.60	TBD
Office Supplies	3,800.00	5,997.73	TBD
Library Furniture Equipment	600.00	50,764.00	TBD
Equipment Maintenance & Repair	400.00	755.00	TBD
Professional Dues, etc.	600.00	415.00	TBD
Mileage	400.00	199.77	TBD
Media: Books, Magazines, Audio, Visual	26,000.00	24,514.66	TBD
Education	800.00	100.00	TBD
Programs	4,000.00	5,155.47	TBD
Salaries	205,802.00	139,395.10	TBD
Social Security/Medicare		10,576.25	TBD
NH Retirement	11,080.00	8,124.45	TBD
Automation	1,000.00	995.00	TBD
Grants	1.00	0.00	TBD
Health and Dental Insurance	15,180.00	13,065.39	TBD
Criminal Background Check	110.00	50.00	TBD
Payroll Expenses	5,904.00	5,548.93	TBD
Website Subscription Fees			TBD
Unspent Funds; Provided to Library		5,304.71	
Total Expenses:	279,072.00	279,072.00	287,445.00
Net Tax Appropriations:	226,746.08	226,746.08	287,445.00

Budget for the Town of Brookline
2021 Appropriations, Actual 2021 Expenditures
and Proposed Expenses for 2022

	2021 Appropriation/ Revenue	2021 Actual Expenditure/ Revenue	Proposed for 2022
PATRIOTIC PURPOSES			
Revenue:			
Donations	\$0.00	\$0.00	\$0.00
Total Revenues:	0.00	0.00	0.00
Expenses:			
Flags, Flowers, etc	200.00	501.00	500.00
Purple Heart Community Signs			400.00
Fireworks	4,813.00	2,812.50	10,500.00
Total Expenses:	5,013.00	3,313.50	11,400.00
Net Tax Appropriation:	5,013.00	3,313.50	11,400.00
CONSERVATION COMMISSION			
Total Revenues:			
Milfoil Reimbursement	6,728.00	5,199.00	4,500.00
Total Revenues:	6,728.00	5,199.00	4,500.00
Expenses:			
Maintenance of Conservation Lands	3,000.00	3,491.10	3,000.00
Conferences	170.00	0.00	170.00
Memberships	550.00	400.00	550.00
Postage & Public Information	220.00	164.41	220.00
Outside Consulting	100.00	0.00	100.00
Water Sampling	2,000.00	1,028.50	2,000.00
Invasive Species Control - Lake Host Program	7,500.00	7,300.00	7,500.00
Taylor Dam Yearly Fee	400.00	400.00	400.00
Milfoil Treatment	30,000.00	13,145.00	30,000.00
Balance to Land Acquisition Acct. (ex. milfoil)		955.99	
Total Expenses:	43,940.00	26,885.00	43,940.00
Net Tax Appropriation:	37,212.00	21,686.00	39,440.00
ECONOMIC DEVELOPMENT			
Revenues:			
Cook-Off	0.00	0.00	0.00
Total Revenues:	0.00	0.00	0.00
Expenses:			
Newsletter/Mailings	1,400.00	820.79	1,500.00
Events	0.00	0.00	0.00
Total Expenses:	1,400.00	820.79	1,500.00
Net Tax Appropriation:	1,400.00	820.79	1,500.00

Budget for the Town of Brookline
2021 Appropriations, Actual 2021 Expenditures
and Proposed Expenses for 2022

	2021 Appropriation/ Revenue	2021 Actual Expenditure/ Revenue	Proposed for 2022
DEBT SERVICE			
Revenue:			
Impact Fees	\$3,000.00	\$14,865.67	\$6,000.00
Austin/Martin Bond \$ from Land Acq. Fund	60,445.00	60,445.00	58,660.00
Total Revenues:	63,445.00	75,310.67	64,660.00
Expenses:			
Principal-First Safety Complex -19 of 20 yrs	60,000.00	60,000.00	60,000.00
Interest-First Safety Complex	5,406.00	5,406.00	3,300.00
Principal-CC Bond - (Bross) - 16 of 20 yrs	25,000.00	25,000.00	25,000.00
Interest-Cons. Bond (Bross)	4,306.00	4,306.26	3,419.00
Principal-CC Bond - (Cohen, Olson) 15 of 20 yrs	15,000.00	15,000.00	15,000.00
Interest-CC Bond - (Cohen; Olson)	2,894.00	2,893.76	2,256.00
Principal-2nd Safety Complex - 10 of 20 yrs	60,000.00	60,000.00	65,000.00
Interest-2nd Safety Complex	33,530.00	33,530.00	31,130.00
Principal-CC Bond - (Martin/Austin) - 5 of 20 yrs	35,000.00	35,000.00	35,000.00
Interest-CC Bond - (Martin/Austin)	25,445.00	25,445.00	23,660.00
Principal-CC Bond - (Public Works) - 1 of 20 yrs			0.00
Interest-CC Bond - (Public Works)			86,363.00
Total Expenses:	266,581.00	266,581.02	350,128.00
Net Tax Appropriation:	203,136.00	191,270.35	285,468.00
Total Department Revenue:	304,743.92	469,717.39	262,110.00
TOTALS, EXCLUDING WARRANT ARTICLES	\$5,396,533.94	\$5,226,748.41	\$5,918,805.00

Budget for the Town of Brookline
2021 Appropriations, Actual 2021 Expenditures
and Proposed Expenses for 2022

	2021 Appropriation/ Revenue	2021 Actual Expenditure/ Revenue	Proposed for 2022
CAPITAL OUTLAYS			
2021 Approved Warrant Articles:			
Cable Access Fund, Article 5	\$22,657	\$0	
Public Works Cap. Reserve Fund, Article 6	\$144,871	\$144,871	
Radio Capital Reserve Fund, Article 7	\$60,000	\$60,000	
Fire Truck Capital Reserve Fund, Article 8	\$45,000	\$45,000	
Reappraisal Capital Reserve Fund, Article 9	\$16,590	\$16,590	
Facilities Capital Reserve Fund, Article 10	\$10,000	\$10,000	
Additional TAP-2 Funds, Article 12	\$45,000	\$0	
Ambulance Expendable Trust Fund, Article 13	\$3,964	\$3,964	
2022 Warrant Articles:			
Conservation Bond, Article 4			First payment in 2023
Third Public Works Employee (net \$), Article 5			\$10,240
Public Works Revolving Fund, Article 8			\$141,618
Additional TAP-2 Funds (Gross), Article 9			\$343,000
Fire Truck Capital Reserve Fund, Art. 10			\$50,000
Reappraisal Capital Reserve Fund, Art. 11			\$16,590
Facilities Capital Reserve Fund, Art. 12			\$10,000
Ambulance Expendable Trust Fund, Art. 13			\$4,000
TOTALS, WITH WARRANT ARTICLES	\$5,744,615.94	\$5,507,173.41	\$6,494,253.00
Operating Transfers Out:			
Rebates & Refunds		\$44,083	
Land Use Change Tax to Conservation Fund		\$198,212	
Taxes Bought by Town		\$125,003	
2019 Encumbered DPW Facility Funds	\$3,466	\$3,466	\$0
2017 - TAP-2 Sidewalk/Bridge - Article 7 (2022)	\$637,841	\$29,821	\$608,020
2018 - Hood Road Imp - Article 10 Exp (2023)	\$50,730	\$39,627	\$11,103
2020 - Hood Road Imp - Article 10 Exp (2024)	\$60,000	\$0	\$60,000
2020 - Forestry Truck (Gross) - Article 7	\$163,900	\$156,095	\$7,805
2020 - Additional TAP-2 Funds (Gross) - Art. 13	\$130,000	\$0	\$130,000
Less: Miscellaneous Liability		-\$4,564	
Payments to Other Governments			
Taxes Paid to County		\$737,660	
H/B COOP (Jan. thru June 2021)		\$2,923,637	
H/B COOP (July thru Dec. 2021)		\$4,500,000	
Brookline School District (Jan. thru June 2021)		\$1,825,928	
Brookline School District (July thru Dec. 2021)		\$4,000,000	
TOTAL PAYMENTS FOR ALL PURPOSES:		\$20,086,142	



PLODZIK & SANDERSON

Professional Association/Certified Public Accountants

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INDEPENDENT AUDITOR'S REPORT

To the Members of the Selectboard
Town of Brookline
Brookline, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund, and aggregate remaining fund information of the Town of Brookline as of and for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our unmodified and adverse audit opinions.

Summary of Opinions

<u>Opinion Unit</u>	<u>Type of Opinion</u>
Governmental Activities	Adverse
General Fund	Unmodified
Conservation Commission Fund	Unmodified
Ambulance Impact Fees Fund	Unmodified
Aggregate Remaining Fund Information	Unmodified

Basis for Adverse Opinion on Governmental Activities

As discussed in Note 14-B to the financial statements, management has not recorded the long-term costs of retirement health care costs and obligations for other postemployment benefits for the single employer plan in the governmental activities. Accounting principles generally accepted in the United States of America require that those costs be recorded, which would increase the liabilities, decrease the net position and increase the expenses of the governmental activities. The amount by which this departure would affect the liabilities, net position, and expenses on the governmental activities is not readily determinable.

***Town of Brookline
Independent Auditor's Report***

Adverse Opinion

In our opinion, because of the significance of the matter described in the "Basis for Adverse Opinion on Governmental Activities" paragraph, the financial statements referred to above do not present fairly the financial position of the government-wide financial statements of the Town of Brookline, as of December 31, 2020, or the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Unmodified Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund and aggregate remaining fund information of the Town of Brookline as of December 31, 2020, and the respective changes in financial position and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Management's Discussion and Analysis – Management has omitted a Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by the missing information.

Required Supplementary Information – Accounting principles generally accepted in the United States of America require that the following be presented to supplement the basic financial statements:

- Schedule of the Town's Proportionate Share of Net Pension Liability,
- Schedule of Town Contributions – Pensions,
- Schedule of the Town's Proportionate Share of the Net Other Postemployment Benefits Liability,
- Schedule of Town Contributions – Other Postemployment Benefits,
- Notes to the Required Supplementary Information

Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information – Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Brookline's basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

August 30, 2021

Plodzik & Sanderson
Professional Association

**Combined Balance Sheet
Governmental Funds
December 31, 2020 (Audited)**

	General	Ambulance Impact Fees	Conservation Commission	Other Governmental Funds	Total Governmental Funds
ASSETS					
Cash & cash equivalents	\$2,666,081	\$6,234	\$516,006	\$272,990	\$3,461,311
Investments	\$21,820			\$215,328	\$237,148
Receivables:					
Taxes receivable	\$697,618		\$1,400		\$699,018
Accounts receivable	\$42,982				\$42,982
Interfund receivable	\$6,234				\$6,234
Tax deeded property, subject to resale	\$42,248				\$42,248
Total Assets	<u>\$3,476,983</u>	<u>\$6,234</u>	<u>\$517,406</u>	<u>\$488,318</u>	<u>\$4,488,941</u>
LIABILITIES					
Accounts payable	\$4,538				\$4,538
Accrued salaries & benefits	\$26,985				\$26,985
Interfund payable		\$6,234			\$6,234
Escrow & performance deposits	\$4,000				\$4,000
Total Liabilities	<u>\$35,523</u>	<u>\$6,234</u>	<u>\$0</u>	<u>\$0</u>	<u>\$41,757</u>
DEFERRED INFLOWS OF RESOURCES					
Unavailable revenue - Property taxes	\$79,213				\$79,213
Unavailable revenue - Off-site improvements	\$28,656				\$28,656
Total Deferred Inflows of Resources	<u>\$107,869</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$107,869</u>
FUND BALANCES					
Nonspendable	\$42,248			\$138,152	\$180,400
Restricted	\$204,458			\$150,180	\$354,638
Committed	\$2,186,176		\$517,406	\$199,986	\$2,903,568
Assigned	\$12,055				\$12,055
Unassigned	\$888,654				\$888,654
Total Fund Balances	<u>\$3,333,591</u>	<u>\$0</u>	<u>\$517,406</u>	<u>\$488,318</u>	<u>\$4,339,315</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$3,476,983</u>	<u>\$6,234</u>	<u>\$517,406</u>	<u>\$488,318</u>	<u>\$4,488,941</u>

**Comparative Statement of
Appropriations Fiscal Year
Ending December 31, 2021**

Title of Appropriation	2021 Appropriate	Receipts & Reimb	Total Amount Available	Expenditures	Unexpen Bal or Overdraft
Executive	\$250,450	\$1,811	\$252,261	\$248,835	\$3,426
Election, Registration & Vital Statistics	5,850	468	6,318	6,989	-671
Financial Administration Revaluation of	209,147	45,018	254,165	189,598	64,567
Property	33,020	0	33,020	32,147	873
Legal Expense	45,000	4,729	49,729	116,504	-66,775
Personnel Administration	680,548	2,003	682,551	657,028	25,523
Planning & Zoning	48,951	7,982	56,933	41,525	15,408
General Government Buildings	214,205	13,536	227,741	192,278	35,463
Cemeteries	18,000	0	18,000	18,000	0
Insurance	88,446	0	88,446	88,836	-390
Advertising & Regional Association	3,989	0	3,989	3,989	0
Cable Access	17,095	0	17,095	14,678	2,417
Police Department	957,054	2,390	959,444	944,682	14,762
Ambulance Service	255,389	60	255,449	232,892	22,557
Fire Department	589,064	162,695	751,759	589,183	162,576
Building Inspection	39,675	28,183	67,858	42,168	25,690
Emergency Management	21,500	0	21,500	16,677	4,823
Communication Center	125,362	0	125,362	128,176	-2,814
Highways, Streets & Bridges	757,802	10,180	767,982	649,068	118,914
Solid Waste Disposal	358,791	45,932	404,723	358,365	46,358
Pest Control	200	0	200	0	200
Health Agencies	24,640	0	24,640	24,640	0
Direct Assistance	15,000	0	15,000	14,805	195
Parks & Recreation	41,350	11,895	53,245	40,923	12,322
Library	279,072	52,326	331,398	279,072	52,326
Patriotic Purposes	5,013	0	5,013	3,314	1,699
Conservation Commission Economic	43,940	5,199	49,139	26,885	22,254
Development	1,400	0	1,400	821	579
Principal - Long Term Bonds Interest -	195,000	35,000	230,000	195,000	35,000
Long Term Bonds	71,581	25,445	97,026	71,581	25,445
Total Operating Budget:	\$5,396,534	\$454,852	\$5,851,386	\$5,228,659	\$622,727

2021 Approved Warrant Articles					
Art 5 Cable Access Fund	\$22,657	\$0	\$22,657	\$0	\$22,657
Art 6 PW Capital Reserve Fund	144,871	0	144,871	144,871	0
Art 7 Radio Capital Reserve Fund	60,000	0	60,000	60,000	0
Art 8 Fire Truck Capital Reserve Fund	45,000	0	45,000	45,000	0
Art 9 Reappraisal Capital Reserve Fund	16,590	0	16,590	16,590	0
Art 10 Facilities Capital Reserve Fund	10,000	0	10,000	10,000	0
Art 12 Additional TAP-2 Funds	45,000	0	45,000	0	45,000
Art 13 Amb Expendable Trust Fund	3,964	0	3,964	3,964	0
Totals Including Warrant Articles	\$5,744,616	\$454,852	\$6,199,468	\$5,509,084	\$690,384

**SCHEDULE OF TOWN PROPERTY
AS OF DECEMBER 31, 2021**

DESCRIPTION	VALUE
Town Hall, Lands and Buildings (H-31)	\$995,100
Furniture & Equipment	\$150,000
Fire Station, Bldg Only (H-31)	\$534,500
Furniture & Equipment (excludes vehicles)	\$350,000
Library, Land and Building (H-59)	\$543,700
Furniture & Equipment	\$350,000
Safety Complex (F-155)	\$1,312,300
Furniture & Equipment (excludes vehicles)	\$350,000
Annex, Land & Building (F-116)	\$234,300
Parks & Playgrounds (F-132)	\$270,500
Parks & Playgrounds (L-35)	\$439,300
Richard Maghakian Memorial School (F-80)	\$3,642,000
Brookline Chapel & Bruschi Hall (H-84)	\$572,800
Cpt. Samuel Douglass Academy (K-84)	\$5,560,800
Transfer Station (C-12)	\$494,900
Historical Society (F-144)	\$217,900
Total:	\$16,018,100
B-6 Ball Hill Road Land and Building	\$74,000
B-7	\$65,100
B-11	\$2,500
B-11-1	\$2,500
B-12	\$47,100
B-14	\$4,200
B-22	\$9,200
B-25	\$6,800
B-27	\$15,300
B-34	\$274,800
B-35	\$53,400
B-36	\$141,800
B-37 Tax Collector Deed - Land	\$32,100
B-49 Tax Collector Deed - Land	\$1,800
B-54	\$9,700
B-55 - Melendy Pond	\$3,797,900
B-65-10	\$75,900
B-65-11 - Palmer Land	\$246,600
B-68	\$147,200
B-69 Tax Collector Deed - Land	\$12,200
B-70	\$37,800
B-71	\$114,300
B-73	\$29,100
B-74	\$162,000
B-75	\$87,600
B-79	\$0
B-94 - Morrill Land	\$204,900
B-95	\$70,300
B-96	\$8,400
B-97 Tax Collector Deed - Land	\$78,900
B-98 Milford Line Land	\$25,900

**SCHEDULE OF TOWN PROPERTY
AS OF DECEMBER 31, 2021**

DESCRIPTION	VALUE
B-101 Tax Collector Deed - Land	\$8,800
C-3 Tax Collector Deed - Land	\$19,400
C-11	\$13,500
C-13	\$340,400
C-25	\$280,600
C-26	\$76,000
C-30	\$247,300
C-45	\$30,300
C-46-3	\$0
C-48	\$18,400
C-49	\$218,200
D-1	\$0
D-4	\$156,100
D-18-5	\$118,400
D-18-25 - Fire Pond	\$9,100
D-21	\$32,600
D-22	\$42,900
D-25	\$123,400
D-25-4	\$96,000
D-26-21	\$0
D-31 Tax Collector Deed - Land	\$17,700
D-37 Tax Collector Deed - Land	\$3,300
D-39 North Cemetery	\$33,400
D-52-53	\$50,800
D-55-22	\$0
D-57-7	\$138,100
D-91	\$200
D-93 - Fire Pond	\$4,000
D-96 Tax Collector Deed - Land	\$90,300
E-9-23	\$105,600
F-16	\$0
F-17 Tax Collector Deed - Land	\$89,400
F-63	\$246,200
F-104	\$0
F-106	\$0
F-107	\$29,900
F-109	\$53,300
F-110	\$18,900
F-111	\$106,700
F-118	\$1,700
F-141	\$109,600
F-158	\$44,100
G-6	\$143,100
G-20	\$203,200
G-45	\$141,200
G-61-30	\$99,400
G-65 Tax Collector Deed - Land	\$300
H-39 (Across from Chapel)	\$63,800
H-43 Tax Collector Deed - Land	\$7,000

**SCHEDULE OF TOWN PROPERTY
AS OF DECEMBER 31, 2021**

DESCRIPTION	VALUE
H-49	\$195,300
H-67	\$199,200
H-68	\$22,800
H-69	\$33,400
H-70 Tax Collector Deed - Land	\$20,200
H-71 Tax Collector Deed - Land	\$11,400
H-101	\$9,500
H-102 (Conservation)	\$26,600
H-108 Pine Grove Cemetery	\$155,600
H-126-1	\$98,800
H-127	\$83,300
H-130-1	\$0
H-132	\$32,600
H-138	\$0
H-144	\$27,500
H-145	\$59,300
H-149	\$24,300
J-2 Tax Collector Deed - Land	\$110,700
J-24-32 Fire Pond	\$1,300
J-24-33	\$3,300
J-24-34	\$1,200
J-30-2-5 Swamp Land	\$13,100
J-33-11	\$108,500
J-35 Tax Collector Deed - Land	\$184,400
J-39 (Fire Pond)	\$0
J-39-45	\$0
J-39-46	\$67,500
J-51	\$40,900
J-54 Tax Collector Deed - Land	\$111,300
K-28	\$0
K-28-1	\$109,300
K-28-13	\$46,300
K-33 (Conservation)	\$7,200
K-34 (Conservation)	\$11,200
K-58 (Conservation)	\$13,700
K-62	\$26,200
K-62-1	\$24,200
K-66-18	\$49,000
K-66-20	\$0
K-69 - Donated Land	\$144,300
K-80 Swamp Land	\$0
K-101	\$156,100
K-101-5	\$10,000
K-101-16	\$5,400
K-102	\$75,700
L-13 Lakeside Cemetery	\$98,000
M-18 - Melendy Pond Land	\$206,100
M-19 - Melendy Pond Land	\$207,200

**SCHEDULE OF TOWN PROPERTY
AS OF DECEMBER 31, 2021**

DESCRIPTION	VALUE
Total:	\$12,303,800
TOTAL:	\$28,321,900

STATEMENT OF APPROPRIATIONS - 2021

Executive.....	250,450
Election, Registration & Vital Statistics.....	5,850
Financial Administration.....	209,147
Revaluation of Property.....	33,020
Reappraisal Capital Reserve Fund, Art. 9.....	16,590
Legal Expenses.....	45,000
Personnel Administration	680,548
Planning and Zoning.....	48,951
General Government Buildings	214,205
Facilities Capital Reserve Fund, Art. 10	10,000
Cemeteries.....	18,000
Insurance.....	88,446
Advertising & Regional Association.....	3,989
Cable Access.....	17,095
Cable Access Fund, Art. 5	22,657
Police Department.....	957,054
Radio Capital Reserve Fund, Art. 7.....	60,000
Ambulance Service.....	255,389
Ambulance Expendable Trust Fund, Art. 13.....	3,964
Fire Department.....	589,064
Fire Truck Capital Reserve Fund, Art. 8.....	45,000
Building Inspection.....	39,675
Emergency Management.....	21,500
Communications.....	125,362
Highways, Streets & Bridges (with street lighting).....	757,802
Public Works Equip Cap Res Fund, Art. 6	144,871
Additional TAP-2 Funds (Gross), Art. 12.....	45,000
Solid Waste Disposal.....	358,791
Pest Control.....	200
Health Agencies.....	24,640
Direct Assistance.....	15,000
Parks and Recreation.....	41,350
Library.....	279,072
Patriotic Purposes.....	5,013
Conservation Commission.....	43,940
Economic Development.....	1,400
Debt Service, Principal.....	195,000
Debt Service, Interest.....	71,581
 Total Appropriations.....	 5,744,616
 Less: <u>Estimated</u> Revenue and Credits (from MS-434):	
Source of Revenue:	
Yield/Timber Tax.....	11,000
Gravel Tax.....	0
Interest on Delinquent Taxes.....	40,000

Motor Vehicle Permit Fees.....	1,300,000
From State:	
Meals & Rooms.....	398,822
Highway Block Grant.....	141,618
Unanticipated ARPA Funds.....	285,436
Income from Departments.....	282,000
Sale of Municipal Property.....	96,276
Other (Cable Franchise Payment).....	46,000
Net Revenues (Not Including Fund Balance).....	-2,601,152
Voted from Fund Balance.....	-3,964
Fund Balance to Reduce Taxes.....	0
Total Revenues and Credits:.....	-2,605,116
Appropriations (From DRA MS-434).....	8,434,616
Less: Revenues.....	-2,605,116
Add: Overlay.....	88,739
Add: War Service Credits.....	134,000
Net Town Appropriations:.....	6,052,239
Net Local School Appropriations.....	9,186,722
Net Cooperative School Appropriations.....	10,316,501
Net Education Grant.....	-4,274,408
Locally Retained State Education Tax.....	-1,260,913
Net Required Local Education Tax Effort.....	13,967,902
State Education Tax.....	1,260,913
Total Assessment Valuation with Utilities.....	684,665,472
Total Assessment Valuation without Utilities.....	674,035,672

Tax Rate for 2021: \$28.58 per thousand

Breakdown

Town	\$5.23
County	\$1.08
School	\$20.40
State	<u>\$1.87</u>
Total:	\$28.58

**Statement of Bonded Debt
Public Works Facility**

Original Amount Bonded: Lot C-12	\$2,308,125
Twenty (20) Year Bond @ 1.84%	\$932,637
Less: Principal Due in 2022	\$0
Less: Interest Due in 2022	\$86,363
Less: Principal Due in 2023	\$0
Less: Interest Due in 2023	\$85,414
Less: Principal Due in 2024	\$88,125
Less: Interest Due in 2024	\$85,414
Less: Principal Due in 2025	\$90,000
Less: Interest Due in 2025	\$80,920
Less: Principal Due in 2026	\$95,000
Less: Interest Due in 2026	\$76,330
Less: Principal Due in 2027	\$100,000
Less: Interest Due in 2027	\$71,485
Less: Principal Due in 2028	\$105,000
Less: Interest Due in 2028	\$66,385
Less: Principal Due in 2029	\$110,000
Less: Interest Due in 2029	\$61,030
Less: Principal Due in 2030	\$115,000
Less: Interest Due in 2030	\$55,420
Less: Principal Due in 2031	\$120,000
Less: Interest Due in 2031	\$49,555
Less: Principal Due in 2032	\$125,000
Less: Interest Due in 2032	\$43,435

Less: Principal Due in 2033	\$135,000
Less: Interest Due in 2033	\$37,060
Less: Principal Due in 2034	\$140,000
Less: Interest Due in 2034	\$31,525
Less: Principal Due in 2035	\$145,000
Less: Interest Due in 2035	\$27,185
Less: Principal Due in 2036	\$145,000
Less: Interest Due in 2036	\$22,690
Less: Principal Due in 2037	\$150,000
Less: Interest Due in 2037	\$18,195
Less: Principal Due in 2038	\$155,000
Less: Interest Due in 2038	\$13,545
Less: Principal Due in 2039	\$160,000
Less: Interest Due in 2039	\$10,290
Less: Principal Due in 2040	\$165,000
Less: Interest Due in 2040	\$6,930
Less: Principal Due in 2041	\$165,000
Less: Interest Due in 2041	\$3,465
Balance 12/31/2041	\$0

**Statement of Bonded Debt
Land Acquisition**

Original Amount Bonded: Cohen/Olson Lots C-13, D-21, D-22	\$291,900
Twenty (20) Year Bond @ 4.05%	\$133,694
Less: Interest Paid in 2007	\$7,481
Less: Principal Due in 2008	\$11,900
Less: Interest Due in 2008	\$12,904
Less: Principal Due in 2009	\$15,000
Less: Interest Due in 2009	\$12,287
Less: Principal Due in 2010	\$15,000
Less: Interest Due in 2010	\$11,593
Less: Principal Due in 2011	\$15,000
Less: Interest Due in 2011	\$10,881
Less: Principal Due in 2012	\$15,000
Less: Interest Due in 2012	\$10,169
Less: Principal Due in 2013	\$15,000
Less: Interest Due in 2013	\$9,419
Less: Principal Due in 2014	\$15,000
Less: Interest Due in 2014	\$8,669
Less: Principal Due in 2015	\$15,000
Less: Interest Due in 2015	\$7,919
Less: Principal Due in 2016	\$15,000
Less: Interest Due in 2016	\$7,169
Less: Principal Due in 2017	\$15,000
Less: Interest Due in 2017	\$6,419
Less: Principal Due in 2018	\$15,000
Less: Interest Due in 2018	\$5,706

Less: Principal Due in 2019	\$15,000
Less: Interest Due in 2019	\$4,169
Less: Principal Due in 2020	\$15,000
Less: Interest Due in 2020	\$3,531
Less: Principal Due in 2021	\$15,000
Less: Interest Due in 2021	\$2,894
Less: Principal Due in 2022	\$15,000
Less: Interest Due in 2022	\$2,256
Less: Principal Due in 2023	\$15,000
Less: Interest Due in 2023	\$1,619
Less: Principal Due in 2024	\$15,000
Less: Interest Due in 2024	\$1,009
Less: Principal Due in 2025	\$15,000
Less: Interest Due in 2025	\$700
Less: Principal Due in 2026	\$15,000
Less: Interest Due in 2026	\$542
Less: Principal Due in 2027	\$10,000
Less: Interest Due in 2027	\$42
Balance 12/31/2027	\$0

Statement of Bonded Debt Land Acquisition

Original Amount Bonded: Bross - C-30	\$492,842
Twenty (20) Year Bond @ 4.74%	\$241,407
Less: Principal Paid in 2007	\$27,842
Less: Interest Paid in 2007	\$25,063
Less: Principal Due in 2008	\$25,000
Less: Interest Due in 2008	\$22,044
Less: Principal Due in 2009	\$25,000
Less: Interest Due in 2009	\$20,793
Less: Principal Due in 2010	\$25,000
Less: Interest Due in 2010	\$19,543
Less: Principal Due in 2011	\$25,000
Less: Interest Due in 2011	\$18,544
Less: Principal Due in 2012	\$25,000
Less: Interest Due in 2012	\$17,544
Less: Principal Due in 2013	\$25,000
Less: Interest Due in 2013	\$16,294
Less: Principal Due in 2014	\$25,000
Less: Interest Due in 2014	\$15,044
Less: Principal Due in 2015	\$25,000
Less: Interest Due in 2015	\$13,794
Less: Principal Due in 2016	\$25,000
Less: Interest Due in 2016	\$12,544
Less: Principal Due in 2017	\$25,000
Less: Interest Due in 2017	\$10,137
Less: Principal Due in 2018	\$25,000
Less: Interest Due in 2018	\$9,044

Less: Principal Due in 2019	\$25,000
Less: Interest Due in 2019	\$6,869
Less: Principal Due in 2020	\$25,000
Less: Interest Due in 2020	\$5,463
Less: Principal Due in 2021	\$25,000
Less: Interest Due in 2021	\$4,306
Less: Principal Due in 2022	\$25,000
Less: Interest Due in 2022	\$3,419
Less: Principal Due in 2023	\$25,000
Less: Interest Due in 2023	\$3,231
Less: Principal Due in 2024	\$25,000
Less: Interest Due in 2024	\$2,075
Less: Principal Due in 2025	\$20,000
Less: Interest Due in 2025	\$1,000
Less: Principal Due in 2026	\$20,000
Less: Interest Due in 2026	\$500
Balance 12/31/2026	\$0

Statement of Bonded Debt Land Acquisition

Original Amount Bonded: K-33&34	\$714,600
Twenty (20) Year Bond @ 2.6685%	\$297,264
Less: Principal Paid in 2018	\$39,600
Less: Interest Paid in 2018	\$34,349
Less: Principal Due in 2019	\$40,000
Less: Interest Due in 2019	\$29,525
Less: Principal Due in 2020	\$40,000
Less: Interest Due in 2020	\$27,485
Less: Principal Due in 2021	\$35,000
Less: Interest Due in 2021	\$25,445
Less: Principal Due in 2022	\$35,000
Less: Interest Due in 2022	\$23,660
Less: Principal Due in 2023	\$35,000
Less: Interest Due in 2023	\$21,875
Less: Principal Due in 2024	\$35,000
Less: Interest Due in 2024	\$20,090
Less: Principal Due in 2025	\$35,000
Less: Interest Due in 2025	\$18,305
Less: Principal Due in 2026	\$35,000
Less: Interest Due in 2026	\$16,520
Less: Principal Due in 2027	\$35,000
Less: Interest Due in 2027	\$14,735
Less: Principal Due in 2028	\$35,000
Less: Interest Due in 2028	\$12,950
Less: Principal Due in 2029	\$35,000
Less: Interest Due in 2029	\$11,165

Less: Principal Due in 2030	\$35,000
Less: Interest Due in 2030	\$9,730
Less: Principal Due in 2031	\$35,000
Less: Interest Due in 2031	\$8,295
Less: Principal Due in 2032	\$35,000
Less: Interest Due in 2032	\$6,860
Less: Principal Due in 2033	\$35,000
Less: Interest Due in 2033	\$5,425
Less: Principal Due in 2034	\$35,000
Less: Interest Due in 2034	\$4,340
Less: Principal Due in 2035	\$35,000
Less: Interest Due in 2035	\$3,255
Less: Principal Due in 2036	\$35,000
Less: Interest Due in 2036	\$2,170
Less: Principal Due in 2037	\$35,000
Less: Interest Due in 2037	\$1,085
Balance 12/31/2037	\$0

Statement of Bonded Debt
Police Addition - Safety Complex

Original Amount Bonded: F-155	\$1,362,400
Twenty (20) Year Bond @ 3.2977%	\$562,319
Less: Principal Paid in 2013	\$47,400
Less: Interest Paid in 2013	\$50,884
Less: Principal Due in 2014	\$50,000
Less: Interest Due in 2014	\$46,030
Less: Principal Due in 2015	\$50,000
Less: Interest Due in 2015	\$44,030
Less: Principal Due in 2016	\$55,000
Less: Interest Due in 2016	\$42,530
Less: Principal Due in 2017	\$55,000
Less: Interest Due in 2017	\$40,880
Less: Principal Due in 2018	\$55,000
Less: Interest Due in 2018	\$39,780
Less: Principal Due in 2019	\$60,000
Less: Interest Due in 2019	\$37,580
Less: Principal Due in 2020	\$60,000
Less: Interest Due in 2020	\$35,930
Less: Principal Due in 2021	\$60,000
Less: Interest Due in 2021	\$33,530
Less: Principal Due in 2022	\$65,000
Less: Interest Due in 2022	\$31,130
Less: Principal Due in 2023	\$70,000
Less: Interest Due in 2023	\$21,530
Less: Principal Due in 2024	\$70,000
Less: Interest Due in 2024	\$18,730

Less: Principal Due in 2025	\$75,000
Less: Interest Due in 2025	\$15,930
Less: Principal Due in 2026	\$75,000
Less: Interest Due in 2026	\$11,241
Less: Principal Due in 2027	\$80,000
Less: Interest Due in 2027	\$9,930
Less: Principal Due in 2028	\$80,000
Less: Interest Due in 2028	\$7,430
Less: Principal Due in 2029	\$85,000
Less: Interest Due in 2029	\$6,230
Less: Principal Due in 2030	\$85,000
Less: Interest Due in 2030	\$4,768
Less: Principal Due in 2031	\$90,000
Less: Interest Due in 2031	\$3,363
Less: Principal Due in 2032	\$95,000
Less: Interest Due in 2032	\$1,893
Balance 12/31/2032	\$0

Statement of Bonded Debt
Ambulance Facility - Safety Complex

Original Amount Bonded: F-155	\$1,285,000
Twenty (20) Year Bond @ 3.2887%	\$588,787
Less: Principal Paid in 2004	\$65,000
Less: Interest Paid in 2004	\$63,764
Less: Principal Due in 2005	\$65,000
Less: Interest Due in 2005	\$55,263
Less: Principal Due in 2006	\$65,000
Less: Interest Due in 2006	\$52,662
Less: Principal Due in 2007	\$65,000
Less: Interest Due in 2007	\$50,063
Less: Principal Due in 2008	\$65,000
Less: Interest Due in 2008	\$47,463
Less: Principal Due in 2009	\$65,000
Less: Interest Due in 2009	\$44,862
Less: Principal Due in 2010	\$65,000
Less: Interest Due in 2010	\$41,613
Less: Principal Due in 2011	\$65,000
Less: Interest Due in 2011	\$36,711
Less: Principal Due in 2012	\$65,000
Less: Interest Due in 2012	\$33,462
Less: Principal Due in 2013	\$65,000
Less: Interest Due in 2013	\$30,212
Less: Principal Due in 2014	\$65,000
Less: Interest Due in 2014	\$25,462
Less: Principal Due in 2015	\$65,000
Less: Interest Due in 2015	\$23,513

Less: Principal Due in 2016	\$65,000
Less: Interest Due in 2016	\$20,263
Less: Principal Due in 2017	\$65,000
Less: Interest Due in 2017	\$18,512
Less: Principal Due in 2018	\$65,000
Less: Interest Due in 2018	\$14,735
Less: Principal Due in 2019	\$65,000
Less: Interest Due in 2019	\$11,595
Less: Principal Due in 2020	\$65,000
Less: Interest Due in 2020	\$8,508
Less: Principal Due in 2021	\$60,000
Less: Interest Due in 2021	\$5,406
Less: Principal Due in 2022	\$60,000
Less: Interest Due in 2022	\$3,300
Less: Principal Due in 2023	\$60,000
Less: Interest Due in 2023	\$1,418
Balance 12/31/2023	\$0

SUMMARY INVENTORY OF VALUATION (MS-1) 2021

Value of Land Only

Current Use (at current use values)	\$444,159
Conservation Restriction Assessment	\$973
Discretionary Easement (at current use value)	\$2,546
Residential	\$230,345,900
Commercial/Industrial	\$12,027,400

Total of Taxable Land **\$242,820,978**

Tax Exempt & Non-Taxable Land	\$15,950,000
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Value of Buildings Only

Residential	\$418,653,494
Manufactured Housing	\$765,500
Commercial/Industrial	\$19,921,300

Total of Taxable Buildings **\$439,340,294**

Tax Exempt & Non-Taxable Buildings	\$19,687,706
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Public Utilities	\$10,629,800
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Valuation Before Exemptions **\$692,791,072**

Blind Exemptions (0) (\$20,000 per exemption)	\$0
Elderly Exemption (56)	\$6,811,300
Disabled Exemption (3) (\$80,000 per exemption)	\$240,000
Solar Energy Systems Exemption (59)	\$1,074,300

Total Dollar Amount of Exemptions: **\$8,125,600**

Net Valuations on Which Tax Rate for Municipal, County & Local Education Tax is Computed **\$684,665,472**

Less Public Utilities	\$10,629,800
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Net Valuation Without Utilities on Which Tax Rate for State Education is Computed **\$674,035,672**

Total Number of Acres Receiving Current Use	4,100.35
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Number of Individuals Granted Elderly Exemptions in 2021	56
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18 age 65-74: total exemption granted: \$1,440,000

14 age 75-79: total exemption granted: \$1,680,000

24 age 80+: total exemption granted: \$3,691,300

Annual Town Meeting Minutes
March 9 & 27, 2021

The meeting was opened at 7am on Tuesday, March 9th by Moderator Peter Webb.

Inspectors of Election/Ballot Clerks were as follows: Tammy Salisbury, Gary Simmerman, Betsy Solon, Hannah St. George, Christine St. George, Elissa Rasmussen and Nancy Reichl.

Polls closed at 7:30pm

Total names on the checklist	4,244
Total ballots cast	951
<u>Absentee ballots</u>	<u>16</u>
Total votes	967

The business meeting was called to order at 10:00am on Saturday, March 27th by Moderator Peter Webb. There were 191 voters in attendance.

Peter Webb welcomed everyone to the 252nd annual town meeting. He led the Pledge of Allegiance. A round of applause was given to the people who served in the military and a moment of silence was held for the residents that died in 2020. Peter welcomed any newcomers to their first Brookline town meeting and wished a Happy Passover to anyone who observes the Jewish faith.

Peter Webb introduced the Selectboard, Town Administrator, Town Clerk/Tax Collector and Finance Committee.

RESOLUTION

Be it resolved that: In acknowledgement of and with great appreciation for his service to the Town of Brookline as a Selectboard member for three years, including his service on the Brookline Conservation Commission, the Public Works Building Committee and Transfer Station Evaluation Committee, the Town of Brookline, through its Selectboard, gives thanks to and recognizes:

Ron Olsen

You have consistently demonstrated dedicated service to the Town of Brookline

for which we are all very grateful.
Presented, this 27th day of March 2021
By the Selectboard

Brendan Denehy, Eddie Arnold, Drew Kellner, Dana Ketchen & Stephen Russo

To the inhabitants of the Town of Brookline in the County of Hillsborough in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at the Captain Samuel Douglass Academy in said Brookline on Tuesday, the ninth (9th) day of March at 7:00am to act upon the following subjects:

1.) To choose all necessary Town Officers for the ensuing year.

Selectboard- 3 year	Michael Kimball - 237
	Stephen A. Russo - 456

Town Treasurer- 1 year	Eric Bernstein - 593
Board of Assessors- 3 year	Brett R Hall - 393 Graham L Loff - 249
Fire Ward- 3 year	F. David Santuccio - 419
Supervisor of the Checklist- 5 years	Judy L Cook - 584
Finance Committee- 3 year (write-in)	Cindy LaCroix - 165
Library Trustee- 3 year (write-in)	Betsy Solon - 107
Town Trustee- 3 year	Clarence Farwell - 548
Cemetery Trustee- 3 year	Judy L Cook - 593

Brookline School District Ballot

School District Treasurer- 1 year	Robert Rochford - 589
School District Moderator- 1 year (write-in)	Peter Webb - 69
School District Clerk- 1 year	Alana Justice - 562
School Board Member- 3 year	Kenneth Hagg - 487 Eric Pauer - 258

ARTICLES – BROOKLINE SCHOOL DISTRICT

Article 1A. Ballot Question: Do you approve the Procedures used during this budget season, including the conduct of the virtual information meeting on February 1, 2021 and the virtual annual meeting on February 8, 2021 and the voting process used today, which calls the question on each article on the warrant as decided by the school board using feedback from the public, thereby ending debate in order to proceed with alternative ballot voting in accordance with the process authorized by NH Laws of 2020, Chapter 8 (HB 1129):

YES- 543 NO - 164

Article 2. To see if the Brookline School District will vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$10,025,776. Should this article be defeated, the default budget shall be \$9,857,075 which is the same as last year, with certain adjustments required by previous action of the school district or by law or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Majority vote required to pass. The School Board recommends this article 5-0-0. The Finance Committee recommends this article 2-1-0

YES - 441 NO- 290

Article 3. To see if the school district will vote to raise and appropriate a sum of up to \$75,000 to be added to the previously established SCHOOL FACILITIES MAINTENANCE EXPENDABLE TRUST FUND, this sum to come from the June 30 unassigned fund balance (surplus) available for transfer on July 1, 2021. No amount to be raised from taxation. The School Board recommends this article 5-0-0. The Finance Committee recommends this article 2-1-0.

YES - 498 NO- 232

Article 4. To see if the school district will vote to raise and appropriate a sum of up to \$25,000 to be added to the previously established SPECIAL EDUCATION EXPENDABLE TRUST FUND, this sum to come from the June 30 unassigned fund balance (surplus) available for transfer on July 1, 2021. No amount to be raised from taxation. The School Board recommends this article 5-0-0. The Finance Committee does not recommend this article 1-2-0

YES- 435 NO- 312

Article 5. To see if the school district will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate a sum of up to \$40,000 to go into said fund. This sum to come from the unassigned fund balance (surplus) available for transfer on July 1, 2021. The School Board recommends this article 5-0-0. The Finance Committee recommends this article 2-1-0.
YES - 451 NO- 292

Article 6. Shall the voters of the Brookline School District adopt a school administrative unit budget of \$1,953,257 for the forthcoming fiscal year in which \$361,236 is assigned to the school budget of this school district? This year's adjusted budget of \$1,918,864 with \$354,875 assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. The School Board recommends this article 5-0-0. The Finance Committee recommends this article 2-1-0.
YES- 461 NO- 274

Article 7. Shall the school district accept the provisions of RSA 198:20-b providing that any school district at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the school board to apply for, accept and expend, without further action by the school district, unanticipated money from a state, federal or other governmental unit or a private source which becomes available during the fiscal year? The school board recommends this article 5-0-0.
YES - 512 NO- 225

Article 8. (Contingent Article). If Article 7 passes, this article is unnecessary: to see if the school district voters will authorize the Brookline School District to access future year state and federal special education aid funds in the event that special education costs exceed budget limitations. The School Board recommends this article 5-0-0. The Finance Committee recommends this article 3-0-0.
YES - 580 NO- 140

Article 9. To see if the school district will vote to authorize, indefinitely until rescinded, to retain any unused portion of the year-end unassigned general funds, from the preceding fiscal year in subsequent fiscal years, provided that the amount of year-end unassigned general funds does not exceed, in any fiscal year, 2.0 percent (can be up to 5%) of the current fiscal year's net assessment under RSA 198:5. The school board recommends the appropriation 4-1-0. The Finance Committee recommends this appropriation 2-1-0.
YES - 425 NO- 306

Article 10. *Petition Warrant Article.* Shall we direct the Brookline School Board to convene a study committee investigating the feasibility and suitability of expanding responsibility of the Brookline School District to grades K to 8, with the committee consisting of a School Board member, Selectboard member, Finance or Budget Committee member, and two members of the public, reporting findings by November 3, 2021? The school board does not recommend this article 0-5-0.
YES - 159 NO- 578

Article 11. *Petition Warrant Article.* Shall we adopt the provisions of RSA 32:5 V-b, requiring that the annual budget and all special warrant articles having a tax impact, as determined by the school board, shall contain a notation stating the estimated tax impact of the article? The determination of the estimated tax impact shall be subject to approval by the governing body. The school board does not recommend this article 1-4-0. The Finance Committee recommends this article 3-0-0.
YES - 454 NO- 276

Hollis/Brookline Cooperative Ballot

School Board- 3 year	Eric Pauer - 261 Thomas Solon - 490
Budget Committee- 3 year	Brian Rater - 617

Surveyor of Wood & Lumber: Is a position that has historically been elected annually at town meeting. The town no longer has a use for the position, so it will no longer be voted on at town meeting.

To hear all reports of the Selectboard and other Town Officers and Committees. On a motion from Bonnie Fessenden 2nd Rena Duncklee.

HAND VOTE- YES

Charlie Corey made a motion to authorize voters to run the town meeting in accordance to how the warrant is printed in the town report. 2nd Mark Fessenden. **HAND VOTE- YES**

2.) (By Ballot at Meeting) To see if the town will vote to raise and appropriate the sum of \$2.7 million (gross budget) for the purpose of constructing a public works facility adjacent to the transfer station at 38 North Mason Road (Lot C-12), and to authorize the issuance of not more than \$2.7 million of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the appropriation of an additional **\$20,000** for said construction, said amount to be received from interest on bond proceeds and to authorize the Selectboard to issue and negotiate such bonds or notes and to determine the rate of interest thereon. The sum to be bonded and repaid over 20 years is to include site development, construction and any items incidental to and/or necessary for said construction, architectural fees, professional service fees, original equipping and furnishing and cost of sale of the bonds. (60% ballot vote required). 5-0 (recommended by the Selectboard); 3-0 (recommended by the Finance Committee).

Eddie Arnold made a motion, 2nd Dana Ketchen. Eddie Arnold made a motion to reduce Article 2 to **\$2.67 million** and spoke to the Article. He stated that the decrease in cost is due to test boring, which helped to find out how much ledge was under the site. The tests indicated minimal ledge and that is the reason they have reduced the budget. The voters at the meeting agreed to let Roland Pothier from North Branch Construction speak to the Article as a non-resident. He stated that it would take 6-7 months to complete the public works building and they want to start construction as soon as possible due to the cost of building materials increasing. Richard Zore moved the question, 2nd Bonnie Fessenden

SECRET BALLOT- YES- 142 NO-42

Melanie Levesque made a motion to move to Article 21. 2nd Rob Rushton. **HAND VOTE- YES**

21.) (By Petition) By petition of 25 or more eligible voters of the town of Brookline, NH to see if the town will vote to urge that the New Hampshire General Court, which is obligated to redraw the maps of political districts within the state following the federal census, will ensure fair and effective representation of New Hampshire voters without gerrymandering. Additionally, these voters ask the town of Brookline to urge the NH General Court to carry out the redistricting in a fair and transparent way through public meetings, not to favor a particular political party, to include communities of interest, and to minimize multi-seat districts.

