

**ANNUAL REPORT OF THE OFFICERS
AND COMMITTEES OF THE
TOWN OF BROOKLINE, NEW HAMPSHIRE**

For Year Ending December 31, 2019



**WITH REPORTS OF THE SCHOOL DISTRICT
For Year Ending June 30, 2019**

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Overview of 2020 Brookline Annual Meetings

Brookline voters have three annual meetings:

♦ Brookline School District Meeting (Grades K-6):

Monday, February 3rd, at 6:30 p.m. at CSDA

♦ Brookline Town Meeting: **Wednesday, March 11th 7:00 p.m. at CSDA**

♦ H/B Coop School District Meeting (Grades 7-12):

Tuesday, March 17th and Wednesday, March 18th, at 6:30 p.m. at Hollis Brookline High School

A 4th day (**Tuesday, March 10th, at CSDA**) is Election Day, when residents go to the polls to elect town/school officials as well as to vote on any other issues that require “ballot” voting. Brookline’s polls are open from 7:00 a.m. to 7:30 p.m.

Brookline’s School District Meeting and Town Meeting have different formats

New Hampshire law gives the voters (“the legislative body”) the choice of two formats by which to conduct the annual meeting of their school board and selectboard (“the governing body”).

The Brookline Town Meeting, and the Coop, are conducted in the traditional town meeting format. The respective board publicly posts a list of subjects to be considered (“warrant”). At the meeting the individual subject matters appearing in the warrant (“articles”) are taken up one at a time. Motions are required to put the subject matter of the article on the floor. There is discussion, possible amendment of the motion, and, when discussion has ended, a vote to approve or disapprove. In that manner, the voters make their decisions for town governance.

The other meeting format under which a governing body can operate is referred to as the “Official Ballot Referenda” (RSA 40:13, also known as “SB 2”). The Brookline School District Meeting is conducted under this alternative format. The School Board posts a warrant with a number of subject matter articles. At the “deliberative meeting,” the articles are individually raised, discussed and subject to amendment. However, the articles are not approved or disapproved at the meeting. Instead, the warrant articles in their final form are thereafter placed on the official ballot for voting on election day. The School District’s SB2 format also includes a “default budget” which becomes effective if the School District’s proposed budget is defeated on election day. The “default budget” is the prior year’s budget plus some non-discretionary expenses.

In both meetings, rudimentary parliamentary procedure tends to be followed, but is not mandatory. If you wish to speak, feel free to explain your intent at the microphone, and the Moderator will try to help. The Moderator conducts the meetings, but it is the voters’ meeting. The voters can overrule any decision the Moderator makes or any rule the Moderator establishes. The Moderator does have the right to have a disorderly person removed by a police officer (RSA 40:8).

In both meeting formats, the Moderator will take up one article at a time in the order in which they appear on the warrant. The voters can vote to change the order. The Moderator will announce the article number and read the article aloud.

At Town Meeting, the Moderator will ask for a motion under the article. The article itself is not a motion. The article serves only to give public notice of a matter to be discussed at the meeting. The motion under that article, which must be germane to the article, is what is to be discussed and decided. That is why, for example, the dollar amount in the article may be different from the amount in the motion made and to be considered under the article. After a motion is made, the Moderator will ask for a second. If seconded,

the motion is open for discussion. Discussion can include motions to amend the original motion. Such a motion needs a second. After discussion, the voters vote on the motion as it exists.

At the School District Meeting, the articles are presented, explained, and discussed one at a time per the School Board's warrant. The discussion can include amending the article as presented. One SB2 caveat is that no warrant article shall be amended to eliminate the subject matter of the article. RSA 40:13, IV (c). After discussion, there is no vote. Instead, the article (in original or, if amended, in amended form) is thereafter placed on the ballot for election day.

In both meetings, the Moderator will begin discussion by asking a proponent of the motion or article to address it. The Moderator will seek input from the Finance Committee on budgetary issues. Voters wishing to speak to the motion/article must do so at the microphone. They must be recognized by the Moderator and address their comments to the Moderator. Each time they speak, speakers must clearly state their name and address. Discussion must be limited to the motion/article under consideration. Lack of civility or personalizing the discussion will be deemed out of order. Although the Moderator's rules don't include a specific maximum time per speaker, undue repetition and unreasonably monopolizing the microphone will be deemed out of order. Discussion ceases when no one wishes to speak, or when a "motion to move the question" is made, seconded and supported by a 2/3 majority.

Some annual meeting incidentals:

- **Warrant:** This is the meeting's subject matter agenda. It is set by the Selectboard/School Board and must be publicly posted before the meeting. It identifies the subjects that can be addressed. Those subjects and only those subjects are open for discussion.

- **Articles:** These are the individual subject matters listed on the warrant. The articles are ordinarily chosen by the Selectboard/School Board, but an article supported by the written petition of 25 registered voters in the requisite time must also appear in the warrant. The articles are taken up one at a time in the order in which they appear on the warrant, unless it is voted to change that order. A “special warrant article” is a separate article that proposes an appropriation for a specific limited purpose.

- **Line Item Budget Amendments:** The voters do not have the power to make binding amendments to specific line items in the town’s/district’s budget - RSA 32:3, V and RSA 32:10, I (e). While the voters have the right to reduce the overall operating budget, the Selectboard and School Board retain discretionary authority to move spending within their budgets - RSA 32:10. An exception to that rule is an appropriation under a “special warrant article” which can only be used for that express purpose - RSA 32:10, I (d).

- **Cost Items:** “Cost items” are benefits acquired through collective bargaining - RSA 273-A:1, IV. The cost items in an article cannot be modified. They can be approved or disapproved. The NH Supreme Court has ruled that the future cost items of a multi-year collective bargaining agreement are binding in those future years if the future financial impact was disclosed and approved in the first year. Sanborn, 133 NH 513 (1990). Such cost items, therefore, are not subject to amendment or disapproval.

- **Non-Lapsing Appropriation:** This is an appropriation which creates an exception to the normal rule that an approved annual meeting appropriation expires after one fiscal year. By special warrant article, the voters can grant a governing body the authority to carry over an approved appropriation for up to 5 years - RSA 32:7.

- **Capital Reserve Fund:** A fund created for receipt and retention of non-lapsing appropriations for certain identified purposes including capital construction, maintenance, improvements or acquisition, and special education expenses. Unless an “agent” is appointed under the article, payments out from the fund require town vote - RSA 35.

- **Motion to Move the Question:** This is a motion to end the discussion on a pending motion/article. This motion must be seconded, is non-debatable, and requires a 2/3 majority. It is improper for a speaker to express an opinion and then to move to close discussion. If a motion to move the question is approved, discussion on the motion/article ceases; however, the practice has been that the voters in line at the microphone at that time will be heard, but will not be permitted to make any further motion.

- **Vote:** In Town meeting, when discussion is ended, the vote on a pending motion will usually require a simple majority vote to pass (with several exceptions such as a motion for a bond exceeding \$100,000, which by law requires a 2/3 majority and a ballot vote - RSA 33:8-a). Initially, the Moderator will usually ask for a “show of hands” vote. Those supporting the motion will raise their index cards signifying their vote. Then those opposing the motion will raise their cards to signify their vote. If the Moderator deems the “show of hands” vote too close to call, a hand count will be conducted. The voters will be asked to raise their index cards again, and each vote will be counted by designated counters. After the vote, the Moderator will move on to the next article.

- **Written Ballot:** The Moderator must conduct a vote by written ballot if five identifiable voters, recognized at the meeting, provide the Moderator with a written request to do so before the vote - RSA 40:4-a, I, (a). If the result of a non-ballot vote is questioned immediately and before other business is begun, upon request of seven or more voters, the Moderator must retake the vote by written ballot - RSA 40:4-b. If the vote margin is less

than 10%, upon the request of 5 voters, the Moderator must conduct a recount of a written ballot vote - RSA 40:4-a, I, (b).

- **Motion to Pass Over:** This motion has in practice been a proposal to take no action on a specific article and to simply proceed to the next article. The motion requires a second, is non-debatable, and requires a 2/3 majority.

- **Motion for Reconsideration:** This motion asks voters to reconsider any vote previously made at the meeting. This motion can only be made by a voter who had voted on the prevailing side of the previous vote, so as not serve as a simple “do over.” If such a motion is made and seconded, the discussion on this motion is limited to the reasons why the voters should reconsider the earlier vote. The approval of a motion for reconsideration requires the same majority as the original motion required. If passed, the prior vote is vacated and the original motion is again before the voters.

- **Motion to Restrict Reconsideration:** To discourage strategic late-night motions to reconsider, state statute created a motion to restrict reconsideration - RSA 40:10. This motion can be made at any time during the meeting relative to any previous vote at the meeting. This motion needs a second, is debatable, and requires a simple majority. After such a motion is approved, if a motion for reconsideration of the subject original main motion is later approved, the reconsideration can only take place at a future, publicized reconvening of the meeting not sooner than seven days later. At our School District’s SB2 meeting, a passed motion to restrict reconsideration means that there can be no reconsideration.

- **Motion to Appeal:** This is a motion by which a voter can appeal a rule or decision of the Moderator. It is a motion which can be made by anyone at any time by announcing a “point of order.” The motion requires a second, is debatable, and needs a simple majority.

- **Point of Order:** A voter may also rise and assert a “point of order” when the voter believes that a fundamental procedural error has occurred. Asserting a point of order is not to be misused as license to make whatever statement the speaker wishes to interject.

- **Motion to Adjourn:** This motion must be seconded, is not debatable and requires a simple majority. Although “adjourned” might suggest a future continuation, in practice it means to end the meeting. If at 11:00 pm it appears that all matters can be disposed of by midnight, the meeting will continue. If not, a motion to adjourn to an announced time and date will be entertained.

Annual Town Report Town Officers

Town Clerk/Tax Collector

(By Ballot – 3 Year Term)

Patricia A. Howard-Barnett Term Expires 2020

Selectboard

(By Ballot 3 Year Term)

Brendan Denehy (Chair) Term Expires 2022

Edward Arnold Term Expires 2020

Steve Russo Term Expires 2020

Ronald Olsen Term Expires 2021

Drew Kellner Term Expires 2022

Tad Putney, Town Administrator

Sharon Sturtevant, Administrative Assistant/Bookkeeper

Board of Assessors

(By Ballot 3 Year Term)

Kevin R Visnaskas Term Expires 2020

Brett Hall Term Expires 2021

Peter A Cook Term Expires 2022

Kristen Austin, Secretary

Finance Committee

(By Ballot 3 Year Term)

Brian Rater Term Expires 2022

Dana Ketchen Term Expires 2020

Graham Loff Term Expires 2020

Town Treasurer

(By Ballot 1 Year Term)

Eric Bernstein Term Expires 2020

Moderator

(By Ballot 2 Year Term)

Peter G Webb Term Expires 2020

Fire Wards

(By Ballot 3 Year Term)

David Joki	Term Expires 2020
David Santuccio	Term Expires 2021
David Flannery	Term Expires 2022

Town Trustees

(By Ballot 3 Year Term)

Melanie Levesque	Term Expires 2020
Rodney Lockwood	Term Expires 2021
Clarence Farwell	Term Expires 2022

Library Trustees

(By Ballot 3 Year Term)

David Partridge	Term Expires 2020
Kim Rogers	Term Expires 2020
Shannon Guay	Term Expires 2021
Edward Cook	Term Expires 2022
Karen Jew	Term Expires 2022

Cemetery Trustees

(By Ballot 3 Year Term)

Brian Rater	Term Expires 2020
Ann Webb	Term Expires 2020
Ann Somers	Term Expires 2022

Recreation Commission

(Appointed by Selectboard 3 Year Term)

Jaye Duncan	Term Expires 2020
Yvonne Gutierrez	Term Expires 2021
Richard Vertullo	Term Expires 2021
Tom LaRoche	Term Expires 2021
<i>Vacant Seat</i>	

Planning Board

(Appointed by Selectboard 3 Year Term)

Alan Rosenberg (Co-Chair)	Term Expires 2021
Eric Bernstein (Co-Chair)	Term Expires 2022
Christopher Duncan	Term Expires 2020
Ronald Pelletier	Term Expires 2020

Peter Keenan (Alternate)	Term Expires 2022
Steve Russo (Selectboard)	Term Expires 2020
1 Vacant Seat (Alternate)	Term Expires 2020
2 Vacant Seats (Alternate)	Term Expires 2021
1 Vacant Seat (Alternate)	Term Expires 2022
Valerie Rearick, Town Planner	
Kristen Austin, Recording Secretary	

Board of Adjustment

(Appointed by Selectboard 3 Year Term)

George Foley (Chair)	Term Expires 2020
Charlotte Pogue (Alternate)	Term Expires 2020
Kevin Visnaskas	Term Expires 2020
Peter Cook (Vice Chair)	Term Expires 2021
Webb Scales (Clerk)	Term Expires 2021
Marcia Farwell	Term Expires 2022
2 Vacant Seats (Alternate)	Term Expires 2020
2 Vacant Seats (Alternate)	Term Expires 2021
Kristen Austin, Secretary	

Supervisors of Checklist

(By Ballot 6 Year Term)

Ruth Bobich	Term Expires 2020
Karen Roberts	Term Expires 2022
Linda Saari	Term Expires 2024

Police Chief

(Appointed by Selectboard)

William H. Quigley III
Donna Quigley, Administrative Assistant

Ambulance Chief

(Appointed by Selectboard)

Shawn Jackson

Fire Chief

(Appointed by Fire Wards)

Charles Corey Sr

Emergency Management Director

(Appointed by Selectboard)

David Coffey

Public Works Director

(Appointed by Selectboard)

Michael Wenrich

Building Inspector

(Appointed by Selectboard)

Romeo Dubreuil

Souhegan Regional Landfill District

(Appointed by Selectboard)

Gerald Farwell

Term Expires Oct, 2021

Eddie Arnold

Term Expires Mar, 2021

Conservation Commission

(Appointed by Selectboard 3 Year Term)

Jordan Bailey

Term Expires 2020

Eric Divirgilio (Alternate)

Term Expires 2020

Drew Kellner (Selectboard Representative)

Term Expires 2020

Jerry Jaworski (Alternate)

Term Expires 2020

Francis Dougherty (Chair)

Term Expires 2021

Jay Chrystal (Vice Chair)

Term Expires 2022

Thomas Rogers

Term Expires 2022

2 Vacant Seats (Alternate)

Term Expires 2021

1 Vacant Seat (Alternate)

Term Expires 2022

Kristen Austin, Secretary

Commissioners, NRPC

(Appointed by Selectboard)

Tamara Sorrell

Term Expires Nov, 2021

1 Vacant Seat

Overseer of Public Welfare

(Appointed by Selectboard 1 Year Term)

Rebecca Purdin

Term Expires 2020

Forest Fire Warden

(Appointed by State)

Charles E. Corey

Health Officer

(Appointed by State)

Abigail Reville

Term Expires November 16, 2021

Surveyor of Wood and Lumber

(At Meeting 1 Year Term)

Gerald Farwell

Term Expires 2020

Sexton

(At Meeting 1 Year Term)

Gerald Farwell

Term Expires 2020

Federal Officials

Congressional Delegation:

Margaret Wood Hassan, 142 Main Street, Suite 520, Nashua, NH 03060, 880-3314
Senator Jeanne Shaheen, 2 Wall Street, Suite 220, Manchester, NH 03101, 647-7500

Representative Second District:

Ann McLane Kuster, 184 Main Street, Suite 222, Nashua, NH 03060, 595-2006, Fax 595-2016

State Officials

Governor:

Christopher T. Sununu, State House, 107 N Main Street, Concord NH 03301, 271-2121, Fax 271-7680 / Constituent Services (800)852-3456, Fax 271-7640

State Senator: (District 12)

Melanie Levesque
Statehouse, 107 N Main St, Rm 105A
Concord NH 03301 271-4151
email: melanie.levesque@leg.state.nh.us

Executive Council: (District 5)

Debora B. Pignatelli, 22 Appletree
Green, Nashua 03062
Executive Council Office 271-3632
email: debora.pignatelli@nh.gov

**Representatives to the General
Court:** (District 26)

Jack B. Flanagan, PO Box 201,
Brookline 03033-0201, 672-7175
email: jack.flanagan@leg.state.nh.us

Brett R. Hall, 17 Captain Seaver Road,
Brookline 03033, 624-9076
email: brett.hall@leg.state.nh.us

**TOWN WARRANT
THE STATE OF NEW HAMPSHIRE**

**The Polls will be open from 7:00 am to 7:30 pm
Tuesday, March 10, 2020**

**Business meeting starts at 7:00 pm on
Wednesday, March 11, 2020
(Snow Date: Thursday, March 12, 2020)**

**At Captain Samuel Douglass Academy
24 Townsend Hill Road**

To the inhabitants of the Town of Brookline in the County of Hillsborough in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at the Captain Samuel Douglass Academy in said Brookline on Tuesday, the tenth (10th) day of March at 7:00 am to act upon the following subjects:

- 1.) To choose all necessary Town Officers for the ensuing year.
- 2.) **(By Ballot)** Are you in favor of the adoption of the following amendments as proposed by the Planning Board for the Town of Brookline Zoning Ordinance as follows:

Amendment Number 1:

1506.01, Open Space Development. Add the following language to the end of the existing paragraph: *"A pre-conveyance open space conservation easement deed shall be recorded and shall have an easement sunset upon conveyance to the Town or homeowners association"*.

Amendment Number 2:

1800.00, Driveway Ordinance. Paragraph #4 of the "Driveway Permit Application": Change "Road Agent" to "Department of Public Works Director".

- 3.) To hear all reports of the Selectboard and other Town Officers and Committees.

