

**ANNUAL REPORT OF THE OFFICERS
AND COMMITTEES OF THE
TOWN OF BROOKLINE, NEW HAMPSHIRE
For Year Ending December 31, 2016**



**WITH REPORTS OF THE SCHOOL DISTRICT
For Year Ending June 30, 2016**

2016 TOWN REPORT DEDICATION

The 2016 Town Report is dedicated to the Brookline Conservation Commission in honor of its 50th anniversary.

Brookline's Conservation Commission was formally established at the March 1967 town meeting. The original members of the Commission were Tom Moran, Willard Cummings, George Farwell, Alfred Hall, and Kenneth Russell.

The early years of the Commission were marked by donations of land or conservation easements, which were accepted by voters at town meetings in 1970 (over 1,000 feet along the Nissitissit River deeded by the Nissitissit River Land Trust) and in 1971 (a 70-acre conservation easement off Cleveland Hill Road for a wildlife sanctuary by Harold and Ruth Taylor, which was later deeded to the Town).

The Land Acquisition Fund began in 1974 and the Town allocated \$500 each year to the fund through 1980 before increasing the annual amount to \$1,000 in 1981.

In 1986, a second wildlife sanctuary was donated to the Town, in the amount of 73 acres, by Florence Palmer.

By the late 1980s the pace of new construction led the Commission to research and designate Brookline's prime wetlands, create a Wetlands Conservation District (passed in 1987), and establish an Aquifer Protection Ordinance (passed in 1989).

In 1989, town meeting initiated a program that directed 20% of current use penalty assessments paid by developers into the Land Acquisition Fund. In 1998, town meeting increased the percentage to 50% and two years later, in 2000, the percentage was increased to 100%.

In 2001, the Commission established a goal of conserving a minimum of 25% of the land mass in town as open space – equating to nearly 3,000 acres. Accordingly, significant land acquisition accelerated at that time with over 333 acres acquired in 2002 alone, including: a 230-acre contiguous tract known as “Hobart Fessenden Woods” and 93 acres known as the “Bartell property”, which adjoined the Palmer Preserve. Bonds approved in 2002, 2003, 2004, and 2005 added multiple parcels to the Town's land holdings.

To date the Commission has acquired approximately 2,100 acres and other conservation entities (Beaver Brook and Nissitissit River Land Trust) have conserved an additional 215 acres in Brookline.

Over its 50-year history, the members of the Brookline Conservation Commission have taken critical steps to conserve and protect Brookline's future. We applaud and thank them for their foresight, efforts, and dedication on the part of Brookline residents – past, present and future.

Cover photos: top – old railroad bed (now rail trail), pond and Cabin in the Woods on the Palmer Preserve. The pond was constructed in 1940/41 by Lawrence Hayden of New York City as a private swimming area; bottom - moose strolling on a trail in Hobart Fessenden Woods.

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OVERVIEW OF ANNUAL MEETINGS

This document provides an overview of Brookline's three annual meetings:

- ◆ Coop School District (Grades 7-12): **Mon., March 13th 7:00 @ High School**
- ◆ Town Meeting: **Wednesday, March 15th 7:00 @ CSDA**
- ◆ The Brookline School District, beginning this year, has moved to an "SB2" approach, whereby all voting occurs by ballot – during the all-day voting – on **Tuesday, March 14th**. This is also the time when residents elect town/school officials and vote on any other issues that require "ballot" voting, such as zoning ordinances. The polls are open from 7:00am to 7:30pm and voting occurs at Captain Samuel Douglass Academy.

Meeting Background – Town and COOP Meetings

Upon arrival at the Town/COOP meetings, residents check-in to verify they are registered to vote. At this time, voters receive an index card to be raised when voting.

The meeting is run by the Town/Coop Moderator.

Key Terms

The following are some terms frequently heard during the meetings:

- ◆ **Warrant:** This is the meeting's subject matter agenda. It is set by the Selectboard/School Board and must be publicly posted before the meeting. It specifies the subjects that may be addressed. All of those subjects and only those subjects are open for discussion.
- ◆ **Articles:** These are the individual subject matters listed on the warrant. The articles are ordinarily chosen by the Selectboard/School Board, but an article supported by the written petition of 25 registered voters in the requisite time must also appear in the warrant. The articles are taken up one at a time in the order in which they appear on the warrant, unless it is voted to change that order. Each article will be read by the Moderator. A motion under each article will then be requested.
- ◆ **Motion:** To consider the subject matter raised in an article, a motion under that article must be made. Each article raises a subject matter, but it is the language of the motion under that subject matter that defines the actual question to be discussed and decided. A motion must be germane to the article's subject, but need not be the exact language of the article. For

example, motions are often made that have a dollar amount which is different from the number in the article itself. Once a motion has been made and seconded, it is the motion which is the subject of discussion, not the article. The individual making the motion will ordinarily speak first and is expected to provide necessary background for the motion. During discussion, the language of a main motion under consideration may be modified by a motion to amend. If such a motion to amend is seconded and approved by a simple majority after discussion, the main motion under consideration is changed to the amended version.

- ◆ **Discussion:** Speaking to a motion is done at the microphone. Speakers introduce themselves by name and street, and address the Moderator. Discussion must be limited to the particular motion under consideration. Speakers should speak once until others have spoken. Lack of civility or personalizing the debate will not be tolerated. Repetition is discouraged. Discussion ceases when no one wishes to be heard, or when a “motion to move the question” is supported by a 2/3 majority.
- ◆ **Motion to Move the Question:** This is a motion to end the discussion on a pending motion. This motion must be seconded, is non-debatable, and requires a 2/3 majority. It is improper for a speaker to express an opinion and then to move to close discussion. If a motion to move the question is approved, discussion on the motion ceases; however, the practice has been that the voters in line at the microphone at that time will be heard, but will not be permitted to make any further motion.
- ◆ **Vote:** When discussion is ended, the vote on a pending motion will usually require a simple majority vote to pass (with several exceptions such as a motion for a bond exceeding \$100,000, which by law requires a 2/3 majority and ballot vote). Initially, the Moderator will ask for a “show of hands” vote. Those supporting the motion will raise their index cards signifying their vote. Then those opposing the motion will raise their cards to signify their vote. If the Moderator deems the “show of hands” vote too close to call, a hand count will be conducted. The voters will be asked to raise their index cards again, and each vote will be counted by designated counters.
- ◆ **Request for Written Ballot:** The Moderator must conduct a vote by written yes-no ballot if five identifiable voters provide the Moderator with a written request to do so before the vote. Also, if the result of a non-ballot vote is questioned immediately and before other business is begun, the Moderator must, upon request of seven or more voters, retake the vote by written yes-no ballot.

- ◆ **Motion to Pass Over:** This motion by practice is a proposal to take no action on a specific article and to simply proceed to the next article. The motion requires a second, is non-debatable, and requires a 2/3 majority.
- ◆ **Motion for Reconsideration:** This motion asks voters to reconsider a vote they previously made at the meeting. This motion can only be made by a voter who had voted on the prevailing side of the previous vote. It should not serve as an effort for a “do over.” If such a motion is made and seconded, the discussion on this motion is limited to the reasons why the voters should reconsider the earlier vote. The approval of a motion for reconsideration requires the same majority as the original motion required. If passed, the prior vote is vacated and the original motion is again before the voters.
- ◆ **Motion to Limit Reconsideration:** To discourage strategic late night motions to reconsider, state statute created a motion to limit reconsideration. This motion can be made at any time during the meeting relative to any previous vote at the meeting. This motion needs a second, is debatable, and requires a simple majority. After such a motion is approved, if a motion for reconsideration of the subject original main motion is subsequently passed, the reconsideration can only take place at a future, publicized reconvening of the meeting not sooner than seven days later.
- ◆ **Motion to Appeal:** This is motion to appeal a decision of the Moderator in the conduct of the meeting. It requires a second, is debatable, and needs a simple majority.
- ◆ **Point of Order:** A voter may rise and assert a “point of order” when the voter believes that a fundamental procedural error has occurred. Asserting a point of order is not to be used as a ploy to give an interrupter license to make whatever point he or she wishes to interject.
- ◆ **Motion to Adjourn:** This motion must be seconded, is not debatable and requires a simple majority. Although “adjourned” might suggest a future continuation, in practice it means to end the meeting. If at 11:00 pm it appears that all matters can be disposed of by midnight, the meeting will continue. If not, a motion to adjourn to an announced time and date will be entertained.

ANNUAL TOWN REPORT

TOWN OFFICERS

Town Clerk/Tax Collector

(By Ballot - 3 Year Term)

Patricia A Howard-Barnett..... Term Expires 2017

Selectboard

(By Ballot - 3 Year Term)

Darrell Philpot..... Term Expires 2017

Karl Dowling Term Expires 2017

John J Carr Term Expires 2018

Brendan Denehy..... Term Expires 2019

Thomas Humphreys Term Expires 2019

Tad Putney, Town Administrator

Sharon Sturtevant, Administrative Assistant/Bookkeeper

Board of Assessors

(By Ballot - 3 Year Term)

Kevin R Visnaskas Term Expires 2017

Marcia T Farwell..... Term Expires 2018

Peter A Cook..... Term Expires 2019

Kristen Austin, Secretary

Town Treasurer

(By Ballot - 1 Year Term)

Eric Bernstein Term Expires 2017

Moderator

(By Ballot - 2 Year Term)

Peter G Webb..... Term Expires 2018

Road Agent

(By Ballot - 1 Year Term)

Gerald G Farwell..... Term Expires 2017

Fire Wards

(By Ballot - 3 Year Term)

David Joki Term Expires 2017

David Santuccio Term Expires 2018

David Flannery..... Term Expires 2019

Recreation Commission

(Appointed by Selectboard - 3 Year Term)

Jaye Duncan	Term Expires 2017
Yvonne Gutierrez	Term Expires 2017
Richard Vertullo	Term Expires 2018
Tom LaRochelle	Term Expires 2018

Finance Committee

(By Ballot - 3 Year Term)

Linda Chomiak	Term Expires 2017
Gale Taylor	Term Expires 2018
Brian Rater	Term Expires 2019

Library Trustees

(By Ballot - 3 Year Term)

David Partridge	Term Expires 2017
Stephen Russo	Term Expires 2017
Sara Rockwell	Term Expires 2018
Edward Cook	Term Expires 2019
Karen Jew	Term Expires 2019

Supervisors of Checklist

(By Ballot - 6 Year Term)

Ann Desrochers (appointed)	Term Expires 2017
Linda Saari	Term Expires 2018
Patricia Rosenberg	Term Expires 2020

Town Trustees

(By Ballot - 3 Year Term)

Melanie Levesque	Term Expires 2017
Rodney Lockwood	Term Expires 2017
Clarence Farwell	Term Expires 2019

Cemetery Trustees

(By Ballot - 3 Year Term)

Brian Rater	Term Expires 2017
Keith Thompson	Term Expires 2018
Gale Taylor	Term Expires 2019

Chief of Police

(Appointed by Selectboard)

William H. Quigley III
Donna Matheson, Administrative Assistant

Ambulance Director
(Appointed by Selectboard)

Lee Duval

Emergency Management Director
(Appointed by Selectboard)

Lee Duval

Fire Chief
(Appointed by Fire Wards)

Charles Corey Sr

Overseer of Public Welfare
(Appointed by Selectboard - 1 Year Term)

Jessica Royea Term Expires 2017

Planning Board
(Appointed by Selectboard - 3 Year Term)

Richard Randlett Term Expires 2017
Alan Rosenberg (Co-Chair) Term Expires 2018
Jill Adams (Alternate) Term Expires 2018
Ronald Pelletier Term Expires 2019
Brendan Denegy (Selectboard Representative) Term Expires 2019
Eric Bernstein Term Expires 2019

Valerie Rearick, Planner
Kristen Austin, Recording Secretary

Building Inspector
(Appointed by Selectboard)

Romeo Dubrueil

Souhegan Regional Landfill District
(Appointed by Selectboard)

Gerald Farwell

Commissioners, NRPC
(Appointed by Selectboard)

Jill Adams Term Expires Nov. 9, 2019
Tom Rogers Term Expires Jun. 6, 2020

Board of Adjustment

(Appointed by Selectboard - 3 Year Term)

George Foley (Chairman)	Term Expires 2017
Charlotte Pogue (Alternate)	Term Expires 2017
Kevin Visnaskas	Term Expires 2018
Peter Cook (Vice Chairman).....	Term Expires 2018
Webb Scales (Clerk)	Term Expires 2018
Jill Adams (Alternate).....	Term Expires 2018
Marcia Farwell	Term Expires 2019

Kristen Austin, Secretary

Conservation Commission

(Appointed by Selectboard - 3 Year Term)

Jordan Bailey	Term Expires 2017
Eric Divirgilio (Alternate)	Term Expires 2017
Francis Dougherty (Chairman)	Term Expires 2018
Drew Kellner (Alternate)	Term Expires 2018
Jay Chrystal	Term Expires 2019
Brendan Denehy (Selectboard Representative)	Term Expires 2019
Thomas Rogers	Term Expires 2019

Kristen Austin, Secretary

Surveyor of Wood and Lumber

(At Meeting - 1 Year Term)

Gerald Farwell	Term Expires 2017
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Melendy Pond Authority

(At Meeting - 6 Year Term)

Randolph Haight	Term Expires 2017
Peter Cook.....	Term Expires 2018
Russell Haight.....	Term Expires 2020
Peter Webb.....	Term Expires 2021
Francis Lafreniere	Term Expires 2022

Sexton

(At Meeting - 1 Year Term)

Gerald Farwell	Term Expires 2017
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Forest Fire Warden

(Appointed by State)

Charles E. Corey

Health Officer
(Appointed by State)

John Carr Term Expires Jan 18, 2020

Tree Warden
(Appointed by State)

Gerald Farwell

FEDERAL OFFICIALS

Congressional Delegation:

Margaret Wood Hassan,
B85 Russell Senate Office Building, Washington, DC 20510, 202-224-3324
Senator Jeanne Shaheen,
2 Wall Street, Suite 220, Manchester, NH 03101, 647-7500

Representative Second District:

Ann McLane Kuster,
70 East Pearl Street, Nashua, NH 03060, 595-2006, Fax 595-2016

STATE OFFICIALS

Governor:

Chris Sununu, State House,
107 N Main Street, Concord 03301, 271-2121, Fax 271-7640

State Senator: (District 12)

Kevin A Avar
Senate Office: State House,
107 N Main St, Rm 105A, Concord 03301, 271-4151
email: kevin.avard@leg.state.nh.us

Executive Council: (District 5)

David K Wheeler,
523 Mason Road, Milford, NH 03055
Home Office 672-6062, Executive Council Office 271-3632
Email: david.wheeler@nh.gov

Representatives to the General Court: (District 26)

John Joseph Carr, 8 Barber Way, Brookline, NH 03033-2242, 673-3603
John Lewicke, 928 Starch Mill Road, Mason, NH 03048-4003, 878-2610

**TOWN WARRANT
THE STATE OF NEW HAMPSHIRE**

**The Polls will be open from 7:00 am to 7:30 pm
Tuesday, March 14, 2017**

**Business meeting starts at 7:00 pm on
Wednesday, March 15, 2017
(Snow Date: Monday, March 20, 2017)**

**At Captain Samuel Douglass Academy
24 Townsend Hill Road**

To the inhabitants of the Town of Brookline in the County of Hillsborough in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at the Captain Samuel Douglass Academy in said Brookline on Tuesday, the fourteenth (14th) day of March at 7:00 a.m. to act upon the following subjects:

- 1.) To choose all necessary Town Officers for the ensuing year.
- 2.) **(By Ballot)** Are you in favor of the adoption of the following amendments as proposed by the Planning Board for the Town of Brookline Zoning Ordinances as follows?

Proposed deleted items	Proposed new items
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Amendment No.1

200.00 DEFINITIONS:

Frontage. That continuous portion of a lot line bordering on a highway, street, or right-of-way of class five or better ~~from which access is taken.~~

Amendment No. 2

600.00 RESIDENTIAL-AGRICULTURAL DISTRICT

603.06, Back Lots.

b. A back lot requires minimum frontage ~~on a Class I, II or V road~~ of 30 feet.

Amendment No. 3

1100.00 WETLANDS CONSERVATION DISTRICT (buffer zone)

1102.04, Buffer Zone: An upland area adjacent to a wetland or surface water where construction is not permitted. **The buffer zone shall include an area of fifty (50) feet, measured on a horizontal plane from the delineated edge of a wetland or the mean high water mark of a surface water, as appropriate.**

1103.01, Buffer Zone: ~~For the purposes of the Brookline Wetland Conservation District the buffer zone shall include an area of fifty (50) feet, measured on a horizontal plane from the delineated edge of a wetland or the mean high water mark of a surface water, as appropriate.~~

Amendment No. 4

1100.00 WETLANDS CONSERVATION DISTRICT (septic/leach field setback)

1105.01, Special Provisions: Construction or enlargement of septic tank or leach field shall follow New Hampshire State regulations regarding setbacks from wetland areas ~~(75')~~ **(50')**, except in those locations (...).

Amendment No. 5

1300.00 AQUIFER PROTECTION ORDINANCE

1307.00, Performance Standards & 1308.00, Existing Non-Conforming Uses: Update all reference related to Best Management Practice to be consistent with the NH DES code numbering from ~~Env. Wa 421~~ to **Env-Wa 401**.

Amendment No. 6

1500.00 OPEN SPACE DEVELOPMENT

1505.03, Setbacks: 15 foot setback from the front, rear, and side per lot, measured from the property lines. ~~The subdivision perimeter will contain a 50-foot setback where no structure shall be built.~~

1505.04, Site Perimeter Buffer: Each development must be situated within a permanently protected undeveloped site perimeter buffer, **where no structure shall be built**, identified on the site plan, (...).

Amendment No. 7

2000.00 ACCESSORY DWELLING UNITS

Amend the entire ordinance in order to comply with SB 146 that will take effect on June 1, 2017.

2001.00 Purpose

To provide expanded housing opportunities and flexibility in household arrangements of a permitted, owner occupied, single family dwelling, while maintaining aesthetics and residential use compatible with homes in the neighborhood.

2002.00 Requirements/Limitations

Accessory dwelling units (ADU) shall be permitted in the Residential/Agricultural district by special exception granted by the **Zoning** Board of Adjustment and shall remain with the property. **In addition to meeting the criteria for a special exception, the accessory dwelling unit shall meet or adhere to the following:** ~~Such a special exception shall be granted upon a finding that the applicant has demonstrated the following:~~

2002.01 Accessory dwelling units shall be within or attached to ~~and shall be secondary and accessory to a principal single-family dwelling unit or accessory building.~~ **The accessory dwelling unit shall be connected to the containing or attached structure by a door in an interior common wall. Any exterior entrances or exits shall be located to the side or rear of the building.**

~~2002.02~~ ~~In granting a special exception, the Board of Adjustment must find that the secondary unit is developed in a manner which does not alter the character or appearance of the principal dwelling unit as a single family residence.~~

~~2002.03~~ **02** Only one accessory dwelling unit shall be allowed per principal dwelling unit and/or lot.

~~2002.04~~ **03** ~~The property owner must occupy~~ One of the two dwelling units **shall be the primary residence of the property owner.**

- ~~2002.05~~ Any necessary additional entrances or exits shall be located to the side or rear of the building whenever possible.
- ~~2002.06~~ An Accessory Dwelling Unit shall not be considered to be an additional dwelling unit for the purpose of determining minimum lot size.
- ~~2002.07~~**04** The gross living area of an accessory dwelling unit shall not be less than 350 square feet and not greater than 1,000 square feet **and shall contain no more than two bedrooms.**
- ~~2002.08~~**05** The **creation of the accessory dwelling unit shall not reduce the** above grade gross living area of the principal dwelling ~~shall not be reduced to less than 1200 square feet~~ **that of the accessory dwelling unit.**
- ~~2002.09~~**06** A building permit for an accessory dwelling unit ~~must~~ **shall** be approved and issued prior to the start of any ~~work~~ **construction. The Emergency Management Director shall determine the house number for the accessory dwelling unit at the time of building permit application.**
- ~~2002.10~~**07** The accessory dwelling unit shall have a fire alarm system that is interconnected with the rest of the principal dwelling unit and any applicable accessory building in such a manner that the activation of one alarm will activate all of the alarms in the principal dwelling unit and any applicable accessory building.
- ~~2002.11~~**08** The driveway shall be designed to appear as a driveway of a single-family residence, and no new curb cut from the street shall be constructed. ~~Adequate off-street parking shall be provided to support the vehicles of the primary and accessory units.~~
- ~~2002.12~~**09** The existing, replacement or proposed septic system ~~must~~ **shall** be certified by a licensed septic designer or engineer as adequate to support the accessory dwelling unit in accordance with New Hampshire RSA 485-A:38 and the Town of Brookline septic regulations.
- ~~2002.13~~ The Emergency Management Director shall determine the house number for the accessory dwelling unit at the time of building permit application.

2003.00 *Change of Ownership*

If a property containing an approved accessory dwelling unit is conveyed and the new owner wishes to maintain the accessory unit, the new owner shall comply with this section.

2004.00 *Procedural Requirements*

An application for a special exception under the auspices of this Section shall be filed with the Zoning Board of Adjustment. Such application shall meet the following requirements:

2004.01 Plans approved by the Fire Department and the Building Inspector denoting, describing and/or identifying the intended accessory dwelling unit area as such shall be submitted with any application for an accessory dwelling unit and shall show two (2) means of egress from the accessory dwelling unit, other than a window.

2004.02 A building permit application shall have been submitted to the Building Inspector.

2005.00 *Special Exceptions*

The Zoning Board of Adjustment shall grant a special exception permitting an accessory dwelling unit upon finding that the applicant has demonstrated the following:

- a. The use of the accessory dwelling unit is secondary and accessory to that of the structure in which the accessory dwelling is contained or to which it is attached.
- b. The accessory dwelling unit is developed in a manner which does not alter the character or appearance of the principal dwelling unit as a single-family residence.

~~2005.00 *Existing Illegal Accessory Dwelling Units*~~

~~2005.01 Accessory dwelling units constructed prior to the adoption of this Ordinance without a building permit or certificate of occupancy shall apply to the Selectboard for a determination of compliance with this Ordinance. There shall be an amnesty period of 180 days from the date of adoption of this Ordinance in which to make an application for a determination and in which no penalty will be assessed for an illegal noneconforming accessory dwelling unit.~~

~~2005.02 Applications shall be accompanied by the filing fee, plans, and other documents requested by the Selectboard, or Selectboard's agent to enable them to evaluate compliance with Section 2000.00. The Selectboard [Building Inspector] shall issue one of the following:~~

- ~~a. A determination of compliance with Section 2002.00 and a certificate of occupancy.~~
- ~~b. A conditional determination of compliance with Section 2000.00 and a description of the corrective changes needed to bring the accessory dwelling unit into compliance. The required changes shall be completed within 90 days of the date of the determination of conditional compliance. Upon successful completion of the required changes, the Selectboard [Building Inspector] shall issue a certificate of occupancy; or~~
- ~~c. A determination of noncompliance with one or more of the requirements of Section 2000.00, together with a listing of those requirements and conditions for which compliance cannot be achieved through corrective changes.~~

2006.00 *Failure to Comply*

2006.01 If the owner fails to comply with the requirements of this section, the use of the accessory dwelling unit shall be terminated within 6 months of the date of notice from the Selectboard [Building Inspector]. The owner shall be subject to penalty under RSA 676:17 for each day the accessory dwelling unit fails to comply with the requirements of this section after March 9, 1999.

2007.00 *Enforcement Authority*

2007.01 The Selectboard shall be the final authority on compliance and enforcement issues of this article.

3.) (By Ballot) To see if the Town will vote to raise and appropriate the sum of **\$1,200,000** (gross budget) to acquire full ownership interest to one or both of two (2) certain tracts or parcels of land, together with any buildings thereon, in the Town of Brookline, said properties consisting of a parcel consisting of approximately 23 acres owned by Pamela Austin and shown on the Town of Brookline tax maps as **Map K, Lot 33**, and another parcel consisting of approximately 55.1 acres owned by the John C. Martin Living Trust and shown on the Town of Brookline tax maps as **Map K, Lot 34**, on such terms and conditions as determined by the Selectboard, except that the future use of either or both said properties shall be limited in perpetuity to conservation

purposes in a manner consistent with the purpose and intent of RSA 36-A and the same shall be managed and controlled by the Town of Brookline Conservation Commission, and to authorize the issuance of not more than \$1,200,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); and, also, to authorize the Selectboard to issue and negotiate such bonds or notes and to determine the rate of interest thereon. The Selectboard is hereby also authorized to apply for and accept gifts, grants or other forms of assistance, if any, in order to offset the raising and appropriating of the funds referenced above. (2/3 ballot vote required).

Not Recommended by the Selectboard 3-1

Recommended by the Finance Committee 2-1

- 4.) To see if the Town (assuming that Article 3 above is adopted, and, assuming further, that the Town acquires either or both of the properties identified in Article 3, the same being **Map K, Lot 33** and **Map K, Lot 34**), will authorize the Selectboard to convey a conservation easement relative to either or both of those properties to a “qualified organization”, as defined in section 170(h)(3) of the Internal Revenue Code of 1986 (the organizational purpose of which is to hold and manage the type of preservation interests in land defined in RSA 477:45), said easement to be given to carry out the purposes of RSA 36-A. The terms and conditions of the conservation easements, including duration, shall be determined by the Selectboard with review and recommendation of the Conservation Commission.

- 5.) To hear reports of the Selectboard and other Town Officers and Committees.

- 6.) To see if the Town will vote to raise and appropriate the sum of **\$4,547,125** to defray town charges for the ensuing year and make appropriation of the same.

Recommended by the Selectboard 4-0

Recommended by the Finance Committee 3-0

- 7.) To see if the Town will vote to raise and appropriate the sum of \$725,000 to construct a pedestrian bridge over the Nissitissit River on Mason Road and a sidewalk (including pedestrian bridge) on South Main Street (from Route 130 to the new rail trail). Said appropriation will be offset by a Federal Transportation Alternative Program Grant in the amount of \$580,000 and **\$145,000** from general taxation. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until December 31, 2022.

Recommended by the Selectboard 4-0

Recommended by the Finance Committee 2-1

- 8.) To see if the Town will vote to establish a Capital Reserve Fund (CRF) pursuant to the provisions of RSA 35:1, which shall be known as the Bond Street Bridge Engineering and Reconstruction Capital Reserve Fund, the

purpose of which shall be to defray costs of engineering as well as actual costs of reconstructing the Bond Street Bridge and, further, pursuant to RSA 35:15, to name the Selectboard as agents to expend from said fund; also to raise and appropriate the sum of **\$167,000** to be placed in said fund.

Recommended by the Selectboard 4-0

Not Recommended by the Finance Committee 2-1

- 9.) To see if the Town will vote to raise and appropriate the sum of **\$60,000** for the purpose of road improvements for Hood Road, or take any action relative thereto. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until December 31, 2022.

Not Recommended by the Selectboard 3-1

Not Recommended by the Finance Committee 2-1

- 10.) To see if the Town will vote to raise and appropriate the sum of **\$25,000** for the purpose of defraying the costs of the 250th celebration of the Town of Brookline, or take any action relative thereto. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until December 31, 2020.

Recommended by the Selectboard 4-0

Recommended by the Finance Committee 2-1

- 11.) To see if the Town will vote to raise and appropriate the sum of **\$13,680** for the purpose of retaining the Nashua Regional Planning Commission to facilitate meetings, conduct research and develop recommendations, in conjunction with the Melendy Pond Evaluation Committee, to be appointed by the Selectboard, for the future of the Melendy Pond property, shown on the Town of Brookline tax maps as **Map B, Lot 55**. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until December 31, 2018.

Recommended by the Selectboard 4-0

Recommended by the Finance Committee 2-1

- 12.) To see if the Town, pursuant to RSA 31:19-a, will vote to create a Hazardous Materials Contingency Expendable Trust Fund, the purpose of which will be to defray the costs of carrying out the clean-up of Hazardous Materials and to raise and appropriate the sum of **\$10,000** to be placed in the fund; Also, pursuant to RSA 31:19-a(I), to authorize the Selectboard and Board of Fire Engineers, acting collectively, to expend the principal and interest as the need arises, any such expenditures to require a majority vote of a quorum of each said Board.

Recommended by the Selectboard 4-0

Recommended by the Finance Committee 3-0

- 13.) To see if the Town will vote to raise and appropriate the sum of **\$5,500** for the purpose of retaining the Nashua Regional Planning Commission to

conduct a Regulatory Policy Audit, or take any action relative thereto. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until December 31, 2018.

Vote by Selectboard: 2-2

Recommended by Finance Committee 3-0

- 14.) To see if the Town will vote to raise and appropriate the sum of **\$5,000** for the purpose of funding an update to Brookline's town history (from 1914 to the present), which will be completed in time for the town's 250th anniversary in 2019. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until December 31, 2020.

Recommended by the Selectboard 4-0

Recommended by the Finance Committee 3-0

- 15.) To see if the Town will vote to raise and appropriate the sum of **\$3,015** to be deposited into the Ambulance Service Expendable Trust Fund with said funds to come from the unassigned fund balance. The Selectboard and Ambulance Director have already been voted agents to expend on this fund (1998 WA 6).

Recommended by Selectboard 4-0

Recommended by Finance Committee 3-0

- 16.) To see if the Town (assuming that the contemplated acquisition of the properties known as **Map H, Lot 102, Map K, Lot 62, and/or Map K, Lot 62-1**, by the Town, occurs during calendar year 2017), will vote to authorize the Selectboard to convey a conservation easement relative to the properties, as well as **Map H, Lot 101 and Map H, Lot 127** already owned by the Town, to a "Qualified organization" as defined in section 170(h)(3) of the Internal Revenue Code of 1986 (the organizational purpose of which is to hold and manage the type of preservation interests in land defined in RSA 477:45), said easement to be given to carry out the purposes of RSA 36-A. The terms and conditions of the conservation easement, including duration, shall be determined by the Selectboard with review and recommendation of the Conservation Commission.

- 17.) To see if the Town, pursuant to the authority contained in Section 1506.01 of the Town of Brookline Zoning Ordinance, will approve the decision of the planning board determining that the Town of Brookline should acquire and own the property designated as "Open Space", shown as **Map B, Lot 79 and Map D, Lot 1**, on the approved subdivision plan recorded as Plan #35043 in the Hillsborough County Registry of Deeds.

18.) To see if the Town, pursuant to the authority contained in Section 1506.01 of the Town of Brookline Zoning Ordinance, will approve the decision of the planning board determining that the Town of Brookline should acquire and own the following listed properties designated as “Open Space” in prior subdivision approvals:

Map/Lot #	Name of Subdivision	Year of Plan Approval
H-138	Maplewood Estates/Cider Mill	2002
F-102 and F-106	Stonehouse Estates/Hobart Hill	2004
G-45	Winterberry Estates	2005

19.) Shall we modify the elderly exemptions from property tax in the Town of Brookline, N.H., based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years, \$70,000; for a person 75 years of age up to 80 years, \$105,000; for a person 80 years of age or older, \$140,000. To qualify, the person must have been a New Hampshire resident for at least 3 years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of not more than \$30,000 or, if married, a combined net income of less than \$40,000; and own net assets not in excess of \$100,000, excluding the value of the person's residence.

Recommended by Selectboard 4-0

Recommended by Finance Committee 2-1

20.) To see if the Town will vote to accept the following legacies:

- a. The sum of \$300 for general cemetery maintenance (King Lot #356A) in Pine Grove Cemetery.
- b. The sum of \$300 for general cemetery maintenance (Allen Lot #SF20) in Pine Grove Cemetery.
- c. The sum of \$300 for general cemetery maintenance (Kohli Lot #341D) in Pine Grove Cemetery.

21.) To transact any other business that may legally come before said meeting.

Given under our hands and seal this thirteenth (13th) day of February, in the year of our Lord Two Thousand and Seventeen.

Darrell Philpot

John J. Carr

Karl D. Dowling

Brendan Denehy

Tom Humphreys

Selectboard of Brookline

A True Copy of Warrant, attest:

Darrell Philpot

John J. Carr

Karl D. Dowling

Brendan Denehy

Tom Humphreys

Selectboard of Brookline

It is our practice to recess at 11:00pm; however, we will continue if it appears that the meeting will not extend beyond 12:00.

Estimate of Tax Impact for 2017 Warrant Articles

Warrant Art. #	Warrant Article	Amount	Est. Tax Impact Per \$1,000 Value*	Estimated 2017 Tax Impact for Assessed Home Value of:	
				\$250,000	\$400,000
6	Operating budget (increase from 2016)	\$191,587	\$0.37	\$93	\$149
7	TAP Sidewalk/Bridge Grant	\$145,000	\$0.28	\$71	\$113
8	Bond Street Bridge Capital Reserve Fund	\$167,000	\$0.32	\$81	\$130
9	Hood Road Improvements	\$60,000	\$0.12	\$29	\$47
10	250th Celebration	\$25,000	\$0.05	\$12	\$19
11	Melendy Pond Evaluation	\$13,680	\$0.03	\$7	\$11
12	Hazardous Materials Expendable Trust Fund	\$10,000	\$0.02	\$5	\$8
13	Regulatory Audit	\$5,500	\$0.01	\$3	\$4
14	Town History	\$5,000	\$0.01	\$2	\$4
Warrant Articles (excl. Operating Budget):		\$431,180	\$0.84	\$210	\$335
All Warrant Articles:		\$622,767	\$1.21	\$303	\$484

* Assumes revenue flat and total valuation of \$514,181,249

Year	Operating Budget	Based on Net Impact to Taxes	
		Approved Warrant Articles	Proposed Warrant Articles
2016	\$4,355,538	\$194,672	---
		Total	
		\$4,550,210	
2017	\$4,547,125	---	\$431,180
		Increase from 2016:	
		\$428,095	

Summary of Proposed 2017 Town Budget

	2016				
	Appropriated	Expended	% Expended	Proposed for 2017	% Change
General Government					
Executive	\$226,767	\$225,053	99%	\$214,271	-5.5%
Election & Registration	\$9,200	\$7,444	81%	\$3,250	-64.7%
Financial Administration	\$187,460	\$184,647	98%	\$178,565	-4.7%
Revaluation of Property	\$16,679	\$17,213	103%	\$46,259	177.3%
Legal Expenses	\$35,000	\$38,310	109%	\$35,000	0.0%
Personnel Administration	\$506,916	\$503,396	99%	\$529,445	4.4%
Planning & Zoning	\$60,260	\$60,131	100%	\$60,554	0.5%
General Government Building	\$199,016	\$201,769	101%	\$161,624	-18.8%
Cemeteries	\$16,000	\$16,000	100%	\$16,000	0.0%
Insurance	\$76,700	\$63,068	82%	\$79,500	3.7%
Regional Association	\$3,913	\$4,120	105%	\$4,004	2.3%
Cable Access Fund	\$20,695	\$11,870	57%	\$19,095	-7.7%
Public Safety					
Police Department	\$730,884	\$717,888	98%	\$800,890	9.6%
Ambulance Service	\$171,671	\$158,024	92%	\$178,351	3.9%
Fire Department	\$360,095	\$392,434	109%	\$452,940	25.8%
Building Inspection	\$53,700	\$43,352	81%	\$40,201	-25.1%
Emergency Management	\$19,786	\$19,459	98%	\$20,042	1.3%
Communications	\$109,980	\$109,686	100%	\$110,630	0.6%
Highways & Streets					
Highways & Streets	\$663,500	\$637,586	96%	\$709,500	6.9%
Street Lighting	\$12,000	\$12,684	106%	\$12,000	0.0%
Sanitation					
Solid Waste Disposal	\$279,194	\$282,425	101%	\$276,084	-1.1%
Health					
Pest Control	\$200	\$0	0%	\$200	0.0%
Health Agencies	\$23,910	\$23,910	100%	\$23,710	-0.8%
Welfare					
Direct Assistance	\$18,500	\$13,532	73%	\$18,500	0.0%
Culture & Recreation					
Parks & Recreation	\$39,450	\$38,252	97%	\$33,205	-15.8%
Library	\$249,183	\$249,183	100%	\$255,183	2.4%
Patriotic Purposes	\$5,750	\$6,000	104%	\$8,750	52.2%
Conservation and Development					
Conservation	\$12,023	\$12,010	100%	\$19,023	58.2%
Economic Development	\$4,600	\$3,469	---	\$4,400	---
Debt Service					
Principal - Long-term Bonds	\$160,000	\$160,000	100%	\$160,000	0.0%
Interest - Long-term Bonds	\$82,506	\$82,506	100%	\$75,949	-7.9%
Total Operating Budget:	\$4,355,538	\$4,296,566	99%	\$4,547,125	4.4%
			Change:	\$191,587	

Annual Revenue

Estimated and Actual for 2016 and Estimated for 2017

	Estimated Revenue 2016	Actual Revenue 2016	Estimated Revenue 2017
Sources of Revenue			
Yield/Timber Taxes	\$5,000	\$21,048	\$5,000
Gravel Tax	\$0	\$102	\$0
Interest & Penalties on Delinquent Taxes	\$35,000	\$35,981	\$35,000
Licenses, Permits & Fees			
Motor Vehicle Permit Fees	\$1,000,000	\$1,072,362	\$1,075,000
From State			
Meals & Rooms Tax	\$240,000	\$267,235	\$265,000
Highway Block Grant	\$125,000	\$139,636	\$139,000
2010 Transportation Enhancement Grant	\$11,000	\$11,045	\$0
Milfoil Reimbursement	\$10,000	\$4,048	\$5,000
Income from Departments	\$203,674	\$208,333	\$190,169
Miscellaneous Revenues			
Interest on Investments	\$2,000	\$1,846	\$2,000
Cable Fees	\$38,000	\$43,005	\$43,000
Interfund Operating Transfers			
Unreserved Fund Balance	\$0	\$0	\$0
Unreserved Fund Balance, Amb. Expen.	\$1,720	\$1,720	\$3,015
Total Revenues and Credits	\$1,671,394	\$ 1,806,360	\$1,762,184

Budget for the Town of Brookline
2016 Appropriations, Actual 2016 Expenditures
and Proposed Expenses for 2017

	2016 Appropriation/ Revenue	2016 Actual Expenditure/ Revenue	Proposed for 2017
EXECUTIVE			
Revenue:			
Admin. ("Zoning" moved to Planning budget)	\$250	\$490	\$450
Total Revenue:	\$250	\$490	\$450
Expenses:			
Chairman of Selectboard	1,500	1,500	1,500
Selectboard Members(4)	4,800	4,800	4,800
Overseer of Welfare	5,000	5,000	5,000
Food Pantry Coordinator	0	0	1,000
Fire Wards (3)	3,000	3,000	3,000
Moderator	100	100	100
Health Officer	750	750	750
Dues	4,450	4,414	4,750
Conventions, Meetings & Training	300	256	350
Notices	400	883	500
Contracted Services:			
Tax Maps	0	1,108	0
Town Report	1,500	1,450	1,500
Payroll Service	5,000	6,514	6,500
Travel	400	294	375
Office Salaries	183,866	173,833	167,946
Office Equipment	500	1,044	500
Miscellaneous	500	5,425	500
Auditors	14,500	14,500	15,000
Town History Committee	1	0	0
Health Officer Expenses	200	184	200
Total Expenses:	\$226,767	\$225,053	\$214,271
Net Tax Appropriation:	\$226,517	\$224,563	\$213,821

Budget for the Town of Brookline
2016 Appropriations, Actual 2016 Expenditures
and Proposed Expenses for 2017