The record of the vote approving this article shall be transmitted by written notice from the selectmen to state legislators representing Brookline, informing them of the demands from their constituents within 30 days of the vote. Kari Bremer and Melanie Levesque spoke to the Article.

HAND VOTE- YES- 62 NO- 53

3.) To see if the Town will vote to raise and appropriate the sum of \$5,396,096 to defray town charges for the ensuing year and make appropriation of the same. 4-1 (recommended by the Selectboard); 3-0 (recommended by the Finance Committee). Brendan Denehy made a motion to amend the article. 2nd Peter D'Agostino. To see if the Town of Brookline will vote to raise and appropriate the sum of **\$5,386,096** to defray town charges for the ensuing year and make appropriation of the same. Brendan said the reduced amount is based on two modifications the Selectboard made earlier this week to the proposed 2021 operating budget. He said the specific changes to the budget, in the town report, are as follows:

On page 22- the legal budget: increased \$10,000 from \$35,000 to \$45,000.

On page 31- the highway budget: “snow & ice management” was reduced \$20,000 (from \$200,000 to \$180,000). Brendan said these result in a net decrease of \$10,000 for the proposed 2021 operating budget. Brendan Denchy made the motion, 2nd Peter D’Agostino. Eric Pauer made a motion to amend the Article to \$5,373,096 2nd Dana Ketchen. Amendment failed.

HAND VOTE- YES

4.) (*By Petition*) (By Ballot at Meeting) To see if the town shall adopt the provisions of RSA 32:14 to establish a municipal budget committee. 0-4-1 (not recommended by the Selectboard, with one abstention); 0-3 (not recommended by the Finance Committee). Eric Pauer made a motion, 2nd Bonnie Fessenden. Eric Pauer spoke to the Article. Peter Cook moved the question, 2nd Brendan Denchy.

SECRET BALLOT- YES- 13 NO-119

5.) (By Ballot at Meeting) To see if the Town will vote to direct 50% of the funds, received from Spectrum’s Annual Cable Franchise Fee Payment, to the special revenue fund known as the “Cable Access Fund”, which was created per RSA 31:95-c to pay expenses related to the Town’s cable access channel, town website and the streaming of public meetings until changed by the legislative body and to raise and appropriate the sum of **\$22,657**, which represents 50% of the Cable Franchise Fee received by the Town in 2020, to be placed into the “Cable Access Fund”. Said funds to come from the unassigned fund balance and not through taxation. (A two-thirds majority is required for approval). 5-0 (recommended by the Selectboard); 3-0 (recommended by the Finance Committee)

Tad Putney made a motion, 2nd Brendan Denchy. Tad Putney spoke to the Article.

SECRET BALLOT- YES- 90 NO-9

Drew Kellner made a motion to get the sense of the meeting whether the legislative body would like to have a standalone cable access fund or a line item within the operating budget. 2nd Bonnie Fessenden.

HAND VOTE YES to have the cost of the Cable Access fund covered under the operating budget.

6.) To see if the Town will vote to raise and appropriate the sum of **\$144,871** to add to the previously established Public Works Equipment Capital Reserve Fund. Said funds to come from the unassigned fund balance and equal the 2020 Highway Block Grant the Town received. 4-1 (recommended by the Selectboard); 1-2 (not recommended by the Finance Committee). Mark Fessenden made the motion, 2nd Brendan Denchy. Mike Wenrich spoke to the Article. John Liska moved the question, 2nd Bill Quigley.

HAND VOTE- YES

7.) To see if the Town will vote to raise and appropriate **\$60,000** to be deposited into the previously established Radio Capital Reserve Fund for the design and replacement of current radio equipment for emergency services and public works or take any action relative thereto. 5-0 (recommended by the Selectboard); 3-0 (recommended by the Finance Committee). Dana Ketchen made a motion, 2nd Rena Dunklee. Dana Ketchen spoke to the Article. Chief Bill Quigley said there are still dead spots in town. By implementing the new infrastructure that now exists it will take care of the dead spots. Bill said that being on the same frequency with the Ambulance has become an officer safety issue. In the past 6 months they have had two armed stand offs where they have had to have the ambulance come out and standby while the officers try to get people out of the house. If the officers go to a “signal 1000” it means nobody can talk on the radio and the ambulance can’t communicate with other ambulance attendants or dispatch.

HAND VOTE- YES

8.) To see if the Town will vote to raise and appropriate **\$45,000** to be deposited into the previously established Fire Truck Capital Reserve Fund for the purchase of a fire truck or take any action relative thereto. 5-0 (recommended by the Selectboard); 2-1 (recommended by the Finance Committee). Drew Kellner made a motion, 2nd Bonnie Fessenden. Drew Kellner spoke to the Article.

HAND VOTE- YES

9.) To see if the Town will vote to raise and appropriate **\$16,590** to be deposited into the previously established Reappraisal Capital Reserve Fund for the costs of conducting the required town-wide revaluation every five years, or take any action relative thereto. 5-0 (recommended by the Selectboard); 3-0 (recommended by the Finance Committee). Stephen Russo made a motion, 2nd Mark Fessenden. Stephen Russo spoke to the Article.

HAND VOTE- YES

10.) To see if the Town will vote to raise and appropriate the sum of **\$10,000** to be deposited into the previously established Town Facilities Capital Reserve Fund to defray the costs of repairs to town buildings or take any action relative thereto. 5-0 (recommended by the Selectboard); 3-0 (recommended by the Finance Committee). Eddie Arnold made a motion, 2nd Rena Duncklee. Eddie Arnold spoke to the Article.

HAND VOTE- YES

11.) To see if the Town will vote to approve the cost items included in the collective bargaining agreement reached between the Brookline Selectboard and Local 3657 of the American Federation of State, County, and the Municipal Employees, AFL-CIO Brookline Police Officer's Union which calls for the following increases in costs at current staffing levels and with 2021 pay increases effective April 1, 2021:

5-0 (recommended by the Selectboard); 3-0 (recommended by the Finance Committee)

Cost	
Year	Increase
2021	\$10,438
2022	\$24,461
2023	\$37,799
2024	\$11,068

Drew Kellner made a motion, 2nd Rena Duncklee. Drew Kellner spoke to the Article.

HAND VOTE- YES

12.) To see if the Town will vote to raise and appropriate the sum of **\$45,000** in additional funds to construct a pedestrian bridge over the Nissitissit River on Mason Road and a sidewalk (including pedestrian bridge) on South Main Street (from Route 130 to the rail trail). Said appropriation will be offset by a Federal Transportation Alternative Program Grant in the amount of \$36,000 and \$9,000 from general taxation. This will be a non-lapsing appropriation per RSA 32:7, IV. These funds will be used only if the funds provided by 2017 warrant article #7 and 2020 warrant article #13 are insufficient to complete the project. 4-1 (recommended by the Selectboard); 3-0 (recommended by the Finance Committee). Tad Putney made a motion, 2nd Matthew Mailloux. Tad Putney spoke to the Article.

HAND VOTE-YES

Pete D'Agostino made a motion to restrict reconsideration on articles 2-12 & 21. 2nd Drew Kellner.

HAND VOTE -YES

13.) To see if the Town will vote to raise and appropriate the sum of **\$3,964** to be deposited into the Ambulance Service Expendable Trust Fund with said funds to come from the unassigned fund balance. The Selectboard and Ambulance Chief have already been voted agents to expend from this fund (1998 - Warrant Article #6). 5-0 (recommended by the Selectboard); 3-0 (recommended by the Finance Committee). Dana Ketchen made a motion, 2nd Jan Watt. Dana Ketchen spoke to the Article.

HAND VOTE-YES

14.) Shall the town modify the qualifications for the disabled exemption from property tax in the Town of Brookline, N.H., based on assessed value, to be: To qualify, the person must have been a New Hampshire resident for at least 5 consecutive years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least five consecutive years. In addition,

the taxpayer must have a net income of not more than \$40,000 (an increase from \$30,000) or, if married, a combined net income of not more than \$70,000 (an increase from \$40,000); and own net assets not in excess of \$200,000 (an increase from \$75,000), excluding the value of the person's residence. (RSA 72:39-b) 3-2 (recommended by the Selectboard); 3-0 (recommended by the Finance Committee) Peter Cook made a motion, Rena Duncklee 2nd. Peter Cook spoke to the Article. He said there are currently 3 people that qualify for this exemption.

HAND VOTE- YES

15.) To see if the registered voters of the Town of Brookline will vote to discontinue, pursuant to RSA 231:43, 0.29 acres at the corner of Townsend Hill Road (to the west) and N.H. Route 13 (to the north) depicted as "AREA OF CLASS VI ROAD TO BE DISCONTINUED" on the plan entitled "Sketch Plan, Proposed Discontinuance, Class VI portion of Townsend Hill Road, Prepared for DECCO, Inc. Townsend Hill Road & N.H. Route #13, Brookline, New Hampshire, January 13, 2021", which plan is on file with the Town of Brookline, and to authorize the Selectboard to convey the Town's portion resulting from the discontinuance to DECCO, Inc., to become part of tax map parcel K-76, for a mutually agreed upon price following review by and recommendations from the planning board and conservation commission and two public hearings held by the Selectboard, per RSA 41:14-a. 5-0 (recommended by Selectboard). Drew Kellner made a motion, 2nd Eddie Arnold. Drew Kellner spoke to the Article.

HAND VOTE- YES

16.) To see if the Town will vote to accept the following legacies:

The sum of \$900 for the general maintenance of the Etlinger lots in Pine Grove Cemetery; lot #364

The sum of \$900 for the general maintenance of the Dreyer lots in Pine Grove Cemetery; lot #363B

The sum of \$900 for the general maintenance of the Thibeault lots in Pine Grove Cemetery; lot #357C

Tad Putney made a motion, 2nd Eddie Arnold.

HAND VOTE- YES

17.) (*By Petition*) To see if the town shall direct the Selectboard to rescind the Snow Plowing ordinance titled "Plowing of Snow into Roadways" and adopt a new ordinance "Plowing of Snow or Depositing of Debris into Roadways" as follows:

Plowing of Snow or Depositing of Debris into Roadways

To promote the safe and orderly passage of the motoring public on the Town's roads, free from obstructions and obstacles created by the removal or depositing of snow or other debris, the Town of Brookline hereby adopts the following ordinance on March 27, 2021. Pursuant to RSA 236:20, RSA 47:17, VII, and RSA 41:11, it shall be unlawful to deposit any debris or materials on any Town roads, including Class V and VI, or to plow, snow blow, or shovel snow across any and all Town roads, including Class V and VI, or to deposit snow within the traveled portion of Town roads.

Definitions:

Across Town Roads – shall mean pushing snow from one side to the other where snow would be deposited within the right-of-way of any road.

Traveled Portion – shall mean any part of the roadway in which vehicles would travel or within the shoulders of said roadway.

Any person who violates the provisions of this Plowing of Snow or Depositing of Debris into Roadways Ordinance shall be guilty of a violation, subject to a \$100 fine. Subsequent offenses shall be subject to a fine of up to \$500. Eric Pauer made a motion, 2nd Allison Marsano. Eric Pauer spoke to the Article.

HAND VOTE- NO

18.) (*By Petition*) Shall the town modify the Veteran's Tax Credit in accordance with RSA 72:28 II from its current tax credit of \$500 per year to \$750? 2-3 (not recommended by the Selectboard); 0-3 (not

recommended by the Finance Committee). Eric Pauer made a motion, 2nd Richard Gribble. Eric Pauer spoke to the Article.

HAND VOTE- NO

19.) (*By Petition*) (If warrant article #4 passes) To see if the municipal budget committee shall consist of 5 members-at-large per RSA 32:15 I(a), shall be elected per RSA 32:15 III, and initial members shall be elected to one-year terms by means other than official ballot per RSA 32:15 III.

PASSED OVER

20.) (*By Petition*) Shall we adopt the provisions of RSA 32:5 V-b, requiring that the annual budget and all special warrant articles having a tax impact, as determined by the Selectboard, shall contain a notation stating the estimated tax impact of the article? The determination of the estimated tax impact shall be subject to approval by the governing body. Eric Pauer made a motion, 2nd Matthew Mailloux. Eric Pauer spoke to the Article.

HAND VOTE- NO

22.) To transact any other business that may legally come before said meeting.

NONE

The meeting adjourned at 3:25pm

Monies raised and appropriated \$8,434,616

Respectfully submitted,

Patricia Howard-Barnett
Brookline Town Clerk

SPECIAL MEETING TOWN MINUTES

MARCH 28, 2021

TOWN OF BROOKLINE, NH

The meeting was opened at 1pm on Sunday, March 28th by Moderator Peter Webb.

Peter Webb welcomed everyone to the Special Town Meeting and led the Pledge of Allegiance.

There were 193 voters in attendance.

- 1.) (By petition) Shall the Town of Brookline impose a 365 day moratorium on any development that is intended to qualify as workforce housing under the Town of Brookline, NH Zoning and Land Use Ordinance? The moratorium shall be effective immediately upon the vote and shall include but not be limited to: approval of any development that is intended to qualify as workforce housing by the Planning Board, land acquisition, surveying, tree removal, or any other physical alteration of any land within the Town of Brookline for a development that is intended to qualify as workforce housing.

Peter D'Agostino made a motion to amend Warrant Article 1. 2nd Eddie Arnold.

Shall the Town of Brookline, in accordance with RSA 674:23 and upon the recommendation and written finding of the Brookline Planning Board adopt the following ordinance establishing a moratorium on development in The Town of Brookline?

Ordinance Establishing a Moratorium on Development in The Town of Brookline (RSA 674:23)

This ordinance hereby establishes a moratorium on the issuance of building permits for new single-family or multi-family housing and the granting of site plan and subdivision approvals within the Town of Brookline for a period of 365 days which shall be effective immediately upon the vote of the legislative body and is based on the recommendation and written finding of the Brookline Planning Board (Appendix A) which describes the unusual circumstances that justify the ordinance and recommends a course of action to correct or alleviate such circumstances.

Statement of the circumstances giving rise to the need for the moratorium

Based on information provided by the Brookline School Board and the School Administrative Unit 41 (SAU 41) continued development will significantly impact the ability of the Town of Brookline to provide adequate school services within the Brookline School District.

Per the Office of the Superintendent of SAU41, the K-6 enrollment in Brookline is projected to increase from 557 to 618 over the next 18 months. According to the Superintendent's letters, this could require potentially 3 additional classroom sections; some of the projected class sizes for the next school year exceed the specifications outlined in School Board Policy IIB.

Planning board's written findings

See Appendix A

Term of the ordinance

The Term of this ordinance shall be 365 days and shall be effective immediately upon the vote of the legislative body.

Types or categories of development to which the ordinance applies.

This ordinance shall apply to the issuance of building permits for new single-family or multi-family housing and the granting of site plan and subdivision approvals.

Description of the area of the municipality

This ordinance shall apply to the entire Town of Brookline.

Exemptions from the Moratorium

1. Building permits for Accessory Dwelling Units as defined in section 2000 of the Town of Brookline, NH Zoning and Land Use Ordinance are exempt from this moratorium.
2. Building permits for lots created by subdivisions approved prior to the adoption of this ordinance are exempt from this moratorium.
3. Applications that have been approved prior to the adoption of this ordinance are exempt from this moratorium.
4. Applications submitted as Housing for Older Persons as specified in section 2200 of the Town of Brookline, NH Zoning and Land Use Ordinance are exempt from this moratorium.
5. The Brookline Planning Board may provide for the exemption from this moratorium of those types or categories of development that have minimal or no impact on the ability of the Town of Brookline to provide adequate school services within the Brookline School District.
6. The Brookline Planning Board may provide special permit or conditional use permit to allow development that has minimal or no impact on the ability of the Town of Brookline to provide adequate school services within the Brookline School District.

Further, this ordinance establishes the following course of action to correct or alleviate the unusual circumstances that affect the ability of the Town of Brookline to provide adequate school services and requires prompt attention to develop or alter a growth management process under RSA 674:22, a zoning ordinance, a master plan, or capital improvements program:

The Brookline School District shall establish a facilities study committee to address classroom space issues. Preliminary findings shall be submitted to the Brookline Capital Improvements Committee no later than 30 September 2021 for inclusion in the scheduled publication of the 2022-2027 Capital Improvements Plan. Any warrant articles required to implement the recommendations of this facilities committee shall be included on the Brookline 2022 warrant.

The Brookline Planning Board shall commission a study of school and town services to be performed in accordance with RSA 674:22 to determine if there is a demonstrated need to regulate the timing of development based upon the Town's lack of capacity to accommodate anticipated growth. A report shall be submitted to the Planning Board no later than 30 September 2021.

APPENDIX A

For Special Planning Board Meeting – Wednesday, March 24, 2021

Town of Brookline Planning Board Written Finding and Recommendation for Temporary Moratoria

(RSA 674:23)

Pursuant to RSA 674:23, the Brookline Planning Board finds that the legislative body of the Town of Brookline should adopt an ordinance establishing a moratorium on the issuance of building permits for new single-family or multi-family housing and the granting of site plan and subdivision approvals for a period of one year.

These findings are forward-looking. Applications that have been approved prior to the date of any ordinance adopted based on these findings are exempt from the proposed ordinance.

Based on information provided by the Brookline School Board and the School Administrative Unit 41 (SAU 41) (Attachments 1 and 2), continued development will significantly impact the ability of the Town of Brookline to provide adequate school services within the Brookline School District.

Per the Office of the Superintendent of SAU41, the K-6 enrollment in Brookline is projected to increase from 557 to 618 over the next 18 months. According to the Superintendent's letters, this could require potentially 3 additional classroom sections; some of the projected class sizes for the next school year exceed the specifications outlined in School Board Policy IIB.

Due to the potential for unplanned stress on the capacity of the Brookline schools, the Planning Board recommends that any ordinance(s) adopted by the legislative body under RSA 674:23 include the following:

- Establish a moratorium on the approval of site plans and subdivisions for a period of one year.
- Establish a moratorium on the issuance of building permits for new single-family or multi-family housing for a period of one year.
- Building permits for Accessory Dwelling Units as defined in section 2000 of the Brookline Zoning Ordinance are exempt from this moratorium.
- Building permits for lots created by subdivisions approved prior to the adoption of any ordinance based on these findings are exempt from this moratorium.
- Applications that have been approved prior to the date of the adopted ordinance are exempt from this moratorium.
- Applications submitted as Housing for Older Persons as specified in Brookline Zoning Ordinance section 2200 are exempt from this moratorium
- The Brookline Planning Board may provide for the exemption from the moratorium of those types or categories of development that have minimal or no impact on the ability of the Town of Brookline to provide adequate school services within the Brookline School District.
- The Brookline Planning Board may provide special permit or conditional use permit to allow development that has minimal or no impact on the ability of the Town of Brookline to provide adequate school services within the Brookline School District.
- The Brookline School District shall establish a facilities study committee to address classroom space issues. Preliminary findings shall be submitted to the Brookline Capital Improvements Committee no later than 30 September 2021 for inclusion in the scheduled publication of the 2022-2027 Capital Improvements Plan. Any warrant articles required to implement the recommendations of this facilities committee shall be included on the Brookline 2022 warrant.
- The Brookline Planning Board shall commission a study of school and town services to be performed in accordance with RSA 674:22 to determine if there is a demonstrated need to regulate the timing of development based upon the Town's lack of capacity to accommodate anticipated growth. A report shall be submitted to the Planning Board no later than 30 September 2021.

Peter D'Agostino spoke to the Article and gave background as to how we got here. He said there was a conceptual project discussed with the Brookline planning board on February 18th. This was the first public meeting related to the project. The first petition filed in response to that conceptual discussion was filed four days later on February 22nd. The second petition was filed on February 24th. That petition included 234% more signatures than required by RSA 39:3. The Selectboard scheduled a special town meeting in response to the petition articles on March 8th. The planning board immediately called for a special meeting three days later on March 11th. There were over 120 participants in that meeting. The School Board held a meeting on March 16th and ultimately voted 5-0 to support the moratorium and study committees. All of this is included in the Superintendent's letter. SAU41 sent a letter to the Planning Board and town on March 17th highlighting the inability to provide adequate school services based on current growth

projections. The Planning Board met again seven days later on March 18th to discuss the ability to provide adequate town services. During that meeting, the planning board had a straw poll with unanimous support for the moratorium and outlined further work to be done. The Planning Board met on March 24th to discuss the moratorium. In five weeks this town conducted 8 meetings consisting of approximately 12 hours of meeting time. This has been heavily discussed publicly. All of this has been done and many, many residents have been involved in the process, starting with 117 petitioners. During that process what we learned was that there is an inability to accommodate the continued growth that we have within our community and when we talk about that, it really comes down to a perfect storm. RSA 674:23 says that we need to have an unusual circumstance to consider this, and we have two. First the culmination of high levels of development in the Town of Brookline, along with the impacts of COVID-19, have resulted in rapid growth within the town. Further, we became aware of a project that would increase our total population by almost 5%. In the Superintendent's letter that the body has in front of them, I'd like to highlight a couple of things. He says "after discussing our existing elementary buildings, we would have to reevaluate our specials. Music, art, computers and how they are taught. We would have to consider options such as taking back the computer labs, stem lab and music or to become conditional classrooms and move specials to a cart." The Superintendent also highlighted what this might look like if we move forward and allow the development to continue unfettered and he says that he highlights a study that Amherst recently completed, and this was February 2021. The end results included two new building projects: the construction of a pre-K through grade five, and we would need a pre-K through grade six, with the price tag of \$66 million as well as an overhaul to their middle school. The Superintendent also highlighted the additional requirements of \$45,000 to \$55,000 per bus with at least one added just to accommodate our current growth without any other additional growth. So, with that being said, we have reached the tipping point. The last time this town enacted a growth management process it was because we did not have CSDA, we only had RMMS. We slowed growth in the town to give us time to catch up and resulted in the building of CSDA. The exact purpose of the moratorium is to take a pause and allow our town and our boards and our study committees to do work and catch up. That is why it's there. That is the purpose of it and that's what we're looking for today. My hope would be that these study committees would create better communication loops with the school boards and evaluate a potential growth management plan and evaluate possible zoning changes.

Judy Cook said she was on the planning board in the 90's when they addressed the problems they had with growth and enacted the growth ordinance, which then sunset after CSDA was built. The reason we need this moratorium is to give ourselves time to study the problem and bring it before the voters at next town meeting in case we need to enact another growth control ordinance. It is not a matter of just turning it over to the planning board because they do not have the authority to do a growth control ordinance without a town meeting enacting it. We need the moratorium to give us space to figure it out and look at the water capacity. I don't know how many of you looked at the meeting on Zoom, but it just seemed a little strange to me that the septic system for these 80 units was uphill from the water source. It was an engineered drawing, but I'm really not sure they thought a lot about it. We need to study this. I know that right up the road from where this is proposed, up until recently, the deepest well that was ever dug in Brookline, I think it was 1,300-1,350 feet, was up where Hour Mechanic is located and this is just north of there. People on Russell Hill are having well problems. I live in the center of town. I have a 10 foot deep dug well that always has five feet of water in it. Last summer I was down to a foot of water in it.

Alan Rosenberg, co-chair of the planning board, spoke to the article. He wanted to clear up a couple of misconceptions. First, in regard to water, the planning board knows that this is now a big concern in town. Last year he said the planning board commissioned a water and well study committee at the February meeting. They presented their report. Next month we had already planned to start phase two of that study committee to expand their scope and to come up with some new studies and recommendations.

Alan said, regarding growth management, the town voted to sunset the growth management ordinance because of the circumstances under which the growth management was adopted. Those conditions no longer existed. The town could legally no longer have a growth management ordinance. In regard to the proposed workforce housing development on Route 13, he said no formal application has been submitted. However, he said during the conceptual discussion there were a number of items that the planning board told the developer would be required as part of the review process. One of them would have been a hydrological study to guarantee water quality and quantity in the area. Once again, this kind of folds into the well and water committee that was going to be happening this year. Peter Webb asked Alan how long he has served on Brookline's planning board. Alan Rosenberg said he thinks it has been almost 20 years.

Allison Marsano spoke to the article. She said aside from the idea of workforce housing and whether or not we approve of it, I am for the moratorium so that we can do a better study. I'm sitting on the school board right now and if you look at the attachment that Peter put together, it shows that we have a 61-student increase that we weren't expecting next year above and beyond what NESDEC has predicted for us. This is already greater than a bubble that we would normally see and be able to accommodate. We anticipate bubbles here and there that will move through our school district; we predict them from year to year. We can accommodate those, but when we see huge influxes it requires that we have different infrastructure. It's not just a workforce housing bubble. It is all the other housing that we're building around town. So, we need time to step back, look at what we are building and really plan for it. Whether it is workforce housing or other housing around the area, we just need time to step back and plan and really look at things.

Webb Scales spoke to the article. He said when he originally read the warrant for this meeting, he was gravely concerned. He said he thinks we need workforce housing and it is critical to have. He wants elementary school teachers living in town and policemen living in town. He wants a broad population. When he read the workforce housing ordinance, he thinks it is generally good stuff. We need to provide and make special provisions for building this sort of housing, so that we can obtain it and the bars need to be set appropriately. He said last night he started to try to figure out what affordable housing is. What do these definitions mean and the problem is that there all tied to external sources. In order to be affordable, the housing must cost less than 30% of the United States housing Urban Development median income. He said we are part of greater Nashua. The median income is \$113,500 per year. That is the median income. If you take 30% of that and "munge" it around, you end up with a mortgage payment of around \$2,700. So, if your mortgage payment is less than \$2,700, you are living in "affordable housing", which scares the pants off me. The ordinance that we have set up is sufficient for driving a truck through. It is, on its face, a great idea. We need to enable affordable housing, but we have affordable housing. He said he lives in affordable housing which is crazy given how much his house costs and therefore things are out of whack and we need a chance to fix them. If we leave the situation as it is, somebody is going to come in on the affordable housing ordinance and they are going to build a big development and it's going to seem great until we find out how much those units actually cost. Then it is not going to look so affordable. He really thinks we need to enact this moratorium and give the planning board a chance to do some good work for us. It's not just affordable housing. He said we have problems with water. We have problems with the school and the whole thing needs to be set back on its feet again and it's going to take time. We need time to study and then, in order to get a zoning ordinance put through, it takes months and months on its own before our next annual meeting. That will take a year. So, I think that the 365-day moratorium is a good and appropriate thing and I urge people to vote for this.

Judy Cook said that 10 or 15 years ago down on the corner of Laurelcrescent Drive, where she believes it is now Baldwin Drive, a workforce housing development was planned. It was presented to the planning

board. It was approved and it never got built because there was no market for it. So, we ended up with some big houses and that is what she is afraid will happen with this development if it goes through.

John Pedro spoke to the article. He asked how long CSDA has been here. A resident said 20 years. He said he has been in town for 30+ years and lives across the street from the school. He said when they built this school, I went to all the meetings and wanted to share a couple of thoughts. When they built this school, my well basically went dead. He had to have his well hydro-fracked which cost him \$1,700. He called to see if he could get any help and they told him to write a letter, so that they will know next time they do a major project. To date he still loses water occasionally. He thinks the town should wait a year and figure things out.

Eric Pauer moved the question, 2nd Tad Putney.

HAND VOTE -YES

Drew Kellner noted he was recusing himself from the Selectboard, public comments and any votes that pertain to the development of this project, as he has a personal relationship with the applicant's attorney.

Peter D'Agostino made a motion to restrict reconsideration on article 1, 2nd Tammy Salisbury.

HAND VOTE -YES

- 2.) (By petition) Shall the Town of Brookline vote to establish a Study Committee for the review of the Town's compliance with RSA 674:59 or any other business related thereto? The Study Committee would consist of 5 members (1 member from the Planning Board, 1 member from the Selectboard or their designee, 1 Member from either the Police or Fire Department and 2 Registered Voters who do not hold an elected position within the Town). The Members of the Study Committee shall be appointed by the Selectboard. The Study Committee shall, at a minimum, review the Town's compliance with RSA 674:59 and specifically determine if the Town meets its compliance under the provisions of RSA 674:59 III and to determine all necessary changes to the Town of Brookline, NH Zoning and Land Use Ordinance related to any development that is intended to qualify as workforce housing for compliance with RSA 674:59 including the repeal of such ordinance. The Study Committee shall file its recommendations at a date and time as determined by the Chair of the Study Committee with enough time for a Zoning and Land Use Ordinance change to be placed on the 2022 Annual Town Meeting Warrant in accordance with RSA 39:3 and RSA 675:4.

Peter D'Agostino made a motion, 2nd Tammy Salisbury.

Shall the Town of Brookline vote to direct the Brookline Planning Board to commission a study of school and town services to be performed in accordance with RSA 674:22 to determine if there is a demonstrated need to regulate the timing of development based upon the Town's lack of capacity to accommodate anticipated growth. Further, at the discretion of the study, to review the Town of Brookline, NH Zoning and Land Use Ordinance to determine any changes that may be necessary to address development within the Town of Brookline or any other business related thereto. Further, that the Members of the Study Committee shall be appointed by the Planning Board. Further, that the report shall be submitted to the Planning Board no later than 30 September 2021?

Further, to direct the Brookline School District to establish a facilities study committee to address classroom space issues. Preliminary findings shall be submitted to the Brookline Capital Improvements Committee no later than 30 September 2021 for inclusion in the scheduled publication of the 2022- 2027 Capital Improvements Plan. Any warrant articles required to implement the recommendations of this facilities committee shall be included on the Brookline 2022 warrant.

Ken Haag spoke to the article. He is a member of the Brookline School Board. He said that the school board is kicking off the facility study committee on Thursday. He said they had started last year because of the NESDEC projections that we have seen. The 80-unit workforce housing was not in that projection, but I wanted to make sure that it is on the record that the population growth is known and understood. It is something that we were already responding to. We will work with this date and we will make sure they are tied off with the planning board to ensure that we have good communication. I think all these special meetings and discussions have been good. I hope that we can really have improved communication.

HAND VOTE-YES

- 3.) (By petition) Shall the Town of Brookline vote to direct the Planning Board to enforce Reasonable Standards and Conditions of Approval in accordance with RSA 674:59 IV, including but not limited to Environmental Protection, Water Supply, Sanitary Disposal, Traffic Safety and Fire and Life Safety Protection on any development that is intended to qualify as workforce housing under the Town of Brookline, NH Zoning and Land Use Ordinance.

Peter D'Agostino made a motion, 2nd Tammy Salisbury.

Peter D'Agostino spoke to the article. He said now that we have the moratorium in place, this is just advisory. We can direct them to do it, but they could tell us that they are not going to. He said the reason it is still important for articles three and four is because this will provide guidance from the legislative body to the study committee. Do we think these things are important? He thinks it sends a message to the study committee as to whether we want to include these things as an element of proposed changes for next year. It doesn't have a lot of legal effect, but it's still worth a couple minutes to vote on and see if folks want these things included.

HAND VOTE-YES

- 4.) Shall the Town of Brookline vote to direct the Planning Board to not approve any development that is intended to qualify as workforce housing under the Town of Brookline, NH Zoning and Land Use Ordinance if the Town meets its fair share of the current and reasonably foreseeable regional need for such housing under the provisions of RSA 674:59 III?

Additionally, to further direct the Planning Board to not approve a development that is intended to qualify as workforce housing under Town of Brookline, NH Zoning and Land Use Ordinance if, when combined with the current housing stock, the development would exceed the Town's fair share of the current and reasonably foreseeable regional need for such housing under the provisions of RSA 674:59 III.

Peter D'Agostino made a motion, 2nd Tammy Salisbury.

Peter D'Agostino spoke to the article. He stated that the two paragraphs that are covered in this motion have no legal effect. It sends a message to the study committee as to where we sit as a legislative body. The reason this is important is workforce housing can get "loosey goosey". He said a \$400,000-\$425,000 house may not be considered workforce housing in most people's minds. When somebody comes in under a workforce housing model, they get all the benefits of it. They can tighten them up. It's all the provisions within our zoning ordinance that allow them to do that under the law and then turn around and build \$400,000-\$425,000 houses. I don't think that's the intent of what we are trying to serve. However, we are required by this RSA to have our fair share. So, my proposal here would be sending a message to the study committee that we do want to limit our workforce housing to what is required under the RSA and if for some reason we came up short, we would allow a development that made up the difference, but not more than that. We are just sending a message to the Planning Board that we think these are reasonable standards and to comply with the law and not go beyond it.

Susan Haight spoke to the article. She asked if anybody knows what is required under the RSA for workforce housing? Peter D'Agostino said that the RSA says we need to meet the current foreseeable regional need and that number was determined by the Nashua Regional Planning Commission in their 2019 update. Peter Webb said the definition of what qualifies as workforce housing is pursuant to a formula relative to the median income and the percentage of the income sufficient to pay for the housing. It is a formula, right? Peter D'Agostino said the law defines what qualifies as workforce housing and it is based on the affordability of that home.

HAND VOTE-YES

Peter D'Agostino made a motion to adjourn, 2nd Tammy Salisbury.

The meeting was adjourned at 2:30pm

Respectfully submitted,

Patricia Howard-Barnett
Brookline Town Clerk

BROOKLINE AMBULANCE SERVICE 2021 ANNUAL REPORT

2021 continued to provide us with COVID-19 challenges along with an unprecedented increase in call volume and a new Ambulance Chief. Despite those challenges the Members of Brookline Ambulance Service (BAS) rose to occasion and continue to provide an outstanding service to the Communities of Brookline and Mason, NH. I am very impressed with the heartfelt dedication, compassion, and commitment of the members. The Residents of Brookline have a lot to be proud of. I am grateful to the Members for their contributions to our success and to the Residents for their continued support. It is also a pleasure to work within a Public Safety structure where the public safety agencies truly are collaborative and supportive of each other. The teamwork while taking care of patients, managing an emergency scene, ensuring accesses on roadways & access points, or facilitating vaccination clinics is what the public sees. I am impressed and appreciative that that collaboration goes far beyond the Public's eye and is tangible within our daily working environments. Thank you all.

BAS operates twenty-four (24) hours per day three hundred and sixty-five (365) days a year. We are staffed by two full time employees (a Paramedic and a Paramedic Chief) who cover Monday through Friday 8 am to 4 pm and the remaining time is covered by our Call Members which consist of three (3) Paramedics, six (6) Advanced Emergency Medical Technicians, and eleven (11) Emergency Medical Technicians. All our staff are Nationally Registered and licensed by the State of NH's Department of Safety-Bureau of Emergency Medical Services. I would like to point out that during this year, two of our Members increased their credential from Emergency Medical Technician to Advanced Emergency Medical Technician. At the time they accomplished this, we recognized them on our social media (Facebook®) page, but I would like to submit for the Annual Report CONGRATULATIONS and THANK YOU to Chance Lavoie and Rui Loura for their accomplishment. EMT training is approximately 150 hours of classroom, clinical, and internship. An Advanced EMT is an additional 200 hours of classroom, clinical, and internship. Once the person successfully completes the program either EMT or AEMT, they sit for a written National Exam and a State Practical Exam. We are not done just because we obtained certification. We are then required every two years to complete a certain amount of continuing education. The number of hours are based on the specific certification. Yes, BAS provides reimbursement of initial training costs. We provide continuing education at the Department on a monthly basis and of course we pay for the re-certification fees. It is a privilege to be able to assist / care for someone in an emergency situation, but along with that privilege comes responsibility and obligations. Our members serve with distinction. We are open to additional members. If you have a desire to assist people in their time of medical crisis, please reach out and speak with us. We welcome the conversation and of course the addition of service members.

I mentioned above an unprecedented increase in call volume. We responded to 533 Ambulance Calls. I did a look back through 2010 and this is a record!! It is also noteworthy that this is a 28.74% increase year over year in volume for us, also unprecedented. I attached some graphics to this report for your reference.

Along with a new Chief of Service comes change. I did and the Select Board accepted my recommended change for the way we provide data. In an effort to ensure confidentiality of our patients, I categorized our data reporting into Medical, Trauma, and Police-Fire Standby. This eliminates the singular reporting of a specific medical or trauma condition which would make it fairly easy in our size Town to identify an individual. I added a previous year same timeframe comparison to help put things into context. I also added a budgetary compliance statement to the quarterly report. These are not giant changes but for the public member reading a report it is a change and there was intentional rationale for said changes. We do

internally track detailed items for quality improvement, trend identification, liability mitigation, and potential grant pursuit reasons.

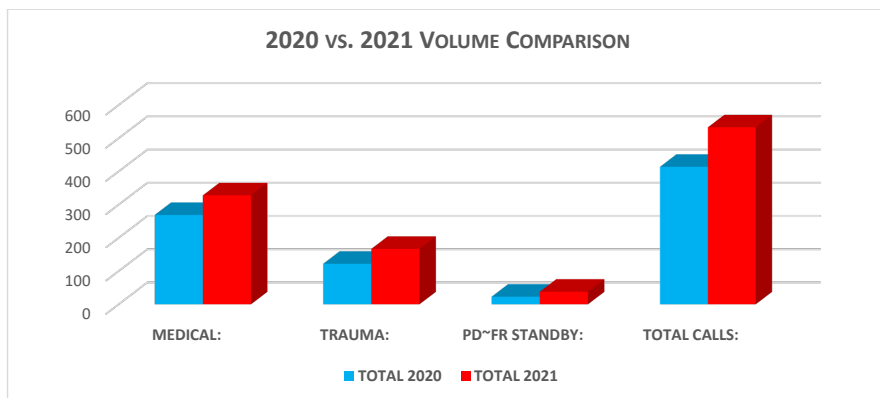
The budget I put forth to the Town for 2022 is an increase of approximately 23.7%. I acknowledge that this is a hefty increase from 2021. This increase is directly related to an overall increase call volume of 28.74%, an increase in diesel consumption and cost, an addition of two (2) Preventive Maintenance Contracts, the Radio Frequency Project, and a proposed Automatic External Defibrillator (AED) Capital Improvement Plan. I do appreciate and anticipate some concerns be raised with such an increase and welcome the conversation.

As I stated in the beginning of this Report, I am incredibly grateful for the dedication and support of the BAS Members, Emergency Management, Fire, Police, Public Works, the Residents, and the Select Board of the Town of Brookline. Thank you.

As a final example to the Members' dedication to serving Brookline, I want to acknowledge Paramedic James Deffley, who on February 7, 2021 celebrated his 30th Year of Participation & Service to Brookline Ambulance. Jim is a long-time resident of Brookline, a Registered Nurse, and Paramedic. We appreciate your continued service to the Residents and Visitors and of course your fellow Members. Thank You Jim!!

Respectfully Submitted,

Jeffrey Stewart, NRP, I/C, CAI
Chief of Service



YEARLY ANALYSIS: TOTAL CALL VOLUME					
	2017	2018	2019	2020	2021
Brookline:	303	307	333	340	417
Mason:	92	77	85	74	116
Total:	395	384	418	414	533
% Change Previous Year:	-1.25%	-2.78%	+8.85%	-0.96%	+28.74%

YEARS OF SERVICE TO BROOKLINE AMBULANCE AS OF 31 DEC 2021			
Bobbie Canada, EMT	43 yrs.	Jacob McGettigan, EMT	8 yrs.
James Deffley, Paramedic	30 yrs.	Mackenzie Gavin, EMT	5 yrs.
Gary Arruda, Paramedic	26 yrs.	Deena Biesecker-Hall, EMT	4 yrs.
Janice Watt, Paramedic	26 yrs.	Graham Loff, EMT	4 yrs.
Glenn Spargo, AEMT	25 yrs.	Dee Joki, EMT	3 yrs.
Richard Gribble, AEMT	23 yrs.	Alyssa Rich, EMT	2 yr.
Patricia McCubrey, EMT	19 yrs.	Rui Loura, AEMT	2 yr.
Timothy McGettigan, EMT	18 yrs.	Bennett Decoteau, EMT	2 yr.
Jason Kramarczyk, AEMT	14 yrs.	Chance Lavoie, AEMT	2 yr.
Francis Gavin, Paramedic	14 yrs.	Beth Williams, EMT	2 yr.
David Muse, Jr., AEMT	10 yrs.	Jeffrey Stewart, Paramedic	1 yr.

2021 Selectboard Report

2021 will be marked by the successful construction of our new public works facility adjacent to the transfer station. Following the support of voters in March, interim financing was secured to allow the project to begin in early May. We were then able to take advantage of low interest rates and secured a 20-year construction bond with an interest rate of 1.84%.

The year was also marked by continued dealings with the COVID-19 pandemic. We were pleased to see the return to in-person meetings and were grateful for the continued dedication of our first responders as they assisted impacted residents. We also thank them, our Emergency Management Director David Coffey, and the dedicated volunteers who conducted two highly successful vaccination clinics during the year.

As a result of the pandemic, Brookline was advised it would receive about \$570,000 in unanticipated federal funding through the American Rescue Plan Act (ARPA). The first 50% of funds was received in late 2021 and the balance will be received by mid-2022. These funds will be used to reimburse the town for pandemic-related expenses. The Selectboard is considering other options for the use of the balance of funds. The funds must be encumbered by the end of 2024 and spent by the end of 2026.

The Board also retained a consultant to conduct, at no cost, an energy audit of town buildings. As a result of the audit, the Board will be converting the library to LED lighting during 2022. Additionally, the Board looks to charter an Energy Committee after town meeting. It will be tasked with developing recommendations for other energy conservation efforts that can be funded at the 2023 town meeting.

Construction of the new public works facility was largely accomplished on a timely basis. Full occupancy of the building was delayed due to supply chain issues for the building's generator and fire pump. We expect the building to be fully operational around the time of town meeting and public works personnel look forward to utilizing the many benefits of the facility for years to come.

Progress continued in putting the Melendy Pond property on stronger financial ground. At year-end, the Melendy Pond Revolving Fund had a balance of over \$95,000, a significant increase from \$66,000 at the beginning of the year. New leases that were signed in 2019 with ten tenants will provide the funds necessary to reduce or eliminate future costs to taxpayers related to management of this town property. A petition warrant article was submitted for this year's town meeting that would provide for the extension of additional leases.

During 2021 the town and NH Department of Transportation (NHDOT) completed a formal Road Safety Audit of the Route 13/South Main Street intersection. An engineering firm was retained by the state to conduct a review of safety concerns voiced by residents, town officials and nearby business owners. Design alternatives were

identified and the report recommended the reconfiguration of the intersection to include a round-about, which will also serve to slow vehicular speeds. Construction is estimated to occur in 2024 at a cost of about \$1.5 million and 100% of the costs will be funded through state and/or federal funds.

Engineering work continued for the sidewalk and pedestrian bridge project on South Main Street and Mason Road due to a request from NHDOT that the pedestrian bridges be moved further from the adjacent vehicular bridges than was originally planned. Construction is expected to occur in 2022, but is contingent on additional funding being approved through a warrant article due to increased construction costs.

Brookline continues to enjoy the dedicated service of our town employees at the town hall, transfer station, library, public works, police, fire, and ambulance services. Brookline is also fortunate to have many active volunteers that serve on the ambulance service, fire association, planning board, zoning board of adjustment, board of assessors, supervisors of the checklist, recreation commission, conservation commission, library trustees, finance committee, public works building committee, economic development committee, capital improvements committee, Community Emergency Response Team (CERT), Souhegan Valley Transportation Collaborative, Brookline school board, Hollis Brookline COOP board and budget committee, and we thank all of them for their hard work on the town's behalf.

We also thank all who are active in youth sports, Scouts, the Friends of the Library, the Fourth of July parade, tree lighting, skating rink and the fishing derby. Brookline is fortunate to have the active support of the Garden Club, Brookline Women's Club, Souhegan Valley Karate Club, Hollis Brookline Rotary Club and the Brookline Lions Club for our community programs.

We also express our sincere gratitude to all members of the armed services – both past and present.

Respectively Submitted,

Drew Kellner, Chair
Eddie Arnold, Vice-Chair
Brendan Denehy
Dana Ketchen
Steve Russo

February 7, 2022

2021 BUILDING INSPECTOR'S REPORT

The Building Department issued 269 permits resulting in \$28,306 in revenue from permits in 2021:

Type	Number	Revenue
New Single-Family Homes	18	\$10,238
New Multi-Family Homes	0	\$ 0
New Commercial	0	\$ 0
Residential Additions/Alterations	33	\$ 5,274
Commercial Additions/Alterations	2	\$ 540
Garage/Barn	9	\$ 1,824
Shed	11	\$ 440
Deck/Porch	25	\$ 1,548
Demo	1	\$ 35
Electrical	118	\$ 5,712
Plumbing	35	\$ 1,675
Sign	2	\$ 80
Pool	14	\$ 940
Misc.	1	\$ 0

2021 CEMETERY TRUSTEES ANNUAL REPORT

2021 saw an increase in burials, with 5 full burials and 14 cremations. This compared to 4 full burials and 10 cremations the previous year. The Cemetery Trustees once again wish to express our gratitude to Mike Wenrich, our Sexton and BPW Director for his excellent attention to cemetery needs. We would also like to welcome Tyler Picard to the BPW department and express our appreciation of his very helpful contributions.

This year, we replaced the damaged white fence at North Cemetery on Route 13 with a stone wall more in keeping with the existing walls. There were many town volunteers who came out for the wall building, even in the rain, and we are very thankful to live in such an active community. There have been many comments that the new stone wall is a welcome addition to this stretch of road and we agree. We are grateful for the energetic contributions of Rob Dankert, Brendan Denehy, Eric DiVirgilio, Neo Hernandez, and Karen and Jeff Jew along with their children Ania and Miko. Casey White, a neighbor on Route 13, kindly offered their driveway for parking.

Trustee Judy Cook took on the task of trying to identify all veterans buried in Brookline's cemeteries. Many had already been identified and were marked with flags by the VFW. Many more have now been identified. Through the efforts of Peter and Ann Webb and the Hollis-Brookline Rotary Club, money was raised to purchase additional flag holders so we will now be able to keep the flags in holders and not on the ground. Thank you to all those who donated to this project.

As with all cemeteries, there have been challenges around keeping accurate burial records over very long periods of time. Judy Cook has been sifting through old documents, town reports, and other sources, and has significantly organized and expanded our records. This includes building on a compilation of several old electronic records that Ann Somers had moved into a single electronic format. Ann Somers has photographed much of the Pine Grove Cemetery and is creating an electronic file of headstones and individual markers which will be an additional resource. Brian Rater photographed Lakeside Cemetery and these photographs will be added to the file. Many of these photos have been added to the web site findagrave.com.