- 4.) To see if the Town will vote to raise and appropriate the sum of **\$53,119** for the purpose of hiring a second full-time public works employee for the Town of Brookline, or take any action relative thereto. Said sum includes \$36,307 in pay and \$16,812 in benefits for seven and a half (7.5) months of 2020 (the 12-month total annualized cost is \$88,704). If passed, warrant article #5 will be reduced by \$42,000. *If approved, the amount raised will be incorporated into the highway department salary and personnel administration budgets for accounting purposes. (Recommended by the Selectboard 5-0; Recommended by the Finance Committee 2-1).*
- 5.) To see if the Town will vote to raise and appropriate the sum of **\$5,071,826** to defray town charges for the ensuing year and make appropriation of the same. *(Recommended by the Selectboard 5-0; Recommended by the Finance Committee 2-1).*
- 6.) To see if the Town will vote to raise and appropriate **\$150,000** to be deposited into the previously established Public Works Equipment Capital Reserve Fund for the purchase of public works equipment, or take any action relative thereto. *(Recommended by the Selectboard 4-1; Recommended by the Finance Committee 2-1).*
- 7.) To see if the Town will vote to raise and appropriate the sum of \$163,900 to purchase a new forestry fire truck. Said appropriation is contingent upon and will be offset by an Assistance to Firefighters Program grant in the amount of \$155,705 and \$8,195 from the existing Fire Truck Capital Reserve Fund. This will be a non-lapsing appropriation per RSA 32:7, IV. *(Recommended by the Selectboard 4-1; Recommended by the Finance Committee 2-1).*
- 8.) To see if the Town will authorize the Selectboard to enter into a three-year lease/purchase agreement for a total of \$590,000 for the purpose of leasing and equipping a new fire engine and to raise and appropriate **\$202,122** for the first year's payment. The second annual lease payment will be made from the operating budget and final payment will be made from the Fire Truck Capital Reserve Fund. Said lease contains a fiscal funding clause which permits the termination of the lease on an annual basis should the funds necessary to make the required payments not be appropriated at town meeting. The purchase of this vehicle will replace the 25-

year old 5E2. ***(Recommended by the Selectboard 3-2;
Recommended by the Finance Committee 2-1).***

- 9.) To see if the Town will vote to raise and appropriate **\$40,000** to be deposited into the previously established Fire Truck Capital Reserve Fund for the purchase of a fire truck, or take any action relative thereto. ***(Recommended by the Selectboard 5-0;
Recommended by the Finance Committee 3-0).***
- 10.) To see if the Town will vote to raise and appropriate the sum of **\$60,000** for the purpose of road improvements to Hood Road, or take any action relative thereto. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until December 31, 2024. ***(Recommended by the Selectboard 5-0; Not recommended by the Finance Committee 2-1).***
- 11.) To see if the Town will vote to establish a Capital Reserve Fund (CRF) pursuant to the provisions of RSA 35:1, which shall be known as the Radio Capital Reserve Fund, the purpose of which shall be to defray costs of design and replacement of current radio equipment for emergency services and public works and, further, pursuant to RSA 35:15, to name the Selectboard as agents to expend from said fund; also to raise and appropriate the sum of **\$60,000** to be placed in said fund. ***(Recommended by the Selectboard 5-0; Recommended by the Finance Committee 2-0, with one abstention).***
- 12.) To see if the Town will vote to raise and appropriate the sum of **\$51,403** for the purpose of hiring a ninth full-time police officer for the Town of Brookline, or take any action relative thereto. Said sum includes \$31,000 in pay and \$20,403 in benefits for six (6) months of 2020 (the 12-month total annualized cost is \$102,806). *If approved, the amount raised will be incorporated into the police department pay and personnel administration budgets for accounting purposes.* ***(Recommended by the Selectboard 5-0;
Recommended by the Finance Committee 3-0).***
- 13.) To see if the Town will vote to raise and appropriate the sum of **\$130,000** in additional funds to construct a pedestrian bridge over the Nissitissit River on Mason Road and a sidewalk (including pedestrian bridge) on South Main Street (from Route 130 to the rail trail). Said appropriation will be offset by a Federal Transportation Alternative Program Grant in the amount of \$104,000 and **\$26,000** from general taxation. This will be a non-lapsing appropriation per RSA 32:7, IV. These funds will be used only if the funds provided

by 2017 warrant article #7 are insufficient to complete the project.
(Recommended by the Selectboard 4-1; Recommended by the Finance Committee 2-0, with one abstention).

- 14.)To see if the Town will authorize the establishment of a capital reserve fund to meet our constitutional and statutory requirement that assessments are at full and true value at least as often as every fifth year. Furthermore, to raise and appropriate the sum of **\$16,590** towards this purpose and to appoint the Selectboard as agents to expend from the fund. It is anticipated that a revaluation will take place in 2023. ***(Recommended by the Selectboard 5-0; Recommended by the Finance Committee 3-0).***
- 15.)To see if the Town will vote to raise and appropriate the sum of **\$3,877** to be deposited into the Ambulance Service Expendable Trust Fund with said funds to come from the unassigned fund balance. The Selectboard and Ambulance Chief have already been voted agents to expend from this fund (1998 - Warrant Article #6). ***(Recommended by the Selectboard 5-0; Recommended by the Finance Committee 2-0, with one abstention).***
- 16.)To see if the Town will vote to allow for any “operational expenses” related to management of Lot B-55, also known as the Melendy Pond property, to be spent out of the Melendy Pond Revolving Fund that was approved at the March 2019 town meeting. When originally approved, use of the fund was limited to covering “ongoing maintenance...and future demolition of structures”. ***(Recommended by the Selectboard 5-0).***
- 17.)Shall the Town vote to adopt the provisions of RSA 72:28-b, All Veterans’ Tax Credit? If adopted, the credit will be available to any resident, or the spouse or surviving spouse of any resident, who (1) served not less than 90 days on active service in the armed forces of the United States and was honorably discharged or an officer honorably separated from services and is not eligible for or receiving a credit under RSA 72:28 or RSA 72:35. If adopted, the credit granted will be \$500, the same amount as the standard or optional veterans’ tax credit voted by the Town under RSA 72:28. ***(Recommended by the Selectboard 4-1; Recommended by the Finance Committee 2-0, with one abstention).***
- 18.)Shall we modify the provisions of the previously adopted RSA 72:35 to increase the current tax credit of \$2,000 to the maximum allowable tax credit of \$4,000? This credit is for any person who has been honorably discharged or an officer honorably separated

from the military service of the United States and who has total and permanent service-connected injury, or the surviving spouse of such a person. **(Recommended by the Selectboard 5-0; Recommended by the Finance Committee 3-0).**

19.)To see if the Town will vote to rescind the unused portion of the \$1,200,000 bond authorization that was approved at the March 2017 town meeting for the purchase of lots K-33 and K-34. A bond totaling \$800,000 was issued for the land purchases and therefore the balance of the authorization, or \$400,000, was not needed and should be rescinded. (Requires 2/3 ballot vote).

(Recommended by the Selectboard 5-0; Recommended by the Finance Committee 3-0).

20.)To see if the Town will vote to accept the following legacies:

- The sum of \$600 for the general maintenance of the Carvalho Lots in Pine Grove Cemetery;
- The sum of \$600 for the general maintenance of the Connors Lots in Pine Grove Cemetery.

21.)**(By Petition)** To see if the Town shall adopt the provisions of RSA 32:14 to establish a municipal budget committee to assist its voters in the prudent appropriation of public funds. (Requires ballot vote).

22.)**(By Petition)** To see if the Town will vote to direct the Hollis Brookline Cooperative School Board, pursuant to RSA 195:25, to undertake a study of the feasibility and suitability of the withdrawal of the pre-existing Brookline School District from the Hollis Brookline Cooperative School District.

23.)To transact any other business that may legally come before said meeting.

Given under our hands and seal this twenty-fourth (24th) day of February 2020.

Brendan Denehy

Eddie Arnold

Ron Olsen

Drew Kellner

Steve Russo

Selectboard of Brookline

A True Copy of Warrant, attest:

Brendan Denehy

Eddie Arnold

Ron Olsen

Drew Kellner

Steve Russo

Selectboard of Brookline

It is our practice to recess at 11:00pm; however, we will continue if it appears that the meeting will not extend beyond 12:00.

Estimate of Tax Impact - 2020 Warrant Articles

Warrant Article	Amount	Estimated Tax Impact Per \$1,000 Value ¹	Est. Tax Impact for Assessed Home Value of:	
			\$300,000	\$450,000
Public Works Employee	\$53,199	\$0.08	\$24	\$36
Oper. Budget (net increase from 2019) ²	\$148,831	\$0.23	\$68	\$101
Public Works Equip. Cap. Res. Fund	\$150,000	\$0.23	\$68	\$102
Fire Truck Lease	\$202,122	\$0.31	\$92	\$138
Fire Truck Cap. Reserve Fund	\$40,000	\$0.06	\$18	\$27
Hood Road	\$60,000	\$0.09	\$27	\$41
Radio Capital Reserve Fund	\$60,000	\$0.09	\$27	\$41
Police Officer	\$51,403	\$0.08	\$23	\$35
Additional TAP Grant Funds	\$26,000	\$0.04	\$12	\$18
Reappraisal Capital Reserve Fund	\$16,590	\$0.03	\$8	\$11
Totals:		\$1.22	\$306	\$489

¹ Assumes revenue flat and total valuation of \$660,620,270.

² Includes \$42,000 reduction to budget if public works employee is passed.

Comparison of Actual 2019 and Proposed 2020 Spending

Year	Operating Budget	Warrant Articles		% Change
		Raising Money From Taxation	Total Spending	
Actual 2019	\$4,880,995	\$193,295	\$5,074,290	---
Proposed 2020 ³	\$5,071,826	\$617,234	\$5,689,060	12.1%

³ Assumes net impact of public works employee of \$11,119 given \$42,000 reduction to budget if passed.

Summary of Proposed 2020 Town Budget

	2019			Proposed for 2020	% Change
	Appropriated	Expended	% Expended		
General Government					
Executive	\$226,206	\$244,431	108%	\$241,425	6.7%
Election & Registration	\$3,700	\$2,580	70%	\$11,600	213.5%
Financial Administration	\$210,568	\$213,906	102%	\$213,300	1.3%
Revaluation of Property	\$31,932	\$29,319	92%	\$32,902	3.0%
Legal Expenses	\$35,000	\$42,765	122%	\$35,000	0.0%
Personnel Administration	\$558,926	\$580,046	104%	\$610,901	9.3%
Planning & Zoning	\$64,557	\$41,919	65%	\$68,900	6.7%
General Government Building	\$216,285	\$225,155	104%	\$243,498	12.6%
Cemeteries	\$22,000	\$22,000	100%	\$18,000	-18.2%
Insurance	\$68,622	\$68,580	100%	\$83,750	22.0%
Regional Association	\$3,949	\$3,949	100%	\$3,958	0.2%
Cable Access Fund	\$17,795	\$11,568	65%	\$27,795	56.2%
Public Safety					
Police Department	\$841,841	\$847,534	101%	\$867,222	3.0%
Ambulance Service	\$251,809	\$228,792	91%	\$258,857	2.8%
Fire Department	\$376,716	\$376,246	100%	\$387,546	2.9%
Building Inspection	\$35,000	\$37,749	108%	\$38,925	11.2%
Emergency Management	\$21,550	\$20,540	95%	\$21,500	-0.2%
Communications	\$118,997	\$117,630	99%	\$121,908	2.4%
Highways & Streets					
Highways & Streets (w/ lights)	\$755,601	\$726,302	96%	\$759,301	0.5%
Sanitation					
Solid Waste Disposal	\$322,208	\$311,757	97%	\$334,311	3.8%
Health					
Pest Control	\$200	\$0	0%	\$200	0.0%
Health Agencies	\$25,265	\$25,265	100%	\$24,840	-1.7%
Welfare					
Direct Assistance	\$15,000	\$14,923	99%	\$15,000	0.0%
Culture & Recreation					
Parks & Recreation	\$44,540	\$43,475	98%	\$39,750	-10.8%
Library	\$257,567	\$257,567	100%	\$267,955	4.0%
Patriotic Purposes	\$8,750	\$8,955	102%	\$9,825	12.3%
Conservation and Development					
Conservation	\$44,323	\$34,803	79%	\$43,840	-1.1%
Economic Development	\$7,350	\$9,886	135%	\$3,900	-46.9%
Debt Service					
Principal - Long-term Bonds	\$205,000	\$205,000	100%	\$205,000	0.0%
Interest - Long-term Bonds	\$89,738	\$89,738	100%	\$80,917	-9.8%
Total Operating Budget:	\$4,880,995	\$4,842,377	99%	\$5,071,826	3.9%
				Change:	\$190,831

2/7/2020

Annual Revenue

Estimated and Actual for 2019 and Estimated for 2020

	Estimated Revenue 2019	Actual Revenue 2019	Estimated Revenue 2020
Sources of Revenue			
Yield/Timber Taxes	\$10,000	\$10,391	\$10,000
Gravel Tax	\$0	\$0	\$0
Interest & Penalties on Delinquent Taxes	\$35,000	\$34,602	\$35,000
Land Use Change Tax (to Cons. Fund)		\$167,537	
Licenses, Permits & Fees			
Motor Vehicle Permit Fees	\$1,160,930	\$1,197,838	\$1,209,417
From State			
Meals & Rooms Tax	\$270,000	\$271,627	\$271,000
Highway Block Grant	\$142,000	\$147,919	\$147,000
Additional State Aid Grant	\$0	\$48,777	\$48,750
2017 TAP-2 Project (reimbursed portion)	\$63,704	\$22,189	\$625,000
Income from Departments	\$266,555	\$263,245	\$260,714
Miscellaneous Revenues			
Cable Fees	\$46,000	\$46,415	\$46,000
Off-Site Improvements	\$0	\$4,500	\$0
Sale of Town Histories	\$0	\$12,948	\$1,000
Pistol Permits	\$0	\$370	\$0
Miscellaneous	\$0	\$210	\$0
Interfund Operating Transfers			
Unreserved Fund Balance, Amb. Expen.	\$3,715	\$3,715	\$3,877.50
Total Revenues and Credits	\$1,997,904	\$2,232,284	\$2,657,759

Budget for the Town of Brookline
2019 Appropriations, Actual 2019 Expenditures
and Proposed Expenses for 2020

	2019 Appropriation/ Revenue	2019 Actual Expenditure/ Revenue	Proposed for 2020
EXECUTIVE			
Revenue:			
Administration	\$100.00	\$303.32	\$100.00
Total Revenue:	100.00	303.32	100.00
Expenses:			
Chairman of Selectboard	2,200.00	2,200.00	2,200.00
Selectboard Members(4)	7,000.00	6,865.32	7,000.00
Overseer of Welfare	6,000.00	6,000.00	6,000.00
Fire Wards (3)	3,000.00	3,000.00	3,000.00
Moderator	100.00	100.00	100.00
Health Officer	1,100.00	1,100.00	1,100.00
Dues	4,800.00	4,887.00	4,900.00
Conventions, Meetings & Training	250.00	95.00	150.00
Notices	900.00	785.41	750.00
Contracted Services:			
Tax Maps	1,250.00	0.00	1,500.00
Town Report	1,700.00	2,276.06	1,900.00
Payroll Service	7,000.00	9,568.89	9,600.00
Travel	200.00	96.29	125.00
Office Salaries	174,606.00	190,126.31	187,000.00
Office Equipment	500.00	649.36	500.00
Miscellaneous	500.00	1,931.15	500.00
Auditors	15,000.00	14,750.00	15,000.00
Health Officer Expenses	100.00	0.00	100.00
Total Expenses:	226,206.00	244,430.79	241,425.00
Net Tax Appropriation:	226,106.00	244,127.47	241,325.00

Budget for the Town of Brookline
2019 Appropriations, Actual 2019 Expenditures
and Proposed Expenses for 2020

	2019 Appropriation/ Revenue	2019 Actual Expenditure/ Revenue	Proposed for 2020
ELECTION & REGISTRATION			
Revenue:			
Administrative	\$0.00	\$312.00	\$0.00
Total Revenue:	0.00	312.00	0.00
Expenses:			
Supervisors of Checklist (3)	450.00	450.00	1,800.00
Ballots	900.00	638.16	900.00
Salaries - Clerks and Counters	300.00	200.00	1,600.00
Supplies & Postage	350.00	170.18	800.00
Notices	100.00	121.20	100.00
Software Support	1,600.00	1,000.00	6,400.00
Total Expenses:	3,700.00	2,579.54	11,600.00
Net Tax Appropriation:	3,700.00	2,267.54	11,600.00
FINANCIAL ADMINISTRATION			
Revenue:			
Administrative	39,400.00	39,602.00	40,446.00
Total Revenue:	39,400.00	39,602.00	40,446.00
Expenses:			
Chairman of Assessors	1,200.00	1,200.00	1,200.00
Assessors (2)	2,000.00	2,000.00	2,000.00
Treasurer	4,500.00	4,500.00	4,500.00
Office Equipment Maintenance	4,500.00	4,202.90	4,500.00
Office Supplies	4,000.00	3,524.55	3,500.00
Postage	1,600.00	2,624.70	2,400.00
Recording Fees	200.00	148.00	200.00
Communications	3,400.00	3,544.83	3,500.00
Internet Access	3,800.00	4,247.09	4,350.00
T. Clerk/T. Collector's Office - Salaries	92,600.00	90,770.97	97,285.00
T. Clerk/T. Collector's Office - Expenses	20,979.00	22,548.12	22,645.00
Preservation of Town Records	2,409.00	0.00	2,400.00
IT Support	69,380.00	74,594.46	64,820.00
Total Expenses:	210,568.00	213,905.62	213,300.00
Net Tax Appropriation	171,168.00	174,303.62	172,854.00

Budget for the Town of Brookline
2019 Appropriations, Actual 2019 Expenditures
and Proposed Expenses for 2020

	2019 Appropriation/ Revenue	2019 Actual Expenditure/ Revenue	Proposed for 2020
REVALUATION OF PROPERTY			
Revenue:			
Administrative	\$0.00	\$0.00	\$0.00
Total Revenue:	0.00	0.00	0.00
Expenses:			
Vouchered Expenses	20.00	20.00	20.00
Registry of Deeds (new in 2020)	0.00	0.00	1,200.00
Equipment & Software	3,156.00	2,813.00	2,913.00
Data Verification	0.00	0.00	0.00
Contract Assessing; Cyclical Inspections	26,504.00	24,284.08	26,504.00
Online Assessing Data	2,252.00	2,202.00	2,265.00
Revaluation (next in 2023)	0.00	0.00	0.00
Total Expenses:	31,932.00	29,319.08	32,902.00
Net Tax Appropriation:	31,932.00	29,319.08	32,902.00
LEGAL			
Total Expenses:	35,000.00	42,764.69	35,000.00
Net Tax Appropriation:	35,000.00	42,764.69	35,000.00
PERSONNEL ADMINISTRATION			
Revenue:			
NH Retirement Refund	0.00	1,168.87	0.00
Total Revenue:	0.00	1,168.87	0.00
Expenses:			
Health Insurance	222,500.00	230,242.05	267,500.00
NH Retirement	276,000.00	293,081.53	282,000.00
FICA/Medicare	40,000.00	40,317.83	40,000.00
Dental	9,725.00	7,027.31	9,200.00
Long Term Disability	4,000.00	3,523.44	3,500.00
Short Term Disability	4,600.00	3,626.68	6,600.00
Life Insurance	2,100.00	2,135.84	2,100.00
Unemployment Benefits	1.00	90.86	1.00
Total Expenses:	558,926.00	580,045.54	610,901.00
Net Tax Appropriation	558,926.00	578,876.67	610,901.00