	2016 Appropriation/ Revenue	2016 Actual Expenditure/ Revenue	Proposed for 2017
ELECTION & REGISTRATION			
Revenue:			
Administrative	\$0	\$0	\$0
Total Revenue:	\$0	\$0	\$0
Expenses:			
Supervisors of Checklist (3)	1,200	1,200	300
Ballots	900	855	900
Salaries - Clerks and Counters	1,200	1,225	300
Supplies & Postage	700	685	350
Notices	400	170	200
Software Support	4,800	3,308	1,200
Total Expenses:	\$9,200	\$7,444	\$3,250
Net Tax Appropriation:	\$9,200	\$7,444	\$3,250
FINANCIAL ADMINISTRATION			
Revenue:			
Administrative	\$33,000	\$36,229	\$36,000
Total Revenue:	\$33,000	\$36,229	\$36,000
Expenses:			
Chairman of Assessors	900	900	900
Assessors (2)	1,500	1,500	1,500
Treasurer	4,000	4,000	4,000
Office Equipment Maintenance	4,250	3,139	4,250
Office Supplies	3,500	4,653	4,000
Postage	2,800	2,701	500
Recording Fees	300	290	250
Communications	3,300	3,300	2,900
Internet Access	3,400	3,694	3,700
T. Clerk/T. Collector's Office - Salaries	86,360	86,861	88,465
T. Clerk/T. Collector's Office - Expenses	20,950	19,647	21,300
Preservation of Town Records	0	0	2,300
IT Support	56,200	55,109	44,500
Total Expenses:	\$187,460	\$185,792	\$178,565
Net Tax Appropriation	\$154,460	\$149,563	\$142,565

Budget for the Town of Brookline
2016 Appropriations, Actual 2016 Expenditures
and Proposed Expenses for 2017

	2016 Appropriation/ Revenue	2016 Actual Expenditure/ Revenue	Proposed for 2017
REVALUATION OF PROPERTY			
Vouchered Expenses	\$20	\$20	\$20
Updates/BTLA Expenses	11,760	12,354	12,000
Equipment & Software	2,598	2,637	2,637
Data Verification	0	0	29,400
Online Assessing Data	2,301	2,202	2,202
Total Expenses:	\$16,679	\$17,213	\$46,259
LEGAL			
Total Expenses:	\$35,000	\$38,310	\$35,000
Net Tax Appropriation:	\$35,000	\$38,310	\$35,000
PERSONNEL ADMINISTRATION			
Revenue:			
Health & Dental Insurance	\$16,837	\$19,748	\$0
Total Revenue:	\$16,837	\$19,748	\$0
Expenses:			
Health Insurance	245,100	233,806	231,544
NH Retirement	210,837	217,570	245,700
FICA/Medicare	31,002	33,276	32,500
Dental	9,576	8,234	9,500
Long Term Disability	3,500	3,976	3,500
Short Term Disability	5,000	4,378	4,800
Life Insurance	1,900	2,155	1,900
Unemployment Benefits	1	0	1
Total Expenses:	\$506,916	\$503,396	\$529,445
Net Tax Appropriation	\$490,079	\$483,648	\$529,445

Budget for the Town of Brookline
2016 Appropriations, Actual 2016 Expenditures
and Proposed Expenses for 2017

	2016 Appropriation/ Revenue	2016 Actual Expenditure/ Revenue	Proposed for 2017
PLANNING & ZONING			
Revenue:			
Administrative - Planning Board	\$10,000	\$13,745	\$10,000
Administrative - Zoning Board	\$1,250	\$1,413	\$1,500
Total Revenue	\$11,250	\$15,159	\$11,500
Expenses:			
Consulting Services (NRPC)	1	0	1
Town Planner	50,783	50,929	52,052
Legal Expenses	4,000	449	3,000
Outside Consulting Services	4,500	8,375	5,000
Training & Education	200	72	100
Recording Fees	200	215	200
Office Supplies & Equipment	250	0	100
Notices	100	92	100
CIP & Master Plan Update	1	0	1
Memberships	225	0	0
Mailings - Economic Development	0	0	0
EDC Events	0	0	0
Total Expenses:	\$60,260	\$60,131	\$60,554
Net Tax Appropriation	\$49,010	\$44,973	\$49,054

Budget for the Town of Brookline
2016 Appropriations, Actual 2016 Expenditures
and Proposed Expenses for 2017

	2016 Appropriation/ Revenue	2016 Actual Expenditure/ Revenue	Proposed for 2017
GENERAL GOVERNMENT BUILDINGS			
Revenue:			
Total Revenues:	\$7,000	\$7,829	\$8,000
Expenses			
Outside Services/Facility Evaluation	1	0	1
Town Hall:			
Propane for Generator	100	0	100
Fuel Oil	3,500	3,010	2,800
Electricity	5,600	5,498	5,670
Custodial	5,300	5,238	5,650
Maint. & Improvements	13,820	20,148	10,220
Equipment	1	0	1
Elevator	1,000	844	1,000
Annex:			
Electricity	350	251	250
Maintenance & Improvements	190	214	200
Safety Complex:			
Propane	5,700	4,747	5,700
Electricity	12,000	12,142	12,500
Cleaning Supplies	1,000	912	900
Maintenance & Improvements	50,383	78,972	19,553
Custodial	6,400	6,511	6,850
Library:			
Propane	2,400	2,186	2,400
Electricity	4,100	3,855	3,800
Custodial	4,000	4,347	4,800
Maintenance & Improvements	10,200	5,652	5,760
Equipment	1	0	1
Elevator	1,000	350	1,000
Lease on Land	8,500	8,500	8,500
Fire Station:			
Fuel Oil/Propane	5,400	4,651	5,400
Electricity	6,000	5,060	5,300
Maintenance & Improvements	41,880	21,157	43,798

Budget for the Town of Brookline
2016 Appropriations, Actual 2016 Expenditures
and Proposed Expenses for 2017

	2016 Appropriation/ Revenue	2016 Actual Expenditure/ Revenue	Proposed for 2017
Brookline Chapel			
Fuel Oil	\$1,200	\$1,048	\$900
Electricity	400	389	400
Maintenance & Improvements	3,790	850	800
Brusch Hall			
Fuel Oil	400	231	300
Electricity	1,750	1,326	1,500
Communications	400	459	400
Maintenance & Improvements	850	586	2,370
Custodial	1,400	2,635	2,800
Total Expenses:	\$199,016	\$201,768	\$161,624
Net Tax Appropriation:	\$192,016	\$193,939	\$153,624
CEMETERIES	\$16,000	\$16,000	\$16,000
INSURANCE			
Total Revenue	\$0	\$0	\$0
Expenses:			
Worker's Compensation	34,500	41,887	36,300
Accident & Health	450	409	450
Property/Liability/Auto	41,500	20,523	42,500
Flexible Benefit Plan	250	250	250
Total Expenses:	\$76,700	\$63,068	\$79,500
Net Tax Appropriation:	\$76,700	\$63,068	\$79,500
REGIONAL ASSOCIATION	\$3,913	\$4,120	\$4,004

Budget for the Town of Brookline
2016 Appropriations, Actual 2016 Expenditures
and Proposed Expenses for 2017

	2016 Appropriation/ Revenue	2016 Actual Expenditure/ Revenue	Proposed for 2017
CABLE ACCESS			
Revenue:	\$20,695	\$11,870	\$19,095
Expenses:			
Equipment	6,000	50	5,000
Supplies	200	0	200
Stipends	1,700	1,800	1,700
Town Website/Streaming of Public Meetings	4,995	4,995	4,995
Content Editing and Production (Pepperell TV)	7,800	5,025	7,200
Total Expenses:	\$20,695	\$11,870	\$19,095
Net Tax Appropriation:	\$0	\$0	\$0

Budget for the Town of Brookline
2016 Appropriations, Actual 2016 Expenditures
and Proposed Expenses for 2017

	2016 Appropriation/ Revenue	2016 Actual Expenditure/ Revenue	Proposed for 2017
POLICE DEPARTMENT			
Total Revenues:	\$15,100	\$14,900	\$13,454
Expenses:			
Salaries	596,173	581,285	664,488
Salaries - Overtime	45,000	33,979	40,000
Gas	9,700	13,234	12,500
Vehicle Operations	7,500	9,510	7,500
Administration	19,000	14,001	19,000
Ammunition/Firearms Training	5,000	12,824	5,000
Communications	8,500	10,552	11,000
Uniforms	8,949	8,158	8,400
New Equipment	900	8,362	900
Equipment Repair	2,200	1,534	2,000
Medical	600	500	600
DARE Program	1	0	1
Grant Funded Programs	1,000	0	1,000
School Crossing Guard	1	0	1
Tuition Reimbursement	2,000	0	2,000
New Cruisers - Lease Program	24,360	23,948	26,500
Total Expenses:	\$730,884	\$717,888	\$800,890
Net Tax Appropriation:	\$715,784	\$702,988	\$787,436

Budget for the Town of Brookline
2016 Appropriations, Actual 2016 Expenditures
and Proposed Expenses for 2017

	2016 Appropriation/ Revenue	2016 Actual Expenditure/ Revenue	Proposed for 2017
AMBULANCE:			
Revenue:			
Town of Mason & misc.	\$21,992	\$21,992	\$21,870
Gas Tax Reimbursement		\$478	\$500
Total Revenues:	\$21,992	\$22,470	\$22,370
Expenses:			
Volunteers:			
Medical Supplies	7,000	7,365	7,000
Office Supplies	1,500	1,593	1,500
Training	11,770	5,759	11,700
New Equipment	6,500	4,269	6,500
Medical	2,300	277	2,300
Insurance	0	1,502	3,250
Ambulance:			
Gas & Diesel	3,200	2,664	3,900
Oil & Maintenance	4,100	4,527	4,500
Equipment Maintenance	5,000	5,346	5,000
Oxygen	800	547	800
New Equipment	5,000	4,724	5,000
Communications	4,700	4,567	4,700
Paid Attendants:			
Salaries	113,200	112,041	117,600
Uniforms	1,400	1,006	1,400
Training	2,200	803	2,200
Medical	1	0	1
Miscellaneous	3,000	1,033	1,000
Total Expenses:	\$171,671	\$158,024	\$178,351
Net Tax Appropriation:	\$149,679	\$135,554	\$155,981

Budget for the Town of Brookline
2016 Appropriations, Actual 2016 Expenditures
and Proposed Expenses for 2017

	2016 Appropriation/ Revenue	2016 Actual Expenditure/ Revenue	Proposed for 2017
FIRE DEPARTMENT			
Revenue:			
Grants	\$0	\$1,561	\$0
Permits and Misc.	4,500	5,415	5,000
Total Revenues:	\$4,500	\$6,976	\$5,000
Expenses:			
Gas & Diesel	2,931	3,105	4,163
Oil & Maintenance	20,980	22,358	16,308
Salaries - Firefighters	28,505	24,701	27,336
Salaries - Full Time & Clerical	151,038	143,231	160,691
Salaries - Custodial	5,740	5,740	5,884
Training	4,360	4,498	5,360
Oxygen & Chemicals	8,175	7,627	8,175
Equipment Maintenance	7,200	530	4,000
New Equipment	18,726	64,731	80,405
Administrative	12,143	17,125	13,143
Fire Pond Maintenance	9,872	9,579	10,372
Forest Fires	1,085	2,269	1,085
Medical	9,860	9,219	9,860
Communications	4,840	3,081	4,840
Fire Truck, 5th Lease Payment of 5 in 2016	74,640	74,640	0
Fire Radios, 2nd Lease Payment of 3 in 2017	0	0	101,318
Total Expenses:	\$360,095	\$392,434	\$452,940
Net Tax Appropriation:	\$355,595	\$385,458	\$447,940
COMMUNICATION CENTER			
Hollis	105,730	105,730	105,730
Communications	2,700	2,638	2,700
Electricity	550	568	550
Equipment repair	1,000	750	1,650
Total Expenses:	\$109,980	\$109,686	\$110,630

Budget for the Town of Brookline
2016 Appropriations, Actual 2016 Expenditures
and Proposed Expenses for 2017

	2016 Appropriation/ Revenue	2016 Actual Expenditure/ Revenue	Proposed for 2017
BUILDING INSPECTION			
Revenue:			
Building Permit Fees & gas reimb.	\$30,000	\$31,324	\$31,000
Total Revenues:	\$30,000	\$31,324	\$31,000
Expenses:			
Salary - Building Inspector	31,500	30,773	32,300
Office Supplies	200	161	200
Memberships & Conferences	200	405	300
Books & Training Material	500	0	200
Gas	450	331	300
Oil & Maintenance	250	1,031	400
Certification Courses	400	23	400
Miscellaneous	50	0	1
Equipment	150	0	100
Clean up of junky yards	20,000	10,628	6,000
Total Expenses:	\$53,700	\$43,352	\$40,201
Net Tax Appropriation:	\$23,700	\$12,028	\$9,201
EMERGENCY MANAGEMENT			
Expenses:			
Clerical	10,394	10,394	10,650
Office Supplies	200	229	200
Books & Training Materials	250	214	250
Gas & Vehicle Maintenance	650	390	650
Conferences & Training	100	38	100
Equipment & Maintenance	2,004	1,946	2,004
Communications	6,188	6,248	6,188
Total Expenses:	\$19,786	\$19,459	\$20,042
Net Tax Appropriation:	\$19,786	\$19,459	\$20,042

Budget for the Town of Brookline
2016 Appropriations, Actual 2016 Expenditures
and Proposed Expenses for 2017

	2016 Appropriation/ Revenue	2016 Actual Expenditure/ Revenue	Proposed for 2017
HIGHWAYS, STREETS & BRIDGES			
Revenue:			
Miscellaneous	\$0	\$125	\$0
Total Revenues:	\$0	\$125	\$0
Expenses:			
General Maintenance	70,000	71,200	70,000
General Maintenance - Patching	2,500	1,780	2,500
General Maintenance - Drainage	40,000	35,528	40,000
General Maintenance - Gravel & Grading	30,000	31,283	30,000
General Maintenance - Sweeping	8,500	7,400	8,500
General Maintenance - Paving	5,000	4,639	5,000
Snow Plowing	152,000	125,632	168,000
Sanding	68,000	91,303	90,000
Brush Cutting	15,000	11,463	15,000
Street Lighting	12,000	12,684	12,000
General Highway Expenses	500	252	500
Tree Warden	5,000	361	5,000
Sidewalks	5,000	0	13,000
Dust Control	10,000	9,439	10,000
Resurfacing Town Roads	252,000	247,307	252,000
Total Expenses:	\$675,500	\$650,270	\$721,500
Net Tax Appropriation:	\$675,500	\$650,145	\$721,500

Budget for the Town of Brookline
2016 Appropriations, Actual 2016 Expenditures
and Proposed Expenses for 2017

	2016 Appropriation/ Revenue	2016 Actual Expenditure/ Revenue	Proposed for 2017
SANITATION			
Revenue:			
Construction Debris	\$14,000	\$10,709	\$11,000
Misc., sofas, mattresses, tires, etc.	8,000	9,169	9,000
Metal	4,500	1,396	1,500
Electronics	1,850	2,777	2,800
Total Revenues:	\$28,350	\$24,051	\$24,300
Expenses:			
Attendant Salaries	75,000	72,284	74,000
Contracted Services	14,000	15,810	16,000
Construction Debris	15,000	14,191	14,000
Electricity	3,500	2,268	2,500
Communications	450	513	450
Souhegan Regional Landfill	162,155	162,154	162,060
Solid Waste Management	4,774	4,820	4,774
Groundwater Monitoring	1,655	1,423	1,800
Medical	500	0	500
Office Trailer Rental	2,160	8,960	0
Total Expenses:	\$279,194	\$282,425	\$276,084
Net Tax Appropriation:	\$250,844	\$258,374	\$251,784
PEST CONTROL			
Revenue:			
Fines	0	0	0
Total Revenues:	\$0	\$0	\$0
Expenses:			
Boarding	200	0	200
Total Expenses:	\$200	\$0	\$200
Net Tax Appropriation:	\$200	\$0	\$200

Budget for the Town of Brookline
2016 Appropriations, Actual 2016 Expenditures
and Proposed Expenses for 2017

	2016 Appropriation/ Revenue	2016 Actual Expenditure/ Revenue	Proposed for 2017
HEALTH			
Expenses:			
Home Health & Hospice Care	\$10,000	\$10,000	\$10,000
Community Council	3,500	3,500	3,500
St. Joseph Community Service	960	960	960
Milford Regional Counseling	500	500	500
Bridges	500	500	500
Lamprey Health Center	1,100	1,100	1,100
SHARE	2,000	2,000	1,500
Big Brothers Big Sisters	250	250	250
Souhegan Valley Transp. Collaborative	1,700	1,700	2,000
Child Advocacy Center	250	250	250
CASA of NH	150	150	150
Harbor Homes	3,000	3,000	3,000
Total Expenses:	\$23,910	\$23,910	\$23,710
Net Tax Appropriation:	\$23,910	\$23,910	\$23,710
PUBLIC WELFARE			
Total Revenues:	\$0	\$0	\$0
General Assistance	18,500	13,532	18,500
Total Expenses:	\$18,500	\$13,532	\$18,500
Net Tax Appropriation:	\$18,500	\$13,532	\$18,500
RECREATION			
Total Revenues:	\$10,000	\$3,150 *	\$14,500
<i>*\$7,000 due in 2016 received in early 2017</i>			
Expenses:			
Ball Park Maintenance	26,000	25,743	29,880
Park Improvements	12,850	11,010	2,000
Concession Stand	600	1,500	1,325
Total Expenses	\$39,450	\$38,252	\$33,205
Net Tax Appropriation:	\$29,450	\$35,102	\$18,705

Budget for the Town of Brookline
2016 Appropriations, Actual 2016 Expenditures
and Proposed Expenses for 2017

	2016 Appropriation/ Revenue	2016 Actual Expenditure/ Revenue	Proposed for 2017
LIBRARY			
Total Revenues:	\$0	\$7,216	\$0
Expenses:			
Communications	2,500	2,657	2,900
Postage	200	305	200
Office Supplies	4,000	3,556	4,000
Binding & Book Repair	1	0	0
Equipment	400	2,168	800
Equipment Maintenance & Repair	300	997	400
Professional Dues, etc.	600	270	600
Mileage	900	969	900
Media: Books, Magazines, Audio, Visual	28,000	30,687	29,000
Education	1,000	279	800
Programs	3,800	4,785	3,800
Salaries	179,626	176,722	184,117
NH Retirement	9,582	8,172	9,823
Advertising	1	0	0
Automation	2,000	1,107	2,000
Grants	1	0	1
Health and Dental Insurance	14,302	7,086	14,302
Criminal Background Check	140	0	110
Payroll Expenses	1,830	1,065	1,430
Portion of Budget Unspent		1,142	
Funds Returned to Town		7,216	
Total Expenses:	\$249,183	\$249,183	\$255,183
Net Tax Appropriations:	\$249,183	\$241,967	\$255,183
PATRIOTIC PURPOSES			
Revenue:			
Donations	0	0	0
Total Revenues:	\$0	\$0	\$0
Expenses:			
Flags, flowers, etc	250	0	250
Fireworks	5,500	6,000	8,500
Total Expenses:	\$5,750	\$6,000	\$8,750
Net Tax Appropriation:	\$5,750	\$6,000	\$8,750

Budget for the Town of Brookline
2016 Appropriations, Actual 2016 Expenditures
and Proposed Expenses for 2017

	2016 Appropriation/ Revenue	2016 Actual Expenditure/ Revenue	Proposed for 2017
CONSERVATION COMMISSION			
Total Revenues:	\$0	\$0	\$0
Expenses:			
Maintenance of Conservation Lands	6,000	7,328	3,000
Conferences	170	60	170
Memberships	733	766	733
Postage & Public Information	220	80	220
Outside Consulting	300	0	300
Water Sampling	2,000	1,176	2,000
Invasive Species Control - Lake Host Program	2,200	2200	2,200
Taylor Dam Yearly Fee	400	400	400
Milfoil Treatment	0	0	10,000
Total Expenses:	\$12,023	\$12,010	\$19,023
Net Tax Appropriation:	\$12,023	\$12,010	\$19,023
ECONOMIC DEVELOPMENT			
Total Revenues:	\$1,000	\$3,094	\$1,000
Expenses:			
Newsletter/Mailings	1,600	1,238	1,200
Events	3,000	2,231	2,000
Welcome Sign	0	0	1,200
Total Expenses:	\$4,600	\$3,469	\$4,400
Net Tax Appropriation:	\$3,600	\$375	\$3,400

Budget for the Town of Brookline
2016 Appropriations, Actual 2016 Expenditures
and Proposed Expenses for 2017

	2016 Appropriation/ Revenue	2016 Actual Expenditure/ Revenue	Proposed for 2017
DEBT SERVICE			
Total Revenues:	\$3,700	\$3,703	\$3,500
Expenses:			
Principal-First Safety Complex -14 of 20 yrs	65,000	65,000	65,000
Interest-First Safety Complex	20,263	20,263	18,513
Prin.-CC Bond - (Bross) 11 of 20 yrs	25,000	25,000	25,000
Interest-Cons. Bond (Bross)	12,544	12,544	10,137
Prin.-CC Bond - (Cohen, Olson) 10 of 20 yrs	15,000	15,000	15,000
Interest-CC Bond - (Cohen; Olson)	7,169	7,169	6,419
Principal-2nd Safety Complex - 5 of 20 yrs	55,000	55,000	55,000
Interest-2nd Safety Complex	42,530	42,530	40,880
Total Expenses:	\$242,506	\$242,505	\$235,949
Net Tax Appropriation:	\$238,806	\$238,802	\$232,449
Total Revenue:	\$203,674	\$208,333	\$190,169
TOTALS, LESS WARRANT ARTICLES	\$4,355,538	\$4,296,566	\$4,547,125

Budget for the Town of Brookline
2016 Appropriations, Actual 2016 Expenditures
and Proposed Expenses for 2017

	2016 Appropriation/ Revenue	2016 Actual Expenditure/ Revenue	Proposed for 2017
CAPITAL OUTLAYS			
2016 Approved Warrant Articles (not already included in budget figures above):			
High-Band Radio Equipment, Article 5	\$101,318	\$101,318	
Bond Street Bridge, Article 8	\$30,000	\$6,800	
Power Lift Stretcher, Article 9	\$20,200	\$19,760	
Oppose Pipeline, Article 11	\$15,000	\$6,725	
Milfoil Treatment, Article 12	\$18,590	\$3,735	
Town History, Article 13	\$10,000	\$0	
Ball Hill Generator, Article 14	\$7,200	\$5,703	
Ambulance Exp. Trust Fund, Article 15	\$1,720	\$1,720	
2017 Proposed Warrant Articles (tax impact only)			
TAP Sidewalk/Bridge Grant, Article 7			\$145,000
Bond Street Bridge Capital Res. Fund, Article 8			\$167,000
Hood Road Improvements, Article 9			\$60,000
250th Celebration, Article 10			\$25,000
Melendy Pond Evaluation, Article 11			\$13,680
Hazardous Materials Exp. Trust, Article 12			\$10,000
Regulatory Audit, Article 13			\$5,500
Town History, Article 14			\$5,000
Ambulance Expend. Trust Fund, Article 15			\$3,015
TOTALS, WITH WARRANT ARTICLES	\$4,559,566	\$4,442,327	\$4,981,320



PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

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INDEPENDENT AUDITOR'S REPORT

To the Members of the Selectboard
Town of Brookline
Brookline, New Hampshire

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, major fund, and aggregate remaining fund information of the Town of Brookline, as of and for the year ended December 31, 2015, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Town's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, major fund, and aggregate remaining fund information of the Town of Brookline as of December 31, 2015, and the respective changes in financial position and the budgetary comparison for the general fund, for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Notes 1-O and 2-C to the financial statements, in 2015, the Town changed its method of accounting for pension reporting with the adoption of Governmental Accounting Standards Board Statement No. 68, *Accounting and Financial Reporting for Pensions* and as amended by GASB Statement No. 71, *Pension Transition for Contributions Made Subsequent to the Measurement Date*. Our opinions are not modified with respect to this matter.

*Town of Brookline
Independent Auditor's Report*

Other Matters

Management's Discussion and Analysis – Management has omitted a Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by the missing information.

Required Supplementary Information - Accounting principles generally accepted in the United States of America require that the Schedule of the Town's Proportionate Share of Net Pension Liability (page 31) and the Schedule of Town Contributions (page 32) be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers them to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information - Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Brookline's basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional other procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

July 13, 2016

*Plodzik & Sanderson
Professional Association*

**Combined Balance Sheet
Governmental Funds
December 31, 2015 (Audited)**

	General	Other Governmental Funds	Total Governmental Funds
ASSETS			
Cash & cash equivalents	\$3,819,066	\$301,268	\$4,120,334
Investments	\$65,357	\$186,784	\$252,141
Taxes receivable	\$733,249		\$733,249
Intergovernmental receivable	\$33,292		\$33,292
Interfund receivable	\$3,735		\$3,735
TOTAL ASSETS	<u>\$4,654,699</u>	<u>\$488,052</u>	<u>\$5,142,751</u>
LIABILITIES			
Accounts Payable	\$31,747	\$237	\$31,984
Intergovernmental payable	\$3,023,788		\$3,023,788
Interfund payable		\$3,735	\$3,735
Total Liabilities	<u>\$3,055,535</u>	<u>\$3,972</u>	<u>\$3,059,507</u>
DEFERRED INFLOWS OF RESOURCES			
Unavailable revenue - Property taxes	\$93,588		\$93,588
Unavailable revenue - Off-site improvements	\$22,989		\$22,989
Total deferred inflows of resources	<u>\$116,577</u>		<u>\$116,577</u>
FUND BALANCES			
Nonspendable		\$102,695	\$102,695
Restricted	\$73,235	\$101,985	\$175,220
Committed	\$8,149	\$279,400	\$287,549
Assigned	\$671,103		\$671,103
Unassigned	\$730,100		\$730,100
Total Fund Balances	<u>\$1,482,587</u>	<u>\$484,080</u>	<u>\$1,966,667</u>
Total liabilities, deferred inflows of resources, and fund balances			
Total liabilities and fund balances	<u>\$4,654,699</u>	<u>\$488,052</u>	<u>\$5,142,751</u>

**Comparative Statement of Appropriations
Fiscal Year Ending December 31, 2016**

Title of Appropriation	2016 Appropriated	Receipts & Reimburse.	Total Amount Available	Expenditures	Unexpended Bal or Overdraft
Executive	\$226,767	\$490	\$227,257	\$225,053	\$2,204
Election, Registration & Vital Statistics	\$9,200	\$0	\$9,200	\$7,444	\$1,756
Financial Administration	\$187,460	\$36,229	\$223,689	\$185,792	\$37,897
Revaluation of Property	\$16,679	\$0	\$16,679	\$17,213	-\$534
Legal Expense	\$35,000	\$0	\$38,310	\$38,310	\$0
Personnel Administration	\$506,916	\$19,748	\$526,664	\$503,396	\$23,268
Planning & Zoning	\$60,260	\$15,159	\$75,419	\$60,131	\$15,288
General Government Buildings	\$199,016	\$7,829	\$206,845	\$201,768	\$5,077
Cemeteries	\$16,000	\$0	\$16,000	\$16,000	\$0
Insurance	\$76,700	\$0	\$76,700	\$63,068	\$13,632
Advertising & Regional Association	\$3,913	\$0	\$3,913	\$4,120	-\$207
Cable Access	\$20,695	\$11,870	\$32,565	\$32,565	\$20,695
Police Department	\$730,884	\$14,900	\$745,784	\$717,888	\$27,896
Ambulance Service	\$171,671	\$22,470	\$194,141	\$158,024	\$36,117
Fire Department	\$360,095	\$6,976	\$367,071	\$392,434	-\$25,363
Building Inspection	\$53,700	\$31,324	\$85,024	\$43,352	\$41,672
Emergency Management	\$19,786	\$0	\$19,786	\$19,459	\$327
Communication Center	\$109,980	\$0	\$109,980	\$109,686	\$294
Highways, Streets & Bridges	\$663,500	\$125	\$663,625	\$637,586	\$26,039
Street Lighting	\$12,000	\$0	\$12,000	\$12,684	-\$684
Solid Waste Disposal	\$279,194	\$24,051	\$303,245	\$282,425	\$20,820
Pest Control	\$200	\$0	\$200	\$0	\$200
Health Agencies	\$23,910	\$0	\$23,910	\$23,910	\$0
Direct Assistance	\$18,500	\$0	\$18,500	\$13,532	\$4,968
Parks & Recreation	\$39,450	\$3,150	\$42,600	\$38,252	\$4,348
Library	\$249,183	\$7,216	\$256,399	\$249,183	\$7,216
Patriotic Purposes	\$5,750	\$0	\$5,750	\$6,000	-\$250
Conservation Commission	\$12,023	\$0	\$12,023	\$12,010	\$13
Economic Development	\$4,600	\$3,094	\$7,694	\$3,469	\$4,225
Principal - Long Term Bonds	\$160,000	\$0	\$160,000	\$160,000	\$0
Interest - Long Term Bonds	\$82,506	\$0	\$82,506	\$82,506	\$0
Total operating budget:	\$4,355,538	\$204,631	\$4,560,169	\$4,296,565	\$266,914

**Comparative Statement of Appropriations
Fiscal Year Ending December 31, 2016**

Title of Appropriation	2016 Appropriated	Receipts & Reimburse.	Total Amount Available	Expenditures	Unexpended Bal or Overdraft
2016 Approved Warrant Articles					
Art. 2, High Band Radio Eqpt.	\$101,318	\$0	\$101,318	\$101,318	\$0
Art. 3, Additional Police Officer	\$30,000	\$0	\$30,000	\$6,800	\$23,200
Art. 5, Bond Street Bridge	\$18,590	\$0	\$18,590	\$3,735	\$14,855
Art. 6, Milfoil Treatment	\$20,200	\$0	\$20,200	\$0	\$0
Art. 7, Library Staffing	\$15,000	\$0	\$15,000	\$19,760	\$440
Art. 8, Power Lift Stretcher	\$7,200	\$0	\$7,200	\$6,725	\$8,275
Art. 9, Oppose Pipeline	\$10,000	\$0	\$10,000	\$5,703	\$1,497
Art. 10, Ball Hill Generator	\$1,720	\$0	\$1,720	\$0	\$10,000
Art. 11, Town History					\$0
Art. 12, Ambulance Expend. Trust Fund					
Totals including warrant articles:	\$4,559,566	\$204,631	\$4,764,197	\$4,442,326	\$325,181

**SCHEDULE OF TOWN PROPERTY
AS OF DECEMBER 31, 2016**

DESCRIPTION	VALUE
Town Hall, Lands and Buildings (H-31)	\$883,900
Furniture & Equipment	\$150,000
Fire Station, Bldg Only (H-31)	\$289,800
Furniture & Equipment (excludes vehicles)	\$350,000
Library, Land and Building (H-59)	\$482,200
Furniture & Equipment	\$350,000
Safety Complex (F-155)	\$1,003,400
Furniture & Equipment (excludes vehicles)	\$350,000
Annex, Land & Building (F-116)	\$164,900
Parks & Playgrounds (F-132)	\$159,200
Parks & Playgrounds (L-35)	\$282,600
Richard Maghakian Memorial School (F-80)	\$2,722,300
Cpt. Samuel Douglass Academy (K-84)	\$4,804,700
Total:	\$11,993,000
All Lands & Buildings acquired through Tax Collector's Deeds	
B-37	\$18,600
B-49	\$1,300
B-97	\$70,800
C-3	\$70,300
D-31	\$11,200
D-37	\$2,600
D-96	\$80,700
F-17	\$44,900
G-65	\$100
H-43	\$6,300
H-70	\$13,300
H-71	\$7,900
J-2	\$95,800
J-35	\$151,400
J-54	\$68,700
J-58	\$3,800
M-12	\$35,600
Total:	\$683,300
All Other Property and Equipment	
Cemeteries (D-39)	\$22,900
Cemeteries (H-108)	\$123,800
Cemeteries (L-13)	\$86,200
Conservation Commission (K-058)	\$7,000
B-6	\$5,300
B-7	\$9,000
B-11	\$1,000
B-11-1	\$1,000
B-12	\$17,200
B-14	\$6,100
B-22	\$4,100
B-25	\$3,200
B-27	\$5,900

**SCHEDULE OF TOWN PROPERTY
AS OF DECEMBER 31, 2016**

DESCRIPTION	VALUE
B-34	\$181,900
B-35	\$28,000
B-36	\$41,500
B-54	\$4,100
B-55 - Melendy Pond Authority	\$1,127,400
B-65-10	\$68,300
B-65-11 - Palmer Land	\$180,100
B-68	\$119,900
B-69	\$7,900
B-70	\$21,300
B-71	\$37,700
B-73	\$17,100
B-74	\$123,100
B-75	\$69,600
B-94 - Morrill Land	\$63,100
B-95	\$20,300
B-96	\$18,800
B-98	\$9,300
B-101	\$21,600
C-11	\$8,700
C-12 - Transfer Station	\$202,400
C-13	\$229,300
C-25	\$208,000
C-26	\$72,600
C-30	\$160,500
C-45	\$11,000
C-46-3	\$77,500
C-48	\$11,400
C-49	\$164,700
D-4	\$118,600
D-18-5	\$93,100
D-18-25 - Fire Pond	\$82,400
D-21	\$11,200
D-22	\$14,100
D-25	\$91,500
D-25-4	\$86,300
D-26-21	\$6,100
D-52-53	\$53,600
D-55-22	\$105,900
D-57-7	\$152,900
D-91	\$100
D-93 - Fire Pond	\$7,100
E-9-23	\$89,200
F-16	\$27,900
F-63	\$164,000
F-104	\$5,700
F-106	\$104,800
F-107	\$18,500
F-109	\$17,000

**SCHEDULE OF TOWN PROPERTY
AS OF DECEMBER 31, 2016**

DESCRIPTION	VALUE
F-110	\$7,100
F-111	\$9,500
F-118	\$1,300
F-141	\$93,800
F-144 - Historical Society	\$174,200
F-158	\$14,700
G-6	\$108,200
G-20	\$82,900
G-45	\$130,500
G-61-30	\$82,300
H-39 (across from Chapel)	\$76,500
H-49	\$132,700
H-67	\$104,900
H-68	\$14,600
H-69	\$31,100
H-84 (Brookline Chapel & Brusch Hall)	\$411,500
H-101	\$6,200
H-126-1	\$78,700
H-127	\$54,500
H-130-1	\$116,900
H-132	\$11,300
H-138	\$98,300
H-144	\$12,400
H-145	\$11,800
H-149	\$17,600
J-30-2-5	\$11,100
J-33-11	\$100,200
J-39 (Fire Pond)	\$146,000
J-39-45	\$18,400
J-39-46	\$82,800
J-51	\$42,100
K-28	\$93,300
K-28-1	\$91,500
K-28-13	\$39,100
K-66-18	\$44,000
K-66-20	\$103,100
K-69 - donated	\$122,200
K-80	\$13,100
K-101	\$148,800
K-101-5	\$26,100
K-101-16	\$4,700
K-102	\$68,900
M-18 - Melendy Pond	\$202,200
M-19 - Melendy Pond	\$228,000
Total:	\$8,318,900
TOTAL:	\$20,995,200

STATEMENT OF APPROPRIATIONS - 2016

Executive.....	\$226,767
Election, Registration & Vital Statistics.....	\$9,200
Financial Administration.....	\$187,460
Revaluation of Property.....	\$16,679
Legal Expenses.....	\$35,000
Oppose Gas Pipeline, Art. 9.....	\$15,000
Personnel Administration,	\$506,916
Planning and Zoning.....	\$60,260
General Government Buildings	\$199,016
Update Town History, Art. 11.....	\$10,000
Cemeteries.....	\$16,000
Insurance.....	\$76,700
Advertising & Regional Association.....	\$3,913
Cable Access.....	\$20,695
Police Department, includes Art. 3.....	\$730,884
Ambulance Service.....	\$171,671
Ambulance, Power Lift Stretcher, Art. 8.....	\$20,200
Ambulance Expendable Trust Fund, Art. 12.....	\$1,720
Fire Department.....	\$360,095
High Band Radio Eqpt., Art. 3.....	\$101,318
Building Inspection.....	\$53,700
Emergency Management.....	\$19,786
Communications.....	\$109,980
Ball Hill Generator, Art. 10.....	\$7,200
Highways, Streets & Bridges.....	\$663,500
Street Lighting.....	\$12,000
Bond Street Bridge, Art. 5.....	\$30,000
Solid Waste Disposal.....	\$279,194
Pest Control.....	\$200
Health Agencies.....	\$23,910
Direct Assistance.....	\$18,500
Parks and Recreation.....	\$39,450
Library, includes Art. 7.....	\$249,183
Patriotic Purposes.....	\$5,750
Conservation Commission.....	\$12,023
Milfoil Treatment, Art. 6.....	\$18,590
Economic Development.....	\$4,600
Debt Service, Principal.....	\$160,000
Debt Service, Interest.....	\$82,506
 Total Appropriations.....	 \$4,559,566
 Less: Estimated Revenue and Credits (from MS-434):	
Source of Revenue:	
Yield/Timber Tax.....	\$12,000
Interest on Delinquent Taxes.....	\$35,000
Motor Vehicle Permit Fees.....	\$1,000,000

From State:	
Meals & Rooms.....	\$267,235
Highway Block Grant.....	\$139,635
Other.....	\$2,000
From Other Governments (TE Grant).....	\$11,000
Income from Departments.....	\$188,000
Interest on Deposits.....	\$1,000
Other (Cable Franchise Payment).....	\$43,005
Net Revenues (Not Including Fund Balance).....	-\$1,698,875
Fund Balance Voted Surplus, Art. 15.....	-\$1,720
Fund Balance to Reduce Taxes.....	-\$325,000
Total Revenues and Credits:.....	-\$2,025,595
Appropriations.....	\$4,559,566
Less: Revenues.....	-\$2,025,595
Add: Overlay.....	\$34,580
Add: War Service Credits.....	\$84,500
Net Town Appropriations:.....	\$2,653,051
Net Local School Appropriations.....	\$7,821,368
Net Cooperative School Appropriations.....	\$9,398,265
Net Education Grant.....	-\$3,840,052
Locally Retained State Education Tax.....	-\$1,250,830
Net Required Local Education Tax Effort.....	\$12,128,751
State Education Tax.....	\$1,250,830
Total Assessment Valuation with Utilities.....	\$514,181,249
Total Assessment Valuation without Utilities.....	\$505,931,449

Tax Rate for 2016: \$32.56 per thousand

Breakdown of 2016 Tax Rate:

Town	\$ 5.16
County	\$ 1.34
School	\$23.59
State	\$ 2.47

Total: \$32.56

**Statement of Bonded Debt
Land Acquisition**

Original Amount Bonded: Cohen/Olson	\$291,900
Lots C-13, D-21, D-22	
Twenty (20) Year Bond @ 4.05%	\$133,694
Less: Interest Paid in 2007	\$7,481
Less: Principal Due in 2008	\$11,900
Less: Interest Due in 2008	\$12,904
Less: Principal Due in 2009	\$15,000
Less: Interest Due in 2009	\$12,287
Less: Principal Due in 2010	\$15,000
Less: Interest Due in 2010	\$11,593
Less: Principal Due in 2011	\$15,000
Less: Interest Due in 2011	\$10,881
Less: Principal Due in 2012	\$15,000
Less: Interest Due in 2012	\$10,169
Less: Principal Due in 2013	\$15,000
Less: Interest Due in 2013	\$9,419
Less: Principal Due in 2014	\$15,000
Less: Interest Due in 2014	\$8,669
Less: Principal Due in 2015	\$15,000
Less: Interest Due in 2015	\$7,919
Less: Principal Due in 2016	\$15,000
Less: Interest Due in 2016	\$7,169
Less: Principal Due in 2017	\$15,000
Less: Interest Due in 2017	\$6,419
Less: Principal Due in 2018	\$15,000
Less: Interest Due in 2018	\$5,706