We have begun a pilot project of cleaning and repairing certain monuments which have historic value or are fallen, broken, or in danger of breaking, as well as other monuments that have become unreadable. Judy Cook is leading this effort and we hope to have additional volunteers whom we can train and supervise to help clean and repair monuments. We would like to particularly thank Dave Tiller, Kevin Duffy, Peter Cook, Mark Donahue, and Eric DiVirgilio who were very helpful working on this project. We appreciate the interest shown by many residents who have stopped by the cemetery or commented on social media. Additionally, we would like to thank Andres Institute for allowing us to use their studio space to facilitate repairs. In addition to the monuments, we have uncovered a number of flat markers that had been buried over the years, and plan to raise them to ground level in 2022.

Brian Rater, Chair
Ann Somers, Secretary
Judy Cook

2022 Proposed Cemetery Budget for the town of Brookline, NH

Expenses:		
	Mowing, Landscaping, and Maintenance	\$17,000.00
	Tree Maintenance and Replacement	\$12,000.00
	Gravel for roads	\$1,000.00
	Monument Maintenance and Repair	\$500.00
Total Expenses:		\$30,500.00
From Cemetery Trust Funds:		\$10,500.00
Net Tax Appropriation:		\$20,000.00

2021 Conservation Commission Report

Introduction/Summary of the year's activities

This report covers 2020 through 2021

New Commission Members

Welcome to Sean McNair and Roy Wallen who were appointed Alternate Commission members in June of 2020 and January of 2021 respectively! These guys hit the ground running and it's great to have them on the team both in meetings and in the field.

Nissitissit River Park

Not to be confused with Nissitissit Park which is located near the covered bridge on Mason Road, the Nissitissit River Park is comprised of a section of the former Brookline railroad bed known as the Potanipo Rail Trail between Route 13 and South Main Street. The land was formerly part of a tract owned by the Fessenden family. Due to the relatively flat grade and proximity to Route 13, the Conservation Commission with the help of a federal grant turned the area into a universally accessible park so users could enjoy the river regardless of their mobility.

The Commission continued to improve the park and trail in 2021. To increase accessibility, the parking lot north of the Sunoco Station was paved and lined for 8 spaces including one handicapped space. Trail signs were installed on Mary's Trail, a generously donated wooden bench was placed near the railroad bed along Mary's trail and a trash barrel was added for convenience.

Construction of a canoe/kayak launch will be completed in 2022.

Land and Easement Acquisition

As the BCC looks to preserve undeveloped land for residents, our focus is on strategic acquisitions and parcels adjacent to existing conservation areas.

The commission acquired 8 acres in 2020 through a lot line revision of F-111 that provides a 20' multi-use trail (the Hall Trail) connecting Old Milford Road to Hobart-Fessenden Woods.

In 2021, Amos White generously donated a small section of D-5 containing the "jug handle" that connects the Brookline Rail Trail to the Rail Trail-Hutchinson Connector running under the trestle bridge. The Conservation Commission paid for the site survey and recording fees from the Ghost Train account.

Trails

The Trails Committee and volunteers continued to maintain and extend our trail system.

We are building Sleeping Rock Trail in Hobart-Fessenden Woods. Phase 1 connecting Cider Mill Trail to Sargent Trail is complete and both mountain bikers and hikers have been out enjoying it. The Southern New Hampshire chapter of the New England Mountain Biking Association (NEMBA) contributed materials to help build two bridges on the new trail. Phase 2 of Sleeping Rock connecting Sargent Trail to Hobart Trail is scheduled to be opened in the spring.

Eagle and Gold Star Scouting Projects

Our trail system continues to be a popular source of Eagle and Gold Star scout projects. We greatly appreciate the assistance these young individuals provide.

For her Gold Award, Shea Decoteau constructed a 16 ft x10 ft bridge on the Sargent Trail in Hobart-Fessenden Woods. This structure spans an area of the trail that has been prone to flooding and was very difficult to cross especially during the winter months.

Wild & Scenic

The legislative bill that designates segments of the Nashua, Squannacook and Nissitissit rivers to the national Wild and Scenic Rivers System has allowed Brookline to apply for special grants to improve select areas of the river system.

In 2021 we received a \$3,300 grant to plant three mature maple trees along the bank of the Nissitissit near the South Main Street Bridge. The trees provide shade to cool the water to aid the native fish species.

Restoration of River Herring

A joint project between New Hampshire Fish & Game and the U.S. Fish & Wildlife Service coordinates the approach, equipment, and people necessary for the restoration of river herring to the Nissitissit River and Lake Potanipo.

Since 2014 and except for 2020 due to COVID, Lake Potanipo has been stocked with river herring. In May 2021 3,000 river herring from the Lamprey River were introduced to Potanipo.

In 2020 river herring migrated back to Potanipo on their own. In 2021 herring were observed below the dam, but they may have missed the window to get into the lake as water levels may have dropped too low for passage over the Potanipo dam.

Beavers and Flooding

BCC members and volunteers met on several occasions in 2020 and 2021 to address flooding and erosion caused by beaver dams in Palmer-Bartell Forest.

The main dam is approximately 150 feet long and spans an area along Scabbard Mill Brook east of the Brookline Rail Trail. A beaver box (“beaver deceiver”) was placed in the dam in August 2020, but beavers are clever animals and their activity along with heavy rains and silt build-up blocked the water flow through the box. Crews breached the dam in several places to reduce the flooding risk. An attempt at clearing and repositioning the beaver box in November failed and further efforts were called off due adverse weather and frigid water temperatures.

Just south of the dam at the Quarry Trail bridge is another area of intense beaver activity. Beavers have consistently blocked the flow of water upstream of the bridge causing flooding and erosion of the Quarry Trail. Several trail days were held to remove the beaver dam from under and slightly upstream of the bridge, but beavers always rebuilt the dam in short order. A combination beaver box with 12 feet of 6” pipe was installed in November which is working for the time being.

A decision was taken during the December BCC meeting to fund the purchase of materials in 2022 for more permanent beaver deceivers to be placed in the large dam and under the Quarry Trail bridge.

Ghost Train and Turkey Trot Fundraisers

The Brookline and Milford Conservation Commissions hosted the 18th annual Ghost Train race in October 2021. This is a major fundraiser for both towns. 350 runners participated in the “ultra” race running between 30 and 100 miles within 30 hours.

The proceeds are split between Brookline’s and Milford’s Conservation Commissions and put back into our trail system for maintenance and improvements. We’re thankful to Camp Tevya for allowing us to host this event on their grounds every October and to the private landowners for their willingness to share their portions of the rail trail with us.

New in 2019 was the addition of a 5K race held the morning of Thanksgiving (a “Turkey Trot”). This 5K out and back course is fully contained to the Camp Tevya property so runners and walkers can complete the run without crossing a road. The event has been a great success. 75 runners participated in 2020 and we raised \$1,670. 2021 was even better with 97 runners helping to raise \$2,200!

We are extremely thankful to Camp Tevya for allowing us to host these two events on their grounds and greatly appreciate the landowners who share their portion of the Rail Trail with us. Thank you!

Eradicating Milfoil from Melendy Pond and Lake Potanipo

Melendy Pond continued to have some milfoil trouble spots in 2020 and early 2021. While diving was conducted in 2020, milfoil expanded faster than it could be removed by a diver. A ProcettaCOR treatment (herbicide) was performed in June 2021, which effectively controlled variable milfoil growth in the pond. Surveys performed by the Department of Environmental Services (NHDES) biologists in August and late September showed re-growth of variable milfoil. In other waterbodies where we have used ProcettaCOR, we have seen at least a couple season’s worth of control, and we are hopeful we will see the same in Melendy Pond. NHDES will continue monitoring 2-3 times in 2022 for any regrowth. Divers are lined up if any additional work is needed.

Milfoil growth in Lake Potanipo has been relatively sparse for a few years, with occasional milfoil plants and small clusters of plants growing each summer. Divers have been successful in hand harvesting those areas of growth. In 2021, there was a large cluster of tall variable milfoil plants found growing adjacent to a swim line at Camp Tevya, as well as a few plants off the town swim beach, and at the mouth of the main inlet on the north end of the lake. All areas were visited by divers and cleared of milfoil growth. NHDES will continue surveying Lake Potanipo in 2022 for any areas of growth. Divers will be mobilized as needed to harvest any observable milfoil.

Resident’s on both water bodies are asked to keep an eye out for any milfoil growth and to report its location to Amy Smagula at Amy.Smagula@des.nh.gov. Photos are also welcome for plant identification, sent to the same email address, to allow us to triage plants before we head out to the field.

Camp Tevya Trail Access

Camp Tevya is very generous and allows access throughout their trail system when camp is closed, approximately Labor Day through Memorial Day. As this is private property providing a

wonderful asset to our town, we want to remind all users, whether walkers, runners, bikers, dogwalkers, equestrians or snowmobilers, to respect their property and obey any signs within.

Wear Hunter Orange

To all users of our trails, please remember that our forests are multi-use with various hunting seasons starting on September 1st and running through May 31st of the following year. Please be aware that hunting is permitted on most of our lands. Be safe and wear hunter orange and don't forget that your animals should too!

Bird Feeders

As per the NH Fish & Game recommendations, backyard bird feeders can safely be put out in the months of December through March. Although weather dictated, usage during these cold-weather months should safeguard your backyard from becoming a black bear attractant.

Our group of volunteers works diligently to protect and conserve the natural resources and beauty of the Town of Brookline. We hope you take the opportunity to go out and enjoy our public lands.

The Conservation Commission meets in the Town Hall Meeting Room at 7 PM on the 2nd Tuesday of the month and the Trails Committee meets in the Town Hall Meeting Room on the 4th Tuesday of the month.

For the more information please visit www.brooklinenh.us/conservation-commission and www.facebook.com/BrooklineConservationCommissionNH/

Commission Member List

Francis (Buddy) Dougherty (Chair)

Jay Chrystal (Vice Chair)

Tom Rogers (Member)

Jerry Jaworski (Member)

Dana Ketchen (Selectboard Representative)

Drew Kellner (Selectboard Alternate Representative)

Eric DiVirgilio (Alternate)

Sean McNair (Alternate)

Roy Wallen (Alternate)

Kristen Austin (Staff)

2021 Emergency Management Department Report

The Town Of Brookline continued to face the challenges of the COVID19 Pandemic during 2021. The pandemic affected all aspects of our town from disruptions in education, government services, business, and our home life. The Emergency Management Department, working with the town's Public Safety Chiefs and Directors was able to obtain a supply of personal protective equipment for the town's first responders and town hall staff. The Town of Brookline departments recognized the severity of the pandemic early and were able to minimize the disruption of government services by continuing to use effective public health measures, policies and procedures and personnel protective equipment.

The Emergency Management Department pandemic response efforts were able to be more proactive in 2021 with the availability of vaccines for many age groups. COVID Immunization clinics were held in May and December. Through extensive coordination and support from all of the town's emergency services, local citizens of all ages were able to receive COVID vaccinations.

In addition to the continued response to the pandemic public health emergency, the Emergency Management Department maintained preparedness for all year-round weather-related incidents. The town experienced damage during the severe rainstorms in July and experienced severe winds that occurred in the summer and fall. New England braced for possible tropical storm damage as Elsa, Fred and Henri moved through southern New England.

Brookline Emergency Management is supported by the dedicated members of the Brookline Community Emergency Response Team (CERT) team. Brookline CERT provided traffic control and crowd safety at many town events including; Annual Town Meeting and Special Town Meeting, July 4th Parade, Ghost Train Race, Brookline Library Flu Clinic, National Drug Take Back Day and the Brookline Library's "Trunk Or Treat" Candy Give Away.

The Brookline CERT program is an active group of volunteers that assist the Brookline Emergency Management Department. The Brookline CERT team educates its volunteers about disaster preparedness and for the hazards that may affect their community. CERT volunteers are trained to respond safely, responsibly, and effectively to emergency situations, but they also support their communities during non-emergency events as well.

Brookline CERT is looking for volunteers to assist with town emergency and community events. If you are interested in becoming a CERT member, or just would like more information on the CERT program, please contact the Emergency Management Director at 603-673-2157.

The Town of Brookline utilizes the CodeRED Emergency Notification System to communicate important emergency information and vital town operation messages. The CodeRED System can send phone, text, and e-mail messages to the entire town within a few minutes with a pre-recorded message describing the emergency or other important public information. More information on the CodeRED System and emergency preparedness material can be found on the Brookline town website.

Respectfully submitted,

David J. Coffey

Emergency Management Director

2021 FIRE DEPARTMENT ANNUAL REPORT

The Brookline Fire Department is grateful to the citizens of Brookline for their continued support.

We took delivery of the new Engine (5E2) in June. In July, we received our new Forestry truck (5F1). The Forestry truck was 95% funded by the 2019 AFG grant awarded to the Brookline Fire Department in August of 2020. We also received our new pickup (5U1) just before Christmas. It will be put into service by mid-January 2022. This has reduced the average age of our vehicles from 27 to 16 years old. Thank you for your support.

In 2021, we grieved the loss of Lieutenant Brian Moore. This sad and unexpected passing was a great loss to the members of the fire department and to the town of Brookline for which he served 18 years. We appreciate his selfless dedication. Our thoughts and prayers continue to be with Brian's family.

Our Chaplin, Roger Francis, retired in 2021 after 5 years of service with the Brookline Fire Department. We thank Roger for his support and service. We wish you all the best in your future endeavors.

We would like to welcome our new members, Eddie Arnold, Tyler Pickard, Kevin Curran, and Rob Dankert who joined the fire department in 2021.

We would like to congratulate two of our call firefighters who have become full-time fire fighters in other towns. Best of luck to Cole Boggis in Goffstown and Josh Joki in Merrimack.

The Brookline Fire Department would like to thank the BFD association for their hard work in 2021. The association held the annual Duck Race/Open House with the Chicken BBQ and a coloring contest for children. Winners from each grade at RMMS and CSDA received a private ride to school in the new Engine (5E2).

Also, we would like to thank the businesses, citizens, and visitors for their generous donations throughout the year. Funds raised are being used to purchase rope rescue equipment. The BFD association is also planning to upgrade the department UTV over the next few years.

The fire department participated in several birthday parades for our residents this year. We were also proud to drive Santa around town in the annual Santa parade. It was great to see so many smiling faces. We also helped spread Christmas cheer by escorting Santa to the annual tree lighting.

We were happy to fill the town ice skating rink once again. This task provided pump and tanker training opportunities for our firefighters.

We responded to 63 residential and business fire alarm activations and 10 carbon monoxide (CO) calls in 2021. While some are false alarms, many are not. Please do not disconnect your smoke or CO detectors for any reason. Carbon monoxide is a tasteless, odorless, and colorless gas. If your alarm sounds it is always best to have your home checked by the fire department to ensure your family's safety. If you have battery operated detectors, please change the batteries twice a year. It is also recommended to replace smoke detectors every ten years and carbon monoxide detectors every seven years. Every home should have a carbon monoxide detector and one smoke detector on each floor, as well as one in each bedroom. Smoke and CO detectors **SAVE PEOPLES LIVES!** We are only a phone call away if you have any questions.

This year, we spent many hours training on the new fire apparatus including the Compressed Air Foam (CAF) system on 5E2. We take pride in our department for being well prepared for any call we receive. Our new members are required to complete 212 hours of training in Firefighter Level I and attend regular monthly trainings. We encourage all members to receive their Firefighter Level II training, which

requires an additional 116 hours of training. The Brookline Fire Department hosted an NHFA Firefighter Level II class this past fall. Students were able to utilize our NFPA 1989 SCBA air compressor during this class as part of their training. Six of our own members completed Level II at this class. Congratulations go out these members.

Brookline is one of 21 towns that belongs to the Souhegan Mutual Aid Fire Association. As a member of the mutual aid association, we support and are supported by area towns during emergencies. The services that are available through our mutual aid system could not be accomplished by our town alone. We have a good working relationship with all the towns in the Souhegan Mutual Aid Fire Association and we are grateful for these relationships. In 2021 we had 17 calls for mutual aid from surrounding towns, and we received mutual aid twice. We went to the scene seven times and covered other towns stations 10 times.

The men and women of the Brookline Fire Department answer calls 24 hours a day, 365 days a year to ensure the safety of the businesses, the citizens of Brookline, and its visitors. In addition, they dedicate countless hours to training and volunteer events. They also have families and careers and often miss birthdays, anniversaries, holidays, and quality time with loved ones. We greatly appreciate their countless hours and the continued support from their families.

We cannot express enough gratitude to everyone who supports the Brookline Fire Department. We will continue to serve proudly as we have done since 1826. We love our job and love serving the businesses, citizens, and visitors of Brookline.

Respectfully submitted,
Charles E. Corey, Sr., Fire Chief

The Board of Fire Engineers:
David Joki, Asst. Chief
David Flannery, Asst. Chief
David Santuccio, Captain (Retired)

<u>Name</u>	<u>Title</u>	<u># Years Service</u>	<u>Certifications</u>
Charles Corey, Sr.	Fire Chief	44	Career
David Joki	Assistant Chief	33	Level III
David Flannery	Assistant Chief	22	
Scott Boggis	Captain	23	Level I
Barry Doyle	Captain	20	Level II
Sheryl Corey	Radio	39	
Tom Humphreys	Radio	6	
Stacey Rivard	Admin. Asst.	1	
Company 1			
Jean-Paul Royea	Lieutenant/Fire Inspector	14	Level II/EMT
Michael Wenrich	Firefighter	7	Level I
Tyler Pelletier	Firefighter	6	Level I
Daryl Pelletier	Firefighter	6	Level I
Brady Halligan	Firefighter	2	Level I
Kevin Curran	Firefighter	New	

Company 2

Richard Gribble	Lieutenant	7	Level II/AEMT
Richard Montgomery	Firefighter	19	Level I
Timothy Fernald	Firefighter	2	Level II
Ed Arnold	Firefighter	New	
Timothy Brown	Firefighter	9	Level II
Domenic DelPapa	Firefighter	2	Level II

Company 3

Meaghan Fricke	Lieutenant	19	Level II
David Cook	Firefighter	11	Career
Joe Cooper	Firefighter	21	
Gretchen Joki	Firefighter	3	Level III
Joshua Joki	Firefighter	2	Level II

Company 4

Charles Corey, Jr.	Lieutenant	12	Level I
Paul Bourassa	Firefighter	30	Level I
Cole Boggis	Firefighter	6	Level II
Timothy Naylor	Firefighter	2	Level II
David Michaud	Firefighter	4	Level II
Tyler Pickard	Firefighter	New	

Company 5

Peter Bretschneider	Lieutenant	25	Level II
Dee Joki	Firefighter	1	Level II/EMT
Phil Soletsky	Firefighter	19	Level I
James Duval	Firefighter	4	Level I
Shauni Royea	Firefighter	3	Level II
Rob Danckert	Firefighter	New	

2021 was another busy year for fire calls and inspections. We had 264 fire calls, just 15 fewer than 2020. When comparing 2010-2021, the number of inspections has increased by 32%, from 419 to 552, and the number of calls has increased by 20%, from 221 to 264. As our town population grows, and the volume of traffic through our NH Routes 13 and 130 increases, so does the number of calls and inspections.

Fire Calls and Training

The Brookline Fire Department responded to a total of 264 calls, which resulted in 2,672 firefighter hours through December 31st, 2021. There were 2,650 training hours. The following is the breakdown of fire calls.

House/Structure	5	Brush/Illegal Burn	13
Car Fire	0	CO Detectors	10
Public Assist	10	Mutual Aid Received	2
Car Accidents	37	Mutual Aid Given	20
Wire/Trees	29	Alarm Activation	63
Gas/Propane/Oil	11	Water/Ice	1
Other	23	Service Request	4
Assist Ambulance	17	Smoke Check	18
Assist Police	2		

In 2021 there were 216 Seasonal Burn Permits issued. Seasonal Permits for 2022 may be renewed weekdays at the Brookline Fire Station and expire December 31, 2022.

Anyone wishing to obtain a Seasonal Burn Permit for the first time may contact Chief Corey at the station (603) 672-8531.

		<u>Fire Inspections</u>	
Business Inspections/Re-Inspection		Accessory Dwelling	2
/Assembly Permits/Final	70	Wood Stove	3
Life Safety Inspection	10	New Home Inspections	19
Fuel Storage	80	Foster Home	0
Boiler	8	Pellet Stove	4
Fire Hazard	0	Generator	11
Gas Furnace	34	Sprinkler Test	9
Hot Water Heater	30	Chimney	12
Gas Stove/oven	15	Tent	3
Fireplace	11	Oil Furnace	1
Gas Piping	110	Smoke Detector	2
Fireplace Vent	0	Attic furnace	1
Gas Cook Top	2	Gas Dryer	1
Gas Fireplace	11	Cistern	4
Electrical – Final	2	Fire Alarm	2
Footing	3	Gas Dryer	1
Insulation	5	Muni Bldg. Fire Safety	42
Permanent Power	5	Prelim School Yr.	2
Rough Electrical/Plumbing		Sprinklers	5
/Framing	22	Wood Stove	7
Swimming Pool	1		
Tent	2		

Total Inspections: 552



HOLLIS COMMUNICATIONS CENTER HOLLIS, NEW HAMPSHIRE

Manager Richard Todd

Supervisor Kassidy Walker

The mission of the Hollis Communications Center is to promote and ensure the safety and security of all members of the community through the application of high-quality public safety standards. These services are provided in a manner that promotes satisfaction and professionalism to all members of the community while exhibiting compassion, commitment and excellence.

The Communications Center is located in the Police Station at 9 Silver Lake Road. It is your link to all town services, during emergency and non-emergency situations. The Center is open 24 hours a day, seven days a week. Our staff consists of a Communications Manager, Communications Supervisor, 7 full-time and 4 part-time Communications Specialists. We operate under the direction of the Communications Advisory Board, which includes the Hollis Police Chief, Fire Chief and DPW Director. The Communications Center is also pleased to provide dispatch service to the Towns of Brookline and Mason on a contractual basis.

PERSONNEL	EXPERIENCE		PART-TIME PERSONNEL	EXPERIENCE
Manager Richard Todd	41 Years		Communications Specialist Robert Gavin	11 Years
Supervisor Kassidy Walker	7 Years		Communications Specialist Matt Pervere	31 Years
Communications Specialist Matthew Judge (Retired)	37 Years		Communications Specialist John DuVarney	46 Years
Communications Specialist Rick Nicosia	7 Years		Communications Specialist Jack Stawasz	6 Months
Communications Specialist Wesley Mansfield	1.5 Years			
Communications Specialist Mark Pepler	6 Years			
Communications Specialist Heather Hager	6 Months			

9 Silver Lake Rd, Hollis NH 03049
(603) 465-2303 / FAX (603) 465-7808



HOLLIS COMMUNICATIONS CENTER HOLLIS, NEW HAMPSHIRE

The Communications staff plays a vital role in communicating between the units in the field and the public. We answer 911 calls for police, fire and EMS for the towns of Hollis, Brookline and Mason. We also answer all police department telephone lines and the ring-down line for the Hollis Department of Public Works. We also handle radio communications with all police, fire, EMS, and public works units, as well as speaking with citizens that walk into the Hollis Police Department with complaints or requests for service. In 2021, the Communications Center answered a total of 50,145 calls for service. This reflects a 5.79% increase from last year.

Through the hard work of Supervisor Kassidy Walker through the Communications Internship Program we were successfully able to hire one full-time Communications Specialist Heather Hager and Part-time Communications Specialist Jack Stawasz. This program is for individuals who are interested in a career in public safety dispatching. The program concentrates on giving students the knowledge and practical skills in call taking, radio communications skills, stress management, multi-tasking and records management.

John DuVarney, a 22-year veteran of the Communications Center who had retired last year was hired back as a Part-time Communications Specialist. Whereas we saw the value and experience that John could offer it was a great opportunity. John is a very dedicated member of our team.

The Communications Center completed a capital project with the installation of the new Zetron MAX radio communications console. This platform will bring the center into the foreseeable future with the latest technology in radio communications and interoperability.

We continue to work with our served public safety agencies as well as our surrounding agencies situational awareness and interoperability solutions.

The Hollis Police Department-Awards Recognition Committee selected Mark Pepler, a full-time communications specialist for the semi-annual Employee Recognition Award. Mark was recognized for his pro-active attitude, dedication and willingness to go above and beyond. Mark came to Hollis in November 2020. Before coming to Hollis, he worked as a communications specialist at MACC for seven years.

Veteran Communications Specialist Matthew Judge retired from full-time service with the Hollis Communications Center in December after 37 years of service. Matthew was a dedicated part of the communications team willing to take on special projects as assigned. We wish him well in his retirement and thank him for his service.

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HOLLIS COMMUNICATIONS CENTER HOLLIS, NEW HAMPSHIRE

The Communications Center is very much committed to keeping our personnel current in training. Training that our specialists completed this year includes: ICS 100, ICS 200, Scenario based All Hazards Radio

Communications, Alzheimer's First Responder Training, Homeland Security NSI training, Eversource Prioritization Portal Training and the Mutualink network. This training programs have been very beneficial to all dispatchers. In addition to the in-house training program, several personnel attended outside classes during the year. These included: C3 Active Shooter Incident Management, NHEDA Communications Supervisor Seminar, FEMA Communications Unit Leader Recertification Technician (COMT), Training, APCO Fire Communications and the NHSP/NCIC Spots 3-day certification.

Whereas, The Hollis Communications Center also provides contracted Emergency and routine Dispatch services to the Towns of Brookline and Mason. We have completed the first year of a three-year commitment with these two other communities.

The Communications Center continues to do outreach to all of our served communities to educate citizens and first responders how the communications center operates and what the Communications Center can do for their agencies.

Because the world of communications and emergency services interoperability is always changing, the Communications Center works closely with the New Hampshire Office of Interoperability. The NH Statewide Interoperability Commission was formed to provide guidance to this office. This Commission works with all federal, state and local entities to keep all of the emergency Services updated on what is changing in the field of emergency communications.

The Town of Hollis has a Senior Citizen Response Program. This program has proved to be very successful. Individuals who sign up for this program will be given a specific time to call the Communications Center daily. If we don't receive a call from you, we will call your residence. If there is no answer, a police officer will be sent to your residence to make sure all is ok. This program also gives us specific medical conditions that you have and will assist the medical responders prior to their arrival. Individuals who would like to sign up for this program are asked to contact Manager Richard Todd or Supervisor Walker at the Hollis Communications Center 465-2303.

The Town of Hollis has an ordinance regarding Home and Business Alarm systems. It is a requirement for all locations that have alarms to register them with the Hollis Communications Center. This provides information to emergency responders such as; type of alarm, alarm company and emergency contact numbers. Should you need to register your alarm or to merely update your information feel free to contact the communications center at any time.

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HOLLIS COMMUNICATIONS CENTER HOLLIS, NEW HAMPSHIRE

On behalf of the Communications Center staff, I would like to thank the Communications Advisory Board, all emergency services and the citizens of Hollis, Brookline and Mason for their continued support.

Richard A. Todd
Communications Manager
Hollis Communications Center
Serving: Hollis, Brookline and Mason

9 Silver Lake Rd, Hollis NH 03049
(603) 465-2303 / FAX (603) 465-7808

Brookline Public Library - 2021 Statistics

Annual Service Hours 1,769
Registered Patrons 2419

Collections

Print materials 26,180
(includes 41 Periodicals)
Audios (books and music) 1,443
DVDs 2,817
Museum Passes 16
Circulating Equipment 13
Realia (games, puzzles etc) 22

Total locally-owned Collections:30,491

Licensed Databases (thru NHSL) 8
Licensed Database (local) 1
E-books (through NHDB subscription) 37,290
Audio Downloadables (NHDB) 32,548

Total Available Resources:100,338

Circulation

All formats 40477
Museum Passes 17
Other: ILLs, ebooks etc 7,342
Total Circulation: 47,836

Database use (Ebsco, Online Catalog etc)
Total searches...27,538

Volunteers & Sponsors

Volunteer hours 728,25
Number of Sponsors 17
Number of sponsored items 61

Programs & Services

Youth programs 129
Adult programs 10
Total programs: 139
Attendance – Youth 1890
Attendance – Adult 625
Total Attendance: 2,515

Brookline Public Library 2021 Annual Report

The Library staff set an example of resiliency and creativity by safely opening during a pandemic, navigating new parking limitations, and embracing added responsibilities, all while maintaining seamless library operations.

Staff: 2021 was a year of change, with Pat Leonard retiring as Director in June and Aimee Gaudette leaving in September after an eight-year tenure as Youth Services Librarian. Our dedicated staff continued their high level of professionalism, working through an interim staffing plan during our long director search. All of the hard work by staff and volunteers paid off as we were pleased to announce the hiring of Arefe Koushki as our new library director in September. We are grateful to have her along with the rest of our dedicated staff here at the Brookline Public Library.

Arefe made an immediate positive impact on the Library by coordinating and hosting Brookline's first annual trunk-or-treat event in October. She oversaw updating the Library's website, added an external drive-up book return, and rearranged and reorganized both levels of the building to open the space and create a warm, inviting atmosphere. Guided by Arefe's vision for the Library, we are confident that this institution will continue to serve and support Brookline residents by inspiring and cultivating lifelong learning, resource sharing, and community pride.

Programs and Events: The Library offered a wide variety of programs this year, including the Summer Reading program, which was extremely successful with all-time high participation in both the Children and Adult programs. Our staff embraced their online roles, including daily Instagram book highlights, FB live, and Zoom streaming storytimes. We were grateful to offer in-person ballfield storytimes over the summer a summer story walk and welcomed patrons back into the Library this winter for storytimes and beloved Music with Ms. Jackie. The Library also hosted in-person, community-wide programs such as Pickling with Rivka Schwartz, Halloween Trunk-or-Treat, Mandala Ornaments, and cookie decorating.

Many of these wonderful programs were made possible through the hard work and support of the Friends of the Library. The Friends remain a mainstay of the Library through book sales and bake sales at several town events. The Friends continued to support the community by providing access to discount passes to a wide variety of local museums, science, and nature centers. To enhance access to these resources, we are pleased to announce the ability to check out passes online through our updated library website.

Meeting Community Needs: The Library's continued goal through 2021 was to strengthen ties and meet the needs of all members of our community. Some of the ways we were able to meet those goals included increased social media presence on Facebook, Twitter, and Instagram. Exploring content and discovering new materials has been streamlined with our new website and the State Library System's interlibrary loan system. Overdrive's Libby app and the Librista app are also available for Brookline Library patrons to utilize Library resources from mobile devices.

Utilizing ARPA Grant funding, the Library added shelving systems and displays in the Children's section and bulletin boards outside the building to better inform patrons of Library and community events.

The Library Trustees value the continued support of the Select Board, as well as the assistance of the town administrative and departmental staff and look forward to fostering these relationships. Along with Director Arefe Koushki, our exceptional staff, Friends, advocates, and volunteers, we look forward to another exciting year serving and supporting Brookline residents.

Respectfully Submitted,
Kim Rogers, Chair
Ed Cook
Karen Jew
David Partridge
Betsy Solon

2021 Melendy Pond Management Committee Report

Dating back to the 1950's, the land around Melendy Pond has been leased to approximately two dozen tenants who own seasonal structures on the land. The tenants pay annual lease payments to the town for the use of the town-owned land. Their structures are also taxed based on the assessed value of the structures. The current leases expire between 2022 and 2032. Two leases expired in 2021.

In 2019, 10 tenants signed new leases, which had higher lease payments. The new leases, which require re-approval of town meeting every five years, extend to 2032 assuming interim town meeting approvals. In addition to the opportunity of an extended lease term, the new leases increased annual lease payments – to \$2,900 for non-waterfront and \$3,400 for waterfront leases and include an annual escalation clause.

During 2021, the Melendy Pond Management Committee (MPMC) continued to work with the town's public works department to provide maintenance to Melendy Pond Road to keep it clear after snow and also add material to improve its use year around.

The following provides a summary of the Melendy Fund Revolving Fund for 2021:

Beginning Balance (Jan. 1, 2021):	\$66,466.06
Rental income received:	\$40,404.00
Interest earned on deposits:	\$ 88.47
Less expenses:	\$ 11,169.83
Ending Melendy Pond Revolving Fund Balance (Dec. 31, 2021):	\$ 95,788.70

Itemization of expenses:

<i>Cronin Zalinsky (legal fees):</i>	<i>\$3,269.75</i>
<i>Town of Brookline (road/winter maintenance):</i>	<i>\$3,150.00</i>
<i>Daryl Pelletier (road maintenance):</i>	<i>\$1,890.00</i>
<i>Granite State Concrete (crushed stone):</i>	<i>\$1,661.08</i>
<i>ChemServe (annual water testing of pond):</i>	<i>\$ 748.00</i>
<i>Chris Drescher PLLC (legal fees)</i>	<i><u>\$ 451.00</u></i>
<i>Total:</i>	<i>\$11,169.83</i>

Submitted by MPMC members,

Eddie Arnold, Chair
Randy Haight
Susan Holroyd
Tom Solon

The Nashua Regional Planning Commission (NRPC) develops and implements innovative planning strategies that preserve and improve the quality of life in Southern New Hampshire. Serving 13 member communities, the NRPC is a **resource** to support and enhance local planning, provides a **forum** for communities to share information, and coordinate transportation, land use, economic development, and energy and environmental planning at the regional level, and offers a **voice** for the region at the State and Federal levels.

The FY22 NRPC budget is comprised of 61% federal transportation funding sub-allocated by the State of NH, 10% local dues, 14% Household Hazardous Waste program support, 5% local contracts, 3% State of NH grants, 7% Federal grants, and <1% from special services and miscellaneous revenue.

Highlights of 2021 regional initiatives of benefit to all NRPC communities include:

- **Inter-Regional Transit Expansion Study:** 2021 marked the completion of an inter-regional study to determine the feasibility of operating shuttle services from Nashua to the University of Massachusetts Lowell and the MBTA Lowell terminal connecting with rail and fixed-route bus service. The project included extensive data compilation, ridership estimates are underway, and the full transit expansion feasibility analysis.
- **Nashua Regional Bicycle, Pedestrian, and Active Transportation Plan:** In September, NRPC Commissioners voted to approve the Regional Bicycle, Pedestrian, & Active Transportation Plan for the Greater Nashua Region, which guides the planning, development, and implementation of safe, usable facilities for active transportation in the Nashua region. A priority of the Nashua Metropolitan Planning Organization (MPO) is to encourage a shift from motorized to human-powered travel. This plan builds off goals from the previous regional Bicycle and Pedestrian plans and the 2021-2045 Nashua Metropolitan Transportation Plan (MTP).
- **Nashua MPO Transportation Project Planning Process:** As the transportation policy-making organization for the region, the MPO administers the federal transportation process to acquire and spend Federal money on transportation improvements. In 2021, the MPO prepared the FY 2021-2024 Transportation Improvement Program and three subsequent amendments, as well as a minor update of the Metropolitan Transportation Plan's (MTP) future recommended project lists and fiscal constraint. NRPC continued participation in the Ten-Year Plan (TYP) development process as it proceeded through the GACIT hearing phase. A major update of the Congestion Management Process is underway. In 2021, the Nashua MPO also developed and adopted performance targets for highway safety.
- **Nashua Regional Coordinating Council (RCC) for Community Transportation:** The Nashua RCC's member organizations coordinate strategies to improve transportation services for all residents in need of assistance. Committee activities in 2021 included collaboration with the Statewide Coordination Council (SCC) to create a blueprint for a Statewide Mobility Management Network, continued support of the Souhegan Valley Rides demand response bus service, and initial efforts to develop a regional Volunteer Driver Program feasibility study.

- **CommuteSmart:** As part of the CommuteSmart New Hampshire workgroup, NRPC participated in the statewide, October 2021, “Buses, Bikes & Brooms Challenge” which utilized new trip-planning software. NRPC is now surveying employers in the region about their employees’ current commuting needs.
- **Nashua Complete Streets Advisory Committee:** NRPC collaborates with communities throughout the region who are working to develop local bicycle and pedestrian infrastructure, complete streets, and multi-use trail projects. Activities in 2021 include finalization of the Nashua Region Pedestrian & Bicycle plan, the NHDOT Statewide Pedestrian & Bicycle plan update, Souhegan Valley rail-with-trail advocacy and planning, Amherst Village – Milford Oval side path along Amherst St, and the regional bike/ped counting initiative.
- **Household Hazardous Waste (HHW) Collection:** On behalf of the Nashua Regional Solid Waste Management District (NRSWMD), NRPC held six HHW Collection events in 2021 for residents to properly dispose of hazardous household products such as oil-based paints, solvents, auto products, antifreeze, pesticides, and cleaners. In 2021, the District collected 133,960 pounds of waste from participants.
- **Brownfields Assessment Program:** NRPC’s Brownfields Assessment program provides funding to conduct environmental assessments on sites with known or suspected contamination to safeguard public health and encourage the redevelopment of sites into economically viable uses. Since 2019, assessments have been conducted on five sites including a former junkyard, a vacant gas station, a hazardous materials disposal site, and two vacant industrial buildings.
- **COVID-19 Regional Economic Development Recovery Plan:** With support from the Economic Development Administration (EDA), NRPC has begun a comprehensive economic development recovery plan for the greater Nashua region which will address the impacts of COVID-19 on the region’s economy including job losses, business closures, workforce challenges and the disparate impacts on traditionally disadvantaged or underserved businesses.
- **Regional Housing Needs Assessment:** Under a grant from the Coronavirus State and Local Fiscal Recovery Fund, NRPC has begun an assessment of the regional need for housing for persons and families at all levels of income. The assessment will include characterization of existing conditions, a Fair Housing and Equity Assessment, as well as strategies and future recommendations. The assessment will be based on a consistent data and analysis methodology developed in partnership with all New Hampshire regional planning commissions.
- **NH GeoData Portal:** In 2021, NRPC continued an initiative of UNH/Granit and the nine NH regional planning commissions to establish a new regional GIS Hub which will seamlessly integrate with a new and modern statewide GIS portal housed at UNH. In 2021, NRPC lead the development of a regional portfolio of showcase GIS applications that are available on the New Hampshire Association of Regional Planning Commissions website.
- **NH Lower Merrimack Valley Stormwater Coalition:** NRPC continues to serve as the fiscal agent of the Coalition’s municipal pooled funds, as well as the physical and virtual meeting host for the Coalition’s monthly meetings.

Nashua Regional Planning Commission 2021 Annual Report | Brookline, NH

NRPC provides comprehensive transportation, land use, environmental, and economic development planning services and delivers extensive mapping and data assistance. As an NRPC member, the Town of Brookline accessed a wide range of benefits in 2021, including:

Energy Supply Aggregation: nashuarpc.org/e-agg

NRPC facilitates a bid process among licensed electricity suppliers. By serving the aggregate electric demand across NRPC member towns and schools, suppliers can offer a better rate than the typical default rates offered to individual customers. Unfortunately, in this past year a savings wasn't realized, however, Hollis's **cumulative savings** since joining the aggregation is **\$46,034**.

Discounted New Hampshire Planning and Land Use Regulation Books

In conjunction with the NH Office of Strategic Initiatives, NRPC offers the annual New Hampshire Planning and Land Use Regulation Book to communities at a sizable discount over the retail price.

- Brookline's **Total Cost Savings** in 2021: **\$972**

Online GIS: nrpcnh.mapgeo.io

MapGeo, NRPC's Live Maps App, is the Town's public GIS property viewer.

- Estimated Annual Software **Cost Savings:** **\$3,000**

Household Hazardous Waste (HHW) Collection: nashuarpc.org/hhw

NRPC held six HHW Collection events in 2021 for residents to properly dispose of hazardous household products such as oil-based paints, solvents, auto products, antifreeze, pesticides, and cleaners. **37 Brookline households** participated in these events.

Traffic Counting: arcg.is/Ovm8q

Under contract with the New Hampshire Department of Transportation or by local request, NRPC conducted **four vehicular traffic volume counts** in Brookline to support travel demand modeling and prediction and to assist local and regional planning decision-making.

NH Route 13 Safety: In 2021, NRPC reviewed and provided input on the final Road Safety Audit for the intersection of NH 13 and South Main Street. This process culminated in NHDOT identifying a preferred alternative for improving this intersection using Highway Safety Improvement Program funds.

Local Technical Assistance: NRPC's local technical assistance to Brookline included a review and comment on a proposed Growth Management Ordinance and updates to Economic Revitalization Zones (ERZs) mapping. In addition, NRPC offered a low-cost solution to the problem of limited sight distance at the NH 13 /Mason Road intersection.

NRPC extends heartfelt thanks to citizens and staff who support regional planning, including:

Commissioner: Tamara Sorell

Transportation Technical Advisory Committee Members: Tad Putney, Mike Wenrich

Nashua Regional Solid Waste Management District Reps: Tad Putney, Jim Solinas

2021 PLANNING BOARD REPORT

The Planning Board's mission is to ensure compliance with Planning and Zoning regulations and ordinances when reviewing site plans and subdivision applications and to provide excellent customer service. The Board also revisits the regulations and ordinances to ensure compliance with State and Federal regulations while trying to maintain a balance between the rights of landowners and the residents' vision to preserve the rural character of Brookline.

The Board meets once a month, on the third Thursday. Meetings are open to the public and there is always the option of watching the meetings on TV or the broadcasts live via the internet from the comfort of one's home.

Subdivision & Site Plan Regulations

The Board held a public hearing on August 19th, 2021 to make some necessary amendments to the subdivision regulations in order to clarify some items and comply with NH Statutes (RSA).

Cases Reviewed

The Board held public hearings for the following applications:

- Ronda Chrystal, 6-lot subdivision. Approved in February
- Jenn Lynch, Nail Salon. Approved in March
- Laureen Maclean, Winterberry Farm Edu. Program. Approved in March
- Clarence Farwell, 2-lot subdivision. Denied in April
- Wendy McKenzie, Voice of Clay. Approved in May
- Christiana Lehman, Gracie's Table. Approved in May
- Aero Properties, 2-lot subdivision. Approved in July
- Pavel/Maguire, Lot line revision. Approved in July
- Fait Prop. Management, 2-lot subdivision. Approved in July
- Clarence Farwell, 2-lot subdivision. Withdrawn in July
- Matt Goodwin, Home Business. Approved in August
- Maria Trombas, Home Business. Approved in August
- Laureen Maclean, Winterberry Farm. Violation compliance hearing in October
- David Farwell, Lot line revision. Approved in November
- Avenue Prop. Invest., Lot line revision. Approved in November
- Fed. Hill Properties/Town, Lot line revision. Approved in November

Conceptual Presentations:

- Tamposi Brother. Proposed workforce housing development - February
- Felix & Eleanor Monius & Town of Brookline, Prepared for Jay Chrystal. Proposed lot line adjustment and Housing for Older Persons development - November
- Raisanen Homes. Proposed Housing for Older Person Development - December

Other Reviews conducted by the Board included construction & maintenance road bonds for existing subdivisions, as well as engineering reviews for subdivisions and commercial developments.

Capital Improvement Committee (CIC)

As in many past years, **Alan Rosenberg** led the CIC in order to prepare an extensive 2022-2027 Capital Improvement Plan that was presented to the Board for review and adoption prior to its submission to the Selectboard and Finance Committee. The Board would like to thank **Alan** and other committee members: **Adam Goff, Jay Kramarczyk, Dennis Comeau** and **Tad Putney** for their time working on the Plan.

Well & Water Committee

School and Town Services Study Committee

The Planning Board would like to thank all the volunteers who spent many hours on either or both of these committees and for their work submitting proposed amendments to the Town Zoning Ordinance. These amendments will be voted on during Election Day in March 2022.

On behalf of the entire Planning Board and Staff:

Eric Bernstein, Co-Chair

Alan Rosenberg, Co-Chair

Brendan Denehy, Selectboard Ex-Officio

Christopher Duncan, Member

Ronald Pelletier, Member

Scott Grenier, Alternate

Dennis Bechis, Alternate

Eric Pauer, Alternate

Valérie Rearick, Town Planner & Administrative Assistant

Kristen Austin, Recording Secretary

PLANNING BOARD STATISTICS – 2021

Cases Heard	22
Cases Continued from 2020	1
Conceptual Consultations / Other	3
Hearth Removal / Alteration of Terrain	
Lot Line Adjustments Approved	6
Lot Line Adjustments Disapproved	
Site Plans Approved	
- Including Home Businesses	7
Site Plan Denied	
Sign Master Plan Approved	
Subdivisions Approved	2
Subdivisions Disapproved	1
Application Withdrawn	1
Subdivisions Revoked	
Compliance / Violation	1
New Lots Created	2
Cases Pending (to be finalized in 2021)	

BOARD OF ADJUSTMENT STATISTICS – 2020

Cases Heard	4
Special Exceptions Granted	2
Special Exceptions Denied	
Variances Granted	1
Variances Denied	
Appeal of Administrative Decision Granted	1
Second Appeal of Adm. Decision Accepted	
Second Appeal of Adm. Decision Denied	
Cases Withdrawn	
Equitable Waiver Granted	
Rehearing	
No Action Taken	



William Quigley III
Chief of Police

Brookline Police Department
3 Post Office Drive, PO Box 341
Brookline, NH 03033
603-673-3755
Fax: 603-673-7575



Dear Brookline Residents;

This report strikes many positive notes: The Brookline Police Department remains at full complement. All officers have achieved group and individual training requirements and goals. Our equipment and fleet are current and in great condition. Our facility serves all current needs and receives necessary care and maintenance, so its condition is upheld. All-in-all, things are good.

Brookline has realized a population increase and our calls for service increased accordingly. Our officers responded to 24,295 calls for service in 2021, up from 20,215 in 2020. Be assured their commitment to the job and community are steadfast.

Careful oversight and management of expenditures remain our priority. Public support and trust are epic and to be respected. It is a BPD way of life.

The past challenges with radios and radio transmission have been resolved or are in the process of completion. That is one of the most significant matters addressed and funded through the 2021 budget. Your tax dollars appropriately at work!

We receive many questions about use of the police range behind the transfer station. The range is solely for law enforcement training. Its design and function are specific to the training mandates of the certified members of our agency, as well as those of surrounding towns and government bureaus. Sessions are scheduled only when the transfer station is closed and every agency using the range contributes to its materials and careful maintenance. Liability, insurance and practicality strictly prohibit public use of the facility.

On a somewhat related subject and in response to many inquiries: Since February 22, 2017, New Hampshire is a constitutional carry state, requiring no license to open carry or concealed carry a firearm in public. While not required, those who choose to obtain a NH Resident Revolver Permit may still do so through the Brookline Police Department. Once a properly completed and submitted application is processed and approved, the five-year permit is issued for a fee of ten dollars. Many gun clubs require members hold a permit.

As I submit this 2021 review, I am reminded of the ongoing challenges and extend hope for a full return to normalcy in our lives. As we navigate through these times, we must realize how fortunate we are for our strong, kind and determined community. We will persevere.

Respectfully submitted,

Chief William Quigley III

Striving to Maintain the Unity in Our Community

2021 Brookline Public Works Report

2021 marked a monumental milestone for the residents of Brookline when they approved the building of the Brookline Public Works facility at 42 North Mason Road. The ability to have our tools, people, and materials in one place significantly increases our efficiencies and our ability to deliver safe and reliable public works services to town residents for years to come. Brookline can be proud of this investment!