Budget for the Town of Brookline
2019 Appropriations, Actual 2019 Expenditures
and Proposed Expenses for 2020

	2019 Appropriation/ Revenue	2019 Actual Expenditure/ Revenue	Proposed for 2020
PLANNING & ZONING			
Revenue:			
Administrative - Planning Board	\$8,000.00	\$15,096.49	\$12,000.00
Administrative - Zoning Board	700.00	1,723.60	750.00
Total Revenue	8,700.00	16,820.09	12,750.00
Expenses:			
Consulting Services (NRPC)	1.00	0.00	5,000.00
Town Planner	54,954.00	29,164.05	50,000.00
Legal Expenses	1,000.00	553.50	800.00
Outside Consulting Services	8,000.00	11,687.50	12,000.00
Training & Education	50.00	87.50	100.00
Recording Fees	250.00	288.15	250.00
Office Supplies & Equipment	1.00	0.00	0.00
Notices	300.00	138.00	250.00
CIP & Master Plan Update	1.00	0.00	0.00
Registry of Deeds (new in 2020)	0.00	0.00	500.00
Total Expenses:	64,557.00	41,918.70	68,900.00
Net Tax Appropriation	55,857.00	25,098.61	56,150.00

Budget for the Town of Brookline
2019 Appropriations, Actual 2019 Expenditures
and Proposed Expenses for 2020

	2019 Appropriation/ Revenue	2019 Actual Expenditure/ Revenue	Proposed for 2020
GENERAL GOVERNMENT BUILDINGS			
Revenue:	\$7,000.00	\$8,760.00	\$8,000.00
Expenses			
Outside Services/Facility Evaluation	20,000.00	31,220.20	25,000.00
Removal of Melendy Pond structure	7,000.00	7,175.00	0.00
Town Hall:			
Propane for Generator	100.00	31.96	100.00
Fuel Oil	4,100.00	4,595.62	4,398.00
Electricity	5,700.00	5,435.18	5,775.00
Custodial	6,000.00	5,818.92	6,400.00
Maint. & Improvements	14,100.00	18,768.20	20,080.00
Equipment	1.00	0.00	1.00
Elevator	1,500.00	350.00	1,500.00
Annex:			
Electricity	250.00	285.32	260.00
Maintenance & Improvements	200.00	259.52	700.00
Safety Complex:			
Propane	6,800.00	6,610.62	5,870.00
Electricity	12,000.00	12,170.66	12,330.00
Cleaning Supplies	900.00	723.50	900.00
Maintenance & Improvements	28,700.00	28,776.36	59,716.00
Custodial	4,000.00	4,012.69	3,500.00
Library:			
Propane	3,500.00	3,216.34	2,998.00
Electricity	4,000.00	4,040.88	4,000.00
Custodial	4,600.00	6,174.84	6,500.00
Maintenance & Improvements	6,160.00	6,235.96	6,855.00
Elevator	1,500.00	1,924.00	1,500.00
Lease on Land	8,500.00	8,500.00	8,500.00
Fire Station:			
Fuel Oil/Propane	8,000.00	8,264.71	9,000.00
Electricity	6,000.00	5,295.82	6,000.00
Maintenance & Improvements	50,704.00	48,512.29	39,313.00
Brookline Chapel			
Fuel Oil	1,600.00	1,749.90	1,980.00
Electricity	400.00	409.05	432.00
Maintenance & Improvements	5,075.00	632.02	4,085.00
Brusch Hall			
Fuel Oil	675.00	734.30	880.00
Electricity	1,050.00	867.05	885.00
Communications	400.00	391.93	420.00
Maintenance & Improvements	620.00	567.01	1,620.00
Custodial	2,150.00	1,404.69	2,000.00
Total Expenses:	216,285.00	225,154.54	243,498.00
Net Tax Appropriation:	209,285.00	216,394.54	235,498.00

Budget for the Town of Brookline
2019 Appropriations, Actual 2019 Expenditures
and Proposed Expenses for 2020

	2019 Appropriation/ Revenue	2019 Actual Expenditure/ Revenue	Proposed for 2020
CEMETERIES	\$22,000.00	\$22,000.00	\$18,000.00
INSURANCE			
Total Revenue	0.00	0.00	0.00
Expenses:			
Worker's Compensation	23,080.00	23,080.31	41,497.00
Accident & Health	450.00	408.67	425.00
Property/Liability/Auto	45,091.00	45,091.00	41,827.00
Flexible Benefit Plan	1.00	0.00	1.00
Total Expenses:	68,622.00	68,579.98	83,750.00
Net Tax Appropriation:	68,622.00	68,579.98	83,750.00
REGIONAL ASSOCIATION	3,949.00	3,949.00	3,958.00
CABLE ACCESS			
Revenue:	17,795.00	11,568.23	27,795.00
Expenses:			
Equipment	5,000.00	74.00	15,000.00
Supplies	50.00	0.00	50.00
Stipends	1,950.00	2,000.00	1,950.00
Town Website/Streaming of Public Meetings	5,795.00	5,795.00	5,795.00
Content Editing and Production (Pepperell TV)	5,000.00	3,699.23	5,000.00
Total Expenses:	17,795.00	11,568.23	27,795.00
Net Tax Appropriation:	0.00	0.00	0.00

Budget for the Town of Brookline
2019 Appropriations, Actual 2019 Expenditures
and Proposed Expenses for 2020

	2019 Appropriation/ Revenue	2019 Actual Expenditure/ Revenue	Proposed for 2020
POLICE DEPARTMENT			
Revenue:			
Grant		\$6,000.00	\$0.00
Other Income		1,278.40	1,850.00
Total Revenues:	1,700.00	7,278.40	1,850.00
Expenses:			
Salaries	689,138.00	709,467.47	717,094.00
Salaries - Overtime	45,000.00	37,719.98	35,000.00
Gas	19,000.00	16,114.96	18,000.00
Vehicle Operations	7,500.00	13,099.91	8,000.00
Administration	19,000.00	16,693.63	19,000.00
Ammunition/Firearms Training	5,000.00	4,679.91	5,000.00
Communications	14,000.00	14,473.40	14,000.00
Uniforms	8,400.00	4,612.64	8,400.00
New Equipment	900.00	452.92	900.00
Equipment Repair	2,000.00	455.00	2,000.00
Medical	600.00	640.20	600.00
DARE Program	1.00	0.00	1.00
Grant Funded Programs	1.00	0.00	1.00
School Crossing Guard	1.00	0.00	1.00
Tuition Reimbursement	2,000.00	0.00	2,000.00
Training	0.00	0.00	2,500.00
New Cruisers - Lease Program	29,300.00	29,123.96	34,725.00
Total Expenses:	841,841.00	847,533.98	867,222.00
Net Tax Appropriation:	840,141.00	840,255.58	865,372.00

Budget for the Town of Brookline
2019 Appropriations, Actual 2019 Expenditures
and Proposed Expenses for 2020

	2019 Appropriation/ Revenue	2019 Actual Expenditure/ Revenue	Proposed for 2020
AMBULANCE:			
Revenue:			
Town of Mason	Revolving fund	Revolving fund	Revolving fund
Gas Tax Reimbursement & Misc.	\$100.00	\$36.00	\$100.00
Total Revenues:	100.00	36.00	100.00
Expenses:			
Volunteers:			
Medical Supplies	7,000.00	6,633.62	7,000.00
Office Supplies	1,500.00	1,541.86	1,500.00
Training	11,700.00	11,169.92	11,700.00
New Equipment	6,500.00	6,876.45	6,500.00
Medical	2,300.00	1,926.90	2,300.00
Insurance	3,250.00	3,248.00	3,250.00
Ambulance:			
Gas & Diesel	3,900.00	4,019.12	4,555.00
Oil & Maintenance	10,053.00	5,857.84	10,053.00
Equipment Maintenance	5,000.00	5,405.00	5,000.00
Oxygen	800.00	843.51	800.00
New Equipment	5,000.00	5,393.33	5,000.00
Communications	5,120.00	6,546.52	5,120.00
Paid Attendants:			
Salaries	185,085.00	167,265.86	191,478.00
Uniforms	1,400.00	1,073.13	1,400.00
Training	2,200.00	250.00	2,200.00
Medical	1.00	0.00	1.00
Miscellaneous	1,000.00	741.16	1,000.00
Total Expenses:	251,809.00	228,792.22	258,857.00
Net Tax Appropriation:	251,709.00	228,756.22	258,757.00

Budget for the Town of Brookline
2019 Appropriations, Actual 2019 Expenditures
and Proposed Expenses for 2020

	2019 Appropriation/ Revenue	2019 Actual Expenditure/ Revenue	Proposed for 2020
FIRE DEPARTMENT			
Revenue:			
Grants	\$1,974.51	\$1,974.51	\$0.00
Permits and Misc.	5,000.00	5,559.62	5,500.00
Total Revenues:	6,974.51	7,534.13	5,500.00
Expenses:			
Gas & Diesel	4,837.00	4,370.18	5,265.00
Oil & Maintenance	16,000.00	14,474.91	17,000.00
Salaries - Firefighters	28,931.00	26,622.47	32,186.00
Salaries - Full Time & Clerical	170,063.00	169,045.25	170,708.00
Salaries - Custodial	6,228.00	6,136.44	6,415.00
Training	5,360.00	3,312.83	5,360.00
Oxygen & Chemicals	8,675.00	4,706.91	8,675.00
Equipment Maintenance/Radios	2,000.00	1,341.47	8,400.00
New Equipment	64,140.00	74,832.87	64,140.00
Administrative	19,610.00	19,373.87	19,610.00
Fire Pond Maintenance	12,372.00	12,230.21	13,372.00
Forest Fires	4,085.00	4,014.20	2,000.00
Medical	9,860.00	11,098.74	9,860.00
Communications	4,650.00	4,780.84	4,650.00
Command Car, 3rd Lease Payment of 3 in 2020	19,905.00	19,905.00	19,905.00
Total Expenses:	376,716.00	376,246.19	387,546.00
Net Tax Appropriation:	369,741.49	368,712.06	382,046.00
COMMUNICATION CENTER			
Hollis	114,347.00	114,347.00	117,777.00
Communications	2,800.00	2,306.92	2,380.00
Electricity	650.00	791.12	750.00
Equipment repair	1,000.00	0.00	1,000.00
Ball Hill shed upgrades	200.00	184.97	1.00
Total Expenses:	118,997.00	117,630.01	121,908.00

Budget for the Town of Brookline
2019 Appropriations, Actual 2019 Expenditures
and Proposed Expenses for 2020

	2019 Appropriation/ Revenue	2019 Actual Expenditure/ Revenue	Proposed for 2020
BUILDING INSPECTION			
Revenue:			
Building Permit Fees & gas reimb.	\$28,000.00	\$28,523.84	\$28,500.00
Total Revenues:	28,000.00	28,523.84	28,500.00
Expenses:			
Salary - Building Inspector	33,700.00	36,964.86	37,700.00
Office Supplies	150.00	0.00	100.00
Memberships & Conferences	100.00	110.00	75.00
Books & Training Material	150.00	186.60	200.00
Gas	400.00	400.69	350.00
Oil & Maintenance	400.00	87.00	400.00
Certification Courses	100.00	0.00	100.00
Total Expenses:	35,000.00	37,749.15	38,925.00
Net Tax Appropriation:	7,000.00	9,225.31	10,425.00
EMERGENCY MANAGEMENT			
Revenue:			
Grant	4,000.00	0.00	0.00
Donations	0.00	102.50	0.00
Total Revenues:	4,000.00	102.50	0.00
Expenses:			
Stipend - EMD	7,500.00	7,500.00	7,500.00
Office Supplies	400.00	79.55	400.00
Books & Training Materials	500.00	266.16	750.00
Gas & Vehicle Maintenance	650.00	555.00	2,600.00
Conferences & Training	300.00	0.00	250.00
Equipment & Maintenance	6,000.00	5,945.14	8,000.00
Communications	6,200.00	6,194.00	2,000.00
Total Expenses:	21,550.00	20,539.85	21,500.00
Net Tax Appropriation:	17,550.00	20,539.85	21,500.00

Budget for the Town of Brookline
2019 Appropriations, Actual 2019 Expenditures
and Proposed Expenses for 2020

	2019 Appropriation/ Revenue	2019 Actual Expenditure/ Revenue	Proposed for 2020
HIGHWAYS, STREETS & BRIDGES			
Revenue:			
Miscellaneous	\$0.00	\$0.00	\$0.00
Total Revenues:	0.00	0.00	0.00
Expenses:			
Salaries	68,300.00	71,775.92	72,500.00
Street Lighting	12,000.00	12,401.13	12,000.00
Street Light Conversion Project	19,000.00	12,654.00	8,000.00
Tree Warden	5,000.00	5,900.00	7,000.00
Sidewalks	20,000.00	21,044.00	25,000.00
Dust Control	10,000.00	2,220.00	6,000.00
Drainage Improvements	30,000.00	22,788.75	30,000.00
Drainage Maintenance	8,000.00	7,543.06	8,000.00
Equipment Maintenance	2,000.00	1,986.66	6,000.00
Facility Maintenance & Supplies	1.00	46.53	500.00
Fuel/Oil/Fluids/Parts	6,000.00	6,166.46	12,000.00
Gravel & Grading	30,000.00	34,808.63	35,000.00
Grounds Maintenance	8,000.00	7,729.32	8,000.00
New Equipment	15,000.00	8,573.40	20,000.00
Office Supplies	300.00	0.00	300.00
Resurfacing/Overlays	200,000.00	190,285.00	200,000.00
Road Maintenance	45,000.00	43,254.48	50,000.00
Roadside & Brush Cutting	15,000.00	18,456.50	18,000.00
Snow & Ice Management	260,000.00	258,477.66	240,000.00
Stocked Material	0.00	0.00	1.00
Training & Uniforms	2,000.00	190.00	1,000.00
Total Expenses:	755,601.00	726,301.50	759,301.00
Net Tax Appropriation:	755,601.00	726,301.50	759,301.00

Budget for the Town of Brookline
2019 Appropriations, Actual 2019 Expenditures
and Proposed Expenses for 2020

	2019 Appropriation/ Revenue	2019 Actual Expenditure/ Revenue	Proposed for 2020
SANITATION			
Revenue:			
Construction debris	\$13,000.00	\$12,519.00	\$13,000.00
Misc., sofas, mattresses, tires, etc.	10,000.00	11,603.50	11,000.00
Metal	10,000.00	4,582.78	5,000.00
Electronics	7,000.00	4,978.00	5,000.00
Total Revenues:	40,000.00	33,683.28	34,000.00
Expenses:			
Attendant Salaries	75,800.00	75,984.17	78,832.00
Contracted Services	6,000.00	5,259.48	6,000.00
Construction Debris	23,000.00	25,180.25	25,000.00
Electricity	2,300.00	2,640.75	2,700.00
Communications	450.00	433.10	450.00
Souhegan Regional Landfill	179,463.00	179,463.04	192,469.00
Solid Waste Management	5,394.00	5,393.50	5,940.00
Groundwater Monitoring	1,750.00	1,423.25	1,500.00
Medical	250.00	0.00	250.00
Costs for compactors	1.00	0.00	0.00
Portable	1,050.00	1,195.50	1,200.00
Freon Disposal	1,400.00	1,431.00	1,500.00
Metal Disposal	3,150.00	3,055.52	2,000.00
Used Roll-Off for Precious Metal	2,000.00	1,000.00	0.00
Electronics Disposal	6,000.00	4,250.00	5,000.00
Tire Disposal	300.00	904.00	700.00
Propane Tank Disposal	250.00	300.00	320.00
Bulb Disposal	100.00	670.69	700.00
Used Oil Disposal	300.00	320.00	300.00
"Other" Disposal	250.00	32.00	250.00
Training/Certifications	500.00	706.91	700.00
Equipment/Repair/Signs	2,000.00	501.25	2,000.00
New Stairs	10,000.00	1,612.25	6,000.00
Uniforms	500.00	0.00	500.00
Total Expenses:	322,208.00	311,756.66	334,311.00
Net Tax Appropriation:	282,208.00	278,073.38	300,311.00

Budget for the Town of Brookline
2019 Appropriations, Actual 2019 Expenditures
and Proposed Expenses for 2020

	2019 Appropriation/ Revenue	2019 Actual Expenditure/ Revenue	Proposed for 2020
PEST CONTROL			
Revenue:			
Fines	\$0.00	\$0.00	\$0.00
Total Revenues:	0.00	0.00	0.00
Expenses:			
Boarding	200.00	0.00	200.00
Total Expenses:	200.00	0.00	200.00
Net Tax Appropriation:	200.00	0.00	200.00
HEALTH AGENCIES			
Revenue:	0.00	0.00	0.00
Expenses:			
Home Health & Hospice Care	10,000.00	10,000.00	10,000.00
Greater Nashua Mental Health/Comm. Council	3,500.00	3,500.00	3,500.00
St. Joseph Community Service	765.00	765.00	340.00
Milford Regional Counseling	750.00	750.00	750.00
Bridges	500.00	500.00	500.00
Lamprey Health Center	1,100.00	1,100.00	1,100.00
SHARE	1,500.00	1,500.00	1,500.00
Big Brothers Big Sisters	250.00	250.00	250.00
Souhegan Valley Transp. Collaborative	3,500.00	3,500.00	3,500.00
Child Advocacy Center	250.00	250.00	250.00
CASA of NH	150.00	150.00	150.00
Harbor Homes	2,000.00	2,000.00	2,000.00
Keystone Hall	1,000.00	1,000.00	1,000.00
Total Expenses:	25,265.00	25,265.00	24,840.00
Net Tax Appropriation:	25,265.00	25,265.00	24,840.00
PUBLIC WELFARE			
Total Revenues:	0.00	0.00	0.00
General Assistance	15,000.00	14,922.90	15,000.00
Total Expenses:	15,000.00	14,922.90	15,000.00
Net Tax Appropriation:	15,000.00	14,922.90	15,000.00

Budget for the Town of Brookline
2019 Appropriations, Actual 2019 Expenditures
and Proposed Expenses for 2020