Less: Principal Due in 2019	\$15,000
Less: Interest Due in 2019	\$5,069
Less: Principal Due in 2020	\$15,000
Less: Interest Due in 2020	\$4,431
Less: Principal Due in 2021	\$15,000
Less: Interest Due in 2021	\$3,794
Less: Principal Due in 2022	\$15,000
Less: Interest Due in 2022	\$3,156
Less: Principal Due in 2023	\$15,000
Less: Interest Due in 2023	\$2,519
Less: Principal Due in 2024	\$15,000
Less: Interest Due in 2024	\$1,909
Less: Principal Due in 2025	\$15,000
Less: Interest Due in 2025	\$1,300
Less: Principal Due in 2026	\$15,000
Less: Interest Due in 2026	\$700
Less: Principal Due in 2027	\$10,000
Less: Interest Due in 2027	\$200
Balance 12/31/2027	\$0

Statement of Bonded Debt Land Acquisition

Original Amount Bonded: Bross - C-30	\$492,842
Twenty (20) Year Bond @ 4.74%	\$241,407
Less: Principal Paid in 2007	\$27,842
Less: Interest Paid in 2007	\$25,063
Less: Principal Due in 2008	\$25,000
Less: Interest Due in 2008	\$22,044
Less: Principal Due in 2009	\$25,000
Less: Interest Due in 2009	\$20,793
Less: Principal Due in 2010	\$25,000
Less: Interest Due in 2010	\$19,543
Less: Principal Due in 2011	\$25,000
Less: Interest Due in 2011	\$18,544
Less: Principal Due in 2012	\$25,000
Less: Interest Due in 2012	\$17,544
Less: Principal Due in 2013	\$25,000
Less: Interest Due in 2013	\$16,294
Less: Principal Due in 2014	\$25,000
Less: Interest Due in 2014	\$15,044
Less: Principal Due in 2015	\$25,000
Less: Interest Due in 2015	\$13,794
Less: Principal Due in 2016	\$25,000
Less: Interest Due in 2016	\$12,544
Less: Principal Due in 2017	\$25,000
Less: Interest Due in 2017	\$10,137
Less: Principal Due in 2018	\$25,000
Less: Interest Due in 2018	\$9,044

Less: Principal Due in 2019	\$25,000
Less: Interest Due in 2019	\$6,869
Less: Principal Due in 2020	\$25,000
Less: Interest Due in 2020	\$5,463
Less: Principal Due in 2021	\$25,000
Less: Interest Due in 2021	\$4,306
Less: Principal Due in 2022	\$25,000
Less: Interest Due in 2022	\$3,419
Less: Principal Due in 2023	\$25,000
Less: Interest Due in 2023	\$3,231
Less: Principal Due in 2024	\$25,000
Less: Interest Due in 2024	\$2,075
Less: Principal Due in 2025	\$20,000
Less: Interest Due in 2025	\$1,000
Less: Principal Due in 2026	\$20,000
Less: Interest Due in 2026	\$500
Balance 12/31/2026	\$14,156

**Statement of Bonded Debt
Ambulance Facility - Safety Complex**

Original Amount Bonded: F-155	\$1,285,000
Twenty (20) Year Bond @ 3.2887%	\$588,787
Less: Principal Paid in 2004	\$65,000
Less: Interest Paid in 2004	\$63,764
Less: Principal Due in 2005	\$65,000
Less: Interest Due in 2005	\$55,263
Less: Principal Due in 2006	\$65,000
Less: Interest Due in 2006	\$52,662
Less: Principal Due in 2007	\$65,000
Less: Interest Due in 2007	\$50,063
Less: Principal Due in 2008	\$65,000
Less: Interest Due in 2008	\$47,463
Less: Principal Due in 2009	\$65,000
Less: Interest Due in 2009	\$44,862
Less: Principal Due in 2010	\$65,000
Less: Interest Due in 2010	\$41,613
Less: Principal Due in 2011	\$65,000
Less: Interest Due in 2011	\$36,711
Less: Principal Due in 2012	\$65,000
Less: Interest Due in 2012	\$33,462
Less: Principal Due in 2013	\$65,000
Less: Interest Due in 2013	\$30,212
Less: Principal Due in 2014	\$65,000
Less: Interest Due in 2014	\$25,462
Less: Principal Due in 2015	\$65,000
Less: Interest Due in 2015	\$23,513

Less: Principal Due in 2016	\$65,000
Less: Interest Due in 2016	\$20,263
Less: Principal Due in 2017	\$65,000
Less: Interest Due in 2017	\$18,512
Less: Principal Due in 2018	\$65,000
Less: Interest Due in 2018	\$14,735
Less: Principal Due in 2019	\$65,000
Less: Interest Due in 2019	\$11,595
Less: Principal Due in 2020	\$65,000
Less: Interest Due in 2020	\$8,508
Less: Principal Due in 2021	\$60,000
Less: Interest Due in 2021	\$5,406
Less: Principal Due in 2022	\$60,000
Less: Interest Due in 2022	\$3,300
Less: Principal Due in 2023	\$60,000
Less: Interest Due in 2023	\$1,418
Balance 12/31/2023	\$0

Statement of Bonded Debt
Police Addition - Safety Complex

Original Amount Bonded: F-155	\$1,362,400
Twenty (20) Year Bond @ 3.2977%	\$562,319
Less: Principal Paid in 2013	\$47,400
Less: Interest Paid in 2013	\$50,884
Less: Principal Due in 2014	\$50,000
Less: Interest Due in 2014	\$46,030
Less: Principal Due in 2015	\$50,000
Less: Interest Due in 2015	\$44,030
Less: Principal Due in 2016	\$55,000
Less: Interest Due in 2016	\$42,530
Less: Principal Due in 2017	\$55,000
Less: Interest Due in 2017	\$40,880
Less: Principal Due in 2018	\$55,000
Less: Interest Due in 2018	\$39,780
Less: Principal Due in 2019	\$60,000
Less: Interest Due in 2019	\$37,580
Less: Principal Due in 2020	\$60,000
Less: Interest Due in 2020	\$35,930
Less: Principal Due in 2021	\$60,000
Less: Interest Due in 2021	\$33,530
Less: Principal Due in 2022	\$65,000
Less: Interest Due in 2022	\$31,130
Less: Principal Due in 2023	\$70,000
Less: Interest Due in 2023	\$28,530
Less: Principal Due in 2024	\$70,000
Less: Interest Due in 2024	\$25,730

Less: Principal Due in 2025	\$75,000
Less: Interest Due in 2025	\$22,930
Less: Principal Due in 2026	\$75,000
Less: Interest Due in 2026	\$20,680
Less: Principal Due in 2027	\$80,000
Less: Interest Due in 2027	\$16,930
Less: Principal Due in 2028	\$80,000
Less: Interest Due in 2028	\$14,430
Less: Principal Due in 2029	\$85,000
Less: Interest Due in 2029	\$11,930
Less: Principal Due in 2030	\$85,000
Less: Interest Due in 2030	\$9,168
Less: Principal Due in 2031	\$90,000
Less: Interest Due in 2031	\$6,363
Less: Principal Due in 2032	\$95,000
Less: Interest Due in 2032	\$3,324
Balance 12/31/2032	\$0

SUMMARY INVENTORY OF VALUATION (MS1 FORM) - 2016

Value of Land Only

Current Use (at current use values)	\$436,331
Conservation Restriction Assessment	\$1,005
Discretionary Easement (at current use value)	\$2,513
Residential	\$172,721,800
Commercial/Industrial	\$6,389,200

Total of Taxable Land **\$179,550,849**

Tax Exempt & Non-Taxable Land	\$13,556,600
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Value of Buildings Only

Residential	\$314,451,700
Manufactured Housing	\$921,800
Commercial/Industrial	\$14,606,700

Total of Taxable Buildings **\$329,980,200**

Tax Exempt & Non-Taxable Buildings	\$13,444,100
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Public Utilities	\$8,249,800
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Valuation Before Exemptions **\$517,780,849**

Blind Exemptions (1)	\$15,000
Elderly Exemption (31)	\$3,024,600
Disabled Exemption (8)	\$560,000

Total Dollar Amount of Exemptions: **\$3,599,600**

Net Valuations on Which Tax Rate for Municipal, County & Local Education Tax is Computed **\$514,181,249**

Less Public Utilities	\$8,249,800
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Net Valuation without utilities on which tax rate for state education is computed **\$505,931,449**

Total Number of Acres Receiving Current Use	4,526.50
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Number of Individuals Granted Elderly Exemptions in 2016:	29
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9 age 65-74: total exemption granted: \$630,000
8 age 75-79: total exemption granted: \$746,200
12 age 80+: total exemption granted: \$1,648,400

TOWN MEETING MINUTES
BROOKLINE, NH
March 8 & 9, 2016

The meeting was opened at 7am, on Tuesday, March 8th by Moderator Peter Webb.

Inspectors of Election/Ballot Clerks were sworn in. The ballot box was verified to be empty, the ballots were distributed and the polls were opened under Article 1.

Ballot Clerks were as follows: Marybeth Lukovits, Lori Michaelson, Elizabeth Solon & Kathleen Trasatti.

Polls closed at 7:30pm

Total names on the checklist	3677
Total Ballots cast-	536
<u>Absentee voters -</u>	<u>13</u>
Total votes	549

The business meeting was called to order at 7:00pm, on March 9th by Moderator Peter Webb.

Peter Webb led the Pledge of Allegiance.

A round of applause was given to the people who served in the military and a moment of silence for the residents that passed away in 2015.

RESOLUTION

Darrell Philpot read a resolution about Susan Adams and presented her with a gift. Be it resolved that: In acknowledgement of and with great appreciation for her service to the Town of Brookline as a Selectboard member for three years, including as Vice-Chair for the last two years, and as a member of the Economic Development Committee for the past three years, the Town of Brookline, through its Selectboard, gives thanks and recognizes Susan Adams. You have consistently demonstrated excellence and dedicated service to the Town of Brookline for which we are all very grateful.

Presented, this 9th day of March 2016

By the Selectboard, Darrell Philpot, Brendan Denehy, Karl Dowling, John Carr

Darrell Philpot presented Rena Duncklee with a gift and read the inside cover of the 2015 Town Report that was dedicated to Rena in recognition of her 38 years of service to the Town of Brookline.

Rena's service to Brookline began in 1978 when she was elected to the Melendy Pond Authority. In 1979 she took over as Town treasurer. In her year as treasurer, Rena made her mark by wisely shifting the Town's funds to certificates of deposits and other interest bearing accounts that generated an additional \$13,000.00 in income that had not been realized in prior years.

On December 1, 1980, Rena resigned as town treasurer and was hired as fulltime Assistant to the Board of Selectmen, which is the role she has remained in to today. Over this time, the Town’s population has grown by about 300% from about 1750 residents to today’s 5,116. The annual town operating budget has grown by a multiple of 16. When she began the annual operating budget was \$261,000 and all checks were signed by hand.

When asked about the biggest change over the years, Rena noted the “volume of work” While that has increased significantly, Rena’s demonstrated an unparalleled ability to manage the increase, adapt to changing technology, and provide others with invaluable “institutional knowledge” of all things Brookline. On a daily basis, Rena has been notably diligent with taxpayer money-a fact that has and will continue to benefit taxpayers for years to come. Rena’s efficiency and wisdom will be missed.

On behalf of the Brookline residents, we thank Rena for her many years of service and wish her a joyful and relaxing retirement.

Rena, we promise to save you a front row seat at future annual town meetings- its wouldn’t be the same without you there.

RESOLUTION

Be it resolved that: In Acknowledgement of and with great appreciation for her service to the Town of Brookline as the Town Treasurer for one year, a member of the Melendy Pond Authority for five years and, most notably, as the Executive Assistant and Office Manager for the Selectboard for the past 36 years, the Town of Brookline, through its Selectboard. Give thanks to and recognizes

Rena Duncklee. You have consistently demonstrated excellence and dedicated service to the Town of Brookline for which we are very grateful

Presented, this 9th day of March 2016

By the Selectboard, Darrell Philpot, Brendan Denehy, Karl Dowling, John Carr

Peter Webb welcomed Brookline residents to the 246th annual meeting

1.) To choose all necessary Town Officers for the ensuing year.

Selectboard	3 yr	Brendan Denehy	415
		Thomas Humphreys	377
Town Moderator	2 yr	Peter Webb	510
Board of Assessors	3 yr	Peter Cook	465
Road Agent	1 yr	Gerald Farwell	453
Town Treasurer	1 yr	Eric Bernstein	452
Fire Ward	2 yr	David Joki	454
Fire Ward	3 yr	David Flannery	448
Finance Committee	3 yr	Brian Rater	448

Library Trustee	3 yr	Edward Cook	412
		Karen Jew	398
Town Trustee	3 yr	Clarence Farwell	427
Cemetery Trustee	3 yr	Gale Taylor	457
Supervisor of the Checklist	6 yr		

Question on the Brookline School District Ballot-

By Petition- Shall we adopt the provisions of RSA 40:13 (known as SB2) to allow official ballot voting on all issues before the Brookline School District on the second Tuesday of March

YES-278 NO-143

Question on the Hollis-Brookline Cooperative School District Ballot-

By Petition- Shall we adopt the provisions of RSA 40:13 (known as SB2) to allow official ballot voting on all issues before the Hollis-Brookline Cooperative School District on the second Tuesday of March

	Brookline	Hollis	Total
YES	308	452	760
NO	143	628	771

Surveyor of Wood & Lumber: On a motion by Rena Duncklee 2nd George Foley

We elected Jerry Farwell as Surveyor of Wood & Lumber.

HAND VOTE-YES

Melendy Pond Authority: On a motion by Ann Webb 2nd Peter Cook

We elected Francis Lafreniere to the Melendy Pond Authority.

HAND VOTE-YES

Sexton: On a motion by Rena Duncklee 2nd George Foley, We elected Jerry Farwell as Sexton.

HAND VOTE-YES

2.) (By Ballot) Are you in favor of adopting the amendments to the Uses Permitted by Special Exception in the Residential/Agricultural District and adopting the new ordinance for Bed & Breakfasts as proposed by the Planning Board for the Town of Brookline Zoning Ordinance? (See full text on page 15 of the annual report).

YES-452 NO-80

3.) (By Ballot) Are you in favor of adopting the amendments to the Accessory Dwelling Units (ADU) as proposed by the Planning Board for the Town of Brookline Zoning Ordinance? (See full text of amendments on page 19 of the annual report).

YES-415 NO-106

4.) To see if the Town will vote to raise and appropriate the sum of \$4,331,557 to defray town charges for the ensuing year and make appropriation of the same. Ann Somers made a motion 2nd George Foley
Darrell Philpot made a motion to decrease the budget to **\$4,274,938** 2nd Rena Duncklee

Darrell Philpot spoke to the Article. Brian Rater from the Finance Committee spoke to the Article.

HAND VOTE-YES

Rui Loura made a motion to amend the Article by \$20,000 changing the budget to \$4,254,938 Eric Pauer made a motion 2nd Peter Walker
Amendment FAILED

5.) To see if the Town will vote to authorize the Selectboard to enter into a 3-year lease/purchase agreement for a total of \$297,122 for the purpose of leasing and purchasing new high-band radio equipment for both cell towers, fire apparatus, and pagers and to raise and appropriate **\$101,318** (including interest) for the first year's payment. If approved, additional lease payments of \$101,318 will be due in 2017 and 2018. Said lease agreement contains a fiscal funding clause, which permits the termination of the lease on an annual basis should the funds necessary to make the required payments not be appropriated at town meeting. Michael Wenrich spoke to the Article. Charles Corey made a motion, 2nd Richard Gribble

SECRET BALLOT

YES-115 NO-53

Motion PASSED

6.) To see if the Town will vote to raise and appropriate the sum of **\$62,000** for the purpose of hiring and equipping an additional full-time Brookline Police Officer, or to take any other action relative thereto. This amount will fund the position for 2016 and is prorated to begin May 1st (the 12-month total annualized cost is \$91,570). The amount raised will be incorporated into the Police and Personnel Administration budgets for accounting purposes.

Police Chief William Quigley Spoke to the Article. Brendan Denehy made a motion 2nd Tad Putney

SECRET BALLOT

YES- 104 NO-42

Motion PASSED

7.) To see if the Town will vote to raise and appropriate the sum of \$60,000 for the purpose of road/bridge improvements, or take any action relative thereto. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until December 31, 2021.

Jerry Farwell spoke to the Article. Brendan Denehy made a motion 2nd Rena Duncklee

HAND VOTE-NO

Motion FAILED

8.) To see if the Town will vote to raise and appropriate the sum of **\$30,000** for the purpose of engineering the reconstruction of the Bond Street bridge, or take any action relative thereto. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until December 31, 2021.

Jerry Farwell spoke to the Article. On a motion from Rena Duncklee 2nd Doug Barnett

HAND VOTE-YES

9.) To see if the Town will vote to raise and appropriate the sum of **\$20,200** to purchase a power lift stretcher for the Brookline Ambulance, or to take any action relative thereto.

Lee Duval spoke to the Article. Eric Pauer made a motion 2nd George Foley

HAND VOTE-YES

10.) To see if the Town will vote to raise and appropriate the sum of **\$18,600** for the purpose of expanding the Library's part-time Assistant Director to a full-time position. Said sum is prorated to begin on April 1st (the 12-month total annualized cost is \$24,800). The amount raised will be incorporated into the Library budget for accounting purposes.

David Partridge Spoke to the Article. Rena Duncklee made a motion 2nd Ed Cook

HAND VOTE

YES- 79 NO-48

11.) To see if the Town will vote to raise and appropriate the sum of **\$15,000** to be expended at the discretion of the Selectboard in opposition to the proposed Northeast Energy Direct high-pressure gas pipeline, including, but not limited to, expenditures for legal representation and consultants, administrative and court filing fees, participation in multi-town coalitions, and any and all other expenses reasonably related to opposing said pipeline project. Brendan Denehy spoke to the Article. Buddy Dougherty made motion 2nd Eric Pauer

HAND VOTE-YES

12.) To see if the Town will vote to raise and appropriate the sum of **\$18,590** for efforts to control non-native invasive species in Lake Potanipo and Melendy Pond. Said appropriation will be offset by a Department of Environmental Services grant in the amount of \$7,436 and \$11,154 from general taxation. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until December 31, 2021.

Drew Kellner spoke to the Article. Tad Putney made a motion 2nd Buddy Dougherty

HAND VOTE-YES

13.) To see if the Town will vote to raise and appropriate the sum of **\$10,000** for the purpose of funding an update to Brookline's town history (from 1914 to the present), which will be completed in time for the town's 250th anniversary in 2019. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until December 31, 2020.

Scott Grzyb spoke to the Article. Brednan Denehy made a motion 2nd George Foley

HAND VOTE-YES

14.) To see if the Town will vote to raise and appropriate the sum of **\$7,200** to purchase an automatic generator and related equipment for the Ball Hill Antennae Site, or take any action relative thereto.

Lee Duval spoke to the Article. Darrell Philpot made a motion 2nd George Foley

HAND VOTE-YES

15.) To see if the Town will vote to raise and appropriate the sum of \$1,720 to add to the Ambulance Service Expendable Trust Fund with said **\$1,720** to come from the unassigned fund balance.

John Carr spoke to the Article. Judy Cook made a motion 2nd John Liska

HAND VOTE-YES

16.) To see if the Town will vote to adopt the provisions of RSA 41:9-a and authorize the Selectboard to establish or amend fees, including for, but not limited to, use of the transfer station, until rescinded at an annual or special town meeting.

John Carr spoke to the Article. Brenden Denehy made a motion 2nd Darrell Philpot

HAND VOTE-YES

17.) Shall the Town adopt the provisions of RSA 72:61-64 inclusively, which provide for an optional property exemption from the property's assessed value, for property tax purposes, for persons owning real property, which is equipped with solar energy systems intended for use at the immediate site? Such property tax exemption shall be in the amount equal to 100% of the assessed value of qualifying solar energy system equipment under these statutes.

Peter Cook spoke to the Article. Judy Cook made a motion 2nd George Foley

HAND VOTE

YES- 49 NO-44

18.) Shall the town adopt the provisions of RSA 72:65-68 inclusively, which provide for an optional property tax exemption from the property's assessed value, for property tax purposes, for persons owning real property, which is equipped with wind powered energy systems intended for use at the immediate site? Such property tax exemption shall be in the amount equal to 100% of the assessed value of qualifying wind-powered energy system equipment under these statutes.

Jim Townsend made a motion 2nd George Foley
HAND VOTE-NO

19.) Shall the town adopt the provisions of RSA 72:69-72 inclusively, which provide for an optional property tax exemption from the property's assessed value, for property tax purposes, for persons owning real property, which is equipped with wood heating energy systems intended for use at the immediate site? Such property tax exemption shall be in the amount equal to 100% of the assessed value of qualifying wood-heating energy system equipment under these statutes. Brenden Denehy made a motion 2nd- Lori Michaelson

HAND VOTE-NO

20.) (By Petition) To see if the town will urge:

That the next President and Congress fight big money politics and restore government of, by, and for the people by championing the We the People agenda:

1. Ban Super PACs and overturn Citizens United
2. Expose secret donors and require full transparency
3. Ban bribes from big-money lobbyists and government contractors
4. Establish small-donor, citizen-funded elections
5. End gerrymandering and modernize voter registration
6. Close loopholes and enforce campaign finance laws

That the New Hampshire State Legislature support concrete legislation to enact the We the People agenda.

The record of the vote approving this article shall be transmitted by written notice from the selectmen to the NH congressional delegation and to Brookline's state legislators, and to the President of the United States informing them of the instructions from their constituents within 30 days of the vote.

Judy Cook made a motion 2nd Melaine Levesque

HAND VOTE

YES-42 NO-28

21.) To see if the Town will vote to accept the following legacies:

- a. The sum of \$300 for general cemetery maintenance (Miner Lot #205) in Pine Grove Cemetery.

b. The sum of \$1,200 for general cemetery maintenance (Whipp Lot #351A) in Pine Grove Cemetery
Webb Scales made a motion 2nd George Foley

HAND VOTE-YES

22.) To transact any other business that may legally come before said meeting.
To accept the reports of the Selectboard and other Town Officers and Committees.

David Partridge made a motion, 2nd Judy Cook

HAND VOTE-YES

Eric Pauer made a motion to adjourn Rena Duncklee .
The meeting adjourned at 11:20pm

Monies raised and appropriated-\$4,559,566.00

Respectfully submitted,

Patricia Howard-Barnett
Brookline Town Clerk

250TH ANNIVERSARY COMMITTEE

As Brookline's 250th Anniversary approaches in 2019, a committee has been put together and is meeting on a regular basis to plan a yearlong celebration for our town beginning with a New Year's Eve Ball and ending with a huge celebration involving a parade, many events in-between, and fireworks. This will be a celebration you do not want to miss. This celebration will cost a fair amount of money and we as a committee hope to raise a good share of the funds through fundraisers and sponsorships. We started this past year by selling Christmas ornaments in December. These ornaments will be series of three ornaments and reflect the theme of the celebration: Past, Present and Future. Last year's ornament was the past. If you have not bought your ornament from last year and wish to do so, they are available at the Town Hall.

The Committee will be reaching out to every organization in Town in the near future to see what roll they would like to play as the celebration gets closer. We as a committee hope to bring the Town of Brookline a celebration that will not be forgotten for a very long time. Please keep your eyes and ears alert for many announcements of fundraising activities through the next two years. We are open to any suggestions, comments, etc... and would appreciate any and all support we can get from the residents of Brookline.

Committee Members:

Sheryl Corey
Cindy Gorgoglione
Kathy Pelletier
Brendan Denehy
Brian Rater
Cathi Whitcomb
Marcia Farwell
Clarence Farwell
Carol Anderson-Farwell

BROOKLINE AMBULANCE SERVICE

2016 ANNUAL REPORT

During 2016 we had a total of 400 calls. Every year our calls for service are increasing. The ambulance service has 1 Full Time Paramedic and 1 Full Time Paramedic Director; the other times are covered by volunteers. Our volunteers consist of 4 Paramedics, 4 Advanced EMT's, 10 EMT's, 2 Observers and 4 Apprentices. They receive no compensation for the time they provide to the community. Their time commitment is invaluable to the community and they provide the highest level of care. We are happy to have welcomed two new members in 2016. They have completed their EMT training and are on the schedule. At the beginning of 2017 we have two members starting and will be entering the EMT class in March. We are grateful to have new members.

The members of Ambulance service attended many training sessions and, through diligence and dedication, renewed their national certifications and state licenses. Throughout the year the members of the ambulance service have covered a minimum of 19,968 hours of volunteer shift coverage for the Town of Brookline. Our volunteers cover nights, weekends, and holidays. This does not include the hours of training attended on a monthly basis to keep up their National Registry certifications, or the second ambulance calls that they staff. We are fortunate that our volunteers assist with many duties including providing training for our new members, helping them integrate into our ambulance service, and leading them in providing the best patient care. They also support and assist in training our Apprentices. We have a very dedicated ambulance service that provides the highest level of care and comfort to their patients.

We are always looking for new volunteers. It is a large time commitment to complete the training. However, I would like to note our members have long term service. We provide the training for Brookline residents if you are able to provide the time. If anyone is interested, please feel free to call or stop in at the Safety Complex for more information.

Throughout the year we receive donations for the Ambulance Service which are deposited into a trust fund that helps pay for equipment and items for our volunteers. We appreciate all of these donations. These donations are tax deductible. In 2016 we were able to purchase high visibility jackets for all our members to help increase their safety at all scenes.

I would like to thank the members of the Brookline Ambulance Service for the extraordinary level of care they provide to their patients and for the many hours of ambulance duty they provide days, nights, weekends, and during second ambulance calls. Thank you, as well, to their families who support them, for the many missed family events, holidays, and the many times our volunteers drop

everything and run out the door for someone in need of assistance. I thank our members for the support I have received as Director. Your support is invaluable.

Respectfully submitted,

Lee Duval, Paramedic
Ambulance Director

BROOKLINE AMBULANCE SERVICE
2016 ANNUAL REPORT

CALL INCIDENT REPORT BY TYPE - JANUARY-DECEMBER 2016

Arm/Shoulder/Leg Injury	11	Lift Assist	8
Alcohol Intoxication	0	Medical Alarm	12
Allergic Reaction	6	Motor Vehicle Crash	65
Altered Mental Status	11	Obstetric/Childbirth	0
Breathing Problem	30	Overdose - Drug	4
Burn or Explosion Injury	2	Pain – Abdomen	23
Cardiac Arrest	2	Pain - Chest	23
Cardiac Arrhythmia	7	Pain – All Other	18
CO or Other Gas Exposure	4	Psychiatric/Behavioral	12
Diabetic Problem	3	Police Assist, Patient Eval	10
Dizziness	9	Seizure	12
Fainting/Syncope	15	Trauma/Struck By	10
Fall	34	Untimely Death	3
Fire Standby/Rehab	13	Unconscious/Unresponsive Person	5
Hemorrhage, Non-Trauma	4	Weak, Numbness, Stroke Symptom	21
Home Illness, Fever, N/V/D	6	Other/Unknown Problem	10
Laceration/Cut	7		

TOTAL CALLS YTD 2016: 400

DAYS: 135 CALLS (34%)

NIGHTS: 144 CALLS (36%)

WEEKENDS: 121 CALLS (30%)

MASON: 108 CALLS (27%)

BROOKLINE AMBULANCE SERVICE
YEARS OF SERVICE 2016

YEARS OF SERVICE AND LEVEL OF TRAINING

<i>NAME</i>	<i>YEARS</i>	<i>LEVEL OF TRAINING</i>
<i>CANADA, BOBBIE</i>	<i>39</i>	EMT
<i>DEFFELY, JAMES</i>	<i>26</i>	PARAMEDIC
<i>DUVAL, LEE</i>	<i>22</i>	PARAMEDIC
<i>ARRUDA, GARY</i>	<i>22</i>	PARAMEDIC
<i>WATT, JANICE</i>	<i>21</i>	PARAMEDIC
<i>SPARGO, GLENN</i>	<i>21</i>	ADVANCED EMT
<i>COOK, DAVID</i>	<i>20</i>	EMT
<i>GRIBBLE, RICHARD</i>	<i>18</i>	ADVANCED EMT
<i>BRETT, BEVIN</i>	<i>14</i>	PARAMEDIC
<i>McCUBREY, TRICIA</i>	<i>14</i>	EMT
<i>McGETTIGAN, TIMOTHY</i>	<i>13</i>	EMT
<i>GAVIN, FRANCIS</i>	<i>10</i>	PARAMEDIC
<i>SHEA, JESSICA</i>	<i>9</i>	ADVANCED EMT
<i>KRAMARCZYK, JASON</i>	<i>9</i>	EMT
<i>GUTHRIE, AL</i>	<i>6</i>	EMT
<i>MUSE, DAVID</i>	<i>5</i>	ADVANCED EMT
<i>REILLY, BONNIE</i>	<i>5</i>	EMT
<i>MCGETTIGAN, JACOB</i>	<i>3</i>	EMT
<i>SHUTT, LISA</i>	<i>2</i>	EMT
<i>CARR, MICHAEL</i>	<i>1</i>	EMT
<i>WILSON, JULIA</i>	<i>1</i>	EMT
	<i>281</i>	YEARS OF SERVICE

BUILDING INSPECTOR'S REPORT - 2016

Type	Number	Revenue
New single family homes	17	\$8,809.30
New electrical issued with building permits		Included w/new BP
New plumbing issued with building permits		Included w/new BP
New HVAC/mechanical issued with building permits		Included w/new BP
New two family homes	0	\$0.00
New commercial building	1	\$828.22
Additions/alterations residential	63	\$8,058.69
Additions/alterations commercial	3	\$1,661.20
Garages/barns	8	\$1,352.68
Sheds	12	\$515.00
Pools, above and inground	10	\$570.00
Decks/porches	4	\$235.80
Plumbing	17	\$1,350.00
Electrical	118	\$7,469.00
Driveways	1	\$35.00
Signs	4	\$120.00
Early start, extend permits and postage fees	0	\$0.00
Reinspection fees	0	\$0.00
Demolition only	0	\$0.00
Airplane hangar	0	\$0.00
Records from archives	0	\$0.00
Temporary housing	0	\$0.00
Fines/etc.	5	\$300.00
Total:	263	\$31,304.89

CONSERVATION COMMISSION

As we celebrate our 50th year, the Conservation Commission continued to be busy in 2016. Our focus during the past year was on maintaining our current properties, fundraising to acquire new property to add to the Town's current holdings, and preparing for one of the most important preservation projects in our history, the purchase of the Martin and Austin properties - 78 acres of pristine undeveloped land along the Nissitissit River in Southeast Brookline.

The purchase of the Martin and Austin properties (tax map lots K33 & K34), will protect both sides of approximately 1/2 mile of prime riverfront from development. These properties also lie on top of one of Brookline's most important aquifers and include valuable agriculture land. The property is adjacent to other currently protected conservation properties and will provide protection for one of the highest rated cold water fisheries in New England. This property was identified as a high priority in the Town's Master Plan. Commission members have been active over the past year with grant writing, private fundraising, and working with other regional conservation groups to make this purchase possible.

The Commission has also been working with the National Park Service to create our 'Nissitissit River Park' on the section of the old Brookline and Ayer rail bed between Route 13 and South Main Street. Upgrades to the rail bed and a new Accessible trail along the river shore will provide residents of all ages the ability to interact with nature, hike, fish and canoe/kayak. We are currently pursuing a grant from the Park Service to help fund these improvements. It is also part of our long term goal to provide connections throughout town along the old railroad right of way.

This year the Conservation Commission was able to acquire two parcels, increasing the size of Hobart Fessenden Woods, and protecting important streams and wetlands. Plans are underway to provide new trails in these areas, improving trail connectivity and providing trail heads on Corey Hill and Kecy Roads.

In June, several volunteers gathered to create the new "Hollbrook" trail, connecting the Fessenden trail in Brookline with the Tupelo trail on Beaver Brook property in Hollis. The connector provides hikers the ability to travel on trails throughout both town. On the west side of Brookline a new bridge was constructed at the trail head off Conneck Road, providing access to a small parking area and trails.

In October, the Ghost Train race brought about 300 avid ultra-marathoners (30 - 100+ miles) to Camp Tevya to race along the rail trail between Brookline and Milford, completing 15 mile loops over 24 hours. Thanks to the dedicated efforts of many volunteers, the runners are able to compete in what many call "one of the best organized races ever". While most of us slept soundly that night, these runners put one foot in front of the other through the woods of Brookline and Milford, to the light of glowing jack-o-lanterns. This year the race raised over \$10,000!

The funds raised by the Ghost Train race help fund many important improvements to conservation property. In 2017, two miles of rail trail will be upgraded, with the addition of 6 inches of crushed gravel and dredged drainage ditches. Funding for this work comes from a \$12,000 grant from the state's Recreational Trails Program, matched by Ghost Train funds. In addition, some trail improvements were made in 2016 near the power lines to improve the trails after a lumbering operation.

A major part of the Town's success with our Conservation properties is the partnerships that the Commission has with recreational user groups in town. The Brookline Icebreakers have helped clear trails and build bridges for several years, and this year a newly formed Brookline Mountain Bike club spent several days improving trails. We also want to thank all the people who use conservation property and take the time to clear away branches or inform us of downed trees.

We continue to benefit from the work of several dedicated Eagle Scouts who have taken on various projects to improve Conservation land. Work continues to improve 'Camp Flannery', and in the coming year a new sign will welcome visitors to the Bartell-Palmer parking area, and a new trail bridge will be built.

We continue to try to find ways to make Brookline's conservation land more accessible and valuable for all residents. This year we worked as part of the Sidewalk and Trails committee to envision ways to better access these properties. We purchased trail cameras and share interesting results on the Commission's Facebook page. We worked with various recreation groups and townspeople to create policies and procedures that provide access while protecting important environmental habitats. We partner with private landowners to provide access when possible and to stop trespassing if needed.

To volunteer or get more information about any of our projects or lands, please contact Kristen Austin at kristen@brookline.nh.us or call 603-673-8855 x216. Find us on the town website at www.Brookline.nh.us or on Facebook at Brookline Conservation Commission.

2016 ECONOMIC DEVELOPMENT COMMITTEE - *THE YEAR IN REVIEW*

Since chartered In April 2012, the Economic Development Committee (**EDC**) has met once a month and continued to have regular interactions with Brookline business owners and organizations.

Economic Revitalization Zones (ERZs) – During the summer, the State approved the Selectboard’s application to designate 5 ERZs in the Commercial/Industrial district along Route 13. Businesses located in an ERZ are eligible to receive a tax credit against their business profit tax for investments made in plant or equipment and/or the creation of any full-time jobs. The Committee wants to thank **Tad Putney** for leading the effort and pursuing this program to create the ERZs.

The EDC had a very busy year working on two very successful events:

The second annual ***Chili-Chowder-Soup Cook-Off*** was held in February at the Event Center. What a crowd we had! About 300 visitors packed the room where 14 professionals and amateurs brought the best **Chilis** and **Soups** we ever tasted (No Chowder this year). The event was so successful that some competitors ran out of food.

Brookline was once again the center of attention for many future couples in the region. The second annual ***Brookline Bridal Show*** took place early October. Returning and new exhibitors set up beautiful booths for future couples, their families and friends to visit during the 3-hour long show. The ***Brookline Bridal Show Facebook page*** now has over 300 “likes” which demonstrates how popular the page has been. The EDC has already scheduled the third annual Brookline Bridal Show that will be held on Sunday, October 01, 2017 from noon to 3:00 pm.

The EDC continued working on promoting the ***Brookline Chapel*** and set up an Open House on the same day as the Bridal Show. So far, over 80 weddings have been celebrated at the Chapel. A new ***Facebook page*** has been set up for the Brookline Chapel.

The “***Wedding Guide***” that was created a couple of years ago provides all the necessary steps in order to get married in New Hampshire and beautiful pictures of the building. The wedding guide is available at the Town Hall and on the Brookline website.

Did you know? The Chapel is also available for many other types of events or celebrations such as baptisms, concerts or art expos. A ***short video*** on the chapel

was created and can be viewed on the Brookline Bridal Show & Brookline Chapel Facebook pages as well as on the Brookline website.

In order to keep Brookline residents and businesses informed of our efforts, the EDC publishes the ***Economic Development Newsletter*** that is being distributed to all businesses and residents. Many businesses, organizations and committees have offered their support by providing articles and photos – another great way to put their name out there and get some “publicity”. The newsletters are all available on the Brookline website, which is being viewed by many people and organizations outside Brookline. We want them to know what a great town Brookline is to live and work.

This year, again, the “***Welcome Packet***” with valuable information about Town services, Boards & Committees, Clubs, and local resources has been offered to all new Brookline residents. Many Brookline entrepreneurs are taking the opportunity to advertise their business by providing coupons and promotional materials that are included in the packet. Since created in 2013, the packets have received many positive comments. Welcome Packets are available at the Town Hall.

The Committee renewed its membership with the ***Souhegan Valley Chamber of Commerce***. Again this year, the Town of Brookline, represented by the EDC, was among the numerous exhibitors at the ***Southern New Hampshire Business Expo*** that took place in November at the *Hampshire Dome* in Milford promoting the Town and its businesses.

The ***Business Directory*** available on the Brookline website is a great way for residents to contact local businesses. Business owners, do not forget to contact the Town Hall with any updates you may have or if you are not yet listed.

The EDC encourages Brookline businesses to get involved and contribute to the economic development of our wonderful town by attending the meetings and sharing your ideas.

By working together, we can achieve great things!

On behalf of the current Economic Development Committee:

Eric Bernstein, Planning Board & Business Owner

Tom Humphreys, Selectboard

Donna Marsh, Realtor

Ron Pelletier, Planning Board & Business Owner

Tad Putney, Town Administrator

Valérie Rearick, Town Planner

Steve Russo, Realtor

Gale Taylor, Finance Committee & Business Owner

Wendy Walter, Business Owner

*“Promote balanced, long-term economic development,
which reflects and enhances the character of our community”*



Scan to access the
Business Directory

To contact the Economic Development Committee:

Tputney@brookline.nh.us 673-8855 ext. 213

valerie@brookline.nh.us 673-8855 ext. 215

BROOKLINE EMERGENCY MANAGEMENT 2016 ANNUAL REPORT

Emergency Management wants to remind everyone to be prepared for emergencies before they happen. In an emergency, expect to be without power for at least 72 hours. Information on readiness is available at ReadyNH.gov. The Town of Brookline has an emergency notification system it uses called Code Red. This system will send messages out by phone, text and email to notify you of emergencies and resources that are available to Brookline residents. If you do not get Code Red messages and would like information, please sign up for Code Red on the Town website homepage. We also have a Facebook page named Brookline Emergency Management Agency NH. This will provide readiness information and local updates. The state of NH has launched an app for android phones and iPhones. This information it is available at NHAAlerts. This app can inform you about state road closures, weather and state emergencies.

Brookline CERT is our Community Emergency Response Team. Our members are active in helping the town during emergencies, staffing the Emergency Operations Center, and doing welfare checks as needed. They also assist with traffic details for school events and parades. In addition they provide support at our blood drives.

CERT meets monthly and receives training in Emergency Operations. During 2016 CERT members participated in over 600 hours of training. Some of the training subjects undertaken by CERT members include First Aid and CPR, Ham radio operations, WebEOC (online emergency management), Incident Command Systems, local emergency management conferences, and C.E.R.T. Basic courses in Nashua. We truly appreciate the time and dedication of our CERT members.

Please keep your street numbers visible for all Emergency Services. In the event of an emergency, time is of the essence and we want to avoid any delays due to improper markings. Remember, with heavy snow, numbers can be covered.

The Emergency Management Director works closely with the Police and Fire Departments on the RMMS and CSDA Safety Committees throughout the year. We will continue this effort in the future.

Brookline CERT is looking for volunteers to assist with town emergencies and community events. If you are interested, please contact me at 672-6216.

Respectfully submitted,

Lee Duval
Emergency Management Director

FINANCE COMMITTEE REPORT

The Finance Committee reviews both the town and the Brookline School District budgets. The members of the committee work with the Selectboard and School Board to review the budget and make recommendations and suggestions to town officials, the school board, school administration, and the voters. The committee consists of three townspeople elected by the voters.