Additionally, in late 2021 we added a 2020 Volvo wheeled excavator to the department. Due to our capital reserve account contributions in recent years, we had the funds available to capitalize on an opportunity which saved us \$50,000 over a brand-new unit with practically no wait time to put the machine in service. This machine was a dealer demo unit with only 400 hours of service. This will be the workhorse machine of our department spring, summer, and fall. Its versatility will allow us to do many jobs that make up the core work provided by the department and will do so in incredibly efficient ways that will deliver great value to our taxpayers.

Infrastructure work in 2021 was spread throughout town. Resurfacing roads were limited to Rocky Pond Road and a portion of North Mason Road both of which were not holding up well and were constantly needing patchwork. We also reconfigured the intersection of Averill Road at Cleveland Hill Road. This intersection had an island in the middle of it which created an unclear traffic pattern and unnecessary additional maintenance, especially in winter. As homes continue to be built in the area, this solution should also help calm traffic before entering the narrow, dirt, section of Averill Road. Roadway islands in town only add to the workload of the department and a perpetual cost savings will be realized when more of these can be eliminated in the years to come. Rideout Road was planned to receive its top, wearing, course of pavement this year after having been rebuilt in 2019, but a drainage problem was realized that will need to be remedied in 2022. A cross culvert was replaced near 74 Mason Road. This culvert was undersized and during a significant rain event in September of 2018 it was inundated and overtopped the road causing erosion to the roadside. Significant ditch reconstruction was done on portions of Rocky Pond Road, Dupaw Gould Road, McIntosh Road, and Conneck Road with far more to be done to get our drainage to a place it should be. Brookline residents can be a HUGE help by keeping their driveway culverts flowing clearly and by simply blowing leaves out of drainage swales where possible.

We mow our lawns because it is easy to do, aesthetically pleasing, and the most cost-effective maintenance option versus allowing it to be over run and then reclaiming it later. The same mentality needs to be applied to our roadsides. The more roadsides we bring to a condition where they are stable and need only basic maintenance, such as mowing, the further our monies will go. We are then able to

monitor drainage conditions more easily, identify and fix small problems before they become larger ones, keep water moving off and away from the roadway, and allow trees to grow in sustainable locations for the enjoyment of all. There is a long list of benefits that these conditions provide to nature, the motoring public, and pedestrians. Residents can also be a HUGE help to us getting this work done efficiently by keeping their front property markers clearly visible. We are never looking to overreach beyond town property/rights-of-way onto private property, so the more help we can get in identifying where that line exists is tremendously helpful – and time saving.

For infrastructure work in 2022, we will be looking to put our wheeled excavator right to work doing drainage reconstruction throughout town. Drainage mitigation on Rideout Road will be early on the list with ditch work on and around areas of Old Milford Road to follow. Areas of Taylor Drive, which show significant water problems that are causing road degradation will be focused on as well. Many of our dirt roads need drainage work, which will be addressed during the year. Properly functioning ditches are vital to dirt roads as water running where it doesn't belong can quickly make such roads impassable. Hood Road will see improvements in 2022. With DES/Wetland permitting finally complete, we can move forward with the initial phases of road upgrading. Brookline does not have all the funds to take this project to full completion yet, but some progress is expected in 2022.

At town meeting this year, Brookline Public Works will be seeking support in two primary areas. The first is the addition of a third full-time employee to start in mid-2022. Our department has grown its equipment, and we now need staff to use it, so we can continue to reduce our use, and expense, of subcontractors. We hope you are seeing great value from the creation of this department. Continuing to growing the department with the right people will only add to that value. The second area is continuing to fund our capital reserve fund with monies we receive annually from the state. Our next two predicted equipment purchases are: a road grader and sidewalk snow machine. Each are vital pieces of equipment that we currently rely on a subcontractor to provide. While this is working out well now, it cannot be counted on forever. We need to put ourselves in a position to be able to make these purchases when the time comes.

Sincerely,

Mike Wenrich

Brookline Public Works Director



Tax Collector's Report

For the period beginning 01/01/2021 and ending 12/31/2021

This form is due **March 1st (Calendar Year) or September 1st (Fiscal Year)**

Instructions

Cover Page

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

For Assistance Please Contact:

NH DRA Municipal and Property Division

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

ENTITY'S INFORMATION



Municipality: BROOKLINE County: HILLSBOROUGH Report Year: 2021

PREPARER'S INFORMATION



First Name

Patricia

Last Name

Howard-Barnett

Street No.

1

Street Name

Main Street

Phone Number

673-8855

Email (optional)

patti@brookline.nh.us



New Hampshire
Department of
Revenue Administration

MS-61

Debits

Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2020	Year: 2019	Year: 2018
Property Taxes	3110		\$386,050.56		
Resident Taxes	3180				
Land Use Change Taxes	3120		\$1,400.00		
Yield Taxes	3185				
Excavation Tax	3187				
Other Taxes	3189				
Property Tax Credit Balance ?		(\$46.04)			
Other Tax or Charges Credit Balance ?					

Taxes Committed This Year	Account	Levy for Year of this Report	Prior Levies	
			2020	
Property Taxes	3110	\$19,450,196.50	\$98.81	
Resident Taxes	3180			
Land Use Change Taxes	3120	\$244,680.00		
Yield Taxes	3185	\$15,973.48		
Excavation Tax	3187			
Other Taxes	3189			
-				
Add Line				

Overpayment Refunds	Account	Levy for Year of this Report	Prior Levies		
			2020	2019	2018
Property Taxes	3110	\$36,492.91			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
-					
Add Line					
Interest and Penalties on Delinquent Taxes	3190	\$7,192.56	\$13,429.27		
Interest and Penalties on Resident Taxes	3190				
Total Debits		\$19,754,489.41	\$400,978.64	\$0.00	\$0.00



Credits

Remitted to Treasurer	Levy for Year of this Report	Prior Levies		
		2020	2019	2018
Property Taxes	\$19,018,760.29	\$258,642.76		
Resident Taxes				
Land Use Change Taxes	\$196,980.00	\$1,232.75		
Yield Taxes	\$13,203.22			
Interest (Include Lien Conversion)	\$7,162.56	\$12,296.27		
Penalties	\$30.00	\$1,133.00		
Excavation Tax				
Other Taxes				
Conversion to Lien (Principal Only)		\$118,517.80		
-				
Add Line				
Discounts Allowed				

Abatements Made	Levy for Year of this Report	Prior Levies		
		2020	2019	2018
Property Taxes	\$82,758.50	\$8,890.00		
Resident Taxes				
Land Use Change Taxes	\$8,200.00	\$167.25		
Yield Taxes				
Excavation Tax				
Other Taxes				
-				
Add Line				
Current Levy Deeded				



Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
	2020	2019	2018	
Property Taxes	\$390,824.60	\$98.81		
Resident Taxes				
Land Use Change Taxes	\$39,500.00			
Yield Taxes	\$2,770.26			
Excavation Tax				
Other Taxes				
Property Tax Credit Balance ?	(\$5,700.02)			
Other Tax or Charges Credit Balance ?				
Total Credits		\$19,754,489.41	\$400,978.64	\$0.00
				\$0.00

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$427,493.65
Total Unredeemed Liens (Account #1110 - All Years)	\$171,160.33



Lien Summary

Summary of Debits

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2020	Year: 2019	Year: 2018
Unredeemed Liens Balance - Beginning of Year			\$106,429.30	\$95,313.31
Liens Executed During Fiscal Year		\$125,003.11		
Interest & Costs Collected (After Lien Execution)		\$2,536.76	\$8,945.99	\$18,221.31
-				
Add Line				
Total Debits	\$0.00	\$127,539.87	\$115,375.29	\$113,534.62

Summary of Credits

	Last Year's Levy	Prior Levies		
		2020	2019	2018
Redemptions		\$55,430.77	\$66,974.37	\$28,324.17
-				
Add Line				
Interest & Costs Collected (After Lien Execution) #3190		\$2,536.76	\$8,945.99	\$18,221.31
-				
Add Line				
Abatements of Unredeemed Liens				\$4,856.08
Liens Deeded to Municipality				
Unredeemed Liens Balance - End of Year #1110		\$69,572.34	\$39,454.93	\$62,133.06
Total Credits	\$0.00	\$127,539.87	\$115,375.29	\$113,534.62

For DRA Use Only

Total Uncollected Taxes (Account #1080 - All Years)	\$427,493.65
Total Unredeemed Liens (Account #1110 - All Years)	\$171,160.33



BROOKLINE (63)

1. CERTIFY THIS FORM

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Patricia

Preparer's Last Name

Howard-Barnett

Date

01/19/2022

2. SAVE AND EMAIL THIS FORM

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

3. PRINT, SIGN, AND UPLOAD THIS FORM

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

PREPARER'S CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's Signature and Title

Town Clerk's Report
01/01/2021-12/31/2021

MV Permit Fees (7,707)	\$ 1,305,922.24
Boat Registrations	\$ 1,000.00
MV Title Fees	\$ 2,730.00
UCC Filing/ IRS Liens	\$ 1,995.00
Municipal Agent Fees	\$ 19,357.50
Vital Records	\$ 6,280.00
Dog Licenses (1,238)	\$ 8,359.00
Dog Fines/ Penalties	\$ 5,296.50
Pole Permits	\$ 0.00
Dredge & Fill Permits	\$ 0.00
Filing Fees	\$ 0.00
Total to Treasurer	\$ 1,350,940.24

**Town Treasurer's Report
For the Year Ended December 31, 2021**

Town Accounts

General Fund

Balance January 1, 2021	6,701,676
Receipts:	
Taxes	19,808,392
Motor Vehicle Permits	1,305,922
Federal and State Funding	825,876
Ambulance Revolving Fund Income	71,609
Melendy Pond Income	40,492
Other Local Sources	854,064
Interest on Investments	4,962
Warrant Disbursements	(20,319,174)
Ambulance Revolving Fund Expenditures	(54,695)
Melendy Pond Expenses	(11,170)
Ending Balance December 31, 2021	<u>9,227,954</u>

Public Works Facility Construction

Balance January 1, 2021	-
Income	3,730,000
Interest Earned	709
Expense	(3,193,981)
Ending Balance December 31, 2021	<u>536,728</u>

Brookline 250th Anniversary Accounts

Balance January 1, 2021	34,544
Contributions	1,095
Interest Earned	39
Expense	-
Ending Balance December 31, 2021	<u>35,678</u>

Police Special Detail Fund

Balance January 1, 2021	39,867
Police Details	70,820
Expense	(52,022)
Ending Balance December 31, 2021	<u>58,665</u>

Brookline Ballpark Playground Fund

Balance January 1, 2021	1,849
Contributions	-
Interest Earned	2
Donation Refunds	(1,851)
Ending Balance December 31, 2021	<u>-</u>

Ambulance Facility Impact Fee

Balance January 1, 2021	6,234
Impact Fees	3,554
Interest Earned	6
Payments to Town of Brookline	(6,220)
Ending Balance December 31, 2021	3,574

CSDA School Impact Fee

Balance January 1, 2021	36,602
Impact Fees	20,868
Interest Earned	29
Payments to Brookline School District	(36,519)
Ending Balance December 31, 2021	20,980

HBMS 2004 Impact Fee

Balance January 1, 2021	48,027
Impact Fees	25,807
Interest Earned	37
Payments to Hollis-Brookline Co-op School District	(47,927)
Ending Balance December 31, 2021	25,944

Police Dept Impact Fee

Balance January 1, 2021	8,659
Impact Fees	4,150
Interest Earned	7
Payments to Police Department	(8,646)
Ending Balance December 31, 2021	4,170

Subtotal of Town Accounts**9,913,693****Conservation Commission Accounts****Conservation Fund**

Balance January 1, 2021	420,189
Receipts:	
Land Use Change Tax	215,039
Donations	2,730
Interest Earned	558
Other	4,321
Disbursements:	
Conservation Expenses	(13,144)
Land Acquisition Expenses	(73,667)
Ending Balance December 31, 2021	556,026

Subtotal of Conservation Commission**556,026**

Recreation Commission Accounts**Max Cohen Memorial Grove**

Balance January 1, 2021	24,668
Receipts:	
Memberships	46,705
Interest Earned	17
Other (Donations, Unclassified Income)	230
Disbursements:	
Payroll	(21,695)
Utilities (Electricity, Telephone)	(236)
Portable Toilets, Trash Removal	(2,729)
Improvements	(18,496)
Advertising	(1,665)
Other (Security, Water Testing, Supplies, Uniforms, etc.)	(2,353)
Ending Balance December 31, 2021	24,446

Recreation Revolving Fund

Balance January 1, 2021	2,673
Receipts:	
Skating Rink	5,605
Misc Income	126
Interest	4
Disbursements:	
Skating Rink	(4,194)
Unclassified Expenses	(365)
Ending Balance December 31, 2021	3,849

Subtotal of Recreation Commission**28,295****Total of all Accounts in Hands of Treasurer****10,498,014**

Eric S. Bernstein, Treasurer - Town of Brookline, NH

Trustees of Trust Funds - Year End 2021

	Beginning Balance	Receipts	Expenses	Ending Balance
Cemetery Funds				
General Fund (Checking Account)	\$47,786.06			
Town Appropriation		\$18,000.00		
Cem. Trust Fund Div & Int (2020)		\$5,250.27		
Cem. Trust Fund Div & Int (balance due from 2018)		\$3,584.67		
Funds Received - Pine Grove Plots (Kelly/Lang; Bennett)		\$1,800.00		
Scholarship Award (reimbursement for 2020 and 2021 awards)		\$2,000.00		
Interest on Checking Account		\$31.62		
C L Farwell Construction, LLC			\$11,440.00	
Souhegan Valley Tree Service			\$2,000.00	
Judy Cook - Reimbursement for cemetery supplies			\$113.99	
County Stores			\$84.12	
Wilkins Lumber			\$84.00	
Plot Purchases (2019 and 2020) - moved to Cemetery Maintenance Fund			\$3,900.00	
Scholarship award (2021)			\$1,000.00	
Totals:		\$30,666.56	\$18,622.11	
				\$59,830.51
Cemetery Trust Fund	\$193,779.93			
Interest/Dividends		\$4,936.93		
Unrealized Capital Gains (losses)		\$17,429.61		
Transfer 2020 (and balance of 2018) int. & div. to cemetery checking account (see above)			\$8,834.94	
				\$207,311.53
General Cemetery Maintenance Fund	\$6,844.60			
Interest/Dividends		\$72.14		
Unrealized Capital Gains (Losses)		-\$188.32		
Pine Grove Plot Purchases (\$1,200 from 2019 and \$2,700 from 2020)		\$3,900.00		
				\$10,628.42
Library Common Trust	\$17,931.55			
Interest/Dividends		\$349.75		
Unrealized Capital Gains (Losses)		\$2,746.70		
Monies Out (2019 int. & div. - cashed in 2021)			\$417.67	
Monies Out (2020 int. & div. - cashed in 2021)			\$456.43	
				\$20,153.90
Common Trust Fund	\$10,751.27			
Interest/Dividends		\$219.59		
Unrealized Capital Gains (Losses)		\$1,262.24		
				\$12,233.10
Dodge Common Trust Fund	\$36,982.49			
Interest/Dividends/Realized Gains		\$921.67		
Unrealized Capital Gains (Losses)		\$2,969.66		
Monies Out (2020 int. & div. to Brookline School District)			\$892.49	
				\$39,981.33
Scholarship Trust Fund	\$24,818.69			
Interest/Dividends		\$337.76		
Unrealized Capital Gains (Losses)		\$2,424.85		
Scholarship Award (for 2020 and 2021 awards)			\$2,000.00	
				\$25,581.30
Ambulance Service Exp. Trust	\$17,796.03			
Interest		\$4.00		
Monies from private donations		\$3,964.00		
				\$21,764.03
School Facilities Maint. Trust	\$156,468.78			
Dividends and Interest		\$19.41		
Monies in		\$75,000.00		
Credit for bank fees		\$27.00		
Repairs and Maintenance			\$161,538.89	
Monies out (service fees)			\$6.00	
				\$69,970.30
Cemetery Irrigation Trust Fund	\$11,239.53			
Dividends and Interest		\$170.51		
Unrealized Capital Gains (Losses)		\$389.67		
Credit for bank fees		\$27.00		
Monies In		\$0.00		
Eversource Expenses			\$200.82	
				\$11,625.89

Trustees of Trust Funds - Year End 2021 (continued)

	Beginning Balance	Receipts	Expenses	Ending Balance
Milner Wallace Memorial Trust	\$6,750.44			
Interest		\$3.38		
Monies In		\$0.00	\$0.00	
				\$6,753.82
Neighbors Helping Neighbors Fund	\$29,516.24			
Monies In		\$6,004.10		
Interest		\$17.29		
Monies Out			\$4,542.23	
				\$30,995.40
Bond St. Bridge Engineering	\$135,219.98			
Monies In		\$0.00		
Interest		\$20.11		
Credit for bank fees		\$27.00		
Monies Out			\$6,810.62	
Monies Out (bank fees)			\$6.00	
				\$128,450.47
Hazardous Materials Trust Fund	\$9,846.44			
Monies In		\$0.00		
Interest		\$1.48		
Credit for bank fees		\$27.00		
Monies Out (service fees)			\$6.00	
				\$9,868.92
Brookline Schools - Special Ed	\$175,125.27			
Monies In		\$25,000.00		
Interest		\$28.18		
Credit for bank fees		\$27.00		
Monies Out (service fees)			\$6.00	
				\$200,174.45
Town Facilities Cap Reserve Fund	\$5,028.10			
Monies In		\$10,000.00		
Interest		\$1.32		
Credit for bank fees		\$27.00		
Monies Out (bank fees)			\$6.00	
				\$15,050.42
Public Works Equip Cap Reserve Fund	\$137,996.25			
Monies In (2020 highway block grant)		\$144,871.00		
Interest		\$22.75		
Credit for bank fees		\$27.00		
Monies Out			\$252,657.34	
Monies Out (bank fees)			\$6.00	
				\$30,253.66
Fire Truck Capital Reserve Fund	\$225,053.65			
Monies In		\$45,000.00		
Interest		\$35.64		
Credit for bank fees		\$27.00		
Monies Out			\$40,678.76	
Monies Out (service fees)			\$6.00	
				\$229,431.53
Radio Capital Reserve Fund	\$30,402.17			
Monies In		\$60,000.00		
Interest		\$2.42		
Monies Out			\$59,120.28	
				\$31,284.31
Reappraisal Capital Reserve Fund	\$16,590.01			
Monies In		\$16,590.00		
Interest		\$3.43		
Monies Out (service fee)			\$8.00	
				\$33,175.44
			Grand Total:	\$1,194,518.73
Town Trustees of the Trust Funds:				
Melanie Levesque, Rodney Lockwood and Deborah Johnson-Hawks				

2021 Births January 1 – December 31, 2021

Date of Birth	Name of Child	Mother & Father
Jan 03	Casey Lynne Weber	Kristen & Hans Weber
Jan 04	Lainey Elizabeth Hobson	Elyse & Ian Hobson
Jan 08	Keegan Joseph Stock	Ashleigh & Christopher Stock
Jan 09	Emilia Marie Levesque	Katelyn & Andrew Levesque
Jan 25	Alison Claire Giese	Lisa Akey & Barret Giese
Jan 26	Nicholas Scott Naso	Carissa & Jarrett Naso
Feb 10	Logan Nicholas Valli	Molly & Marc Valli
Mar 04	Anthony Jack Puleo	Katie-Lee & Matthew Puleo Sr.
Mar 10	Millie Marie Marchionda	Mallory & Guido Marchionda
Mar 27	Colton Gerard Sheehy	Lindsey & Terrence Sheehy
Apr 06	Elliana Rose Torre	Carissa & Zachary Torre
Apr 17	Amelia Mae Deffely	Seana Deffely & Edward Rosa
Apr 18	Owen John Doiron	Alicia & Jean-Paul Doiron
May 12	Cricket Theodosia James Calo	Havana Asvaraksh & Zachary Calo
May 15	Riley Ann Bosquet	Christina & Trent Bosquet
May 19	Layla Christine Shaw	Justina & Robert Shaw
May 24	Easton Anthony Vercollone	Kelsey & Phillip Vercollone
Jul 07	Haley Sarah Martin	Emily & Gregory Martin
Jul 28	Ray John Stoner	Arenne & Brendon Stoner
Jul 29	Javian Geovanny Guerrero	Madison Garcia & Manuel Guerrero Jr
Aug 05	Weston Wilder Susko	Nicole & Matthew Susko
Aug 06	Sawyer Claymore Joki	Aimee & Joshua Joki
Aug 09	Thea Mae Waite-Manzanero	Elizabeth Waite & Timothy Manzanero
Aug 20	Owen Harry Curran	Gianelle & Kevin Curran
Sep 01	Marleigh Grace Rosenbauer	Erica & Ethan Rosenbauer
Sep 03	Marilyn Rose Maillet	Sarah King & Tanner Maillet
Sep 05	Hunter Lee Turcotte	Tiffany & Matthew Turcotte
Sep 20	Malcolm Arthur Landry	Bonnie & Spencer Landry
Oct 01	Penelope Abigail Sage	Melissa & Cory Sage

Oct 10	Cooper Anton Duplease	Rachel Parr & Nathan Duplease
Oct 24	Bodhi Aryan Bolusani	Justine & Uday Kiran Bolusani
Oct 26	April Dawn Hamel	Sarah & Ryan Hamel
Nov 10	Maria Catherine Revetria	Catherine & Tomas Revetria
Nov 11	Isla Jane Tardiff	Talia & Marc Tardiff
Nov 27	Cora May Fasciani	Sarah & Eric Fasciani
Dec 21	Brianna Marie Thibault	Kaliska Oldenquist & Kurt Thibault
Dec 30	Amelia Marie Marston	Mai Ngo & Cayce Marston

2021 Marriages
January 1- December 31, 2021

Date/Place of Marriage	Person A/Person B	Residence	By Whom
Feb 13 Whitefield, NH	Darin H Leedberg Rebecca A Nesbitt	Brookline, NH Brookline, NH	Kelly Hayden-Wimpory Justice of the Peace
Feb 20 Brookline, NH	Timothy G Peck Christina L Graciani	Brookline, NH Brookline, NH	Liz Calabria Justice of the Peace
May 21 Derry, NH	Kirsten L Bergen Robert J Miller	Nashua, NH Nashua, NH	Kristen Lochhead Justice of the Peace
May 29 Jackson, NH	Satchel G Caffy Kelsea C Bemis	Brookline, NH Brookline, NH	Victoria Loughery Officiant
Jun 05 Hollis, NH	Tyler J Pelletier Jaime R Firth	Brookline, NH Brookline, NH	Charlie Corey Justice of the Peace
Jun 19 Brookline, NH	Michael J Forgues Michelle Townsend	Brookline, NH Brookline, NH	
Jun 19 North Sutton, NH	Reuven L Grehan Janelle A Ostroski	Jaffrey, NH Brookline, NH	
Jul 11 Atkinson, NH	Anthony N Bibbo Felicia L Naro	Brookline, NH Brookline, NH	Matthew Michaud Justice of the Peace
Aug 13 Milford, NH	Tyler J Pickard Emilee A Graves	Brookline, NH Brookline, NH	
Sep 04 Milford, NH	Eric C Benson Alana M Piccirilli	Brookline, NH Brookline, NH	

Sep 11 Troy, NH	Brett R Murray Eileen E Semancik	Brookline, NH Brookline, NH	
Sep 25 Brookline, NH	Jay T Frigoletto Kerri-Ann Richard	Brookline, NH Brookline, NH	Sarah Benoit Justice of the Peace
Sep 25 Milford, NH	Timothy J Trecartin Alana K Dry	Brookline, NH Brookline, NH	Allen P Hoyt Reverend
Oct 22 Concord, NH	Richard C Desantis III Samantha J Razzaboni	Brookline, NH Brookline, NH	Charlie Corey Justice of the Peace

2021 Deaths January 1 – December 31, 2021

Date of Death	Place of Death	Name	Place of Burial	Lot #
Feb 04, 2011	Nashua, NH	Charlotte C Pockl	Pine Grove Cemetery, Brookline, NH	P189-9
Dec 15, 2019	Nashua, NH	William L Quick	Pine Grove Cemetery, Brookline, NH	P305-2
Mar 17, 2020	Kyle, TX	Nelson E Crolepy	Pine Grove Cemetery, Brookline, NH	P289-B5
Mar 24, 2020	Encinitas, CA	Ann D Agran	Pine Grove Cemetery, Brookline, NH	P057-3
Jul 07, 2020		Vivian A Wheeler	Pine Grove Cemetery, Brookline, NH	P185-5
Jan 09	Nashua, NH	Michael J Mattia	Pine Grove Cemetery, Brookline, NH	P334-3
Jan 12	Merrimack, NH	David R Larkin		
Jan 20	Brookline, NH	Timothy L Morse	Concord Crematorium, Concord NH	
Feb 22	Boston, MA	Jeremiah M Reichl	Pine Grove Cemetery, Brookline, NH	P344-2
Mar 08	Lecanto, FLA	Lorraine S Bourque	Pine Grove Cemetery, Brookline, NH	P7
Mar 13		Sandra Amadon	Pine Grove Cemetery, Brookline, NH	P199
Apr 12	Manchester, NH	Paula Baldwin		
Apr 24	Nashua, NH	Douglas M Bent Sr.	Pine Grove Cemetery, Brookline, NH	P256 B-3
May 01	Brookline, NH	Charlene A Bennett	Pine Grove Cemetery, Brookline, NH	P363 D-7
May 02	Nashua, NH	Thomas C Mckay		
May 11	Brookline, NH	John J Green	Concord Crematorium, Concord, NH	
May 11	Nashua, NH	Brian W Moore		
May 13	Manchester, NH	Elizabeth Damigella		
Jun 11	Brookline, NH	Margaret E Garrett	Pine Grove Cemetery, Brookline, NH	P350 A-1
Aug 14	Brookline, NH	Ross Jensen		
Aug 15		Michele Sentence	Pine Grove Cemetery, Brookline, NH	P274-10
Aug 16	Brookline, NH	Irene L Peach	Edgell Grove Cemetery, Framingham, MA	
Aug 17	Nashua, NH	Delbert W Porter Jr	Woodlawn Cemetery, Export, PA	
Sep 16	Nashua, NH	Michael W Lyle	Pine Grove Cemetery, Brookline, NH	P283-9
Sep 20		David H Wheeler	Pine Grove Cemetery, Brookline, NH	P189-8
Sep 25	Brookline, NH	George F Kinney	Pine Grove Cemetery, Brookline, NH	P185-6
Oct 29	Westerly, RI	Raymond Jackson	Linwood Cemetery, Haverhill, MA	
Nov 06	Milford, NH	Mary M Aronofsky		
Nov 21	Brookline, NH	Suzanne G Maben	Pine Grove Cemetery, Brookline, NH	P329-1

Nov 24	Chelmsford, MA	John R Perin Jr	Pine Grove Cemetery, Brookline, NH	P22-8
Dec 03	Brookline, NH	Ellsworth A Austin	Lakeside Cemetery, Brookline, NH	49-3
Dec 19	Brookline, NH	Suzann L Goodhue		
Dec 22	Boston, MA	Abigail S Fitzgerald		
Dec 30	Brookline, NH	Timothy P Heidt		

ANNUAL REPORT OF THE OFFICERS
of the
BROOKLINE SCHOOL DISTRICT
For the year ending June 30, 2021

OFFICERS

Mr. Kenneth Haag, Chair	Term Expires 2024
Ms. Erin Sarris, Vice Chair	Term Expires 2022
Ms. Rebecca Howie	Term Expires 2022
Ms. Alison Marsano	Term Expires 2023
Ms. Karen Jew	Term Expires 2023

Mr. Peter Webb, Moderator	Term Expires 2022
Mr. Robert L Rochford, Treasurer	Term Expires 2022
Alana Justice, School District Clerk	Term Expires 2022

SAU #41 Administration

Mr. Andrew F. Corey, Superintendent of Schools
Ms. Gina Bergskaug, Assistant Superintendent
Ms. Kelly Seeley, Business Administrator
Mr. Robert Thompson, Assistant Superintendent of Student Services
Ms. Amy Rowe, Assistant Director of Student Services
Mr. Richard Raymond, Network Administrator
Mrs. Linda Sherwood, Senior Assistant Business Administrator
Mrs. Donna Smith, Assistant Business Administrator

Brookline Elementary Schools

Mr. Daniel Molinari, Principal, Richard Maghakian Memorial School
Mrs. Patricia Bouley, Principal, Capt. Samuel Douglass Academy
Mrs. Amanda Morin, Special Education Administrator

**BROOKLINE SCHOOL DISTRICT
2022 WARRANTS
February 7, 2022 and March 8, 2022**

To the inhabitants of the Brookline School District, in the Town of Brookline in the County of Hillsborough, and State of New Hampshire, qualified to vote in District affairs.

You are hereby notified to meet at Captain Samuel Douglass Academy in said district on Monday, February 7, 2022 (snow date: February 9, 2022), at 6:30 p.m., for Session I (Deliberation), for the transaction of all business other than voting by official ballot. This session shall consist of the explanation of all the warrant articles and the discussion and debate of warrant articles 1 through 8. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended, (b) warrant articles that are amended shall be placed on the official ballot for final vote on the main motion as amended and (c) no warrant article shall be amended to eliminate the subject matter of the article.

You are hereby further notified to meet at Captain Samuel Douglass Academy on Tuesday, March 8, 2022, between the hours of 7:00 a.m. and 7:30 p.m. to vote by official ballot for the election of School District officers and other action required to be inserted on the official ballot (warrant articles 1 through 8).

Article 1. Election of Officers. To elect all necessary School District officers for the ensuing terms by official ballot vote on March 8, 2022, Captain Samuel Douglass Academy, 7:00 a.m. to 7:30 p.m.:

- To choose a Moderator for the ensuing year.
- To choose a Clerk for the ensuing year.
- To choose a Treasurer for the ensuing year.
- To choose two (2) members of the School Board for the ensuing three (3) years.

Article 2. This article will be null and void if Article 3 passes. To see if the Brookline School District will vote to raise and appropriate the sum of \$1,500,000 for the purchase and installation of an ADA compliant elevator and related entry-way/security improvements for Richard Maghakian Memorial School as recommended by the Brookline School District Facilities Committee; and to authorize the issuance of \$1,500,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33); and to authorize the School Board to issue and negotiate such bonds or notes; and to raise and appropriate the sum of \$37,500 for the first year's principal and interest payment from taxation for debt service payments payable on such bonds or notes issued during the 2022-2023 fiscal year. (3/5 ballot vote required). Estimated Tax Impact: \$0.05/\$1,000. **The school board recommends the appropriation 5-0-0. The finance committee recommends the appropriation 3-0-0.**

Article 3. To see if the Brookline School District will vote to authorize the School Board to enter into a 18-year lease purchase agreement for \$2,485,280 to finance the acquisition and installation of energy conservation equipment and related energy, ADA and security improvements at Richard Maghakian Memorial School and Captain Samuel Douglass Academy as recommended by the Brookline School District Facilities Committee; and to raise and appropriate the sum of \$177,500 for payments due under the lease purchase agreement during the 2022-2023 fiscal year. This lease purchase agreement will contain an escape (non-appropriation) clause. Article 2 will be null and void if this Article passes. (Majority vote required.) Estimated Tax Impact: \$0.25/\$1,000. **The school board recommends the appropriation 5-0-0. The finance committee recommends the appropriation 1-2-0.**

Article 4. To see if the Brookline School District will vote to approve the cost of items included in a four-year collective bargaining agreement reached between the Brookline School Board and the Brookline Education Support Staff Association for the 2022-2023, 2023-2024, 2024-2025 and 2025-2026 school years, which calls for the following increase in support staff salaries and benefits at the current staffing levels:

<u>Fiscal Year</u>	<u>Estimated Increase</u>
2022-2023	\$58,299
2023-2024	\$58,520
2024-2025	\$38,616
2025-2026	\$46,043

Total: \$201,478

and further to raise and appropriate a sum of **\$58,299** for the first fiscal year (2022-2023 school year), such sum representing the additional costs attributable to the increase in support staff salaries and benefits required by the new agreement over those that would be paid at current staffing levels. Estimated Tax Impact: \$0.08/\$1,000. **The School Board recommends this article 5-0-0. The Finance Committee does not recommend this article 3-0-0.**

Article 5. To see if the Brookline School District will vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$10,429,549**. Should this article be defeated, the default budget shall be **\$10,397,099**, which is the same as last year, with certain adjustments required by previous action of the school district or by law or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Majority vote required to pass. Estimated Tax Impact: \$9.49/\$1,000. **The School Board recommends this article 5-0-0. The Finance Committee recommends this article 3-0-0.**

Article 6: To see if the school district will vote to raise and appropriate a sum of up to **\$25,000** to be added to the previously established SPECIAL EDUCATION EXPENDABLE TRUST FUND, this sum to come from the June 30 unassigned fund balance (surplus) available for transfer on July 1, 2022. No amount to be raised from taxation. Estimated Tax Impact: \$0.04/\$1,000. **The School Board recommends this article 5-0-0. The Finance Committee recommends this article 3-0-0.**

Article 7: To see if the school district will vote to raise and appropriate a sum of up to **\$75,000** to be added to the previously established SCHOOL FACILITIES MAINTENANCE EXPENDABLE TRUST FUND, this sum to come from the June 30 unassigned fund balance (surplus) available for transfer on July 1, 2022. No amount to be raised from taxation. Estimated Tax Impact: \$0.11/\$1,000. **The School Board recommends this article 5-0-0. The Finance Committee recommends this article 3-0-0.**

Article 8. Shall the voters of the Brookline School District adopt a school administrative unit budget of \$2,107,176 for the forthcoming fiscal year in which **\$407,208** is assigned to the school budget of this school district? This year's adjusted budget of \$2,018,210 with \$389,983 assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. Estimated Tax Impact: \$0.58/\$1,000. **The School Board recommends this article 5-0-0. The Finance Committee recommends this article 3-0-0.**

Article 9. Shall the Brookline School District direct the Brookline School Board to adopt and implement a policy to ensure that each textbook or other assigned book used in the Brookline School District as well as a copy of all professional training materials provided to teachers, administrators and staff of the district paid with school district funds be made available to the public at the Brookline Public Library in hardcopy or electronic form, organized by grade or teacher? **The School Board recommends this article 0-5-0.**

Article 10. Shall the Brookline School District hereby affirm our support for each student's growth and enrichment? In doing so, we the Legislative Body, hereby state the following as general principles:

- A. The Brookline School District values all students as individuals and welcomes students of all races.
- B. We affirm that no race or sex is inherently superior or inferior to another race or sex.
- C. No individual or group, by virtue of race or sex, is inherently racist, sexist, or oppressive consciously or unconsciously.
- D. No individual or group should be discriminated against or receive preferential treatment based on race or sex.
- E. Each person should be treated and respected as a unique individual, without respect to race, sex, political or religious affiliation.
- F. An individual's moral character shall not be assumed because of race or sex.
- G. Each individual is responsible for his or her own actions. Assignment of fault, blame, bias or accusations of oppression, upon individuals, races or sexes due to actions of others in the present or in the past is unjust.
- H. Virtues such as punctuality, accountability and hard work are not racist nor were they created by a particular race or sex to oppress another race or sex.
- I. The Brookline Schools shall provide equality of opportunity, not equality of outcome, to each of our students regardless of race, sex national origin, religion or disability.

Therefore, WE the legislative body of the Brookline School District, with our vote, hereby direct that these principles be incorporated into the relevant policies, resolutions and curricula of our school district. The School Board recommends this article 0-5-0.

Article 11. Shall the Brookline School District rescind authorization under RSA 198:4-b II so that the Brookline School District returns 100% of the year-end unassigned general funds to the tax payers? **The School Board recommends this article 0-5-0.**

Article 12. Shall the Brookline School District pursuant to RSA 194-C, I, create a planning committee to study the advisability of the withdrawal of the Brookline School District from SAU 41 in accordance with RSA 194-C:2, IV (1), for its organization, operation and control, and the advisability of constructing, maintaining, and operating a School Administrative Unit to serve the needs of the Brookline School District. **The School Board recommends this article X-X-X.**

**BROOKLINE SCHOOL DISTRICT
ANNUAL MEETING
FEBRUARY 8, 2021
MEETING MINUTES**

APPROVED
3/24/21
as amended

The Annual Meeting of the Brookline School District was conducted on Monday, February 8, 2021 at 6:34 p.m., and in accordance with the alternative format governed by House Bill 1129.

Peter Webb, Moderator, Brookline School District, presided.

Members of the School Board Present: Kenneth Haag, Chairman
Erin Sarris, Vice Chairman
Karen Jew, Secretary
Rebecca Howie
Alison Marsano

Members of the School Board Absent:

Members of the Finance Cmte. Present: Brian Rater, Chair
Matthew Mailloux, Secretary
Dennis Comeau

Members of the Finance Cmte. Absent:

Also in Attendance: Andrew Corey, Superintendent
Gina Bergskaug, Asst. Superintendent of Curriculum and Instruction
Bob Thompson, Assistant Superintendent of Student Services
Kelly Seeley, Business Administrator
Patricia Bouley, Principal, Captain Samuel Douglass Academy
Alana Justice, School District Clerk

Chairman Haag stated written notice of the two meetings was mailed to residents. The information session was conducted on February 1st. At that time, discussion occurred around each of the warrant articles and public input was received and responded to.

Leading up to this meeting, written input has been received from voters. Chairman Haag noted all timely submissions would be read into the record. Each article would be introduced, and consideration given to the public input provided. Members of the School Board and Finance Committee would take positions, any proposed amendments would be considered, and the Board would move the Articles one-by-one to the Alternative Ballot either as posted or as amended.

Chairman Haag read into the record the following input provided by Brookline voters.

Tom Solon, 2 Shady Rock Road

Thank you for a well-run, informative first session. The District Moderator stated that, in the absence this year of a deliberative session at which the voters can amend warrant articles, the board, you, are permitted to override the tax cap and put forth a warrant article with a budget exceeding the cap.

I encourage you to put forth a warrant article that includes the budget total you support *regardless* of the tax cap. I make this request for two reasons.

1. Your obligation as board members is to act in the best interest of the students.
2. The voters will be offered the option of voting against the budget in favor of the default budget which is only \$10k lower than the capped budget. Using the capped budget amount for the warrant effectively eliminates giving voters a choice.

We have elected you to dig into the details and make decisions in our best interests, balancing service with taxpayer expense. The tax cap is an artificial, arbitrary constraint and is needlessly duplicating the default budget. Please give the voters a real choice between a school board budget supported by you, the experts, or a default budget which prioritizes fiscal constraint alone.

Additionally, in his petition warrant article presentation for dissolution of the coop middle school and his argument made against the SAU budget, Mr. Pauer presented a great deal of information as fact. Most of it was his personal opinion and much was either misleading or false. These concerned costs, workloads, comparative sizes, etc. I don't know what format the next meeting takes, or what you intend to provide to the public prior to voting day but I encourage you to methodically rebut and dispute the falsehoods presented.

I would also like to see you provide some information to the public about the amount of resources consumed processing and attending to the requirements of petition articles, right to know requests, and frivolous legal challenges to operations of our school district. The citizens have the right to most of these activities, but they contribute significantly to the very costs about which Mr. Pauer complains. The labor hours committed to this work is part of what drives the need for staff in the central office. This information should be included in the so-called pursuit of transparency.

Thank you for your consideration of this input. Please feel free to contact me if you have any questions.

Jessica Hartman, 51 Mountain Road

As a parent of a 3rd and 6th grader, I would like to share my sincere thanks to our community for all that has been done for our kids this school year. My gratitude extends to the board, administrators, teachers, staff, parents and students for working hard as a team to provide the best education in the safest way possible. I am amazed with our remote and in-person options. As I look at other communities, I just want to say thank you to each and every person for making this year possible for our kids.

Eric Pauer, 12 Westview Road

Article 2 - This article should remain at the proposed operating budget of \$9,867,097, compliant with our 8% tax cap. Even at this operating budget level, the Brookline School District tax rate will go up 13.1% from last year, \$1.27 per thousand valuation, driven primarily by this article. For a \$400,000 home, that is an additional \$508 a year. This is a dramatic tax increase for taxpaying families in Brookline, especially those suffering from the pandemic and/or its economic impacts, and those on fixed incomes. We do not have the unconstrained ability to pay more. The operating budget does not need to be larger, as that would further drive the tax rate increase higher.

Article 3 - I recommend reducing this article to \$53,000 to cover the proposed uses for next year, and help keep the tax increase down.

Article 4 - I recommend reducing this article to \$5,000 to help keep the tax increase down. This trust is already 89% funded to the goal balance and we do not need to get to 100% of the goal balance during this difficult year.

Article 5 - I recommend reducing this article to \$20,000 to help keep the tax increase down.

Article 6 - I oppose this article. The SAU office budget has nearly doubled in 15 years since 2007, while students in the SAU has decreased over 13%. We are just one of 8 of 105 SAUs in New Hampshire that has multiple assistant superintendents. In 2007, we spent \$391 per student for SAU costs, and the 2022 proposal raises that to \$813 per student.

Inflation has been 23% in the past 15 years, so this SAU office budget has increased at more than four times the rate of inflation. We need to consider withdrawal from SAU 41 per RSA 194-C:2, IV(a) next year to return to a reasonable budget.

Article 9 - I recommend amending this article to a 1 percent level, instead of 2 percent. At the 1 percent level, this still enables the school board to retain more than \$100,000, plus the monies in the multiple trust funds. We also use the 1 percent level for the Hollis Brookline Cooperative School District. I oppose this article at the 2 percent level.

Article 10 - I support this article. All of the initial data shows that 7th and 8th grade students can benefit by remaining in Brookline educationally. The initial data also indicates significant economic savings of more than \$500,000 to Brookline taxpaying families while providing a state of the art middle school with the best in class pod layout and a modern healthy and efficient HVAC system. Please support this important study before time eludes us and we are looking at spending more money on building renovations and expansions in Hollis.

Article 11 - I support this article, which specifies that the tax impact will be including the wording of future warrant articles, which also includes the SB2 ballot. It provides a clear estimate of the tax impact of warrant articles directly on the warrant and ballot to better inform voters and increase transparency.

Alan Etlinger, 17 Westview Road

I agree 100% with Eric Pauer's comments as follows:

Article 2 - This article should remain at the proposed operating budget of \$9,867,097, compliant with our 8% tax cap. Even at this operating budget level, the Brookline School District tax rate will go up 13.1% from last year, \$1.27 per thousand valuation, driven primarily by this article. For a \$400,000 home, that is an additional \$508 a year. This is a dramatic tax increase for taxpaying families in Brookline, especially those suffering from the pandemic and/or its economic impacts, and those on fixed incomes. We do not have the unconstrained ability to pay more. The operating budget does not need to be larger, as that would further drive the tax rate increase higher.

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Article 4 - I recommend reducing this article to \$5,000 to help keep the tax increase down. This trust is already 89% funded to the goal balance and we do not need to get to 100% of the goal balance during this difficult year.

Article 5 - I recommend reducing this article to \$20,000 to help keep the tax increase down.

Article 6 - I oppose this article. The SAU office budget has nearly doubled in 15 years since 2007, while students in the SAU has decreased over 13%. We are just one of 8 of 105 SAUs in New Hampshire that has multiple assistant superintendents. In 2007, we spent \$391 per student for SAU costs, and the 2022 proposal raises that to \$813 per student. Inflation has been 23% in the past 15 years, so this SAU office budget has increased at more than four times the rate of inflation. We need to consider withdrawal from SAU 41 per RSA 194-C:2, IV(a) next year to return to a reasonable budget.

Article 9 - I recommend amending this article to a 1 percent level, instead of 2 percent. At the 1 percent level, this still enables the school board to retain more than \$100,000, plus the monies in the multiple trust funds. We also use the 1 percent level for the Hollis Brookline Cooperative School District. I oppose this article at the 2 percent level.

Article 10 - I support this article. All of the initial data shows that 7th and 8th grade students can benefit by remaining in Brookline educationally. The initial data also indicates significant economic savings of more than \$500,000 to Brookline taxpaying families while providing a state of the art middle school with the best in class pod layout and a modern healthy and efficient HVAC system. Please support this important study before time eludes us and we are looking at spending more money on building renovations and expansions in Hollis.

Article 11 - I support this article, which specifies that the tax impact will be including the wording of future warrant articles, which also includes the SB2 ballot. It provides a clear estimate of the tax impact of warrant articles directly on the warrant and ballot to better inform voters and increase transparency.

Edward D. Arnold, 10 Milford Street

Article 2 - This article should remain at the proposed operating budget of \$9,867,097, compliant with our 8% tax cap. Even at this operating budget level, the Brookline School District tax rate will go up 13.1% from last year, \$1.27 per thousand valuation, driven primarily by this article. For a \$400,000 home, that is an additional \$508 a year. This is a dramatic tax increase for taxpaying families in Brookline, especially those suffering from the pandemic and/or its economic impacts, and those on fixed incomes. We do not have the unconstrained ability to pay more. The operating budget does not need to be larger, as that would further drive the tax rate increase higher.

Article 3 - I recommend reducing this article to \$53,000 to cover the proposed uses for next year, and help keep the tax increase down.

Article 4 - I recommend reducing this article to \$5,000 to help keep the tax increase down. This trust is already 89% funded to the goal balance and we do not need to get to 100% of the goal balance during this difficult year.

Article 5 - I recommend reducing this article to \$20,000 to help keep the tax increase down.

Article 6 - I oppose this article. The SAU office budget has nearly doubled in 15 years since 2007, while students in the SAU has decreased over 13%. We are just one of 8 of 105 SAUs in New Hampshire that has

multiple assistant superintendents. In 2007, we spent \$391 per student for SAU costs, and the 2022 proposal raises that to \$813 per student. Inflation has been 23% in the past 15 years, so this SAU office budget has increased at more than four times the rate of inflation. We need to consider withdrawal from SAU 41 per RSA 194-C:2, IV(a) next year to return to a reasonable budget.

Article 9 - I recommend amending this article to a 1 percent level, instead of 2 percent. At the 1 percent level, this still enables the school board to retain more than \$100,000, plus the monies in the multiple trust funds. We also use the 1 percent level for the Hollis Brookline Cooperative School District. I oppose this article at the 2 percent level.

Article 10 - I support this article. All of the initial data shows that 7th and 8th grade students can benefit by remaining in Brookline educationally. The initial data also indicates significant economic savings of more than \$500,000 to Brookline taxpaying families while providing a state of the art middle school with the best in class pod layout and a modern healthy and efficient HVAC system. Please support this important study before time eludes us and we are looking at spending more money on building renovations and expansions in Hollis.

Article 11 - I support this article, which specifies that the tax impact will be including the wording of future warrant articles, which also includes the SB2 ballot. It provides a clear estimate of the tax impact of warrant articles directly on the warrant and ballot to better inform voters and increase transparency

Drew Kellner, 7 Yankee Way

I write to request the Brookline School District amend article 2 of the proposed warrant to an operating budget of \$10,025,776. This adjustment is necessary to remove the distortion caused by the FY21 State Grant that was unexpected and is not currently expected for FY22. The FY21 grant lowered the amount raised through local taxes making an artificially low base to calculate the tax cap against. The \$10,025,776 operating budget would have complied with the tax cap, had FY21 state grant not been received.