	2019 Appropriation/ Revenue	2019 Actual Expenditure/ Revenue	Proposed for 2020
RECREATION			
Total Revenues:	\$11,800.00	\$11,850.00	\$13,700.00
Expenses:			
Ball Park Maintenance	34,690.00	33,035.84	35,400.00
Park Improvements	8,500.00	9,452.16	3,000.00
Concession Stand	1,350.00	987.04	1,350.00
Total Expenses	44,540.00	43,475.04	39,750.00
Net Tax Appropriation:	32,740.00	31,625.04	26,050.00
LIBRARY			
Total Revenues:	15,460.00	15,460.00	7,300.00
Expenses:			
Communications	3,120.00	3,860.83	3,120.00
Postage	275.00	404.52	275.00
Office Supplies	3,800.00	4,313.54	3,800.00
Equipment	600.00	108.39	600.00
Equipment Maintenance & Repair	400.00	546.23	400.00
Professional Dues, etc.	600.00	520.00	600.00
Mileage	900.00	239.05	900.00
Media: Books, Magazines, Audio, Visual	29,000.00	29,107.90	29,000.00
Education	800.00	595.00	800.00
Programs	4,000.00	4,445.59	4,000.00
Salaries	186,332.00	185,736.20	195,110.00
NH Retirement	9,365.00	7,067.33	9,751.00
Automation	2,200.00	1,051.00	2,200.00
Grants	1.00	0.00	1.00
Health and Dental Insurance	14,634.00	7,433.68	14,288.00
Criminal Background Check	110.00	50.00	110.00
Payroll Expenses	1,430.00	2,610.00	3,000.00
Social Security/Medicare		14,431.56	
Overspend (covered by other Library funds)		-4,953.82	
Total Expenses:	257,567.00	257,567.00	267,955.00
Net Tax Appropriations:	242,107.00	242,107.00	260,655.00

Budget for the Town of Brookline
2019 Appropriations, Actual 2019 Expenditures
and Proposed Expenses for 2020

	2019 Appropriation/ Revenue	2019 Actual Expenditure/ Revenue	Proposed for 2020
PATRIOTIC PURPOSES			
Revenue:			
Donations	\$0.00	\$714.00	\$0.00
Total Revenues:	0.00	714.00	0.00
Expenses:			
Flags, flowers, etc	0.00	205.00	200.00
Fireworks	8,750.00	8,750.00	9,625.00
Total Expenses:	8,750.00	8,955.00	9,825.00
Net Tax Appropriation:	8,750.00	8,241.00	9,825.00
CONSERVATION COMMISSION			
Total Revenues:			
Milfoil Reimbursement	11,000.00	5,126.00	8,688.00
Total Revenues:	11,000.00	5,126.00	8,688.00
Expenses:			
Maintenance of Conservation Lands	3,000.00	39.91	3,000.00
Conferences	170.00	65.00	170.00
Memberships	733.00	425.00	450.00
Postage & Public Information	220.00	157.68	220.00
Outside Consulting	300.00	0.00	100.00
Water Sampling	2,000.00	1,670.00	2,000.00
Invasive Species Control - Lake Host Program	7,500.00	1,087.00	7,500.00
Taylor Dam Yearly Fee	400.00	400.00	400.00
Milfoil Treatment	30,000.00	20,480.00	30,000.00
Balance to Land Acquisition Acct. (ex. milfoil)		10,478.41	
Total Expenses:	44,323.00	34,803.00	43,840.00
Net Tax Appropriation:	33,323.00	29,677.00	35,152.00
ECONOMIC DEVELOPMENT			
Revenues:			
Cook-Off	1,500.00	1,477.00	1,500.00
Welcome Sign Donations	0.00	500.00	0.00
Total Revenues:	1,500.00	1,977.00	1,500.00
Expenses:			
Newsletter/Mailings	1,350.00	1,134.34	1,400.00
Events	1,000.00	775.04	2,000.00
Welcome Sign	5,000.00	7,976.47	500.00
Total Expenses:	7,350.00	9,885.85	3,900.00
Net Tax Appropriation:	5,850.00	7,908.85	2,400.00

Budget for the Town of Brookline
2019 Appropriations, Actual 2019 Expenditures
and Proposed Expenses for 2020

	2019 Appropriation/ Revenue	2019 Actual Expenditure/ Revenue	Proposed for 2020
DEBT SERVICE			
Revenue:			
Impact Fees	\$3,500.00	\$2,900.45	\$3,000.00
Austin/Martin Bond \$ from Land Acq. Fund	69,525.00	69,525.00	67,485.00
Total Revenues:	73,025.00	72,425.45	70,485.00
Expenses:			
Principal-First Safety Complex -17 of 20 yrs	65,000.00	65,000.00	65,000.00
Interest-First Safety Complex	11,595.00	11,595.00	8,508.00
Principal-CC Bond - (Bross) - 14 of 20 yrs	25,000.00	25,000.00	25,000.00
Interest-Cons. Bond (Bross)	6,869.00	6,868.76	5,463.00
Principal-CC Bond - (Cohen, Olson) 13 of 20 yrs	15,000.00	15,000.00	15,000.00
Interest-CC Bond - (Cohen; Olson)	4,169.00	4,168.76	3,531.00
Principal-2nd Safety Complex - 8 of 20 yrs	60,000.00	60,000.00	60,000.00
Interest-2nd Safety Complex	37,580.00	37,580.00	35,930.00
Principal-CC Bond - (Martin/Austin) - 3 of 20 yrs	40,000.00	40,000.00	40,000.00
Interest-CC Bond - (Martin/Austin)	29,525.00	29,525.00	27,485.00
Total Expenses:	294,738.00	294,737.52	285,917.00
Net Tax Appropriation:	221,713.00	222,312.07	215,432.00
Total Department Revenue:	266,554.51	263,245.11	260,714.00
TOTALS, EXCLUDING WARRANT ARTICLES	\$4,880,995.00	\$4,842,376.58 *	\$5,071,826.00

* An additional \$24,508 of unspent 2019 funds was encumbered for spending in 2020.

Budget for the Town of Brookline
2019 Appropriations, Actual 2019 Expenditures
and Proposed Expenses for 2020

	2019 Appropriation/ Revenue	2019 Actual Expenditure/ Revenue	Proposed for 2020
CAPITAL OUTLAYS			
2019 Approved Warrant Articles:			
Bond St Bridge (2018 UnAssignFunds), Article 6	\$121,256.00	\$121,256.00	
Public Works Equip. Cap. Res. Fund, Article 7	100,000.00	100,000.00	
Amb Purchase (Assumes Grant), Article 8	13,500.00	0.00	
Amb 3-Year Lease (If No Grant), Article 9	54,695.00	54,695.00	
Amb Revolving Fund (Mason 2018), Article 10	23,600.00	23,600.00	
Town Facilities Cap Reserve Fund, Article 13	10,000.00	10,000.00	
Town History, Article 14	5,000.00	0.00	
Ambulance Expendable Trust Fund, Article 15	3,715.00	3,715.00	
2020 Warrant Articles:			
Public Works Full-Time Employee, Art. 4			53,119.00
Public Works Capital Reserve Fund, Art. 6			150,000.00
Fire Truck Lease/Purchase, Art. 8			202,122.00
Fire Truck Capital Reserve Fund, Art. 9			40,000.00
Hood Road Improvements, Art. 10			60,000.00
Radio Capital Reserve Fund, Art. 11			60,000.00
Full-Time Police Officer, Art. 12			51,403.00
Additional TAP-2 Funds, Art. 13			26,000.00
Reappraisal Capital Reserve Fund, Art. 14			16,590.00
Ambulance Expendable Trust Fund, Art. 15			3,877.00
TOTALS, WITH WARRANT ARTICLES	\$5,212,761.00	\$5,155,642.58	\$5,692,937.00*
Includes \$42,000 reduction in oper. budget should DPW employee article pass; avoids double counting.			
Operating Transfers Out:			
Rebates & Refunds		\$64,797	
Land Use Money to Conservation Fund		\$167,537	
Off Site Improvement Funds Used		\$9,722	
Taxes Bought by Town		\$220,901	
2015 - Update Town History - Art. 11 (2020)	\$276	\$276	\$0
2016 - Update Town History - Art. 13 (2020)	\$10,000	\$10,000	\$0
2017 - Update Town History - Art. 14 (2020)	\$5,000	\$5,000	\$0
2018 - Update Town History - Art. 14 (2020)	\$5,000	\$2,866	\$2,134
2017 - TAP-2 Sidewalk/Bridge - Art. 7 (2022)	\$681,159	\$27,736	\$653,423
2018 - Fire Truck Art. 6 Exp. (2019)	\$185,000	\$185,000	\$0
2018 - Hood Road Imp Art 10 Exp (2023)	\$60,000	\$4,870	\$55,130
Less: Miscellaneous Liability		-\$13,019	
Payments to Other Governments			
Taxes Paid to County		\$695,472	
H/B COOP 2018-2019		\$3,049,422	
H/B COOP 2019-2020		\$4,649,503	
Brookline School District 2018-2019		\$2,455,996	
Brookline School District 2019-2020		\$4,652,315	
TOTAL PAYMENTS FOR ALL PURPOSES:		\$21,344,037	







PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

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INDEPENDENT AUDITOR'S REPORT

To the Members of the Selectboard
Town of Brookline
Brookline, New Hampshire

We have audited the accompanying financial statements of the governmental activities, major fund, and aggregate remaining fund information of the Town of Brookline as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our unmodified and adverse audit opinions.

Summary of Opinions

Opinion Unit
Governmental Activities
General Fund
Aggregate Remaining Fund Information

Type of Opinion
Adverse
Unmodified
Unmodified

Basis for Adverse Opinion on Governmental Activities

As discussed in Note 14 to the financial statements, management has not recorded the long-term costs of retirement health care costs and obligations for other postemployment benefits for the single employer plan in the governmental activities. Accounting principles generally accepted in the United States of America require that those costs be recorded, which would increase the liabilities, decrease the net position and increase the expenses of the governmental activities. The amount by which this departure would affect the liabilities, net position, and expenses on the governmental activities is not readily determinable.

***Town of Brookline
Independent Auditor's Report***

Adverse Opinion

In our opinion, because of the significance of the matter described in the "Basis for Adverse Opinion on Governmental Activities" paragraph, the financial statements referred to above do not present fairly the financial position of the government-wide financial statements of the Town of Brookline, as of December 31, 2018, or the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Unmodified Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the major fund and aggregate remaining fund information of the Town of Brookline, as of December 31, 2018, and the respective changes in financial position and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Change in Accounting Principle

As discussed in Note 2-C to the financial statements, in fiscal year 2018 the Town adopted new accounting guidance, Governmental Accounting Standards Board (GASB) Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*. Our opinions are modified with respect to this matter.

Other Matters

Management's Discussion and Analysis – Management has omitted a Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by the missing information.

Required Supplementary Information – Accounting principles generally accepted in the United States of America require that the following be presented to supplement the basic financial statements:

- Schedule of the Town's Proportionate Share of Net Pension Liability,
- Schedule of Town Contributions – Pensions,
- Schedule of the Town's Proportionate Share of the Net Other Postemployment Benefits Liability,
- Schedule of Town Contributions – Other Postemployment Benefits, and
- Notes to the Required Supplementary Information

Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information – Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Brookline's basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

August 15, 2019

*Plodzik & Sanderson
Professional Association*

**Combined Balance Sheet
Governmental Funds
December 31, 2018 (Audited)**

	General	Other Governmental Funds	Total Governmental Funds
ASSETS			
Cash & cash equivalents	\$7,110,478	\$570,589	\$7,681,067
Investments	\$6,739	\$186,862	\$193,601
Taxes receivable	\$799,890	\$25,200	\$825,090
Accounts receivable	\$46,415		\$46,415
Intergovernmental receivable	\$15,031		\$15,031
Interfund receivable	\$2,900		\$2,900
TOTAL ASSETS	<u>\$7,981,453</u>	<u>\$782,651</u>	<u>\$8,764,104</u>
LIABILITIES			
Accounts payable	\$13,423		\$13,423
Accrued salaries & benefits	\$499		\$499
Intergovernmental payable	\$5,507,236		\$5,507,236
Interfund payable		\$2,900	\$2,900
Escrow & performance deposits	\$5,000		\$5,000
Total Liabilities	<u>\$5,526,158</u>	<u>\$2,900</u>	<u>\$5,529,058</u>
DEFERRED INFLOWS OF RESOURCES			
Unavailable revenue - Property taxes	\$122,495		\$122,495
Unavailable revenue - Deferred hwy block gra	\$121,256		\$121,256
Unavailable revenue - Off-site improvements	\$33,878		\$33,878
Total deferred inflows of resources	<u>\$277,629</u>		<u>\$277,629</u>
FUND BALANCES			
Nonspendable		\$109,453	\$109,453
Restricted	\$123,944	\$121,244	\$245,188
Committed	\$1,072,212	\$549,054	\$1,621,266
Assigned	\$40,800		\$40,800
Unassigned	\$940,710		\$940,710
Total Fund Balances	<u>\$2,177,666</u>	<u>\$779,751</u>	<u>\$2,957,417</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$7,981,453</u>	<u>\$782,651</u>	<u>\$8,764,104</u>

**Comparative Statement of
Appropriations Fiscal Year
Ending December 31, 2019**

Title of Appropriation	2019 Appropriated	Receipts & Reimb	Total Amount Available	Expenditures	Unexpen Bal or Overdraft
Executive	226,206.00	303.32	226,509.32	244,430.79	-17,921.47
Election, Registration & Vital Statistics					
Financial Administration	3,700.00	312.00	4,012.00	2,579.54	1,432.46
Revaluation of Property	210,568.00	39,602.00	250,170.00	213,905.62	36,264.38
Legal Expense	31,932.00	0.00	31,932.00	29,319.08	2,612.92
Personnel Administration	35,000.00	0.00	35,000.00	42,764.69	-7,764.69
Planning & Zoning	558,926.00	1,168.87	560,094.87	580,045.54	-19,950.67
General Government Buildings	64,557.00	16,820.09	81,377.09	41,918.70	39,458.39
Cemeteries	216,285.00	8,760.00	225,045.00	225,154.54	-109.54
Insurance	22,000.00	0.00	22,000.00	22,000.00	0.00
Advertising & Regional Association	68,622.00	0.00	68,622.00	68,579.98	42.02
Cable Access	3,949.00	0.00	3,949.00	3,949.00	0.00
Police Department	17,795.00	11,568.23	29,363.23	11,568.23	17,795.00
Ambulance Service	841,841.00	7,278.40	849,119.40	847,533.98	1,585.42
Fire Department	251,809.00	36.00	251,845.00	228,792.22	23,052.78
Building Inspection	376,716.00	7,534.13	384,250.13	376,246.19	8,003.94
Emergency Management	35,000.00	28,523.84	63,523.84	37,749.15	25,774.69
Communication Center	21,550.00	102.50	21,652.50	20,539.85	1,112.65
Highways, Streets & Bridges	118,997.00	0.00	118,997.00	117,630.01	1,366.99
Solid Waste Disposal	755,601.00	0.00	755,601.00	726,301.50	29,299.50
Pest Control	322,208.00	33,683.28	355,891.28	311,756.66	44,134.62
Health Agencies	200.00	0.00	200.00	0.00	200.00
Direct Assistance	25,265.00	0.00	25,265.00	25,265.00	0.00
Parks & Recreation	15,000.00	0.00	15,000.00	14,922.90	77.10
Library	44,540.00	11,850.00	56,390.00	43,475.00	12,915.00
Patriotic Purposes	257,567.00	15,460.00	273,027.00	257,567.00	15,460.00
Conservation Commission	8,750.00	714.00	9,464.00	8,955.00	509.00
Economic Development	44,323.00	5,126.00	49,449.00	34,803.00	14,646.00
Principal - Long Term Bonds	7,350.00	1,977.00	9,327.00	9,885.85	-558.85
Interest - Long Term Bonds	205,000.00	42,900.45	247,900.45	205,000.00	42,900.45
Total Operating Budget:	89,738.00	29,525.00	119,263.00	89,737.52	29,525.48
	4,880,995.00	263,245.11	5,144,240.11	4,842,376.54	301,863.57

Comparative Statement of
Appropriations Fiscal Year
Ending December 31, 2019

Title of Appropriation	2019 Appropriated	Receipts & Reimb	Total Amount Available	Expenditures	Unexpen Bal or Overdraft
2019 Approved Warrant Articles					
Art 6 Bond St Bridge Cap Res Fund	121,256.00	0.00	121,256.00	121,256.00	0.00
Art 7 Public Works Cap Res Fund	100,000.00	0.00	100,000.00	100,000.00	0.00
Art 8 Amb Purchase (Assumes Grant)	13,500.00	0.00	13,500.00	0.00	13,500.00
Art 9 Amb 3 Yr Lease (No Grant) Pmt 1	54,695.00	0.00	54,695.00	54,695.00	0.00
Art 10 Amb Rev Fund-Mason Pmt 2018	23,600.00	0.00	23,600.00	23,600.00	0.00
Art 13 Town Facilities Cap Res Fund	10,000.00	0.00	10,000.00	10,000.00	0.00
Art 14 Update Town History (2020)	5,000.00	0.00	5,000.00	0.00	5,000.00
Art 15 Amb Exp Trust Fund (Donations)	3,715.00	0.00	3,715.00	3,715.00	0.00
Totals Including Warrant Articles	5,212,761.00	263,245.11	5,476,006.11	5,155,642.54	320,363.57

**SCHEDULE OF TOWN PROPERTY
AS OF DECEMBER 31, 2019**

DESCRIPTION	VALUE
Town Hall, Lands and Buildings (H-31)	\$995,100
Furniture & Equipment	\$150,000
Fire Station, Bldg Only (H-31)	\$534,500
Furniture & Equipment (excludes vehicles)	\$350,000
Library, Land and Building (H-59)	\$543,700
Furniture & Equipment	\$350,000
Safety Complex (F-155)	\$1,312,300
Furniture & Equipment (excludes vehicles)	\$350,000
Annex, Land & Building (F-116)	\$234,300
Parks & Playgrounds (F-132)	\$270,500
Parks & Playgrounds (L-35)	\$439,300
Richard Maghakian Memorial School (F-80)	\$3,642,000
Brookline Chapel & Bruschi Hall (H-84)	\$572,800
Cpt. Samuel Douglass Academy (K-84)	\$5,560,800
Transfer Station (C-12)	\$494,900
Historical Society (F-144)	\$217,900
Total:	\$16,018,100
B-6 Ball Hill Road Land and Building	\$74,000
B-7	\$65,100
B-11	\$2,500
B-11-1	\$2,500
B-12	\$47,100
B-14	\$4,200
B-22	\$9,200
B-25	\$6,800
B-27	\$15,300
B-34	\$274,800
B-35	\$53,400
B-36	\$141,800
B-37 Tax Collector Deed - Land	\$32,100
B-49 Tax Collector Deed - Land	\$1,800
B-54	\$9,700
B-55 - Melendy Pond	\$3,797,900
B-65-10	\$75,900
B-65-11 - Palmer Land	\$246,600
B-68	\$147,200
B-69 Tax Collector Deed - Land	\$12,200
B-70	\$37,800
B-71	\$114,300
B-73	\$29,100
B-74	\$162,000
B-75	\$87,600
B-94 - Morrill Land	\$204,900
B-95	\$70,300
B-96	\$8,400
B-97 Tax Collector Deed - Land	\$78,900
B-101	\$8,800
C-3 Tax Collector Deed - Land	\$19,400