The Finance Committee makes recommendations on all town and school district warrant articles that have a financial impact. The committee has been meeting with town and school officials for the past 5 months discussing the financial and operational impact of the proposed warrant articles.

The Town Budget for 2017 is up somewhat from 2016 (4.4%), the major increases come from a new Police officer position, the second payment (of three) for emergency services radios and mandatory increases in retirement funding. The town departments do a great job at managing budgets, and most are usually able to return some funds back to the town at the end of the year which lowers taxes.

The School District Budget is also rising somewhat this year (3.5%). The major increases come from retirement, healthcare and special education costs and there is a significant decrease in funding from the state. 2017 will be the first year that the voters of the School District will meet for a deliberative session to finalize the budget, with final voting happening by ballot.

While the Hollis Brookline Cooperative School District is not within the purview of the Finance Committee, it is a significant driver of the town tax rate. At this time, it is expected that there will be a slight decrease (1.3%) in funding from Brookline due principally to paying off the bond for the construction of Hollis Brookline High School. This is offset by increases in healthcare and retirement costs. Also, there is a continuing trend of Brookline students composing a larger percentage of the student body each year, which changes the funding apportionment between Hollis and Brookline.

Note that all percentages are estimates based on the best available information as of this writing and will change over time.

The Finance Committee would like to recognize the hard work done by the Town, the School District (including the SAU office) and everyone who work together to keep budgets level and lessen tax increases. Brookline is fortunate to have many civic minded volunteers, which helps to keep our taxes lower and provide the town with services and opportunities which would otherwise not be available.

BROOKLINE FIRE DEPARTMENT 2016 TOWN REPORT

The Brookline Fire Department would like to thank the taxpayers for their support at town meeting last year. This new radio equipment will make us P-25 compliant and help make it easier to communicate with other emergency services.

In April of 2016 Jim Boyle retired from the Brookline Fire Department after 21 years with the department. Jim was president for 9 years and vice president for 11 years of the Brookline Fire Association. Jim took many pictures at trainings and fundraising events for the department. We are grateful to Jim for his 21 years of dedicated service to the department and association. Unfortunately, Jim lost his battle with cancer in October of 2016.

We would like to thank Steve Whitcomb for his 25 years of service as he also has retired from the Brookline Fire Department. Steve was Lieutenant for 7 years and a firefighter for 18 years. Steve helped with cooking at the barbecue for many years, as well as with many projects around the fire station. We wish him well in his retirement.

This year we spent many hours on writing grants. The department put in a grant for 21 new air packs as our air bottles will expire in 2018. We also put in a grant for a new pumper/reel truck. The truck we are replacing is 31 years old and cannot supply enough water to support our new equipment. We have been made aware that the fire truck grant application has not been approved, but we will re-apply next year.

We have been in constant contact with Insurance Services Office, about dropping our rates. They can't keep up with the demand of all towns and cities in the country. ISO said we should be the next group to be reduced. We will continue to work with them to reduce our rates even more.

We would like to give a Great Big Thanks to all the members of the Fire Department and their families for the time that they all give up, including training, fire calls and fund-raising events. Each Firefighter gives up many hours of family time, sleep, weekends and holidays, allowing us to provide our professional service to the community.

This year we finished the cistern for filling our fire trucks. Our new system can fill at 200 gallons a minute. We would like to give Captain Scott Boggis a Special Thanks for all the work he put in this project. Thank you to all the Firefighters that dedicated many hours of their time to this project, as well. We would like to thank all the contractors that helped us with equipment and materials for this project.

We would like to thank the townspeople for their continued support at our annual Barbecue, Duck Race and other fundraising events. The Brookline Fire Association recently purchased a new Flir Thermal Imaging Camera and Gear Dryer, from funds raised. Thank you to the Brookline Fire Association for your fundraising efforts! Thank you to Polly Duprez for a great job as our Administrative Assistant, Lieutenant JP Royea for keeping the station clean and firefighter Dave Cook for keeping our equipment ready to go in any emergency.

We work very closely with these departments and individuals: Brookline Ambulance Service, Brookline Police Department, Road Agent and his crew, Brookline Select Board, Sharron Sturtevant, Tad Putney, Romeo Dubreuil and all our Mutual Aid Towns. We would like to thank them all for a great year working together. We are fortunate to work with so many dedicated professionals whose support makes it easier for us to successfully serve the residents of Brookline.

Name	Title	# Years Service	Certifications
Charles Corey, Sr	Fire Chief	39	Career
David Joki	Assistant Chief	28	Level III
David Flannery	Assistant Chief	17	
David Santuccio	Captain	19	Level I
Scott Boggis	Captain	18	Level I
Sheryl Corey	Radio	33	
Tom Humphries	Radio	1	
Roger Francis	Chaplain	1	
Company 1			
Jean-Paul Royea	Lieutenant/Fire Inspector	9	Level II
Steve Whitcomb	Firefighter	25	Career
Michael Wenrich	Firefighter	2	Level I
Tyler Pelletier	Firefighter	1	Level I
Josh LaLancette	Firefighter	New	Level I
Company 2			
Shawn Ricard	Lieutenant	10	Level II
Richard Montgomery	Firefighter	14	
James Boyle	Firefighter	21	
Paul Bourassa	Firefighter	25	Level I
Timothy Brown	Firefighter	5	Level II
Company 3			
Barry Doyle	Lieutenant	15	Level II
David Cook	Firefighter	6	Career
Joe Cooper	Firefighter	16	

Company 3			
Jonathan Boyle	Firefighter	9	Level I
Joe Delpapa	Firefighter	11	Level II
Meaghan Fricke	Firefighter	14	Level II
Company 4			
Colin Shea	Lieutenant	8	Level II
Peter Bretschneider	Firefighter	20	Level I
Phil Soletsky	Firefighter	14	Level I
Paul Knightly	Firefighter	9	Level II
Company 5			
Brian Moore	Lieutenant	14	Level I
Richard Gribble	Firefighter	2	Level I
Corey Porter	Firefighter	New	Level I
Richard Williams	Firefighter	New	
Company 6			
Charles Corey, Jr.	Lieutenant	7	Level I
Francis Gavin	Firefighter	2	Level I
Daryl Pelletier	Firefighter	1	Level I
Cole Boggis Jr.	Firefighter	1	Level I

Fire Calls

The Brookline Fire Department responded to a total of 245 calls, which resulted in a total of 2,313 firefighter hours through November 30th, 2016, and 2,350 Training hours. The following is the breakdown of the calls.

House/Structure	3	CO Detectors	16
Car Fire	2	Brush/Illegal Burn	19
Public Assist	4	Water/Ice	1
Car Accidents	42	Mutual Aid Given	34
Wire/Trees	6	Alarm Activation	36
Gas/Propane/Oil	5	Electrical	1
Other	27	Mutual Aid Received	7
Assist Ambulance	10	Smoke Check	17
Assist Police	6	Service Request	16

In 2016 there were 180 Seasonal Burn Permits issued. The Seasonal Permits may be renewed during the week at the Brookline Fire Station and expire December 31, 2017.

Anyone wishing to obtain a Seasonal Burn Permit for the first time may contact Chief Corey.

Fire Inspections

Business Inspections/Re-Inspection			
/Assembly Permits	77	Wood Stove	7
Stand-alone Heater	2	Gas Heater	1
Fuel Storage	61	Foster Care	1
Carbon Monoxide Detector	1	Pellet Stove	8
Gas Dryer	3	Generator	7
Gas Furnace	21	Schools	4
Hot Water Heater	24	Chimney	5
Gas Stove	11	Plan Review	2
Gas Fireplace	13	Final Inspection	12
Gas Piping	32	Oil Furnace	7
Smoke Detectors	2		

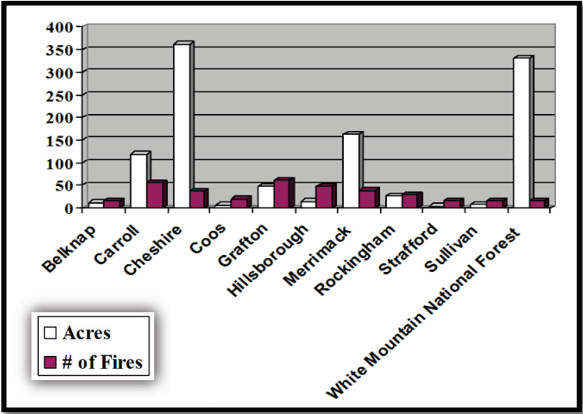
REPORT OF FOREST FIRE WARDEN AND STATE FOREST RANGER

Over the past two years, New Hampshire has experienced its busiest fire seasons since 1989. 1,090 acres burned during the 2016 season. The White Mountain National Forest experienced its largest fire since becoming a National Forest, burning 330 acres in the town of Albany in November. Fires falling under state jurisdiction burned 759 acres, with the largest fire of 199 acres occurring in Stoddard. The extremely dry summer led to a busy fall fire season with large fires occurring into mid-November. Drought conditions hampered fire suppression efforts and extended the time needed to extinguish fires. Your local fire departments and the Division of Forests & Lands worked tirelessly throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. Our fire lookouts are credited with keeping many fires small due to their quick and accurate spotting capabilities. The towers fire detection efforts were supplemented by the NH Civil Air Patrol when the fire danger was especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2016 season threatened structures, and a few structures were burned, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

As we prepare for the 2017 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting www.NHfirepermit.com. The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department or DES at 603-271-3503 or www.des.nh.gov for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nhdf.org.

2016 WILDLAND FIRE STATISTICS



HISTORICAL DATA		
YEAR	NUMBER of FIRES	ACRES BURNED
2016	351	1090
2015	124	635
2014	112	72
2013	182	144
2012	318	206

CAUSES OF FIRES REPORTED								
(These numbers do not include the WMNF)								
Arson	Debris Burning	Campfire	Children	Smoking	Railroad	Equipment	Lightning	Misc.*
15	85	35	10	12	2	18	9	148

REMEMBER, ONLY YOU CAN PREVENT WILDFIRES!

HOLLIS COMMUNICATIONS CENTER 2016 Annual Report

Mission Statement

The mission of the Hollis Communications Center is to promote and ensure the safety and security of all members of the community through the application of high quality public safety standards. These services are provided in a manner that promotes satisfaction and professionalism to all members of the community while exhibiting compassion, commitment and excellence.

It is a pleasure providing excellent service to the emergency personnel and citizens of Brookline. If you are interested in a tour of the Communications Center please contact Manager John DuVarney at 465-2303.

The Communications Center is located in the Hollis Police Station at 9 Silver Lake Road. It is your link to all town services, in emergency and non-emergency situations. The Center is open 24 hours a day, seven days a week. Our staff consists of a Manager, Supervisor, 6 full-time and 2 part-time Communications Specialists. We operate under the direction of the Communications Advisory Board, which includes the Hollis police chief, fire chief and DPW Director. The Communications Center is also pleased to provide dispatch service to the Towns of Brookline and Mason on a contractual basis.

The communications staff plays a vital role in communicating between the units in the field and the public. We answer all police department telephone lines and 911 calls for police, fire and EMS for the towns of Hollis, Brookline and Mason. We also handle radio communications with all police, fire, EMS, and public works units as well as assisting citizens that walk into the Hollis Police Department with complaints or requests for service.

Full Time Personnel

	<u>Experience</u>
Manager John DuVarney	41 years
Supervisor Robert Dichard	31 years
Communications Specialist Matthew Judge	30 years
Communications Specialist Ross Rawnsley	21 years
Communications Specialist Anna Chaput	28 years
Communications Specialist Robert Gavin	9 years
Communications Specialist Jayne Belanger	14 years
Communications Specialist Rick Nicosia	2 years

Part Time Personnel

Communications Specialist Richard Todd	36 years
Communications Specialist Norma Traffic	17 years

When combined, the Communications Center Staff has over 200 years of experience in public safety.

In 2016, the Communications Center answered a total of 39,357 calls for service. This represents a 9% increase in activity.

The Communications Center is very much committed to keeping our personnel current in training. Training that our specialists completed this year includes: Customer Service, PTSD How to Cope, Weather Emergencies, Lead Follow or Get Out of the Way, Adapting to Change, Swatting, Crisis Intervention, Negativity, Liability, Physical Health at Home and Work, Terrorism & Gang Update, Active Shooter and Human Trafficking. This training program has been very beneficial to all dispatchers.

The Communications Center also provides a Senior Citizen Response Program. This program has proved to be very successful. When you sign up for this program you will be given a specific time to call the Communications Center every day. If we don't receive a call from you we will call your residence. If there is no answer a police officer will be sent to your residence. This program will also give us specific medical conditions that you might have and will assist the medical responders prior to their arrival. If you would like to sign up for this program please contact John DuVarney, Manager Hollis Communications Center at 465-3636.

This past year the communications center took delivery of a Watson Synergy Console. This console was designed from the ground up to withstand a decade or more of 24/7 use in the rigorous environments of the emergency-response center. It allows communication specialists the ergonomics with fully adjustable work surfaces and input platforms that adapt to users height preferences and allows for sit-to-stand flexibility. The console also allows better wire management and PC set up.

On behalf of the staff at the Communications Center, we wish to extend our sincerest appreciation to Town of Brookline for their continued support.

Respectfully submitted,

John V. DuVarney, Manager

Communications Advisory Board
Police Chief James Sartell, Chairman
Fire Chief Richard Towne
Director of Public Works Thomas Bayrd

BROOKLINE PUBLIC LIBRARY

2016 Annual Report

The Library Board would like to thank the residents of Brookline for supporting our warrant article at the March town meeting. With the passage of Warrant Article 10, the Library was able to upgrade the Assistant Director's position to full time and expand open hours from 42 to 48 per week, allowing us to stay open later on Wednesday afternoon and adding Wednesday night for the convenience of our patrons.

In 2016 the Children's Department once again offered a wide variety of programs to help instill the love of reading in our youngest. In addition to musical story hours and pajama story times, we sponsored a reading dogs series, a Mad Hatter tea party, a very popular summer reading program, and many more activities.

The Library's programs for adults ranged from cyber security to beer tasting to designing your own holiday cards. This year's Big Read book, *The Grapes of Wrath* by John Steinbeck, was the inspiration for several of our other activities, including our September 10th Open House. Our first Community Garden was a great success, with an abundance of vegetables and herbs that we could donate. Probably the highlight of 2016 was the Library's winning 1st prize for its float in the July 4th parade for its Community Garden float; Muskie was proud.

This year we installed some additional shelving units to the Young Adult area to help house our expanding collection of materials for older school age children. On the main floor, we freed up some space for programs by loaning the display case of historical materials to the Brookline Historical Society. To streamline our records, the staff have been deleting the cards of patrons who have not borrowed materials in the last three years.

The Friends assisted us in our efforts, supporting our program with two book sales, a bake sale at the Christmas tree lighting, and a silent auction.

We continue to see increases in use and solid support by our patrons, volunteers, and Friends. Our online catalog searches increased 6%; interlibrary loans borrowed increased 12%, and we signed up 225 residents for new library cards.

With Library Director Myra Emmons and her very capable staff, joined by our Friends, supporters and volunteers, we look forward to another successful year serving the needs of Brookline's residents in 2017. The Library Trustees appreciate the continued support of the Select Board and the efforts of the town administrative and departmental staff on behalf of the Library.

Respectfully Submitted,

Ed Cook, Chairman
Karen Jew
David Partridge

Sara Rockwell
Steve Russo

Brookline Public Library - 2016 Statistics	
Annual Service Hours	2,386
Registered Patrons	2664
Number of library visits	31,148
<u>Programs & Services</u>	
Reference transactions	11,336
Meeting space use (hrs)	96
Youth programs	230
Adult programs	84
Total programs:	314
Attendance – Youth	2,609
Attendance – Adult	2,562
Total Attendance:	5,171
Database use(Ancestry, Ebsco, Online Catalog etc)	
Total searches	22,735

<u>Collections</u>	
Print materials (includes 90 Periodicals)	28,657
Audios (books and music)	1,886
DVDs	2,688
Museum Passes	15
Circulating Equipment	15
Realia (games, puzzles etc)	5
Total locally-owned Collections:	33,266
Licensed Databases (thru NHSL)	23
Licensed Database (local)	3
E-books (through NHDB subscription)	10,777
Audio Downloadables (NHDB)	8,190
Total Available Resources:	52,259

Brookline Public Library - 2016 Statistics cont	
<u>Circulation</u>	
Adult materials, all formats	26,344
Children's materials, all formats	27,540
Museum Passes	420
Other: ILLs, ebooks etc	8,323
Total Circulation:	63,207

<u>Volunteers & Sponsors</u>	
Volunteer hours	2595
Number of Sponsors	31
Number of sponsored items	142

Library Use Value Calculator (adapted from ALA calculator)			
Adult books	10349	18 \$	186,282.00
YA books	4431	16 \$	70,896.00
Children's books	24097	14 \$	337,358.00
Audiobooks	4536	30 \$	136,080.00
Interlibrary loans	664	25 \$	16,600.00
Electronic books	4516	20 \$	90,320.00
Magazines	1703	5 \$	8,515.00
Newspapers	3216	2 \$	6,432.00
Movies	8651	17 \$	147,067.00
Music CDs	164	22 \$	3,608.00
Meeting Room (hrs)	96	25 \$	2,400.00
Ad Program Attendance	2562	18 \$	46,116.00
Ch/YA Prog Attendance	2609	12 \$	31,308.00
Museum Pass Use	420	20 \$	8,400.00
Computer use	2078	12 \$	24,936.00
Database searches	22735	10 \$	227,350.00
Reference assistance	11336	10 \$	113,360.00
Total Value of Library Services Used:		\$	1,457,028.00

LIBRARY TREASURER'S REPORT

Brookline Public Library

Account Balances for Year Ending 12/31/2016

Library General Funds

Checking Account

Balance December 31, 2015	\$53,323.69	
Receipts: Town Appropriation	\$249,183.00	
Fines	508.94	
Copy/FAX/Print	232.05	
Donations	\$2,883.97	
Interest Earned	\$40.44	
Grants	\$623.00	
Other Income	\$1,393.89	
Payments: Expenses	\$240,823.83	
Ending Balance December 31, 2016	\$67,365.15	\$67,365.15

Savings Account

Balance December 31, 2015	\$19,814.21	
Receipts: Income	\$0.00	
Interest Earned	\$19.82	
Payments: Expenses	\$0.00	
Ending Balance December 31, 2016	\$19,834.03	\$19,834.03

Total of All Accounts in Hands of Treasurer 12/31/15	<hr/>	\$87,199.18
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David Partridge
Treasurer, Brookline Public Library

LIBRARY TREASURER'S REPORT

Library Treasurer's Report

Brookline Public Library

Year End Summary 2016

Income

Donations

Friends of Library	1,270.00
Sponsors	1,352.17
Other donations	<u>261.80</u>
Total Donations	2,883.97

Donations (see above)	2,883.97
Copy/FAX	232.05
Fines	508.94
Grants	623.00
Interest	40.44
Lost & Paid	540.60
Media Sales	32.00
Refunds	1.93
Non-Resident Cards	40.00
Sale of Items	80.99
Trust Fund	698.37
Town Appropriation	<u>249,183.00</u>

Total Income \$254,865.29

Expense

Automation	1,107.00
Communications	2,656.73
Education	279.00
Equipment	2,167.60
Equipment Maintenance & Repair	997.00
Health Insurance	7,085.84
Media (see below)	30,686.82
Audio Materials	6,098.75
Dues and Membership Fees	1,661.00
Printed Materials	18,095.10
Serial Subscriptions	1,787.27
Video Materials	2,902.58
Media - Other	142.12
Total Media	30,686.82
Mileage	968.79
Office Supplies	3,556.22
Payroll Expense	1,065.00
Postage	304.91
Professional Dues, Fees, Etc.	270.00
Programs	4,785.26
Retirement (Employer)	8,171.76
Salaries	164,214.05
SS/Medicare (Employer)	<u>12,507.65</u>

Total Expense 240,823.63

Return to town 7,216.16

Net Income 6,825.50

David Partridge
Treasurer, Brookline Public Library

MELENDY POND AUTHORITY

CASH ON HAND - JANUARY 1, 2016: \$13,771.49

RECEIPTS:

RECEIVED ON LEASES	6,015.00
INTEREST ON DEPOSITS	26.14

TOTAL RECEIPTS: \$6,041.14

EXPENSES:

WATER TESTING AND TREATMENT	668.00
POSTAL EXPENSE	49.00
DEMOLITION EXPENSE	3,750.00

TOTAL EXPENSES: \$ 4,467.00

CASH ON HAND - DECEMBER 31, 2016: **\$15,345.63**

The assessed valuation of the buildings on the Melendy Pond Authority for 2016 was \$776,500 with an anticipated tax return to the town of \$25,283.

Peter Webb, Chairman
Randolph Haight, Secretary
Russell Haight, Treasurer
Peter Cook
Francis LaFreniere
Carol Anderson-Farwell
Pam Austin, Lessee Representative



9 Executive Park Drive, Suite 201
Merrimack, NH 03054
Phone: 603.424.2240
Fax: 603.424.2230

Value yesterday. Enhance tomorrow. Plan today.

NASHUA REGIONAL PLANNING COMMISSION 2016 BROOKLINE MEMBERSHIP BENEFITS

The NRPC provides comprehensive planning services for local land use, transportation, and environmental planning efforts, and delivers extensive mapping and data assistance utilizing the latest technologies. Membership in NRPC allows communities to access customized services by request as well as resources such as:

- **Transportation Planning:** Grant writing, custom traffic counts and data, transportation modeling, intersection analysis, road safety audits, road surface management, and parking studies.
- **Land Use Planning:** Customized land use board training and materials, draft ordinance and regulation review, special projects and research assistance, fact sheets, guidebooks and educational resources, master plan consultation, and project scoping.
- **Data and GIS Mapping:** Demographic data and analysis, mapping data and standard map sets, GIS community needs assessments, production of annual tax maps and online interactive apps.
- **Environment and Energy:** Group energy purchase for municipal and school facilities, consultation for local Energy Committees, MS4 Permit coordination, and household hazardous waste collections.

NRPC uses local dues to leverage grant funds and support the planning needs of local communities. The most recent NRPC budget was comprised of 70% federal funding, 12% local grants, 11% local dues, 6% local contracts and 1% from the State of NH. Highlights of 2016's regional initiatives of benefit to all communities include:

- **Pipeline and Hazardous Materials Safety:** NRPC completed work under a grant from the U.S. DOT to promote best practices regarding pipelines and land-use planning, to engage local fire/first responders, and to advance public and inter-organizational data exchange.
- **Modernization of MapGeo, NRPC's Live Maps App:** In 2016 NRPC's implementation of MapGeo (available at: <http://nrpcnh.mapgeo.io>) migrated to a google-based environment. The new app features more efficient search, richer overlay themes, and closer integration with Google streetview, 2016 imagery, directions, and landmarks.
- **Open Data Portal:** Several of NRPC's core GIS datasets can now be downloaded for free from the Open Data Portal (available at: data.nashuarpc.opendata.arcgis.com). This resource features thematic search of datalayers, mapping and tabular data previews, ability to filter datasets by

user-specified criteria, and data download in a variety of popular formats including ESRI, google, and open-source.

- **Nashua Region Water Resiliency Action Plan:** With US EPA grant support, NRPC completed the Nashua Region Water Resiliency Action Plan to help municipalities become more resilient to the impacts that climate change has on their water infrastructure. Results of this project will be incorporated into the hazard mitigation plan to help municipalities develop a local climate adaptation strategy.

- **Renewable Energy Tool Belt:** NRPC, in partnership with the Local Energy Solutions Work Group, began developing the “Renewable Energy Tool Belt” with funding from the NH Charitable Foundation. The Tool Belt will consist of a series of worksheets and short decision guides that will help communities to compare potential renewable energy systems for their municipal facilities.

- **Metropolitan Transportation Plan:** NRPC held 3 public workshops across the region in the Towns of Hudson, Milford and Wilton to generate input on transportation projects to be included in future editions of the region’s Metropolitan Transportation Plan.

- **Planning for Parks and Playgrounds:** With grant funding assistance from the *HNHfoundation*, NRPC has begun to develop a suite of resources for municipalities’ recreation planning efforts. When complete, NRPC will have available a GIS inventory of recreation sites in the region, an analysis of “play deserts,” and a guide book for municipal leaders looking to implement a park or playground project.

Climate Health and Adaptation Plan: Through a grant from the NH Department of Health and Human Services, NRPC is partnering with the Greater Nashua Regional Public Health Network to develop a plan to identify potential health hazards related to severe weather and climate change. NRPC has conducted outreach with planners, healthcare workers, and emergency responders to help identify and implement one intervention strategy to mitigate the effects and reduce costs of climate change on health care.

HIGHLIGHTED BROOKLINE MEMBERSHIP BENEFITS	ESTIMATED VALUE
ELECTRICITY SUPPLY AGGREGATION www.nashuarpc.org/energy-environmental-planning/energy-aggregation NRPC serves as an aggregator to facilitate a bid process among competitive electricity suppliers licensed with the NH Public Utilities Commission. Each aggregation member signs its own contract with the supplier for a fixed electricity supply rate. Rates and contracts are identical for each member within a given electric distribution territory. In 2016, Brookline signed a 12-month contract with a competitive supplier as part of the aggregation.	Brookline savings: \$4,268 (compared to the default utility rate) NRPC Staff Time: 140 hours
HOUSEHOLD HAZARDOUS WASTE COLLECTION www.nashuarpc.org/hhw NRPC staff conducted seven HHW collections this year on behalf of the Nashua Region Solid Waste Management District (NRSWMD) to allow residents to properly dispose of hazardous products. Five of the events were located in Nashua, one was held in Milford, and one in Pelham. Residents of Brookline could attend any of the seven events. In 2016, a total of 1,736 households participated in the HHW collections District-wide.	NRPC Staff Time: 500 hours Brookline households served: 50 (2.88% of total served) Single collection event cost savings to NRSWMD: \$16,250.
TRAFFIC COUNTING www.nashuarpc.org/transview NRPC collects traffic counts around the region including locations in Brookline. These counts are collected in cooperation with NH Department of Transportation to support the Highway Performance Monitoring System. NRPC also collects traffic count data at the request of Brookline Town officials. In 2016, NRPC collected data at 5 locations along NH Route 13 at the request of the town. The data that was collected included speed, volume and vehicle classification.	NRPC Staff Time: 20 hours Estimated value: \$1,200

HIGHLIGHTED BROOKLINE MEMBERSHIP BENEFITS	ESTIMATED VALUE
TRANSPORTATION PLANNING ADMINISTRATION <p>NRPC maintained the region's Transportation Improvement Program (TIP) and Long Range Metropolitan Transportation Plan. These documents list multimodal projects over a 25-year planning horizon and serve as the source from which specific projects are identified, prioritized and selected for funding through the Ten Year Plan. This is a critical step to ensure federal highway transportation dollars are available to Brookline and the rest of the region.</p>	NRPC Staff Time: 200 hours
TRANSPORTATION STUDIES <p>NRPC and Brookline participated in a Statewide RSMS pilot program offered at no cost to the Town. NRPC staff evaluated all paved roads in Brookline and uploaded data to a statewide database during phase 1 (2015) of the pilot. Phase 2 of the pilot occurred in 2016, during which NRPC staff worked with Brookline officials and used the RSMS analysis software to forecast pavement conditions, develop a pavement maintenance strategy, and anticipate repair expenses over a 10-year planning horizon. The results of the analysis were presented to the Brookline Board of Selectmen, Town Administrator and Road Agent.</p>	NRPC Staff Time: 85 Hours
PLANNING STUDIES <p>As requested by the Town, NRPC reviewed the issues associated with the pending expiration of recreational property leases on the Town-owned Melendy Pond properties. NRPC provided a brief history of work and Town actions from several Melendy Pond study committees since 1999 and suggestions for future actions the Town might consider.</p>	NRPC Staff Time: 30 hours
CUSTOM MAPS <p>NRPC provided a variety of GIS technical assistance throughout the year, including:</p> <ul style="list-style-type: none"> • A Nissitissit Trail map that shows the existing and future trail along the rail trail and river; • Mapping to support sidewalk and pedestrian infrastructure planning; • A Milford-Brookline perambulation data map; • Mapping to support Melendy Pond proposal; • Trail grant application assistance, including maps to support three grant applications for the Conservation Commission. Maps included site location maps, agriculture, aquatic resources, aquifer, FGWA, Soils, WAP, topo and wetlands. This was for Parcel K-34 known as Martin Meadow and for the Potanipo Rail Trail Upgrade; and • Mapping to support potential Economic Revitalization Zone planning. 	Estimated staff time: 60 hours
ONLINE GIS https://nrpcnh.mapgeo.io <p>MapGeo, NRPC's award-winning Live Maps App, is a public-facing resource for property information in the region. The Town's webpage features a referral link to MapGeo.</p>	Licensing fee: \$5,000/year NRPC staff time: 72 hours

REPRESENTATIVES FROM BROOKLINE TO NRPC:

NPRC extends its heartfelt thanks to the citizens and staff of Brookline who volunteer to support regional planning. The work of NRPC would not be possible without the support of the dedicated Commissioners and Advisory Committee members from Brookline. Special thanks to:

Commissioners: Jill Adams, Tom Rogers

Transportation Technical Advisory Committee: Tad Putney

Nashua Regional Solid Waste Management District: Jim Solinas, Tad Putney

Energy Facilities Advisory Committee: Tad Putney

Respectfully Submitted,

Timothy Roache, Executive Director

2016 PLANNING BOARD REPORT - *THE YEAR IN REVIEW*

The Planning Board's mission is to ensure compliance with Planning and Zoning regulations and ordinances when reviewing site plans and subdivision applications and to provide excellent customer service. The Board also revisits the regulations and ordinances to ensure compliance with State and Federal regulations while trying to maintain a balance between the rights of landowners and residents' vision to preserve the rural character of Brookline.

The Board meets once a month, on the third Thursday. Meetings are open to the public and there is always the option of watching the meetings on TV or the broadcasts live via the internet from the comfort of one's home.

Land Use & Zoning Ordinance

The *Accessory Dwelling Unit Committee*(*) spent numerous hours revisiting the ***Accessory Dwelling Units (ADUs) Ordinance*** in order to comply with SB 146 that will take effect on June 1, 2017. Amendments were submitted to the Board for review and agreement to put the necessary changes on the March 2017 ballot.

(*) *The Board wants to thank **Webb Scales** and **Eric Bernstein** for their time revisiting the ADU's ordinance.*

The Board also reviewed several sections of the Zoning Ordinance, mainly to provide clarifications and/or match NH state regulations.

Amendments to the Zoning & Land Use Ordinance will be submitted to voters at the March 2017 town meeting. The full text of the proposed amendments are available on the Town website and at the Town Hall.

Non-Residential Site Plan Regulations

After the new ***Bed & Breakfast*** ordinance was approved by voters in March 2016, the Board held public hearings to amend the Non-Residential Site Plan Regulations to add submission requirements for Bed & Breakfast applications.

The Board also added provisions to the ***Fire Protection / Prevention*** Section to clarify that all existing and new businesses, including home businesses, shall have an annual fire & life safety inspection conducted by the Fire Department in order to comply with State and Federal requirements.

Cases Reviewed

The Board held public hearings for the following applications:

- *Margaret Monachelli*, Addition to Veterinary Hospital – Approved in January

Cases Reviewed

- *JPM Realty for Dunkin' Donuts*, New Restaurant – Approved in February
- *Ronald Christie*, Living Earth Farm, Home Business - Approved in February
- *Robert Waite*, Averill Vineyard, Home Business – Approved in March
- *Camp Tevya*, New Cabins & New Septic System – Approved in April
- *Kathy Ferro*, Lemon Tree Essentials, Home Business – Approved in April
- *JMP Realty for Dunkin' Donuts*, Conditional Use Permit Sign Application – Approved in April
- *Canney Hill Development, LLC*, Buffer/Easements Relocation – Approved in July
- *Kevin Visnaskas*, 2-Lot Subdivision – Approved in July
- *Eastman Development*, 12-Lot Subdivision – Approved in October
- *Ken Hang / Con. Commission*, Lot Line Revision – Approved in October
- *Daniel Davison*, Danny D. Construction/Carpentry, Home Business – Continued in January 2017

Other Reviews conducted by the Board included construction & maintenance road bonds for existing subdivisions, engineering reviews for subdivisions and commercial developments.

Capital Improvement Plan

This year again, **Alan Rosenberg** prepared an extensive Capital Improvement Plan that was presented to the Board for review and adoption prior to its submission to the Selectboard and Finance Committee for their consideration during their budget meetings in the fall and early winter. The Board wants to thank Alan for all the numerous hours he spent preparing the Plan.

On behalf of the entire Planning Board and Staff:

Eric Bernstein, Co-Chair

Alan Rosenberg, Co-Chair

Brendan Denehy, Selectboard Ex-Officio

Ronald Pelletier, Member

Richard Randlett, Member

Jill Adams, Alternate

Valérie Rearick, Town Planner & Administrative Assistant

Kristen Austin, Recording Secretary

PLANNING BOARD STATISTICS – 2016

Cases Heard	13
Cases Continued from 2015	
Conceptual Consultations / Other	1
Hearth Removal	
Lot Line Adjustments Approved	1
Lot Line Adjustments Disapproved	
Non-Residential Site Plans Approved	7
- Including Home Businesses	5
Non-Residential Site Plan Denied	
Sign Master Plan Approved	1
Subdivisions Approved	2
Subdivisions Disapproved	
Subdivisions Revoked	
New Lots Created	12
Cases Pending (to be finalized in 2017)	1

BOARD OF ADJUSTMENT STATISTICS – 2016

Cases Heard	9
Special Exceptions Granted	3
Special Exceptions Denied	
Variances Granted	1
Variances Denied	1
Appeal of Administrative Decision	
Second Appeal of Adm. Decision Accepted	
Second Appeal of Adm. Decision Denied	
Cases Withdrawn	2
Equitable Waiver Granted	1
Rehearing	
No Action Taken	1



BROOKLINE POLICE DEPARTMENT

3 Post Office Drive, PO Box 341

Brookline, NH 03033

603-673-3755

Fax: 603-673-7575



William Quigley III
Chief of Police

To the Brookline Residents;

On behalf of our entire membership, I open this annual communication with sincere thanks to our community for the support and respect you extend. We are indeed fortunate to work with and for such an outstanding public.

The increase in activity in 2016 was astounding. The Brookline Police Department responded to 17,283 calls for service, an increase of more than 20% over the 14,246 calls in 2015.

Numbers increased in other crucial areas as well. Drug arrests in our town increased by more than 100%, from 37 in 2015 to 81 in 2016 and total arrests increased by nearly 50%, from 121 to 176.

We added a patrol officer to our ranks in 2016, bringing us to a full complement of eight full-time officers and four part-time officers, one of whom handles the agency's prosecution. Officers' diligent efforts in maintaining greater visibility and activity throughout our neighborhoods and entire town did have a positive impact. For the second consecutive year, there were no burglaries in Brookline. And motor vehicle accident decreased by a little more than 15%, from 77 in 2015 to 66 in 2016. As a matter of fact, on March 2016, WHOM Radio published a study conducted by 247wallst.com. Their list of top ten safest places in New Hampshire ranked Brookline #1.

Focus is being placed on some ongoing areas of concern. They include: NH's Hands Free Electronic Device Law, drug possession/transportation and ensuring our neighboring Massachusetts residents are mindful of the fact possession of marijuana, in any quantity is NOT legal in New Hampshire.

In 2017, our police officers will continue to aggressively enforce our laws and safeguard the safety of our citizens.

Respectfully submitted,

Chief William Quigley III

2016 ROAD AGENT'S REPORT

GENERAL MAINTENANCE

BUDGET APPROPRIATIONS **\$ 156,000.00**

EXPENDITURES

Sweeping

F.B. Hale - Sweeper	\$	6,900.00
C.L. Farwell Constr LLC	\$	499.50

Drainage , cleaning catch basins , culverts and road edges

C.L. Farwell Constr LLC	\$	32,595.75
Bellemore Catch Basins	\$	2,730.00
Granite State Concrete	\$	202.68

Patching

C.L. Farwell Constr LLC	\$	1,517.00
Brox Industries	\$	262.66

Miscellaneous

State of N.H. - signs	\$	2,585.97
State of N.H. - Dam permit	\$	750.00
Eversource	\$	169.17
NH Rocks-bark mulch	\$	557.75
Burbee Sand and Gravel	\$	80.00
Industrial Traffic Signs - striping	\$	4,500.00
Miscellaneous maintenance ,mowing , trash removal,roadside brush cleanup, street signs repair and maintaining town properties	\$	62,557.17

Paving

C L Farwell Constr LLC	\$	2,000.00
Brox Industries, Inc.	\$	2,638.58

Graveling and Grading

C L Farwell Constr LLC	\$	24,360.00
Granite State Concrete	\$	6,923.02

TOTAL EXPENDITURES **\$ 151,829.25**

SNOW PLOWING

BUDGET APPROPRIATION **\$ 152,000.00**

EXPENDITURES

George Razzaboni III	\$	6,120.00
C L Farwell Constr LLC	\$	101,130.88
Town of Hollis - plowing Iron Works Ln	\$	1,000.00
Ben Senter Trucking	\$	12,960.00
Daryl Pelletier	\$	4,392.00
Tad Putney	\$	28.96

TOTAL EXPENDITURES **\$ 125,631.84**

SANDING

BUDGET APPROPRIATION			\$ 68,000.00
EXPENDITURES			
Granite State Minerals, Inc. (salt)	\$	25,837.27	
C L Farwell Constr LLC	\$	61,578.00	
Burbee Sand and Gravel	\$	<u>3,888.00</u>	
TOTAL EXPENDITURES	\$	91,303.27	

DUST CONTROL

BUDGET APPROPRIATION			\$ 10,000.00
EXPENDITURES			
Water truck and Pump	\$	3,489.00	
Paris Farmers Union - calcium chloride	\$	<u>5,950.00</u>	
TOTAL EXPENDITURES	\$	9,439.00	

BRUSH CUTTING

BUDGET APPROPRIATION			\$ 15,000.00
EXPENDITURES			
CL Farwell Constr LLC	\$	1,287.50	
Daryl Pelletier	\$	<u>10,175.00</u>	
TOTAL EXPENDITURES	\$	11,462.50	

TREE WARDEN

BUDGET APPROPRIATION			\$ 5,000.00
EXPENDITURES			
C L Farwell Constr LLC	\$	<u>361.00</u>	
TOTAL EXPENDITURES	\$	361.00	

SIDEWALKS

BUDGET APPROPRIATION			\$ 5,000.00
TOTAL EXPENDITURES	\$	-	

STREET LIGHTING

BUDGET APPROPRIATION			\$ 12,000.00
EXPENDITURES			
Eversource	\$	<u>12,683.93</u>	
TOTAL EXPENDITURES	\$	12,683.93	

GENERAL HIGHWAY EXPENSE

BUDGET APPROPRIATION	\$	500.00
EXPENITURES		
Eversource	\$	251.77
TOTAL EXPENDITURES	\$	251.77

RESURFACING ROADS

BUDGET APPROPRIATION		\$ 252,000.00
EXPENDITURES		
Hutchinson Hill Rd	Wyman Rd	
Austin Rd	Canal St	
North Mason Rd	Oak Hill Rd	
Averill Rd		
Brox Industries	\$	52.00
Continental Paving	\$	224,532.00
C L Farwell Constr LLC	\$	20,981.50
Granite State Concrete	\$	<u>1,741.87</u>
TOTAL EXPENDITURES	\$	247,307.37

TOTAL Expenditures	<u>\$ 650,269.93</u>	
EXPENDITURES		
TOTAL BUDGET APPROPRIATION		<u>\$ 675,500.00</u>
BALANCE		<u>\$ 24,997.83</u>

HOOD ROAD PROJECT

MONIES AVAILABLE	
2016 Road/Bridge improvements	\$ 2,487.67
EXPENDITURES	
	\$ -
	\$ -
	<u>\$ -</u>
TOTAL EXPENDITURES	\$ -
BALANCE IN ACCOUNT	\$ 2,487.67

Gerald G. Farwell
Road Agent
Clarence L. Farwell
Tree Warden

SELECTBOARD REPORT

During 2016 progress was made in a number of areas and the Selectboard looks forward to the completion of important projects in early 2017.