Mary Zore, 265 Route 13

I understand the Brookline school and COOP budgets want to raise the tax impact to 13.1% with increased spending in the schools. The rate of increase is supposed to be kept lower, isn't it? During this year, with a pandemic, many people have had lower incomes. In the spirit of shared sacrifice, I feel the school system and boards should be sympathetic to the needs of families in our towns and work toward lowering costs rather than raising taxes. This trend toward higher budgets annually, which has been going on for years, does not mean our schools are better, just more expensive. As much as teachers are important and classrooms are important, so is the home environment.

During the past month there is a notable rise in suicide and depression in younger people because of isolation and problems at homes often linked to unemployment and money difficulties. I had heard that three teens in Amherst schools committed suicide in this past year, and am not sure of what problems have been noticed in Brookline-Hollis in regard to depression because of the pandemic.

In the spirit of charity, our school boards should be working with families and have concern for the well-being of homes to meet their needs and not just concerned with desires for new materials or raises or added staff. Let's keep the cost of schools down until the virus is turned around, which seems to be happening. Give this year to families to recover rather than adding to the financial burdens.

I will vote no for any increase to school budgets because I feel the family is just more important or more so in educating our children.

Dana Ketchen, 59 Russell Hill Road, Brookline

Thank you all for navigating through the incredible challenges of this past year during the COVID-19 pandemic.

Here is my input on the budget:

In light of the fact that we are not receiving any funds from the state to help offset the budget this year, we will realize last years, and this year's increases this tax year. The tax impact of supporting the budget and warrants as written is far too drastic of a tax rate increase to bear for the taxpayers.

I implore you all to reduce the budget and proposed articles to a tax impact of 4% increase.

Article 3 should be reduced to \$37,500 and surplus returned to taxpayers.

Article 4 should be eliminated this year.

Article 5 should be reduced to \$25,000.

Article 6 should be rejected as written as I do not believe it is amendable. The SAU budget is out of control.

Article 9- I do not support the school district retaining any unused funds. Please return to the taxpayers.

I implore this board to take any action they can to reduce the articles that will be voted on. We are facing a 17% town tax rate increase last year that was absorbed by a school funding grant. We are in a global pandemic and in an economy supported by federal dollars at this time. Please make the difficult decisions. It is for one year.

Thank you for considering the above.

Diane Pauer, 12 Westview Road

Please share with the members of the Brookline School Board, my comments below. Thank you in advance for your consideration.

Article 2: I propose reducing the operating budget by \$100,000 to \$9,767,097 thus reducing the tax rate increase to about 11.5%. A tax rate increase of 13.1% associated with the proposed budget is unacceptably high especially in the present economic environment amidst a pandemic. Double digit percentage increases in taxation is fiscally irresponsible as well as unsustainable for Brookline residents. High taxes are the result of too much spending. Priorities must be made. The Brookline School District cannot expect taxpayers to pay for ever increasing budgets year after year.

Article 3: I propose reducing this article to \$53,000 to match the planned maintenance items and minimize the tax increase during this difficult economic time for many households in Brookline.

Article 4: I propose modifying this article to \$5,000 due to the fact that this trust is approximately 90% funded. Moreover, it is both prudent and just to return more of the unreserved fund balance to the taxpayers during this difficult economic time rather than retain the taxpayer's monies.

Article 5: I propose reducing this contingency fund article to \$20,000; thereby, returning more funds to the residents for the aforementioned reasons.

Article 6: I OPPOSE this article. In my opinion, a single year tax increase of 9.5% is unequivocally too high especially at time when Brookline residents are themselves not seeing wages increase at this rate--if they even have a job. Inflation has been 1.5%. As such, the increase for administrators is more than six times the rate of inflation. This is unjustifiable for the reasons stated previously.

Article 7: Having served as a *pro bono* Special Education advocate for students and their families as well as a strong advocate for Special Education in general, I SUPPORT this article.

Article 8: Again, I SUPPORT this article on behalf of Special Education students and their families.

Article 9: I proposed modifying this article to a 1% level, which is congruent to that which is done in the Hollis Brookline Cooperative School District. In my opinion, overall there are too many trust funds and contingency funds. Such funds should be minimally funded returning unreserved fund balances back to the taxpayers when possible.

Article 10: I SUPPORT this article. It is incumbent upon the Brookline taxpayers and the Brookline School board to openly, honestly, without bias, explore ways to reduce the costs to educate our children and to improve educational excellence. There is merit in exploring the idea of educating our seventh and eighth graders in Brookline. As a mother of two children, who went through the Hollis Brookline Cooperative School system, I never felt comfortable sending my children to a school in the next town (a 40 minute bus ride one way, with an obscenely early morning bus pick-up time) when they were in seventh and eighth grade. It makes more sense to send our students to a Coop school for High School (Grades 9-12) or even Senior High School (Grades 10-12).

Article 11: I SUPPORT this article because it provides a clear declaration of the tax impact of each warrant article published on both the warrant as well as on the official ballot utilized under the official ballot referendum form of meeting--SB2 system. Such information will serve to inform voters more fully. As a community, we should strive to provide both truth and transparency in governance.

Christina Haag, 9 Hobart Hill Road

Thank you for all of your hard work and dedication to our young learners in Brookline, specifically in this challenging year. I feel proud to live in a community that has been able to safely implement in-person learning -- something so essential for our children.

In review of the Warrant articles up for voting, I support Warrant article 2. In review of the financial report, it is obvious that the district has reviewed the budget closely, making reductions where possible but also supporting our educators with benefits and our community by adding an additional special education teacher. I also strongly support Warrant article 6. As our district continues to be one of the best school districts in the state of NH, it is not surprising that administrative costs have to increase slightly. Pooling our administrative

resources with Hollis through the Co-Op allows our district to operate more efficiently and remain cost effective in our administrative costs.

I moved to Brookline, NH for the strong school district. In addition to our beautiful neighborhoods, it is the schools that make Brookline such a desirable community. While our taxes may be slightly increased by Warrant article 2 and 6, our property values also continue to grow as more families desire moving into Brookline for the school system. For the families who may no longer have children in the school district, I would challenge you to consider your growing property value and vote in favor of Warrant articles 2 and 6.

Our district operates at a lower cost/pupil than the state average while still achieving exceptional math and language scores. As a community, I would hope that we could support such a modest increase in the school budget and administrative costs.

Hon. Melanie Levesque, 2 McDaniels Drive

Thank you for the work you do on behalf of Brookline students and residents. I find your board to be thoughtful, fair and keeping in mind the goal of education for our children.

I want to express my support in your vote against the Brookline schools K-8 Feasibility study. In doing so we would lose our economies of scale; we would need more administrative staff not less and we would no doubt need to build another building to support the additional students. A point was made about the growth our children experience by meeting new people and being part of another school. Socialization is an important aspect. We see a tremendous amount of growth as they enter middle school and complete High School. I support the board decision against the feasibility study.

Thank you again for your service!

Becky Kellner, 7 Yankee Way

I write to support Drew Kellner's request that the Brookline School District amend article 2 of the proposed warrant to an operating budget of \$10,025,776. I am asking for this adjustment because of the distortion caused by the FY21 State Grant that was received, but not currently expected for the FY22. The FY21 grant lowered the amount raised through local taxes making an artificially low base to calculate the tax cap against. The \$10,025,776 operating budget would have complied with the tax cap, had FY21 state grant not been received.

Colleen Micavich, 29 Iron Works Road

I do not support the warrant article proposing a feasibility study of a K-8 Brookline school system. This is just one of many examples where Mr. Pauer is attempting to destroy our school system, and we have much more important things to spend our time on than this proposal.

Miranda and Eric Terry, 1 Laurence Way

I oppose the feasibility study proposed by Eric Pauer.

Amy Tate, 6 Muscatanipus Road

I oppose the feasibility study proposed by Eric Pauer.

Elyse Hobson, 2 Laurel Crest Drive

I have a daughter in kindergarten and two other children who will be in the school system in a few years. I am writing to tell you I oppose the feasibility study proposed by Eric Pauer.

Stacie Sanborn, 13 Jefts Drive

Please put it on record that I strongly oppose the feasibility study proposed by Eric Pauer. Our schools do not have time for this nonsense, and it will not save money. It is frustrating to have the same small group of residents cause such havoc each year. As a Brookline resident as well as someone who works within the SAU 41 school system I am strongly against this. Thank you for your time.

Karen Chiarizio, 4 Countryside Drive

I want to let you know I oppose the feasibility study.

Mallory Risler, 14 Hobart Hill

Just wanted to write I oppose Eric Pauer's feasibility study. Thank you and the school board for your continued great work!

Jeff McGarry, 3 Yankee Way

I write to request the Brookline School District amend article 2 of the proposed warrant to an operating budget of \$10,025,776. This adjustment is necessary to remove the distortion caused by the FY21 State Grant that was unexpected and is not currently expected for FY22. The FY21 grant lowered the amount raised through local taxes making an artificially low base to calculate the tax cap against. The \$10,025,776 operating budget would have complied with the tax cap, had FY21 state grant not been received.

Cathy Hazelton, 3 McDaniels Drive

I have been a resident of Brookline since 2004. I am writing to tell you that I firmly believe Article 10 is not in the best interest of our children, nor is it best for the budget of Brookline.

My two children have gone through the Brookline and COOP schools. The pedagogy and overall experience that my children were able to partake in at the Middle School cannot be replicated financially or academically in a stand-alone 6-8 grade school in Brookline. Please vote against the formation of this study committee and redirect the time and focus to supporting our existing framework of schools, teachers, curriculum and resources.

Thank you for hearing my opinion. I value your commitment, work and time that you give to support our children and schools.

Melanie Brooks, 51 Rocky Pond Road

Please be advised I oppose the feasibility study proposed by Eric Pauer.

Please share with the rest of the school board on my behalf.

Drew Kellner, 7 Yankee Way

HB1129 gives the governing body (Brookline School Board) the sole authority to set the final form of the warrant that the legislative body will vote on. I am very confident that in a normal year (not under HB1129 structure) the legislative body would amend the operating budget to remove the distortion caused by the FY21 State grant. Under this virtual comment format, I am concerned that the vast majority of voters are not even aware of this unusual issue and thus comments to the BSD will be underwhelming. I do not believe unexpected revenue from the state was envisioned when the tax cap was implemented. The tax cap petitioner described the state grant as a one off event during the 1/13/21 public hearing; as such we should be reversing the impact it had.

Loren & Michelle Cole, 13 Halfyard Drive

Both my husband and I are opposed to the feasibility study proposed by Eric Pauer. We love our school system the way it is set up currently. Our kids are very much looking forward to integrating with the Hollis students when they start middle school.

Ryan Pauer, 12 Westview Road

Please find my inputs provided below for this year's Brookline School District (BSD) warrant articles to be read into the record for the second virtual deliberative session of the BSD on Monday, February 8th, 2021.

Article 2: Please keep the proposed operating budget at \$9,867,097. The tax increase of 13% is not reasonable and should not be higher. Please consider lowering the budget by \$100K to \$9,767,097 to make the tax increase lower.

Article 3: The proposed use this year is about \$53K, so I request this article be modified to \$53,000 so tax increase will be lowered.

Article 4: I request this article be changed to a new figure of \$5,000. This trust is almost at the goal number and taxpayers need a break.

Article 5: I request this article be changed to a new figure of \$20,000 to give taxpayers needed a break.

Article 6: I oppose this article. This budget is up 9.5% for Brookline which is a very high increase. Brookline should look at starting its own SAU with reduced costs.

Article 7: I support this article.

Article 9: 2% is too high a percentage to retain funds. The COOP only retains 1%. There are several other trust funds too. I request changing to 1%.

Article 10: This is a great article which I support. We need to look at improving education for our students and saving taxpayer dollars. This study will help to understand these improvements. I went to HB Middle School and did not like to go to Hollis in seventh and eighth grade.

Article 11: This is a great article which I support. It seems logical to tell voters how much each warrant article will cost and include this information on the SB2 ballot and warrant. Voters are smart and can figure out how much the article will cost if we provide them with this information.

Laura & John Finocchiaro, 7 Gilson Road

I am writing to let the board know that we do not support a k-8 in Brookline. We cannot sustain the costs we would incur by building a new school or adding to CSDA. We have been part of the COOP and our tax dollars have supported that. This will ensure that my children won't have access to the same educational opportunity that Hollis students do. Is Hollis willing to share the burden of expenses for this split? What does this do to our already ridiculous taxes? How can the small group petitioning for this justify this with any logic? This has been researched before and it was found not to be financially feasible for either town. What is really behind such a motion? We are opposed to this.

Chris Risler, 14 Hobart Hill Road

I wanted to tell you that I oppose the feasibility study, warrant article 10.

Susan Surette, 12 Jefts Drive

I oppose the feasibility study proposed by Eric Pauer.

Brian Surette, 12 Jefts Drive

I oppose the feasibility study proposed by Eric Pauer.

Diane Marsolini, 27 Laurel Crest Drive

I am writing in opposition to Petition Warrant Article 1: "Shall we direct the Brookline School Board to convene a study committee investigating the feasibility and suitability of expanding responsibility of the Brookline School District to grades K-8, with the committee consisting of a School Board member, Selectboard member, Finance or Budget Committee member, and two members of the public, reporting findings by November 3, 2021?"

The Hollis Brookline Middle School is an excellent school offering a wide variety of courses and activities to our students. Keeping 7th and 8th grade in Brookline results in the potential to reduce opportunities for the Brookline students. This also results in dividing the Hollis Brookline community which again results in fewer opportunities to interact with a broader community. I do not see this as a positive step for the Brookline school district.

Katrina & Graham Loff, 90 Russell Hill Road

Writing to extend our many thanks to you for *not supporting* the recent proposed warrant article for a K-8 feasibility study and consistently putting what is best for our schools and community at the forefront.

We know your service roles within our town are not easy. Please know your time, effort and decisions are appreciated and do not go unnoticed. We whole heartedly do not support this proposal alongside you.

Tom Rogers, 8A Louis Drive

I write to request the Brookline School District amend article 2 of the proposed warrant to an operating budget of \$10,025,776. This adjustment is necessary to remove the distortion caused by the FY21 State Grant that was unexpected and is not currently expected for FY22. The FY21 grant lowered the amount raised through local taxes making an artificially low base to calculate the tax cap against. The \$10,025,776 operating budget would have complied with the tax cap, had FY21 state grant not been received.

Melissa McGoldrick, 17 Wildwood Drive

I want to write you today in regard to the Feasibility Study of a K-8 Brookline School District. I am opposed to this study for 3 different reasons:

1. Over the years, there has always been interest in splitting the COOP, whether it be the middle school or middle school and high school. Every time a study occurs, or some research is done into the idea, the financial burden proves to be greater than the reward.
2. Since we will find the same as past residents, that the financial burden is greater than the reward to have K-8 within the Brookline School District, this study will only take away precious time and resources from our kids, as administrators need to spend more time on this study vs. spending time on bettering the kids and school system that we already have.
3. From a social emotional perspective, and as a graduate of HBHS myself, I can tell you that bringing the kids together in the 7th grade allows them to make friends with their Hollis peers and feel more connected to their wider community prior to going to High School. I know most decisions are made financially, but the ability to bring these kids together at the 7th grade is actually important, because middle school is the age where they settle into peer groups, and once they enter high school, there is no distinction between a Brookline or Hollis student.

Stephanie Rogers, 8A Louis Drive

I write to request the Brookline School District amend article 2 of the proposed warrant to an operating budget of \$10,025,776. This adjustment is necessary to remove the distortion caused by the FY21 State Grant that was unexpected and is not currently expected for FY22. The FY21 grant lowered the amount raised through local taxes making an artificially low base to calculate the tax cap against. The \$10,025,776 operating budget would have complied with the tax cap, had FY21 state grant not been received.

Mary McGarry, 3 Yankee Way

I write to request the Brookline School District amend article 2 of the proposed warrant to an operating budget of \$10,025,776. This adjustment is necessary to remove the distortion caused by the FY21 State Grant that was unexpected and is not currently expected for FY22. The FY21 grant lowered the amount raised through local taxes making an artificially low base to calculate the tax cap against. The \$10,025,776 operating budget would have complied with the tax cap, had FY21 state grant not been received.

Jessica Hartman, 51 Mountain Road

I am in favor of increasing or eliminating the tax cap on the budget. I trust the school board and administrators to create a prudent budget to support our students. I would be in favor of voting on that budget as there will still be the default on the ballot as well. Limiting with a cap does not seem necessary.

Also, I am not in favor of the article to do a feasibility study to pull out the middle school from the SAU. This is a waste of time and resources and our students benefit by combining at middle school!

Bettielue Hill, 47 Mountain Road

My kids are at the high school, I support the budget, and will be at the remote public hearing on Feb 11. Thank you for the work you do for our community.

Alyson Tersigni, 15 Taylor Drive

We support the school budget and our schools.

Jillian Gibson, 53 Cleveland Hill Road

I am writing to inform you and the school board that I oppose Petition Warrant Article 10 which proposes removing grades 7-8 from the Coop District and bringing the students into the Brookline School District.

Peter A. Cook, 10 Main Street

I write to request the Brookline School District amend article 2 of the proposed warrant to an operating budget of \$10,025,776. This adjustment is necessary to remove the distortion caused by the FY21 State Grant that was unexpected and is not currently expected for FY22. The FY21 grant lowered the amount raised through local taxes making an artificially low base to calculate the tax cap against. The \$10,025,776 operating budget would have complied with the tax cap, had FY21 state grant not been received.

Gordon Matthews, 11 Westview Road

I stand in opposition to Article 10. The school system is the lifeblood of these two towns and tearing it apart serves no valid purpose and will not save any money. Vote no on article 10.

John and Cailin Drugan, 30 Captain Seaver Road

We wanted to voice our support for the schools and the proposed school budget. Thank you.

Nicole Susko, 6 Burge Drive

I have grown up in the surrounding area my whole life, and moved to Brookline when our first child was born with the intention that he would attend the Hollis Brookline Cooperative School District.

I am writing to you today to voice my opposition to the petition article on removing grades 7 and 8 from the Hollis Brookline Cooperative School District. In the years that I have lived in this town, the idea of Brookline withdrawing from the Coop has come up numerous times. Last year the complete dissolution of the Coop was studied and voted down. My understanding is that this has happened other times in the past as well.

At this time, I do not support the removal of grades 7/8 from the coop as I do not feel it would be financially beneficial to the residents of Brookline to do so. The cost of withdrawing from the coop has been proven to be extraordinarily expensive, and the financial resources needed to add space to the school building, as well as staff the additional grades would be costly. Based on previous studies, I do not see how this would not negatively impact the taxes of Brookline residents.

I am also concerned about the impacts this would have socially on the students within the district. The ability to blend students from two towns as early as grades 7/8 provides additional social opportunities for the kids, an easier social transition into the high school, and also more diverse sports and extra-curricular activities.

Many of us moved to the Hollis-Brookline area specifically for the highly-regarded coop school district. Drastically changing a district that effectively attracts new residents to the area could potentially change the way that some residents move to or stay in this town because of the schools.

I appreciate you taking the time to review my opposition and concerns to the petition.

Joel Sanborn, 13 Jeffs Drive

I oppose the feasibility study proposed by Eric Pauer.

Chase Cote, 24 Wallace Brook Road

I write to request the Brookline School District amend article 2 of the proposed warrant to an operating budget of \$10,025,776. This adjustment is necessary to remove the distortion caused by the FY21 State Grant that was unexpected and is not currently expected for FY22. The FY21 grant lowered the amount raised through local taxes making an artificially low base to calculate the tax cap against. The \$10,025,776 operating budget would have complied with the tax cap, had FY21 state grant not been received.

Nicole Smith, 42 Rocky Pond Road

I am against a feasibility study. I feel strongly grades 7 & 8 should stay part of the coop.

I am also against the "anti-discrimination" warrant that is trying to halt the progress of the DEI committee.

Joseph Hartman, 5 Mountain Road

I trust the school board and administrators to create a prudent budget to support our students. I would be in favor of voting on that budget as there will still be a default on the ballot as well. I am in favor of Brookline warrant articles 2, 3, 4, 5, 6, 7, 8, 9. I am not in favor of Brookline warrant article 10 or any other provisions to initiate a change to the COOP or removal of Brookline from the COOP middle school or high school.

Elissa Rasmussen, 1 Winterberry Road

I wanted to reach out to voice my opposition to warrant article 10. As a parent of a 4th grader and 6th grader here in Brookline, I am very happy with the current set up and am not looking for change. I appreciate the opinion of the school board in the 0-5 vote and do not think there would be a tax savings, or any great positives related to this change. I imagine we have more important issues that this time can be used for. Thanks for your service. It's truly appreciated, and I look forward to supporting your reelection this year.

Gerrell Smith, 42 Rocky Pond Road

I am a parent of Brookline, NH. Both of my kids have moved on from HB Middle school. So my kids will not be impacted by this change. However, for the families that moved to Brookline to have their kids go through the HB coop, this is not fair.

I strongly oppose removing Brookline students from the HB Coop.

Kacie & Lloyd Ellis, 7 Smith Road

I am writing in opposition of the feasibility study proposed by Eric Pauer. This has been done in recent years with no findings that would benefit the taxpayers of Brookline. Additionally, Mr. Pauer no longer has children in the school system. It is unfortunate that he is not supportive of other families wanting their children to benefit from the wonderful school district his children once enjoyed.

Keith Micavich, 29 Ironworks Road

We are opposed to removing Brookline students from grades 7-8 in the Coop. It needs to remain the way it is now. Thank you!

Patricia Lynch, 35 Pepperell Road

I just watched part of the budget hearing of 2/1 and listened to the explanations of the budget and articles. I have these questions/comments:

1. As I understand, article 3 requests 75K. You have 50K already and plan on spending ~53K. Would it not be better to amend the spending, use what is in the account and return 75K to taxpayers?
2. Article 4 requests 25K for the special ed fund, which at present has 200K. Even though the special ed budget is going up 27%, no money is being used from that fund, but you want to add an additional 25K. So the taxpayer is paying 27% more for special ed, and I understand there is no choice here...but on top of the increase, taxpayers commit another 25K? Let's think about us taxpayers!

3. Article 5 requests 40K for 'unanticipated' expenses. The youtube video cut off and I did not hear what the balance and use for this money would be. Please enlighten.

4. Article 9 wants to keep a bunch more unanticipated fund balance. Not only that, you want to keep keeping it since 'until it is rescinded'. Which will be never. This money belongs to the TAXPAYER!

5. SAU budget: I cannot seem to find that budget online, but what is the 13% increase?

This has been a difficult year for many and the fact that the District wants to keep so much of the unanticipated fund balance I find troubling. Taxpayers need to be considered here! Even without COVID, the taxes in Brookline are astronomical. If things keep up this way, Brookline will be all "users" of the education system with no one else ever able to afford to live or retire here! Retired and others who have no kids in the school still pay those taxes.

PS. WHY do we want grades 7,8 taken into Brookline? Where is the plan to put them?

Alana Cote, 24 Wallace Brook Road

I write to request the Brookline School District amend article 2 of the proposed warrant to an operating budget of \$10,025,776. This adjustment is necessary to remove the distortion caused by the FY21 State Grant that was unexpected and is not currently expected for FY22. The FY21 grant lowered the amount raised through local taxes making an artificially low base to calculate the tax cap against. The \$10,025,776 operating budget would have complied with the tax cap, had FY21 state grant not been received.

I also am completely against the idea of Brookline becoming a K-8 district. I believe it is an enormous waste of resources and time. I am one of many families that moved my family to town to attend the SAU 41 district- which for my family includes joining with Hollis is grade 7. Thank you for your time.

Jeff Pouliot, Hollis Lane

I was directed to email you my input concerning the 2021 Brookline School District Warrant Articles. Enclosed is my input. Thank you for taking this into consideration.

In General, I am against the raising of taxes this year. We are currently in the midst of a worldwide pandemic of unprecedented proportions. There are many residents within our town and within the reaches of the SAU that are unemployed or underemployed. There are small business owners who are on the verge of bankruptcy, not being allowed to run their business at full capacity and yet still liable for related business expenses such as rent, utilities, etc. There has been little help from government at any level that has trickled down to assist those that are truly in need.

As an example, I was starting a small business when the pandemic hit. My son, who is disabled, was unable to attend school (he is in the Hollis Brookline High School). He needs full time care, and I was forced to suspend my small business endeavors to care for him full time (for the record, I adore spending time with him, and he and I are quite content spending the day together; however, that does not get the bills paid). There was no assistance provided from any level of government. The COOP expenses related to his education dropped substantially as he went from having a full time para, with support from a special ed teacher and various therapists and other professionals to a half hour a day zoom call with his para. This must represent a substantial

savings, and yet here we are looking at a very substantial tax increase this year at the COOP level, the BSD level and the town level. A year in which many people, including myself, are struggling.

Here are my recommendations:

Article 2. I am in favor of leaving the budget as flat as possible as last year.

Articles 3, 4, 5 - I am firmly against further funding any trust funds or contingency funds this year.

Article 6 - I oppose any expansion to the SAU budget. This SAU budget has grown at an explosive rate while the student population has been on the decline. I would be in favor of sending a directive to the SAU to require them to consolidate positions and redistribute responsibilities among a smaller staff as appropriate.

Article 10 - I support this article.

Article 11 - I support this article.

In conclusion, I request that the Brookline School Board act in such a way as to keep taxes as flat as possible. When acting, please keep in mind those residents that have been negatively impacted by this terrible pandemic. (I personally have been quarantined with my son for almost a year now).

Karen Coutu, 1 Peterson Road (HBMS teacher)

I oppose petition warrant article 10 to expand Brookline to a K-8 program.

Splitting the two towns at this level would be detrimental for the students of our community. The middle school offers a wide range of opportunities. This petition article is a step backwards from an educational perspective as well as social emotional.

Steve Brogan, 9 Hollis Lane

I am opposed to the 13%-15% proposed increases in the school budget. In the current economic climate I see this as unreasonable and irresponsible to request such a large increase. I would not be opposed to a modest increase on 2-3% to cover basic increases and NECESSARY expenses only. We moved to this town for good schools and Brookline certainly has them. I appreciate all of the teachers and staff for their hard work but, to request such a large increase is just not acceptable in this current economic situation. I would be happy to see you revisit the larger items at a later date but for now, please be more reasonable.

Ella Arroyo, 4 Bennett Road

I am emailing you because I oppose the feasibility study in Warrant Article 10. I do not approve of removing grade 7-8 from the Hollis/Brookline Coop. Please let me know if there is any additional information I can provide.

Daniel Arroyo-Rodríguez, 4 Bennett Road

I am emailing you because I oppose the feasibility study in Warrant Article 10. I do not approve of removing grade 7-8 from the Hollis/Brookline Coop. Please let me know if there is any additional information I can provide.

Clinton Kucera, 9 Quigley Way

I'm writing to request the Brookline School District amend article 2 of the proposed warrant to an operating budget of \$10,025,776. This adjustment is necessary to remove a distortion caused by the FY21 State Grant that was unexpected and is not currently expected for FY22. The FY21 grant lowered the amount raised through local taxes making an artificially low base against which to calculate the tax cap. Had the FY21 state grant not been received, the \$10,025,776 operating budget would have complied with the tax cap.

Sarah Kelley, 4 Captain Seaver Road

I am writing to let you know that I oppose Warrant Articles 10 and 11, but support all the rest of the articles being discussed at this evening's meeting. Thank you!

Dr. Tamara Sorell, 12 Potanipo Hill Road

I am not sure what is on the agenda tonight, but I have been hearing some troubling things going around and would like to go on the record:

Consideration of pulling 7th and 8th grade out of HB - seems pretty counterproductive - I can't imagine either better educational resources or cost savings. If anything, more consolidation leads to economies of scale.

The petition warrant about "divisive policy," which seems to be a thinly veiled to muzzle open discussion of social equity (I realize this is a HB issue and may fall under a different administrative umbrella).

I also hear that there are state-level discussions and I wonder if and how the District is engaging with those:

Commission to Study School Funding suggestions that would draw resources out of well-funded districts- while I do feel that we need more equitable school funding in NH, the answer is to provide more state funding. Trying to promote equity with our decentralized tax model will only cause people to vote against school funding altogether.

HB-20 (school choice): this is a terrible idea that will only draw resources out of public schools to accommodate private and parochial schools. We have school choice already - you are free to send your children to the school of your choice at your expense or homeschool. Public funds should not be used.

Peter D'Agostino, 9 Louis Drive

I write to request the Brookline School District amend article 2 of the proposed warrant to an operating budget of \$9,911,587. This adjustment is necessary to remove the distortion caused by the FY21 State Grant that was unexpected and is not currently expected for FY22 and to restore the funds that were removed because of the

artificial tax cap issue. The \$9,911,587 operating budget would have complied with the tax cap, had FY21 state grant not been received.

My proposed operating budget amendment represents the Tax Cap Limited Operating Budget of \$9,867,097 plus the addition of funds to cover the MTSS Para for \$43,640 and the Projectors to REAP Grant of \$850.

$\$9,867,097 \text{ (Tax Cap Limited Budget)} + \$43,640 \text{ (Paras)} + \$850 \text{ (Projectors)} = \underline{\$9,911,587 \text{ (Proposed Amended Budget)}}$

I am requesting that the School Board NOT restore the \$114,189 Tech Integrator Position because the Superintendent indicated during the public hearing that the position and required funds were no longer necessary.

Cindy LaCroix, 3 Louis Drive

First I would like to thank the SAU and Board for their hard work and dedication to the students in Brookline as we have worked through the challenges of the last year. I would like to offer the following comments / amendments on the proposed warrant articles presented on February 1st during the Brookline School Board meeting:

Warrant Article 2 - Amend the requested budget to reflect a FY22 Operating Budget of \$10,024,926. This will allow the Tech Integrator Position and MTSS Paras to be restored in the budget. Not included is the \$850 in expense for projectors which has been proposed to be funded via a grant. While I can appreciate the intent behind the tax cap requirement, it does not allow for flexibility in times when there are unusual impacts to the budget, such as the adequacy grant received by the district in the last fiscal year. The budget should not be arbitrarily capped due to an atypical source of revenue in the prior year.

Warrant Article 10 - I strongly object to this article. This concept has been brought forward several times over the last few years in various forms and has been overwhelmingly rejected each time by the voters. The cost to remove any/all grades from the Coop District and incorporate into the Brookline School district will result in a significant cost to the Brookline tax payers in order to meet the real estate, capital improvements, operations and staffing needs in order to provide the level of education we expect and that our students deserve. The proposed committee will take resources, time and energy away from focusing on providing a strong educational experience for the students in our elementary schools.

Warrant Article 11 - I do not support this article as written. Impact to the individual taxpayer is valuable information for taxpayers to better understand how certain warrants will change the proposed tax rate. That said, the burden of analysis and proof should not be put on the SAU and/or Brookline School District for citizen petition warrant articles. I suggest the warrant article be amended to reflect the requirement that the tax impact be included only on those warrants drafted by the SAU/School Board.

Peter J. Rizzuto, 3 Louis Drive

I would like to offer the following comments on the proposed warrant article presented on February 1st during the Brookline School Board meeting:

Warrant Article 10 - I object to this. This has been rejected each time by the voters when brought up in the past. The cost to remove grades from the Coop District and incorporate into the Brookline School district will result in a significant cost to the Brookline tax payers in order to meet the real estate, capital improvements, operations and staffing needs in order to provide the level of education we expect and that our students deserve. The proposed committee will take resources, time and energy away from focusing on providing a strong educational experience for the students in our elementary schools.

Jill and Kevin Aitken, 14 Potanipo Hill Road

My husband and I are strongly opposed to Article 10, the feasibility study to look at the possibility of shifting grades K-8 to the Brookline School District.

We feel the study is unnecessary and that the students will be better served by keeping the districts as they are.

Jennifer Morrissey, 25 Laurel Crest Drive

I am writing in opposition to Petition Warrant Article 1: "Shall we direct the Brookline School Board to convene a study committee investigating the feasibility and suitability of expanding responsibility of the Brookline School District to grades K-8, with the committee consisting of a School Board member, Selectboard member, Finance or Budget Committee member, and two members of the public, reporting findings by November 3, 2021?"

There is a tremendous benefit in combining the kids from 2 different communities at an age when they really are starting to learn to socialize, diversify their skills and interests, and need to learn how to cope in new situations. I have heard (and experienced) nothing but positives in the Hollis/Brookline partnership. I don't see any scenario where there are benefits that outweigh the costs - for either town or for the kids. Please do not waste time, energy and money on such an effort - focus on how we build up in the schools and programs we have.

Katie Hallett, 34 Westview Road

I am firmly against the tax cap budget.

I firmly oppose #10. No study required to know this is a slippery slope and conversations that will be a waste of our money.

Alan Rosenberg, 68 Cleveland Hill Road

The purpose of this email is to request the Brookline School District amend article 2 of the proposed warrant to set the operating budget to \$10,025,776. This adjustment is necessary to account for the unexpected FY2021 state grant that lowered the amount raised through local taxes, making an artificially low base against which to calculate the tax cap. An operating budget of \$10,025,776 for FY2022 would comply with the 8% tax cap had the FY2021 grant not been received.

Beth Gildea, Ames Road

I recently watched the school board meeting where Petition Warrant Article 10 was discussed. Thank you for your opposition to this article. Like many families in Brookline (and Hollis!), the HB Cooperative was a draw to moving here. Our son has been attending the Pre-K program at RMMS, and we have been impressed with the Brookline system, too. While I understand the warrant article is just a study, there are many financial concerns I have regarding pulling 7th and 8th grade students from the Coop, and I find myself in staunch opposition to discussion of studies to pull any Brookline students from the Coop and have held this position for the close to 10 years we have lived here.

Thank you for your opposition to this warrant article.

Chairman Haag noted written comments received after the start of the meeting. Those that included the required address information were read:

Joseph Hartman, 51 Mountain Road

I support updating the budget without a cap and based on a budget with the normal basis instead of based on the state aid previous received. Thank you.

Shannon, John, and Jack Sinclair, 1 Lancy Brook Road

Thank you so much for your thoughtful support of our schools and the finances of our town. My family no longer has students in the Brookline schools, but we recognize the value of an educated populace. The 3 registered voters in our family strongly oppose the feasibility study. This redundant and time-consuming process has been proven time and again to not be in the best interest of our students or finances.

Matt Maguire, 4 Story Brook Lane

I strongly oppose the feasibility study for moving 7th and 8th grade from the COOP School District to the Brookline School District. I have had one kid who has made his way through the Brookline and COOP School districts and is a freshman in college now and have two kids currently in the COOP School District. We have been very happy with the 7th and 8th grade being part of the COOP. In my opinion, it would end up resulting in a higher cost for the Brookline taxpayers to move the two grades to Brookline. I would also have concerns that if the grades were moved to Brookline the same level of course offerings would not be available to the students due to the lack of economy of scale. It would also have a very detrimental effect for the students' after school programs and the middle school athletic programs. The 7th and 8th grades belong in the COOP.

Article 1

Election of Officers. To elect all necessary School District officers for the ensuing terms by official ballot vote on March 9, 2021, Captain Samuel Douglass Academy, 7:00 a.m. to 7:30 p.m.:

- To choose a Moderator for the ensuing year.
- To choose a Clerk for the ensuing year.
- To choose a Treasurer for the ensuing year.
- To choose one (1) member of the School Board for the ensuing three (3) years.

**MOTION BY MEMBER MARSANO TO MOVE ARTICLE 1 TO THE WARRANT
MOTION SECONDED BY MEMBER SARRIS**

A Viva Voce Roll Call was conducted, which resulted as follows:

Yea: Rebecca Howie, Karen Jew, Alison Marsano, Erin Sarris, Kenneth Haag

5

Nay:

0

MOTION CARRIED

Article 1 will be placed on the official ballot.

Article 2

To see if the Brookline School District will vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$9,867,097**. Should this article be defeated, the default budget shall be **\$9,857,075**, which is the same as last year, with certain adjustments required by previous action of the school district or by law or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Majority vote required to pass. **The School Board recommends this article 5-0-0. The Finance Committee recommends this article 3-0-0.**

**MOTION BY MEMBER MARSANO TO MOVE ARTICLE 2 TO THE WARRANT
MOTION SECONDED BY MEMBER HOWIE**

ON THE QUESTION

Member Jew remarked the overwhelming feedback received was that were we able to conduct a typical deliberative session, we would have a motion on the floor to amend.

**MOTION BY MEMBER SARRIS TO AMEND ARTICLE 2 TO AN OPERATING BUDGET IN THE
TOTAL AMOUNT OF TEN MILLION TWENTY FIVE THOUSAND SEVEN HUNDRED SEVENTY
SIX DOLLARS (\$10,025,776)
MOTION SECONDED BY MEMBER JEW**

ON THE QUESTION

Superintendent Corey asked the Moderator to provide his interpretation of the law; whether the Board has the authority to do this.

Peter Webb, Moderator

Stated HB1129 clearly delegates, to the governing body, the right to make amendments of its own warrant. The power that is usually in the hands of the voters is in the hands of the governing body, this school board.

Superintendent Corey noted Attorney O'Shaughnessy had concerns about the tax cap in the virtual setting. There is one set of laws governing the tax cap and then HB1129, which governs the meeting. He understands there have been a number of requests from the public to make that amendment, he simply was uncertain with HB1129 being new, if this would be challenged.

Moderator Webb responded it is an entirely reasonable position, and of course anything is subject to challenge. Before this virtual meeting system, under HB1129, the school board would have had its deliberative session and the townspeople would have the right to amend anything they wished. The Legislature has changed the landscape dramatically and in the interest of public safety have clearly delegated to the board the right to make those amendments.

Brookline's situation is somewhat complicated by the fact that there is the issue of the tax cap. The tax cap is a separate statute, which was enacted before virtual hearings were considered and COVID descended upon us. Under the tax cap, only the voters, according to the language in the statute, are in a position to override the tax cap. But we now have this additional overlay where the right of the voters to amend has been passed to the governing body, which is in this case the school board. Otherwise the power to override is lost. The statute is not written expecting that the override cannot be accomplished. It is a less than ideal system, but what they have done in effect is to delegate to the school board the voters' right to override the tax cap. Yes, this is something that could employ lawyers for a long time.

Vice Chairman Sarris remarked the intent behind her amendment is not necessarily to act as a board, but to represent what the board heard from the voters. She feels she heard compelling enough testimony from the public to make that amendment.

Moderator Webb remarked that is the way it is supposed to work; you are supposed to listen to what they have to say and act accordingly. Your power to amend should be a function of the comments you receive.

Superintendent Corey reiterated the Moderator has control of the Annual Meeting, which is why he wished to receive his input.

Member Marsano remarked the down side is that we are unable to have the negotiation process following a proposed amendment. She is a little uncomfortable being the one to say we will override the tax cap. She has received the public input, but is getting a select segment of people who have organized to hear that, but she has not necessarily heard the counter to that and where negotiations might be somewhere in between.

She understands it is an odd year. Is it a year that we can manage to work within that tax cap? We have been told by the Administration that we can manage and work within the budget constraints of that 8% tax cap. Is it ideal, no, but can we manage it, yes. She is hesitant to just say yes let's override it, and put it forth to the voters.

Member Jew remarked one thing that struck her from the comment provided was that the default budget was only \$10,000 less than the tax cap budget so you are not really giving the votes much of a choice. This way if there is overwhelming support for the tax cap budget there is the default budget voters can vote for.

Finance Committee Member Comeau commented there is ample time between this meeting and voting day for the contents of the conversation we are having tonight to propagate through the community, and for people to understand what they are voting on represents our efforts to act in the interest of how we felt voters would act in

terms of amending the article. The fallback is only \$10,000 off from what we are operating under now. They can choose.

Chairman Haag commented his only hesitation is the legal aspect. He has heard the Moderator state the Board has the authority to do this.

Moderator Webb responded "you do". Lawyers will disagree depending on who their client is. It is not an unreasonable interpretation to reach the conclusion that only the voters can override the tax cap, but he is faced with this irrefutable language in HB1129 that gives the governing body the right to amend. It doesn't specifically mention for the purpose of a tax cap, but the power of amendment has clearly been passed to the governing body as odd as that is because it is your warrant. These are odd times and that is one of the ways the Legislature has seen fit to attend to this situation. It is an opinion. He cannot say that it is gospel.

Member Marsano asked for clarification the proposed amendment is a budget totaling \$10,025,776. The default is \$9,857,075 for a difference of \$168,701. Chairman Haag stated that to be correct.

Chairman Haag questioned the comfort level of the Superintendent with the Board making an amendment, e.g., is there concern it would be challenged.

Superintendent Corey stated he agrees with the Moderator that there is always the potential for challenges. You have the Moderator taking a position, and he believes when looking at the other articles that involve money, were the board to increase or decrease those there would be no question; this is just a conflict between the tax cap law and HB1129. He is uncertain if anyone foresaw this scenario when HB1129 was put forth.

The only other thing he would say to the Board is there are many pieces of legislation in Concord that are asking the Legislators to hold harmless school districts and keep funding level for next year. We may see revenue coming in to offset this. That won't be decided for a while. He commented he is always comfortable at a meeting when we consult the Moderator.

A Viva Voce Roll Call was conducted, which resulted as follows:

Yea: Rebecca Howie, Karen Jew, Alison Marsano, Erin Sarris, Kenneth Haag

5

Nay:

0

MOTION CARRIED

Finance Committee Chairman Rater remarked the decision to make the amendment is purely that of the School Board. What the Finance Committee can decide is whether to continue with its existing recommendation or change it. Given that the total has changed, he suggested the Committee take another vote.

**MOTION BY MEMBER MAILLOUX TO RECONSIDER THE RECOMMENDATION OF THE
FINANCE COMMITTEE
MOTION SECONDED BY MEMBER COMEAU**

ON THE QUESTION

Member Mailloux remarked this is an unusual year for the reasons that have been discussed. He has

reservations to reverse the good work the School Board has done to budget within the existing tax cap, and he encouraged the budget to go forward as presented.

Member Comeau spoke of the public feedback provided and of this being the vessel for addressing that. Since the voters cannot take this action themselves, we have a duty to do that.

Member Mailloux stated agreement with the comments that have been brought forward regarding the likelihood that voters would amend the base to reflect the one-time revenue from the State, but would also state that this decision is impacted by the town's prior action to reduce the tax burden last year, which has clearly had an impact on the upcoming budget. Moving forward, with regard to one-time revenue, strategic decisions need to be made regarding how one-time dollars are invested.

Finance Committee Chairman Rater questioned if the School Board would also vote on whether or not to recommend the amended article, and was told that would occur.

Finance Committee Chairman Rater questioned the will of the Committee relative to recommending the article.

A Viva Voce Roll Call vote was taken, which resulted as follows:

Yea: Brian Rater, Dennis Comeau	2
Nay: Matthew Mailloux	1

Finance Committee recommends 2-1

Member Marsano noted the original motion was still on the floor.

Moderator Webb stated what would be voted on is whether to amend the original motion. You are not voting to approve this new number, you are voting to change the issue on the floor to that number, and then you vote after you pass the motion to amend.

Chairman Haag noted the vote that was taken (passed 5-0) to amend. Moderator Webb remarked that did occur. You still have to vote on the main motion; the amended version.

Chairman Haag stated the vote would be on the main motion to move Article 2 to the Warrant, as amended to reflect the total amount of \$10,025,776.

Member Marsano asked what the dollar value was before removing the position of Tech Integrator at RMMS, two proposed Multi-Tier Support System (MTSS) Paraprofessionals and movement of the cost of projectors to achieve a value that was within the tax cap. Superintendent Corey stated it to have been the \$10,025,776.

**MOTION BY MEMBER SARRIS TO RECOMMEND ARTICLE 2, AS AMENDED, TOTALING TEN MILLION TWENTY FIVE THOUSAND SEVEN HUNDRED SEVENTY SIX DOLLARS (\$10,025,776) WITH A DEFAULT BUDGET OF NINE MILLION EIGHT HUNDRED FIFTY SEVEN THOUSAND SEVENTY FIVE DOLLARS (\$9,857,075)
MOTION SECONDED BY MEMBER HOWIE**

A Viva Voce Roll Call was conducted, which resulted as follows:

Yea: Rebecca Howie, Karen Jew, Alison Marsano, Erin Sarris, Kenneth Haag

5

Nay: 0

MOTION CARRIED

Vote on the main motion to move Article 2 to the Warrant, as amended.

A Viva Voce Roll Call was conducted, which resulted as follows:

Yea: Rebecca Howie, Karen Jew, Alison Marsano, Erin Sarris, Kenneth Haag

5

Nay: 0

MOTION CARRIED

Article 2 will be placed on the official ballot, as amended.

Article 3

To see if the school district will vote to raise and appropriate a sum of up to **\$75,000** from the June 30 unassigned fund balance (surplus) available for transfer on July 1, 2021 to be added to the previously established SCHOOL FACILITIES MAINTENANCE FUND. **The School Board recommends this article 5-0-0. The Finance Committee recommends this article 2-1-0.**

**MOTION BY MEMBER SARRIS TO MOVE ARTICLE 3 TO THE WARRANT
MOTION SECONDED BY MEMBER HOWIE**

ON THE QUESTION

Vice Chairman Sarris spoke of her appreciation of the feedback provided, and recognized the concerns of taxpayers. She supports placing this article on the warrant as written. This represents the decision made by the Administration and Board.

Chairman Haag stated the amount of feedback received on this and the next few articles, in his opinion, did not provide an overwhelmingly convincing justification for the Board to amend. He proposed, given the environment we are in, putting the articles before the voters as written.

A Viva Voce Roll Call was conducted, which resulted as follows:

Yea: Rebecca Howie, Karen Jew, Alison Marsano, Erin Sarris, Kenneth Haag

5

Nay: 0

MOTION CARRIED

Finance Committee Chairman Rater questioned if the vote of the Board was on its recommendation or to move the article to the warrant. Chairman Haag stated the vote was to move the article to the warrant.

Finance Committee Chairman Rater stated the desire, for each of the articles, to question the will of the Finance Committee with regard to its stated position, based on public input received.

The decision of the Finance Committee was to maintain its stated recommendation.

Article 3 will be placed on the official ballot.

Article 4

To see if the school district will vote to raise and appropriate a sum of up to **\$25,000** to be added to the previously established SPECIAL EDUCATION EXPENDABLE TRUST FUND, this sum to come from the June 30 unassigned fund balance (surplus) available for transfer on July 1, 2021. No amount to be raised from taxation. **The School Board recommends this article 5-0-0. The Finance Committee recommends this article 1-2-0.**

The decision of the Finance Committee was to maintain its stated recommendation.

MOTION BY MEMBER MARSANO TO MOVE ARTICLE 4 TO THE WARRANT MOTION SECONDED BY MEMBER JEW

A Viva Voce Roll Call was conducted, which resulted as follows:

Yea: Rebecca Howie, Karen Jew, Alison Marsano, Erin Sarris, Kenneth Haag

5

Nay:

0

MOTION CARRIED

Article 4 will be placed on the official ballot.