**SCHEDULE OF TOWN PROPERTY
AS OF DECEMBER 31, 2019**

DESCRIPTION	VALUE
C-11	\$13,500
C-13	\$340,400
C-25	\$280,600
C-26	\$76,000
C-30	\$247,300
C-45	\$30,300
C-46-3	\$0
C-48	\$18,400
C-49	\$218,200
D-1	\$0
D-4	\$156,100
D-18-5	\$118,400
D-18-25 - Fire Pond	\$9,100
D-21	\$32,600
D-22	\$42,900
D-25	\$123,400
D-25-4	\$96,000
D-26-21	\$0
D-30 Tax Collector Deed - Land and Building	\$165,136
D-31 Tax Collector Deed - Land	\$17,700
D-37 Tax Collector Deed - Land	\$3,300
D-39 North Cemetery	\$33,400
D-52-53	\$50,800
D-55-22	\$0
D-57-7	\$138,100
D-91	\$200
D-93 - Fire Pond	\$4,000
D-96 Tax Collector Deed - Land	\$90,300
E-9-23	\$105,600
F-16	\$0
F-17 Tax Collector Deed - Land	\$89,400
F-63	\$246,200
F-104	\$0
F-106	\$0
F-107	\$29,900
F-109	\$53,300
F-110	\$18,900
F-111	\$25,100
F-118	\$1,700
F-141	\$109,600
F-158	\$44,100
G-6	\$143,100
G-20	\$203,200
G-45	\$141,200
G-61-30	\$99,400
G-65 Tax Collector Deed - Land	\$300
H-39 (Across from Chapel)	\$63,800
H-43 Tax Collector Deed - Land	\$7,000
H-49	\$195,300

**SCHEDULE OF TOWN PROPERTY
AS OF DECEMBER 31, 2019**

DESCRIPTION	VALUE
H-67	\$199,200
H-68	\$22,800
H-69	\$33,400
H-70 Tax Collector Deed - Land	\$20,200
H-71 Tax Collector Deed - Land	\$11,400
H-101	\$9,500
H-102 (Conservation)	\$26,600
H-108 Pine Grove Cemetery	\$155,600
H-126-1	\$98,800
H-127	\$83,300
H-130-1	\$0
H-132	\$32,600
H-138	\$0
H-144	\$27,500
H-145	\$59,300
H-149	\$24,300
J-2 Tax Collector Deed - Land	\$110,700
J-30-2-5 Swamp Land	\$13,100
J-33-11	\$108,500
J-35 Tax Collector Deed - Land	\$184,400
J-39 (Fire Pond)	\$0
J-39-45	\$0
J-39-46	\$67,500
J-51	\$40,900
J-54 Tax Collector Deed - Land	\$111,300
K-28	\$0
K-28-1	\$109,300
K-28-13	\$46,300
K-33 (Conservation)	\$7,200
K-34 (Conservation)	\$11,200
K-58 (Conservation)	\$13,700
K-62	\$26,200
K-62-1	\$24,200
K-66-18	\$49,000
K-66-20	\$0
K-69 - Donated Land	\$144,300
K-80 Swamp Land	\$0
K-101	\$156,100
K-101-5	\$10,000
K-101-16	\$5,400
K-102	\$75,700
L-13 Lakeside Cemetery	\$98,000
M-18 - Melendy Pond Land	\$206,100
M-19 - Melendy Pond Land	\$207,200
Total:	\$12,355,636
 TOTAL:	 \$28,373,736

STATEMENT OF APPROPRIATIONS - 2019

Executive.....	226,206.00
Election, Registration & Vital Statistics.....	3,700.00
Financial Administration.....	210,568.00
Revaluation of Property.....	31,932.00
Legal Expenses.....	35,000.00
Personnel Administration,	558,926.00
Planning and Zoning.....	64,557.00
General Government Buildings	216,285.00
Update Town History, Art.14 Exp 2020.....	5,000.00
Cemeteries.....	22,000.00
Insurance.....	68,622.00
Advertising & Regional Association.....	3,949.00
Cable Access.....	17,795.00
Police Department,	841,841.00
Ambulance Service.....	251,809.00
Ambulance Expendable Trust Fund, Art.15.....	3,715.00
Ambulance 3 Year Lease, Art. 9	54,695.00
Amb Revolving Fund (Mason 2018), Art. 10	23,600.00
Fire Department.....	376,716.00
Building Inspection.....	35,000.00
Emergency Management.....	21,550.00
Communications.....	118,997.00
Highways, Streets & Bridges (Includes Street Lighting)...	755,601.00
Public Works Equipment Capital Reserve Fund, Art 7	100,000.00
Town Facilities Capital Reserve Fund, Art. 13	10,000.00
Bond St Bridge Cap Res Fund 2018 Unassigned, Art. 6	121,256.00
Solid Waste Disposal.....	322,208.00
Pest Control.....	200.00
Health Agencies.....	25,265.00
Direct Assistance.....	15,000.00
Parks and Recreation.....	44,540.00
Library.....	257,567.00
Patriotic Purposes.....	8,750.00
Conservation Commission.....	44,323.00
Economic Development.....	7,350.00
Debt Service, Principal.....	205,000.00
Debt Service, Interest.....	89,738.00
Total Appropriations.....	5,199,261.00

Less: Estimated Revenue and Credits (from MS-434):

Source of Revenue:

Yield/Timber Tax.....	10,000.00
Gravel Tax.....	0.00
Interest on Delinquent Taxes.....	35,000.00
Motor Vehicle Permit Fees.....	1,160,930.00

From State:

Meals & Rooms.....	271,627.00
Highway Block Grant.....	148,140.00
Additional State Aid Grant.....	48,777.00
2017 TAP-2 Project (Reimbursed Portion).....	22,189.00
Income from Departments.....	266,555.00
Interest on Deposits.....	2,000.00
Other (Cable Franchise Payment).....	46,415.00

Net Revenues (Not Including Fund Balance).....	-2,245,944.00
Fund Balance Voted Surplus,	-333,571.00
Fund Balance to Reduce Taxes.....	0.00

Total Revenues and Credits:.....	-2,579,515.00
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Final Appropriations (from DRA).....	5,654,261.00
Less: Revenues.....	-2,579,515.00
Add: Overlay.....	77,554.00
Add: War Service Credits.....	99,500.00

Net Town Appropriations:.....	3,251,800.00
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Net Local School Appropriations.....	9,350,040.00
Net Cooperative School Appropriations.....	10,538,950.00
Net Education Grant.....	-4,123,126.00
Locally Retained State Education Tax.....	-1,243,505.00

Net Required Local Education Tax Effort.....	14,522,359.00
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State Education Tax.....	1,243,505.00
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Total Assessment Valuation with Utilities.....	660,620,270.00
Total Assessment Valuation without Utilities.....	650,362,670.00

Tax Rate for 2019: \$29.87 per thousand

Breakdown

Town	\$ 4.93
County	\$ 1.05
School	\$ 21.98
State	\$ 1.91

Total: \$29.87

**Statement of Bonded Debt
Ambulance Facility - Safety Complex**

Original Amount Bonded: F-155	\$1,285,000
Twenty (20) Year Bond @ 3.2887%	\$588,787
Less: Principal Paid in 2004	\$65,000
Less: Interest Paid in 2004	\$63,764
Less: Principal Due in 2005	\$65,000
Less: Interest Due in 2005	\$55,263
Less: Principal Due in 2006	\$65,000
Less: Interest Due in 2006	\$52,662
Less: Principal Due in 2007	\$65,000
Less: Interest Due in 2007	\$50,063
Less: Principal Due in 2008	\$65,000
Less: Interest Due in 2008	\$47,463
Less: Principal Due in 2009	\$65,000
Less: Interest Due in 2009	\$44,862
Less: Principal Due in 2010	\$65,000
Less: Interest Due in 2010	\$41,613
Less: Principal Due in 2011	\$65,000
Less: Interest Due in 2011	\$36,711
Less: Principal Due in 2012	\$65,000
Less: Interest Due in 2012	\$33,462
Less: Principal Due in 2013	\$65,000
Less: Interest Due in 2013	\$30,212
Less: Principal Due in 2014	\$65,000
Less: Interest Due in 2014	\$25,462
Less: Principal Due in 2015	\$65,000
Less: Interest Due in 2015	\$23,513

Less: Principal Due in 2016	\$65,000
Less: Interest Due in 2016	\$20,263
Less: Principal Due in 2017	\$65,000
Less: Interest Due in 2017	\$18,512
Less: Principal Due in 2018	\$65,000
Less: Interest Due in 2018	\$14,735
Less: Principal Due in 2019	\$65,000
Less: Interest Due in 2019	\$11,595
Less: Principal Due in 2020	\$65,000
Less: Interest Due in 2020	\$8,508
Less: Principal Due in 2021	\$60,000
Less: Interest Due in 2021	\$5,406
Less: Principal Due in 2022	\$60,000
Less: Interest Due in 2022	\$3,300
Less: Principal Due in 2023	\$60,000
Less: Interest Due in 2023	\$1,418
Balance 12/31/2023	\$0

Statement of Bonded Debt Land Acquisition

Original Amount Bonded: Bross - C-30	\$492,842
Twenty (20) Year Bond @ 4.74%	\$241,407
Less: Principal Paid in 2007	\$27,842
Less: Interest Paid in 2007	\$25,063
Less: Principal Due in 2008	\$25,000
Less: Interest Due in 2008	\$22,044
Less: Principal Due in 2009	\$25,000
Less: Interest Due in 2009	\$20,793
Less: Principal Due in 2010	\$25,000
Less: Interest Due in 2010	\$19,543
Less: Principal Due in 2011	\$25,000
Less: Interest Due in 2011	\$18,544
Less: Principal Due in 2012	\$25,000
Less: Interest Due in 2012	\$17,544
Less: Principal Due in 2013	\$25,000
Less: Interest Due in 2013	\$16,294
Less: Principal Due in 2014	\$25,000
Less: Interest Due in 2014	\$15,044
Less: Principal Due in 2015	\$25,000
Less: Interest Due in 2015	\$13,794
Less: Principal Due in 2016	\$25,000
Less: Interest Due in 2016	\$12,544
Less: Principal Due in 2017	\$25,000
Less: Interest Due in 2017	\$10,137
Less: Principal Due in 2018	\$25,000
Less: Interest Due in 2018	\$9,044

Less: Principal Due in 2019	\$25,000
Less: Interest Due in 2019	\$6,869
Less: Principal Due in 2020	\$25,000
Less: Interest Due in 2020	\$5,463
Less: Principal Due in 2021	\$25,000
Less: Interest Due in 2021	\$4,306
Less: Principal Due in 2022	\$25,000
Less: Interest Due in 2022	\$3,419
Less: Principal Due in 2023	\$25,000
Less: Interest Due in 2023	\$3,231
Less: Principal Due in 2024	\$25,000
Less: Interest Due in 2024	\$2,075
Less: Principal Due in 2025	\$20,000
Less: Interest Due in 2025	\$1,000
Less: Principal Due in 2026	\$20,000
Less: Interest Due in 2026	\$500
Balance 12/31/2026	\$0

Statement of Bonded Debt Land Acquisition

Original Amount Bonded: Cohen/Olson Lots C-13, D-21, D-22	\$291,900
Twenty (20) Year Bond @ 4.05%	\$133,694
Less: Interest Paid in 2007	\$7,481
Less: Principal Due in 2008	\$11,900
Less: Interest Due in 2008	\$12,904
Less: Principal Due in 2009	\$15,000
Less: Interest Due in 2009	\$12,287
Less: Principal Due in 2010	\$15,000
Less: Interest Due in 2010	\$11,593
Less: Principal Due in 2011	\$15,000
Less: Interest Due in 2011	\$10,881
Less: Principal Due in 2012	\$15,000
Less: Interest Due in 2012	\$10,169
Less: Principal Due in 2013	\$15,000
Less: Interest Due in 2013	\$9,419
Less: Principal Due in 2014	\$15,000
Less: Interest Due in 2014	\$8,669
Less: Principal Due in 2015	\$15,000
Less: Interest Due in 2015	\$7,919
Less: Principal Due in 2016	\$15,000
Less: Interest Due in 2016	\$7,169
Less: Principal Due in 2017	\$15,000
Less: Interest Due in 2017	\$6,419
Less: Principal Due in 2018	\$15,000
Less: Interest Due in 2018	\$5,706

Less: Principal Due in 2019	\$15,000
Less: Interest Due in 2019	\$4,169
Less: Principal Due in 2020	\$15,000
Less: Interest Due in 2020	\$3,531
Less: Principal Due in 2021	\$15,000
Less: Interest Due in 2021	\$2,894
Less: Principal Due in 2022	\$15,000
Less: Interest Due in 2022	\$2,256
Less: Principal Due in 2023	\$15,000
Less: Interest Due in 2023	\$1,619
Less: Principal Due in 2024	\$15,000
Less: Interest Due in 2024	\$1,009
Less: Principal Due in 2025	\$15,000
Less: Interest Due in 2025	\$700
Less: Principal Due in 2026	\$15,000
Less: Interest Due in 2026	\$542
Less: Principal Due in 2027	\$10,000
Less: Interest Due in 2027	\$42
Balance 12/31/2027	\$0

**Statement of Bonded Debt
Police Addition - Safety Complex**

Original Amount Bonded: F-155	\$1,362,400
Twenty (20) Year Bond @ 3.2977%	\$562,319
Less: Principal Paid in 2013	\$47,400
Less: Interest Paid in 2013	\$50,884
Less: Principal Due in 2014	\$50,000
Less: Interest Due in 2014	\$46,030
Less: Principal Due in 2015	\$50,000
Less: Interest Due in 2015	\$44,030
Less: Principal Due in 2016	\$55,000
Less: Interest Due in 2016	\$42,530
Less: Principal Due in 2017	\$55,000
Less: Interest Due in 2017	\$40,880
Less: Principal Due in 2018	\$55,000
Less: Interest Due in 2018	\$39,780
Less: Principal Due in 2019	\$60,000
Less: Interest Due in 2019	\$37,580
Less: Principal Due in 2020	\$60,000
Less: Interest Due in 2020	\$35,930
Less: Principal Due in 2021	\$60,000
Less: Interest Due in 2021	\$33,530
Less: Principal Due in 2022	\$65,000
Less: Interest Due in 2022	\$31,130
Less: Principal Due in 2023	\$70,000
Less: Interest Due in 2023	\$28,530
Less: Principal Due in 2024	\$70,000
Less: Interest Due in 2024	\$25,730

Less: Principal Due in 2025	\$75,000
Less: Interest Due in 2025	\$22,930
Less: Principal Due in 2026	\$75,000
Less: Interest Due in 2026	\$20,680
Less: Principal Due in 2027	\$80,000
Less: Interest Due in 2027	\$16,930
Less: Principal Due in 2028	\$80,000
Less: Interest Due in 2028	\$14,430
Less: Principal Due in 2029	\$85,000
Less: Interest Due in 2029	\$11,930
Less: Principal Due in 2030	\$85,000
Less: Interest Due in 2030	\$9,168
Less: Principal Due in 2031	\$90,000
Less: Interest Due in 2031	\$6,363
Less: Principal Due in 2032	\$95,000
Less: Interest Due in 2032	\$3,324
Balance 12/31/2032	\$0

Statement of Bonded Debt Land Acquisition

Original Amount Bonded: K-33&34	\$714,600
Twenty (20) Year Bond @ 2.6685%	\$297,264
Less: Principal Paid in 2018	\$39,600
Less: Interest Paid in 2018	\$34,349
Less: Principal Due in 2019	\$40,000
Less: Interest Due in 2019	\$29,525
Less: Principal Due in 2020	\$40,000
Less: Interest Due in 2020	\$27,485
Less: Principal Due in 2021	\$35,000
Less: Interest Due in 2021	\$25,445
Less: Principal Due in 2022	\$35,000
Less: Interest Due in 2022	\$23,660
Less: Principal Due in 2023	\$35,000
Less: Interest Due in 2023	\$21,875
Less: Principal Due in 2024	\$35,000
Less: Interest Due in 2024	\$20,090
Less: Principal Due in 2025	\$35,000
Less: Interest Due in 2025	\$18,305
Less: Principal Due in 2026	\$35,000
Less: Interest Due in 2026	\$16,520
Less: Principal Due in 2027	\$35,000
Less: Interest Due in 2027	\$14,735
Less: Principal Due in 2028	\$35,000
Less: Interest Due in 2028	\$12,950
Less: Principal Due in 2029	\$35,000
Less: Interest Due in 2029	\$11,165

Less: Principal Due in 2030	\$35,000
Less: Interest Due in 2030	\$9,730
Less: Principal Due in 2031	\$35,000
Less: Interest Due in 2031	\$8,295
Less: Principal Due in 2032	\$35,000
Less: Interest Due in 2032	\$6,860
Less: Principal Due in 2033	\$35,000
Less: Interest Due in 2033	\$5,425
Less: Principal Due in 2034	\$35,000
Less: Interest Due in 2034	\$4,340
Less: Principal Due in 2035	\$35,000
Less: Interest Due in 2035	\$3,255
Less: Principal Due in 2036	\$35,000
Less: Interest Due in 2036	\$2,170
Less: Principal Due in 2037	\$35,000
Less: Interest Due in 2037	\$1,085
Balance 12/31/2037	\$0

SUMMARY INVENTORY OF VALUATION (MS-1) 2019

Value of Land Only

Current Use (at current use values)	\$514,733
Conservation Restriction Assessment	\$1,102
Discretionary Easement (at current use value)	\$2,902
Residential	\$224,935,200
Commercial/Industrial	\$11,818,200

Total of Taxable Land

\$237,272,137

Tax Exempt & Non-Taxable Land

\$15,862,600

Value of Buildings Only

Residential	\$399,797,716
Manufactured Housing	\$767,100
Commercial/Industrial	\$19,249,600

Total of Taxable Buildings

\$419,814,416

Tax Exempt & Non-Taxable Buildings

\$19,958,584

Public Utilities

\$10,257,600

Valuation Before Exemptions

\$667,344,153

Blind Exemptions (1)	\$20,000
Elderly Exemption (47)	\$5,681,783
Disabled Exemption (3)	\$240,000
Solar Energy Systems Exemption (44)	\$782,100

Total Dollar Amount of Exemptions:

\$6,723,883

Net Valuations on Which Tax Rate for Municipal, County & Local Education Tax is Computed

\$660,620,270

Less Public Utilities

\$10,257,600

Net Valuation without utilities on which tax rate for state education is computed

\$650,362,670

Total Number of Acres Receiving Current Use

4,267.90

Number of Individuals Granted Elderly Exemptions in 2019:

47

13 age 65-74: total exemption granted: \$962,483

14 age 75-79: total exemption granted: \$1,680,000

20 age 80+: total exemption granted: \$3,039,300

TOWN MEETING MINUTES

MARCH 12 & 13 2019

The meeting was opened at 7am on Tuesday, March 12th by Moderator Peter Webb.

