



## TOWN OF BROOKLINE, NEW HAMPSHIRE

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### *Minutes DPW Building Committee Tuesday, August 4th, 2020*

Committee members in attendance: Eddie Arnold, Todd Croteau, Cindy LaCroix, Mike Wenrich, Dana Ketchen, Brian Rater, and Tad Putney.

**Eddie** called the meeting to order at 7:00pm.

#### Minutes

**Brian moved, seconded by Dana, to approve the July 28th meeting minutes as written; Voted Yes 4-0-2; Cindy and Todd abstained.**

#### Interim Report Review

**Todd** asked if we have received the annual costs from Mont Vernon yet. **Eddie** said no, but he will follow up on it tomorrow. Members agreed the report is a work in progress that will be modified further once we get the Guaranteed Maximum Price (GMP) and project schedule.

#### Start Drafting Public Outreach Plan

Members identified the following groups that we should meet with regarding the new facility:

- American Legion (meets fourth Thursday, except third Thursday in Nov. and Dec.)
- Historical Society (second Wednesday)
- Lions (first and third Thursday)
- PTO (first Tuesday)
- Women's Club (third Wednesday)
- Friends of the Library (could meet with upstairs jointly with Garden Club)
- Hollis-Brookline Rotary (Wednesday morning in Hollis)
- Fire department
- Ambulance service
- Police (at quarterly staff meeting)
- Snowmobile club

It was also noted that we should include information in the EDC Newsletter and new Hollis-Brookline Rotary Newsletter. As the time gets closer, outreach at the Transfer Station was also suggested.

**Dana** said that **Jill** was willing to assist us with public outreach, but wanted to be compensated for her work. It was agreed that **Tad** will reach out to her and report back to the committee on an approach.

*DPW Building Committee Minutes*

*August 4, 2020*

*Page 2*

**NHDES re Truck Washing**

**Mike** said he has received guidance from DES and said it depends on where the water goes. He said outside, it is okay to rinse vehicles, but not with detergents. He said if we wash vehicles inside, a floor drain to a tank, which is planned, is adequate to handle our needs. **Tad** asked how often the tank would need to be pumped. **Mike** estimated once a year.

**Fire Suppression System**

**Eddie** said we have received guidance from Primex and that while the inclusion or exclusion of a sprinkler system does not impact our premium, they recommend including it. He said one concern is the potential smoke damage to trucks that can occur even before the sprinkler system goes off. He also noted there are two drafting sites at the Transfer Station and there will soon be a 30,000 gallon cistern just past the facility on North Mason Road. He said he is not sure where he will come down on the full sprinkler question though he said piping a dry system with building hook-up is a minimum that he supports. **Mike** said that **Richard**, the mechanical engineer, can provide the engineering for the sprinkler system for about \$1,800. **Cindy** suggested waiting for the GMP and then we can decide if we want to spend \$1,800 for him to do a sprinkler design. **Dana** asked if we should look at a chemically-based system similar to those at gas stations. **Eddie** said he would want to know about the clean-up procedures and cost and whether the material is corrosive to vehicle paint. He also wondered if the spray has any PFOAs. It was agreed once we have a GMP, we will decide on what sprinkler system we want to pursue further (none, dry, chemical, or fully operational water-based system). **Mike** said he would ask for a copy of the bid documents and forward them to the committee members.

**Other Business**

**Cindy** said she has reached out to the high school about getting a three-dimensional model of the facility created. She said she has not heard back yet, but will follow up. She said that staff are due back around August 10<sup>th</sup>.

**Change in Bond Vote Requirement**

**Brian** confirmed that a recent law reduces the approval threshold for a bond vote from two-thirds to 60%. **Eddie** asked **Tad** to contact the NH Bond Bank for a 20-year bond schedule assuming a 2.0% interest rate.

**Schedule Next Meeting**

It was decided the next meeting will be held at 7pm on August 10<sup>th</sup> at the Town Hall.

Meeting adjourned at 7:43pm.

Minutes submitted by Tad Putney.