Article 5

To see if the school district will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate a sum of up to **\$40,000** to go into said fund. This sum to come from the unassigned fund balance (surplus) available for transfer on July 1, 2021. **The School Board recommends this article 5-0-0. The Finance Committee recommends this article 2-1-0.**

Finance Committee Chairman Rater questioned the will of the Committee relative to changing its previous recommendation.

Member Mailloux stated the desire for the School Board to first move the article to the warrant, and then look to the Finance Committee to see if the desire is to change its recommendation. Finance Committee Chairman Rater stated his understanding that in moving the article to the warrant the language includes the recommendation of the two entities, which is why he suggested a decision of the Finance Committee prior to the article being moved.

Moderator Webb stated it is irregular for that recommendation to be modified based on public discussion. He did not see a particular reason why that could not occur. That same right might apply to the School Board. By doing so you are re-doing the whole process, but he would allow it.

The decision of the Finance Committee was to maintain its stated recommendation.

**MOTON BY MEMBER HOWIE TO RECOMMEND ARTICLE 5, AS WRITTEN
MOTION SECONDED BY MEMBER SARRIS**

A Viva Voce Roll Call was conducted, which resulted as follows:

Yea: Rebecca Howie, Karen Jew, Alison Marsano, Erin Sarris, Kenneth Haag

5

Nay:

0

MOTION CARRIED

**MOTION BY MEMBER HOWIE TO MOVE ARTICLE 5 TO THE WARRANT
MOTION SECONDED BY MEMBER SARRIS**

A Viva Voce Roll Call was conducted, which resulted as follows:

Yea: Rebecca Howie, Karen Jew, Alison Marsano, Erin Sarris, Kenneth Haag

5

Nay:

0

MOTION CARRIED

Article 5 will be placed on the official ballot.

Article 6

Shall the voters of the Brookline School District adopt a school administrative unit budget of \$1,953,257 for the forthcoming fiscal year in which **\$361,236** is assigned to the school budget of this school district? This year's adjusted budget of \$1,918,864 with \$354,875 assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. **The School Board recommends this article 5-0-0. The Finance Committee recommends this article 2-1-0.**

The decision of the School Board was to move forward with its prior recommendation.

Finance Committee Chairman Rater suggested it would be easiest to disregard the previous recommendation, move forward with a new vote to recommend, and utilize the outcome of that vote for the recommendation that will be posted as part of the warrant article.

A Viva Voce Roll Call was conducted, which resulted as follows:

Yea: Dennis Comeau, Brian Rater	2
Nay: Matthew Mailloux	1

The Finance Committee recommends 2-1

**MOTION BY MEMBER MARSANO TO MOVE ARTICLE 6 TO THE WARRANT
MOTION SECONDED BY MEMBER JEW**

A Viva Voce Roll Call was conducted, which resulted as follows:

Yea: Rebecca Howie, Karen Jew, Alison Marsano, Erin Sarris, Kenneth Haag	5
Nay:	0

MOTION CARRIED

Article 6 will be placed on the official ballot.

Article 7

Shall the school district accept the provisions of RSA 198:20-b providing that any school district at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the school board to apply for, accept and expend, without further action by the school district, unanticipated money from a state, federal or other governmental unit or a private source which becomes available during the fiscal year?
The School Board recommends this article 5-0-0.

The decision of the Finance Committee was to maintain its stated recommendation.

**MOTION BY MEMBER HOWIE TO MOVE ARTICLE 7 TO THE WARRANT
MOTION SECONDED BY MEMBER MARSANO**

ON THE QUESTION

Member Marsano noted the language “private source”, and questioned the implications. She spoke of concerns with this authorization being in place “until specific rescission”, and how future boards might utilize it.

Superintendent Corey stated any offer of a donation from a private entity would have to be brought before the Board. The Board would be able to determine if it aligns with the values and philosophies of the Town and School before the donation could be accepted. This article simply provides the Board that authority, should it so choose, to accept such a donation. District policy already covers acceptance of donations.

A Viva Voce Roll Call was conducted, which resulted as follows:

Yea: Rebecca Howie, Karen Jew, Alison Marsano, Erin Sarris, Kenneth Haag
5
Nay: 0

MOTION CARRIED

Article 7 will be placed on the official ballot.

Article 8 (Contingent Article)

If Article 7 passes, this article is unnecessary: to see if the school district voters will authorize the Brookline School District to access future year state and federal special education aid funds in the event that special education costs exceed budget limitations. **The School Board recommends this article 5-0-0. The Finance Committee recommends this article 3-0-0.**

The decision of the School Board was to move forward with its prior recommendation.

Finance Committee Member Mailloux questioned if a motion to move the article to the warrant was made.

Moderator Webb stated a pattern was set and the meeting was moving that way. Brookline is an SB2 community. At the SB2 Deliberative Session, which this is a pretend diluted version of, people don't approve or disapprove, they just stop talking and then the matter goes onto the warrant. He has participated in conflating a couple of systems here, but since we started that way, he recommended continuing with the pattern of whether each board recommends and then the School Board would approve it sufficient to put it on the warrant.

The decision of the Finance Committee was to maintain its stated recommendation.

**MOTION BY MEMBER HOWIE TO MOVE ARTICLE 8 TO THE WARRANT
MOTION SECONDED BY MEMBER MARSANO**

A Viva Voce Roll Call was conducted, which resulted as follows:

Yea: Rebecca Howie, Karen Jew, Alison Marsano, Erin Sarris, Kenneth Haag
5
Nay: 0

MOTION CARRIED

Article 8 will be placed on the official ballot.

Article 9

To see if the school district will vote to authorize, indefinitely until rescinded, to retain any unused portion of the year-end unassigned general funds, from the preceding fiscal year in subsequent fiscal years, provided that the amount of year-end unassigned general funds does not exceed, in any fiscal year, 2.0 percent (can be up to 5.0%) of the current fiscal year's net assessment under RSA 198:5. **The School Board recommends this article 4-1-0. The Finance Committee recommends this article 1-1-1.**

**MOTION BY MEMBER MARSANO TO RECOMMEND ARTICLE 9
MOTION SECONDED BY MEMBER SARRIS**

ON THE QUESTION

Chairman Haag noted the public input provided on the article. He questioned the will of the Board.

Member Jew noted the language states not to exceed 2%. She believes the practices of the Hollis and COOP School Districts is to retain approximately 1%. The district could apply an amount under 2%.

Ms. Seeley stated the Board would have to vote on the amount to be retained on a yearly basis. The Board could choose any amount up to the 2%.

A Viva Voce Roll Call was conducted, which resulted as follows:

Yea: Rebecca Howie, Karen Jew, Alison Marsano, Erin Sarris
4

Nay: Kenneth Haag
1

**MOTION CARRIED
4-1-0**

Finance Committee Chairman Rater questioned the will of the Finance Committee.

Member Mailloux reiterated this would allow the Board to decide on what they do at the end of the year up to 2%. The Board would still take a vote at the end of each fiscal year to determine what portion of the unassigned fund balance to either return to the tax base or retain, up to this limit. Ms. Seeley stated that to be correct.

Finance Committee Chairman Rater stated the question before the Committee to be whether to recommend Article 9.

A Viva Voce Roll Call was conducted, which resulted as follows:

Yea: Matthew Mailloux, Dennis Comeau
2

Nay: Brian Rater
1

The Finance Committee recommends 2-1-0

**MOTION BY MEMBER SARRIS TO MOVE ARTICLE 9 TO THE WARRANT WITH A
RECOMMENDATION OF 4-1-0 BY THE SCHOOL BOARD AND A RECOMMENDATION OF 2-1-0
BY THE FINANCE COMMITTEE
MOTION SECONDED BY MEMBER JEW**

ON THE QUESTION

Chairman Haag commented his concern is with the language “indefinitely until rescinded”. He appreciates that each year unexpended monies allocated to funds such as the contingency are returned to the tax base and taxpayers are asked to again approve the appropriation. He believes that provides for additional transparency. He fully supports those contingency funds and that mechanism; he simply appreciates addressing them on an annual basis.

Member Marsano commented she does not disagree with the remarks of the Chairman. She is hopeful, if approved, some of the other funds, such as the contingency, would no longer be necessary.

Ms. Seeley clarified it would reset every year and there would be the requirement for a vote on the amount to be retained, each year.

Chairman Haag asked for additional clarification; if the Board votes to retain 1% in one year, would it not carry over into the next year and be the existing balance prior to an additional vote of the board to retain some amount the following year.

Ms. Seeley stated “No” every year the monies would be returned (would not carry over) and each year a vote would be required to identify the amount, if any, to retain.

Member Marsano stated her impression it was a similar mechanism to the contingency fund, only the potential for a larger amount.

Ms. Seeley remarked in prior years, the retained fund balance could only be utilized for emergencies. That restriction is no longer in place. She commented, in her mind, it makes perfect sense, if this article is approved, the contingency fund would no longer be required.

Assistant Superintendent Bergskaug stated the difference to be that this dollar amount is voted on by the Board where the contingency fund amount is voted on by all taxpayers.

Member Jew questioned, and was informed a public hearing is not required.

A Viva Voce Roll Call was conducted, which resulted as follows:

Yea: Rebecca Howie, Karen Jew, Alison Marsano, Erin Sarris, Kenneth Haag

5

Nay:

0

MOTION CARRIED

Article 9 will be placed on the official ballot as amended to reflect the recommendations of the School Board (4-1-0) and Finance Committee (2-1-0).

Article 10 - Petition Warrant Article

Shall we direct the Brookline School Board to convene a study committee investigating the feasibility and suitability of expanding responsibility of the Brookline School District to grades K to 8, with the committee consisting of a School Board member, Selectboard member, Finance Committee member, and two members of the public, reporting findings by November 3, 2021?

Chairman Haag questioned the will of the Board relative to its recommendation.

A Viva Voce Roll Call was taken, which resulted as follows:

Yea: 0

Nay: Rebecca Howie, Karen Jew, Alison Marsano, Erin Sarris, Kenneth Haag
5

The School Board recommends 0-5-0

Finance Committee Chairman Rater questioned the will of the Committee relative to taking a position on the article.

A Viva Voce Roll Call was taken, which resulted as follows:

Yea: 0

Nay: Matthew Mailloux, Dennis Comeau, Brian Rater
3

The Finance Committee did not take a position on the article.

Moderator Webb remarked in the absence of a motion to amend, this article goes forward to the ballot. The curious thing is the Board has the right to amend a petition warrant article just as the voters could. Advisability of that is another issue. If there is no motion to amend, it goes forward to the ballot.

Chairman Haag stated his belief the Board should proceed as is; the Board has provided its feedback, and the article will move to the voters at this point. Moderator Webb responded that is how he would recommend the Board proceed.

Article 10 will be placed on the official ballot, as written.

Article 11 - Petition Warrant Article

Shall we adopt the provisions of RSA 32:5 V-b, requiring that the annual budget and all special warrant articles having a tax impact, as determined by the school board, shall contain a notation stating the estimated tax impact of the article: The determination of the estimated tax impact shall be subject to approval by the governing body. Member Jew stated she is not in favor of this article. She is not certain she likes how it is framed that you are either for or against transparency. She feels the Board could state in policy that its presentations include the tax impact. She would go as far as linking the Board presentation to every warrant article so that the voters have the full picture of not only the tax impact but also the rationale behind the warrant. Providing that full picture is more responsible than just a number.

Chairman Haag found that idea appealing. He spoke of feedback received around only keeping it to the SAU introduced articles (not requiring the Administration to identify a tax impact on articles put forward through petition warrant articles). The idea of a policy that drives that but in a different mechanism makes more sense.

Vice Chairman Sarris commented it is a good conversation and something the Board should deliberate on.

A Viva Voce Roll Call was taken, which resulted as follows:

Yea: Alison Marsano

1

Nay: Rebecca Howie, Karen Jew, Erin Sarris, Kenneth Haag

4

MOTION FAILED

Chairman Haag remarked he believes this to be worthy of a policy discussion with the Policy Committee as soon as that opportunity is available.

School Board recommends 1-4-0

Finance Committee Chairman Rater questioned the will of the Committee relative to taking a position on the article.

Member Mailloux stated he believes more information is always beneficial, and he does not see any concern with including this information on the warrant. He believes it to be a disservice to the voters to not include the information on the warrant.

Member Comeau stated agreement commenting that ultimately that is the number that is most meaningful and most accessible to a voter.

The unanimous decision of the Finance Committee was to take a position on the article.

The Finance Committee was asked to vote on recommending Article 11

Member Comeau questioned the amount of work placed on the Administration to identify/include this information on the warrant.

Chairman Haag stated that to be the concern of the Board. Outside of the scope of the schools, it becomes a burden. That is why he changed his vote.

Ms. Seeley responded depending on what the petition warrant article is, it could be a lot. In some cases, she would have to interpret the intention.

A Viva Voce Roll Call was taken, which resulted as follows:

Yea: Matthew Mailloux, Dennis Comeau, Brian Rater 3
Nay: 0

The Finance Committee recommends 3-0-0

Article 11 will be placed on the official ballot.

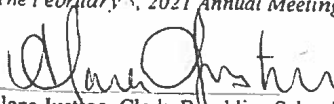
Article 12

To transact any other business which may legally come before said meeting?

Moderator Webb stated, in the absence of any action by the Board, the article would go on the ballot.

Article 12 will be placed on the official ballot.

The February 8, 2021 Annual Meeting of the Brookline School District was adjourned at 8:50 p. m.


Alana Justice, Clerk, Brookline School District

Date: 4/22/2021

BROOKLINE SCHOOL DISTRICT
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Fiscal Year Ended June 30, 2021

	General	Grants	Other Governmental Funds	Total Governmental Funds
REVENUES				
School district assessment	\$ 5,898,356	\$ -	\$ -	\$ 5,898,356
Other local	110,827	-	27,011	137,838
State	3,279,041	-	2,300	3,281,341
Federal	25,785	523,021	239,401	788,207
Total revenues	9,314,009	523,021	268,712	10,105,742
EXPENDITURES				
Current:				
Instruction	3,858,018	252,496	9,020	4,119,534
Support services:				
Student	656,339	3,200	-	659,539
Instructional staff	149,799	18,815	2,026	170,640
General administration	35,897	-	-	35,897
Executive administration	319,460	-	-	319,460
School administration	477,439	-	-	477,439
Operation and maintenance of plant	764,775	155,157	-	919,932
Student transportation	499,048	-	-	499,048
Central	21,554	-	-	21,554
Other	2,287,127	-	-	2,287,127
Non-instructional services	-	-	208,755	208,755
Debt service:				
Principal	35,000	-	-	35,000
Interest	3,500	-	-	3,500
Total expenditures	9,107,956	429,668	219,801	9,757,425
Net change in fund balances	208,271	93,353	46,693	348,317
Fund balances, beginning, as restated, see Note III.D.	893,742	(93,353)	120,557	920,946
Fund balances, ending	\$ 1,102,013	\$ -	\$ 167,250	\$ 1,269,263

BROOKLINE SCHOOL DISTRICT
Balance Sheet
Governmental Funds
June 30, 2021

	General	Grants	Other Governmental Funds	Total Governmental Funds
ASSETS				
Cash and cash equivalents	\$ 963,481	\$ -	\$ 90,495	\$ 1,053,976
Receivables, net of allowance for uncollectibles:				
Accounts	7	-	-	7
Intergovernmental	275,291	104,446	90,922	470,659
Interfund receivable	103,082	-	-	103,082
Inventory	-	-	5,244	5,244
Prepaid items	500	-	-	500
Total assets	<u>\$ 1,342,361</u>	<u>\$ 104,446</u>	<u>\$ 186,661</u>	<u>\$ 1,633,468</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES				
Liabilities:				
Accounts payable	\$ 89,577	\$ -	\$ 230	\$ 89,807
Accrued salaries and benefits	36,095	264	663	37,022
Intergovernmental payable	114,676	1,100	2,690	118,466
Interfund payable	-	103,082	-	103,082
Total liabilities	<u>240,348</u>	<u>104,446</u>	<u>3,583</u>	<u>348,377</u>
Deferred inflows of resources:				
Deferred revenue	<u>-</u>	<u>-</u>	<u>15,828</u>	<u>15,828</u>
Fund balances:				
Nonspendable	500	-	36,845	37,345
Restricted	-	-	7,491	7,491
Committed	383,641	-	122,914	506,555
Assigned	70,788	-	-	70,788
Unassigned	647,084	-	-	647,084
Total fund balances	<u>1,102,013</u>	<u>-</u>	<u>167,250</u>	<u>1,269,263</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 1,342,361</u>	<u>\$ 104,446</u>	<u>\$ 186,661</u>	<u>\$ 1,633,468</u>

Brookline School District
ACTUAL EXPENDITURES FOR SPECIAL EDUCATION PROGRAMS & SERVICES
June 30, 2021

EXPENSES	FY2019	FY2020	FY2021
Salaries	\$2,005,098	\$1,143,014	\$1,255,960
Benefits		\$563,084	\$606,655
Contracted Services	\$204,691	\$314,472	\$299,666
Transporation	\$124,406	\$150,182	\$206,233
Tuition	\$151,148	\$114,208	\$115,754
Supplies	\$26,390	\$44,753	\$26,714
Other	\$4,250	\$10,708	\$8,917
SUB Total	\$2,515,983	\$2,340,421	\$2,519,899
REVENUE			
Catastrophic Aid	\$52,006	\$60,408	\$68,818
Medicaid Distribution	\$25,052	\$13,192	\$25,785
IDEA & PK IDEA	\$101,041	\$132,663	\$150,627
Preschool Tuition	\$57,240	\$13,440	\$14,400
SUB Total	\$235,339	\$219,703	\$259,629
NET COST FOR SPECIAL EDUCATION	\$2,280,644	\$2,120,718	\$2,260,271

Brookline School District Budget

FY23 Proposed Budget Summary

	FY21 Budget	FY22 Budget	FY23 Proposed Budget	FY23 vs FY22 \$ Diff	FY23 vs FY22 % Diff
General Fund					
1100 Regular Education Programs Teacher salaries, textbooks, substitutes, supplies	\$ 2,750,755	\$ 2,751,951	\$ 2,705,734	\$ (46,217)	-1.68%
1200 Special Education Programs Teacher salaries, aides, textbooks, evaluations, supplies and items specific to special education services	\$ 1,243,747	\$ 1,586,319	\$ 2,045,048	\$ 458,729	28.92%
2100 Student Support Services Guidance, health and nurses	\$ 699,892	\$ 727,732	\$ 754,084	\$ 26,353	3.62%
2200 Instructional Support Services Library salaries, supplies, technology and professional development	\$ 228,889	\$ 213,411	\$ 180,893	\$ (32,519)	-15.24%
2300 School Board Treasurer, SB stipends, SB minutes, legal and audit	\$ 73,425	\$ 74,185	\$ 41,735	\$ (32,450)	-43.74%
2310 SAU Assessment BSD Portion of the SAU budget	\$ 319,460	\$ 361,236	\$ 407,208	\$ 45,972	12.73%
2400 School Administrative Services Principal salaries, office staff, office equipment	\$ 515,509	\$ 499,174	\$ 534,447	\$ 35,273	7.07%
2600 Facilities & Maintenance Custodial salaries, electricity, heating oil, water, trash, liability premiums, building maintenance	\$ 693,958	\$ 654,845	\$ 672,047	\$ 17,202	2.63%
2700 Student Transportation Bus contract and fuel	\$ 601,004	\$ 610,199	\$ 682,542	\$ 72,343	11.86%
2900 Benefits Health, dental, NHRS, FICA, WC, unemployment, life and LTD	\$ 2,481,081	\$ 2,556,562	\$ 2,480,618	\$ (75,944)	-2.97%
4600 Building Improvements RMMS roof rplcmnts, gym floor		\$ -	\$ -	\$ -	
5100 Debt Service	\$ 38,500	\$ 36,400	\$ 213,200	\$ 176,800	485.71%
5200 Expendable Fund Transfers Maintenance Special Education	\$ 75,000 \$ 25,000	\$ 75,000 \$ 25,000	\$ 75,000 \$ 25,000	\$ - \$ -	0.00%
Total General Fund	\$ 9,746,220	\$ 10,172,012	\$ 10,817,556	\$ 645,543	6.35%
Food Service Fund	\$ 170,000	\$ 165,000	\$ 165,000	\$ -	0.00%
Grant Fund	\$ 195,000	\$ 190,000	\$ 190,000	\$ -	0.00%
Total General Fund	\$ 10,111,220	\$ 10,527,012	\$ 11,172,556	\$ 645,543	6.13%

Brookline School District Budget

FY23 Revenue/Tax Impact Estimate

Item	FY21	FY22	FY23 Estimate	FY22vsFY21 Change
Expenditures				
General Fund Expenditures	\$ 9,746,220	\$ 10,172,012	\$ 10,817,556	\$ 645,543
Grant and Food Service	\$ 365,000	\$ 355,000	\$ 355,000	\$ -
Budgeted Expenditures (All Funds)	\$ 10,111,220	\$ 10,527,012	\$ 11,172,556	\$ 645,543
Revenue				
Unreserved Fund Balance	\$ 549,731	\$ 657,582	\$ 300,000	\$ (357,582)
State Revenue				
School Building	\$ -	\$ -	\$ -	\$ -
Special Ed Aid	\$ 56,910	\$ 122,546	\$ 165,000	\$ 42,454
Child Nutrition	\$ 2,100	\$ 2,100	\$ 2,100	\$ -
Other	\$ -	\$ -	\$ -	\$ -
Total State Revenue	\$ 59,010	\$ 124,646	\$ 167,100	\$ 42,454
Federal Revenue				
Federal Grant Programs	\$ 80,000	\$ 80,000	\$ 80,000	\$ -
Disabilities Programs	\$ 115,000	\$ 110,000	\$ 110,000	\$ -
Medicaid	\$ -	\$ 21,500	\$ 20,000	\$ (1,500)
Child Nutrition	\$ 40,500	\$ 38,500	\$ 38,500	\$ -
Total Federal Revenue	\$ 235,500	\$ 250,000	\$ 248,500	\$ (1,500)
Local Revenue				
Tuition	\$ 13,000	\$ 13,000	\$ 14,000	\$ 1,000
Interest Income	\$ 5,000	\$ 2,000	\$ 2,000	\$ -
Food Service	\$ 127,400	\$ 124,400	\$ 124,400	\$ -
Other	\$ 13,000	\$ 168,662	\$ 50,000	\$ (118,662)
Total Local Revenue	\$ 158,400	\$ 308,062	\$ 190,400	\$ (117,662)
Appropriation				
Budgeted Expenditures (All Funds)	\$ 10,111,220	\$ 10,527,012	\$ 11,172,556	\$ 645,543
Less Unreserved Fund Balance	\$ 549,731	\$ 657,582	\$ 300,000	\$ (357,582)
Less State Revenue	\$ 59,010	\$ 124,646	\$ 167,100	\$ 42,454
Less Federal Revenue	\$ 235,500	\$ 250,000	\$ 248,500	\$ (1,500)
Less Local Revenue	\$ 158,400	\$ 308,062	\$ 190,400	\$ (117,662)
Total Appropriation	\$ 9,108,579	\$ 9,186,722	\$ 10,266,556	\$ 1,079,833
School District Tax Assessment				
Total Appropriation	\$ 9,108,579	\$ 9,186,722	\$ 10,266,556	\$ 1,079,833
Less Adequacy Aid	\$ 2,041,387	\$ 2,178,666	\$ 2,427,947	\$ 249,281
Less One-Time Aid	\$ 591,264	\$ -	\$ -	\$ -
Less Retained Tax	\$ 577,572	\$ 619,234	\$ 465,676	\$ (153,558)
Brookline School District Tax Assessment	\$ 5,898,356	\$ 6,388,822	\$ 7,372,933	\$ 984,110
Estimated Tax Impact			*2% Estimated Increase	
Local Assessed Valuation - with Utilities	\$ 670,989,733	\$ 684,665,472	\$ 698,358,781	\$ 13,693,309 *
Local Assessed Valuation - less Utilities	\$ 660,479,533	\$ 674,035,672	\$ 687,516,385	\$ 13,480,713 *
State Property Tax Rate (per \$1,000)	\$ 0.87	\$ 0.92	\$ 0.68	\$ (0.24)
Local Education Tax Rate (per \$1,000)	\$ 8.79	\$ 9.33	\$ 10.56	\$ 1.23
Total BSD Tax Rate	\$ 9.67	\$ 10.25	\$ 11.23	\$ 0.98

**Brookline School District
Debt Schedule
as of 6/30/2021**

	Roof Repair 2012 Series B
Length of Debt (years)	10
Date of Issue	8/2012
Date of Final Payment	8/2022
Original Debt	\$ 386,400.00
Interest Rate	2.32%
Principal at Beginning of Year	\$ 105,000.00
Retired Issues this Year	\$ 35,000.00
 Remaining Principal Balance Due	 \$ 70,000.00
Remaining Interest Balance Due	\$ 2,800.00
Remaining Debt	<u>\$ 72,800.00</u>
 Amount of Principal to be paid in FY22	 \$ 35,000.00
Amount of Interest to be paid in FY22	\$ 2,100.00
Total to be paid FY22	<u>\$ 37,100.00</u>

FY23 Default Budget - Summary							
	Account	FY22 Adopted Budget	Required by Law OR Contracted Reductions/ Increases	Minus One-Time Expense	FY23 Default Budget	FY23 Proposed Budget	Diff
	1100-1199	\$2,751,951	-\$102,348	-\$15,202	\$2,634,401	\$2,693,920	\$59,519
	1200-1299	\$1,586,319	\$506,796	\$0	\$2,093,114	\$2,021,471	-\$71,643
	2100-2199	\$727,732	\$27,594	\$0	\$755,325	\$754,084	-\$1,241
	2200-2299	\$213,411	-\$24,378	-\$14,025	\$175,008	\$180,893	\$5,884
	2300-2399	\$34,185	\$0	\$0	\$34,185	\$41,735	\$7,550
	2400-2499	\$499,174	\$6,307	\$0	\$505,481	\$525,875	\$20,394
	2600-2699	\$654,845	-\$4,468	-\$10,500	\$639,876	\$663,284	\$23,408
	2700-2799	\$610,199	\$83,764	\$0	\$693,963	\$682,542	-\$11,422
	2900-2999	\$2,556,562	-\$13,487	-\$68,030	\$2,475,045	\$2,475,045	\$0
	5110-5120	\$36,400	-\$700	\$0	\$35,700	\$35,700	\$0
	5222-5229	\$355,000	\$0	\$0	\$355,000	\$355,000	\$0
	Operating	\$10,025,776	\$479,079	-\$107,757	\$10,397,099	\$10,429,549	\$32,450
	SAU Assessment	\$361,236			\$407,208	\$407,208	
	BESSA	\$0			\$0	\$58,299	
	Renovations	\$0			\$0	\$177,500	
	Contingency	\$40,000			\$0	\$0	
	Maint. Trust	\$75,000			\$75,000	\$75,000	
	Spec Ed Trust	\$25,000			\$25,000	\$25,000	
	Total	\$10,527,012			\$10,904,307	\$11,172,556	

FY23 Default Budget - Reasons			
Required by Law OR Contracted Increases/Decreases			
Account Range	Range Totals	Detail	
		Amount	Reason
1100-1199	-\$102,347.76	-\$137,885.76 \$35,538.00	Wage increases FY20 Teacher Lane Changes
1200-1299	\$506,795.59	\$118,678.65 \$49,225.75 \$338,891.19	Wage increases Contracted Services Out-of-District Tuition/Services
2000-2199	\$27,593.55	\$16,547.21 \$11,046.34	Wage increases Contracted Services
2200-2399	-\$24,378.00	-\$24,378.00	Wage increases
2400-2499	\$6,307.00	\$6,307.00 \$0.00	Wage increases Increase in Site Licenses
2600-2699	-\$4,468.32	-\$4,468.32	Wage increases
2700-2799	\$83,764.48	\$10,960.16 \$72,804.32	Regular Ed Bus Rate Increases Special Ed Bus Rate/Service Increases
2800-2999	-\$13,487.46	-\$14,360.33 -\$5,464.32 \$1,307.14 -\$7,189.98 \$11,980.03 \$240.00 \$0.00	Health Insurance Increases Dental Insurance Increases Life Insurance NHRS Increase FICA Unemployment/Workers Comp/Other Retirement Benefit
5100-5999	-\$700.00	-\$700.00	Bond payment reduction
5200-5299	\$0.00	\$0.00	Transfer Increases
\$479,079.08			

One-Time Expenses			
Account Range	Range Totals	Detail	
		Amount	Reason
1100-1199	-\$15,202.00	-\$15,202.00	FY22 Teacher Lane Changes
2200-2225	-\$14,025.00	-\$14,025.00	FY22 Computer Equipment
2600-2699	-\$10,500.00	-\$10,500.00	FY22 Maintenance Expense
2800-2999	-\$68,029.94	-\$67,804.94 -\$225.00	FY22 Teacher Retirement Benefit
-\$107,756.94			

Superintendent's Report

I join with the administrators in the SAU Office and across the schools in celebrating the hard work and much success of our students, families, staff, Boards and extended communities. Over the last two years, the majority of our time has been devoted to the pandemic and the development of protocols and procedures that have allowed us to maintain an in-person learning environment. The SAU administration has also prioritized the development of the SAU and individual school district budgets. We have participated in and supported the collective bargaining agreements being negotiated. Our Leadership Team has also coordinated professional development opportunities for staff, analyzed student performance data, and prepared for school board meetings, while ensuring that all schools have the appropriate level of qualified staff to deliver the high level of instruction expected by our communities. I want to recognize and thank our students, staff and families whose support is to be commended as we continue to overcome the "virus" together while placing the needs of our students first and foremost.

The SAU41 Strategic Plan is in the process of being reviewed and updated as we enter this spring. Historically, our plan has served as a guide in the planning, implementation, and evaluation of the Mission, Goals, and Objectives approved by the SAU Governing Board. Articulation of curriculum, instruction, assessment strategies, and actions related to each of these areas have been discussed and the Leadership Team is responsible for providing the "deliverables" outlined as a means of informing the boards of progress in each area. In addition, the Strategic Plan provides direction to the Leadership Team as it relates to evaluation of technology and infrastructure, building maintenance and future planning. The Strategic Plan is therefore used as the starting point for our annual budget discussions.

The construction of the fiscal year 2022- 2023 budgets has not been an easy task. Each budget has encountered a number of stressors including increased health care costs, an influx of new special education students, a new transportation agreement, voter approved increases to staff salaries and benefits, New Hampshire retirement rate increases as well as costs needed to maintain our physical plants. That stated, I asked the administration to construct budgets that allowed us to continue to meet our strategic goals and objectives in a financially responsible manner. Our audits over the last two years have shown the SAU returning 1.9 million to the taxpayers in fiscal year 2020 and 3.2 million in fiscal year 2021 to offset the tax rate in both towns. One area of continued focus for the administration and our Boards is to review our operational procedures to determine how best to deliver services to all students. We have examined our staffing levels in regard to enrollment trends provided to us by NESDEC and made appropriate increases and reductions to best serve our students. We focused our efforts on a review of our special education mandates while using our established curriculum review procedures to examine our standards and curriculum. In each area we have aligned our budget priorities to meet the goals and objectives outlined in our Strategic Plan. The fiscal year 2023 budget sees us proposing an increase in staffing at the Coop level in order to maintain our current class sizes. To this end, we will be increasing two part-time staff members to full-time while adding a social worker to enhance our guidance department's supports for students. At the elementary level we will have proposed budgets that allow us to meet the class sizes recommended by both our Hollis and Brookline School Boards. Many of our schools continue to move forward with security upgrades for their buildings. Over the last few years we have increased our security cameras, reconfigured our entry ways, installed new doors and addressed a number of other items identified in our security plans. Our fiscal year 2022 budget(s) contained the funding for two roofing projects as well as technology items outlined in our on-going replacement cycle. In Hollis, this summer we installed new boilers, classroom heating units, and provided Hollis Primary School with a fire suppression system. In Brookline, we completed several flooring upgrades and are currently recommending a major renovations project to address our aging infrastructure while enhancing our current educational spaces. I want to thank Lance Finamore, our Facilities Director, and everyone else who was involved in making these projects a reality.

While challenged by the pandemic, we continued to build and upgrade our technology infrastructure, to support and extend learning, to create efficiencies in our work, and enhance communication with parents

and the communities. We are continually looking to upgrade and expand our student informational system. As our administrators often point out, it is essential for us to utilize and gather data to support required state filings, analyze demographics and most importantly provide our families and staff with current assessment data which also drives our instructional practices.

On a regular basis Assistant Superintendent Gina Bergskaug and I have made time to visit our buildings and teachers' classrooms. We find this to be the most rewarding part of our positions. On these numerous occasions we have been impressed with the instructional practices of our staff. The children are engaged in their education while having positive experiences with their peers. Gina and I have also attended a wide variety of school events such as plays, whole-school gatherings, robotics events, athletic contests, induction ceremonies, and a host of other activities which have allowed us the opportunity to get to know our staff, our students, their parents, as well as many members of our community.

The support that the individual school boards have provided has been greatly appreciated. The frequent communication that Administrators across the SAU have shared with community members, school board members, budget committee representatives, students, families and our professional staff has allowed us to focus our efforts on our on-going response to the pandemic and the impacts it has had on student learning. During the upcoming months we will continue to provide the Boards and our communities with data presentations to ensure our students are making the appropriate educational progress. Together, the SAU administration and the committed and dedicated individuals that serve on our Boards, will take the necessary steps to ensure that SAU 41 continues to be one of the premier school districts in New Hampshire.

Respectfully Submitted,

Andrew Corey
Superintendent

SAU 41 Technology Report 2021

Reorganization of Technology Department

In order to provide a more cohesive and proactive approach to our District's Technology infrastructure, the department roles were reorganized as follows: Director of Technology, Network Manager and school-level Technical Specialists working in each District. We believe the new structure will allow us to plan and prepare for the continuous growth of the digital landscape.

Website Redesign

In January, we relaunched sau41.org using hosted content management software to enhance our website and give the District and schools a unified, clean design. New features were added including ADA compliance, waterfall menus, alerts for school closings/delays and interactive calendars.

Physical Inventory of Equipment and Device Manager Software

Over the summer, the SAU41 Technology Department conducted a comprehensive device inventory of all district-owned devices including desktops, laptops, Chromebooks, tablets, projectors, RedCat and Frontrow systems. All devices were cataloged and imported into a Device Manager software program. Utilization of this inventory tool will allow us to adhere to a retention and recycle plan which will improve budget projections and fiscal responsibility.

1:1 Chromebook Distribution

Grant funds were used to purchase more than 500 Chromebooks, which allowed the District to move to the 1:1 model (1 dedicated device assigned to all student students in grades 1-6, as well as a device for any student in grades 7-12 who indicated a need). SAU41 is dedicated to meeting the needs of all students to work toward closing the digital divide.

2021 Chromebook Deployment	
HBHS	571
HBMS	251
CSDA	269
RMMS	251
HUES	385
HPS	266
Total	1993

Cyber-Security Initiatives

Security Audits

As part of our Data Governance Plan, we began monitoring and reviewing monthly security audits, including penetration tests to ensure the integrity of our firewall.

Web Filtering Software

All district-owned devices are running robust, antivirus software including web filtering that continuously monitors the device inside or outside of our District's network to ensure ongoing CIPA compliance.

GoGuardian Software

SAU41 is committed to ensuring all of our students are working in a safe online environment. To that end, we purchased GoGuardian to assist us in monitoring student accounts, including enabling safe search on all student Google accounts.

Finance Software

The District's finance software was migrated to the cloud. Hosting with the vendor greatly improves disaster recovery and enhanced cyber-security for this mission critical database.

Infrastructure Upgrades

Wifi Guest Access

The Barracuda F400 firewall's configuration has been expanded to accommodate the increase in Chromebooks and personal devices on the non-production VLANs.

Firewall

The firewall was upgraded as a routine deployment in February. During the pandemic the Barracuda F400 firewall allowed for continuous monitoring of bandwidth use and traffic shaping, as well as securing remote access for the SAU41 staff to complete payroll and other accounting functions on the finance server.

Core Switch

The core switch which handles all internal connectivity was upgraded with an HPE-Aruba 3810M. The previous HP switch will remain in service as a disaster recovery backup to the new core switch.

HPS PA System

The aging intercom equipment at Hollis Primary School was updated to a new system that integrates with our VOIP phone systems. This upgrade now ensures that all phones in the building can make an "all call" if an emergency situation should arise.

Respectfully submitted,

Carol Tyler

Director of Technology

12/15/2021

Director of Student Services Report 2021-22

The SAU41 Student Services Department works to ensure equity, access, and opportunity for all students in Hollis, Brookline, and Hollis Brookline Cooperative Schools.

SAU 41 Student Services encompasses students eligible for Special Education programs under the Individuals with Disabilities Educational Act (IDEA), students with accommodation plans under Section 504 of the Rehabilitation Act of 1973, families in transition (homeless), and students with Limited English proficiency. Additionally, SAU41 Student Services supports children and families that are involved with the Division for Children Youth and Families (DCYF) and the Department of Juvenile Justice. SAU41 Students Services also provides supports to families whose students may attend charter schools, private schools and home education programs, as appropriate.

The success of the SAU41 Student Services Department is the direct result of the dedicated and caring educators that work with the students of SAU41. Our staff consists of a talented group of special educators, occupational therapists, physical therapists, reading specialists, speech language pathologists, counselors, psychologists, school nurses, social workers, teachers of the visually impaired and hard of hearing. The level and type of supports provided are determined through a clearly defined process and team participation. We have a dedicated support staff team of paraprofessionals who provide individual and group support as needed. We have supplemented our program needs with Board Certified Behavior Specialists and have provided national certification for many of our support staff to become Registered Behavior Technicians. Our responsibility to support all students in their access to a high quality education is individualized at a student level and is unique to each child's diverse learning profile.

It is both the legal and ethical obligation of the SAU41 Student Services Department to find and identify any child within the towns of Hollis and Brookline who are suspected of having an educational disability. This obligation, known as Child Find, ensures that all students with disabilities are given access to a free appropriate public education (FAPE). This education may consist of special education services, related services, specialized transportation, rehabilitative assistance, and/or specialized programming in an educational Special Education placement outside the SAU. Referrals for students between the ages of 2.5 and 21 who are suspected of having an educational disability can be made at any time by contacting the Director of Student Services or the building Special Education Administrator.

SAU 41 receives federal grant funding through the Individuals with Disabilities Education Act (IDEA) on an annual basis to offset local costs expended for the delivery of specialized programming. The office of student services has worked hard to maximize all available reimbursement opportunities to the districts through federal and state programs. SAU 41 continually seeks the maximum amount of available aid through extensive checks and balances within the financial management of student service resources.

One of the cornerstones of SAU41 Student Services is the specialized programing that

has been developed to meet the unique needs of our diverse student population. At the elementary level, our intensive needs preschool and elementary programs provide resources and support to students with disabilities. At the high school level the CHOICE program continues to provide alternative pathways to learning through Extended Learning Opportunities (ELO), online learning and community based internships.

Specialized programming within the district continues to grow and thrive. Students are provided the programs and support they need while maintaining access to their friends and community as much as appropriate. Each program created is in response to student need but in doing so, the SAU has expanded its ability to meet a larger group of student need through increased programming.

On behalf of all the educators of SAU41 Student Services we are honored to support the children of Hollis and Brookline.

Sincerely,

Lauren DiGennaro
Director of Student Services

Brookline School District Annual Report 2021

The Brookline Schools consist of Richard Maghakian Memorial School (PreK-Grade 3) and Captain Samuel Douglass Academy (Grades 4-6). The district's schools strive to provide the best educational opportunities for all students to ensure their academic, social, and emotional growth through a rich curriculum, skilled instruction delivered by highly qualified teachers, and a strong parent/community partnership. Educators are committed to providing classroom experiences that are rigorous, foster higher levels of thinking, and encourage creative problem solving.

ACADEMICS AND THE ARTS

Teachers collaborate with their grade level colleagues within SAU-41 to develop and deliver a curriculum that identifies the essential learnings for all students. School based teams monitor student progress through the use of common formative assessments and benchmark assessments, such as AimswebPlus. The results of the assessments are used by educators to improve best practices, build the capacity of the teams to achieve student learning goals, and provide targeted support for all students.

An effective literacy program prepares students to be lifelong readers and writers. We use a *Balanced Literacy Approach* whereby students acquire skills and abilities through participation in a variety of lessons and activities which integrate reading, writing, speaking, and listening. By implementing the Reading and Writing Workshop techniques, teachers create rich and rigorous learning environments for students to analyze and discuss literature, learn grammar and writing mechanics, and communicate thoughts effectively both orally and in writing. Classroom libraries are rich in narrative and informational texts that challenge students at all levels, and foster inquiry and the desire to learn. Literacy at both RMMS and CSDA is celebrated through a variety of exciting events such as *Read Across America Week*.

We strive to provide a solid foundation in mathematics for all students in the Brookline School District. Our students continue to demonstrate high achievement at all grade levels through the skillful implementation of the enVision Math 2.0 program. This comprehensive and rigorous program focuses on computation, problem solving, critical thinking and mathematical reasoning skills, as well as the Standards for Mathematical Practice. Manipulative math tools such as Cuisenaire rods, base ten blocks, pattern blocks, fraction bars, and decimal squares are used to introduce and reinforce mathematical concepts across all grade levels.

Brookline students are provided numerous opportunities to apply content knowledge and academic skills when participating in problem-based and project-based learning activities in all areas of the curriculum. All grade levels participate in cross grade level, schoolwide STEM projects, which target the 4C's (Collaboration, Creativity, Critical Thinking and Communication) and other 21st Century Skills.

Students experience the science curriculum through an inquiry-based model, whereby they explore topics in earth/space science, physical science, and life science through hands-on activities and laboratory experiments. The science lessons implemented are designed to be dynamic, materials-rich, and intellectually stimulating.

Our social studies program offers students an exploration of four key curriculum strands: civics and government, economics, history, and geography. A rich exposure to these concepts is supported

through participation in interdisciplinary projects, often enhanced through the skillful use of varied technology tools and resources.

The art program strives to present the cultural and historical importance of art in an atmosphere that encourages self-expression. Art is often integrated into the curriculum and specialists conduct lessons that are coordinated with grade level classroom teaching throughout the school year. Each grade level art theme has an historical focus, from ancient art through early American Art. Along with this, New Hampshire art and artists are also explored.

In the music classrooms at both RMMS and CSDA, students are actively involved in “hands on” interactive music lessons that are integrated into children’s literature, history, geography, writing, math, movement, and the arts. As students sing, listen, move and play instruments, they celebrate our diverse culture as well as those of other countries across the globe.

The RMMS and CSDA libraries continue to offer many opportunities to enrich student learning and further develop critical thinking skills. Students are exposed to projects and makerspace activities that encourage more autonomous learning experiences for our students.

The Physical Education program emphasizes activities that give students a broad base of skills that build motor and movement abilities, develop team building concepts, and promote lifetime activity for all students. RMMS and CSDA annually hold a Jump Rope for Heart event to encourage health and fitness.

Technology is an essential educational tool used to reinforce and elevate all content areas in the Brookline School District. Students have opportunities to experience various learning technologies in our classrooms, which afford them varied paths in which to pursue their work products. In addition to teaching students how to use general computer programs and software, students are introduced to the power of the internet for both research and electronic collaboration. Through our Digital Citizenship lessons, students learn how to safely and responsibly use the web, critically evaluate sites for authenticity and reliability, and give credit to all text and print sources used in their work products.

Social-emotional learning and character education is a critical part of our daily curriculum and promotes good citizenship within our school community. Grade levels participate in units from our Choose Love Curriculum, which focuses on courage, gratitude, forgiveness, and compassion in action. Our schools celebrate the positive contributions of the student body regularly, and we are proud of our outstanding students who clearly demonstrate these desirable character traits every day.

STUDENT ACTIVITIES

Our students have many opportunities to extend their learning through a variety of exciting educational programs, which may occur during or outside of the regular school day. Among these are the Scripps-Howard Spelling Bee, Writer’s Festivals, New England Mathematics League, Annual 6th Grade Science Fair, Presidential Fitness program, Chorus, Band, Orchestra, Lego League Robotics, and many other clubs and programs.

COMMUNITY & PTO

Throughout the year, students at both RMMS and CSDA benefit from outstanding enrichment programming that is provided through the generosity of the Brookline Parent Teacher Organization. This dedicated group conducts fundraisers, volunteers countless hours in our schools, and supports the efforts

of teachers and administration by providing many enhanced learning opportunities for our students. The PTO's contributions to our school community are priceless.

A highlight of our year was being back in person and being able to hold a 6th Grade Graduation ceremony for our students. Our school community is also proud to host several charitable drives for local relief organizations (Brookline Food Pantry, SHARE, etc.) during the school year.

STAFF

We were sad to say goodbye to Joe Vitulli, CSDA teacher and Sarah McCaigue, paraeducator, both of whom retired from the Brookline School District this year.

We would also like to thank Shannon Dwyer, RMMS Reading Specialist; Nicole Stephens, RMMS teacher, Shawna Cutler, RMMS preschool teacher; Amanda Finigan, RMMS Case Manager; Wendy Wright, RMMS paraprofessional, Erika Duffy, RMMS paraeducator; Nichole Palmer, CSDA teacher; Aurette Kulacz CSDA teacher; Katrina Deware, CSDA teacher; Sally Barnett, CSDA Reading Specialist; Liz DiPrizio, CSDA paraeducator; and Suzanne Tetrault, Brookline Digital Learning Specialist.

This year our district welcomed Valerie Gordon, RMMS teacher; Brandon Brown, RMMS teacher; Kiana Brown, RMMS teacher; Colbi Desjardins, RMMS Case Manager; Alyssa Cowan, RMMS paraeducator; Dakota Hamele, RMMS paraprofessional; Bridget Combes, CSDA teacher; Jessica Coutu, CSDA teacher; Melissa Davis, CSDA teacher; Melissa Palmer, CSDA Reading teacher; India May, CSDA teacher; CSDA paraeducator; Heather Nobrega, CSDA paraeducator.

We are committed to providing the very best education possible for all of the students in Brookline, and appreciate the opportunity to work collaboratively with our families to ensure that their academic, social, emotional, and physical needs are met in our schools each and every day.