Inspectors of Election/Ballot Clerks were as follows: Susan Chimento, Robert Parodi, Nancy Reichl, Elizabeth Solon & Kathleen Trasatti.

Polls closed at 7:30PM

Total names on the checklist 3771

Total ballots cast- 912

Absentee voters- 22

Total votes 934

The business meeting was called to order at 7:00pm, on March 13th by Moderator Peter Webb. There were 169 voters in attendance.

Peter Webb welcomed Brookline residents to the 250th annual meeting.

Peter Webb led the Pledge of Allegiance. A round of applause was given to the people who have served in the military and a moment of silence for the residents that passed away in 2018 and to pay our respects and give thanks to the 250 years of Brookliners that have preceded us. Peter said theirs is a story of 250 years of dreams and struggles, births, marriages, deaths, happiness and tribulations of regular people hoping and working to make the best lives for themselves. Each one of you will forever be a part of that story.

Peter Webb introduced the Selectboard and Town Administrator and Finance Committee.

Jay Bishop explained he has come to the Town of Brookline to help plan the 250th celebration. He asked that everyone mark their calendar for the 21st of September for the grand 250th anniversary parade and to let us know a little bit about the parade. It will be one of the biggest parades in the entire State of New Hampshire. The parade will last 1-1 ½ hours with high school and college bands from all over New England. He said to make sure to plan to celebrate with the parade, bands, fireworks and etc. The name of the event is called Small Town, Huge Heart and Big Parade. In addition they appreciate people purchasing celebratory mugs, cups and license plates that can be placed on the front of your car to let people

know you are proud to be from Brookline and he wished the townspeople a Happy 250th Birthday.

Eddie Arnold read: On the 11th day of April 1769, Samuel Farley, who as the agent of its inhabitants, had been chiefly instrumental in procuring the passage by the General Court of the act by which Raby was incorporated and who by the terms of its charter was duly authorized to act in the premises, issued the call for the first town meeting of the citizens, as follows:

“By virtue of a charter obtained for incorporating the westerly part of Hollis and part of the mile slip into a town by the name of Raby and also for the subscriber to caull the first meeting for the choice of Town officers and other Affairs necessary to be acted upon Said day I hereby notify the town of Raby that they meet at the house of Samuel Cram in sd Raby on Wednesday the twenty sixth Day of April at ten of the clock in the forenoon then and there to make choice of Town officers for the present year and to act upon any other matters that the town may think proper when meet.

Given under the hand at Raby this 11th Day of April 1769.”

SAMUEL FARLEY

Eddie also wanted to thank the number of volunteers that have gotten us to this point over the past 250 years whether it be the fire department, police department or ambulance, to the people that were elected or hired, that served various committees in the past years, thank you for your service.

To the inhabitants of the Town of Brookline in the County of Hillsborough in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at the Captain Samuel Douglass Academy in said Brookline on Tuesday, the twelfth (12th) day of March at 7:00 am to act upon the following subjects:

Article 1.

To choose all necessary Town Officers for the ensuing year.

Selectboard	3 year	Drew D. Kellner- Brendan S. Denehy-	489 547
Town Treasurer	1 year	Eric Bernstein-	737
Board of Assessors	3 year	Peter A. Cook-	761
Fire Ward	3 year	David J.Flannery-	744
Library Trustee	3 year	Edward J. Cook-	642

		Karen H. Jew-	678
Finance Committee	3 year	Brian Rater-	171
Town Trustee	2 year	Clarence L. Farwell-	712
Town Trustee	3 year	Rodney P. Lockwood-	715
Cemetery Trustee	3 year	Ann C. Somers-	770
Supervisor of the Checklist	1 year	Ruth E. Bobich-	763

Brookline School District Ballot

School District Treasurer-	1 year	Robert Rochford-	07
School District Moderator-	1 year	Peter Webb-	119
School Board Member-	3 year	Erin E. Sarris-	681
School District Clerk-	1 year	Thomas Humphreys-	27
School Board Member-	2 year	Rebecca D. Howie-	680

Article 2. (By Ballot) To see if the Brookline School District will vote to approve the cost of items for the second of a two-year collective bargaining agreement reached between the Brookline School Board and the Brookline Teachers Association for the 2018-2019 and 2019-2020 school years, which calls for the following increase in professional staff salaries and benefits at the current staffing levels:

Fiscal Year Estimated Increase

2019-20 \$143,563

and further to raise and appropriate a sum of **\$143,563** for the first fiscal year (2019-2020 school year), such sum representing the additional costs attributable to the increase in professional staff salaries and benefits required by the new agreement over those that would be paid at current staffing levels. **The School Board recommends this article 5-0-0. The Finance Committee recommends this article 3-0-0.**

YES- 603 NO- 284

Article 3. (By Ballot) To see if the Brookline School District will vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$9,676,491**. Should this article be defeated, the default budget shall be **\$9,773,540**, which is the same as last year, with certain adjustments required by previous action of the school district or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Majority vote required to pass. **The School Board recommends this**

**article 5-0-0. The Finance Committee recommends this article 3-0-0
YES-764 NO- 135**

Article 4. (By Ballot) Shall we adopt the provisions of RSA 32:5-b, and implement a tax cap whereby the governing body (or budget committee) shall not submit a recommended budget that increases the amount to be raised by local taxes, based on the prior fiscal year's actual amount of local taxes raised, by more than 8%? (Submitted by petition).
YES- 534 NO- 350

Article 5. (By Ballot) To see if the school district will vote to raise and appropriate a sum of up to \$50,000 from the June 30 unassigned fund balance (surplus) available for transfer on July 1, 2019 to be added to the previously established SPECIAL EDUCATION EXPENDABLE TRUST FUND. No amount to be raised from taxation. **The School Board recommends this article 5-0-0. The Finance Committee recommends this article 3-0-0.**
YES- 666 NO- 233

Article 6. (By Ballot) To see if the school district will vote to raise and appropriate a sum of up to \$50,000 from the June 30 unassigned fund balance (surplus) available for transfer on July 1, 2019 to be added to the previously established SCHOOL FACILITIES MAINTENANCE FUND. **The School Board recommends this article 5-0-0. The Finance Committee recommends this article 3-0-0**
YES- 647 NO- 247

Article 7. (By Ballot) To see if the school district will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate a sum of up to \$25,000 to go into said fund. This sum to come from the unassigned fund balance (surplus) available for transfer on July 1, 2019. **The School Board recommends this article 5-0-0. The Finance Committee recommends this article 3-0-0.**
YES- 594 NO- 297

Article 8. (By Ballot) Shall the voters of the Brookline School District adopt a school administrative unit budget of \$1,719,314 for the forthcoming fiscal year in which \$302,679 is assigned to the school budget of this school district? This year's adjusted budget of \$1,691,711 with \$297,806 assigned to the school budget of this school district will be

adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. The School Board recommends this article 5-0-0. The Finance Committee recommends this article 3-0-0.

YES- 529 NO- 362

Article 9. To see if the school district voters will authorize the Brookline School District to access future year state and federal special education aid funds in the event that special education costs exceed budget limitations. **The School Board recommends this article 5-0-0.**

YES- 736 NO- 162

Hollis Brookline Cooperative School District Ballot

School Board	3 year	Beth Janine Williams- 453
Moderator	3 year	Drew Mason- 504
Budget Committee	3 year	Matthew Maguire- 697

Warrant by Petition:

“Shall we adopt the provisions of RSA 40:13 (known as SB2) to allow Official ballot voting on all issues before the Hollis Brookline Cooperative School District on the second Tuesday of March?

The School Board does not recommend this warrant article (1-5-0)

Brookline	Hollis	Total
YES- 587	YES- 426	1013
NO- 269	NO- 581	850

TOTAL 1863- ARTICLE FAILED FOR LACK OF 3/5 APPROVAL.

Sexton: On a motion by Keith Thompson, 2nd Brian Rater, we elected Jerry Farwell as Sexton.

Surveyor of Wood & Lumber: On a motion by Peter Cook, 2nd George Foley, we elected Jerry Farwell as Surveyor of Wood & Lumber.

2.) (By Ballot) Are you in favor of the adoption of the following amendments as proposed by the Planning Board for the Town of Brookline Zoning Ordinance as follows:

Amendment No. 1

1100.00 Wetland Conservation District

The entire ordinance is being revised mainly to reorganize its sections to make the ordinance clearer.

No major changes are being proposed.

YES- 822 NO- 88

Amendment No. 2 (By Petition)

500.00 Industrial-Commercial District

Shall the town approve an amendment to the zoning ordinance to include Town of Brookline lot K-26 (Brookline Animal Hospital) in the town's commercial/industrial zone, which already abuts the town's commercial/industrial district along Route 13.

YES- 799 NO- 107

3.) To hear all reports of the Selectboard and other Town Officers and Committees.

On a motion by Rena Duncklee, 2nd George Foley.

HAND VOTE YES

Brendan Denehy thanked Tom Humphreys for his time on the Selectboard and for his service to the community.

4.) To see if the Town will vote to raise and appropriate the sum of **\$4,880,995** to defray town charges for the ensuing year and make appropriation of the same. Brendan Denehy made a motion, 2nd Judy Cook. Brendan Denehy spoke to the Article. There were no questions or comments.

HAND VOTE YES

5.) To see if the Town will vote to establish a Fire Truck Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of purchasing a fire truck, to appoint the Selectboard as agents to expend from said fund and to raise and appropriate the sum of **\$185,000** to be placed in this fund. This sum to come from the unassigned fund balance and no amount to be raised from taxation. (This warrant article is contingent upon the receipt of an Assistance to Firefighters Program grant. If the grant is received, this article will be null and void). Brendan Denehy made a motion, 2nd Michael Wenrich, Fire Chief Charlie Corey spoke to the Article.

HAND VOTE YES

6.) To see if the Town will vote to raise and appropriate **\$121,256** to add to the previously established Bond Street Bridge Engineering and Reconstruction Capital Reserve Fund. Said funds are to come from the unassigned fund balance and not through taxation. These funds represent the unexpended SB 38 funds received in 2017. Ron Olson made a motion,

2nd Eric Pauer. Brendan Denehy spoke to the Article.

HAND VOTE YES

7.) To see if the Town will vote to raise and appropriate **\$100,000** to be deposited into the Public Works Equipment Capital Reserve Fund for the purchase of public works equipment, or take any action relative thereto. Eddie Arnold made a motion, 2nd Rena Duncklee. Eddie Arnold and Michael Wenrich spoke to the article.

HAND VOTE YES

8.) To see if the Town will vote to raise and appropriate the sum of \$270,000 to purchase a new Type I ambulance. Said appropriation is contingent upon and will be offset by an Assistance to Firefighters Program grant in the amount of \$256,500 and **\$13,500** from general taxation. This will be a non-lapsing appropriation per RSA 32:7, VI. Thomas Humphreys made a motion, 2nd Judy Cook. Janice Watt asked that Ambulance Chief Shawn Jackson be allowed to speak to the Article as he is not a resident in Town. Voters approved. Ambulance Chief Shawn Jackson spoke to the Article. Ann Webb moved the question, 2nd Rena Duncklee.

HAND VOTE YES

9.) To see if the Town will vote to authorize the Selectboard to enter into a 5-year lease/purchase agreement for a total of \$273,476 (including interest) for the purpose of leasing and purchasing a new Type I ambulance and to raise and appropriate **\$54,695** (including interest) for the first year's payment. Such lease agreement contains a fiscal funding clause which permits the termination of the lease on an annual basis should the funds necessary to make the required payments not be appropriated by town meeting. If the grant is received in Article 8, this article will be passed over. Tom Humphreys made a motion, 2nd Rena Duncklee. Ambulance Chief Shawn Jackson spoke to the Article. Peter Cook moved the question, 2nd Kelly Zakar.

HAND VOTE YES

10.) To see if the Town will vote to establish a revolving fund pursuant to RSA 31:95-h, for the purpose of purchasing or leasing new ambulances and any associated equipment. Any revenues received from providing ambulance services will be deposited into the fund, and the money in the fund shall be allowed to accumulate from year to year, and shall not be

considered part of the town's general fund balance. And, further to raise and appropriate the sum of **\$23,600**, which represents Mason's payment for ambulance services in 2018, to be added to the Ambulance Revolving Fund. The town treasurer shall have custody of all moneys in the fund, and shall pay out the same only upon order of the governing body and no further approval is required by the legislative body to expend. Such funds may be expended only for the purpose for which the fund was created. Tom Humphreys made a motion, 2nd Keith Thompson. Jill Ketchen moved the question 2nd Susan Vezina.

HAND VOTE YES 77 No -64

Jill Ketchen made a motion to move Article 24 before any further business. 2nd Travis Kinney.

24.) (By petition) Shall we adopt the provisions of RSA 32:5-b, and implement a tax cap whereby the governing body (or budget committee) shall not submit a recommended budget that increases the amount to be raised by local taxes, based on the prior fiscal year's actual amount of local taxes raised, by more than 2%? *This will be voted using a secret ballot, with polls open for one hour, and requires a 3/5 majority approval.*

Eric Pauer made a motion, 2nd George Foley. Eric Pauer spoke to the Article. Eric Pauer moved the article, 2nd Diane Pauer. Tom Solon made a motion to keep the polls open for 1 hour, 2nd Peter D'Agastino.

SECRET BALLOT YES- 36 NO-114

ARTICLE FAILED

Tom Solon made a motion to restrict reconsideration on all articles discussed thus far. 2nd Doug Barnett.

HAND VOTE YES

11.) To see if the town will vote to discontinue the Ambulance Capital Reserve Fund created in 2018, but not funded. Eddie Arnold moved as written, 2nd Judy Cook.

HAND VOTE YES

12.) To see if the Town will vote to bill patients, insurance companies and/or government programs for ambulance services rendered with the billing process to be performed by a contracted service company. Brendan Denehy made a motion, 2nd Rena Duncklee. Brendan Denehy and Shawn Jackson spoke to the Article. **HAND VOTE NO**

13.) To see if the Town will vote to raise and appropriate the sum of **\$10,000** to be deposited into the Town Facilities Capital Reserve Fund to defray the costs of repairs to town buildings, or take any action relative thereto. Ron Olsen made a motion to move the Article as written, 2nd George Foley. Tad Putney spoke to the Article.

HAND VOTE YES

14.) To see if the Town will vote to raise and appropriate the sum of **\$5,000** for the purpose of funding an update to Brookline’s town history (from 1914 to the present), which will be completed during 2019. This will be a non-lapsing appropriation per RSA 32:7, VI and not lapse until December 31, 2020. Eddie Arnold moved the Article as written, 2nd Keith Thompson.

HAND VOTE YES

15.) To see if the Town will vote to raise and appropriate the sum of **\$3,715** to be deposited into the Ambulance Service Expendable Trust Fund with said funds to come from the unassigned fund balance. The Selectboard and Ambulance Chief have already been voted agents to expend from this fund (1998 - Warrant Article #6). Brendan Denehy moved the article as written, 2nd Richard Gribble.

HAND VOTE YES

16.) To see if the Town will authorize the Selectboard to convey a conservation easement relative to the below listed properties, already owned by the Town, to a “qualified organization” as defined in section 170(h) (3) of the Internal Revenue Code of 1986 (the organizational purpose of which is to hold and manage the type of preservation interests in land defined in RSA 477:45), said easement to be given to carry out the purposes of RSA 36-A. The terms and conditions of the conservation easement, including duration, shall be determined by the Selectboard with review and recommendation of the Conservation Commission.

Tract (Map “F”)	Acreage	Tract (Map “H”)	Acreage
Lot F-63	64.0	Lot H-49	44.9
Lot F-106	32.0	Lot H-67	98.7
Lot F-107	10.5	Lot H-68	8.0
Lot F-109	18.3	Lot H-69	20.6
Lot F-110	6.3	Lot H-70	7.1
Lot F-111	8.8	Lot H-71	4.0

Lot F-118	0.6	Lot H-126-1	2.2
Lot F-158	15.0	Lot H-130-1	20.5
		Lot H-132	11.5
		Lot H-138	11.0
		Lot H-144	13.0
		Lot H-145	31.5
		Lot H-149	10.0

Ron Olson moved the article as written, 2nd George Foley. Drew Kellner spoke to the Article.

HAND VOTE YES

17.) To see if the Town will vote to reverse the March 13, 2002 vote that prohibited any future leases, subleases or options to renew on properties managed by the Town through the Melendy Pond Authority (Lot B-55) beyond December 31, 2020, contingent upon replacement of existing leases with new agreements, in accordance with RSA 41:11-a, II, for the occupancy of the property to commence on January 1, 2020 and extend no further than December 31, 2032. Any such agreements must: restrict use of the property to seasonal, recreational use; prohibit use of the property for establishing Brookline, NH as one's domicile; require verified evidence of domicile elsewhere; in exchange for consideration at least sufficient for annual maintenance costs and removal of abandoned structures and improvements. Eddie Arnold moved the Article as written. Tom Solon spoke to the Article.

HAND VOTE YES

Peter D'Agistino made a Motion to restrict consideration on Articles 24 and 17, 2nd Rena Duncklee.

HAND VOTE YES

Janice Watt made a motion to restrict reconsideration on all articles discussed thus far, 2nd Dan Molinari.

HAND VOTE YES

18.) To see if the Town will inclusively: vote to dissolve the Melendy Pond Authority and authorize the Selectboard to serve as the town's agents to manage the property, current leases and any future agreements on Lot B-55. Judy Cook made a motion, 2nd Keith Thompson. Tom Solon spoke to the Article.