Over the past four years, significant investments have been made in the maintenance of town buildings including needed repairs, exterior painting, shingle/roof replacement, and mold remediation. During 2016, we completed our multi-year plan to address these needs, including shingle replacement at the Safety Complex, painting the steeple at the Library, and completing the last of the column replacements at the Town Hall. The Selectboard is pleased with the significant progress made on our town buildings and appreciates the support of taxpayers for these important investments.

The Selectboard applied to the state to designate selected properties along Route 13 for tax-advantageous Economic Revitalization Zoning (ERZ). The application was approved and now current or future businesses located on the 45 parcels can receive tax credits against their NH business profits tax for costs incurred when adding buildings, equipment or full-time jobs.

In April, Kinder Morgan announced the termination of its plans to construct a 30-inch high-pressure gas pipeline through New Hampshire, including Brookline, on its way from Pennsylvania to Dracut, MA. The decision followed a sixteen month effort by Brookline to lead a 15-town coalition of NH municipalities in opposition to the project. Through bi-weekly meetings in Brookline, the coalition of potentially impacted towns coordinated its efforts. These efforts included meetings with Governor Hassan, Senators Shaheen and Ayotte, Representatives Kuster and Guinta as well as other state leaders to make our concerns and opposition to the project known.

Design work was completed to address safety concerns at two intersections in town. The NH Department of Transportation completed the design of left turning lanes for both the north and southbound lanes of Route 13 approaching the intersection with Route 130. The town completed design of a new traffic island that will be added at the intersection of Route 130 and Cross Road to improve the safety at that intersection as part of a sidewalk construction project along Route 130.

During 2016 a preliminary engineering review was conducted of the Bond Street bridge by Quantum Construction Consultants. The review resulted in cost estimates for the replacement of the bridge and guidance for securing significant funding from the State's Bridge Aid Program. Warrant article # 8 would provide the requisite funding to be placed in the State's program.

In mid-2016 the Selectboard chartered the Sidewalk and Trail Planning Group to update the town's 2009 Sidewalk and Trail Connection Plan given most of its objectives had been met. The eight-member group gathered input from residents, conducted research of sidewalk maintenance costs and developed a prioritized list of future trails and sidewalk projects. As part of the Group's efforts, 293 residents responded to a survey with 79% in favor of additional construction of sidewalks and trails.

In September the Selectboard applied for a Transportation Alternatives Program (TAP) grant to fund 80% of the costs to construct a pedestrian bridge on Mason Road over the Nissitissit River and a sidewalk on South Main Street from Route 130 to the newly created rail trail. In early January, we were advised that Brookline's application ranked fourth statewide among 46 applications and we were approved for \$580,000 in funding for the project. In order to proceed, the town is required to approve its 20% required match, which is covered in warrant article # 7 of this March's town meeting.

As we look to the first half of 2017, we foresee a busy period of construction in town, including: the left turning lanes on Route 13 at its intersection with Route 130, a new sidewalk on Route 130 from South Main Street to Bohanon Bridge Road (including the new traffic island at Cross Road) and a new sidewalk on Old Milford Road from Steam Mill Hill Road to Rocky Pond Road. Once completed, the Town will have added almost 12,000 feet of sidewalks since 2010, using three different grant programs.

The Selectboard notes that the Economic Development Committee held two successful events in support of local businesses during 2016 – the "Chili/Chowder/Soup Cook-off" in February and "Bridal Show" in October. Both events were very well attended and will be repeated in 2017.

The Board's report for 2016 would not be complete without noting the retirement of Rena Duncklee following 38 valued years of service to the town. Rena served on the Melendy Pond Authority in 1978 and then as town treasurer in 1979 before taking a full time position as the Assistant to the Board of Selectmen. On behalf of all Brookline residents, we thank Rena for her many years of dedicated service to Brookline and wish her a joyful and relaxing retirement.

Brookline continues to enjoy the dedicated service of our town employees at the town hall, transfer station, library, police, fire and ambulance services. Brookline is also fortunate to have many active volunteers that serve on the ambulance service, fire association, planning board, zoning board of adjustment, board of assessors, supervisors of the checklist, recreation commission, conservation commission, library trustees, finance committee, capital improvements committee, sidewalk and trails planning group, Community Emergency Response Team (CERT), Souhegan Valley Transportation Collaborative, Brookline school

board, Hollis Brookline COOP board and budget committee, and we thank all of them for their hard work on the Town's behalf.

We also thank all who are active in youth sports, Scouts, the Friends of the Library, the Fourth of July parade, fireworks, Christmas tree lighting, and the fishing derby. Brookline is fortunate to have the active support of the Garden Club, Brookline Women's Club, Souhegan Valley Karate Club, Hollis Brookline Rotary Club and the Brookline Lions Club for our community programs.

We also express our sincere gratitude to all members of the armed services – both past and present.

Respectively submitted,

Darrell Philpot, Chair
John J. Carr, Vice Chair
Karl D. Dowling
Brendan Denehy
Tom Humphreys

January 17, 2017



Tax Collector's Report

Form Due Date: **March 1 (Calendar Year), September 1 (Fiscal Year)**

Instructions

Cover Page

- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

For Assistance Please Contact:

NH DRA Municipal and Property Division

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

ENTITY'S INFORMATION ?

Municipality:

County:

Report Year:

PREPARER'S INFORMATION ?

First Name

Last Name

Street No.

Street Name

Phone Number

Email (optional)



New Hampshire
Department of
Revenue Administration

2017
MS-61

Debits					
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2015	Year: 2014	Year: 2013
Property Taxes	3110	\$484,477.64			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185	\$766.92			
Excavation Tax	3187	\$46.92			
Other Taxes	3189				
Property Tax Credit Balance ?		(\$11,500.90)			
Other Tax or Charges Credit Balance ?					

Taxes Committed This Year	Account	Levy for Year of this Report	2015	Prior Levies	
Property Taxes	3110	\$16,636,924.00			
Resident Taxes	3180				
Land Use Change Taxes	3120	\$74,500.00			
Yield Taxes	3185	\$32,807.95	\$1,498.36		
Excavation Tax	3187	\$202.30			
Other Taxes	3189				
-					
Add Line					

Overpayment Refunds	Account	Levy for Year of this Report	2015	Prior Levies	
				2014	2013
Property Taxes	3110	\$18,921.15			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
-					
Add Line					
Interest and Penalties on Delinquent Taxes	3190	\$8,912.12	\$27,068.43		
Interest and Penalties on Resident Taxes	3190				

Total Debits	\$16,760,766.62	\$513,858.27		
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New Hampshire
Department of
Revenue Administration

2017
MS-61

Credits				
Remitted to Treasurer	Levy for Year of this Report	2015	Prior Levies 2014	2013
Property Taxes	\$16,214,272.57	\$307,181.65		
Resident Taxes				
Land Use Change Taxes	\$67,000.00			
Yield Taxes	\$20,281.57	\$766.92		
Interest (Include Lien Conversion)	\$8,852.12	\$25,494.43		
Penalties	\$60.00	\$1,574.00		
Excavation Tax	\$55.00	\$46.92		
Other Taxes				
Conversion to Lien (Principal Only)		\$167,508.54		
<div><div></div></div>				
<div>Add Line</div>				
Discounts Allowed				

Abatements Made	Levy for Year of this Report	2015	Prior Levies 2014	2013
Property Taxes	\$1,864.00	\$9,787.45		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	\$9,989.27	\$1,498.36		
Excavation Tax				
Other Taxes				
<div><div></div></div>				
<div>Add Line</div>				
Current Levy Deeded	\$1,653.00			



New Hampshire
Department of
Revenue Administration

2017
MS-61

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2015	2014	2013
Property Taxes	\$426,554.91			
Resident Taxes				
Land Use Change Taxes	\$7,500.00			
Yield Taxes	\$2,537.11			
Excavation Tax	\$147.30			
Other Taxes				
Property Tax Credit Balance ?	(\$0.23)			
Other Tax or Charges Credit Balance ?				
Total Credits		\$16,760,766.62	\$513,858.27	



New Hampshire
Department of
Revenue Administration

2017
MS-61

Summary of Debits				
Last Year's Levy	Prior Levies (Please Specify Years)			
	Year: 2015	Year: 2014	Year: 2013	
Unredeemed Liens Balance - Beginning of Year		\$149,603.21	\$98,353.36	
Liens Executed During Fiscal Year	\$181,761.27			
Interest & Costs Collected (After Lien Execution)	\$2,223.02	\$10,719.67	\$20,822.11	
-				
Add Line				
Total Debits	\$183,984.29	\$160,322.88	\$119,175.47	

Summary of Credits				
Last Year's Levy	Prior Levies			
	2015	2014	2013	
Redemptions	\$47,239.17	\$47,172.03	\$62,642.32	
-				
Add Line				
Interest & Costs Collected (After Lien Execution) #3190	\$2,223.02	\$10,719.67	\$20,822.11	
-				
Add Line				
Abatements of Unredeemed Liens				
Liens Deeded to Municipality	\$5,121.69	\$5,373.37	\$2,612.39	
Unredeemed Liens Balance - End of Year #1110	\$129,400.41	\$97,057.81	\$33,098.65	
Total Credits	\$183,984.29	\$160,322.88	\$119,175.47	



BROOKLINE (63)

1. CERTIFY THIS FORM

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Patricia

Preparer's Last Name

Howard-Barnett

Date

Jan 13, 2017

2. SAVE AND EMAIL THIS FORM

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

3. PRINT, SIGN, AND UPLOAD THIS FORM

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

PREPARER'S CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's Signature and Title

TOWN CLERK'S REPORT

01/01/2016-12/31/2016

MV Permit Fees (6829)	\$ 1,072,362.16
Boat Registrations	\$ 765.00
MV Title Fees	\$ 2,540.00
UCC Filing/ IRS Liens	\$ 840.00
Municipal Agent Fees	\$ 17,262.00
Vital Records	\$ 4,895.00
Hunting & Fishing Licenses	\$ 373.50
Dog Licenses(1169)	\$ 7,870.50
Dog Fines/ Penalties	\$ 2,040.00
Pole Permits	\$ 0.00
Dredge & Fill Permits	\$ 0.00
Filing Fees	\$ 6.00
Total to Treasurer	\$1,108,954.16

TOWN HISTORY COMMITTEE REPORT

The Brookline Town History Committee was chartered by the Selectboard in 2013 to research, organize and recommend to the Town the best way to update the Town History in time for our 250th anniversary in 2019.

There are more than 100 years to cover, as the last historical account, commonly known as the Parker History (after its author Edward E. Parker) was published in 1914.

The Committee has met monthly since May of 2013, with an initial focus on what such a history should encompass, how it should be researched, its potential costs, the content and cost of other recently published town histories, and the lead time needed for publishing. Additional research has included leveraging the insight and resources of the Brookline Historical Society, the Brookline Public Library, the archives of the Milford Cabinet, and the New Hampshire Historical Society in Concord, and research in Nashua into what other towns have included in their recent history updates.

In 2016, the Committee continued interviewing members of the Brookline community, researching a large number of topics, and have written a significant portion of the articles that will appear in the book. Editor Sid Hall has recruited several writers from Brookline and surrounding communities, and has also recruited two volunteer assistant editors.

Members serving during 2016 are Keith Thompson, Robert Ottavi, Scott Grzyb, Nancy Reinbold, Dan Marcek, Donna Corey, Vicki Pope, and Eric DiVirgilio.

The project's final cost depends mostly on the content and quality of the book and will likely be a primary factor in determining the book price. Based on our research into recent projects by other New Hampshire towns, we are anticipating writing, editing and publishing costs and are recommending that the Town approve \$5,000 towards those costs this year. This minimizes the impact on taxes and will allow the committee to access funds in a timely manner as project needs arise, and in accordance with the Town purchasing policy. We remind voters that the costs of the project will be recouped through book sales once the book is complete.

There are many opportunities for current and former Brookline residents to contribute to this important project. The Committee would gratefully welcome help with research, interview contacts, and topic suggestions of historic value.

Consider attending one of our meetings! The next is Monday, April 10th at 6:30 pm at Brusch Hall, and future meetings will be the second Monday of month, any changes will be posted at <http://www.brookline.nh.us/town-history-committee>.

We can also be contacted at BrooklineHistoryCommittee@gmail.com. How about sharing a Brookline-related thought, memory and/or picture on our Facebook page!

The Brookline Town History Committee,
Keith F. Thompson, Chair

TOWN TREASURER'S REPORT

For the Year Ended December 31, 2016

Town Accounts

General Fund

Balance January 1, 2016	\$ 3,767,182
Receipts:	
Taxes	17,003,912
Motor Vehicle Permits	1,072,362
Federal and State Funding	494,857
Other Local Sources	265,167
Interest on Investments	1,846
Warrant Disbursements	(17,814,525)
Ending Balance December 31, 2016	<u>\$ 4,790,801</u>

Brookline 250th Anniversary Accounts

Balance January 1, 2016	\$ 9,143
Contributions	60
Interest Earned	48
Expense	(46)
Ending Balance December 31, 2016	<u>\$ 9,205</u>

Police Special Detail Fund

Balance January 1, 2016	\$ 14,997
Police Details	89,545
Expense	(82,900)
Ending Balance December 31, 2016	<u>\$ 21,642</u>

Ambulance Facility Impact Fee

Balance January 1, 2016	\$ 2,666
Impact Fees	2,666
Interest Earned	9
Payments to Town of Brookline	(2,666)
Ending Balance December 31, 2016	<u>\$ 2,675</u>

CSDA School Impact Fee

Balance January 1, 2016	\$ 15,654
Impact Fees	15,651
Interest Earned	55
Payments to Brookline School District	(15,654)
Ending Balance December 31, 2016	<u>\$ 15,706</u>

HBMS 2004 Impact Fee

Balance January 1, 2016	\$ 20,282
Impact Fees	18,435
Interest Earned	70
Payments to Hollis-Brookline Co-op School District	(20,282)
Ending Balance December 31, 2016	<u>\$ 18,505</u>

Police Dept Impact Fee

Balance January 1, 2016	\$	1,038
Impact Fees		1,038
Interest Earned		3
Payments to Police Department		(1,038)
Ending Balance December 31, 2016	\$	1,041

Subtotal of Town Accounts

\$	4,859,575
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Conservation Commission Accounts**Conservation Fund**

Balance January 1, 2016	\$	218,531
Receipts:		
Land Use Change Tax		59,950
Donations		10,001
Interest Earned		321
Miscellaneous		786
Disbursements:		
Conservation Expenses		(900)
Land Acquisition Expenses		(113,769)
Ending Balance December 31, 2016	\$	174,920

Subtotal of Conservation Commission

\$	174,920
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Recreation Commission Accounts**Max Cohen Memorial Grove**

Balance January 1, 2016	\$	19,929
Receipts:		
Memberships		24,655
Swimming Lessons		7,340
Other (Guest fees, donations)		2,472
Disbursements:		
Payroll		(23,634)
Utilities (Electricity, Telephone)		(664)
Portable Toilets, Trash Removal		(1,947)
Lifeguard Supplies & Training		(845)
Other (Repairs, Maintenance, Improvements, Water Testing)		(3,321)
Ending Balance December 31, 2016	\$	23,985

Recreation Revolving Fund

Balance January 1, 2016	\$	2,220
Receipts:		
Skating Rink		360
Concession Stand		3,226
Misc Income		250
Interest		2
Disbursements:		
Skating Rink		(709)
Concession Stand		(611)
October Eve		(340)
Ball Field Improvements & Maintenance		(91)
Ending Balance December 31, 2016	\$	4,307
Subtotal of Recreation Commission	\$	28,292
Total of all Accounts in Hands of Treasurer	\$	5,062,787

Eric S. Bernstein, Treasurer - Town of Brookline, NH

Trustees of Trust Funds - Year End 2016

	Beginning Balance	Receipts	Expenses	Ending Balance
Cemetery Funds				
General Fund	\$14,367.87			
Town Appropriation		\$16,000.00		
C L Farwell Construction, LLC			\$8,065.90	
Dee Sinclair			\$1,250.00	
Milford Granite Company			\$3,000.00	
Eco-Pro			\$950.00	
<i>Cemetery Trust Fund</i>				
<i>Funds Received - Pine Grove</i>				
Interest for 2015		\$5,943.23		
Dividends and Interest		\$22.50		
Totals:		\$21,965.73	\$13,265.90	\$23,067.70
Cemetery Trust Fund	\$159,948.94			
Dividends and Interest		\$2,281.61		
Capital Gains (losses)		\$10,232.77		
Interest for 2015			\$5,943.23	\$166,520.09
General Cemetery Maintenance Fund	\$2,902.75			
Interest		\$5.19		
Receipts for Plots		\$900.00		\$3,807.94
Library Common Trust	\$14,064.66			
Interest/Dividends		\$570.10		
Capital Gains(Losses)		\$857.84		
2015 Interest Paid to Library			\$698.37	
Correction from 2015 Report			\$49.17	\$14,745.06
Common Trust Fund	\$7,218.39			
Interest/Dividends		\$201.24		
Capital Gains (Losses)			\$525.96	\$7,945.59
Dodge Common Trust Fund	\$30,851.79			
Interest/Dividends		\$797.53		
Capital Gains (Losses)		\$998.14		
2015 Interest			\$1,096.60	
Correction from 2015 Report		\$49.17		\$31,600.03
Scholarship Trust Fund	\$20,396.57			
Interest/Dividends		\$581.30		
Capital Gains(losses)		\$779.87		
Scholorship Award			\$1,000.00	\$20,757.74
Ambulance Service Exp. Trust	\$6,383.25			
Interest		\$2.98		
Monies from private donations		\$1,720.00		
Mach 5 Group - New Parka's			\$4,900.00	\$3,206.23

Trustees of Trust Funds - Year End 2016

	Beginning Balance	Receipts	Expenses	Ending Balance
School Facilities Maint. Trust	\$85,094.88			
Dividends and Interest		\$32.70		
Monies in		\$10,000.00		
Repairs and Maintenance			\$49,500.00	\$45,627.58
Cemetery Irrigation Trust Fund	\$6,415.08			
Interest		\$109.85		
Capital Gains (Losses)		\$231.01		
Eversource			\$114.38	\$6,641.56
Milner Wallace Memorial Trust	\$1,767.83			
Interest		\$1.78		\$1,769.61
Neighbors Helping Neighbors Fund	\$0.00			
Monies In		\$7,834.34		
Interest		\$0.82		
Office Supplies			\$25.95	
Monies Out			\$900.00	\$6,909.21
Grand Total:				\$332,598.34
Town Trustees:				
Melanie Levesque, Clarence Farwell, and Rodney Lockwood				

2016 BIRTHS

January 1-December 31, 2016

Date of Birth	Name of Child	Mother & Father
Jan 12	Ciara Grace Tyrrell	Lanaanne & Brian Tyrrell
Jan 20	Cadence Malatras Bak	Cara & Jameson Bak
Feb 23	Bentley Samuel Lumibao	Stephanie & Richard Lumibao
Feb 26	Taylor Quinn Halliday	Amanda & Robert Halliday
Feb 28	Hannah Marie Powers	Lynn & Patrick Powers
Feb 29	Penelope Margaret Bardon	Tania & Timothy Bardon
Mar 02	Matthew John Terry	Miranda & Eric Terry
Mar 03	William Joseph Koreczynski	Diana & Ryan Koreczynski
Mar 25	Emjay Olivia Johnson	Danielle Bullington & Michael Johnson
Mar 30	Richard Ernest Austin	Victoria & Russell Austin
Apr 07	Gavin Perry Conroy	Holly & Philip Conroy
Apr 13	Gwen Harper Brown	Kristie & Erik Brown
Apr 15	Elisha Ann Cyker	Ariel Cyker & Keith Wood
Apr 20	Ella Rae Conte	Cara & Michael Conte
Apr 21	Miles Bullen Danckert	Erin Sawicki & Robert Danckert
Apr 25	Eli Jacob Fauteux	Jessica & Richard Fauteux
May 04	Reid Andrew Gwarjanski	Kalee & Andrew Gwarjanski
Jun 04	Cameron Michael Shandrowski	Jessica & Paul Shandrowski
Jun 16	Colby Dean Johnston	Nicole & Chase Johnston
Jun 20	Savannah Nichole Wilson	Priscilla & Travis Wilson
Jun 20	Braeden Matthew O'Connor	Melissa & John O'Connor Jr
Jun 21	Jaye Anora Fimbel	Jill & Andrew Fimbel
Jun 25	Jace Daniel Sliwerski	Christina & Benjamin Sliwerski
Jun 26	Sarah Elizabeth Woelflein	Melissa & John Woelflein IV

Date of Birth	Name of Child	Mother & Father
Jun 28	Ivan Liam Downing	Olga & David Downing
Jul 08	Hunter Douglas Brown	Justine & Craig Brown
Jul 21	Ayden James Irwin	Amanda & Alan Irwin
Aug 19	Mason Eric Ehrhardt	Samantha & Zachary Ehrhardt
Aug 23	Catherine Marie Cox	Natala & Charles Cox
Aug 26	Delaney Morgan Bickford	Kacey & Patrick Bickford
Sep 13	Lily June Gad	Stacy & Alexander Gad
Sep 19	Olin Kaj Osgood	Adria & Mark Osgood
Sep 22	Josephine Mae Gilbert	Rachael & David Gilbert
Sep 30	Ridley Sullivan Setmire	Laura & Zachary Setmire
Oct 16	Mackenzie Lynn Studley	Ashley Bent & Brian Studley
Oct 28	Christopher Leo Welch	Brittani & Christopher Welch
Nov 07	Sawyer Molinari	Danielle & Daniel Molinari
Nov 11	Spencer Thomas Klein	Kimberly Quick & Rhyland Klein
Nov 14	Paul Wesley Batcheller	Kimberly & Archer Batcheller
Nov 17	Beverly Maria Keenan	Marina & Peter Keenan
Nov 30	Rita Joyce Gildea	Elizabeth & Sean Gildea
Dec 06	Isaiah Asher Cox	Rebecca & Ryan Cox
Dec 08	Emily Jean Lefebvre	Lindsey & Benjamin Lefebvre
Dec 13	Westin Robert Jacob Elms	Miki & Scott Elms
Dec 17	Bradley Michael McHale	Leanne & Gregory McHale
Dec 23	Calvin Alex LaFreniere	Leigh-Ann & Guy LaFreniere Sr.

2016 DEATHS

January 1 – December 31, 2016

<u>Date of Death</u>	<u>Place of Death</u>	<u>Name</u>	<u>Place of Burial</u>
Jan 10	Nashua, NH	Robert LaChance	
Jan 11	Brookline, NH	Lorraine Montanez	
Mar 04	Inverness FL	Robert D. Bourque	Pine Grove Cemetery, Brookline, NH
Mar 22	Ocala, FL	Evelyn Rohrabacher	Pine Grove Cemetery, Brookline, NH
Apr 09	Nashua, NH	Jonathan L. Kohli	Pine Grove Cemetery, Brookline, NH
May 11	Nashua, NH	Ida Hira	
May 25	MontVernon, NH	Donny L. Senecal	Pine Grove Cemetery, Brookline, NH
Jun 26	Acton, ME	Marilyn Perin	Pine Grove Cemetery, Brookline, NH
Jul 23	Nashua, NH	Karen L. Scott	Mt. Calvary Cemetery, Wilton, NH
Aug 20	Brookline, NH	Arthur J. Santoro	
Aug 26	Brookline, NH	James O. Huffman	Merrimack Crematorium, Merrimack, NH
Sep 10	Brookline, NH	Kevin J. Daley	All Faiths Crematory, Worcester, MA
Oct 03	Brookline, NH	Marilyn L. Duntun	
Oct 19	Nashua, NH	James E. Boyle	
Oct 29	Jaffrey, NH	Annette F. Creighton	
Oct 30	Merrimack, NH	Edward White Jr.	Pine Grove Cemetery, Brookline, NH
Oct 31	Nashua, NH	Todd Reynolds	
Nov 14	Nashua, NH	Blanche E. Russell	
Dec 17	Brookline, NH	Michael F. Saunders	Tyngsboro Memorial Cemetery, Tyngsboro, MA
Dec 18	Brookline, NH	Kenneth F. Lougee	Concord Crematorium, Concord, NH
Dec 31		Daniel R. Kay Jr.	Phaneuf Crematorium, Manchester, NH

2016 MARRIAGES

January 1- December 31, 2016

<u>Date/Place of Marriage</u>	<u>Person A/Person B</u>	<u>Residence</u>	<u>By Whom</u>
Mar 26 Brookline, NH	Billy W Ponders Jr. Kimberly A Ponders	Brookline, NH Brookline, NH	Patricia Howard-Barnett Justice of the Peace
Apr 04 Keene, NH	Shaun T Dougherty Lindsey J Zweiner	Brookline, NH Brookline, NH	Janet Clough Justice of the Peace
May 28 Brookline, NH	Ciprian V Dimitriu Iulia R Brinceanu	Brookline, NH Brookline, NH	
May 29 Brookline, NH	Raymond A LaForest III Shelby I Bent	Brookline, NH Brookline, NH	Jim Duffield Justice of the Peace
May 30 Sandown, NH	Jeffrey G Cobb Leeanne P Johnson	Brookline, NH Brookline, NH	
June 3 Brookline, NH	Adam C Goff Kestrell B Lowe	Brookline, NH Brookline, NH	Larry Jones Reverend
June 17 Brookline, NH	Matthew J Sniffen Kelsey M Picinich	Brookline, NH Brookline, NH	
Sept 02 Brookline, NH	Daniel J Butler Jr Ashley N McGraw	Brookline, NH Brookline, NH	Grace LaBombard Justice of the Peace

<u>Date/Place of Marriage</u>	<u>Person A/Person B</u>	<u>Residence</u>	<u>By Whom</u>
Sept 10 Milford, NH	Jarrod E Dunning Angelique M Arsenaault	Brookline, NH Brookline, NH	Daniel Cloutier Justice of the Peace
Oct 01 Portsmouth, NH	Daniel G Burbridge Lauren L Gilfeather	Brookline, NH Brookline, NH	Daniel Griffiths Justice of the Peace
Oct 02 Bedford, NH	Zachary L Conte Melissa C Lavey	Charlottesville, VA Charlottesville, VA	Robert Langone Priest
Oct 06 Brookline, NH	Ian Newman Jessica I Aleba	Brookline, NH Brookline, NH	William J Newman Justice of the Peace
Oct 08 Mason, NH	James J Counts Alexandra C Graves	Lindale, TX Brookline, NH	Susan Miele Justice of the Peace
Dec 16 Manchester, NH	Brian K Thibeault Brianna L Berry	Brookline, NH Tucson, AZ	

ANNUAL REPORT OF THE OFFICERS
of the
BROOKLINE SCHOOL DISTRICT
For the year ending June 30, 2016

OFFICERS

Mr. Matthew Maguire, Chair	Term Expires 2017
Mrs. Patricia Lynch	Term Expires 2017
Mrs. Lauren DiGennaro	Term Expires 2018
Mr. Kenneth Haag	Term Expires 2018
Mrs. Erin Sarris	Term Expires 2019

Mr. Peter Webb, Moderator	Term Expires 2017
Mr. Robert L Rochford, Treasurer	Term Expires 2017
Vacant, School District Clerk	

SAU #41 Administration

Mr. Andrew F. Corey, Superintendent of Schools
Ms. Cynthia Matte, Assistant Superintendent
Ms. Gina Bergskaug, Assistant Superintendent (As of July 1, 2016)
Ms. Kelly Seeley, Business Administrator
Ms. Amy Rowe, Director of Student Services
Mrs. Anne Elser, Asst. Director, Student Services
Mr. Richard Raymond, Network Administrator

Brookline Elementary Schools

Mr. Daniel Molinari, Principal, Richard Maghakian Memorial School
Mr. Dennis Dobe, Principal, Capt. Samuel Douglass Academy
Mrs. Karen Kulick, Special Education Administrator

**BROOKLINE SCHOOL DISTRICT
ANNUAL MEETING WARRANT
February 6, 2017 and March 14, 2017**

Reflects First Session Amendments

To the inhabitants of the Brookline School District, in the Town of Brookline in the County of Hillsborough, and State of New Hampshire, qualified to vote in District affairs.

You are hereby notified to meet at Captain Samuel Douglass Academy in said district on Monday, February 6, 2017 (snow date: February 7, 2017), at 7:00 p.m., for Session I (Deliberation), for the transaction of all business other than voting by official ballot. This session shall consist of the explanation of all the warrant articles and the discussion and debate of warrant articles 1 through 7. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended, (b) warrant articles that are amended shall be placed on the official ballot for final vote on the main motion as amended and (c) no warrant article shall be amended to eliminate the subject matter of the article.

You are hereby further notified to meet at Captain Samuel Douglass Academy on Tuesday, March 14, 2017, between the hours of 7:00 a.m. and 7:30 p.m. to vote by official ballot for the election of School District officers and other action required to be inserted on the official ballot (warrant articles 1 through 5).

Article 1. Election of Officers. To elect all necessary School District officers for the ensuing terms by official ballot vote on March 14, 2017, Captain Samuel Douglass Academy, 7:00 a.m. to 7:30 p.m.:

- To choose a Moderator for the ensuing year.
- To choose a Clerk for the ensuing year.
- To choose a Treasurer for the ensuing year.
- To choose two (2) members of the School Board for the ensuing three (3) years.

Article 2. To see if the Brookline School District will vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$8,833,998**. Should this article be defeated, the default budget shall be **\$8,759,757**, which is the same as last year, with certain adjustments required by previous action of the school district or by law or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Majority vote required to pass. **The School Board recommends this article 4-1-0. The Finance Committee recommends this article 3-0-0.**

Article 3: To see if the school district will vote to raise and appropriate a sum of up to **\$40,000** from the June 30 unreserved fund balance (surplus) available for transfer on July 1 of this year to be added to the previously established SCHOOL FACILITIES MAINTENANCE FUND. **The School Board recommends this article 5-0-0. The Finance Committee recommends this article 3-0-0.**

Article 4: To see if the Brookline School District will vote to establish a SPECIAL EDUCATION EXPENDABLE TRUST FUND per RSA 198:20-c, to be used for special education expenses and to raise and appropriate up to **\$100,000** to put in the fund, with this amount to come from fund balance available for transfer on July 1. No amount to be raised from taxation, further to name the school board as agents to expend from the fund. **The School Board recommends this article 5-0-0. The Finance Committee recommends this article 1-1-0.**

Article 5. Shall the voters of the Brookline School District adopt a school administrative unit budget of \$1,498,630 for the forthcoming fiscal year in which **\$271,051** is assigned to the school budget of this school district? This year's adjusted budget of \$1,485,787 with \$268,679 assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. **The School Board recommends this article 5-0-0. The Finance Committee recommends this article 3-0-0.**

Article 6. To see if the school district voters will authorize the Brookline School District to access future year state and federal catastrophic aid funds in the event that special education costs exceed budget limitations.

Article 7. To transact any other business which may legally come before said meeting.

GIVEN UNDER OUR HANDS AND SEALS AT SAID BROOKLINE THIS 12th DAY OF JANUARY 2017.

Matthew Maguire, Chair
Patricia Lynch
Erin Sarris
Kenneth Haag
Lauren DiGennaro
SCHOOL BOARD

BROOKLINE SCHOOL DISTRICT
ANNUAL MEETING
MARCH 10, 2016

MEETING MINUTES

The Annual Meeting of the Brookline School District was conducted on Thursday, March 10, 2016 at 7:00 p.m. at the Captain Samuel Douglass Academy.

Moderator Peter Webb presided.

Members of the School Board Present: Ernie Pistor, Chairman
Patricia Lynch, Vice Chairman
Kenneth Haag
Matthew Maguire

Members of the School Board Absent:

Also in Attendance: Andrew Corey, Superintendent
Cindy Matte, Assistant Superintendent
Kelly Seeley, Business Administrator
Amy Rowe, Director of Student Services
Anne Elser, Assistant Director of Student Services
Richard Raymond, Network Administrator
Dennis Dobe, Principal, Captain Samuel Douglass Academy
Daniel Molinari, Principal, Richard Maghakian Memorial School
Karen Kulick, Special Education Administrator
Linda Chomiak, Chairman, Finance Committee
Brian Rater, Secretary, Finance Committee
Gale Taylor, Finance Committee

Pledge of Allegiance

Moderator Webb lead in the Pledge of Allegiance.

Announcements

Moderator Webb informed the viewing audience of the following election results:

School District Moderator: Peter Webb
School District Treasurer: Robert Rochford
School Board: Erin Sarris

Moderator Webb noted the agenda was located in the Town Report (blue section). Also included in the Town Report were the rules by which the meeting would be conducted. Moderator Webb commented it is ultimately the voters who determine the rules of the meeting; citizenry has the ability to challenge (can change rules by vote) and/or overrule the decisions of the Moderator.

Article1

To see if the school district will vote to raise and appropriate a sum of **\$8,529,621** for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. The School Board recommends this appropriation (4-1-0). The Finance Committee recommends this appropriation (3-0-0).

MOTION BY ERNIE PISTOR TO MOVE ARTICLE 1 AS WRITTEN
MOTION SECONDED BY PATTY SMITH

ON THE QUESTION

Chairman Pistor stated the desire of the School Board to provide a brief presentation, and was recognized by the Moderator to do so.

Chairman Pistor stated the total proposed FY17 budget represents a \$4,527 decrease from the FY16 approved budget. Although the operating budget itself is \$28,061 more than it was last year, this year that number includes the \$124,000 in contractual expenses that were approved in addition to the operating budget last year. Because they were part of a contract those salaries are now incorporated into this budget subject to any staffing changes made. Looking at it that way the net effect is a decrease of about \$100,000 from what was approved for FY16.

Chairman Pistor stated the District has been prioritizing Math and Science instruction, and in particular improving the exposure at the elementary level. This year, while the District has budgeted for the reduction of one (1) classroom teacher as the larger classes move up to the COOP School District, staff has been reallocated such that the Math Specialist who splits time between the two schools would be fully allocated to the Captain Samuel Douglass Academy (CSDA) and a half-time position would be backfilled at the Richard Maghakian Memorial School (RMMS). As a result, the entire savings of the reduction would not be realized. However, this does address over-crowding in the Math sections at the 6th grade level that were experienced this year as well as allow the District to bring in an accelerated math program, which is something that has been a desire of some members of the legislative body for the past several years.

The District was able to reduce a part-time custodial position. A reduced revenue amount for FY17 (\$229,450 reduction) is anticipated. Revenues received are used to offset expenses in the budget. The anticipated reduction in revenue results in an increase in taxation (5-7%). The Adequate Aide Grant (\$83,102 reduction), which is based on student population, has declined for several years and Catastrophic Aid, which is based on the special education population and is paid a year in arrears, will also be reduced. Last year the District had a significant population exit the District either to the COOP School District or moving out of district. The amount received to offset those expenses was larger for FY16 than will be the case in FY17. Chairman Pistor noted the self-funded Kindergarten program, that was approved two years ago and implemented last year, remains at the self-funded level. There is a \$28,000 increase, \$25,000 of which is for a half-time Kindergarten Teacher for an additional section; however, it is fully offset by revenue due to the parent-pay full-day option.

With regard to changes in the budget, Chairman Pistor noted special education expenses are reduced by \$12,632. A hallway floor at RMMS requires replacement. This will be done in phases with phase 1 coming in at a cost of \$16,000. The intent is to fund that project out of the Maintenance Trust Fund. Phase II of security upgrades at CSDA includes additional carded locks and a few other measures (\$14,850). At RMMS, the Fire Department will be happy to know that we are going to complete the rekeying of the classroom locks to a master key so that the last of the various key rings that they have to use in the event of an emergency turn into a single key.

Brian Rater gave a PowerPoint presentation as a means of providing a historical perspective. The presentation included a chart identifying the total property tax effort from 2007 through 2015. The total property tax assessment (adjusted for inflation; 2016 dollars), indicated the Town was collecting more and more taxes to pay the allocation for schools, Town, County, etc. For a few years it was relatively flat relative to inflation and then started to creep up just slightly. He provided a breakdown of where the property taxes go. Of the 2015 tax rate, thirty four percent of the total allocation went to the elementary schools.

Another slide broke down the total appropriations the Town has made to the School District. Appropriations are slightly different from the operating budget; appropriations represent the amount of taxes actually collected. Taxes collected equates to how much you spend less revenue received. The slide indicated real tax dollars going to the elementary schools have stayed pretty flat for the past several years and dipped down slightly in recent years. For the COOP School District it has been increasing significantly. This is due mostly to changes in student apportionment. Brookline ends up paying more and more percentage of the COOP School District taxes. It is hoped that will begin to improve in the next few years based on student enrollment projections. The slide also identified the amount of funds the Town receives from the State Education Grant, which has slowly declined over time in reference to inflation.

Mr. Rater noted taxes are set in November. In March a good deal of estimating has to occur to try to identify what the tax rate will be. He reiterated taxes are based on two things; the amount of expenditures approved less

revenues received, which can also be very difficult to estimate. As the School Board pointed out, revenues for the schools are expected to decrease; therefore, taxes have to go up even though the overall spending for the school is flat. He noted the numbers cited on the slide for the Town portion of the overall budget/tax impact are a little bit high given one of the articles was not approved the previous night. The projected total tax impact per \$100,000 valuation is \$36 for the Town portion, \$89 for the Brookline School District portion, and \$185 for the COOP School District portion for a total tax impact per \$100,000 of \$310.

Mr. Rater stated the Finance Committee recommends all of the Warrant Articles. The Committee has worked closely with the School Board and the Administration on each of the items, and is of the belief they are good for the School to maintain quality education in the School District while at the same time keeping the overall spending flat.

Moderator Webb opened the floor for discussion.

Eric Pauer, 12 Westview Drive

Spoke of having reviewed some of the slides posted online by the School Board with regard to the tax impact. He asked for clarification it is about a 7.7% increase over last year. The information indicated the impact on the tax rate this year is \$11.51 and next year it would be \$12.40. Mr. Rater responded he was uncertain what the percentage would be. He reiterated it is a fairly significant increase in the percentage, which is due to an anticipated decrease in revenues.

Mr. Pauer stated his desire to make the public aware if all Warrant Articles are passed, taxpayers will be looking at almost an 8% increase in taxes relative to the Brookline School District.

He stated a desire to look at staffing, and noted the slides posted on the website indicate the enrollment trend is a reduction of about 8% and over two years we have lost 13% in terms of students, but a decrease in staffing is not shown. He questioned if the District is trying to reduce staff given the reduction in student enrollment. He asked for clarification if that has been done in any sense this year or last.

Chairman Pistor responded for the past 3-4 years the District has reduced a teaching position per year. Currently there are approximately 110 students in 6th grade, roughly 100 in 5th grade, and then it drops into the low 70s and beyond that to 3rd grade down to 1st grade the number of students is in the mid-60s. As those larger classes go off to the COOP School District and the smaller classes move up, the District has been reducing 1 position a year at the grade that has now gotten smaller by those 20+ students. That is true this year as well.

As was mentioned in the presentation, this year, with the increased focus on Math and Science, the District has reduced a classroom teaching position; however, we have added a half-time Math teaching position that is dedicated to that purpose. Part of that is for enrichment purposes, but the other part is due to a very real problem the District experienced this year where we had a Math section with 32 students in it in 6th grade until part of the Math Specialist's time was reallocated away from other duties to teaching some of the students from that section. There is a very real need for Math instruction at CSDA that isn't filled by the current staff.

Ann Somers, 11 Potanipo Hill Road

Noted the School Board vote on the Article indicated one member voting in opposition. She questioned the reasoning behind that member's vote. Vice Chairman Lynch responded she did not support the proposed budget because it represents an increase in personnel.