Respectfully submitted,

Daniel Molinari
Principal, RMMS

Patricia Bouley
Principal, CSDA

Amanda Morin
Special Education Administrator

**BROOKLINE SCHOOL DISTRICT
PROFESSIONAL STAFF ROSTER 2021-2022**

First Name	Last Name	Assignment	College/University	Degree
Patricia	Bouley	Principal	University of New England	C.A.G.S.
Daniel	Molinari	Principal	Plymouth State Univ.	C.A.G.S.
Amanda	Morin	Special Education Administrator	Alfred University	B.A. M.Ed.
Lauren	Arruda	Kindergarten	Rivier	
Janet	Auger	Kindergarten	Rivier	
Ellen	Banning	Board Certified Behavior Analyst	Keene State College	M.Ed.
Kimberly	Beaudette	Reading	Rivier	M.A.
Amanda	Bent	Special Education	Rivier	M.Ed.
Monica	Boisvert	Art	Notre Dame College	B.A.
Lisa	Boucher	Grade 1	UNH	M.Ed.
Deborah	Bowry	Guidance	Notre Dame College	M.A.
Brandon	Brown	Grade 2	Southern NH Univ.	B.A.
Kiana	Brown	Grade 3	Southern NH Univ.	B.A.
Christina	Catino	Music	UNH	B.A.
Bridget	Combes	Grade 5	Rivier	M.Ed.
Jessica	Coutu	Grade 5	Univ. of Tampa	B.S.
Melissa	Davis	Grade 4	Fitchburg State	M.Ed.
Colbi	Desjardins	Special Education	Western Governors Univ.	M.S.
Megan	Dever	Kindergarten	Thomas College	B.S.
Darby	Dillon	Grade 1	Southern NH Univ.	B.A.
Mary	Driscoll	Occupational Therapist	Worcester State University	MOT
Emily	Ekis	Kindergarten	UNH	M.Ed.
Thomas	Elmer	Special Education	UNH	B.A.
Tena	Ferenczhalmy	School Nurse	University of Oklahoma	BSN
Kimberly	Frye	ELL	UNH	M.Ed.
Hanna	Furbush	Grade 6	UNH	M.Ed.
Jane	Gauthier	Grade 4	Notre Dame College	B.A.
Valerie	Gordon	Grade 1	Florida Southern College	B.A.
Sarah	Griffin	Special Education	Rivier	M.S.
Shelli	Harris	Board Certified Behavior Analyst	Sage College	M.S.
Kathleen	Harris	Special Education	Plattsburg State University	M.Ed.
Megan	Healy	Grade 1	American International Coll.	M.S.
Brittany	Hicks	Grade 6	New England College	B.A.
Allie	Hills Everett	Kindergarten	Brown University	M.A.T.
Kathryn	King	Grade 3	Keene State College	B.S.
Shelley	Kosek	Grade 4	UNH	M.Ed.
Melissa	Leafe	Grade 5	Plymouth State Univ.	CAGS
Kristen	Leroux-Gott	Art	UNH	M.Ed.
Lisa	Lindsay	Grade 4	Rivier	M.Ed.
Maureen	Lorden	Nurse	Northeastern	B.S.
Stephen	Martus	Physical Education-Health	Plymouth State Univ.	M.Ed.
Jaime	Matylewski	Special Education	Rivier	M.Ed.
India	May	Teacher	Rivier	B.A.
Samantha	Meehan	Grade 4	Western Governors Univ.	M.Ed.
Lauren	Melia	Reading Specialist	Plymouth State Univ.	M.S.
Kathleen	Milewski	Grade 2	Southern NH Univ.	M.Ed.
Kristine	Murray	Media/Library	Lesley College	M.Ed.
Corrine	Noel	Grade 2	Western Governors Univ.	M.S.
Jessica	Oleniak- Laflamme	Grade 2	Southern NH Univ.	M.Ed.
Annie	Oppelaar	Special Education	Chaminade University	M.A.T.

Melissa	Palmer	Reading Specialist	Bridgewater State	M.Ed.
Karen	Pillion	Math Specialist	City U. NY, Hunter College	MSEd
Lindy	Prewitt	ELL	Texas State University	B.S.
Timothy	Putnam	Grade 6	Wheelock College	M.A.
Jill	Robinson	Grade 1	Mary Washington College	M.A.
Stephanie	Rogers	PreK	Rivier	M.Ed.
Lauren	Saltalamacchia	Speech/Language Pathologist	Idaho State University	B. Music M.S.
Shannon	Sinclair	Music	Ithica College	M.Ed.
Gregory	Snoke	Grade 6	Plymouth State Univ.	BAEd.
Renelle	Stone	Grade 5	Rivier	
Lisa	Talcott	Grade 3	Fitchburg State	M.Ed.
Alana	Taylor	Media/Library	Univ. of Wisconsin	B.S.
Tammy	Van Dyke	Physical Education	Castleton	B.S.
Jessica	Visinski-Bumpus	Guidance	Rivier	M.Ed.
Patricia	Waller	Reading	Rivier	M.Ed.
Brooke	Wilson	Speech/Language Pathologist	University of Maine	M.A.
Lisa	Winters	Math Specialist	St. Michael's; Rivier	MSA, M.Ed.
Caitlin	Wirth	Grade 3	Rhode Island College	B.A.
Diana	Zoltko	SAU Nurse	Rivier	MSN

HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT ANNUAL REPORT
For the Year Ending June 30, 2021

Hollis Brookline Cooperative School Board

Mrs. Holly Deurloo Babcock, Chair	Term Expires 2022
Mr. Thomas Solon, Vice Chair	Term Expires 2024
Mrs. Beth Williams, Secretary	Term Expires 2022
Mrs. Cindy VanCoughnett	Term Expires 2023
Mrs. Elizabeth Brown	Term Expires 2024
Mrs. Krista Whalen	Term Expires 2022
Ms. Kate Stoll	Term Expires 2023
Mr. Drew Mason, Moderator	Term Expires 2022
Mr. Robert Rochford, Treasurer	Appointed 2016
Mrs. Diane Leavitt, School District Clerk	Appointed 2008

Hollis Brookline Cooperative Budget Committee

Ms. Darlene Mann, Chair	Term Expires 2022
Mr. Raul Blanche, Vice Chair	Term Expires 2023
Mr. Brian Rater	Term Expires 2024
Mr. Matt Maguire	Term Expires 2022
Mr. David Blinn	Term Expires 2023
Mr. Anthony Stanizzi	Term Expires 2024
Mr. Tom Whalen	Term Expires 2022

SAU #41Administration

Mr. Andrew F. Corey	Superintendent of Schools
Ms. Gina Bergskaug	Assistant Superintendent
Mr. Robert Thompson	Assistant Superintendent of Student Services
Ms. Kelly Seeley	Business Administrator
Ms. Amy Rowe	Assistant Director of Student Services
Mr. Richard Raymond	Network Administrator
Mrs. Linda Sherwood	Senior Assistant Business Administrator
Mrs. Donna Smith	Assistant Business Administrator

Hollis Brookline Middle School

Mr. Timothy Girzone, Principal
Ms. Yolanda Flamino, Assistant Principal
Mrs. Jennifer Campbell, Special Education Coordinator

Hollis Brookline High School

Mr. Richard Barnes, Principal
Mr. Robert Ouellette, Assistant Principal
Ms. Amanda Zeller, Assistant Principal
Ms. Lauren DiGennaro, Assistant Principal

SCHOOL WARRANT
The State of New Hampshire

Polls Open at 7:00 AM - Will not close before 7:00 PM (HOLLIS)
Polls Open at 7:00 AM - Will not close before 7:30 PM (BROOKLINE)

To the inhabitants of the Hollis/Brookline Cooperative School District in the Towns of Hollis and Brookline qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE HOLLIS BROOKLINE HIGH SCHOOL GYM (HOLLIS) AND CAPT. SAMUEL DOUGLASS ACADEMY (BROOKLINE) IN SAID DISTRICT ON THE EIGHTH DAY OF MARCH 2022, AT SEVEN O'CLOCK IN THE MORNING, RESPECTIVELY, TO ACT UPON THE FOLLOWING SUBJECTS.

1. To choose a Moderator for the ensuing three years.
2. To choose two members of the School Board from Hollis for the ensuing three years.
3. To choose one member of the School Board from Brookline for the ensuing three years.
4. To choose one member of the Budget Committee from Hollis for the ensuing two years.
5. To choose two members of the Budget Committee from Hollis for the ensuing three years.
6. To choose one member of the Budget Committee from Brookline for the ensuing three years.

HOLLIS/BROOKLINE COOPERATIVE SCHOOL DISTRICT
WARRANT
The State of New Hampshire

To the inhabitants of the Hollis/Brookline Cooperative School District in the Towns of Hollis and Brookline in the County of Hillsborough, State of New Hampshire qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE HOLLIS BROOKLINE HIGH SCHOOL GYMNASIUM IN SAID DISTRICT ON THE **FIFTEENTH DAY OF MARCH, 2022** AT SIX THIRTY IN THE EVENING TO ACT UPON THE FOLLOWING SUBJECTS.

Article 1. To see if the School District will vote to authorize the School Board to enter into a 15-year lease purchase agreement for **\$2,886,491** to finance the acquisition and installation of energy efficient heating and cooling equipment at Hollis Brookline High School to replace aging equipment, bring comfort to staff and students and to improve energy efficiency; and to raise and appropriate the sum of **\$235,471** for payments due under the lease purchase agreement during the 2022-2023 fiscal year. This lease purchase agreement will contain an escape (non-appropriation) clause. (Majority vote required.) ***The school board recommends the appropriation 6-0-0. The budget committee recommends this appropriation 8-0-0.***
Lease?

Article 2. To see if the school district will vote to approve the cost items for the second year of a three-year collective bargaining agreement reached between the Hollis Brookline Cooperative School Board and the Hollis Education Support Staff Association for the 2021-22, 2022-23 and 2023-24 school years, which calls for the following increases in support staff salaries and benefits at the current staffing levels:

Fiscal Year	Estimated Increase
2022-23	\$88,523

and further to raise and appropriate a sum of **\$88,523** for the second fiscal year (2022-23 school year), such sum representing the additional costs attributable to the increase in support staff salaries and benefits required by the new agreement over those that would be paid at current staffing levels. ***The school board recommends this appropriation (6-0-0). The budget committee recommends this appropriation (7-0-1).***

Article 3. To see if the school district will vote to raise and appropriate a sum of **\$25,278,502** for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. ***The school board recommends this appropriation (6-0-0). The budget committee recommends this appropriation (8-0-0).***

Article 4. Shall the District vote to raise and appropriate the sum of **\$1,070,947** as the Hollis Brookline Cooperative School District's portion of the SAU budget of **\$2,107,176** for the forthcoming fiscal year? This year's adjusted budget of **\$2,018,210** with **\$1,025,645** assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. ***The school board recommends this appropriation (6-0-0). The budget committee recommends this appropriation (8-0-0).***

Article 5. To see if the school district will vote to raise and appropriate up to the sum of **\$200,000** to be added to the previously established School Building and Facilities Maintenance Expendable Trust Fund. The sum to come from the Hollis Brookline Cooperative School District's June 30, 2022 unassigned fund balance, available on July 1, 2022. ***The school board recommends this appropriation (5-0-1). The budget committee recommends this appropriation (8-0-0).***

Article 6. To see if the Hollis Brookline Cooperative School District will vote to raise and appropriate up to the sum of **~~\$25,000~~** to come from the June 30, 2022 unassigned fund balance available for transfer on July 1, 2022 to be added to the previously established Special Education Expendable Trust Fund. No amount to be raised from taxation. **The school board recommends this appropriation (6-0-0). The budget committee recommends this appropriation (8-0-0).**

Article 7. Petitioned Warrant Article. Shall we adopt the provisions of RSA 40:13 (known as SB 2) to allow official ballot voting on all issues before the Hollis Brookline Cooperative School District on the second Tuesday of March? **The school board recommends this article (0-6-0).**

Article 8. Petitioned Warrant Article. Shall the Hollis Brookline Cooperative School District rescind authorization under RSA 198:4-b II so that the Hollis Brookline Cooperative School District returns 100% of year-end unassigned general funds to the taxpayers? **The school board recommends this article (0-6-0). The budget committee recommends this appropriation (0-8-0).**

Article 9. Petitioned Warrant Article. Shall the Hollis Brookline Cooperative School District direct the Hollis Brookline Cooperative School Board to adopt and implement a policy to ensure that each textbook or other assigned book used in the Hollis Brookline Cooperative School District as well as a copy of all professional training materials provided to teachers, administrators, and staff of the district paid with school district funds be made available to the public at the Hollis Social Library and at the Brookline Public Library in hardcopy or electronic form, organized by grade or teacher? **The school board recommends this article (0-6-0).**

Article 10. Petitioned Warrant Article. Shall we adopt the provisions of RSA 32:5 V-b, requiring that the annual budget and all special warrant articles having a tax impact, as determined by the school board, shall contain a notation stating the estimated tax impact of the article? The determination of the estimated tax impact shall be subject to approval by the governing body. **The school board recommends this article (0-6-0). The budget committee recommends this article (0-8-0).**

Article 11. To transact any other business which may legally come before said meeting.

Rules for the Annual and Special Meetings

The purpose of the Town or School District meeting is to discuss and act on the subjects brought forward by your Governing Body (Select Board for the town, School Board for the school). To do so effectively, rules are needed that provide order and structure to the meeting. Voters should be aware that the public hearings and informational sessions are the best opportunities to learn about the issues and ask detailed questions before the district meeting.

State law describes the duties of the Moderator as to preside at the meetings, regulate the business thereof, and decide questions of order. RSA 40:4

In addition, state law also requires the following of all persons attending the meeting: No person shall speak in any meeting without leave of the moderator, nor when any person speaking is in order; and all persons shall be silent at the desire of the moderator. RSA 40:7

In order to save time and confusion at the meeting, the Moderator proposes the following rules be adopted to govern the meeting.

1. The meeting is not conducted under Robert's Rules of Order, although those rules may be considered as guidelines. Rather, the Moderator will use the following general rules of procedure. RSA 40:4
2. Once the meeting rules are adopted, the voters can change any rules by a two-thirds vote, unless the rule is required by state law. RSA 40:4
3. By majority vote, the voters can overrule any decision that the Moderator makes unless the decision is required by state law. A voter can request an appeal of a ruling by raising a Point of Order. RSA 40:4
4. Speakers are generally limited to registered voters in the towns of Hollis and Brookline. The SAU Superintendent, Town or District Counsel, and members of the town or school administration may speak for invited presentations or to answer questions. Others may speak if permitted by a majority of voters present.
5. To speak at the meeting, you must have the floor. Come up to the microphone and wait to be recognized by the Moderator. Show your voting card. Announce your name and address clearly so the Clerk can hear it. Address the Moderator not the audience. Speak only once to a motion or amendment until all others get a chance to speak. RSA 40:7
6. Time is generally limited to 2 minutes per speaker. You will see a signal if your time is running out. Extra time will be allowed for questions and answers. Sponsors of petitioned warrant articles are allowed 10 minutes to present their case, and voters proposing an amendment are allowed up to 5 minutes.
7. Be germane and, if possible, brief. Avoid repeating points that have already been made.
8. Be courteous. Disruptive behavior or personal attacks will be ruled out of order and, if necessary, disruptive individuals will be removed from the meeting. RSA 40:8
9. Where possible, we vote by raising voting cards. If a vote looks close, counters will be asked to count the raised cards.
10. Voting on all questions will occur during the meeting or subsequent recessed sessions. No all-day voting will be allowed.
11. A motion or amendment can only be made when a member has been granted the floor by the Moderator.
12. Only one amendment can be discussed at a time. If the amendment is longer than 10 words, it must be made in writing.
13. Amendments to dollar figures must be made in final amounts, not in percentages nor amounts to be increased or decreased.
14. Negative motions are not allowed.
15. No means no. If an article is defeated, the same purpose cannot be accomplished a different way. RSA 32:10, I(e)
16. The 10% Rule limits the ability of the district meeting to spend more than 10% above the amount recommended by the Budget Committee. RSA 32:18
17. Votes on bond issues over \$100,000 are conducted by secret ballot, and the polls must remain open for at least an hour. The article must receive at least 3/5 of the yes and no votes to pass. If a motion is passed to reconsider a bond vote, actual reconsideration cannot occur until at least 7 days later. RSA 33:8, RSA 33:8-a

18. The vote on the SAU Budget is conducted by secret ballot. It cannot be amended. RSA 194-C:9-b
19. Votes on collective bargaining agreements require a simple majority to pass. Contract terms cannot be amended. Estimated increase amounts for salaries and benefits are only estimates, not specified contract terms. The dollar amount is not subject to the 10% rule. RSA 32:19, RSA 273-A:3
20. The operating budget (DRA form MS-727 for a town, MS-27 for a school) shows how the Governing Body plans to spend the money, but actual expenditures are at the discretion of the Governing Body. With one exception, amendments to the operating budget only affect the bottom line, not individual items. The exception is that if a line item in the budget is zeroed, the Governing Body may not spend any funds on that item. RSA 32:10, I(e)
21. The purpose of a Point of Order is to bring to the Moderator's attention that the rules of the meeting are not being followed. A Point of Order cannot be used to preempt another speaker nor to make a motion.
22. A motion to End Debate is not debatable and requires a 2/3 vote to pass. To be fair to all voters, the motion may not be made after a speech. The motion may be made after standing in line or from the floor after a speaker has finished. If the motion passes, all speakers already in line will be allowed to speak, but no one else may join the line.
23. A motion to Reconsider allows voters to discuss a matter further and vote again. It requires only a simple majority. The motion is in order only if made by a member who voted on the prevailing side of the question to be reconsidered.
24. A motion to Restrict Reconsideration does not forbid reconsideration. If passed, it requires that any subsequent reconsideration cannot occur for at least 7 days. The motion is in order at any time that a voter has the floor. RSA 40:10
25. Privileged motions include: Final Adjournment; Adjourn to Time and Place Certain; Recess; Restrict Reconsideration; and Parliamentary Inquiry.
26. Subsidiary motions include: Amend; Table; End, Limit, or Extend Debate; Postpone; and Pass Over.
27. Incidental motions include: Point of Order; Appeal of Moderator's Ruling; Division of the Question; Fix Time and Place of Voting; and Suspend the Rules.
28. Main motions include: Warrant Article; Reconsider; Take from the Table; and Change the Rules.
29. Non-Debatable Motions include: Adjourn or Recess; Table or Take from the Table; End, Limit, or Extend Debate; Reconsider or Restrict Reconsideration; and Suspend the Rules.
30. Motions requiring 2/3 to pass include: End, Limit, or Extend Debate; Fix Time and Place of Voting; and Change or Suspend the Rules.
31. A request for a secret ballot vote must be made in writing by 5 voters present immediately prior to the vote. RSA 40:4-a, I(a)
32. A request to recount a secret ballot vote may be made by 5 voters present at the time of the vote. The request must be made immediately after the result is announced and applies only if the result margin is less than 10 percent of the total vote. The request need not be in writing. RSA 40:4-a, I(b)
33. A request to recount any non-ballot vote may be made by at least 7 voters present at the time of the vote and must be made immediately after the result is announced. RSA 40:4-b
34. Warrant articles will be taken up in order. Voters may change the order by majority vote. Final adjournment of the meeting may only occur after all articles have been acted upon. RSA 40:11

HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT MEETING
Hollis Brookline High School Lacrosse Field, Hollis, NH
10 April 2021

Hollis Brookline Coop School Board

Holly Deurloo Babcock, Chairman
Tom Solon, Vice Chairman
Kate Stoll, Secretary
Elizabeth Brown
Cindy VanCoughnett
Krista Whalen
Beth Williams

SAU #41 Administration

Andrew Corey, Superintendent
Gina Bergskaug, Assistant Superintendent
Bob Thompson, Assistant Superintendent
Kelly Seeley, Business Administrator

Hollis Brookline Middle School

Timothy Girzone, Principal
Jennifer Campbell, Assistant Principal
Yolanda Flamino, Assistant Principal

Hollis Brookline Coop Budget Committee

Darlene Mann, Chairman
Raul Blanche, Vice Chairman
Matt Maguire, Secretary
Brian Rater
David Blinn
Tom Enright
Lorin Rydstrom

Hollis Brookline High School

Richard Barnes, Principal
Robert Ouellette, Assistant Principal
Amanda Zeller, Assistant Principal
Lauren DiGennaro, Assistant Principal

Meeting Officials

Drew Mason, Moderator
James O'Shaughnessy, School District Counsel
Diane Leavitt, School District Clerk

Due to the Covid 19 protocol for large gatherings, the meeting was held outside at the Hollis Brookline Cooperative High School Lacrosse Field. The School District meeting was called to order at 10:00am by the Moderator, Drew Mason and started with the Pledge of Allegiance. The Star-Spangled Banner was sung by an audio recording of the COOP Honors Choir directed by Matthew Barbosa, the full video could be found on the SAU website. Moderator Mason recognized all Veterans and serving members of our Armed Forces.

Holly Deurloo Babcock (School Board) gave a speech explaining how the school has remained open through Covid 19. Holly Deurloo Babcock thanked the Superintendent Andy Cory and his team for crafting a plan to keep schools open during this pandemic. Holly Deurloo Babcock thanked everyone for stepping up in keeping students safe, fed and educated during this pandemic. Holly Deurloo Babcock thanked everyone for making this outdoor meeting such a success. Holly Deurloo Babcock introduced the School Board and explained their roles. Darlene Mann (Budget Committee Chair) thanked everyone for attending and introduced the Budget Committee. SAU Superintendent, Andy Corey introduced the school staff. Moderator, Drew Mason introduced School District Clerk, Diane Leavitt and School District Counsel, James O'Shaughnessy. Moderator recognized Supervisors of the Checklist, Ballot Clerks and assistants.

Moderator, Drew Mason thanked everyone for following the CDC guidelines while we are outside and 6 feet apart. Moderator explained how everyone can view the live stream from the SAU website. Superintendent, Andrew Corey thanked the schools, school board and teachers for all the help over the school year, and how we stayed open despite Covid 19, also thanked everyone for their commitment and dedication to the children.

Moderator, Mason went over the rules of the meeting proposed by the Moderator. Discussion ensued. David Sacks motioned to amend the rules to restrict moving any article to all day voting. Seconded by Mike Harris. Not voted on because this is already in the rules.

David Sacks motioned to amend the rules to allow debate to continue after a motion to move the question. Seconded by Joe Garuba. Discussion ensued. Moderator brought motion to amend the rules to a vote. **CARRIED** by a card vote.

David Sacks motioned to amend the rules to restrict prepared presentations to 3 minutes this would not include the School Board or Budget Committee presentations. Seconded by Raul Blanchette. Discussion ensued. Moderator brought motion to amend the rules to a vote. **NOT CARRIED** by a card vote.

Eric Pauer motioned to amend the rules to require a 2/3 vote to table an article. Seconded by Joe Garuba. Discussion ensued. Moderator brought motion to amend the rules to a vote. **NOT CARRIED** by a majority card vote.

Moderator motioned to adopt the rules of the meeting as amended to a vote. **CARRIED** by a card vote.

Robert Fader had a point of order regarding the papers taped on the chairs. Moderator stated that Electioneering is allowed. Moderator gave a brief overview of the warrant articles and a time schedule.

Fred Hubert motioned to amend the rules to change the order and move Article 15 before Article 1. Seconded by Denise Tatío. Discussion ensued. Brandon Buteau motioned to table the motion to move Article 15 to go before Article 1. Seconded by Max Porter.

Moderator brought motion to table to a vote. **YES - 257 NO - 107 CARRIED** by a card vote.

Darlene Mann (Budget Committee Chair) gave the Financial Overview of Articles.

Article 1. To see if the school district will vote to approve the cost items for the first year of a three-year collective bargaining agreement reached between the Hollis Brookline Cooperative School Board and the Hollis Education Support Staff Association for the 2021-22, 2022-23 and 2023-24 school years, which calls for the following increases in support staff salaries and benefits at the current staffing levels:

Fiscal Year	Estimated Increase
2021-22	\$117,065

and further to raise and appropriate a sum of \$117,065 for the first fiscal year (2021-22 school year), such sum representing the additional costs attributable to the increase in support staff salaries and benefits required by the new agreement over those that would be paid at current staffing levels. **The school board recommends this appropriation (7-0-0). The budget committee recommends this appropriation (6-0-1).**

Holly Deurloo Babcock motioned to bring Article 1 to the floor. Seconded by Elizabeth Brown. Krista Whalen (School Board) gave a presentation. Discussions ensued. Eric Pauer submitted a petition containing at least five registered voters to have a secret ballot vote on Article 1. Moderator brought Article 1 to a secret ballot vote. **YES - 356 No - 112 CARRIED** by a secret ballot vote.

Eric Pauer motioned to move Article 13 before Article 2. Seconded by Fred Hubert. Discussion ensued. Moderator brought motion to move Article 13 to a vote. Due to the previous card vote, counters were busy at the time of this motion, Moderator determined that this motion was **NOT CARRIED** by a card vote. Five people stood up and wanted a card recount. Moderator waited for counters to be available. Moderator brought motion to recount the card vote to move Article 13 before Article 2. **YES - 177 NO - 192 NOT CARRIED** by a card vote.

Article 2. To see if the school district will vote to approve the cost items for the first year of a three-year collective bargaining agreement reached between the Hollis Brookline Cooperative School Board and the Hollis Education Association for the 2021-22, 2022-23 and 2023-24 school years, which calls for the following increases in professional staff salaries and benefits at the current staffing levels:

Fiscal Year	Estimated Increase	Fiscal Year	Estimated Increase	Fiscal Year	Estimated Increase
2021-22	\$228,316	2022-23	\$294,057	2023-24	\$330,369

and further to raise and appropriate a sum of \$228,316 for the first fiscal year (2021-22 school year), such sum representing the additional costs attributable to the increase in professional staff salaries and benefits required by the new agreement over those that would be paid at current staffing levels. **The school board recommends this appropriation (7-0-0). The budget committee recommends this appropriation (6-1-0).**

Holly Deurloo Babcock motioned to bring Article 2 to the floor. Seconded by Elizabeth Brown.
Tom Solon (School Board) gave a presentation. Discussion ensued. Eric Pauer submitted a petition containing at least five registered voters to have a secret ballot vote on Article 2. Moderator acknowledged the five people to have a secret ballot vote. Discussion ensued. Maureen Maistison motioned to move the question. Seconded by Max Porter.
Moderator brought motion to end debate to a vote. **CARRIED** by a 2/3 card vote.
Discussion ensued. Superintendent, Andy Cory answered a question.
Moderator brought Article 2 to a secret ballot vote. **YES – 309 No – 144 CARRIED** by a secret ballot vote.

Tammy Fareed motioned to restrict reconsideration to Article 1. Seconded by Mike Harris.
Moderator brought motion to restrict Article 1 to a vote. **CARRIED** by a card vote.

John Liska motioned to move Article 12 before Article 3. Seconded by Eric Pauer.
Discussion ensued. Brandon Buteau motioned to table moving Article 12 before Article 3. Seconded by Mike Harris.
Moderator brought motion to table moving Article 12 to a vote. **CARRIED** by a card vote.

Article 3. To see if the school district will vote to raise and appropriate a sum of \$24,160,377 for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. **The school board recommends this appropriation (7-0-0). The budget committee recommends this appropriation (6-1-0).**

Darlene Mann brought Article 3 to the floor. Seconded by Holly Deurloo Babcock.
Darlene Mann (Budget Committee) gave a presentation.

Tammy Fareed motioned to restrict reconsideration of Article 2. Seconded by Mike Harris.
Moderator brought motion to restrict Article 2 to a vote. **CARRIED** by card vote.

Discussion on Article 3 ensued. Tom Solon (School Board) answered a question.
Eric Pauer motioned to amend the operating budget from \$24,160,377 to \$23,314,764. Seconded by Diane Pauer.
Discussion ensued. Superintendent, Andy Corey spoke to a question. Darlene Mann (Budget Committee) answered a question. Moderator brought motion to amend the operating budget to a vote. **NOT CARRIED** by a card vote.

Discussion ensued. Darlene Mann (Budget Committee) answered a question. Brandon Buteau motioned to end debate. Seconded by Mike Harris. Moderator brought motion to end debate to a vote. **CARRIED** by a 2/3 card vote.
Moderator brought Article 3 to a vote. **CARRIED** by a card vote.

David Sacks motioned to restrict reconsideration to Article 3. Seconded by Mike Harris.
Moderator brought motion to restrict Article 3 to a vote. **CARRIED** by a card vote.

Article 4. Shall the District vote to raise and appropriate the sum of \$997,899 as the Hollis Brookline Cooperative School District's portion of the SAU budget of \$1,953,257 for the forthcoming fiscal year? This year's adjusted budget of \$1,918,864 with \$980,328 assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. **The school board recommends this appropriation (7-0-0). The budget committee recommends this appropriation (6-1-0).**

Holly Deurloo Babcock motioned to bring Article 4 to the floor. Seconded by Elizabeth Brown.
Beth Williams (School Board) gave a presentation. Discussion ensued. Eric Pauer asked for the voting tallies for the Brookline and Hollis Schools. Moderator said for Brookline, YES - 597 NO - 360, for Hollis Schools, YES - 38 NO - 7.

Total: YES - 635 NO - 367. Discussion ensued. Brandon Buteau motioned to end debate. Seconded by Mike Harris. Moderator brought motion to end debate to a vote. **CARRIED** by a 2/3 card vote.

Moderator brought Article 4 to a secret ballot vote. **YES - 267 NO – 124 CARRIED** by a secret ballot vote.
Total group votes with Brookline School District, Hollis School District and Hollis Brookline Coop School District
YES – 902 NO – 491 CARRIED by secret ballot votes.

Article 5. Discontinue Athletic Expendable Trust. Shall the school district vote to discontinue the Athletic Expendable Trust fund? Said funds and accumulated interest to date of withdrawal, are to be transferred to the school district's general fund. (Majority vote required). **The school board recommends this article (7-0-0). The budget committee recommends this article (7-0-0).**

Holly Deurloo Babcock motioned to bring Article 5 to the floor. Seconded by Elizabeth Brown.
Holly Deurloo Babcock (School Board) gave a presentation. District Attorney, James O'Shaughnessy gave a presentation explaining difference between Article 5 trust fund and Article 6 revolving fund.

Fred Hubert motioned to bring Article 13 in front of Article 6. Seconded by John Mark Ledoux. Tammy Fareed motioned to amend the motion to bring Article 13 in front of Article 7. Fred Hubert and John Mark Ledoux agreed with the revised motion to bring Article 13 before Article 7. Brandon Buteau motioned to table the motion to move Article 13 in front of Article 7. Seconded by Mike Harris.
Moderator brought motion to table the motion to move Article 13 to a vote. **CARRIED** by card vote.
Moderator brought Article 5 to a vote. **CARRIED** by a card vote.

Article 6. Establish Athletics Revolving Fund. Shall the school district establish a non-lapsing Athletics Revolving Fund in accordance with RSA 194:3-c, to be funded by receipts from athletic participation fees and charges? Further, to raise and appropriate up to **\$50,000** to put into that fund for the purpose of supporting athletic programs in the district, with said amount to come from unassigned general fund balance (resulting from the previously discontinued Athletic Expendable Trust and participation fees collected in 2020-21). The money received from athletic fees and charges shall be allowed to accumulate from year to year in this revolving fund, and shall not be considered part of the general fund unassigned fund balance. Expenditures may be made from this revolving fund only for the purposes stated herein at monthly intervals or as needed without further approval of the legislative body. (Majority vote required). **The school board recommends this appropriation (7-0-0). The budget committee recommends this appropriation (7-0-0).**

Holly Deurloo Babcock motioned to bring Article 6 to the floor. Seconded by Elizabeth Brown.
Holly Deurloo Babcock (School Board) gave a brief explanation. One comment.
Moderator motioned to bring Article 6 to a vote. **CARRIED** by a card vote.

Brandon Buteau motioned to restrict reconsideration to Articles 4, 5 and 6. Seconded by Mike Harris.
Moderator brought motion to restrict Articles 4, 5, and 6 to a vote. **CARRIED** by a card vote.

Article 7. To see if the school district will vote to raise and appropriate up to the sum of **\$115,000** to be added to the previously established School Building and Facilities Maintenance Expendable Trust Fund. The sum to come from the Hollis Brookline Cooperative School District's June 30, 2021 unassigned fund balance, available on July 1, 2021. **The school board recommends this appropriation (6-1-0). The budget committee recommends this appropriation (6-1-0).**

Holly Deurloo Babcock motioned to bring Article 7 to the floor. Seconded by Elizabeth Brown.
Holly Deurloo Babcock (School Board) gave a presentation. No discussion.
Moderator brought Article 7 to a vote. **CARRIED** by a card vote.

Drew Kellner motioned to take up Article 13 before Article 8. Seconded by Eric Pauer. Discussion ensued. Moderator brought motion to take Article 13 before Article 8 to a vote. **CARRIED** by a card vote.

Article 13. Petition Warrant Article. Shall we adopt the provisions of RSA 40:13 (known as SB 2) to allow official ballot voting on all issues before the Hollis Brookline Cooperative School District on the second Tuesday of March? **The school board does not recommend this article (1-6-0). The budget committee does not recommend this article (0-7-0).**

Eric Pauer motioned to bring Article 13 to the floor. Seconded by John Lister. Eric Pauer spoke to the warrant article. Jim Belanger motioned to table Article 13. Seconded by Mike Harris. Moderator brought motion to table Article 13 to a vote. **NOT CARRIED** by a card vote. Discussion ensued. Brandon Buteau motioned to move the question. Seconded by Mike Harris. Moderator brought motion to end debate to a vote. **CARRIED** by a 2/3 card vote. Moderator brought Article 13 to a secret ballot vote, polls to remain open for at least an hour. Final result: **YES - 173 NO - 291 NOT CARRIED** by 3/5 super majority secret ballot vote.

Eric Pauer motioned to take up Article 12 before Article 8. Seconded by Fred Hubert. Discussion ensued. Moderator brought motion to move Article 12 before Article 8 to a vote. **CARRIED** by a card vote.

Article 12. Petition Warrant Article. Shall we adopt the provisions of RSA 32:5-b, and implement a tax cap whereby the governing body (or budget committee) shall not submit a recommended budget that increases the amount to be raised by local taxes, based on the prior fiscal year's actual amount of local taxes raised, by more than 4%? **The school board does not recommend this article (0-7-0). The budget committee does not recommend this article (0-7-0).**

Eric Pauer motioned to bring Article 12 to the floor. Seconded by Diane Pauer. Eric Pauer spoke to the warrant article. Darlene Mann (Budget Committee) gave a presentation. Discussion ensued. Brandon Buteau motioned to end debate. Seconded by Mike Harris. Moderator brought motion to end debate to a vote. **CARRIED** by 2/3 vote. Moderator motioned to bring Article 12 to a secret ballot vote, polls remained open for at least an hour. Final result: **YES - 119 NO - 278 NOT CARRIED** by a secret ballot vote.

Article 8. To see if the school district will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate up to \$100,000 to go into the fund. This sum to come from the unassigned fund balance available on July 1, 2021, and no amount to be raised from taxation. Any appropriation left at the end of the year will lapse to the general fund. **The school board recommends this appropriation (5-2-0). The budget committee does not recommend this appropriation (3-4-0).**

Holly Deurloo Babcock motioned to bring Article 8 to the floor. Seconded by Elizabeth Brown. Holly Deurloo Babcock (School Board) gave a presentation. Discussion ensued. Darlene Mann (Budget Committee) answered a question. Moderator brought Article 8 to a vote. **YES - 159 NO - 172 NOT CARRIED** by a card vote.

Eric Pauer motioned to restrict reconsideration of Article 8. Seconded by Mike Harris. Moderator brought motion to restrict Article 8 to a vote. **CARRIED** by a card vote.

Brandon Buteau motioned to restrict reconsideration to Article 7. Seconded by David Sacks. Moderator brought motion to restrict Article 7 to a vote. **CARRIED** by a card vote.

Article 9. Shall the school district accept the provisions of RSA 198:20-b providing that any school district at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the school board to apply for, accept and expend, without further action by the school district, unanticipated money from a state, federal or other governmental unit or a private source which becomes available during the fiscal year? **The school board recommends this article 7-0-0.**

Holly Deurloo Babcock motioned to bring Article 9 to the floor. Seconded by Elizabeth Brown.
Holly Deurloo Babcock (School Board) gave a presentation. Discussion ensued.
David Sacks motioned to end debate. Seconded by Mike Harris.
Moderator brought motion to end debate to a vote. **CARRIED** by a card vote.
Moderator brought Article 9 to a vote. **CARRIED** by a card vote.

Article 10. (Contingent Article). If Article 9 passes, this article is unnecessary: to see if the school district will authorize the Hollis Brookline Cooperative School Board to access future year state and federal special education aid funds in the event that special education costs exceed budget limitations. **The school board recommends this article (7-0-0).**

Darlene Mann motioned to pass over Article 10. Seconded by Mike Harris.
Moderator brought motion to pass over Article 10 to a vote. **CARRIED** by a card vote.

Article 11. Petition Warrant Article. Shall we adopt the provisions of RSA 32:5 V-b, requiring that the annual budget and all special warrant articles having a tax impact, as determined by the school board, shall contain a notation stating the estimated tax impact of the article? The determination of the estimated tax impact shall be subject to approval by the governing body. **The school board does not recommend this article (0-7-0). The budget committee does not recommend this article (0-7-0).**

Eric Pauer motioned to bring Article 11 to the floor. Seconded by Diane Pauer. Eric Pauer spoke to the warrant article.

Brandon Buteau motioned to restrict reconsideration of Article 9 and Article 13. Seconded by Mike Harris.
Moderator brought motion to restrict Articles 9 and 13 to a vote. **CARRIED** by a card vote.

Discussion ensued on Article 11. Moderator brought Article 11 to a vote. **NOT CARRIED** by a card vote.

Darlene Mann motioned to restrict reconsideration to Article 11. Seconded by Mike Harris.
Moderator brought motion to restrict Article 11 to a vote. **CARRIED** by a card vote.

Article 14. Petition Warrant Article. To see if the Hollis Brookline Cooperative District will vote to amend the Articles of Agreement of the Hollis Brookline Cooperative School District by deleting Article 3 as currently written and substituting a new Article 3 as follows: Article 3: The Hollis Brookline Cooperative School District shall be responsible for grades nine (9) through twelve (12). **The school board does not recommend this article (0-7-0). The budget committee does not recommend this article (0-7-0).**

Eric Pauer motioned to bring Article 14 to the floor. Seconded by Diane Pauer. Eric Pauer spoke to the warrant article.
David Sacks motioned to postpone Article 14 indefinitely. Seconded by Max Porter.
Discussion ensued. Moderator brought motion to postpone to a vote. **NOT CARRIED** by a card vote.
Discussion ensued. Tom Solon (School Board) answered a question. Discussion ensued. Darlene Mann (Budget Committee) answered a question. Discussion ensued. Holly Deurloo Babcock (School Board) answered a question.
Darlene Mann (Budget Committee) answered a question. Brandon Buteau motioned to end debate. Seconded by Mike Harris. Moderator brought motion to end debate to a vote. **CARRIED** by a 2/3 card vote.
Moderator brought Article 14 to a vote. **NOT CARRIED** by a card vote.

David Sacks motioned to restrict reconsideration of Article 14. Seconded by Mike Harris.
Moderator brought motion to restrict Article 14 a vote. **CARRIED** by card vote.

David Sacks motioned to restrict reconsideration of Article 12. Seconded by Mike Harris.
Moderator brought motion to restrict Article 12 to a vote. **CARRIED** by card vote.

Article 15. Petition Warrant Article. Shall SAU 41 and the Hollis Brookline Cooperative Schools hereby affirm our general support for each student's growth and enrichment, in support thereof, We, the Legislative Body, hereby state the following as a matter of general policy:

- (a) The family unit is ideally at the core of each individual's social, educational, intellectual, and emotional well being,
- (b) Our schools are a critical element that shall foster an environment where our goal is that all students are enabled to thrive and positively achieve their potential and develop the content of their character accordingly,
- (c) It shall be the primary goal of all teachers and administrators to support these efforts,
- (d) Any divisive policy that fosters prejudicial discrimination, segregation, stereotyping, intimidation, censorship, harassment or retribution based on race or sex is, by its nature, a threat to our social fabric, morally wrong and generally unlawful,
- (e) Further, educational techniques that hinder or prevent: fairness, impartiality, equality of opportunity OR, conversely, support outcomes of "equity redesign", "equity based outcomes", "redistribution", "retribution", "unlearning" or "Critical Race Theory" are, by their nature, detrimentally counterproductive to healthy education and the unifying ideals of our greater American Society,
- (f) Any parties so wronged may seek court relief under applicable federal and state laws, through and with RSA 354-A (Anti-Discrimination), RSA 91-A, (The Right to Know), et al., noting the enforcement and penalty provisions provided therein. **The school board does not recommend this article (0-7-0). The budget committee does not recommend this article (0-7-0).**

Doug Davidson motioned to bring Article 15 to the floor. Seconded by Eric Pauer.

District Attorney, James O'Shaughnessy, spoke to the warrant article explaining the difference between a governing body and legislative body. District Attorney, James O' Shaughnessy said this is not the setting in which to change policy, and is advisory only. The legislative body, the Hollis Brookline Coop School District has no legal authority to impose school policies on the governing body which is the School Board. This article is advisory. Doug Davidson spoke to Article 15.

Joe Garuba motioned to amend Article 15 in its entirety as follows:

Shall the Hollis Brookline Cooperative Schools hereby affirm our support for each student's growth and enrichment? In doing so, we, the Legislative Body, hereby state the following as general principles.

- (a) The Hollis Brookline School District values all students as individuals and welcomes students of all races.
- (b) We affirm that no race or sex is inherently superior or inferior to another race or sex.
- (c) No individual or group, by virtue of race or sex in inherently racist, sexist, or oppressive consciously or unconsciously.
- (d) No individual or group should be discriminated against or receive preferential treatment based on race or sex.
- (e) Each person should be treated and respected as a unique individual, without respect to race, sex, political or religious affiliation.
- (f) An individual's moral character shall not be assumed because of race or sex.
- (g) Each individual is responsible for his or her own actions. Assignment of fault, blame, bias or accusations of oppression, upon individuals, races, or sexes due to actions of others in the present or in the past is unjust.
- (h) Virtues such as punctuality, accountability and hard work are not racist nor were they created by a particular race or sex to oppress another race or sex.
- (i) The Hollis Brookline Cooperative Schools shall provide equality of opportunity, not equality of outcome, to each of our students regardless of race, sex, national origin, religion or disability.

Therefore, WE, the legislative body of the Hollis Brookline Cooperative Schools, with our vote, hereby recommend that these principles be incorporated into the relevant policies, resolutions and curricula of our cooperative school district.

Seconded by Eric Pauer. Joe Garuba spoke to the motion. Discussion ensued.

Carryl Roy motioned to moved the question. Seconded by Uri Peer.

Moderator brought motion to end debate to a vote. **CARRIED** by a 2/3 card vote.

Joe Garuba submitted a petition containing at least five registered voters to have a secret ballot vote on the amendment to Article 15. Moderator acknowledged five people to have a secret ballot vote. Moderator brought motion to amend Article 15 to a secret ballot vote. **YES - 178 NO - 238 NOT CARRIED** by a secret ballot vote.

Tammy Fareed motioned to move the question. Seconded by Carryl Roy.
Moderator brought motion to end debate to a vote. **CARRIED** by a 2/3 card vote.
Doug Davidson submitted a petition containing at least five registered voters to have a secret ballot vote on Article 15.
Moderator acknowledged five people to have a secret ballot vote.
Moderator brought Article 15 to a secret ballot vote. **YES - 158 NO - 252 NOT CARRIED** by a secret ballot vote.

Article 16. To transact any other business which may legally come before said meeting. **The school board recommends this article 5-0-0.**

Seeing no further business, Cordelia Scales motioned to dissolve the meeting. Seconded by Carryl Roy.
No discussion. Meeting dissolved at 7:00pm.

Total voters for the Hollis Brookline Cooperative School District meeting 670.
Brookline - 179, Hollis - 491

Respectfully submitted,



Diane Leavitt
Hollis Brookline Cooperative School District Clerk

Hollis Brookline Cooperative School District Budget Committee

Introduction

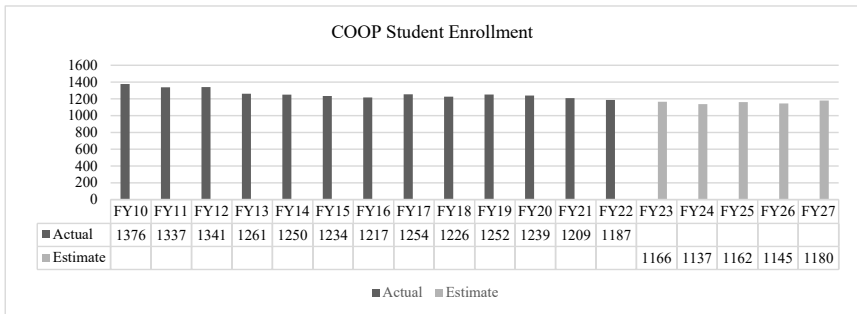
The Cooperative Budget Committee operates under Municipal Budget Law (NH RSA 32) in support of the Hollis Brookline Cooperative School District (HBCSD). NH RSA 32 governs HBCSD by outlining and “establish[ing] uniformity in the manner of appropriating and spending public funds” which provides consistency for budget committees with responsibility for “assisting its voters in the prudent appropriation of funds” (NH RSA 32:1). Under this statute, the HBCSD Budget Committee retains the statutory obligation and responsibility for developing the budget for HBCSD which is comprised of the Hollis Brookline Middle School (HBMS) and Hollis Brookline High School (HBHS). The Budget Committee established to support HBCSD is comprised of eight members--four elected members representing the town of Hollis, three elected members representing the town of Brookline, and one member appointed by the Hollis Brookline Cooperative School Board--and meets monthly. Community members have an opportunity at monthly meetings to voice concerns and considerations to the Budget Committee. The annual vote at the District Meeting is the opportunity for the legislative body to approve the final funding level for HBCSD and the resulting impact to individual taxes.

Approach

The Budget Committee supports a budget that upholds the educational and strategic goals of HBCSD and responsibly considers the impact to the towns that comprise the Cooperative (COOP). Articulating budget guidance early in the budget process enables the SAU41 administration to gauge budget impacts within the framework of its Strategic Plan. The Budget Committee works with the SAU administration, the administration of both schools, and the School Board to understand the components and financial impacts of the budget under development that is presented at the annual district meeting for the consideration of the legislative body. Throughout the budgeting process, the Budget Committee evaluates prior year(s) performance and trends against projected costs. The Budget Committee sincerely appreciates the collaborative efforts of the School Board and administrators of HBCSD and SAU41 to comprehensively address our collective inquiries with information that enables data driven analysis and fact based discussion which are both critical to a successful budget process.

Student Enrollment Trends

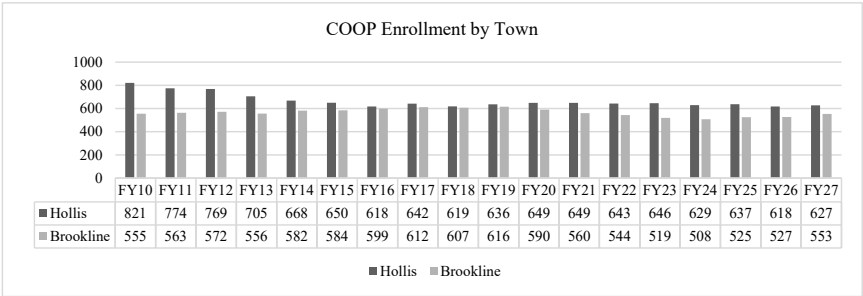
Since FY10, HBCSD has managed its programs, resources, and facilities while experiencing a net decline in enrollment from 1376 to 1187. Reported district enrollment for FY22 of 1187 represents a 1.8% decrease from the prior year.



