



**TOWN OF
BROOKLINE, NEW HAMPSHIRE**

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*Minutes
Public Works Study Committee
November 9, 2017*

Meeting attendees included: Eric Pauer, Jerry Farwell and Tad Putney.

Minutes

The October 12th minutes were approved as written.

Review Draft Report

Attendees went through the draft report and agreed to edits for the next updated version. Tad will update for the next meeting. There was uncertainty about the ultimate authority for road agent duties between March's town meeting (if no one seeks the position) and when a Public Works Director is hired. Tad will reach out to NH Municipal Association for guidance.

Review of Public Works Director Job Description

Attendees went through the draft job description and agreed to modifications. Tad will make the changes are re-circulate to committee members in advance of the next meeting.

Next Steps

It was agreed that the committee would like to proceed with the following steps between now and town meeting:

- Meet again to finalize report and vote on it
- Present report to the Selectboard – hopefully on December 18th
- Discuss recommended warrant articles and answer questions at January Budget Hearings
- Present warrant articles at March town meeting with Chairman Pauer to present background and committee's recommendations

Next Meeting

The next meeting was scheduled for Thursday, November 30th at 6:30pm.

Meeting adjourned at 7:45pm.

Minutes submitted by Tad Putney.