Carl Humphreys, Mead Drive

Questioned if the \$271,000 listed in Article 4 is part of the \$8.5 million in Article 1. Chairman Pistor stated that is not part of the number. Prior to 2010 and the adoption of RSA 194-C:9-b, Alternative Budget Procedure, the SAU budget was voted on as part of the School District budget. As a result of the adoption of RSA 194-C:9-b, the SAU budget is voted on as a separate Warrant Article. He added there are two numbers in play for that budget, and one will be chosen.

Mr. Humphreys asked for clarification if Article 1 is approved, Article 4 would increase Article 1 by the \$271,000. Chairman Pistor responded for accounting purposes it is a separate budget; however, it would result in taxpayers

being taxed for it. He reiterated Article 4 provides two options for the SAU budget; if Article 4 does not receive a majority vote of all the school district voters voting in this School Administrative Unit, the default or adjusted budget would be adopted.

Gregg Darbonne, 65 Cleveland Hill Road

Spoke of discussion of Math and Science being increased. He acknowledged the answer may not yet be known, and asked if this has had an impact on student performance when moving into the higher grades.

Chairman Pistor responded this is the first year we have had our dedicated Science position. It is currently part-time, but will increase slightly for next year. For as long as he has been in the District, there has been a Math Specialist that splits time between the two schools. Next year is the first year there will be a dedicated person full-time at CSDA to teach a specific accelerated section. Until now students ready for more advanced work have been given more advanced work in the context of their individual class. He added he does not believe we have the data at this time.

Mr. Darbonne commented it sounds as if not enough time has passed at this point. His curiosity was with regard to return on investment. Chairman Pistor stated his opinion it would be best to follow this as we progress into the next school year. He added the School Board may wish to ask for a report out on that mid-year next year. Mr. Darbonne remarked if we could track this over the year, particularly as students move to the middle and high school, it may identify that we are onto something here.

Mr. Darbonne commented the District has a lot of Grandparents or seniors who have great faculties, e.g., have a lot of Raytheon, BAE, etc. He suggested recruiting seniors to volunteer in the schools. It is a way to connect those volunteers with the schools to see how well they are performing. He commented the veterans of the community go to the school, and are able to see where their tax dollars are going.

Dave Toupin, 1 Myopia Hill Road

Spoke of the reduction in funding for catastrophic aid, and stated his belief that would be offset by a decrease in special education expenses. He questioned how reimbursement is determined. Chairman Pistor stated the Federal Department of Education reimburses the District much less than they are supposed to by law for special education expenses. What we do see of that \$144,000 decrease, we receive that additional money this year due to a set of students no longer in the District. That money is essentially returned to districts a year after it is spent unless there is an emergency that requires access to those funds earlier to offset expenses that are not covered in the budget. The expenditure decrease actually occurred last year. The special education budget last year was down by over \$300,000. This year it is down by a more modest amount, \$12,000, but you see the revenue decrease fall off a year after.

George Foley, 4 Maxwell Drive

Stated the staffing level has been reduced by half a position, and questioned what has occurred with the benefits line in the budget; going from \$1,864,914 (FY16 approved) up to \$1,911,799 (FY17 proposed). Chairman Pistor stated a majority of the increase is related to an early retirement benefit by contract of the BTA. He stated his belief that cost would be approx. \$30,000 of the total increase. The remainder is related to an increase in health insurance cost. The District has numeric caps on the insurance the professional staff receives currently. However, that does not preclude people from going from single plans to family plans nor does it account for changes due to new hires. When asked, he stated the lowest cost plan is fully District covered, which was discussed last year when the voters approved it. It is a significantly lower cost plan than any of the others. Otherwise the District pays up to a particular dollar cap per month and the employee pays the balance. For the more expensive family plans the employee can pay an amount in the area of 25-30%.

MOTION CARRIED

Article 2

To see if the school district will vote to raise and appropriate a sum of **\$82,874** to fund the increase in cost items relative to professional staff salaries and fringe benefits for the 2016-2017 school year, which resulted from good faith negotiations with the professional staff, and which represents the negotiated increase over last year's salaries and benefits. This is the second year of a two-year contract. The School Board recommends this appropriation (5-0-0). The Finance Committee recommends this appropriation (3-0-0).

MOTION BY DARYL PHILBOT TO MOVE ARTICLE 2 AS WRITTEN MOTION SECONDED BY BRIAN RATER

ON THE QUESTION

Chairman Pistor noted this is the second year of a two-year contract. Up for vote are the cost items only, which are salary increases and associated Federal and State requirements. It is not the terms of the contract that are up for review.

There is an increase in salary of roughly 1% in table moves meaning professional staff employees on the table receive the 1%, and the steps in between are 2-3%. Anyone who has been teaching for longer than about 15 years receives a flat 1%; they are not on that salary table. He noted when the contract went into place the District achieved health insurance caps, which is something the School Board has wanted for some time and the employees didn't necessarily. As part of good faith negotiation for these and other benefits, the School Board agreed to salary increases. He stated his opinion it would not be fair to the staff to withhold that particularly given they did give up something significant in order to get it.

Eric Pauer, 12 Westview Drive

Questioned if the on-step teachers would receive a 1% increase in addition to a 2-3% step increase resulting in an overall 3-4% increase. Chairman Pistor stated that to be correct. He added, as a general rule, he does not like contracts where the table moves every year. However, it was a difficult negotiation, and in the end the District got something it believes to be really valuable in the insurance caps in return for the movement in salaries. A new agreement will be negotiated this coming school year. Depending on what the School Board does there, the Legislative body will have a chance to vote up or down on a new agreement, assuming an agreement is reached. For this one he believes it to have been a relatively fair trade on the part of the School Board.

Mr. Pauer questioned the percentage of teachers that are on the table as opposed to off the table. Chairman Pistor stated he did not know specifically for this year, but in past years it has been roughly half and half. The total number associated with the overall increase is identified in the Warrant. With approx. \$3 million in staff salaries, it represents an aggregate increase of about 2.5%.

Mr. Pauer questioned if there is a merit pool in the Brookline School District for Principals to award a cash bonus. Chairman Pistor stated there is not. That is something that had been discussed in previous negotiations, but never anything that agreement was reached on.

Mr. Pauer commented on not seeing an article relative to support staff. He questioned what is occurring with that population. Chairman Pistor stated the Legislative body last year agreed to sanbornize their three-year agreement. The increase due to support staff is part of the operating budget.

Patty Smith, 63 Cleveland Hill Road

Stated it to be the responsibility of the community to fund the second year of this contract. She stated her full support of funding the increases as well as the health contributions, and noted it was stated the negotiations were done in good faith.

Derek Fry, 6 Ames Road

Asked for clarification on what was being voted on, and what would occur if the article did not pass. Chairman Pistor explained given this is the second year of a contract that has already been approved and executed by the Association and the School Board, what is being voted upon is whether the employees receive raises that were

negotiated. The rest of the terms, e.g., changes in insurance plans, changes in staff credit hours, any working condition changes, etc., all stays in place and does not revert if the article does not pass. What it would mean if it didn't pass is that the professional staff, our teachers, would not receive raises over this year.

MOTION CARRIED

Article 3

To see if the school district will vote to raise and appropriate a sum of **\$10,000** from the June 30 unreserved fund balance (surplus) available for transfer on July 1 of this year to be added to the previously established School Facilities Maintenance Fund. The School Board recommends this appropriation (5-0-0). The Finance Committee recommends this appropriation (3-0-0).

**MOTION BY BRENDAN DENNEHY TO MOVE ARTICLE 3 AS WRITTEN
MOTION SECONDED BY GEORGE FOLEY**

ON THE QUESTION

Eric Pauer, 12 Westview Drive

Raised a Point of Order stating what was presented on the slide was different from what was posted. The slide read in part: "...a sum up to \$10,000.", but what was posted online on the Warrant and published in the book states: "a sum of \$10,000".

Moderator Webb requested someone go outside to see what was posted outside of the building, and noted the proceedings are bound by is what was posted.

Chairman Pistor stated the intent of the "up to" is simply if there is not \$10,000 remaining at year end, the District can still put some amount into the fund. If we were to state \$10,000 and \$10,000 did not remain, we can't put \$10,000 in so we can't really put anything in.

Moderator Webb commented we will see what was posted, but a person theoretically could make a motion to amend to conform it to the language, which is preferred by this body. Mr. Pauer stated the version posted on the website does not include the "up to" language, and stated agreement the article should be amended to add that language.

**MOTION BY ERIC PAUER TO AMEND ARTICLE 3 BY ADDING THE WORDS "UP TO" AFTER THE WORD
"OF"**

**MOTION SECONDED BY WEBB SCALES
MOTION CARRIED**

Diane Pauer, 12 Westview Drive

Asked what the current balance of the School Facilities Maintenance Fund is. Chairman Pistor stated the current balance to be \$55,573. He stated the purpose of the fund is to level out large expenditures over a number of years to avoid budget fluctuations, e.g., nearly \$50,000 in 2019, \$30,000 in 2020, etc., as indicated in the Capital Improvement Plan (CIP). Some things may change in the CIP over time, but the idea is that by putting away a small steady amount each year, when the larger expenditures come due, e.g., maintenance of roofs, etc., the School Board, which is required to conduct a Public Hearing in order to do so, would authorize expenditures from the Maintenance Fund rather than incorporating those expenses into the operating budget. Over the next few years the planned expenditures will exhaust the existing balance. The later years of the CIP are loaded with more significant expenses. Allocating \$10,000 a year probably won't be sufficient to cover all of the anticipated expenditures. Possibly in richer years the legislative body would be willing to allocate larger amounts to the fund.

Eric Bernstein, 8 Macintosh Road

Remarked it has been stated the current balance in the fund is \$55,573, and the slide indicates passage of the article would increase it to \$55,000. Chairman Pistor acknowledged the slide was accurate, and remarked he misspoke; read the number and not the text.

Vote on the main motion as amended

MOTION CARRIED

Article 4

Shall the voters of the Brookline School District adopt a School Administrative Unit budget of **\$1,447,377** for the forthcoming fiscal year in which **\$271,120** is assigned to the school budget of this school district? This year's adjusted budget of **\$1,436,089**, with **\$269,005** assigned to the school budget of this school district, will be adopted if the article does not receive a majority vote of all the school district voters voting in this School Administrative Unit. The School Board recommends this appropriation (4-1-0). The Finance Committee recommends this appropriation (3-0-0).

Moderator Webb stated the vote, per Statute, would be by secret ballot.

**MOTION BY TOM SOLON TO MOVE ARTICLE 4 AS WRITTEN
MOTION SECONDED BY GEORGE FOLEY**

ON THE QUESTION

Eric Pauer, 12 Westview Drive

Asked to hear the minority opinion of the Board member who voted against the SAU budget. Vice Chairman Lynch stated she voted against the budget due to an increase in personnel costs.

Mr. Pauer questioned if the results of the secret ballot are announced or if the results are stated after all of the districts have voted.

Moderator Webb stated it is not a matter of choice; it is a Statute that has evolved over the past several years. He stated his belief at one point it was that it could not be announced. However, he is obligated to announce the results of the secret ballot. He is then obligated to pass the ballots to the next district meeting within the SAU. Eventually all of the votes for the funding of the SAU will be aggregated to identify the final tally.

**MOTION CARRIED
41/15**

Article 5

To see if the school district voters will authorize the Brookline School District to access future year State and Federal catastrophic aid funds in the event that special education costs exceed budget limitations. The School Board recommends this appropriation (5-0-0).

**MOTION BY CHRIS ADAMS TO MOVE ARTICLE 5 AS WRITTEN
MOTIONS SECONDED BY ERIC BERNSTEIN**

ON THE QUESTION

Tom Solon, 2 Shady Rock Road

Commented this is one of those things we talk about every year as a housekeeping measure. However, this is the funding that Mr. Pistor spoke of that is provided a year after the expense is incurred. This is also the money that is supposedly legally promised to us by our Government, which they don't pay. Those who have an inclination to write your Representatives, Congressman, etc., this is a good area to look at if you are concerned about taxes. This is something that from a fiscal standpoint is part of our plan that has in recent times not been met by our partners in the contract, the Federal Government.

Chairman Pistor remarked this does not raise taxes. It does allow the District to access money promised by the Federal Government next year rather than a year into the future should our expenses exceed the amount of money budgeted so that the District does not have to cut into regular education services as a result. There is absolutely no reason not to vote for it.

MOTION CARRIED

Article 6 By Petition

Shall we adopt the provisions of RSA 40:13 (known as SB2) to allow official ballot voting on all issues before the Brookline School District on the second Tuesday of March?

Moderator Webb stated this was on the ballot, and voted upon on Election Day. There were 278 yes votes in Brookline and 143 no votes. This proposition, under Statute, requires a super majority to pass. Only votes cast are counted (yes and no votes). There were 127 blank votes on this proposition, but they are ignored in the calculation. Sixty percent of the 421 total votes cast is 253. The yes votes were 278. The motion carried.

Article 7

To transact any other business, which may legally come before said meeting.

ADJOURNMENT

**MOTION BY ERIC PAUER TO ADJOURN
MOTION CARRIED**

The March 10, 2016 Annual Meeting of the Brookline School District was adjourned at 8:07 p.m.

Date

March 29, 2016

Signed

Andrew F. Carey

Brookline School District
Revenues, Expenditures and Changes in Fund Balance
For the Fiscal Year Ended June 30, 2016

	General	Grants	Other Government Funds	Total Governmental Funds
REVENUES				
School district assessment	\$ 5,252,147	\$ -	\$ -	\$ 5,252,147
Other local	245,653	-	135,238	\$ 380,891
State	2,617,085	-	2,104	\$ 2,619,189
Federal	24,821	185,677	39,597	\$ 250,095
Total Revenues	8,139,706	185,677	176,939	8,502,322
EXPENDITURES				
Current:				
Instruction	3,268,000	142,858	12,609	\$ 3,423,467
Support services:				
Student	557,509	12,154	-	\$ 569,663
Instructional staff	234,710	27,965	2,416	\$ 265,091
General administration	34,821	-	-	\$ 34,821
Executive administration	263,878	-	-	\$ 263,878
School administration	465,296	-	-	\$ 465,296
Operation and maintenance of plant	652,917	-	-	\$ 652,917
Student transportation	297,923	-	-	\$ 297,923
Other	1,837,873	2,700	-	\$ 1,840,573
Non-instructional services	-	-	158,457	\$ 158,457
Debt service:				
Principal	222,592	-	-	\$ 222,592
Interest	257,733	-	-	\$ 257,733
Facilities acquisition and construction	-	-	8,575	\$ 8,575
Total expenditures	8,093,252	185,677	182,057	8,460,986
Excess (deficiency) of revenues over (under) expenditures				
	46,454	-	(5,118)	\$ 41,336
Other financing sources (uses):				
Transfers in	1,097	-		\$ 1,097
Transfers out			(1,097)	\$ (1,097)
Total other financing sources and uses	1,097	-	(1,097)	0
Net change in fund balances				
	47,551	-	(6,215)	\$ 41,336
Fund balances, beginning	433,930	-	122,807	\$ 556,737
Fund balances, ending	\$ 481,481	\$ -	\$ 116,592	\$ 598,073

Brookline School District
Balance Sheet - Governmental Funds
June 30, 2016

	General	Grants	Other Governmental Funds	Total Governmental Funds
ASSETS				
Cash and cash equivalents	\$ 374,703		\$ 88,037	\$ 462,740
Investments	388			388
Receivables:				
Accounts	7,711			7,711
Intergovernmental	49,463	117,239	33,054	199,756
Interfund receivable	110,701			110,701
Inventory			5,574	5,574
Prepaid items	5,265			5,265
Total assets	548,231	117,239	126,665	792,135
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES				
Liabilities:				
Accounts payable	29,243	3,838	1,885	34,966
Accrued salaries and benefits	29,527			29,527
Intergovernmental payable	5,270	2,700	611	8,581
Interfund payable		110,701		110,701
Total liabilities	64,040	117,239	2,496	183,775
Deferred inflows of resources:				
Deferred revenue	2,710		7,577	10,287
Fund balances:				
Nonspendable	5,265		37,175	42,440
Committed	23,689		79,939	103,628
Assigned	61,433			61,433
Unassigned	391,094		(522)	390,572
Total fund balances	481,481		116,592	598,073
Total liabilities, deferred inflows of resources, and fund balances	548,231	117,239	126,665	792,135

BROOKLINE SCHOOL DISTRICT
ACTUAL EXPENDITURES FOR SPECIAL EDUCATION PROGRAMS & SERVICES
PER RSA 32:11a

<u>EXPENSES:</u>	<u>FY2014</u>	<u>FY2015</u>	<u>FY2016</u>
SALARIES/BENEFITS	\$1,921,695	\$1,356,256	\$1,274,499
CONTRACTED SERVICES	\$265,489	\$381,739	\$420,326
TRANSPORTATION	\$228,826	\$90,367	\$60,443
TUITION	\$223,319	\$228,671	\$0
SUPPLIES	\$24,826	\$50,073	\$57,509
OTHER			
SUBTOTAL	<u>\$2,664,155</u>	<u>\$2,107,105</u>	<u>\$1,812,776</u>
<u>REVENUE:</u>			
CATASTROPHIC AID	\$71,446	\$211,735	\$57,248
MEDICAID DISTRIBUTION	\$112,097	\$100,812	\$24,821
IDEA	\$112,130	\$71,395	\$106,539
PRESCHOOL	<u>\$57,240</u>	<u>\$41,063</u>	<u>\$34,272</u>
SUBTOTAL	<u>\$352,913</u>	<u>\$425,005</u>	<u>\$222,880</u>
NET COST FOR SPECIAL EDUCATION	<u><u>\$2,311,242</u></u>	<u><u>\$1,682,100</u></u>	<u><u>\$1,589,897</u></u>

Brookline School District Budget

FY18 Proposed Budget Summary

	FY16 Actuals	FY17 Budget	FY18 Proposed Budget	FY18 vs FY17 \$ Diff	FY18 vs FY17 % Diff
General Fund					
1100 Regular Education Programs Teacher salaries, textbooks, substitutes, supplies	\$ 2,344,950	\$ 2,476,742	\$ 2,517,976	\$ 41,234	1.66%
1200 Special Education Programs Teacher salaries, aides, textbooks, evaluations, supplies and items specific to special education services	\$ 920,726	\$ 959,840	\$ 1,040,749	\$ 80,909	8.43%
2100 Student Support Services Guidance, health and nurses	\$ 557,509	\$ 611,010	\$ 614,419	\$ 3,409	0.56%
2200 Instructional Support Services Library salaries, supplies, technology and professional development	\$ 234,710	\$ 251,465	\$ 235,559	\$ (15,906)	-6.33%
2300 School Board Treasurer, SB stipends, SB minutes, legal and audit	\$ 34,821	\$ 34,125	\$ 35,125	\$ 1,000	2.93%
2310 SAU Assessment BSD Portion of the SAU budget	\$ 261,901	\$ 271,120	\$ 271,051	\$ (69)	-0.03%
2400 School Administrative Services Principal salaries, office staff, office equipment	\$ 467,273	\$ 471,739	\$ 459,350	\$ (12,389)	-2.63%
2600 Facilities & Maintenance Custodial salaries, electricity, heating oil, water, trash, liability premiums, building maintenance	\$ 528,454	\$ 599,953	\$ 574,480	\$ (25,473)	-4.25%
2700 Student Transportation Bus contract and fuel	\$ 297,923	\$ 357,364	\$ 416,847	\$ 59,483	16.64%
2900 Benefits Health, dental, NHRS, FICA, worker's comp, unemployment, life and LTD	\$ 1,837,873	\$ 1,925,945	\$ 2,094,168	\$ 168,223	8.73%
4600 Building Improvements RMMS roof replacements, gym floor	\$ 74,962	\$ -	\$ -	\$ -	
5100 Debt Service	\$ 480,325	\$ 480,325	\$ 480,325	\$ -	0.00%
5200 Expendable Fund Transfers Maintenance Special Education*	\$ 10,000 \$ -	\$ 10,000 \$ -	\$ 40,000 \$ 100,000	\$ 30,000 \$ 100,000	300.00%
Total General Fund	\$ 8,051,427	\$ 8,449,628	\$ 8,880,049	\$ 430,421	5.09%
Food Service Fund	\$ 158,457	\$ 165,000	\$ 165,000	\$ -	
Grant Fund	\$ 185,677	\$ 278,987	\$ 200,000	\$ (78,987)	
Total General Fund	\$ 8,395,561	\$ 8,893,615	\$ 9,245,049	\$ 351,434	3.95%

* FY18 amount changed at deliberative session from \$10,000 to \$100,000

Brookline School District Budget

FY18 Revenue Estimate

Item	FY16 Budget	FY17 Budget	FY18 Estimate	FY18vsFY17 Change
Expenditures				
General Fund Expenditures	\$ 8,454,155	\$ 8,449,628	\$ 8,880,049	\$ 430,421
Grant and Food Service	\$ 443,987	\$ 443,987	\$ 365,000	\$ (78,987)
Budgeted Expenditures (All Funds)	\$ 8,898,142	\$ 8,893,615	\$ 9,245,049	\$ 351,434
Revenue				
Unreserved Fund Balance	\$ 357,751	\$ 401,094	\$ 175,000	\$ (226,094)
State Revenue				
School Building	\$ 56,324	\$ 51,566	\$ 38,000	\$ (13,566)
Catastrophic Aid	\$ 90,000	\$ 4,000	\$ -	\$ (4,000)
Child Nutrition	\$ 2,133	\$ 2,133	\$ 2,133	\$ -
Other	\$ -	\$ -	\$ -	\$ -
Total State Revenue	\$ 148,457	\$ 57,699	\$ 40,133	\$ (17,566)
Federal Revenue				
Federal Grant Programs	\$ 179,862	\$ 179,862	\$ 100,000	\$ (79,862)
Disabilities Programs	\$ 99,125	\$ 99,125	\$ 100,000	\$ 875
Medicaid	\$ 11,000	\$ 18,000	\$ 18,000	\$ -
Child Nutrition	\$ 40,867	\$ 40,867	\$ 40,867	\$ -
Other	\$ -	\$ -	\$ -	\$ -
Total Federal Revenue	\$ 330,854	\$ 337,854	\$ 258,867	\$ (78,987)
Local Revenue				
Tuition	\$ 123,210	\$ 140,000	\$ 140,000	\$ -
Interest Income	\$ 1,500	\$ 600	\$ 600	\$ -
Food Service	\$ 122,000	\$ 122,000	\$ 122,000	\$ -
Other	\$ 64,300	\$ 13,000	\$ 13,000	\$ -
Total Local Revenue	\$ 311,010	\$ 275,600	\$ 275,600	\$ -
Appropriation				
Budgeted Expenditures (All Funds)	\$ 8,898,142	\$ 8,893,615	\$ 9,245,049	\$ 351,434
Less Unreserved Fund Balance	\$ 357,751	\$ 401,094	\$ 175,000	\$ (226,094)
Less State Revenue	\$ 148,457	\$ 57,699	\$ 40,133	\$ (17,566)
Less Federal Revenue	\$ 330,854	\$ 337,854	\$ 258,867	\$ (78,987)
Less Local Revenue	\$ 311,010	\$ 275,600	\$ 275,600	\$ -
Total Appropriation	\$ 7,750,070	\$ 7,821,368	\$ 8,495,449	\$ 674,081
School District Tax Assessment				
Total Appropriation	\$ 7,750,070	\$ 7,821,368	\$ 8,495,449	\$ 674,081
Less Adequacy Aid	\$ 1,925,071	\$ 1,800,600	\$ 1,762,099	\$ (38,501)
Less Retained Tax	\$ 572,852	\$ 573,130	\$ 541,429	\$ (31,701)
Brookline School District Tax Assessment	\$ 5,252,147	\$ 5,447,638	\$ 6,191,921	\$ 744,283
Estimated Tax Impact				
Local Assessed Valuation - with Utilities	\$ 507,015,881	\$ 514,181,249	\$ 521,379,786	\$ 7,198,537 *
Local Assessed Valuation - less Utilities	\$ 498,766,081	\$ 505,931,449	\$ 513,014,489	\$ 7,083,040 *
State Property Tax Rate (per \$1,000)	\$ 1.15	\$ 1.13	\$ 1.06	\$ (0.08)
Local Education Tax Rate (per \$1,000)	\$ 10.36	\$ 10.59	\$ 11.88	\$ 1.28
Total BSD Tax Rate	\$ 11.51	\$ 11.73	\$ 12.93	\$ 1.20

* 1.4% increase (based on increase from 2016 to 2017)

Debt Schedule

as of 6/30/16

	Debt 1	Debt 2	
Length of Debt (yrs)	10	20	
Date of Issue	8/2012	8/1999	
Date of Final Payment	8/2022	8/2019	
Original Debt	\$ 408,500	\$ 5,367,912	
Interest Rate	\$ 2.32	\$ 5.20	
Principal at Beginning of Year	\$ 305,000	\$ 826,410	
Retired Issues This Year	\$ 40,000	\$ 182,592	
Remaining Principal Balance Due	\$ 265,000	\$ 643,818	
Remaining Interest Balance Due	\$ 32,750	\$ 1,085,232	
Remaining Debt	\$ 297,750	\$ 1,729,050	
Amount of Principal to be Paid in FY17	\$ 40,000	\$ 173,870	\$ 213,870
Amount of Interest to be Paid in FY17	\$ 8,300	\$ 258,155	\$ 266,455
			\$ 480,325

FY18 BSD Default Budget Summary

	2017 Adopted Budget	Contracted Reductions/ Increases	Minus One-Time Expense	FY18 Default Budget	FY18 Proposed Budget	Diff
1100-1199	\$ 2,434,541	\$ 77,455		\$ 2,511,996	\$ 2,517,976	\$ (5,980)
1200-1299	\$ 943,429	\$ 97,320		\$ 1,040,749	\$ 1,040,749	\$ -
2000-2199	\$ 605,321	\$ 8,516		\$ 613,837	\$ 614,419	\$ (582)
2200-2299	\$ 247,038	\$ (10,721)	\$ (29,800)	\$ 206,517	\$ 235,559	\$ (29,042)
2310-2319	\$ 34,125	\$ 1,000		\$ 35,125	\$ 35,125	\$ -
2400-2499	\$ 471,739	\$ (23,286)	\$ (27,740)	\$ 420,713	\$ 459,350	\$ (38,637)
2600-2699	\$ 599,953	\$ (25,473)		\$ 574,480	\$ 574,480	\$ -
2700-2799	\$ 357,364	\$ 59,483		\$ 416,847	\$ 416,847	\$ -
2800-2999	\$ 1,911,799	\$ 182,369		\$ 2,094,168	\$ 2,094,168	\$ -
5110	\$ 222,592	\$ -		\$ 222,592	\$ 222,592	\$ -
5120	\$ 257,733	\$ -		\$ 257,733	\$ 257,733	\$ -
5222-5221	\$ 165,000	\$ -		\$ 165,000	\$ 165,000	\$ -
5222-5229	\$ 278,987	\$ (78,987)		\$ 200,000	\$ 200,000	\$ -
Operating	\$8,529,621	\$ 287,676	\$ (57,540)	\$8,759,757	\$8,833,998	\$ (74,241)
Maint ET	\$ 10,000			\$ 40,000	\$ 40,000	
Spec ED ET	\$ -			\$ 10,000	\$ 10,000	
Assessment	\$ 271,120			\$ 271,051	\$ 271,051	
Prof CBA	\$ 82,874					
	\$8,893,615	\$ 287,676	\$ (57,540)	\$9,080,808	\$9,155,049	\$ (74,241)

Default Budget Details

Reductions/Increases

1100-1199	\$ 77,455	\$ 48,329	Add'l salary due to lane changes
		\$ 29,125	Support staff increases per CBA
		<u>\$ 77,454</u>	
1200-1299	\$ 97,320	\$ (10,597)	Anticipated salary reduction due to retirement
		\$ 127,406	Out of District and related svcs required increases
		\$ (12,600)	Contracted svcs reduction
		\$ (6,889)	Various line item deductions
		<u>\$ 97,320</u>	
2000-2199	\$ 8,516	\$ 7,000	Database Mgr-contracted
		\$ 1,516	Student testing requirements
		<u>\$ 8,516</u>	
2200-2299	\$ (10,721)	\$ (10,721)	Reduction in PD based on historical usage
2310-2319	\$ 1,000	\$ 1,000	Expected Audit Increase
2400-2499	\$ (23,286)	\$ (36,000)	Unfilled Curr. Coord position
		\$ (9,600)	Network svcs reduction
		\$ 7,500	Increase in contracted IT software/hosted svcs
		\$ 1,000	Increase in contracted benefit consultant
		\$ 980	Increase in contracted svc contracts
		\$ (4,382)	Reduction in summer secretary wages
		\$ 15,016	Add'l for Database Mgr - Board committed to this expense
		\$ 2,200	Cop Sync - Board committed to service
		<u>\$ (23,286)</u>	
2600-2699	\$ (25,473)	\$ (25,473)	Various maintenance line reductions
2700-2799	\$ 59,483	\$ 55,500	Required Special Ed Increase
		\$ 3,983	Contracted transportation increase
		<u>\$ 59,483</u>	
2800-2999	\$ 182,369	\$ 19,093	Contracted Non-Union Salary Increases
		\$ (1,000)	Reduction in attendance bonus
		\$ 82,262	Contracted Health Ins. Increases based on 15.9% GMR
		\$ 582	Contracted Dental Ins. Increase
		\$ 2,378	Contracted Life ins. Increase
		\$ 3,591	Expected FICA increase
		\$ 46,160	NHRS increase based on new NHRS rates
		\$ 27,964	Increase in retirement benefit based on CBA
		\$ 857	Contracted increase based on Primex notification

Reductions/Increases

		\$ 482	Contracted increase based on Primex notification
		\$182,369	
5110	\$	-	
5120	\$	-	
5222-5221	\$	-	
5222-5229	\$ (78,987)	\$ (78,987)	Reduction in IDEA grant funds
		\$287,676	

One Time Expenses

1100-1199			
1200-1299			
2000-2199			
2200-2299	\$ (29,800)		FY17 New & Replacement computer equipment (New Items)
2310-2319			
2400-2499	\$ (27,740)	\$ (9,840)	RMMS Security Upgrades
		\$ (2,050)	CSDA Gym Projection System
		\$ (2,250)	CSDA Soccer Field Egress Gates
		\$ (5,600)	CSDA Playground Safety Chips
		\$ (1,000)	CSDA Gym Painting
		\$ (4,500)	CSDA Electronic Door Locks
		\$ (2,500)	CSDA Add'l Security Cameras
		\$ (27,740)	
2600-2699			
2700-2799			
2800-2999			
5110			
5120			
5222-5221			
5222-5229			
		\$ (57,540)	

Superintendent's Report

The SAU41 Strategic Plan is used to guide us in the planning, implementation, and evaluation of the Mission, Goals, and Objectives approved by the SAU Governing Board. Articulation of curriculum, instruction, assessment strategies, and actions related to each of these areas have been outlined in the plan, and the Leadership Team is responsible for providing the “deliverables” outlined as a means of informing the Boards of progress in each area. In addition, the Strategic Plan provides direction to the Leadership Team as it relates to evaluation of technology and infrastructure, building maintenance, and future planning. The Strategic Plan is, therefore, used as the starting point for our annual budget discussions.

As Superintendent, I asked the administration to construct a budget that allowed us to continue to meet the goals and objectives outlined in our Strategic Plan in a financially responsible manner. One area of continued focus for the administration and our Boards is to review our operational procedures to determine how best to deliver services to all students. We have examined our staffing levels, special education services, as well as our standards and curriculum. In each area, we have aligned our budget priorities to meet the goals and objectives outlined in our Strategic Plan. Two areas we continue to focus on are our 21st Century Learning goals and the continued maintenance of our facilities and grounds.

Assistant Superintendent, Gina Bergskaug, has focused her efforts on our 21st Century Learning goals. Science, Technology, Engineering, Reading, the Arts, and Mathematics (STREAM) have been a priority for the SAU. At our elementary level, we continue to focus our efforts on the enhancement of our science curriculum while providing opportunities for acceleration in math. Our “Maker Space” rooms have provided our youngest learners with engaging hands-on opportunities. In Brookline, Mr. Dobe, Mr. Molinari, and their staff continue the implementation of our new enVisions math program. We will be providing the Board and the communities with regular updates regarding progress on these important areas. At the Cooperative level, we have adjusted our curriculum to provide an accelerated opportunity in biology at ninth grade. These budget(s) also include funding for the continued expansion of elementary science while integrating tech-rich experiences in writing and physics for our high school students. These opportunities, combined with the new high school science lab funded last year, will allow our students to continue to expand their academic horizons. As stated, another area of focus is maintaining and, when possible, upgrading our physical plants. Last year, we seal coated our high school and middle school parking lots, and completed tile replacement in both Brookline schools as outlined in our Capital Improvements Plan. The front entryway at RMMS has been upgraded (thank you to all our wonderful volunteers), the HBMS has upgraded its security system (grant funded), and HPS has replaced exit ramps and stairways this summer. The kindergarten classrooms in Hollis had new sinks installed, HUES installed air conditioning and new carpet in the music area, and the bridge to the SAU field was replaced. We increased our wireless access points across the SAU, purchased mobile computer labs, and our “learning commons” is fully implemented at the HBHS. Thank you to everyone who was involved in making these projects a reality. Our fiscal year 2018 budget(s) contain the funding to expand the “learning commons” approach to HBMS, seal coat the parking lots at RMMS and CSDA, as well as to move forward with energy efficiencies in our Hollis Schools.

On a regular basis, Gina and I have made time to visit our buildings and teachers’ classrooms. We find this to be the most rewarding part of our positions. On these numerous occasions, we have been impressed with the instructional practices of our staff. The children are engaged in their education while having positive experiences with their peers. This was demonstrated on a rainy cold October day as our third graders from both communities spent time learning about physics from our high school students during “Trebuchet Day”. A wonderful learning experience was had by everyone involved. Gina and I have also attended a wide variety of school events such as plays, whole school gatherings, athletic contests, induction ceremonies, and a host of other activities which have allowed us the opportunity to get to know our staff, our students, their parents, as well as many members of our community.

Much of our time has been focused on the development of the SAU and individual school district budgets, participating in and supporting bargaining contracts being negotiated, preparing for school board meetings, and

ensuring that all schools have the appropriate level of qualified staff to deliver the high level of instruction expected by our communities.

The support that the individual school boards have provided me has been greatly appreciated. I have grown in my understanding of what makes the communities of Hollis and Brookline unique. The frequent communication I have shared with community members, school board members, budget committee representatives, students, families, and our professional staff has allowed me to focus my efforts on our strategic objectives. I am confident that working with these committed and dedicated individuals that serve on our boards, the SAU 41 will continue to be one of the premier school districts in New Hampshire.

The leadership of the SAU realizes that the taxpayers of Brookline and Hollis make a dedicated, faithful effort, financially and otherwise, to support and maintain our schools. The citizens of Hollis and Brookline have reason to be proud of their schools. As your Superintendent, I am grateful for the support I have received from both communities. I look forward to working with all groups as we continue to strive to make SAU 41 an outstanding place for students.

Respectfully Submitted,
Andrew F. Corey
Superintendent SAU 41

SAU 41 Technology Report 2016-2017

The SAU 41 finance software, Infinite Visions by Tyler Technologies, was update this past March of 2016. Two components of the update included the operating system which is now Microsoft Server 2012 R2 running in a virtual environment and improving the backup strategy for better disaster recovery. Additionally the SAU 41 WebSense server which acts as the employee portal was also updated to run on Microsoft Server 2012 R2 in a virtual environment. New hardware for both software packages was installed as part of the process.

This past summer I gave presentations to the school boards and budget/finance committees covering the status of technology as it applied to each district. Included was the status of the cable plant, servers, user devices, and a wireless map of each building that included a deployment plan to reach full saturation for all teaching spaces.

In July of 2016 the COOP technical specialist and I attended training for advanced management of Google Apps for Education. Chromebook management which was a main part of this training was extremely valuable as the schools explore deploying the devices for a cost effective alternative to a traditional laptop.

InfoSnap was used again this year for the online registration process. Modifications were made to improve the process for both parents and school staff. Information is entered by parents in an online portal for importing into PowerSchool. Preschool and kindergarten enrollments will start in January of 2017.

This year an additional support person was added to the COOP district bringing the total technology staff to five. Based on hardware, student, and staff counts this brings the COOP into alignment with the Hollis and Brookline districts for support personnel. Technology staff now includes the Network Administrator, two Technical Specialists in the COOP, one Technical Specialist in Hollis, and one Technical Specialist in Brookline. Duties include maintaining the hardware and network infrastructures as well as working with staff and students to assist them with their technology needs.

Respectfully submitted,
Richard Raymond, Network Administrator
11/21/2016

DEPARTMENT OF STUDENT SERVICES

The SAU #41 Student Services Department consists of Specialists and Education professionals to serve students approximately 420 students with the SAU who fall within several categories of programs and support. At SAU 41 Student Services encompasses students eligible for Special Education programs, students with accommodation plans under Section 504 of the Rehabilitation Act of 1973, homeless students, students with Limited English proficiency, home education monitoring, Charter Schools, and students involved in court through DHHS/DJJS.

Our staff consists of a talented group of special educators, occupational therapists, physical therapists, reading specialists, speech language pathologists, counselors, psychologists, social workers, para-educators, and behavior specialists. The level and type of supports provided are determined through a clearly defined process and team participation. Our responsibility to support all students in their access to an education is individualized at a student level and is unique to each child's need.

In accordance with SAU#41's local Child Find Program, referrals for students between the ages of 2.5 and 21 who are suspected of having an educational disability can be made at any time by contacting the Director of Student Services or the Building Special Education Administrator. The school districts' responsibility is to make available a free appropriate public education (FAPE) to all students within SAU #41. This education may consist of special education services, related services, specialized transportation, rehabilitative assistance, and/or specialized programming in an educational Special Education placement outside the SAU.

SAU # 41 receives federal grant funding through the Individuals with Disabilities Education Act (IDEA) on an annual basis to offset local costs expended to provide specialized programming. The office of student services has worked hard to maximize all available reimbursement opportunities to the districts through federal and state programs. In the 2016-2017 school year, SAU 41 anticipates \$483,000.00 in federal entitlement IDEA funds. Additionally, Revenue from the Medicaid to School and NH Catastrophic Aid funds are also distributed based on application of funds expended. Over the past few years, due to eligibility criteria, fewer costs have been eligible for reimbursement; however SAU 41 continues to seek the maximum amount of available aid through extensive checks and balances within the financial management of student service resources.

Several program changes have occurred SAU wide in the past calendar year. We have expanded many of the available supports for students which maximizes the ability for students to be educated in their community schools. We have also increased our community collaboration and opportunities for students in their local communities. Our high school continues to find success with the Unified Sports Program with three seasons of unified athletics. To view the Unified Sports program, a video created by the partners and athletes of the program is located on the HBHS website.

The Department of Student Services continues to support the collaboration of the work set forth by the SAU 41 Parent Partnership. The mission of this parent group is to provide resources to parents and faculty students through meaningful collaboration with the schools and community. For more information about the SAU Parent Partnership, please visit www.sau41parentpartnership.org.

Respectfully Submitted,
Amy Rowe
Director of Student Services

Brookline School District Annual Report 2016

The Brookline schools, comprised of Richard Maghakian Memorial School (PreK-Grade 3) and Captain Samuel Douglass Academy (Grades 4-6), strive to provide the best educational opportunities for all students to ensure their academic, social, and emotional growth through a rich curriculum, skilled instruction delivered by highly qualified teachers, and a strong parent/community partnership. To that end, educators are committed to providing classroom experiences that are rigorous, foster higher levels of thinking, and encourage creative problem solving.