Student enrollment data based on NESDEC reports of historic and future enrollment.

For several years from FY16 through FY19, the student population reflected a relatively even distribution of students between Hollis and Brookline. For the FY22 school year (July 2021 through June 2022), the

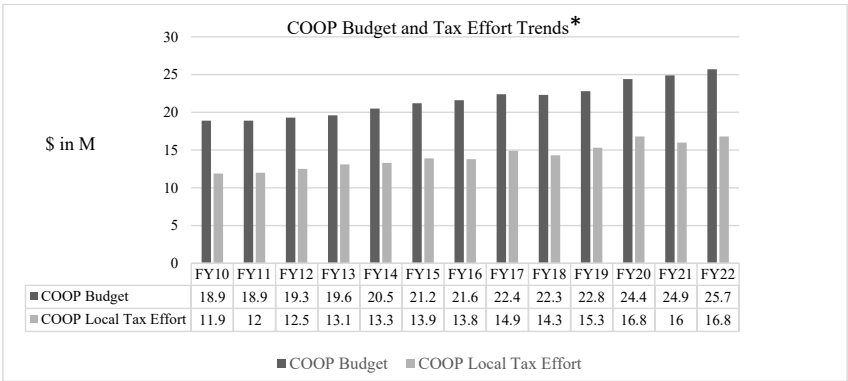
enrollment distribution is 54.2% of students from Hollis and 46.8% of students from Brookline. Projections through FY27 indicate a diverging student population between Hollis and Brookline.



Student enrollment data based on NESDEC reporting of historic and future enrollment.

FY22 Budget Highlights

Budget Summary: As approved by the legislative body in April 2021, the \$25.7M HBCSD budget represents a 3.2% increase from the prior year with the approval of articles for the Operating and SAU budgets, the HEA contract for professional staff, the HESSA contract for support staff, and expendable trusts. Once district revenue and state aid by town have been considered, the resulting tax effort was 65% of the approved FY22 COOP budget which is raised through the local tax rate. Netting for the impacts of district revenue and state aid for each town resulted in a net local tax assessment of \$9.2M for Hollis and \$7.6M for Brookline.



*Nominal \$ terms not adjusted for inflation. Source: NH DRA

After consideration of the COOP portion of the Statewide Education Property Tax (SWEPT) levied by the state and payable by each community, Hollis’ total COOP tax commitment increased by \$1.4M to \$10.6M and Brookline’s total COOP tax commitment increased by \$.6M to \$8.2M.

Staff Salaries and Benefits: The HEA agreement for the professional staff was approved in the FY22 budget as a “sanbornized” (approved for the full contract period FY22 through FY24) agreement. For the upcoming budgets for FY23 and FY24, HEA contract costs will be included as part of the operating budget. The first year of the contract for support staff (HESSA) was approved in April 2021 and addressed elements for salaries and benefits, as well as other non-financial contract items.

New Hampshire Retirement System (NHRS): Rates for NHRS contributions are mandated by the state and set in two year increments. NHRS rate changes went into effect with the FY22 budget and will

remain at the same levels for FY23. For the FY21-FY23 period, employer contribution rates increased by 18.1% to 21.02% for professional staff and increased by 25.9% to 14.06% for support staff. In total, NHRS expenses represent 8.5%, or \$2.2M, of the total budget.

Student Services: These costs comprise 19.5% of the HBCSD budget. The current programs in Student Services continue to require careful fiscal management as student needs evolve. While some costs are reimbursed through Special Education Aid, the aid does not meet 100% of identified costs. Additionally, revised state requirements have increased qualification thresholds which increases costs to the district through limits on the amount which may be considered for reimbursement.

Debt Service: Current annual debt service for HBCSD stands at 3% of the budget or approximately \$800K annually for the HBMS renovation (payments continue through FY25) and the HBHS turf field (payments continue through FY29).

Other Budget Items: While the aforementioned items comprise approximately 80% of the HBCSD budget, the remaining 20% addresses costs for all other budget items including, but not limited to, educational and athletic programs, security, building maintenance, and transportation. Over time, these remaining areas of the budget absorb both increases and decreases in an attempt to minimize impacts to the resulting final budget.

Apportionment Formula: The approved budget less COOP revenue and credits is apportioned between Hollis and Brookline and reduced by each town’s state aid to determine the amount to be assessed in taxes as a portion of each town’s local tax rate. The current apportionment formula on expenses to be apportioned is 95% ADM/5% Equalized Value (EV) for non-capital expenses, 100% EV for capital expenses, with an additional dollar paid by Hollis as a result of a formula approved in January 2020. Capital expenses represented 2.7% of apportioned expenses.

FY22 Apportionment Distribution	FY21 ADM	2020 EV	Net Apportionment*	Final Distribution**
Hollis	52.2%	67.9%	53.4%	54.9%
Brookline	47.8%	32.1%	46.6%	45.1%

Source: NH DOE FY22 Cooperative District Apportionment Summary (November, 2021)

*Net Apportionment calculated before application of state aid

**Calculated after state aid

For the FY23 budget cycle, the legislative body will be asked to vote on the COOP Operating and SAU budgets, the contract for support staff, funding of trusts, and a lease purchase agreement to fund a project to improve energy efficiency across the district.

Respectfully Submitted,

Darlene Mann - Chair, HBCSD Budget Committee

HOLLIS-BROOKLINE COOPERATIVE SCHOOL DISTRICT
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Fiscal Year Ended June 30, 2021

	General	Grants	Permanent	Other Governmental Funds	Total Governmental Funds
REVENUES					
School district assessment	\$ 16,027,029	\$ -	\$ -	\$ -	\$ 16,027,029
Other local	240,303	-	64,592	634,845	939,740
State	6,668,939	71,284	-	4,281	6,744,504
Federal	107,059	626,410	-	291,874	1,025,343
Total revenues	<u>23,043,330</u>	<u>697,694</u>	<u>64,592</u>	<u>931,000</u>	<u>24,736,616</u>
EXPENDITURES					
Current:					
Instruction	9,899,482	370,397	-	641,309	10,911,188
Support services:					
Student	1,319,686	3,840	-	267	1,323,793
Instructional staff	598,731	93,777	-	-	692,508
General administration	84,493	-	-	-	84,493
Executive administration	910,255	-	-	-	910,255
School administration	1,019,573	-	-	-	1,019,573
Operation and maintenance of plant	1,588,414	229,680	-	-	1,818,094
Student transportation	797,723	-	-	-	797,723
Other	5,004,040	-	-	-	5,004,040
Non-instructional services	-	-	-	332,045	332,045
Debt service:					
Principal	681,217	-	-	-	681,217
Interest	115,351	-	-	-	115,351
Facilities acquisition and construction	598	-	-	70,079	70,677
Total expenditures	<u>22,019,563</u>	<u>697,694</u>	<u>-</u>	<u>1,043,700</u>	<u>23,760,957</u>
Excess (deficiency) of revenues over (under) expenditures	<u>1,023,767</u>	<u>-</u>	<u>64,592</u>	<u>(112,700)</u>	<u>975,659</u>
Other financing sources (uses):					
Transfers in	4,599	-	-	524	5,123
Transfers out	-	-	(5,123)	-	(5,123)
Total other financing sources and uses	<u>4,599</u>	<u>-</u>	<u>(5,123)</u>	<u>524</u>	<u>-</u>
Net change in fund balances	1,028,366	-	59,469	(112,176)	975,659
Fund balances, beginning	2,307,069	-	467,419	638,889	3,413,377
Fund balances, ending	<u>\$ 3,335,435</u>	<u>\$ -</u>	<u>\$ 526,888</u>	<u>\$ 526,713</u>	<u>\$ 4,389,036</u>

HOLLIS-BROOKLINE COOPERATIVE SCHOOL DISTRICT
Balance Sheet
Governmental Funds
June 30, 2021

	General	Grants	Permanent	Other Governmental Funds	Total Governmental Funds
ASSETS					
Cash and cash equivalents	\$ 2,303,439	\$ -	\$ -	\$ 487,200	\$ 2,790,639
Receivables, net of allowance for uncollectibles:					
Accounts	861	-	-	-	861
Intergovernmental	1,064,738	178,513	526,888	70,561	1,840,700
Interfund receivable	173,513	-	-	-	173,513
Inventory	-	-	-	9,597	9,597
Prepaid items	50,289	-	-	-	50,289
Total assets	<u>\$ 3,592,840</u>	<u>\$ 178,513</u>	<u>\$ 526,888</u>	<u>\$ 567,358</u>	<u>\$ 4,865,599</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES					
Liabilities:					
Accounts payable	\$ 187,155	\$ -	\$ -	\$ 256	\$ 187,411
Accrued salaries and benefits	57,730	-	-	1,282	59,012
Intergovernmental payable	12,520	5,000	-	2,663	20,183
Interfund payable	-	173,513	-	-	173,513
Total liabilities	<u>257,405</u>	<u>178,513</u>	<u>-</u>	<u>4,201</u>	<u>440,119</u>
Deferred inflows of resources:					
Deferred revenue	<u>-</u>	<u>-</u>	<u>-</u>	<u>36,444</u>	<u>36,444</u>
Fund balances:					
Nonspendable	50,289	-	329,027	9,597	388,913
Restricted	-	-	197,861	32,148	230,009
Committed	568,113	-	-	484,968	1,053,081
Assigned	626,393	-	-	-	626,393
Unassigned	2,090,640	-	-	-	2,090,640
Total fund balances	<u>3,335,435</u>	<u>-</u>	<u>526,888</u>	<u>526,713</u>	<u>4,389,036</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 3,592,840</u>	<u>\$ 178,513</u>	<u>\$ 526,888</u>	<u>\$ 567,358</u>	<u>\$ 4,865,599</u>

**HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT
ACTUAL EXPENDITURES FOR SPECIAL EDUCATION PROGRAMS AND SERVICES
PER RSA 32:11a**

EXPENSES:	<u>FY2019</u>	<u>FY2020</u>	<u>FY2021</u>
SALARIES	2,302,725	2,302,457	2,359,579
BENEFITS	1,003,567	1,044,530	1,051,030
CONTRACTED SERVICES	343,339	1,105,164	467,517
TRANSPORTATION	349,219	232,382	161,793
TUITION	1,200,949	845,945	748,106
SUPPLIES	48,992	72,531	89,215
EQUIPMENT	11,551	27,402	15,439
OTHER	<u>3,375</u>	<u>4,734</u>	<u>8,944</u>
SUBTOTAL	<u>5,263,717</u>	<u>5,635,145</u>	<u>4,901,623</u>
REVENUE:			
SPECIAL EDUCATION AID	586,177	587,202	476,185
MEDICAID DISTRIBUTION	78,123	22,849	107,059
IDEA	<u>207,124</u>	<u>257,707</u>	<u>268,964</u>
SUBTOTAL	<u>871,424</u>	<u>867,758</u>	<u>852,209</u>
NET COST FOR SPECIAL EDUCATION	<u><u>4,392,293</u></u>	<u><u>4,767,387</u></u>	<u><u>4,049,414</u></u>

Hollis Brookline Cooperative School District Budget

FY23 Proposed Budget Summary

	FY21 Budget	FY22 Budget	FY23 Proposed Budget	FY23 vs FY22 \$ Diff	FY23 vs FY22 % Diff
General Fund					
1100 Regular Education Programs Teacher salaries, textbooks, substitutes, supplies	\$6,281,130	\$6,305,318	\$6,556,074	\$250,756	3.98%
1200 Special Education Programs Teacher salaries, aides, textbooks, evaluations, supplies and items specific to special education services	\$3,461,837	\$3,767,310	\$4,102,509	\$335,198	8.90%
1300 Vocational Education Vocational tuition	\$30,000	\$28,000	\$53,000	\$25,000	89.29%
1400 Co-Curricular Programs Interscholastics, intramurals, student activities	\$855,470	\$899,273	\$887,477	(\$11,796)	-1.31%
2100 Student Support Services Guidance, health and nurses	\$1,589,010	\$1,641,428	\$1,721,081	\$79,653	4.85%
2200 Instructional Support Services Library salaries, supplies, technology and professional development	\$791,776	\$763,996	\$633,204	(\$130,792)	-17.12%
2300 School Board Treasurer, SB stipends, SB minutes, legal and audit	\$166,300	\$85,250	\$88,800	\$3,550	4.16%
2310 SAU Assessment BSD Portion of the SAU budget	\$910,255	\$997,899	\$1,070,947	\$73,048	7.32%
2400 School Administrative Services Principal salaries, office staff, office equipment	\$1,100,022	\$1,100,773	\$1,107,828	\$7,055	0.64%
2600 Facilities & Maintenance Custodial salaries, electricity, heating oil, water, trash, liability premiums, building maintenance	\$1,551,511	\$1,475,326	\$1,711,455	\$236,129	16.01%
2700 Student Transportation Bus contract and fuel	\$1,199,736	\$1,290,161	\$1,120,020	(\$170,142)	-13.19%
2900 Benefits Health, dental, NHRS, FICA, worker's comp, unemployment, life and LTD	\$5,183,192	\$5,691,623	\$5,929,401	\$237,779	4.18%
4600 Building Improvements Roof replacements, Science Lab, Etc Robotics Warrant Article	\$ -	\$ -	\$ 1	\$1	0.00%
5100 Debt Service	\$810,228	\$797,300	\$1,031,647	\$234,347	29.39%
5200 Expendable Fund Transfers					
Maintenance	\$200,000	\$115,000	\$200,000	\$85,000	73.91%
Athletic	\$67,000	\$50,000	\$0	(\$50,000)	-100.00%
Special Education	\$25,000	\$ -	\$ 25,000	\$25,000	100.00%
Total General Fund	\$24,222,467	\$25,008,657	\$26,238,443	\$1,229,786	4.92%
Food Service Fund	\$400,000	\$400,000	\$400,000	\$0	0.00%
Grant Fund	\$260,000	\$260,000	\$260,000	\$0	0.00%
Total General Fund	\$24,882,467	\$25,668,657	\$26,898,443	\$1,229,786	4.79%

Hollis Brookline Cooperative School District Budget

FY23 Revenue Estimate

Item	FY21 Budget	FY22 Budget	FY23 Estimate	FY23vsFY22 Change
Expenditures				
General Fund Expenditures	\$24,222,466	\$25,008,657	\$26,238,443	\$1,229,786
Grant and Food Service	\$660,000	\$660,000	\$660,000	\$0
Budgeted Expenditures (All Funds)	\$24,882,466	\$25,668,657	\$26,898,443	\$1,229,786
Revenue				
Unreserved Fund Balance	\$1,517,088	\$2,074,879	\$425,000	(\$1,649,879)
State Revenue				
School Building	\$199,362	\$209,362	\$219,362	\$10,000
Special Education Aid	\$371,639	\$440,000	\$480,000	\$40,000
Vocational Aid	\$5,000	\$5,000	\$5,000	\$ -
Child Nutrition	\$3,000	\$3,000	\$3,000	\$ -
Other	\$ -	\$ -	\$ -	\$ -
Total State Revenue	\$579,001	\$657,362	\$707,362	\$50,000
Federal Revenue				
Federal Grant Programs	\$25,000	\$25,000	\$30,000	\$5,000
Disabilities Programs	\$235,000	\$235,000	\$230,000	(\$5,000)
Medicaid	\$-	\$31,500	\$65,000	\$33,500
Child Nutrition	\$38,000	\$38,000	\$38,000	\$ -
Total Federal Revenue	\$298,000	\$329,500	\$363,000	\$33,500
Local Revenue				
Tuition	\$24,000	\$25,000	\$25,000	\$0
Interest Income	\$8,000	\$4,500	\$4,500	\$ -
Food Service	\$359,000	\$359,000	\$359,000	\$ -
Other	\$82,000	\$75,000	\$75,000	\$0
Total Local Revenue	\$473,000	\$463,500	\$463,500	\$0
Appropriation				
Budgeted Expenditures (All Funds)	\$24,882,466	\$25,668,657	\$26,898,443	\$ 1,229,786
Less Unreserved Fund Balance	\$1,517,088	\$2,074,879	\$425,000	(\$1,649,879)
Less State Revenue	\$579,001	\$657,362	\$707,362	\$50,000
Less Federal Revenue	\$298,000	\$329,500	\$363,000	\$33,500
Less Local Revenue	\$473,000	\$463,500	\$463,500	\$0
Total Appropriation	\$22,015,377	\$22,143,416	\$24,939,581	\$2,796,165
School District Tax Assessment				
Total Appropriation	\$22,015,377	\$22,143,416	\$24,939,581	\$2,796,165
Less Adequacy Aid	\$3,939,422	\$3,287,543	\$3,722,385	\$434,842
Less Retained Tax	\$2,048,927	\$2,065,992	\$1,444,336	(\$621,656)
H-B Coop School District Tax Assessment	\$16,027,028	\$16,789,881	\$19,772,860	\$2,982,979
Apportionment				
Brookline	48%	47.0%	42.2%	
Hollis	52%	53.0%	57.8%	
Brookline Portion				
Brookline Portion of Total Appropriation	\$10,380,347	\$10,316,501	\$11,007,870	
Less Adequacy Aid-Brookline Portion	\$2,806,710	\$2,095,742	\$2,186,167	
Less Retained Tax-Brookline Portion	\$657,877	\$641,679	\$454,269	
Local Tax Effort - Brookline Portion	\$6,915,760	\$7,579,080	\$8,367,434	
Estimated Tax Impact				
Local Assessed Valuation - with Utilities	\$670,989,733	\$684,665,472	\$698,358,781	\$13,693,309 *
Local Assessed Valuation - less Utilities	\$660,479,533	\$674,035,672	\$687,516,385	\$13,480,713 *
State Property Tax Rate (per \$1,000)	\$1.00	\$0.95	\$0.66	(\$0.29)
Local Education Tax Rate (per \$1,000)	\$10.31	\$11.07	\$11.98	\$0.91
Total Brookline-Coop Tax Rate	\$11.30	\$12.02	\$12.64	\$0.62

* Assumes 2% increase for Brookline

HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT
AMORTIZATION SCHEDULE OF LONG TERM DEBT

For the Fiscal Year Ending on June 30, 2021

	HBMS Renovations	HBHS Turf Field	TOTAL
Length of Debt (yrs)	20	10	
Date of Issue	8/2004	7/2020	
Date of Final Payment	8/2024	8/2028	
Original Debt Amount	7,703,400	1,553,374	
Interest Rate	4.54	2.00	
Principal at Beginning of Year	2,685,000	1,369,679	4,054,679
New Issues This Year			0
Retired Issues This Year	485,000	183,695	668,695
Remaining Principal Balance Due	2,200,000	1,185,984	3,385,984
Remaining Interest Balance Due	185,124	126,118	311,242
Remaining Debt(P&I)	2,385,124	1,312,102	3,697,226
Amount of Principal to be Paid Next Fiscal Year	510,000	159,581	669,581
Amount of Interest to be Paid Next Fiscal Year	85,697	27,394	113,091
Total Debt Next Fiscal Year	595,697	186,975	782,672

**Annual Report
2021-2022
Hollis Brookline Middle School**

Hollis Brookline Middle School is a grade 7 and grade 8 building that serves 367 students. HBMS strives to create a safe and welcoming learning environment that supports and educates all students socially, emotionally, physically, and intellectually. The school is divided into two teams at each grade level, each with four core teachers and a case-manager assigned to a team. The teams consist of a full time English, Social Studies, Science, Mathematics, and Case-Manager teacher. Teachers plan and set goals vertically, horizontally, and as interdisciplinary teams with common planning time. This team approach is designed specifically to offer a comprehensive and well supported education that assists students in their transition from elementary to high school. Teachers and teams coordinate lessons, meet with parents, and work collaboratively to determine best paths for students.

Academic rigor and achievement remain top priorities at HBMS, however there has never been a more important time to focus on the overall well-being of our students. The middle school years offer opportunities for students to explore their interests and grow as individual learners. Outside of the four core classes, other classes that are offered to students are: Reading, French, Spanish, Health, Physical Education, Art, Technical Education, Computer Education, General Music, Band, and Chorus.

The foundation of HBMS is built on positive relationships and building a sense of “One Community” between our students who come from two different elementary schools. The goal of ROCK is for students and staff to build relationships and to ensure that every student has a connection with at least one staff member in the building. Our student support services team have worked closely with the Community Action for Safe Teens (CAST) for Red Ribbon week and prevention to promote healthy choices among our students. Health and Wellness are two areas of focus while we revise our ROCK curriculum. HBMS hosted it’s first Turkey Trot Race for students and staff which promoted healthy habits and encouraged students to walk or run the mile-long course on campus.

Almost all extracurricular activities have returned this school year. Our athletics teams are back to full capacity and have already seen a lot of success. Our Boys Cross Country Team and Girls’ Soccer Team both won championships in their respective leagues this past fall. Our HBMS FIRST Robotics Team is back up and running thanks to a handful of high school robotics team members offering their time to support the middle school team. There are two robotics teams of thirteen that meet every Monday and Thursday after school. The teams are working towards the two-day First Technology Challenge (FTC) competition in March at the University of New Hampshire. In addition to our Robotics Club, our students have access to several other traditional extracurricular offerings. Other clubs that are being offered again this year are Student Council, Climbing Club, Mountain Biking Club, Debate Club, Game Club, Video Game Club, Jazz Band, Drama Club, Math Counts, Woodworking Club, Greenhouse Club, Gay-Straight Alliance, Ski and Snowboard Club, and National History Day Club.

The band and chorus programs are also back to their in-person concerts this school year. The chorus is led by Ms. Spencer and the band is led by Ms. Nault. Our band and chorus winter concerts returned to in-person performances this year and were highlights for the community. The Hollis Brookline Middle School Drama Club virtually performed *The Virtual Family* last spring under the direction of Mrs.

Spencer, Ms. Nault and Ms. Kinney. This year, the plan is for the Drama Club to perform Moana Jr. in-person during the 2022 spring season. The collective talent of our performing arts student body is amazing and an absolute delight.

Our curricula are continually reviewed and revised to improve student achievement. We proudly report that the students at HBMS continue to score above the state averages in multiple assessments. This fall, our 8th grade students participated in the PSAT 8/9, which is the first in the College Board's SAT Suite of Assessments. The purpose of the PSAT 8/9 is to establish a starting point in terms of college and career readiness as our student's transition to high school. HBMS uses the data received from the assessment, along with other pieces of student achievement data, to continuously revise and improve our academic programming.

Our school nurse and administrative team continues to communicate with our students, staff and families regarding important COVID-19 information and protocols. Our nurse has taken on the Gardening Club advisor role which includes reopening our Hollis Brookline Middle School Community Greenhouse. The Greenhouse is a collaboration between multiple community groups that we look forward to working with again in the hopes that we will get the greenhouse back to where it was a few years ago.

We are very fortunate to be generously supported by the Parent Teacher Student Association (PTSA) and Rotary Club. Our PTSA volunteers have provided countless hours of support for our school. The HBMS staff recognizes and appreciates the PTSA volunteers' time, dedication, and commitment to providing resources and events for students and staff. We are also extremely appreciative of our connection with The Veterans of Foreign Wars (VFW) who we once again partnered with for a Veterans Day celebration that was moving and impactful for our students and staff. We truly value the partnerships we have with all involved local organizations and we look forward to continuing to strengthen the community-school relationship with all stakeholders.

Sincerely,

Patrick West, Principal Hollis Brookline Middle School
Yolanda Flamino, Assistant Principal Hollis Brookline Middle School
Jennifer Campbell, Assistant Principal for Student Services

HOLLIS BROOKLINE HIGH SCHOOL Town Report 2021



In 2021, the U.S News and World Report America's Best High School ratings ranked Hollis-Brookline High School as the 6th overall best high school in New Hampshire. HBHS has been listed on *Newsweek's* rankings for over eleven consecutive years. The standard coursework at HBHS contains a rigorous college preparatory curriculum; the mean and median GPA are greater than 3.0. HBHS has an enrollment of 833 students, a current senior class of 229, 67 professional staff and a support staff of 50.

In addition to our school annually being ranked among the State's top schools, we continuously have students excel individually across all disciplines and co-curricular activities. Just a few of the many individual student recognitions from this past year include junior Isabelle Colantuonio '22, for being awarded both Gold and Silver Keys for her work in the Scholastic Art Awards for the State of New Hampshire. Ahlesha Sanjay Bhojane, had her research nominated for publication in the 2021 *Pioneer Research Journal*, which is an international publication featuring original undergraduate-level research from secondary students around the globe. Morgan Hudon placed 5th in the entire county at the FFA (Future Farmers of America) Veterinary Science CDE (Career Development Event) at the 2021 National FFA Convention in Indianapolis.

Every year, high school juniors enter the National Merit Scholarship Program by taking the PSAT/NMSQT test. HBHS is very proud to announce that we have three (3) National Merit Semifinalists this year along with two (2) students receiving Commendation status. Congratulations to our three (3) semifinalists Ashlesha Bhojane, Mia Karlsson and Emily Turnbull as they are among the top 16,000 students nationwide that are now eligible to advance to the Finalist level of competition which includes potential National Merit Scholarships. In addition, congratulations to Michael Bauer and John Wertz for being recognized as Commended students for their exceptional academic promise demonstrated by their outstanding performance on the qualifying test.

Our Athletics Department once again excelled on many fronts including the leadership of our program. Congratulations to Brian Bumpus for being named the Division II Athletic Director for the 2020-2021 school year. This award is voted on by the athletic directors in each division and is awarded at the NHIAA annual meeting. HBHS continues to produce highly competitive

athletic programs when compared to the rest of the State of New Hampshire . Throughout the course of an abnormal year in interscholastic sports, the Cavaliers earned a Golf State Championship, along with several well-deserved state runner-up finishes. Finishing their respective seasons in second place were: Girls Volleyball, Wrestling, Girls Swimming, Boys Skiing, Bowling, Girls Lacrosse, and Girls Tennis. HBHS also saw several individuals earn state championship honors throughout the course of the year as well.

Our student athletes also excel in the classroom. Hollis Brookline High School is also proud to announce that we are home to 28 NHIAA Scholar Athletes, who have participated and lettered in two or more sports, while maintaining a B+ average or better, and participating in community service. Our student athletes' performance in the athletic arena and focus in the classroom is truly amazing.

Although our Science Department was unable to host the annual Trebuchet Day, the physics teachers developed an alternative "Physics Day" which included several outdoor activities, games and displays of physics knowledge. A variety of individual student projects were on display for demonstrations and sharing. Project examples included the traditional trebuchet, as well as various devices that demonstrated physics concepts covered throughout the year in class, such as a model space station and a tensegrity structure. The day also included student participation in various yard games involving the application of various physics principles while also taking part in some much needed light-hearted fun. Students applied various physics principles and were required to write a reflection paper on their experiences, including curricular ties to physics principles. Overall the day was considered a huge success, that included many components which will be brought back to "Physics Day's" moving forward. Although we were unable to invite the 3rd grade students from Hollis Primary School and Richard Maghakian Memorial School in Brookline as we have done in the past, the plan will be to bring back the element of visiting elementary students to take part in the day this coming spring.

As was the case with many facets of school this past year, this was not a "normal" Math Team season for the HBHS competitive Math Team. In a typical year the team will travel monthly to different schools across the state to compete against 20 - 25 other teams, however this was not possible or safe this past school year. With those restrictions in place our team decided to hold our own in-house, in-person competitions here at HBHS.

To help the season feel competitive even though we were here at HB by ourselves, the team decided to break our team into three smaller groups and compete against one another throughout the season. We 'hosted' five internal competitions and identified the following award winners: Team Champions: the team of Zach Sommer, Emma Elkin, William Longtin, Ashlesha Bhojane, Hallie Bardani, Emily Sartell & Riley Callahan. Gr. 9 Champion: Katya Checkina. Gr. 10

Champion: William Longtin. Gr. 11 Champion: Mia Karlsson. Gr. 12 Champion: Matthew Longtin. Congratulations to all our Mathletes!

Our theater students, under the direction of Matt Barbosa and Tech Club Advisor Dylan Silcox, produced 3 full length virtual productions, *It's A Wonderful Life*, *Theory of Relativity*, and *Shrewed Up*. These herculean efforts included the state's only public high school production of a full length virtual musical (including student pit band musicians) and was used as an exemplar by the New Hampshire Educator Theater Group. Our students flipped the literal script in both our extra curricular and curricular contexts and contended not only with the shift to film acting from the stage, but also with the responsibility of becoming their own cinematographers and stage managers as they recorded their respective performances remotely.

Our more individual based performing arts classes such as Acting, Dance, Improv, and Guitar, were largely unaffected by the various modes of instruction and remediations throughout the year. These students enjoyed the same quality of instruction of the past years, with the addition of a higher rate of accessibility to guest clinicians in the field, including HBHS alumni and working television writer Matt Brown, HBHS alumni and working choreographer Alex Davis, and more.

Our performing ensembles contended with a number of obstacles between the various limitations on singing and playing, delayed instrumental PPE deliveries, inherent audio lag and technical issues, canceled festivals and trips, an incredulous amount of copyright legalities, and a transition between three separate band directors in a span of a few months. Regardless of these obstacles, our ensembles did perform daily when possible, a status that only a small handful of schools in the state were able to accomplish safely. With the support of new district technology such as the online collaborative digital audio workstation SoundTrap and other production software, our performing ensembles focused on the preparation, recording, and production of virtual performances. These included our two virtual Guitar Nights, produced by Eric and Nicole Perry, and several district and community virtual performances. HBHS continued our streak of success within the NHMEA Jazz All State and All State programs, with 6 HBHS students participating in the 2021 virtual NHMEA All State Festival, and 3 HBHS students participating in the 2021 virtual Jazz All State Festival. In addition, our students continued to work collaboratively with professionals in the business, including multiple Grammy winning composer Eric Whitacre. As restrictions began to relax in the Spring of 2021, the bands and choirs, under the direction of Matt Barbosa and Peter Hazzard, performed for all performing arts students as part of Performing Arts Day as well as during the in person HBHS Graduation ceremony.

HBHS was fortunate to have hosted the Portsmouth Naval Shipyard on May 25th 2021. They brought a tour of the shipyard to the campus. In addition to talking to students about registered apprenticeships, they had many live demonstrations students engaged with in order to learn about

a variety of careers. The outdoor demonstrations included such things as: machinists, mechanics, scientists, engineers, non-destructive testers, welders, shipwrights, shipfitters, HVAC, electricians and iron workers. In addition to high school students, the event was open to 8th graders. The event was an overwhelming success and we are looking forward to hosting them again in the spring of 2022.

Like many other groups in the HBHS community, 2021 was a challenging year for the robotics team (FIRST Team 1073). In spite of these challenges, the team was able to achieve very important successes over the course of the year. First, working with mentors, student leadership developed an operating plan that allowed the team to safely meet during the pandemic. The team maximized this opportunity and achieved amazing results. Competitively, the team won their competition group in the Infinite Recharge at Home competition. In doing so, students developed some of the most sophisticated robotics control and autonomous capabilities ever delivered by the team. More importantly in many ways, the team achieved something that it has been pursuing since its founding in 2003, the FIRST District Chairman's award. The chairman's award is the most prestigious award given by FIRST and it is given to teams that most embody FIRST values.

Once again, with every challenge and obstacle we encounter, the HBHS staff and community continue to demonstrate a relentless commitment to an excellent and well-rounded education for the students of Hollis and Brookline.

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Respectfully submitted
Timothy E. Girzone, Principal

Scholarships and Awards		
Amherst Orthodontic Scientific Woman's Scholarship Award		National Honor Society
Stephanie Hallerman		Kail Arthur
Athlete Citizen Scholar Award		Diana Atlas
Samantha Atlas		Samantha Atlas
Rory Klauber		Daniel Aulbach
Brookline Historical Society Book Award		John Bergin
Michael McLaughlin		Grace Blaisdell
Brookline Women's Club Scholarship		Marisa Brickner
Adam Razzaboni		Clara Bronfine
Cavalier Leadership for Athletics Award		Amanda Brown
Meghan Flannery		Kylie Callahan
Cavalier Sportsmanship for Athletics Award		Emily Casey
Delaney Weimer		Caroline Clark
Cavalier of the Year Award		Jessica Cooper
Ethan Smith		Matthew Dias
Charles Zylonis Memorial Scholarship		Emily Dreyer
Kimberly Souza		Sarah Dreyer
Coach Korcoulis Scholarship		Lia Eisenberg
Kail Arthur		Emma Elkin
Community of Caring Scholarship		Natasha Ferro
Gage McElroy		Meghan Flannery
Megan McLaughlin		Olivia Frederickson
Director's Award for Band		Joshua Gilbert
Daniel Aulbach		Joel Goodman
Dollars for Scholars		Stephanie Hallerman
Oliver Hugh		Ann Hazelton
Rory Klauber		Joshua Hill
Cayden Plummer		Jessica Hu
Ed Berna Memorial Award for Track		Oliver Hugh
Nathan Maloney		Katherine Jesse
Fred Waring Director's Award		Kai Jimeno
Darcy Hinkle		Lilianna Kelly
Hollis Agricultural Scholarship		Rory Klauber
Abigail Brown		Devon Kuchta
HBHS Jazz Band Award		Valerie Labak
Justin Surette		Hannah LaPointe
Hollis Brookline Rotary		Isabelle LeBlanc
Oliver Hugh		Matthew Longtin
Cayden Plummer		Jackson Malone
Hollis Historical Society Book Award		Kyle Manley
Lia Eisenberg		Rianna Mann
Hollis Republican Town Committee Scholarship		William Marinaccio
Oliver Hugh		Maxwell Marshall
Hollis Veterinary Hospital Scholarship		Megan McLaughlin
Hanae Witkum		Michael McLaughlin
Hollis Women's Club Scholarship		Samantha Morse
Stephanie Hallerman		Cayden Plummer

National Merit Scholarship Finalist		Alexandra Putney
Kai Jimeno		Sydney Reichard
National School Choral Award		Jack Robinson
Lia Eisenberg		Cassandra Shoots
Devon Kuchta		Zachary Sommer
National Thespian Society		Kimberly Souza
Clara Bronfine		Justin Surette
Lia Eisenberg		Alexander Tisa
Caylin Grove		Sean Tisa
Darcy Hinkle		Caitlin Treacy
Jessica Hu		Annmari Tremblay
Liliana Kelly		Delaney Weimer
Emma Latanision		Samantha Winters
Sofie Stoll		
Caitlin Treacy		
Hayden Wink		
NH Coaches Association (3 sports for 4 years)		
Matthew Kelley		
Rory Klauber		
Maxwell Marshall		
Michael McLaughlin		
Nathan Maloney		
Nicholas Jennings Memorial Scholarship		
Kimberly Souza		
Liam Troddyn		
Richard Maghakian Memorial Award		
Adam Razzaboni		
Richard Nagy Memorial Scholarship		
Oliver Hugh		
Robotics Boosters Scholarship		
Oliver Hugh		
Robotics 1073 Mentors Scholarship		
Colin Strecker		
Ruth Wheeler Scholarship		
Megan McLaughlin		
Sgt. Barry Davis Palmeri Scholarship		
Oliver Hugh		
Team Player of the Year		
Brooke Allanach		
Matthew Kelley		
Tri-M Music Honor Society		
Daniel Aulbach		
Clara Bronfine		
Jack Duval		
Lia Eisenberg		
Darcy Hinkle		
Jessica Hu		
Devon Kuchta		
Hannah LaPointe		
Cayden Plummer		
Sofie Stoll		
Justin Surette		
Hayden Wink		
US Marine Corps Distinguished Athlete Award		
Kail Arthur		
Quinn Connors		

US Marine Corps Scholastic Excellence Award		
Oliver Hugh		
Valerie Labak		
US Marine Corps Semper Fidelis Award for Musical Excellence		
Jack Duval		
Hannah LaPointe		
Warren Towne Memorial Scholarship		
Kail Arthur		
William & Lorraine Dubben Scholarship		
Hannah Brown		
Tyler Trombley		
Top Ten Seniors Class of 2021		
Kail Arthur		
Diana Atlas		
Samantha Atlas		
Emma Elkin		
Jessica Hu		
Matthew Longtin		
Cayden Plummer		
Delaney Weimer		
Class of 2021 Salutatorian		
Valerie Labak		
Class of 2021 Valedictorian		
Oliver Hugh		
Student Council 2021		
Jessica Hu - Student Body President		
Joseph Oetjens - Senior Class President		
Meghan Flannery - Vice President		
Cassandra Shoots - Treasurer		
Caitlin Treacy - Secretary		
Daniel Aulbach - Representative		
Lia Eisenberg - Representative		
Ann Hazelton - Representative		
Annmarie Tremblay - Representative		

HOLLIS-BROOKLINE COOPERATIVE SCHOOL DISTRICT				
PROFESSIONAL STAFF ROSTER 2021-2022				
First Name	Last Name	Assignment	College/University	Degree
Brian	Bumpus	Assistant Athletic Director, HBHS	UMASS Lowell	B.A.
Jennifer	Campbell	Special Ed. Administrator, HBMS	New England College	C.A.G.S.
Yolanda	Flamino	Assistant Principal, HBMS	Smith/Rivier	M.S./M.A.
Timothy	Girzone	Principal, HBHS	Rivier	C.A.G.S.
Kimberly	Meyer	Assistant Principal, HBHS	Plymouth State Univ.	M.Ed.
Robert	Ouellette	Assistant Principal, HBHS	NH College	M.B.A.
Rhon	Rupp	Athletic Director, HBHS	Univ. North Carolina	B.A.
Patrick	West	Principal, HBMS	SNHU	M.S.
Amanda	Zeller	Assistant Principal, HBHS	UNH	M.A.
Summer	Anderson	Science	Univeristy of North Florida	M.Ed.
Rebecca	Balfour	Social Studies	Univ. of New England	C.A.G.S.
Dorothy	Ball	Mathematics	Nova Southeastern Univ.	M.A.
Justin	Ballou	Social Studies	Plymouth State Univ.	B.S.
Ellen	Banning	Board Certified Behavior Analyst	Keene State	M.edu
Matthew	Barbosa	Music/Theater	Westminster Choir College of Rider U.	M.Ed.
Alexander	Basbas	Spanish	UNH	M.Ed.
Bethany	Beck	Special Education	Grand Canyon University	M.Ed.
Jessica	Belch	Spanish	Lesley College	M.Ed.
Danielle	Berube	School Nurse	Fitchburg State	BSN
Dawn	Breault	Guidance/Transition Specialist	Assumption/Plymouth State Univ.	M.A/EdD
Christina	Brown	Mathematics	Rivier	M.Ed.
Jordan	Brown	English	UNH	M.A.
Daniel	Bumbarger	Guidance	Assumption College	M.A.
Allison	Buschmann	Physical Education	Springfield College	M.A.
Cole	Buschmann	Physical Education	Keene State	B.S
Cristin	Cahill	Program Clinician	Rivier	M.A.
Danielle	Cambray	Science	University of Delaware	B.S.
Stephen	Capraro	Social Studies	St. Anselm College	M.S.Ed.
Camille	Carson	Science	Rivier	M.S.
Amy	Chase	English	UNH	M.A.T.
Jennifer	Christman	Special Education	Keene State	B.S.-B.A.
Rodney	Clark	Science	Fitchburg State	M.Ed.
Megan	Cleary	Science	Keene State	B.S.
Susan	Connelly	Social Studies	NYU	M.A.
Nancy	Cook	Psychologist	Notre Dame College	M.Ed.
Karen	Coutu	Reading Specialist	Rivier	M.Ed.
Lisa	Danis	English	UNH	M.A.T.
Amanda	Delaney	Special Education	Rivier	M.Ed.
Laura	DeRosa	Social Studies	Southern NH University	EdD
Lynn	DiZazzo	English	Fairfield Univ.	B.A.
Kerry	Dod	Guidance	Notre Dame College	M.Ed.
Susan	Doyle	Special Education	Rivier	M.Ed.
Kelly	Ducharme	School Nurse	St. Anselm College	B.S.N.
Trevor	Duval	Social Studies	Austin State Univ.	M.Ed.
Janice	Ellerin	Science	Montclair State Univ./Rutgers Univ.	M.A.
Christina	Ellis	Social Studies	UNH	M.A.
Cole	Etten	Environmental Science/Math	Southern NH University	M.Ed.
Devin	Fauteux	Technology Education	Boston College	M.Ed.
Victoria	Flaherty	English	UNH	M.A.T.
Lance	Flamino	Mathematics	Keene State	M.Ed.
Nicole	Fortuna	Physical Education	Manhattanville college	M.S.
Michael	Fox	English	Middlebury	M.A.
Amber	Fox McNeil	School Nurse	UNH	BSN
Kimberly	Frye	ELL	UNH	M.Ed.
Leonid	Gershgorin	Reading	Rivier	M.A.T.
Jennifer	Given	Social Studies	Antioch New England	M.Ed.

Pamela	Griffith	Special Education	SUNY, Potsdam	B.A.
Lauren	Grosse	English	UNH	M.A.T.
Christine	Haight	Reading	Rivier	M.A.T. & Ed.D.
Katrina	Hall	Mathematics	Univ. of New England	Ph.D.
Heather	Hamilton	English	UNH	M.Ed.
Candice	Hancock	Family and Consumer Science	Keene State	B.S.
Shelli	Harris	Board Certified Behavior Analyst	Sage College	M.S.
Shaun	Hastings	Mathematics	Keene State	B.S.-B.A.
Christine	Heaton	Library-Media	Antioch New England	M.A.
Katherine	Henderson	Social Studies	Southern NH University	M.Ed.
David	Hersey	Guidance	Rivier	M.Ed.
Nicholas	Houseman	Science	University of Rhode Island	B.S.
Susan	Joyce	Guidance	Georgian Court University	M.A.
Susan	Kinney	Library Media	Plymouth State Univ.	B.S.
Chantel	Klardie	Guidance	UNH	M.Ed.
Jennifer	Klauber MacLeod	English	St. Michael's College	B.A.
Elizabeth	Kolb	Mathematics	UMASS Lowell	M.S.
Janet	Lash	Spanish	Regis College	B.A.
Tammy	Leonard	Mathematics	Univ. Mississippi	M.A.
Kirsten	Leroij	Science	University of Waterloo	B.S.
Matthew	MacFarlane	Latin	Brandeis University	M.A.
Elissa	McCormick	French	Plymouth State Univ.	M.Ed.
Judith	McDaniel	Mathematics	Rivier	M.B.A.
Ann	Melim	English	UNH	M.A.
Jessica	Minott	French	UNH	M.Ed.
George	Minott	Science	UNH	B.A.
Susan	Mooers	Mathematics	Univ. Southern Maine	M.S.
Melissa	Moyer	Guidance	UNH	M.S.
Elisabeth	Nault	Music	Southern NH University	M.Ed.
Lynne	Ouellette	Art	Keene State	B.S.
Christine	Page	Special Education	Fitchburg State	M.Ed.
Melissa	Palmer	School Psychologist	Rivier	M.Ed./CAGS
Claire	Pare	English	UNH	M.Ed.
Tyler	Pare	Social Studies	Rivier	M.A.
Crystal	Paul	Special Education	Keene State	B.A.
Lina	Pepper	Art	Plymouth State Univ.	B.S.
Nicole	Perry	English/Special Education	Plymouth State Univ.	M.A.
Eric	Perry	Science	Rensselaer Polytechnic University	M.S.
Alison	Pie	Mathematics	Rivier	M.A.T.
Stacey	Plummer	Mathematics	UNH	M.S.
Kerbert	Porter-Elliott	English	Harvard Univ.	M.A.
Matthew	Portu	Social Studies	Providence College	M.Ed.
Abigail	Portu	Social Studies	Boston College	M.Ed.
Lindy	Prewitt	ELL	Texas State University	B.S.
Jason	Richard	Mathematics	Southern NH University	M.B.A.
Erin	Robbins	Spanish	Boston College	M.A.
Milton	Robinson	Special Education	Rivier	M.Ed.
Charles	Rogers	Music	UNH	B.Music
Kristen	Roy	Spanish	SUNY Albany	M.Ed.
Annie	Roy-Faucher	French	Rivier	M.A.
Michelle	Sacco	Special Education	Oakland Univ.	M.A.
Maricalana	Salamone	English	Rivier	M.A.
Audra	Saunders	Art	Rivier	M.Ed.
Michael	Scaramellino	Technology Education	Southern NH University	M.Ed.
Jennifer	Shreves	Science	UNH	M.PH
Alexander	Simo	Physical Education	Plymouth State Univ.	M.Ed.
Lorna	Spargo	Mathematics	University of Phoenix	M.S.
Nancy	Spencer	Music	U. Conn	M.Music
Maria	St. Pierre	Health/Science	UMASS Lowell	B.S.
Domenic	St.Laurent	Special Education	Franklin Pierce University	M.Ed.
Jennifer	Staub	Social Studies	Tufts University	M.A.T.

Elizabeth	Sulin	Program Clinician	Boston College	M.S.W.
Carol	Swanson	Mathematics	Rivier	M.Ed.
Trudi	Thompson	Science	Clemson	M.S.
Emily	Thompson	Guidance	Rivier	M.Ed.
Francis	Tkaczyk	Special Education	Notre Dame College	M.Ed.
Scott	Turcotte	Computer	SNHU	B.A.
Kristine	Turcotte	Guidance	UNH	M.Ed.
Brian	Varnell	Science	Relay Graduate School of Education	M.A.
Kirsten	Werne	Mathematics	Rivier	M.A.T.
Erin	White	Health-Wellness	UNH	B.S.
Adam	Wilcox	Science	Columbia Univ.	M.A.
Katherine	Williamson	Science	UNH	M.Ed.
Suzanne	Wright	Special Education	UMASS Boston	M.Ed.
Diana	Zoltko	SAU-wide Nurse	Rivier	MSN

- IN AN EMERGENCY -

*** FIRE * POLICE ***

*** AMBULANCE***

Call 911

Non-Emergency - Police.....673-3755

Non-Emergency – Fire.....672-8531

Non-Emergency - Ambulance.....672-6216

Town Offices - 673-8855 - *Open Monday thru Friday 8am-2pm*

Tad Putney, Town Administrator.....Ext. 213

Sharon Sturtevant, Admin. Asst./Bookkeeper.....Ext. 214

Valerie Rearick, Town Planner.....Ext. 215

Kristen Austin, Assessors/ZBA/Cons. Commission.....Ext. 216

Town Clerk/Tax Collector..... Ext. 218

Patti Howard-Barnett - *Monday thru Friday, 8am-2pm, Wed. 5-8pm*

Tammy Salisbury, Deputy Town Clerk/Tax Collector..... Ext. 219

Steve Sacherski, Building Inspector..... Ext. 212

Monday, Wednesday, Friday, 8am-4pm

