



Telephone (603) 673-8855, ext. 207  
Fax (603) 673-8802

## TOWN OF BROOKLINE, NEW HAMPSHIRE

### Brookline Public Works

P.O. BOX 360 – 1 Main Street  
BROOKLINE, NH 03033-0360

#### Public Works Building Committee Minutes October 30, 2019

- Committee all present...also in attendance are Tad Putney (town administrator), Dana Ketchen (finance), Roland Pothier (Northbranch), & Kurt Lauer (architect).
- Meeting called to order at 5:58
- Eddie motioned to accept minutes, Mike 2<sup>nd</sup>, All others abstained. Mike and Eddie made up a quorum of those in attendance at the meeting the minutes were written for.
- Dana voiced concerns about spending money on architect w/o it being appropriated even if the payment is delayed to next year considering the taxpayer may not vote to approve the budget to include funds to do so.
  - How NH works is we spend money from start of calendar year until town meeting if there is a budget category existing to do so from previous year.
    - Are architectural/engineering fees associated with the existing planning line item?
  - Eddie said he was concerned as well but now understands the law and isn't concerned anymore.
  - Ron says we just need to continue, he understands the concern but doesn't agree with it.
  - Tad with check with DRA as Dana is *very concerned*.
- Mike said Morton can't schedule us until we put a deposit down of 5%. Concerned it may not work out because even if we sign on in March with them, it doesn't necessarily allocate us a spot in their schedule that works for us.
  - Wouldn't work unless Morton designs the concrete
- Committee discussed with Lauer the office space requirements and wants
  - Dana has concerns of wants vs. needs
- Tad recommends making decision tonight between stick built and Morton building.

- Charlie motions to move forward with stick built, Eddie 2<sup>nd</sup>, 5-0 in favor
- Kurt will send agreement to Mike and Tad
- Next meeting 11/6 at 6pm
- Fieldstone surveying planned for Friday w/ Monday as a backup date
- Mike will reach out to Roland to update him on our decision to move forward with stick built
- Eddie motions to adjourn, mike 2<sup>nd</sup>, all in favor.
- Meeting adjourned at 7:31