ACADEMICS AND THE ARTS

Teaching teams work with their grade level colleagues within the SAU to develop a guaranteed and viable curriculum that identifies the essential learnings for all students. School based teams monitor student progress through the use of common formative assessments and benchmark assessments. The results of the assessments are used by educators to improve practice, build the capacity of the teams to achieve its student learning goals, and provide the necessary support for all students.

The Brookline School District has embraced a STEM (science, technology, engineering, and mathematics) initiative, where all grade levels are implementing STEM lessons into their classrooms. All grade levels participated in a school wide STEM project and our teachers coordinated a STEM night in January for all to attend.

An effective literacy program prepares students to be lifelong readers and writers. Our teaching philosophy is a “*Balanced Literacy Approach*” whereby students acquire skills through a variety of lessons and activities integrating the areas of reading, writing, speaking, and listening through a Readers’ and Writers’ Workshop framework. Our classroom libraries are rich in narrative and informational texts that challenge students at all levels and foster their inquiry and desire to learn. Literacy at both RMMS and CSDA is celebrated through a variety of exciting events such as *Read Across America*; a fun-filled week including guest readers, school-wide reading, and student book reviews. Each spring, the *Annual Writers’ Festival* is held at both schools. This special evening for parents provides an opportunity for students to proudly showcase their writing through a variety of formats: poetry, stories, essays, research reports, and class books.

We strive to provide a strong math foundation for students at all grade levels. This past November, the Brookline School District in partnership with Southern New Hampshire University held a Math Night for grades PreK-6. The Brookline School District adopted enVision Math and has implemented this comprehensive program in grades K-6. Each unit focuses on computation, problem solving, critical thinking skills, and mathematical practices. “Hands on” materials such as Cuisenaire rods, base ten blocks, pattern blocks, fraction bars, and decimal squares are used to introduce and support concepts across all grade levels. Technology enhances the curriculum as students access the computer or SMART board to introduce, reinforce, and demonstrate understanding of math concepts.

Students experience the science curriculum through an inquiry-based model, whereby they develop the questions about the world around them and seek to answer those questions through a thorough exploration of a given topic. The three areas of focus at each grade level are earth/space science, physical science, and life science.

The social studies curriculum offers students an exploration of four strands: civics and government, economics, history, and geography. This rich exposure is supported by interdisciplinary projects that allow students to demonstrate their social studies knowledge through projects where technology applications such as PowerPoint and Skype may be used.

The art program strives to present the cultural and historical importance of art in an atmosphere that encourages self-expression. Art is often integrated into the curriculum and specialists conduct coordinated lessons throughout the school year. Each grade level's art theme has a historical primary focus throughout the school year from ancient art through early American art and includes New Hampshire art and artists.

In the music classrooms at both RMMS and CSDA, students are actively involved in "hands on" interactive music lessons that are integrated into children's literature, history, geography, writing, math, movement, and the arts. As students sing, listen, move and play instruments, they celebrate our diverse culture as well as those of other countries across the globe.

Our RMMS and CSDA libraries continue to offer many opportunities to enrich student learning, as we move toward a 'Learning Commons' model of organization and practice. Students are exposed to projects and activities that require them to interact with primary and secondary resources, and use critical thinking skills. Teacher collaboration has produced projects that encourage our students to take advantage of truly meaningful and worthwhile learning opportunities. Students spend quality time in the library enjoying and sharing dialog regarding a myriad of books both new and old. Additionally, students enjoy several author studies and visiting authors throughout the year.

The Physical Education program emphasizes activities that give students a broad base of skills which are intended to focus on motor skills, movement, and team building concepts. Students work on personal space, locomotor skills, and more, with increased expectations as the skills are encouraged to promote lifetime activity for all students. RMMS and CSDA annually hold a Jump Rope for Heart event to encourage health and fitness.

Technology is an essential educational tool used to reinforce and enrich all content areas. It presents students with rich experiences through teacher directed activities and student created projects. All students save the best of their work in electronic portfolios in order to chronicle their progress throughout their school years. These documents, which include PowerPoint, word processing, and spreadsheet projects, are content driven and designed to show that students know how to communicate and apply their knowledge in the 21st century. In addition, students have access to the world of information available on the Internet for research and electronic collaboration where they learn to safely and responsibly use the web, critically evaluate sites for authenticity and reliability, and give credit to all text and print sources. Most recently grades 3-6 have been moving forward with 'Google Apps for Education' (GAFE), and grades 4-6 have implemented a Bring Your Own Device (BYOD) program.

STUDENT ACTIVITIES

Our students have many opportunities to stretch their comfort limits through a variety of exciting educational programs. Among these are the Scripps-Howard Spelling Bee, the National Geographic sponsored Geography Bee, Writer's Festivals, New England Mathematics League, Annual 6th Grade Science Fair, Presidential Fitness program, Chorus, Band, Orchestra, Ski Club, Running Club, Chess Club, and many more.

Character education is a critical part of our daily curriculum at both schools and focuses on students making the correct choices when faced with a problem. A monthly theme, such as courage, cooperation, compassion, honesty, etc., is reinforced in the daily announcements, and monthly school community assemblies. Schools celebrate the positive contributions of its students regularly. We are proud of our outstanding students who clearly demonstrate these desirable character traits.

COMMUNITY & PTO

Throughout the year students at both RMMS and CSDA are presented with outstanding enrichment programming that is provided through the generosity of the Brookline Parent Teacher Organization. This dedicated group conducts fundraisers, volunteers countless hours, and supports the efforts of teachers and administration in providing the best opportunities for our students. Both schools were honored for the PTO's dedication at the annual Blue Ribbon Award Ceremony. The PTO's contributions to our school community are priceless.

A highlight of our year is the annual Memorial Day Program, honoring all men and women who have served (or are currently serving) in our Armed Forces, along with local safety services personnel (police, fire, ambulance). Our school community is also proud to host several charitable drives for local relief organizations (Brookline Food Pantry, SHARE, etc.).

STAFF

We were sad to say goodbye to Jeralyn Beck who retired as a first grade teacher at RMMS. Also, we want to thank Nicole Bedard for her years of service in grade 1. New to our district is Amanda Morin, who will serve as our School Psychologist. Also new to our district is Kimberly Frye who will teach ESOL. At RMMS, we welcomed Kristin Trent, who was hired as a grade 2 teacher. We are also pleased to announce that Allie Hills Everett was hired as a grade 3 teacher. Lastly, we welcomed Jill Robinson as our newest Kindergarten teacher. At CSDA, we welcomed Jessica Visinski as our new School Counselor, and two new classroom teachers at Grade 6 (Hanna LaRochelle and Brittany Hicks).

We are committed to providing the very best education possible for all of the students in Brookline, and appreciate the opportunity to work collaboratively with our families to ensure that their academic, social, and emotional needs are met in our schools each and every day.

Respectfully submitted,

Daniel Molinari
Principal, RMMS

Dennis Dobe
Principal, CSDA

Karen Kulick
Special Education Administrator

BROOKLINE ELEMENTARY SCHOOLS -- PROFESSIONAL STAFF 2016-2017

First Name	Last Name	Assignment	College/University	Degree
Dennis	Dobe	Principal, Capt. Samuel Douglass Academy	Plymouth State Univ.	M.Ed.
Karen	Kulick	Special Ed. Coordinator, Brookline	Rivier	M.Ed.
Daniel	Molinari	Principal, Richard Maghakian Memorial	Plymouth State Univ.	M.Ed./C.A.G.S.
Lauren	Arruda	Kindergarten	Rivier	B.A.
Kimberly	Beaudette	Reading	Rivier	M.A.
Amanda	Bent	Special Education	Providence College	B.A.
Betsy	Black	Reading Specialist	Rivier	M.Ed.
Monica	Boisvert	Art	Notre Dame College	B.A.
Lisa	Boucher	Grade 1	UNH	M.Ed.
Deborah	Bowry	Guidance	Notre Dame College	M.A.
Marcia	Bruseo	Occupational Therapist	Penn. State Univ.	B.S.
Barbara	Bullard-Koonz	Preschool	Rhode Island College	B.S.
Cathy	Burbee	School Nurse	Univ. Southern Maine	B.S.N.
Deborah	Calkin	Grade 4	Rivier	M.Ed.
Christina	Catino	Music	UNH	B.A.
Amy	Chaput	Special Ed Case Manager	Southern NH Univ.	M.Ed.
Colleen	Ciccariello	Speech/Language Pathologist	Towson University	M.S.
Virginia	Commisso	Kindergarten	U Mass., Amherst	B.A.
Brittany	Curtis	Occupational Therapist	UNH	M.S.
Nichole	Dedecker	Grade 2	Notre Dame College	B.A.
Sacha	Doucet	Grade 1	Lesley College	M.Ed.
Shannon	Dwyer	Reading	Lesley College	M.Ed.
Emily	Ekis	Kindergarten	UNH	M.Ed.
Kimberly	Frye	ELL	UNH	M.Ed.
Megan	Gagne	Art	Southern NH Univ.	M.Ed.
Jane	Gauthier	Grade 5	Notre Dame College	B.A.
Sarah	Griffin	Special Education	Rivier	M.S.
Brittany	Hicks	Grade 6	New England College	B.A.
Allie	Hills Everett	Grade 3	Brown University	M.A.T.
Cathy	Ingram	Grade 1	Antioch, N.E.	M.A.
Katherine	Joseph	Special Education	Rivier	M.Ed.
Lea	Kamen	Speech/Language Pathologist	Boston Univ.	M.S.
Tina	LaMacchia	Special Ed Case Manager	Southern NH Univ.	B.A.
Hanna	LaRochelle	Grade 6	UNH	M.Ed.
Melissa	Leafé	Grade 5	Plymouth State Univ.	CAGS
Lisa	Lindsay	Grade 4	Rivier	M.Ed.
Maureen	Lorden	Nurse	Northeastern	B.S.
Jenny	Lynch	Computer Teacher	Rivier	M.Ed.
Andrea	Martel	Special Education	Rivier	M.Ed.
Stephen	Martus	Physical Education-Health	Plymouth State Univ.	B.S.
Jaime	Matylewski	Special Education	Rivier	M.Ed.
Kathleen	Milewski	Grade 2	St. Joseph's College	B.S.
Amanda	Morin	School Psychologist	Alfred University	CAGS
Kristine	Murray	Media/Library	Lesley College	M.Ed.
Jessica	Oleniak- Laflamme	Grade 3	Keene State	B.S.-B.A.
Elizabeth	Penney	Science	Antioch, N.E.	M.Ed.
Karen	Pillion	Math Specialist	City U. NY, Hunter College	MSEd
Timothy	Putnam	Grade 6	Wheelock College	M.A.

Stephanie	Rogers	Special Education
Pam	Shaw	Computer
Shannon	Sinclair	Music
Lori	Smock Joyal	Reading
Gregory	Snoke	Grade 6
Barbara	Sobol	Media/Library
Renelle	Stone	Grade 5
Lisa	Talcott	Grade 2
Kristin	Trent	Grade 2
Tammy	Van Dyke	Physical Education
Jessica	Viskinski	Guidance
Joseph	Vitulli	Grade 4
Patricia	Waller	Grade 1
Heidi	Williams	Grade 3
Lisa	Winters	Math Specialist

Rivier	M.Ed.
Walden Univ.	MSEd
Ithica College	B. Music
Plymouth State Univ.	M.Ed.
Plymouth State Univ.	M.Ed.
Plymouth State Univ.	M.Ed.
Rivier	BAEd.
Fitchburg State	M.Ed.
California State University	B.A.
Castleton	B.S.
Rivier	M.Ed.
Plymouth State Univ.	B.S.
Rivier	M.Ed.
Grove City College, PA	B.A.
St. Michael's; Rivier	MSA, M.Ed.

HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT ANNUAL REPORT
for the
Year Ending June 30, 2016

Hollis Brookline Cooperative School Board

Mrs. Elizabeth Brown, Chair	Term Expires 2018
Mr. Thomas Solon	Term Expires 2018
Mrs. Krista Whalen	Term Expires 2019
Mrs. Gina Bergskaug (resigned 6/30/16; Chris Adams appointed to complete year one)	Term Expires 2019
Mrs. Holly Deurloo Babcock	Term Expires 2019
Mr. Eric Pauer	Term Expires 2017
Mrs. Cindy VanCoughnett	Term Expires 2017
Mr. Drew Mason, Moderator	Term Expires 2019
Mr. Ditmar Kopf, Treasurer	Resigned Sept, 2016
Mr. Robert Rochford, Treasurer	Appointed Sept, 2016
Mrs. Diane Leavitt, School District Clerk	Appointed 2008

Hollis Brookline Cooperative Budget Committee

Ms. Darlene Mann, Chair	Term Expires 2019
Mr. Brian Rater	Term Expires 2018
Mr. Lorin Rydstrom	Term Expires 2018
Mr. James Solinas	Term Expires 2019
Mr. Raul Blanche	Term Expires 2017
Mr. David Blin	Term Expires 2017
Mr. Thomas Enright	Term Expires 2019

SAU #41 Administration

Mr. Andrew F. Corey	Superintendent of Schools
Mrs. Cynthia Matte	Assistant Superintendent
Ms. Gina Bergskaug (As of July 1, 2016)	Assistant Superintendent
Ms. Kelly Seeley	Business Administrator
Ms. Amy Rowe	Director of Student Services
Mrs. Anne Elser	Assistant Director of Student Services
Mr. Richard Raymond	Network Administrator

Hollis Brookline Middle School

Mr. Robert Thompson, Principal
Mrs. Patricia Flynn, Assistant Principal
Mrs. Anne Elser, Special Education Coordinator
Mrs. Jennifer Campbell (As of July 1, 2016), Special Education Coordinator

Hollis Brookline High School

Mr. Richard Barnes, Principal
Mr. Robert Ouellette, Assistant Principal
Mr. Tim Girzone, Assistant Principal
Ms. Amanda Zeller (As of July 1, 2016), Assistant Principal
Ms. Jennifer Anderson, Special Education Coordinator

SCHOOL WARRANT
The State of New Hampshire

Polls Open at 7:00 AM - Will not close before 7:00 PM (HOLLIS)
Polls Open at 7:00 AM - Will not close before 7:30 PM (BROOKLINE)

To the inhabitants of the Hollis/Brookline Cooperative School District in the Towns of Hollis and Brookline qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE LAWRENCE BARN (HOLLIS) AND CAPT. SAMUEL DOUGLASS ACADEMY (BROOKLINE) IN SAID DISTRICT ON THE FOURTEENTH DAY OF MARCH 2017, AT SEVEN O'CLOCK IN THE MORNING, RESPECTIVELY, TO ACT UPON THE FOLLOWING SUBJECTS.

1. To choose one member of the School Board from Hollis for the ensuing three years.
2. To choose one member of the School Board from Brookline for the ensuing three years.
3. To choose one member of the School Board from Brookline for the ensuing two years.
4. To choose one member of the Budget Committee from Hollis for the ensuing three years.
5. To choose one member of the Budget Committee from Brookline for the ensuing three years.

Given under our hands and seals at said Hollis, New Hampshire on this 18th day of, January, 2017.

Elizabeth Brown, Chair
Krista Whalen
Eric Pauer
Thomas Solon
Cindy VanCoughnett
Holly Deurloo Babcock
SCHOOL BOARD

SCHOOL WARRANT
The State of New Hampshire

Polls Open at 7:00 AM - Will not close before 7:00 PM (HOLLIS)
Polls Open at 7:00 AM - Will not close before 7:30 PM (BROOKLINE)

To the inhabitants of the Hollis/Brookline Cooperative School District in the Towns of Hollis and Brookline qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE LAWRENCE BARN (HOLLIS) AND CAPT. SAMUEL DOUGLASS ACADEMY (BROOKLINE) IN SAID DISTRICT ON THE FOURTEENTH DAY OF MARCH 2017, AT SEVEN O'CLOCK IN THE MORNING, RESPECTIVELY, TO ACT UPON THE FOLLOWING SUBJECTS.

By Petition: Shall the school district adopt the provisions of RSA 40:13 (known as SB 2) to allow official ballot voting on all issues before the Hollis Brookline Cooperative School District on the second Tuesday of March? The school board does not recommend this article (5-1-0).

Given under our hands and seals at said Hollis, New Hampshire on this 15th day of, February, 2017.

Elizabeth Brown, Chair
Holly Deurloo Babcock
Krista Whalen
Chris Adams
Eric Pauer
Thomas Solon
Cindy VanCoughnett
SCHOOL BOARD

HOLLIS/BROOKLINE COOPERATIVE SCHOOL DISTRICT WARRANT
The State of New Hampshire

To the inhabitants of the Hollis/Brookline Cooperative School District in the Towns of Hollis and Brookline in the County of Hillsborough, State of New Hampshire qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE HOLLIS BROOKLINE HIGH SCHOOL GYMNASIUM IN SAID DISTRICT ON THE **THIRTEENTH DAY OF MARCH, 2017** AT SEVEN O'CLOCK IN THE EVENING TO ACT UPON THE FOLLOWING SUBJECTS.

Article 1. To see if the school district will vote to approve the cost items for the second year of a two-year collective bargaining agreement reached between the Hollis Brookline Cooperative School Board and the Hollis Education Support Staff Association for the 2016-17 and 2017-18 school years, which calls for the following increases in support staff salaries and benefits at the current staffing levels:

Fiscal Year	Estimated Increase
2017-18	\$85,439

and further to raise and appropriate a sum of **\$85,439** for the second fiscal year (2017-18 school year), such sum representing the additional costs attributable to the increase in support staff salaries and benefits required by the new agreement over those that would be paid at current staffing levels. This is the second year of a two year agreement. The school board recommends this appropriation (5-0-1). The budget committee recommends this appropriation (6-0-1).

Article 2. To see if the school district will vote to raise and appropriate a sum of **\$21,209,099** for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. The school board recommends this appropriation (5-1-0). The budget committee recommends this appropriation (7-0-0).

Article 3. To see if the school district will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate up to **\$100,000** to go into the fund. This sum to come from the unassigned fund balance available on July 1, 2017, and no amount to be raised from taxation. Any appropriation left at the end of the year will lapse to the general fund. The school board recommends this appropriation (5-1-0). The budget committee recommends this appropriation (7-0-0).

Article 4. Shall the District vote to raise and appropriate the sum of **\$754,648** as the Hollis Brookline Cooperative School District's portion of the SAU budget of **\$1,498,630** for the forthcoming fiscal year? This year's adjusted budget of **\$1,485,787** with **\$748,044** assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. The school board recommends this appropriation (5-1-0). The budget committee recommends this appropriation (7-0-0).

Article 5. To see if the school district will vote to raise and appropriate up to the sum of **\$67,000** to be added to the previously established Athletic Program and Services Expendable Trust Fund. The sum to come from the Hollis Brookline Cooperative School District's June 30, 2017

unassigned fund balance, available on July 1, 2017. The school board recommends this appropriation (6-0-0). The budget committee recommends this appropriation (7-0-0).

Article 6. To see if the school district will vote to raise and appropriate up to the sum of **\$20,000** to be added to the previously established School Building and Facilities Maintenance Expendable Trust Fund. The sum to come from the Hollis Brookline Cooperative School District's June 30, 2017 unassigned fund balance, available on July 1, 2017. The school board recommends this appropriation (5-1-0). The budget committee recommends this appropriation (7-0-0).

Article 7. To see if the Hollis Brookline Cooperative School District will vote to establish a Special Education Expendable Trust Fund per RSA 198:20-c, to be used for special education expenses and to raise and appropriate up to **\$50,000** to put in the fund, with this amount to come from fund balance available for transfer on July 1. No amount to be raised from taxation; further to name the school board as agents to expend from the fund. The fund cannot exceed \$125,000. The school board recommends this appropriation (5-1-0). The budget committee recommends this appropriation (6-1-0).

Article 8. To see if the school district will authorize the Hollis Brookline Cooperative School Board to access future year state and federal catastrophic aid funds in the event that special education costs exceed budget limitations. The school board recommends this article (6-0-0).

Article 9. To transact any other business which may legally come before said meeting.

Given under our hands and seals at said Hollis, New Hampshire on this **15th day of February, 2017.**

Elizabeth Brown, Chair
Holly Deurloo Babcock
Chris Adams
Krista Whalen
Eric Pauer
Thomas Solon
Cindy VanCoughnett
SCHOOL BOARD

HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT MEETING
Hollis Brookline High School, Hollis, NH
23 March 2016

Hollis Brookline Coop School Board

Krista Whalen, Chair
Elizabeth Brown, Vice Chair
Holly Babcock
Gina Bergskaug
Eric Pauer, Secretary
Tom Solon
Cindy Van Coughnett, Budget Committee Representative

Hollis Brookline Coop Budget Committee

Darlene Mann, Chair
Raul Blanche, Vice Chair
Brian Rater, Secretary
David Blin
Tom Enright
Lorin Rydstrom
James Solinas
Cindy Van Coughnett, School Board Representative

SAU #41 Administration

Andrew Corey	Superintendent
Cynthia Matte	Assistant Superintendent
Kelly Seeley	Business Administrator

Hollis Brookline High School

Richard Barnes	Principal
Robert Ouellette	Assistant Principal
Timothy Girzone	Assistant Principal

Hollis Brookline Middle School

Robert Thompson	Principal
Patricia Flynn	Assistant Principal

Drew Mason, Moderator Pro Tem
Diane Leavitt, School District Clerk

The meeting was called to order at 7:00pm by Moderator Pro Tem, Drew Mason at the Hollis Brookline Cooperative High School gymnasium. The meeting was started with the Pledge of Allegiance and the National Anthem was sung by the Hollis Brookline Coop Chorus which consisted of the following students, Samantha Price, Lauren Dattis, Madison Kepnes, Peyton O'Connor, Sarah Orner, Hannah Bazemore, Paige Kipp, Megan Mitchell, Tatiana Madsen, Brandon Fox, Vivek Nithipalan and Sarah Scott. Moderator recognized veterans and serving members of our armed forces.

Krista Whalen, School Board Chair introduced the School Board.
Darlene Mann, Budget Committee Chair introduced the Budget Committee.

SAU Superintendent introduced the SAU and the School Administration and School District Counsel, James O'Shaughnessy. Moderator introduced School District Clerk, Diane Leavitt and introduced assistants and volunteer counters on the floor. Moderator spoke in remembrance of Shirley Cohn and observed a brief moment of silence.

Moderator went over the rules of the meeting. Darlene Mann motioned to adopt the rules of the meeting. Seconded by Raul Blanche. **CARRIED** by a card vote

Moderator Pro Tem reported the final results of the election to the district.

SAU Superintendent Andy Corey presented a brief overview on the state of the Hollis Brookline Cooperative Schools.

Accomplishments of the School Board was given by Krista Whalen, Chairman of the School Board.

Darlene Mann, Chairman of the Budget Committee gave an overview of budget guidance and the budget.

Article 1. To see if the school district will vote to approve the cost items included in the two-year collective bargaining agreement reached between the Hollis Brookline Cooperative School Board and the Hollis Education Association for the 2016-17 and 2017-18 school years, which calls for the following increases in professional staff salaries and benefits at the current staffing levels:

Fiscal Year	Estimated Increase	Fiscal Year	Estimated Increase
2016-17	\$305,422	2017-18	\$317,476

and further to raise and appropriate a sum of **\$305,422** for the current fiscal year, such sum representing the negotiated increase over the 2015-16 salaries, fringe benefits, and other cost items. **The school board recommends this appropriation (6-1-0). The budget committee recommends this appropriation (6-1-0).**

Holly Babcock motioned to bring Article 1 to the floor. Seconded by Gina Bergskaug. Tom Solon, School Board gave a presentation. Discussions ensued.

Brandon Buteau motioned to move the question. Seconded by Chris Hyde. Moderator brought motion to move the question to a vote. **CARRIED** by a 2/3 card vote. Moderator brought Article 1 to a vote. **CARRIED** by a card vote.

Phillip Coad motioned to restrict reconsideration to Article 1. Seconded by Rob Mann. **CARRIED** by a card vote.

Article 2. To see if the school district will vote to approve the cost items for the first year of a two-year collective bargaining agreement reached between the Hollis Brookline Cooperative School Board and the Hollis Education Support Staff Association for the 2016-17 and 2017-18 school years, which calls for the following increases in support staff salaries and benefits at the current staffing levels:

Fiscal Year	Estimated Increase
2016-17	\$75,820

and further to raise and appropriate a sum of \$75,820 for the first fiscal year (2016-17 school year), such sum representing the additional costs attributable to the increase in support staff salaries and benefits required by the new agreement over those that would be paid at current staffing levels. This is the first year of a two year agreement. Negotiated cost item increases for the next fiscal year (2017-18) will require approval of a specific warrant article at the 2017 annual meeting. **The school board recommends this appropriation (7-0-0). The budget committee recommends this appropriation (6-0-1).**

Holly Babcock motioned to bring Article 2 to the floor. Seconded by Gina Bergskaug.
Krista Whalen, School Board gave a presentation. Discussions ensued.
Moderator brought Article 2 to a vote. **CARRIED** by a card vote.

Article 3. To see if the school district will vote to raise and appropriate a sum of \$21,132,215 for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. **The school board recommends this appropriation (6-1-0). The budget committee recommends this appropriation (7-0-0).**

Darlene Mann motioned to bring Article 3 to the floor. Seconded by Raul Blanche.
Darlene Mann, Budget Committee gave a presentation. Discussions ensued.

Rui Lori motioned to amend Article 3 to read "to raise and appropriate a sum of \$20,387,680 for the support of schools". Seconded by Eric Foley.
Moderator brought amended Article 3 to a vote. **NOT CARRIED** by a card vote.

Phillip Coad motioned to move the question. Seconded by Paul Wentworth.
CARRIED by a card vote.

Moderator brought Article 3 to a vote. **CARRIED** by a card vote.

Rob Mann motioned to restrict reconsideration to Article 2 and 3. Seconded by Phillip Coad.
CARRIED by card vote.

Web Scales motioned to move Article 7 out of order. Seconded by David Saks.
Moderator brought motion to a vote. **CARRIED** by a card vote.

Article 7. To see if the school district will vote to raise and appropriate up to the sum of \$20,000 to be added to the previously established School Building and Facilities Maintenance Expendable Trust Fund. The sum to come from the Hollis Brookline Cooperative School District's June 30, 2016 unassigned fund balance, available on July 1, 2016. **The school board recommends this appropriation (7-0-0). The budget committee recommends this appropriation (7-0-0).**

Holly Babcock motioned to bring Article 7 to the floor. Seconded by Gina Bergskaug.
Krista Whalen, School Board gave a presentation. Darlene Mann, Budget Committee gave a presentation. No Discussions.
Moderator brought Article 7 to a vote. **CARRIED** by a card vote.

Article 4. To see if the school district will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate up to **\$100,000** to go into the fund. This sum to come from the unassigned fund balance available on July 1, 2016, and no amount to be raised from taxation. Any appropriation left at the end of the year will lapse to the general fund. **The school board recommends this appropriation (7-0-0).**
The budget committee recommends this appropriation (7-0-0).

Darlene Mann motioned to bring Article 4 to the floor. Seconded by Raul Blanche.
Darlene Mann, Budget Committee gave a presentation. Discussions ensued.
Moderator brought Article 4 to a vote. **CARRIED** by a card vote.

Article 5. Shall the District vote to raise and appropriate the sum of \$747,371 as the Hollis Brookline Cooperative School District's portion of the SAU budget of \$1,447,377 for the forthcoming fiscal year? This year's adjusted budget of \$1,436,089 with \$741,543 assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. **The school board recommends this appropriation (6-1-0). The budget committee recommends this appropriation (7-0-0).**

Holly Babcock motioned to bring Article 5 to the floor. Seconded by Gina Bergskaug.
Tom Solon, School Board gave a presentation.
Moderator brought Article 5 to a secret ballot vote. **YES - 112 NO - 31**
Total across the District. **YES - 225 NO - 54 CARRIED** by a secret ballot vote.

David Saks motioned to restrict reconsideration to Articles 4 and 7. Seconded by Rob Mann.
CARRIED by a card vote.

Article 6. To see if the school district will vote to raise and appropriate up to the sum of **\$67,000** to be added to the previously established Athletic Program and Services Expendable Trust Fund. The sum to come from the Hollis Brookline Cooperative School District's June 30, 2016 unassigned fund balance, available on July 1, 2016. **The school board recommends this appropriation (7-0-0). The budget committee recommends this appropriation (7-0-0).**

Holly Babcock motioned to bring Article 6 to the floor. Seconded by Gina Bergskaug.
Krista Whalen, School Board gave a presentation. No discussions.
Moderator brought Article 6 to a vote. **CARRIED** by a card vote.

Article 8. To see if the school district will authorize the Hollis Brookline Cooperative School Board to access future year state and federal catastrophic aid funds in the event that special education costs exceed budget limitations. **The school board recommends this article (7-0-0).**

Holly Babcock motioned to bring Article 8 to the floor. Seconded by Gina Bergskaug.
Krista Whalen, School Board gave a presentation. No discussions.
Moderator brought Article 8 to a vote. **CARRIED** by a card vote.

Article 9. To transact any other business which may legally come before said meeting.

Phil Coed motioned to restrict reconsideration on Article 6 and 8. Seconded by David Saks.

CARRIED by a card vote.

Phillip Coad motioned to adjourn the meeting. Seconded by Rob Mann.

Moderator brought Article 9 to a close. **CARRIED** by a card vote.

Coop School District meeting had 269 registered voters present Hollis - 154 Brookline - 115
Meeting adjourned at 9:55pm.

Respectfully submitted,

Diane T. Leavitt

Diane Leavitt, Hollis Brookline Coop School District Clerk

Hollis Brookline Cooperative School District Budget Committee

Introduction

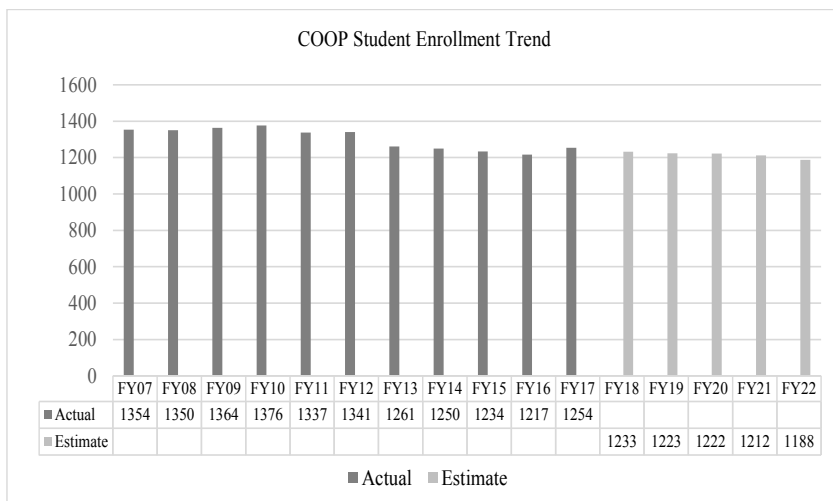
The Cooperative Budget Committee operates under Municipal Budget Law (NH RSA 32) in support of the Hollis Brookline Cooperative School District (HBCSD). NH RSA 32 governs HBCSD by outlining and “establish[ing] uniformity in the manner of appropriating and spending public funds” which provides consistency for budget committees with responsibility for “assisting its voters in the prudent appropriation of funds” (NH RSA 32:1). Under this statute, the HBCSD Budget Committee retains the statutory obligation and responsibility for developing the budget for HBCSD which is comprised of the Hollis Brookline Middle School (HBMS) and Hollis Brookline High School (HBHS). The Budget Committee established to support HBCSD is comprised of eight members--four elected members representing the town of Hollis, three elected members representing the town of Brookline, and one member appointed by the Hollis Brookline Cooperative School Board--and meets monthly. Community members have an opportunity at monthly meetings to voice concerns and considerations to the Budget Committee. The annual vote at the District Meeting is the opportunity for the legislative body to approve the final funding level for HBCSD and the resulting impact to individual taxes.

Approach

The Budget Committee supports a budget that upholds the educational and strategic goals of HBCSD and responsibly considers the impact to the towns that comprise the Cooperative (COOP). Articulating budget guidance early in the budget process enables the SAU41 administration to gauge budget impacts within the framework of its Strategic Plan. The Budget Committee works with the SAU administration, the administration of both schools, and the School Board to understand the components and financial impacts of the budget under development that is presented for the consideration of the legislative body. Throughout the budgeting process, the Budget Committee evaluates prior year(s) performance and trends against projected costs. The Budget Committee sincerely appreciates the collaborative efforts of the School Board and administrators of HBCSD and SAU41 to comprehensively address our collective inquiries with information that enables data driven analysis and fact based discussion which are both critical to a successful budget process.

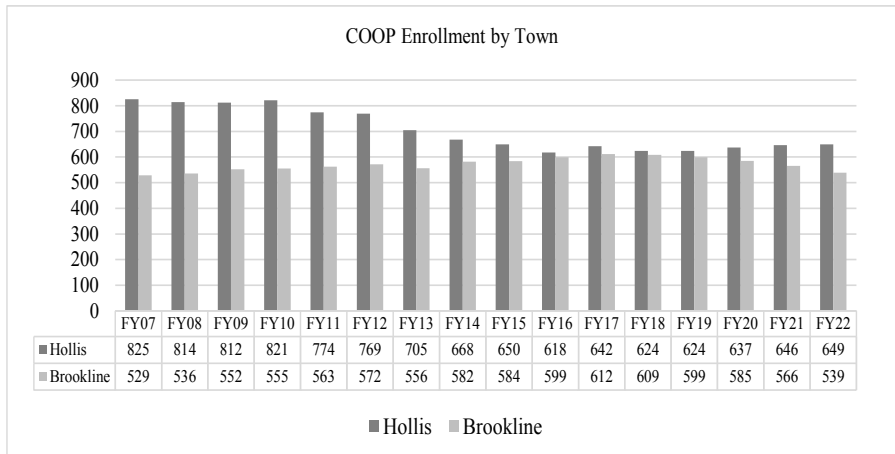
Student Enrollment Trends

Since FY10, HBCSD has managed its programs, resources, and facilities while experiencing annual declines in enrollment. The current year represents the first increase in district enrollment in 5 years. Reported district enrollment (as of October 1, 2016) of 1254 represents a 3% increase which is greater than the 1.3% increase projected by NESDEC last year.



Student enrollment data based on NESDEC reports of historic and future enrollment. FY17 BA reported enrollment.

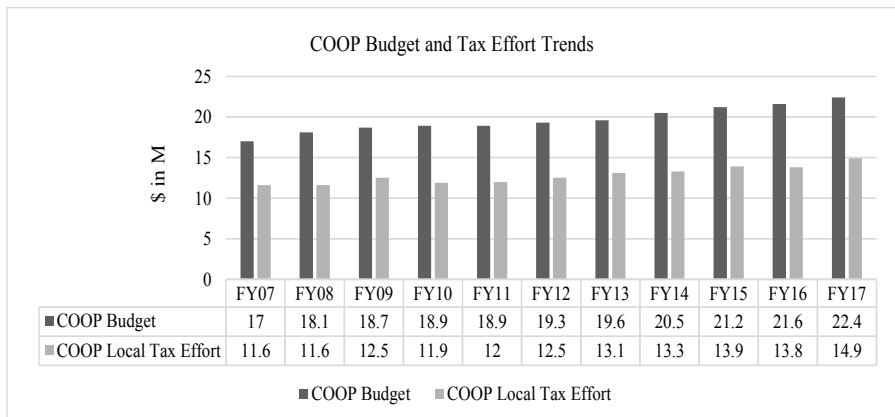
By town, the student population trend reflects a relatively even distribution of students between Hollis and Brookline from FY16 through FY19. However, since FY07 through FY17, Hollis' student population has declined by 22%. During the same period, Brookline has realized an almost 16% increase in student population. As of October 1, 2016, the enrollment distribution is 51.2% of students from Hollis and 48.8% of students from Brookline which represents a shift in the enrolled student composition of less than .5 percentage points from the prior year. Projections through FY22 indicate Hollis retaining greater than 50% of the student population.



Student enrollment data based on NESDEC estimates of historic and future enrollment. FY17 BA reported student distribution.

Budget Highlights

FY17 Budget Summary: As approved by the legislative body in March 2016, the \$22.4M HBCSD budget represents a 3.9% increase from the prior year with the approval of articles for the operating and SAU budgets, contracts for professional and support staff, and contingency/ expendable trusts. Once district revenue and state aid by town have been considered, the resulting tax effort averages approximately 65% of the approved COOP budget which is raised through the local tax rate. Netting for the impacts of district revenue and state aid for each town resulted in a net local tax assessment of \$8.2M for Hollis and \$6.7M for Brookline.



After consideration of the COOP portion of the Statewide Education Property Tax (SWEPT) levied by the state and payable by each community, Hollis' total COOP tax commitment is \$9.6M and Brookline's total COOP tax commitment is \$7.4M.

Highlighted Budget Components

Staff Salaries and Benefits: Articles for the current school year included contracts for both professional staff (HEA) and support staff (Hessa). These agreements addressed elements for salaries and benefits, as well as, other non-financial contract elements. The professional staff contract was approved for both years of the agreement. The HEA contract for the professional staff included new salary tables which align to salary tables within SAU41 over the term of the contract. Increases in health plan costs have been tempered by the participation in an updated medical benefits plan for the past several years which has resulted in rate increases under 5% annually to date. The Hessa contract for support staff was approved for the first year of a proposed two year agreement. The agreement for support staff defined salary increases and an increase to the monthly insurance cap paid by the district for the 76% of support staff who are enrolled in the medical benefits plan offered by the district. The second year of the Hessa contract will be presented in the upcoming warrant.

New Hampshire Retirement System (NHRS): Another key area impacting the budget has seen increases mandated by the state for NHRS contributions. In total, NHRS expenses represent 5.9%, or \$1.3M, of the FY17 budget. With rates set by the state in two year increments, no NHRS rate changes were made for FY17. For the FY18 budget cycle, new rates will be determined at the state level.

Special Education: These costs comprise 22 % of the HBCSD budget. The current Special Education programs continue to require careful fiscal management as student needs evolve. While some costs are reimbursed through Catastrophic Aid, the aid does not reflect 100% of identified costs. Additionally, revised state requirements have increased qualification thresholds which limits the amount which may be considered for reimbursement.

Debt Service: Current annual debt service for HBCSD stands at approximately \$1.5M as one bond was retired at the end of FY16. The remaining bond initiatives include two for HBHS and one for HBMS. The final bond payments for HBHS (originally issued in 1996 and 2007) will be made at the end of the current budget year. The remaining debt service of approximately \$600K annually is for the bond for the HBMS renovation and will continue through FY25.

Other Items: While the aforementioned items comprise approximately 80% of the HBCSD budget, the remaining 20% addresses costs for all other budget items including, but not limited to, educational and athletic programs, security, building maintenance, and transportation. Over time, these remaining areas of the budget absorb both increases and decreases in an attempt to minimize impacts to the resulting final budget. The current budget includes expenses related to a new transportation contract, completion of science lab upgrades, and sealcoating of parking lots at both schools.

Apportionment Formula: The approved budget less COOP revenue and credits is apportioned between the two communities and reduced by each town's state aid to determine the amount to be assessed in taxes as a portion of each town's local tax rate. A new apportionment formula approved in January, 2015 changed the apportionment formula from 100% Average Daily Membership (ADM) on expenses to be apportioned to 95% ADM/5% Equalized Value (EV) for non-capital expenses and 100% EV for capital expenses. Capital expenses represented 5.8% of the expenses to be apportioned.

FY17 Apportionment Distribution	FY16 ADM	2015 EV	Net Apportionment
Hollis	51.1%	69.8%	53%
Brookline	48.9%	30.2%	47%

Source: NH DOE FY17 Cooperative District Apportionment Summary (October, 2016)

For the FY18 budget cycle, the legislative body will be asked to consider the COOP operating and SAU budgets, the second year of the support staff contract, and funding of trusts with estimated tax impacts identified by town.