HAND VOTE YES

19.) To see if the Town will vote to establish a revolving fund pursuant to RSA 31:95-h, for the purpose of funding ongoing maintenance of Lot B-55 and future demolition of structures. All revenues received from Lot B-55, excluding property taxes collected, will be deposited into the fund, and the money in the fund shall be allowed to accumulate from year to year, and shall not be considered part of the town's general fund balance. The town treasurer shall have custody of all moneys in the fund, and shall pay out the same only upon order of the governing body and no further approval is required from the legislative body to expend. Such funds may be expended only for the purpose for which the fund was created. Any funds remaining after all agreements have expired or terminated, and all structures have been demolished, shall go to the Town's general fund following a subsequent town meeting vote to do so. Eddie Arnold made a motion 2nd Rena Duncklee.

HAND VOTE YES

20.) Shall we modify the elderly exemptions from property tax in the Town of Brookline, NH based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years, \$80,000; for a person 75 years of age up to 80 years, \$120,000; for a person 80 years of age or older \$160,000. To qualify, the person must have been a New Hampshire resident for at least 5 years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of not more than \$30,000 or, if married, a combined net income of less than \$40,000; and own net assets not in excess of \$200,000, excluding the value of the person's residence. (RSA 72:39-b). Ron Olson made a motion, 2nd Judy Cook. Peter Cook spoke to the Article.

Rui Loura made a motion to amend the Article to read, as follows-Shall we modify the elderly exemptions from property tax in the Town of Brookline, NH based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years, \$80,000; for a person 75 years of age up to 80 years, \$120,000; for a person 80 years of age or older \$160,000. **To qualify, the person must have been a New Hampshire resident for at least 3 consecutive years,** own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married to each other for at least 5 consecutive years. **In addition, the taxpayer must have a net income of not more than \$40,000 or, if married, a combined net income of not more than \$70,000; and own net assets not in excess of \$750,000,**

excluding the value of the person's residence. (RSA 72:39-b) 2nd Eric Pauer.

HAND VOTE YES-40 NO-28

21.) Shall the town modify the provisions of RSA 72:37-b, Exemption for the Disabled from property tax, based on assessed value for qualified taxpayers to be \$80,000. To qualify the person must have been a New Hampshire resident for at least 5 years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least 5 consecutive years. In addition the taxpayer must have a net income of not more than \$30,000 or, if married, a combined net income of less than \$40,000; and own net assets not in excess of \$75,000, excluding the value of the person's residence. Brendan Denehy moved as written 2nd, Keith Thompson.

Alan Rosenberg made a motion to Amend the Article to read, as follows- Shall the town modify, in accordance with the provisions of RSA 72:37-b, Exemption for the Disabled from property tax, based on assessed value for qualified taxpayers to be \$80,000. To qualify the person must have been a New Hampshire resident for at least 5 years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least 5 consecutive years. In addition, the taxpayer must have a net income of not more than \$30,000 or, if married, a combined net income of less than \$40,000; and own net assets not in excess of \$75,000, excluding the value of the person's residence. 2nd Webb Scales.

HAND VOTE YES

22.) Shall the town modify, in accordance with the provisions of RSA 72:37, Exemption for the Blind, to allow an inhabitant who is legally blind as determined by the blind services program, to be exempt each year on the assessed value, for property tax purposes, of his or her residential real estate to the value of \$20,000.

Peter Cook made a motion, 2nd Rena Duncklee.

HAND VOTE YES.

23.) To see if the Town will vote to accept the following legacies:

- The sum of \$300 for the general maintenance of the Scott Gryzb Lot #356C in Pine Grove Cemetery;
- The sum of \$900 for the general maintenance of the Shawn Ricard Lot #359A in Pine Grove Cemetery.

Judy Cook made a motion, 2nd George Foley.

HAND VOTE YES

25.) (By petition) Shall we allow the operation of keno games within the town?

On a motion from Eddie Arnold, 2nd Judy Cook.

HAND VOTE YES-36 No 30

26.) To transact any other business that may legally come before said meeting.

Judy Cook made a motion to adjourn, 2nd Rena Duncklee.

The meeting adjourned at 12:10am

Monies raised and appropriated \$5,654,261.00

Respectfully Submitted,

Patricia A Howard-Barnett

Brookline Town Clerk

250th Anniversary Committee Report

The Brookline 250th Committee hopes everyone was able to get out and enjoy the year-long events throughout our town's celebratory year. It all started with a great New Year's Eve Gala where residents enjoyed a great catered dinner by Sean Patrick's of Leominster MA, dancing with music by Main Events Entertainment, a game here and there, folks were able to take pictures of themselves to remember this great event at the photo booth, and a Champagne toast at midnight. What a great night it was.

The 250th Committee would like to thank all the organizations and committees in town who planned and invited residents to participate in their events as the 250th committee continued planning for our Grande Parade. The Committee, along with many other volunteers, started in early spring hanging banners along Main Street and all side roads off Main Street which continued throughout most of the summer.

We would like to thank **ALL OF OUR SPONSORS**, the local businesses and families who sponsored the 250th Celebration. The events would not have been possible without their sponsorship, so please support our local businesses as they continue to support our town and organizations. We also owe a great big thank you to our Event/Parade Planner **Jay Bishop**. He was the backbone to this great year-long celebration. And if it wasn't for our **EMERGENCY SERVICES (Police, Fire, Ambulance, Emergency Management Director, and DPW)** whom we worked closely with over the last 3 years, the parade would never have gotten off the ground and run as smoothly as it did.

BROOKLINE AMBULANCE SERVICE 2019 ANNUAL REPORT

MOTOR VEHICLE CRASH	65
BREATHING DIFFICULTY	45
FALL	44
PD ASSIST - PT EVAL	25
PAIN - OTHER	24
PAIN - CHEST	23
OTHER/UNKNOWN PROBLEM	23
ALLERGIC REACTION	15
WEAK, NUMB, STROKE SIGN	14
ALTERED MENTAL STATUS	13
HOME ILLNESS, FEVER, N/V/D	13
PAIN - ABDOMEN	13
PSYCHIATRIC/BEHAVIORAL	12
FAINTING/SYNCOPE	10

UNCONSCIOUS/UNRESPONSIVE	10
SEIZURE	9
CARDIAC ARRHYTHMIA	8
FIRE STANDBY/REHAB	8
DIZZINESS	7
HEMORRHAGE NON-TRAUMATIC	7
LIFT ASSIST	7
OVERDOSE -DRUG	7
CARDIAC ARREST	4
EXTREMITY INJURY	4
CO or OTHER GAS EXPOSURE	3
TRAUMA/STRUCK BY/DOMESTIC	3
DIABETIC	1
UNTIMELY DEATH	1

TOTAL CALLS: 418

WEEKDAYS:	137 (32.8%)
WEEKNIGHTS:	154 (36.8%)
WEEKENDS:	127 (30.4%)
1st AMBULANCE (A1):	382 (91.4%)
2nd AMBULANCE (A2):	36 (8.6%)
2005 AMBULANCE:	37 (8.9%)
2009 AMBULANCE	381 (91.1%)

TOTAL PATIENT CONTACTS: 435

(eg.: MULTIPLE PATIENTS PER CALL)

TOTAL CALLS OUT OF TOWN: 93 (22.2%)

MASON:	85 (20.3%)
MUTUAL AID GIVEN:	8 (1.9%)
MUTUAL AID RECEIVED:	5 (1.2%)

TOTAL TRANSPORTS: 271

ALS TRANSPORTS:	180
BLS TRANSPORTS:	91
NON-TRANSPORTS	147

DESTINATIONS

ST. JOSEPH:	129
SNHMC:	130
CMC:	4
ELLIOT:	4
LEOMINSTER:	1
MONADNOCK:	1
NASHOBA:	1
LANDING ZONE:	1

YEARS OF SERVICE

BOBBIE CANADA	EMT	41 years
JAMES DEFFELY	PARAMEDIC	28 years
GARY ARRUDA	PARAMEDIC	24 years
JANICE WATT	PARAMEDIC	24 years
GLENN SPARGO	AEMT	23 years
RICHARD GRIBBLE	AEMT	21 years
TRICIA McCUBREY	EMT	17 years
TIMOTHY McGETTIGAN	EMT	16 years
JASON KRAMARCZYK	EMT	12 years
FRANCIS GAVIN	PARAMEDIC	12 years
DAVID MUSE	AEMT	8 years
JACOB McGETTIGAN	EMT	6 years
MACKENZIE GAVIN	EMT	3 years
DEENA HALL	EMT	2 years
BETH LUKOVITS	AEMT	2 years
GRAHAM LOFF	EMT	2 years
SHAWN JACKSON	CHIEF	1 year
JUSTIN ZIELINSKI	EMT	1 year
DEE JOKI	EMT	1 year
RUI LOURA	STUDENT	
BENNETT DECOTEAU	STUDENT	
CHANCE LAVOIE	STUDENT	
BETH WILLIAMS	STUDENT	
DAVID MICHAUD	STUDENT	

Brookline Ambulance Service stands ready to respond to calls for assistance 24 hours per day, seven days per week, 365 days per year. We serve the needs of the citizens and visitors of the town of Brookline and are contracted to provide those same services to the town of Mason. We also provide occasional mutual aid backup to surrounding towns when their call volume overwhelms their resources. The Service responded to a record-high 418 calls in 2019, which is an 8.9% increase over 2018.

The Brookline Ambulance Service (BAS) is comprised of one Full-time Chief/Paramedic, one Full-time Paramedic, and a robust cadre of volunteer/paid-on-call members who are all licensed by the State of NH at the EMT, Advanced EMT, and Paramedic level. The volunteer/paid-on-call membership currently has 3 Paramedics, 4 Advanced EMTs, and 10 EMTs as well as 5 prospective members who are in the process of undergoing their EMT training, certification testing and licensing. All members of the Ambulance Service, Full-time and volunteer, must meet the same national standards for education, testing, and certification, and state licensing requirements as every other EMS Provider in the State of NH. The care that you receive from Brookline Ambulance Service meets the same high standards as every EMS service in the state and is overseen locally by our Medical Resource Hospital, St. Joseph Hospital in Nashua. We perform Continuous Quality Improvement reviews of every patient care encounter to ensure that we are constantly meeting standards and improving the care that we deliver.

The Full-time staff cover the ambulance and office duties weekdays from 8am until 4pm, with frequent assistance from the volunteer members. Nights, weekends, and holidays are all covered by our volunteer members, with a total of over 11,600 hours covered in 2019. The backbone of the Brookline Ambulance Service continues to be this amazing team of devoted and enthusiastic volunteers who are serving on the front lines to provide prompt, professional, and compassionate care to our patients. Beginning in 2019 our volunteer staff began receiving compensation only for their time spent engaged on ambulance calls. These staff members continued to volunteer their time for standby coverage without monetary compensation. If not for this selfless sacrifice of time and talent to the community, your ambulance service would not run. This volunteerism saves the taxpayers nearly \$250,000 in salary costs each and every year. Our sincere thanks go out to this amazing team and their families who support their volunteer efforts for the betterment of the entire town.

All members of the Department must complete a minimum of 40 to 60 hours of continuing education every two years to maintain their EMT/AEMT/Paramedic certifications. In 2019, Jim Deffely and Jay Kramarczyk went over and above these requirements by obtaining certification in Advanced Burn Life Support, Jim Deffely and Graham Loff expanded their knowledge in trauma care by attending the NH Trauma Symposium and Jay Kramarczyk began a 250-hour course to obtain his Advanced EMT certification. Richard Gribble continued his strong work as the Department's Training Officer – scheduling and conducting our monthly continuing education sessions and keeping track of the recertification requirements for the entire Service. Thank you to all our members for putting in all the extra effort to maintain certifications and to expand your knowledge to be better providers for the benefit of our patients.

This year, the Service participated in ongoing training for Response to Active Shooter. We partnered with the American Red Cross, Brookline CERT and the Brookline Women's Club to hold two blood drives at the Safety Complex. The Ambulance Service supported Brookline Police Department for two Drug Take-back Days, as well as the town-wide 250th Anniversary and Independence Day celebrations. The Department taught CPR classes for the Grove lifeguards, Brookline Fire Department, Brookline Police Department, and Mason Fire Department. Staff regularly participated on the Safety Committees and evacuation drills for RMMS, CSDA and the SAU, and assisted Camp Tevya with emergency response planning. BAS also offered numerous tours and presentations for schools, Scouts, seniors, and other civic groups, as well as participating in monthly "Hometown Heroes lunch" with the students at RMMS.

The Service is equipped with two ambulances and one command/paramedic intercept SUV. We spent 2019 running our 10-year-old 2009 Ford F-450 AEV 4x4 as our primary ambulance while holding our 2005 Ford F-450 AEV as a second-due backup ambulance. Our command/paramedic intercept SUV is a 2005 Dodge Durango and is used for command response to incidents, travel to and from meetings and trainings, paramedic intercept requests and as a third response vehicle to large incidents. All three vehicles are housed in the four-bay garage at the Safety Complex. Thanks to the support of the voters at the 2019 Town Meeting, we were approved to replace our aging 2005 ambulance. The Service spent the first half of 2019 gathering feedback from our members,

obtaining information, writing vehicle specifications and administering a competitive bid process for the new ambulance. A special token of thanks to Richard Gribble, Graham Loff, Francis Gavin and Tim McGettigan for serving on the Specification Committee and to Tim McGettigan for taking the time to travel to the AEV factory in North Carolina for the final pre-delivery inspection. After countless hours of work, ardent negotiations and a lengthy build process, we finally took delivery of our new ambulance at the end of December. This 2019 Ford F-450 AEV 4x4 ambulance boasts adherence to all the latest safety standards, ensuring our crews and our patients the safest possible experience. This 2019 ambulance is expected to serve the Town for the next 10 years and will be licensed and placed in service at the beginning of 2020. In a collaborative effort to control spending, the retiring 2005 ambulance will be transferred to the Brookline DPW for conversion to a DPW vehicle.

We would like to thank the residents of Brookline, Selectboard, Town Administrator, Town Hall staff, Brookline Police Department, Brookline Fire Department, DPW Director and the Emergency Management Director for all their help and support in delivering our mission. Thanks also to the Mason Police, Fire, and DPW Departments for their assistance when we are responding to calls in that town. Finally, thank you to our volunteer members and their families, without whom, this Service could not run. The sacrifices that you make to provide insight and feedback, serve on committees, keep current with your training and skills, orient new members and respond to the needs of this community are treasured.

Brookline Ambulance Service is always looking for new members and will provide training to any Brookline resident who is interested in becoming an active member with the Department. No experience is required, just a desire to help others. Please call the Ambulance Service at 603-672-6216 or stop by the Safety Complex for an application or more details.

Respectfully submitted,

Shawn Jackson, NRP, I/C
Ambulance Chief

Building Inspector's Report - 2019

Type	Number	Revenue
New Single Family Homes	27	\$15,564
New Electrical issued with building permits		Included w/new BP
New Plumbing issued with building permits		Included w/new BP
New HVAC Mechanical issued with building permits		Included w/new BP
New Two Family Homes	0	\$0
New Commercial Building	2	\$240
Additions/Alterations Residential	29	\$3,674
Additions/Alterations Commercial	0	\$0
Garages/Barns	8	\$1,484
Sheds	2	\$80
Pools, Above & Inground	5	\$380
Decks/Porches	13	\$795
Plumbing	16	\$1,870
HVAC/Mechanical or Gas Fitup	0	\$0
Electrical	65	\$3,889
Masonry/Chimney	0	\$0
Driveways	1	\$35
Fire Sprinklers Residential	0	\$0
Fuel Tanks Propane & Oil	0	\$0
Signs	3	\$100
Early Start, Extend Permits and Postage Fees	0	\$0
Reinspection Fees	0	\$0
Demolition Only	2	\$70
Airplane Hangar	0	\$0
Records from Archives	0	\$0
Temporary Housing	0	\$0
Fines/etc.	1	\$60
Total:	174	\$28,241





2019 Cemetery Trustees Annual Report

Brookline has four formally recognized cemeteries: Pine Grove between South Main and Route 130 is the largest and the only one with available space; the others are Lakeside (originally called West Cemetery) on Mason Road, North Cemetery on Route 13 toward Milford, and Cemetery in the Woods, accessible from Louis Drive off Hobart Hill Road/Rocky Pond Road.

The Cemetery Trustees are elected by ballot in overlapping three-year terms, while the Sexton is elected annually at Town Meeting. Meetings are held at least every three months, generally in March, June, September and December. Links to applicable By-Laws as well as Brookline's Rules and Procedures may be found at <http://www.brookline.nh.us/cemetery-trustees>. Trustees have oversight of all matters pertaining to the cemeteries, and work in conjunction with the Sexton who is responsible for property maintenance and interments.

In 2019 there were sixteen interments at Pine Grove and four at Lakeside.

We wish to thank our former chair, Keith Thompson, for his work as Cemetery Trustee. Keith was among the first Trustees when the positions were created in 2014. Those remaining after Keith's resignation wish to thank Ann Webb for stepping in to fill the vacated position.

We are very appreciative of the volunteers from the Brookline Community Church who replaced a worn sign marking the grave of Lemuel Wadsworth, Brookline's first minister, who is buried at Lakeside Cemetery.

For ease of discussion, the trustees chose names for the dirt roads at Pine Grove. The roads perpendicular to South Main Street are now named Melendy Way, Nissitissit Way, and Potanipo Way after the lakes and river in Brookline, with Melendy Way being the road closest to the pine grove, Nissitissit Way in the middle and Potanipo Way being closest to Cross Road. The road that runs perpendicular to these between Cross Road and the grove was named Sparrow Tucker Avenue in honor of Sparrow Tucker, who donated the land for Pine Grove to the town.

Two years of planned tree work were accomplished in 2019 at an advantageous cost. Some internal roads were improved with the addition

of stone. About half of the fence was power washed in anticipation of the town's 250th anniversary parade in September.

At the request of the 250th committee, the Cemetery Trustees allowed parking in the open area of Pine Grove during the anniversary parade. Strict controls were put in place to protect the cemetery. The parade ended without incident at Pine Grove, at the intersection of Route 130 and Cross Road.

The computer records of the graves at Pine Grove and Lakeside were transferred from Lotus to a Word table. An effort is under way to regularize and consolidate the various types of records that are kept, including historical and current, paper and electronic.

In 2020, it is anticipated that the town will construct the planned sidewalk on South Main Street, which will include the removal of 12 large pine trees outside of the fence. Some replacement trees will be provided, types and locations to be determined. Similarly to when the sidewalk on Route 130 was constructed, there will be an archaeologist present to look for any evidence of past burials in this area, but none are known today.

