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**TOWN OF
BROOKLINE, NEW HAMPSHIRE
MELENDY POND MANAGEMENT COMMITTEE**

**P.O. BOX 360 – 1 Main Street
BROOKLINE, NH 03033-0360**

<http://www.brookline.nh.us>

*Minutes
Melendy Pond Management Committee (MPMC)
Tuesday, September 16, 2019*

Attendees at the meeting included Eddie Arnold, Brendan Denehy, Tom Solon, Randy Haight and Tad Putney.

Minutes

Brendan moved, seconded by Tom, to approve the public minutes from the August 6, 2019 meeting; Voted Yes 5-0. Tom said he would like to discuss the non-public minutes during the non-public session before approving them.

Agenda Adjustments

Tom asked that we discuss providing the SAU office with Melendy Pond addresses.

Revolving Account Review

Tad shared an updated spreadsheet, which showed a balance of \$35,743.66 in the Revolving Fund. He said that he balanced the account with the town treasurer over the weekend. After Tad added the interest earned for the last two months, he said his balance and that of the treasurer matched. Eddie asked why the interest earned in July was so much lower than in August given a similar balance. Tad said he would ask the treasurer for an explanation. Tad said he would be balancing the account with the treasurer on roughly a quarterly basis.

Update on New Leases

Tad said that two new leases have been fully executed. He said that the new lease packets were sent by certified mail to all tenants and he has received return receipts for all of them except one. He said this morning he called that one tenant and left a message as we want to ensure that all tenants have received the new leases.

Remaining Legal Issue for Counsel

Tad said that the new lease, in section 6, refers to an "Assignment of Lease" document that is used for a party that purchases a structure to accept assignment of the new lease. This document still needs to be created and Tad has been in contact with Attorney Quarles to draft it.

Dissolution of MPA

Tad said he has provided Attorney Drescher with all the background information that is needed to record the formal dissolution of the Melendy Pond Authority at the Registry of Deeds. He followed up with Attorney Drescher last Friday but has not heard back yet with a status update.

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Notifying SAU of Addresses

Tom said he, as one of Brookline's representatives to the Coop School Board, feels it is appropriate for him to provide addresses of the Melendy Pond tenants to the SAU office. He said we would not ask them to take any action other than to notify us if any addresses match addresses for current students. **Tom** asked who the SAU should contact. **Eddie** suggested **Tad** and that he could then inform the Selectboard and MPMC. **Tom** asked if we should be looking at both elementary schools and the Coop. Members said yes. **Tad** said he will forward addresses to **Tom** and they can discuss, if needed, before **Tom** forwards them to the SAU.

Jim Tucker re Sale

Tenant **Jim Tucker** arrived to discuss his plans to sell his structure. He said his lease ends November 11, 2019 and he is looking at a closing either at the end of October or the end of November. He asked the MPMC if they would be willing to extend his lease to the end of November if that is when the closing occurs. Members said yes and that it may make sense to extend it into December for maximum flexibility. **Jim** asked if the buyer can remove the existing structure, so long as the clean-up meets with the MPMC approval, and members said yes. **Tad** asked if the new buyer would be seeking financing as that can require a lease to be in place prior to the sale. **Jim** said that he would be doing the financing. **Eddie** asked that **Jim**, once he knows the timing of the closing, provide the MPMC with a written request to extend the lease if needed. Once a request is received, we will prepare the needed paperwork for any needed extension as well as a new lease. **Jim** said he would advise of the closing date when it is known. ***Tom moved, seconded by Brendan, pending an official written request, that we recommend approval of extending Mr. Tucker's lease on Lot M-5 up to the date requested or December 31, 2019; Voted Yes 5-0.***

Non-Public Session

*At 6:58pm, **Eddie moved, seconded by Brendan, to go into non-public session per RSA 91-A:3 II (c) reputation and (l) legal; Roll call vote Yes 5-0.***

*At 7:38pm, **Eddie moved, seconded by Brendan, to come out of non-public session and seal the minutes; Roll call vote Yes 5-0.***

Non-Public Minutes

Brendan moved, seconded by Tom, to approve the non-public minutes from the August 6, 2019 meeting; Voted Yes 5-0.

Next Meeting

The next meeting will be Monday, October 14th at 6:30pm in the Town Hall.

Forest Management

Tom asked if we are responsible for follow-through on the previously prepared Forest Management Plan for the Melendy property. **Brendan** said the conservation commission has been discussing the topic. **Eddie** said it is not in our charter, but he will be raising the idea when the budget hearings begin.

Meeting adjourned at 8:43pm. Minutes submitted by Tad Putney.