Respectfully Submitted,

Darlene Mann - Chair, HBCSD Budget Committee

Hollis-Brookline Cooperative School District
Revenues, Expenditures and Changes in Fund Balance
For the Fiscal Year Ended June 30, 2016

	General	Grants	Permanent Funds	Other Governmental Funds	Total Governmental Funds
REVENUES					
School district assessment	\$ 13,804,794	\$ -	\$ -	\$ -	\$ 13,804,794
Other local	240,381	-	24,432	393,268	658,081
State	6,205,183	-	-	3,234	6,208,417
Federal	195,895	289,009	-	46,558	531,462
Total Revenues	20,446,253	289,009	24,432	443,060	21,202,754
EXPENDITURES					
Current:					
Instruction	9,256,885	259,728	-	48,545	9,565,158
Support services:					
Student	1,272,819	-	-	-	1,272,819
Instructional staff	426,667	29,281	-	-	455,948
General administration	60,131	-	-	-	60,131
Executive administration	723,439	-	-	-	723,439
School administration	916,368	-	-	-	916,368
Operation and maintenance of plant	1,089,102	-	-	-	1,089,102
Student transportation	817,995	-	-	-	817,995
Other	4,071,117	-	-	-	4,071,117
Non-instructional services	-	-	-	410,207	410,207
Debt service:					
Principal	960,324	-	-	-	960,324
Interest	842,384	-	-	-	842,384
Facilities acquisition and construction	-	-	-	-	0
Total expenditures	20,437,231	289,009	-	458,752	21,184,992
Excess (deficiency) of revenues over (under) expenditures	9,022	-	24,432	(15,692)	17,762
Other financing sources (uses):					
Transfers in	4,987	-	-	864	5,851
Transfers out			(5,851)	-	(5,851)
Total other financing sources and uses	4,987	-	(5,851)	864	0
Net change in fund balances	14,009	-	22,581	(14,828)	21,762
Fund balances, beginning	737,005	-	384,497	158,418	1,279,920
Fund balances, ending	\$ 751,014	\$ -	\$ 407,078	\$ 143,590	\$ 1,301,682

Hollis Brookline Cooperative School District
Balance Sheet - Governmental Funds
June 30, 2016

	General	Grants	Permanent	Other Governmental Funds	Total Governmental Funds
ASSETS					
Cash and cash equivalents	\$ 413,249			\$ 180,111	\$ 593,360
Investments	7,835				7,835
Receivables:					-
Accounts	-			450	450
Intergovernmental	214,261	279,107	407,078	24,062	924,508
Interfund receivable	316,382				316,382
Inventory				7,283	7,283
Prepaid items	9,258	-			9,258
Total assets	<u>\$ 960,985</u>	<u>\$ 279,107</u>	<u>\$ 407,078</u>	<u>\$ 211,906</u>	<u>\$ 1,859,076</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES					
Liabilities:					
Accounts payable	\$ 116,102			\$ 7,409	\$ 123,511
Accrued salaries and benefits	88,874			-	88,874
Intergovernmental payable	4,770	6,558		23	11,351
Interfund payable		272,549		43,833	316,382
Total liabilities	<u>209,746</u>	<u>279,107</u>	<u>-</u>	<u>51,265</u>	<u>540,118</u>
Deferred inflows of resources:					
Deferred revenue	225	-	-	17,051	17,276
Fund balances:					
Nonspendable	9,258		263,383	7,283	279,924
Restricted			143,695	-	143,695
Committed	236,951			141,950	378,901
Assigned	10,264			-	10,264
Unassigned	494,541			(5,643)	488,898
Total fund balances	<u>751,014</u>	<u>-</u>	<u>407,078</u>	<u>143,590</u>	<u>1,301,682</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 960,985</u>	<u>\$ 279,107</u>	<u>\$ 407,078</u>	<u>\$ 211,906</u>	<u>\$ 1,859,076</u>

**HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT
ACTUAL EXPENDITURES FOR SPECIAL EDUCATION PROGRAMS AND SERVICES
PER RSA 32:11a**

EXPENSES:	<u>FY2014</u>	<u>FY2015</u>	<u>FY2016</u>
SALARIES	2,019,886	2,244,536	2,049,968
BENEFITS	537,851	448,907	375,948
CONTRACTED SERVICES	860,427	1,435,305	250,478
TRANSPORTATION	353,588	285,005	386,544
TUITION	603,612	700,445	1,651,883
SUPPLIES	9,418	17,691	19,788
EQUIPMENT	2,704	8,839	6,213
OTHER	250	-	6,808
SUBTOTAL	<u>4,387,736</u>	<u>5,140,729</u>	<u>4,747,630</u>
REVENUE:			
CATASTROPHIC AID	341,143	474,432	579,520
MEDICAID DISTRIBUTION	118,716	158,748	195,895
IDEA	313,649	185,887	266,286
ARRA			
SUBTOTAL	<u>773,508</u>	<u>819,066</u>	<u>1,041,701</u>
NET COST FOR SPECIAL EDUCATION	<u><u>3,614,229</u></u>	<u><u>4,321,663</u></u>	<u><u>3,705,929</u></u>

Hollis Brookline Cooperative School District Budget

FY18 Proposed Budget Summary

	FY16 Actuals	FY17 Budget	FY18 Proposed Budget	FY18 vs FY17 \$ Diff	FY18 vs FY17 % Diff
General Fund					
1100 Regular Education Programs Teacher salaries, textbooks, substitutes, supplies	\$ 5,231,183	\$ 5,439,270	\$ 5,726,742	\$ 287,472	5.29%
1200 Special Education Programs Teacher salaries, aides, textbooks, evaluations, supplies and items specific to special education services	\$ 3,295,914	\$ 3,812,801	\$ 3,462,037	\$ (350,764)	-9.20%
1300 Vocational Education Vocational tuition	\$ 129,934	\$ 45,890	\$ 163,840	\$ 117,950	257.03%
1400 Co-Curricular Programs Interscholastics, intramurals, student activities	\$ 528,198	\$ 519,181	\$ 624,622	\$ 105,441	20.31%
2100 Student Support Services Guidance, health and nurses	\$ 1,272,819	\$ 1,382,304	\$ 1,364,787	\$ (17,517)	-1.27%
2200 Instructional Support Services Library salaries, supplies, technology and professional development	\$ 426,667	\$ 394,442	\$ 580,520	\$ 186,078	47.17%
2300 School Board Treasurer, SB stipends, SB minutes, legal and audit	\$ 160,131	\$ 149,800	\$ 156,800	\$ 7,000	4.67%
2310 SAU Assessment BSD Portion of the SAU budget	\$ 723,439	\$ 747,371	\$ 754,648	\$ 7,277	0.97%
2400 School Administrative Services Principal salaries, office staff, office equipment	\$ 938,574	\$ 1,156,057	\$ 1,173,566	\$ 17,509	1.51%
2600 Facilities & Maintenance Custodial salaries, electricity, heating oil, water, trash, liability premiums, building maintenance	\$ 1,089,102	\$ 1,142,992	\$ 1,153,685	\$ 10,693	0.94%
2700 Student Transportation Bus contract and fuel	\$ 817,995	\$ 1,205,648	\$ 1,162,245	\$ (43,403)	-3.60%
2900 Benefits Health, dental, NHRS, FICA, worker's comp, unemployment, life and LTD	\$ 4,088,919	\$ 4,145,987	\$ 4,567,327	\$ 421,340	10.16%
4600 Building Improvements RMMS roof replacements, gym floor	\$ -	\$ -	\$ -	\$ -	
5100 Debt Service	\$ 1,802,708	\$ 1,506,085	\$ 597,367	\$ (908,718)	-60.34%
5200 Expendable Fund Transfers					
Maintenance	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	0.00%
Athletic	\$ 56,479	\$ 67,000	\$ 67,000		
Special Education			\$ 50,000	\$ 50,000	
Total General Fund	\$ 20,582,062	\$ 21,734,828	\$ 21,625,186	\$ (109,642)	-0.50%
Food Service Fund	\$ 393,792	\$ 480,000	\$ 416,000	\$ (64,000)	
Grant Fund	\$ 289,009	\$ 233,000	\$ 245,000	\$ 12,000	
Total General Fund	\$ 21,264,863	\$ 22,447,828	\$ 22,286,186	\$ (161,642)	-0.72%

Hollis Brookline Cooperative School District Budget

FY18 Revenue Estimate

Item	FY16 Budget	FY17 Budget	FY18 Estimate	FY18vsFY17 Change
Expenditures				
General Fund Expenditures	\$ 20,796,029	\$ 21,734,828	\$ 21,625,186	\$ (109,642)
Grant and Food Service	\$ 815,511	\$ 713,000	\$ 661,000	\$ (52,000)
Budgeted Expenditures (All Funds)	\$ 21,611,540	\$ 22,447,828	\$ 22,286,186	\$ (161,642)
Revenue				
Unreserved Fund Balance	\$ 481,946	\$ 539,779	\$ 537,000	\$ (2,779)
State Revenue				
School Building	\$ 405,216	\$ 341,984	\$ 176,000	\$ (165,984)
Catastrophic Aid	\$ 620,000	\$ 580,000	\$ 610,000	\$ 30,000
Vocational Aid	\$ 8,000	\$ 4,000	\$ 5,500	
Child Nutrition	\$ 3,738	\$ 3,738	\$ 3,700	\$ (38)
Other	\$ -	\$ -	\$ -	\$ -
Total State Revenue	\$ 1,036,954	\$ 929,722	\$ 795,200	\$ (136,022)
Federal Revenue				
Federal Grant Programs	\$ 117,419	\$ 117,419	\$ 115,000	\$ (2,419)
Disabilities Programs	\$ 218,092	\$ 115,581	\$ 130,000	\$ 14,419
Medicaid	\$ 210,670	\$ 191,000	\$ 200,000	\$ 9,000
Child Nutrition	\$ 38,615	\$ 38,615	\$ 38,000	\$ (615)
Total Federal Revenue	\$ 584,796	\$ 462,615	\$ 483,000	\$ 20,385
Local Revenue				
Tuition				\$ -
Interest Income	\$ 3,740	\$ 1,350	\$ 600	\$ (750)
Food Service	\$ 437,647	\$ 437,647	\$ 374,300	\$ (63,347)
Other	\$ 50,000	\$ 60,000	\$ 50,700	\$ (9,300)
Total Local Revenue	\$ 491,387	\$ 498,997	\$ 425,600	\$ (73,397)
Appropriation				
Budgeted Expenditures (All Funds)	\$ 21,611,540	\$ 22,447,828	\$ 22,286,186	\$ (161,642)
Less Unreserved Fund Balance	\$ 481,946	\$ 539,779	\$ 537,000	\$ (2,779)
Less State Revenue	\$ 1,036,954	\$ 929,722	\$ 795,200	\$ (134,522)
Less Federal Revenue	\$ 584,796	\$ 462,615	\$ 483,000	\$ 20,385
Less Local Revenue	\$ 491,387	\$ 498,997	\$ 425,600	\$ (73,397)
Total Appropriation	\$ 19,016,457	\$ 20,016,715	\$ 20,045,386	\$ 28,671
School District Tax Assessment				
Total Appropriation	\$ 19,016,457	\$ 20,016,715	\$ 20,045,386	\$ 28,671
Less Adequacy Aid	\$ 3,058,957	\$ 2,994,005	\$ 3,139,487	\$ 145,482
Less Retained Tax	\$ 2,152,706	\$ 2,103,120	\$ 2,160,947	\$ 57,827
H-B Cooperative School District Tax Assessment	\$ 13,804,794	\$ 14,919,590	\$ 14,744,952	\$ (174,638)
Apportionment				
Brookline	46%	48%	47.5%	
Hollis	54%	52%	52.5%	
BSD Portion of Total Appropriation	\$ 8,528,260	\$ 9,396,557	\$ 9,524,400	
Less Adequacy Aid-BSD Portion	\$ 2,029,471	\$ 2,039,451	\$ 2,126,886	
Less Retained Tax-BSD Portion	\$ 639,021	\$ 677,700	\$ 691,895	
Local Tax Effort - BSD Portion	\$ 5,859,768	\$ 6,679,406	\$ 6,705,619	
Estimated Tax Impact				
Local Assessed Valuation - with Utilities	\$ 507,015,881	\$ 514,181,249	\$ 521,379,786	\$ 7,198,537 *
Local Assessed Valuation - less Utilities	\$ 498,766,081	\$ 505,931,449	\$ 513,014,489	\$ 7,083,040 *
State Property Tax Rate (per \$1,000)	\$ 1.28	\$ 1.34	\$ 1.35	\$ 0.01
Local Education Tax Rate (per \$1,000)	\$ 11.56	\$ 12.99	\$ 12.86	\$ (0.13)
Total BSD Tax Rate	\$ 12.84	\$ 14.33	\$ 14.21	\$ (0.12)

* 1.4% increase (based on increase from 2016 to 2017)

Debt Schedule

as of 6/30/16

	Debt 1	Debt 2	Debt 3
Length of Debt (yrs)	20	20	20
Date of Issue	8/1996	8/1996	8/2004
Date of Final Payment	8/2016	8/2016	8/2024
Original Debt	\$ 8,100,000	\$ 2,700,000	\$ 7,703,400
Interest Rate	\$ 5.71	\$ 5.71	\$ 4.54
Principal at Beginning of Year	\$ 446,034	\$ 430,000	\$ 4,790,000
Retired Issues This Year	\$ 229,590	\$ 210,000	\$ 380,000
Remaining Principal Balance Due	\$ 216,444	\$ 220,000	\$ 4,410,000
Remaining Interest Balance Due	\$ 462,531	\$ 6,325	\$ 952,931
Remaining Debt	\$ 678,975	\$ 226,325	\$ 5,362,931
Amount of Principal to be Paid in FY17	\$ 216,444	\$ 220,000	\$ 410,000
Amount of Interest to be Paid in FY17	\$ 462,531	\$ 6,325	\$ 190,784
Total to be paid in FY17	\$ 678,975	\$ 226,325	\$ 600,784
			\$ 1,506,084

**Annual Report
2016-2017
Hollis Brookline Middle School**



Hollis Brookline Middle School is a dynamic 21st Century community of learners. By focusing on the vital skills of collaboration, communication, critical thinking and creativity, students receive a comprehensive education that prepares them for the demands of a complex and ever changing world. A key factor in the success of our students is the quality of the teaching staff at HBMS. HBMS staff members work hard to ensure that every student is provided a rigorous and engaging learning experience at HBMS. This year our teachers have taken great steps to further implement Google Classroom into their studies. Google Classroom provides students with the opportunity to use digital learning tools to collaborate with their teacher and students. Google Classroom allows students to explore anytime/anywhere learning.

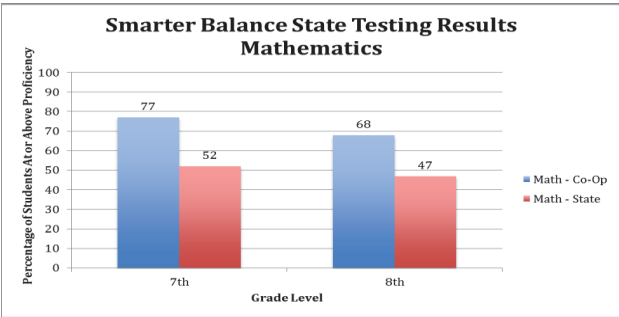
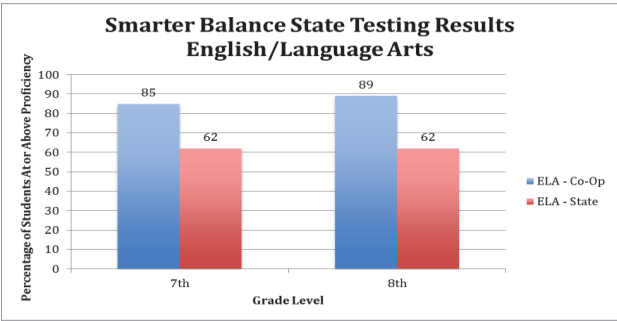
In addition to offering students a rigorous 21st Century Education, HBMS offers students a variety of activities beyond the school day. In total, HBMS offers over 30 clubs, activities and sports for students. These offerings are so diverse that there is something for everyone. Clubs such as the Rotary Interact Club afford students an opportunity through service learning to give back to their community. Last year, Interact students completed over 100 hours of community services. Other clubs, such as HBMS Robotics, allow students the opportunity to put their computer programming and engineering skills to the test.



This year HBMS began a fundraising campaign to build a community greenhouse. Under the leadership of health teacher Erin White, the HBMS community greenhouse is soon to be a reality. The greenhouse project is a collaborative effort between HBMS and

several community partners including the Hollis Brookline Rotary, Hollis Department of Public Works, UNH Cooperative Extension, and many local businesses. The HBMS Community Greenhouse will be operated by students and will support STEM Education at HBMS. Furthermore, this project will help to promote our values as “an active farming community.”

Again, this year Hollis Brookline Middle School performed well on the Smarter Balance Assessment (SBAC) with students performing well above the state average. Each spring students across the state are tested in the areas of English Language Arts and Mathematics. In the spring of 2017, HBMS students will transition from the paper and pencil SBAC test to the computer adaptive test.



Hollis Brookline Middle School is fortunate to have tremendous support from parents and the community. Parents play a critical role in supporting students and this is a key factor behind their success. Our PTSA is active in our school and works hard to support our programs. Not only does our PTSA help to fundraise for our schools, but they play a lead role with their advocacy on issues such as the operating budget and student safety. It is these partnerships that help to make a HBMS a great place for our students to learn and grow.

Sincerely,

Bob Thompson, Principal Hollis Brookline Middle School

HOLLIS BROOKLINE HIGH SCHOOL Town Report 2016



In 2016, Newsweek Magazine ranked Hollis-Brookline High School #2 in New Hampshire and #301 in the nation! This year, we will continue to build upon our culture of excellence in our continued effort to offer the best 21st century education that will enable our students to meet the demands of a highly skilled and competitive workforce. We are also focusing on the NEASC recommendations that were presented in the visiting committee's report following their visit in 2015. Those recommendations include developing rubrics for our core values, continued integration of 21st century instruction, developing an advisory-like program, monitoring tech usage while identifying new technology needs, and addressing our facilities, fields, maintenance and storage needs. We have made tremendous progress on many of these items and look forward to submitting our two-year progress report back to NEASC in October of 2017.

We take great pride in the academic successes of our students. HBHS students excel in many areas. In 2016, 27 new members were inducted into the HBHS National Honor Society. Our SAT, ACT, and AP test scores continue to be among the most competitive in the state. HBHS also has a fine tradition of seniors entering the military after graduation. In 2016, the following seven seniors entered the military: Tyler Cusson, Navy, Dylan Creamer, Marines, Alex Moore-Air Force, Matt Watrous- Navy ROTC, Kyle Pittman, Air Force ROTC, Kayne Robert, Coast Guard Academy, Cameron Jackson, Naval Academy

Many wonderful things occur in the classrooms of HBHS every day. Our talented staff knows how to bring the curriculum alive. One of many examples is the annual Trebuchet project. For over 11 years, Hollis Brookline High School physics students have been participating in this annual event. In this engineering design challenge, teams of 4-6 students are tasked with working together to design, build, calibrate, and test a working trebuchet, a medieval siege device used to launch a projectile using nothing but the force of gravity via a counterweight and lever arm. The students must launch a water balloon a distance of 30 meters to receive an A, and they receive bonus points if they dress up in medieval costumes or hit an exact target (their physics teacher!). Over the course of several weeks, the students are required to maintain an individual engineering logbook, complete with design sketches, meeting minutes, testing procedures, launch data, calculations, and reflections upon the outcome of testing day. This activity is one of the most popular events at HBHS, and all students are encouraged to take physics so they can have the chance to participate in this exciting and challenging project during their high school career.

This fall, Trebuchet was expanded to include 3rd grade students from Hollis Primary School and Richard Maghakian Memorial School in Brookline. The day was a tremendous success.

Teachers from the high school enjoyed collaborating with their colleagues from our sending districts. Most importantly, the enthusiasm from the high school and elementary school students was contagious. Despite less than ideal weather conditions, there was nothing but smiles and active engagement in the teaching and learning process.

Hollis-Brookline High School students also excel in athletics and the arts. Cavalier Athletics had a very strong year in 2016. In the winter, the Boys Basketball team made the Division II tournament falling to Manchester West by one point on a last second buzzer beater. The Wrestling team finished in 2nd place in Division II and 4th place the state, with 4 individuals qualifying for the New England Tournament. The Boys Alpine Ski team finished in 2nd place in the Division II State competition, with the Girls team finished in 4th place. The Girls and Unified Basketball teams also qualified for the NHIAA tournament.

In the spring, the Boys Volleyball team won their first ever state title in an exciting win that coincided with graduation day for the seniors. At the same time, the Boys Lacrosse team competed in the Division II State Finals against Derryfield, finishing in the runner-up spot. The Girls Tennis team qualified for the state tournament before falling to Portsmouth in the semi-finals match.

This fall, the Girls Volleyball team won their third Division I State Championship in 6 years, and second in a row. The Boys Cross Country team qualified for the Meet of Champions for the first time since 2003, and the Girls Soccer team finished their season at 13-3 and as the #1 seed in the Division II State Tournament. The Football team also qualified for their respective tournament as the #8 seed, with a 7-2 regular season record. The Golf team ended their season as #4 in the divisional rankings and #5 in the divisional tournament. Field Hockey qualified for their tournament as well.

Hollis Brookline High School is also proud to announce that they are home to 36 NHIAA Scholar Athletes, who have participated and lettered in 2 or more sports, while maintaining a B+ average or better, and participating in community service. We also were proud to have 14 senior students who were recognized for participating in three sports each during all four of their years at HBHS. Our students' accomplishments on and off the field are truly amazing.

The Music Department was pleased to announce this fall that 8 students were selected to participate in the Jazz All State Festival and 14 students were selected to participate in the All New England Choral Festival. In April 2016, the Band and Choir students performed in Montreal. Our students' performance in music and choir is a testament to their talent, hard work, and the high caliber of instruction and guidance from our Music Director Dave Umstead and Choral Director Matt Barbosa.

Many students also participate in the Theatre and Visual Arts programs. If you have not yet seen one of the Hollis Brookline Musical performances which are presented each March, please mark your calendars for this year's presentation of *Into the Woods*. Each year the combined efforts of the music, visual arts and theatre programs come together in a wonderful musical production which could compete with any semiprofessional performance.

Teachers and staff give countless hours outside of the classroom to help our students succeed. With more than 100 clubs, organizations, and sports teams advised by Hollis Brookline High School staff, we provide a wide range of opportunities for our students to become involved and engaged. HBHS once again brought home the 2016 New Hampshire State Math Team Championship for their 11th consecutive season under the guidance of advisors Mrs. Stacey Plummer and Mrs. Sue Moores.

The Robotics Team, consisting of 60 students and 10 mentors, had a successful season this year. They worked for 6 weeks to design, build, program, and test their robot that crosses the opponent's moat, drawbridge, portcullis and then launches boulders at their castle. Team 1073 attended 2 district competitions and the World Championships in St. Louis. This year they earned a Safety Award for their knowledge and respect for safety both at home and at competitions. They continue to use the robot competing in off-season events and demonstrations. Their successful year is credited to co-CEOs Kyle Hamblett and Nick Sengstaken. Congratulations Team 1073!

As we come to the close of 2016, we look forward to a continued commitment to provide an excellent and well-rounded education for the students of Hollis and Brookline.

Respectfully submitted
Richard D. Barnes, Principal

Scholarships and Awards 2016

Alan Frank Memorial Scholarship Book Award	Dollars for Scholars
Liam Flaherty	Katherine Farquhar
American Federation of Musicians	Brandon Fox
Tess Meagher	Laura Raymond
Amherst Orthodontic Scientific Woman's S.	Jessica Souza
Hannah Cates	Ed Berna Memorial Award For Track
Army Reserve National Scholar/Athlete Award	Emily Babcock
Alexis Chilton	Fred Waring Director's Award for Chorus
Oliver Fetter	Brandon Fox
Athlete Citizen Scholar Award	Harris Memorial Scholarship
Holly Eisenberg	Sarah Connell
Oliver Fetter	Hollis Brookline Rotary Club College Scholarship
Brookline Historical Society Book Award	Teresa Randlett
Eric Pratt	Derek Wider
Brookline Lions Club Scholarship	Hollis Historical Society Book Award
Teagan White	Cameron Jackson
Brookline Women's Club	Hollis Women's Club Scholarship (4 yr College)
Alexi Migneault	Paul-Aymeric McRae
Cameron Ricard Memorial Scholarship	Hollis Veterinary Hospital Scholarship
Nathaniel Lindsay	Leah Stone
Jack Shields	Kendal VanSchoick Memorial Scholarship
Cavalier of the Year Award	Madison Blake
Kyle Sweczyk	Sarah Connell
Charles Zylonis Memorial Scholarship	Louis Armstrong Jazz Award
Teresa Randlett	Nick Sengstaken
Coach Korcoulis Scholarship	Nancy Archambault Ratta Scholarship
Sarah Cramton	Vanessa Hale
Colonial Garden Club	Madeline Moynihan
Megan Olson	Elizabeth Wagstaff
Community of Caring Scholarship	Richard Maghakian Memorial Scholarship
Courtney Ulrich	Nathaniel Lindsay
Derek Wider	Team Player of the Year
Director's Award for Band	Garrett Klausner
Caroline Daigle	Courtney Ulrich
National Honor Society Book Award	Theatre Award
Nicola Chomiak	Christian Santoski
National Merit Scholarship Finalist	Thespian Award
Caroline Daigle	Rachel Jiang
National School Choral Award	US Naval Academy
Vanessa Hale	Cameron Jackson
NH Coaches Association (3 sports for 4 years)	US Marine Corps Distinguished Athlete Award
Emily Babcock	Holly Eisenberg
Andrew Bisbee	Kayne Robert
Sarah Cramton	US Marine Corps Scholastic Excellence Award
Holly Eisenberg	Caroline Daigle
Wyatt Farwell	Brandon Fox
Oliver Fetter	US Marine Corps Semper Fidelis (Music Award)
Nicole Hall	Andrew Carr
Olivia Lukovits	Brandon Fox
Nick Mcpherson	Warren Towne Memorial Scholarship
Cassandra Reijgers	Keenan Troddyn
Kayne Robert	William & Lorraine Dubben Scholarship
Nicholas Jennings Memorial Scholarship	Vanessa Hale
Cameron Chrystal	Chantal Jennings
	Brian McCoy

Scholarships and Awards 2016

Tatiana Taylor		National Honor Society continued	
		Matthew Spooner	
Erin Stowell		Andrew Stam	
Cameron Tulley		Olivia Straka	
Adam Zingales		Nathan Thomas	
Rhode Island School of Design		Courtney Ulrich	
Erin Maloney		Derek Wider	
Ruth E. Wheeler Scholarship			
Jessica Souza		Ten Top Seniors Class of 2016	
Scholar Athletes		Caroline Daigle	
Emily Babcock	Wyatt Farwell	Katherine Farquhar	
Jack Barbour	Oliver Fetter	Brandon Fox	
Brett Belden	Matthew Garside	Oliver Fetter	
Peter Bertone	Nicole Hall	Tess Meagher	
Andrew Bisbee	Cameron Jackson	Madeline Moynihan	
Sphia Bruzik	John Lavery	Jessica Souza	
Erin Casey	Nathaniel Lindsay	Matthew Spooner	
Elisabeth Caswell	Olivia Lukovits	Andrew Stam	
Alexis Chilton	Luther Payette	Derek Wider	
Nicola Chomiak	Erick Pratt	Class of 2016 Salutatorian	
Lauren Cole	Kristina Radosavljevic	Brandon Fox	
Megan Cole	Kayne Robert	Class of 2016 Valedictorian	
Catheirne Cotton	Monika Schneider	Caroline Daigle	
Sarah Cramton	Kelly Snyder	Tri - M Music Honor Society	
Allison Crooks	Kyle Szewczyk	Nicola Chomiak	
Zachary Crooks	Courtney Ulrich	Caroline Daigle	
Caroline Daigle	Teagan White	Katherine Farquhar	
Holly Eisenberg	Lanie Wood	Oliver Fetter	
		Brandon Fox	
National Honor Society		Vanessa Hale	
Emily Babcock	Brandon Fox	Tess Meagher	
Matthew Bonnette	Vanessa Hale	Takuma Okada	
Sophia Bruzik	Nicole Hall	Eric Pratt	
Lisa Bumpus	Cameron Jackson	Nick Sengstaken	
Hannah Cates	Davin Jimeno	Leah Stone	
Erin Casey	Jack Kearns	Student Council 2016	
Elisabeth Caswell	Athena Lajeunesse	Student Body President	Cameron Jackson
Nicola Chomiak	Nicola Lopez	President	Catherine Cotton
Lauren Cole	Paul-Aymerie McRae	Vice President	Cecilia Eliopoulos
Briana Cooper	Tess Meagher	Secretary	Anna Pugh
Sarah Cramton	Madeline Moynihan	Treasurer	Shae Berry
Allison Crooks	Megan Olson	Representatives	
Zachary Crooks	Alexia Philipon	Allison Crooks	
Caroline Daigle	Michaela Pillion	Zach Crooks	
Margaret Devlin	Anna Pugh	Margaret Devlin	
Robert Drouin	Kristina Radosavljevic	Shannon Fitzpatrick	
Holly Eisenberg	Teresa Randlett	Megan Olson	
Cecilia Eliopulos	Kelly Snyder		
Katherine Farquhar	Sara Solon		
Liam Flatherty	Jessica Souza		

TEACHER ROSTER
HOLLIS BROOKLINE MIDDLE SCHOOL 2016-2017

First Name	Last Name	Assignment	College/University	Degree
Jennifer	Campbell	Special Ed. Coordinator	New England College	C.A.G.S.
Patricia	Flynn	Assistant Principal	Rivier	M.Ed.
Robert	Thompson	Principal	UNH	M.Ed.
Dorothy	Ball	Mathematics	Nova S.E. Universtiy	M.A.
Claudia	Banks	Spanish	Superior en Lenguas Vivas No. 1 de Rosario (Argentina)	B.A.
Jessica	Barrett	French	UNH	M.Ed.
Gayle	Botcher	Physical Education	U. Bridgeport	M.S.Ed.
Stephen	Capraro	Social Studies	St. Anselm College	M.S.Ed.
Amy	Chase	English	UNH	M.A.T.
Jennifer	Christman	Special Education	Keene State	B.S.-B.A.
Susan	Connelly	Social Studies	NYU	M.A.
Karen	Coutu	Reading Specialist	Rivier	M.Ed.
Amanda	Delaney	Special Education	Rivier	M.Ed.
Laura	DeRosa	Social Studies	UNH	M.A.T.
Lynn	DiZazzo	English Language Arts	Fairfield Univ.	B.A.
Susan	Doyle	Special Education	Rivier	M.Ed.
Janice	Ellerin	Science	Montclair State Univ./Rutgers Univ.	M.A.
Kimberly	Frye	ELL	UNH	M.Ed.
Leonid	Gershgorin	Reading	Rivier	M.A.T.
Paula	Grieb	Spanish (1 Yr. Interim)	Boston University	B.A.
Christine	Grieff	Guidance	Plymouth State	M.Ed.
Pamela	Griffith	Special Education	SUNY, Potsdam	B.A.
Joseph	Gruce, III	Computer	Duquesne Univ.	M.A.
Katrina	Hall	Mathematics	Rivier	M.S.Ed.
Shelli	Harris	Board Certified Behavior Analyst	Sage College	M.S.
Ronald	Johnston	Physical Education	UNH	M.S.
Susan	Kinney	Library Media	Plymouth State Univ.	B.S.
Jennifer	Klauber MacLeod	English	St. Michael's College	B.A.
Shannon	Kolb	Speech Assistant	University of Florida	B.S.
Linda	Lannin	Occupational Therapy	Florida International Univ.	M.S.
Janet	Lash	Spanish	Regis College	B.A.
Melanie	Madden	Special Education	Rivier	M.Ed.
Sheila	Mandragouras	School Nurse	Tennessee State Univ.	MSN
Patricia	Marquette	Mathematics	UNH	B.S.
George	Minott	Science	UNH	B.A.
Courtney	Moore	Science	SNHU	B.S.
Elisabeth	Nault	Music	UNH	B.Music
Lynne	Ouellette	Art	Keene State	B.S.
Christine	Page	Special Education	Fitchburg State	M.Ed.
Paul	Picariello	Technology Education	Fitchburg State	M.Ed.
Kerbert	Porter-Elliott	English Language Arts	Harvard Univ.	M.A.
Pamela	Saucier	Social Studies	SNHU	M.Ed.
Nancy	Spencer	Music	U. Conn	M.Music
Jonathan	Stearns	Guidance	UNH	M.Ed.
Carol	Swanson	Mathematics	Rivier	M.Ed.
Kirsten	Werne	Mathematics	Rivier	M.A.T.
Erin	White	Health-Wellness	UNH	B.S.
Katherine	Williamson	Science	UNH	M.Ed.

TEACHER ROSTER
HOLLIS BROOKLINE HIGH SCHOOL 2016-2017

First Name	Last Name	Assignment	College/University	Degree
Jennifer	Anderson	Special Education Coordinator	Rivier	M.Ed.
Richard	Barnes	Principal	Northeastern Univ.	M.Ed.
Brian	Bumpus	Assistant Athletic Director	UMASS Lowell	B.A.
Robert	Ouellette	Assistant Principal	NH College	M.B.A.
Annie	Roy-Faucher	French	Rivier	M.A.
Amanda	Zeller	Assistant Principal	UNH	M.A.
Rebecca	Bagtaz	Special Education	Rivier	M.Ed.
Rebecca	Balfour	Social Studies	Univ. of New England	M.S.Ed.
Dorothy	Ball	Mathematics	Nova Southeastern Univ.	M.A.
Matthew	Barbosa	Music/Theater	Westminster Choir College of Rider U.	M.Ed.
Alexander	Basbas	Spanish	UNH	M.Ed.
Sandra	Bent	Guidance	Rivier	M.Ed.
Donald	Boggis	Physical Education/Wellness	Springfield College	M.S.
Christina	Brown	Mathematics	Rivier	M.Ed.
Christin	Cahill	Program Clinician	Rivier	M.A.
Rodney	Clark	Science	Fitchburg State	M.Ed.
Amanda	Coffey	Special Education	Keene State	B.S.
Nancy	Cook	Psychologist	Notre Dame College	M.Ed.
James	Costello	Social Studies	Merrimack College/Univ. Notre Dame	B.A./J.D.
Catherine	Cray	SAP Counselor	Rivier	M.A.
Lisa	Danis	English	Univ. of New Hampshire	M.A.T.
Heather	Deegan	English	UNH	M.Ed.
Bonnie	Del Signore	Mathematics	Brown Univ.	B.A.
Kerry	Dod	Guidance	Notre Dame College	M.Ed.
Kelly	Ducharme	School Nurse	St. Anselm College	B.S.N.
Trevor	Duval	Social Studies	Austin State Univ.	M.Ed.
Christina	Ellis	Social Studies	UNH	M.A.
Katherine	Emerson	Science	Stonehill College	B.S.
Lara	Evans	Latin	Georgetown Univ.	B.S.
Thomas	Evans, II	Special Education	Johnson & Wales University	M.A.
Amber	Fenton	Special Education	Rivier	M.Ed.
Yolanda	Flamino	Science	Smith College	M.S.
Heidi	Foster	English	Harvard and Rivier	M.T.S. & M.A.T.
Michael	Fox	English	Middlebury	M.A.
Amber	Fox McNeil	Nurse	UNH	BSN
Kimberly	Frye	ELL	UNH	M.Ed.
Lauren	Girolimon	English	UNH	M.A.T.
Jennifer	Given	Social Studies	Antioch New England	M.Ed.
Tracy	Gray	Physical Education	Keene State	B.S.
Christine	Haight	Reading	Rivier	M.Ed.
Linda	Hammill	Psychotherapist	Mass. State University, Fitchburg	M.S.
Candice	Hancock	Family and Consumer Science	Keene State	B.S.
Shelli	Harris	Board Certified Behavior Analyst	Sage College	M.S.
Susan	Hay	Technology	UNH	M.B.A.
Christine	Heaton	Library-Media	Antioch New England	M.A.
Jillian	Hegarty	504 Coordinator	Rivier	M.Ed.
Katherine	Henderson	Social Studies	Dartmouth College	B.A.
Linda	Illingworth	English	UNH	M.A.T.
Mark	Illingworth	Mathematics	Savannah College of Art & Design	M.A.
Timothy	Kelley	Mathematics	UMASS Lowell	M.S.
Kathleen	Kirby	Social Studies	Middlebury	M.P.A. & M.A.T.
Elizabeth	Kolb	Mathematics	UMASS Lowell	M.S.
Shannon	Kolb	Speech Assistant	Univ. of Florida	B.S.
Linda	Lannin	Occupational Therapist	Florida International Univ.	M.S.
Tammy	Leonard	Mathematics	Univ. Mississippi	M.A.
Deborah	Maloney	Science	Univ. of Rhode Island	M.S.
Kathleen	Maynard	Guidance	Rivier	M.Ed.

First Name	Last Name	Assignment	College/University	Degree
Elissa	McCormick	French	Keene State	B.S.
Judith	McDaniel	Mathematics	Rivier	M.B.A.
Ann	Melim	English	UNH	M.A.
Victoria	Milette	English	UNH	M.A.T.
Susan	Moors	Mathematics	Univ. Southern Maine	M.S.
Catherine	Orzech	Science	Univ. of Notre Dame	M.Ed.
Claire	Pare	English	UNH	M.Ed.
Gregory	Parker	Social Studies	UNH	B.S.
Lina	Pepper	Art	Plymouth State	B.S.
Eric	Perry	Science	Rensselaer Polytechnic University	M.S.
Alison	Piec	Mathematics	Rivier	M.A.T.
Stacey	Plummer	Mathematics	UNH	M.S.
Erin	Robbins	Spanish	Boston College	M.A.
Milton	Robinson	Special Education	Rivier	M.Ed.
Maryanne	Rotelli	Science	Worcester Poly Tech	M.S.
Kristen	Roy	Spanish	SUNY Albany	M.Ed.
Rhon	Rupp	Athletic Director	Univ. North Carolina	B.A.
Michelle	Sacco	Special Education	Oakland Univ.	M.A.
Mariealana	Salamone	English	Rivier	M.A.
Audra	Saunders	Art	Rivier	M.Ed.
Maria	St. Pierre	Health/Science	UMASS Lowell	B.S.
Jennifer	Staub	Social Studies	Tufts University	M.A.T.
Elizabeth	Sulin	Program Clinician	Boston College	M.S.W.
Trudi	Thompson	Science	Clemson	B.S.
Francis	Tkaczyk	Special Education	Notre Dame College	M.Ed.
David	Umstead	Instrumental Music	Univ. of Louisville	M.M.
Adam	Wilcox	Science	Columbia Univ.	M.A.
Richard	Winslow	Guidance	UNH & Keene State	M.A. & M.Ed.

- IN AN EMERGENCY-

*** FIRE * POLICE ***

*** AMBULANCE ***

911

Non-Emergency - Police 673-3755

Non-Emergency – Fire 673-8531

Non-Emergency - Ambulance 672-6216

Town Offices - 673-8855, Mon. thru Fri. 8 am to 2 pm

Tad Putney, Town Administrator Ext. 213

Sharon Sturtevant, Admin. Asst./Bookkeeper Ext. 214

Valerie Rearick, Town Planner..... Ext. 215

Kristen Austin, Assessors/ZBA/Cons. Commission Ext. 216

Town Clerk/Tax Collector Ext. 218

Patti Howard-Barnett

Monday thru Friday, 8 am - 2 pm, Wed. 5-8 pm and last

Saturday of the month, 9 am-noon

Grace LaBombard, Deputy Town Clerk/Tax Collector

Romeo Dubreuil, Building Inspector..... Ext. 212

Office Hours - Monday thru Thursday, 8:00 - 10:00 am