



**TOWN OF  
BROOKLINE, NEW HAMPSHIRE**

**P.O. BOX 360 – 1 Main Street  
BROOKLINE, NH 03033-0360**

<http://www.brooklinenh.us>

**Minutes  
School & Town Services Study Committee (STSSC)  
June 17, 2021 at 6:00pm**

**Present:**

Peter D'Agostino, Chair (voting)  
Colleen Micavich, Vice Chair (voting)  
Scott Grenier, Secretary, Planning Board Representative (voting)  
Charlie Corey, Town Services representative (voting)  
Ken Haag, School Board Representative (voting)  
Michele Decoteau, Member (voting)

**Peter** called the meeting to order at 6:01pm

CONSENT AGENDA (Requires unanimous approval. Individual items may be removed by any member for separate discussion and vote).

A. Approve Minutes – June 3, 2021

**Charlie moved, seconded by Ken, to approve the minutes of the June 3<sup>rd</sup>, 2021 as amended;  
Voted Yes 6-0.**

REVIEW MAIL FOLDER

ANNOUNCEMENTS

UPDATES/PRESENTATION

DISCUSSION AND DECISION

- A. Update on engagement with the following entities
  - a. SAU41 – update regarding ongoing efforts
    - i. NESDEC Data

**Ken** shared information from 10 years of NESDEC student projections and historical actual student enrollment numbers as well as information on the methodology used to generate the projected numbers. (Loaded to STSSC Google Drive)

NESDEC Methodology documentation indicates that the projected numbers can be expected to be within 1-2% of the actual enrollments. Based on a comparison of projections to actual enrollments that is accurate for Brookline. NESDEC over projected for 2020, but Covid shifted more students to homeschooling options which reduced enrollments.

NESDEC projections indicate Brookline schools reach the current student capacity (618 students) in the 2025-2026 school year. The ability to meet the current projected student capacity of 618 based on current class size policy will only be met with a reconfiguration of the schools which is currently being evaluated by the Facility Study Committee under the Brookline School Board.

Schoolboard is investigating options to use some currently unused spaces. RMMS Basement is available but requires improvements to become ADA compliant and add sprinklers.

- b. Brookline Departments
  - i. Police - Charlie/Colleen
  - ii. Fire - Charlie/Colleen
  - iii. Ambulance - Charlie/Colleen

**Colleen** shared information on the US Census numbers for Brookline showing an estimated 9% increase in population in the past 10 years. Fire Calls increased appx 26%, Ambulance calls are up appx 14%. Police calls for the categories provided increased appx 5%, Chief Quigley mentioned changes in regulations requiring more officers per call.

- iv. Brookline Public Works – Pete

**Peter** as previously discussed the Transfer station may require additional pickups be scheduled to manage the increased waste. DPW is not fully capable of servicing the town without contractors currently, an increase in roads may increase the need for contractors or staff.

**Michele** indicated the standard for DPW departments is 1 employee for every 5 miles of road. Brookline has 2 DPW employees and about 55 miles of road. Select Board could consider a rule to not accept additional roads.

- v. Administration – Pete/Scott

**Peter** The town is looking to hire an additional town staff based on increased workload. **Charlie** stated that the town did not have an administrator at all until Tad took the job. Group discussed looking at the growth since Tad started to see if what amount of Growth drove that need.

- c. Update on review of Brookline's prior growth management process under RSA 674:22. –

**Michelle** provided a detailed update on her research on the town's prior **growth** management process. **Michelle** reviewed all the Planning Board minutes from Oct 1993- 1994. The public concern during that time was focused on new roads and new subdivisions. **Michelle** noted the planning Board was meeting twice a month in 1992. One meeting for regular business and one meeting for policy work. **Michelle** indicated that the number of meeting and the length of those meetings could be an indicator of increased pace of development. In 1993, the Planning Board meeting discussions were focused on "How do we keep this from happening again?" One comment during the meeting was to track car registrations for indication of growth. One suggestion in 1993 was to increase lot size requirements. In 1994 the prior growth management ordinance began with a 3% limit on growth and a minimum of 10 homes per year. The growth ordinance ran from 1994 – 2011. **Michelle** indicated we could limit subdivisions to a phased construction approach. Further we could assess our current impact fees. **Michelle** reported that Hillsboro is the fastest growing county in New Hampshire. **Michelle** indicated her next steps were to research new dwelling unit permits from 2010 – 2020.

B. Update on Priority Items

- a. Review Population growth related to emergency service needs.
  - i. Number of calls by dept in town report has been added to the record
- b. Regulation of ADU's and number of new home builds
  - i. **Scott** reached out to Kristen for information.
- c. Data on Water issues
  - i. Well and Water findings added to the Record.

MEMBER'S CONCERNS

None

OTHER BUSINESS

None

REVIEW NEXT MEETING'S AGENDA

Update from Subcommittees

SCHEDULE NEXT MEETING

Next meeting scheduled for July 1st at 6pm in the Fire Station Conference room. (4 Bond St)

ADJOURNMENT

**Ken moved, seconded by Michelle to adjourn the meeting; Voted Yes 5-0**

Meeting Adjourned at 7:40 pm