The proposed budget for 2020 is \$18,000, reflecting additional costs for tree work identified as necessary for safety, and reduction by the transfer of the town's bookkeeping stipend from the Cemetery budget to Administrative.

Respectfully submitted,

Brian Rater, Chair
Ann Somers, Secretary
Ann Webb

2019 Conservation Commission Report

Thanks to all the volunteers that help make our conservation lands and properties a successful and enjoyable part of the Town of Brookline. This year consisted of work on many projects that will contribute to a better overall infrastructure for the Town of Brookline's conservation lands.

Wild & Scenic: The legislative bill that would designate segments of the Nashua, Squannacook, and Nissitissit Rivers to the nation Wild and Scenic Rivers System passed the United States Congress with strong bipartisan support; in March 2019 the President signed the bill into law. Jordan Bailey and Drew Kellner are the representatives to the Steward Counsel that helps implement the goals set forth in the study.

Nissitissit River Park: The commission made additional progress on the universally accessible park. The owners of 75 Route 13 (Sunoco Gas station) signed an easement allowing the Town of Brookline to have a parking area at the North corner of their lot. Two short bridges were constructed in areas along the trail to address seasonal runoff that would eventually lead to erosion. It is expected the project will be completed by mid-2020.

Land/Easement Acquisition: The town acquired 16.5 acres off North Mason Rd that abutted the Whitcomb Bross property (C-13). We appreciate the owner's interest in seeing the land conserved and doing so at a very attractive price. A great deal of survey and title work was undertaken on the parcels that make up Hobart Fessenden working towards the conveyance of a Conservation Easement to Piscataquog Land Conservancy (as authorized at the March 2019 Town Meeting). It is expected the Conservation Easement will close in early 2020.

Trails: Trail work received a great deal of thought and attention in 2019. The first major work was the formation of a Trails

Committee made up of different user representatives; the commission hopes that by having a working group of regular users the trails can receive more attention and more robust volunteer turnout on workdays. The second major trail effort in 2019 was a complete review of existing trails; trail names, uses, and locations were agreed upon (some trails had multiple names). The Nashua Regional Planning Commission utilized a more accurate GPS unit to lay out the trails for use in mapping with work still ongoing. The Conservation Commission approved the use of “Trailforks”, an interactive trail mapping app for smart phones. The app provides location information and combines them with trails in the area; the app also features an emergency function that can relay location information to emergency services. Tom Rogers began the process of making and painting trail signs to better guide users throughout the town. We believe that the trail initiatives begun in 2019 will assist the public in enjoying the properties that the town has invested in over the last 50+ years.

Eagle Scout: We continue to be a popular source of Eagle Scout projects and welcome the assistance these young individuals provide.

Zachary Dolfini of Troop 260 constructed a kiosk at the corner of Bohannon Bridge Road and Oak Hill Road that will house information on the Willard-Cummins property, Nissitissit River/Wild & Scenic Designation, and Potanipo Rail Trail.

Hayden Smith of the Nashua Troop constructed a kiosk at the end of Sawtelle Road which will house trail information, a history of Hobart-Fessenden Woods, and details on the PLC Conservation Easement. The commission also upgraded this trail head with limited parking.

Trail Races: In October, the commission hosted the 11th annual Ghost Train Rail Trail race, with earnings from this ultra-marathon (30-100 miles) and 15 miles split between Brookline and Milford. The ultra-marathon distance continues to sell out in a single day! New in 2019 was the addition of a 5K race held the morning of Thanksgiving (a “Turkey Trot”). This 5K out and back course was fully contained to the Camp Tevya property, so runners (and walkers) were able to complete the event without crossing a road. The event was a great success and we hope to continue it in the future. Wild turkeys and a bald eagle were spotted during the event. We are extremely thankful to Camp Tevya for allowing us to host these two events on their grounds and appreciate the landowners who share their portion of the rail trail with us. Thank you!

Our group of volunteers works diligently to protect and conserve the natural resources and beauty of the Town of Brookline. We hope you take the opportunity to go out and enjoy our public lands. For the most current information please visit

<https://www.facebook.com/BrooklineConservationCommissionNH/>

2019 ECONOMIC DEVELOPMENT COMMITTEE – *THE YEAR IN REVIEW*

Since chartered In April 2012, the Economic Development Committee (EDC) has met once a month and continued to have individual and successful interactions with Brookline business owners and organizations.

Reminder From 2018 - House Bill 316 – Property Tax Exemption for Businesses

Information for Business Owners. At the March 2018 town meeting, voters approved a warrant article allowing the Town to provide a property tax exemption for businesses that build, rebuild, modernize or enlarge within the community. The exemption applies to the municipal and local school property tax portions of property taxes. The town sets the percentage of the increased assessed value attributable to the construction/addition/ renovation (up to 50%) that is exempt. The exemption may run for a maximum of 10 years and the set percentage and duration must be uniformly applied to all projects within the municipality. The adoption of the exemption is good for a maximum period of 5 years. The exemption is not limited to new construction, but also applies to “additions”.

For more information, you may contact the Town Administrator.

The 5th annual ***Chili-Chowder/Soup Cook-Off*** was held in February at the Event Center. What a crowd we had! Over 300 visitors packed the room where professionals and amateurs brought the best **Chilis, Chowders and Soups** we ever tasted. The event was so successful that some competitors ran out of food.

The EDC continued working on promoting the ***Brookline Chapel***. So far, over 100 weddings have been celebrated at the Chapel and it is a significant source of revenue for the Town. A ***Facebook page*** was set up five years ago for the Brookline Chapel. Another way to let people know about this beautiful building. The Chapel is also available for many other types of events or celebrations such as baptisms, concerts or art expos. A ***short video*** on the chapel was created and can be viewed on the Brookline Bridal Show & Brookline Chapel Facebook pages as well as on the Brookline website.

In order to keep Brookline residents and businesses informed of our efforts, the EDC publishes the ***Economic Development Newsletter*** that is

distributed to all businesses and residents. Many businesses, organizations and committees have offered their support by providing articles and photos – Another great way to put their name out there and get some “publicity”. The newsletters are all available on the Brookline website which is being viewed by many people and organizations outside of Town. We want them to know what a great town Brookline is, to live and work.

Again this year the “***Welcome Packet***” with valuable information about town services, boards and committees, clubs, and local resources has been offered to all new Brookline residents. Many Brookline entrepreneurs are taking the opportunity to advertise their business by providing coupons and special offers that are included in the packet. Since created in 2013, the packets have received so many positive comments. Welcome Packets are available at the Town Hall.

The ***Business Directory*** available on the Brookline website is a great way for residents to contact local businesses. Business owners: do not forget to contact the Town Hall with any updates you may have or if you are not yet listed.

The EDC encourages Brookline Businesses to get involved and contribute to the economic development of our wonderful town by attending the meetings and sharing their ideas.

By working together, we can achieve great things!

On behalf of the current Economic Development Committee:

Eddie Arnold, Selectboard & Business Owner

Eric Bernstein, Planning Board & Business Owner

Donna Marsh, Realtor

Ron Pelletier, Planning Board & Business Owner

Tad Putney, Town Administrator

Valérie Rearick, Town Planner

Gerrell Smith, Businessman

***“Promote balanced, long-term economic development,
which reflects and enhances the character of our community”***

2019 Emergency Management Report

During 2019 the Emergency Management Department worked regularly with the Brookline Fire, Police, Ambulance and Public Works Departments on town-wide plans for emergency response. The Brookline Emergency Management Department is responsible for preparing for, responding to, and recovering from major emergencies or disasters and has also continued its emergency preparedness efforts with the Town's schools, town hall departments and local organizations and businesses.

As part of the planning for response to various types of incidents that could have occurred during the 250th celebration events, the Emergency Management Department coordinated with: Brookline Emergency Services, State Of New Hampshire Homeland Security/Emergency Management, NH Emergency Communications – E911 and other state agencies for a coordinated response should it have been required.

An important citizen emergency information tool that is used by the Town of Brookline is the CodeRED Emergency Notification System. CodeRED is telephone communication service for emergency notifications and the distribution of town-wide preparedness material. The CodeRED System can send phone, text, and e-mail messages to the entire town within a few minutes with a local pre-recorded message describing the emergency situations such as: evacuations, hazardous materials incidents, missing persons, winter storm or shelter information. Important instructions that could help in an emergency are also included in the messages.

With the assistance of the Brookline CERT Team the Emergency Management Department provided support during many town events and activities throughout the year. The Brookline Community Emergency Response Team (CERT) program is an active group of volunteers that assist the Brookline Emergency Management.

CERT volunteers are trained to respond safely, responsibly, and effectively to emergency situations, but they also support their communities during non-emergency events as well. CERT educates its volunteers about disaster preparedness and for the hazards that may affect their community. All members receive regular training in basic and advanced disaster response skills.

Brookline CERT meets monthly, under the direction of the Emergency Management Director, at the town's Emergency Operation Center (EOC) located at the Brookline Public Safety Complex. During the monthly meetings the members plan for upcoming events, maintain the EOC communication system and receive training on various emergency and communication topics. The members volunteer hundreds of hours to the community every year.

Brookline CERT is looking for volunteers to assist with town emergency and community events. If you are interested in becoming a CERT member, or just would like more information on the CERT program, please contact the Emergency Management Director at 673-2157.

To help the town's First Responders quickly identify your house in case of an emergency, please check your property and review that your home street numbers are the correct size and color and can be seen from the street year-round in all conditions. Since 1995 the Town of Brookline has had a Town Ordinance requiring all buildings to have street numbers that can be readily seen from the street.

More Emergency Management and preparedness information can be found on the Brookline town website along with the link to the Brookline Emergency Management Facebook page.

Respectfully submitted,

David J. Coffey
Emergency Management Director

2019 Finance Committee Report

The Finance Committee reviews both the town and the Brookline School District budgets. The members of the committee work with the Selectboard and the School Board to review the budgets and make recommendations and suggestions to town officials, the School Board, school administration, and the voters. The committee meets monthly and consists of three townspeople elected by the voters to three-year terms.

The major factor that will be affecting our tax rate this year is a dramatic, but one-time increase in support from the state government for education. Additionally, the stabilization fund will be fully funded at 100% for the first time in several years. This is a significant reversal from recent years in which state support for education has been declining. These funds will be used to offset the tax rate, but there is a danger that the following year's tax rate may increase more significantly as this extra funding may not be repeated.

Additionally, the Brookline School District has also paid off the bonds related to Captain Samuel Douglass Academy, which results in the overall operating budget experiencing a rare decrease.

Offsetting this, the town has additional needs related to replacing a fire truck, upgrading radio equipment and procuring the equipment needed by the new Department of Public Works.

As the town of Brookline moves forward with the Department of Public Works (DPW), established at town meeting in 2018, the need to provide a DPW facility are being addressed and a finance committee member attended meetings starting in October. The project numbers did not come together for a proposal at the March 2020 meeting and we look forward to continued involvement in the process in 2020.

The Finance Committee would like to recognize the hard work done by the Town, the School District (including the SAU office) and everyone who work together to keep budgets level and lessen tax increases. Brookline is fortunate to have many civic minded volunteers, which helps to keep our taxes lower and provide the town with services and opportunities which would otherwise not be available.

Respectfully submitted,

Brian Rater, Chair

Graham Loff, Secretary
Dana Ketchen

2019 Fire Department Report

This year the Brookline Fire Department would like to ask for your support to fund the replacement of 5E2, our 1995 KME Engine. This year it will be 25 years old, with the average age of our trucks being 26 years old. It is currently our most-used engine and has been in our capital improvement plan for several years. 25 years have brought many upgrades to technology and is a long time to keep equipment in good shape. Our CIP outlines our proposal to use our capital reserve funds to offset the cost of approximately \$590,000 and make lease payments afterward. Our capital reserve fund is currently \$185,000. A small portion of \$8,195 may be used as a 5% match for a grant to replace our 51-year-old Forestry truck, with the remaining \$176,805 being used as a down payment on the new Engine. The rest of the cost can be paid on a three-year lease, with payments totaling \$145,740 per year at a 2.88% interest rate.

We will be applying for a grant for a new Forestry Truck when the Assistance to Firefighters Grant opens for applications on February 3rd. If we are awarded the grant, we will replace our 51-year-old standard transmission Forestry truck with a new type IV Forestry Truck/Support Vehicle. The new truck will be easier and safer to drive and carry 250 gallons of water and have a 250 gallon per minute pump. It will be a valuable asset in a dry season for brush fires. It will also carry road signs in case of a car accident because it will be better suited to drive in adverse conditions than our 26-year-old van. The grant requires a 5% match, which can be met through our capital reserve fund. The truck is approximately \$163,900 and the town would need to provide a matching amount of \$8,195.

We would like to thank everyone who helped support our 250th Anniversary parade this year. The 250th Committee worked hard to create a wonderful memory for our town, and we greatly appreciate their efforts. We were able to have an original hand tub, the “Little Giant”, returned to our town in time for the parade, and we are grateful to all who made this possible. Our firefighters also worked hard to hang banners throughout the town and have all of our trucks and equipment polished and ready to go. Thank you to everyone who donated their time, money, and resources to make September 21st a memorable day for the Town of Brookline.

This past year our original 1919 truck turned 100 years old, and our forestry truck that is still in service turned 50 years old.

We were not awarded grants for the 2018 grant year for our Engine 4 or for extrication equipment.

In October we revealed a new memorial called “the Fallen Firefighter” on our memorial walk during our annual Open House and Duck Race. Edward “Buddy” Gay, who was killed in the line of duty in 1988, was honored. His widow Beth Gay and family were present to reveal the memorial. We are grateful to everyone who helped make this monument possible for us.

We would like to thank our members who have retired or moved forward this year in other avenues. Colin Shea served for 9 years as Lieutenant of Company 2, and for 11 years total as a firefighter. Jon Boyle served for 13 years as a firefighter. Polly Duprez was our administrative assistant for 7 years. We wish them all the best of luck in their next chapters. We have also grown this year with five new firefighters and a new administrative assistant. We welcome admin. assistant Aimee Joki and firefighters Domenic DelPapa, Tim Fernalld, Brady Halligan, Joshua Joki, and Tim Naylor to the department.

Two of our members are active service members. We are proud to have Josh LaLancette and Tim Brown serving with our department. Both are currently deployed, and we wish them a safe return in June of this year.

With concerns about incidents at schools, we have had our whole department complete EMS in the warm zone training this year. We would like to thank our two elementary schools’ staff at RMMS and CSDA for their work with us to create a plan to help keep our children safe in Brookline. We also offered PTSD training for all our firefighters and their significant others in May of this year in response to the recognition of the needs of our emergency personnel throughout the country.

We have continued to work closely with our other town emergency personnel and we are proud to serve with these professionals. We are thankful for all of our colleagues.

In 2019, we responded to 26 mutual aid calls and received mutual aid 12 times. The Souhegan Mutual Aid Association has proven to create

reliable allies in our neighboring towns. We enjoy working with them and have great respect for our neighbors. 21 of the calls we responded to for mutual aid were to the scene and five were for station coverages.

We would like to thank all the townspeople and those who come out year after year to support us for the annual Barbecue, Duck Race and other fundraisers including our Firefighter Ball this year. Our Association board members Sheryl Corey, Meaghan Fricke, Phil Soletsky and Beth Boggis work hard managing these projects. Their continuing dedication continues to provide great benefit to our department. This year was our final Tailgate Barbeque, but we will continue to have chicken barbeque dinners, horseshoe, and cornhole games with Brookstock. We plan to continue the Firefighter's Ball on a yearly basis. We welcome the general public to the Ball and invite you to enjoy the evening with us. Your donations from our fundraisers have enabled us to finish purchasing our extrication equipment this year, including our invaluable combi tool. This is a potentially life-saving tool in case of entrapment in a vehicle on the scene of an accident. It cost \$9,605 and we are grateful to have been able to purchase it with funds raised from our generous public. We have outfitted our Rescue trucks with the NFPA 1936 extrication equipment.

As always, our members receive training with all new equipment such as the combi tool. We pride ourselves in being well-prepared for any call we may receive. Our new members are required to complete 246 hours of training in Firefighter Level I and attend regular trainings every month.

Our men and women have their own careers and families, and can answer calls at any hour of the day or night to ensure the safety of the citizens of Brookline. Their long hours and their families' continued support do not go unnoticed. They miss meals together, have quality time interrupted, and pick up the slack because their firefighters are at volunteer events, trainings, and calls at any time on any day on top of their regular jobs. We cannot express our gratitude enough to all the families and citizens who support the Brookline Fire Department, and we will continue to serve proudly as we have done since 1826. We love our job, and we love serving you.

Respectfully submitted,

Charles E. Corey, Sr., Fire Chief
The Board of Fire Engineers:
David Joki, Asst. Chief

David Flannery, Asst. Chief
David Santuccio, Captain (Retired)

<u>Name</u>	<u>Title</u>	<u># Years Service</u>	<u>Certifications</u>
Charles Corey, Sr.	Fire Chief	42	Career
David Joki	Assistant Chief	31	Level III
David Flannery	Assistant Chief	20	
Scott Boggis	Captain	21	Level I
Sheryl Corey	Radio	36	
Tom Humphreys	Radio	4	
Roger Francis	Chaplain	4	
Aimee Joki	Admin. Asst.	New	
Company 1			
Jean-Paul Royea	Lieutenant/ Fire Inspector	12	Level II/EMT
Michael Wenrich	Firefighter	5	Level I
Tyler Pelletier	Firefighter	4	Level I
Daryl Pelletier	Firefighter	4	Level I
Richard Veilleux	Firefighter	1	
Brady Halligan	Firefighter	New	
Company 2			
Meaghan Fricke	Firefighter	17	Level II
Richard Montgomery	Firefighter	17	
Timothy Brown	Firefighter	7	Level II
Josh LaLancette	Firefighter	3	Level II/EMT
Domenic DelPapa	Firefighter	New	Level II/EMT
Timothy Fernalld	Firefighter	New	
Company 3			
Barry Doyle	Lieutenant	18	Level II
David Cook	Firefighter	9	Career/EMT
Joe Cooper	Firefighter	19	
Jonathan Boyle	Firefighter	12	Level I
Gretchen Joki	Firefighter	2	Level III
Joshua Joki	Firefighter	New	Level II

<u>Name</u>	<u>Title</u>	<u># Years Service</u>	<u>Certifications</u>
Company 4			
Charles Corey, Jr.	Lieutenant	10	Level I
Paul Bourassa	Firefighter	28	Level I
Peter Bretschneider	Firefighter	23	Level I
Cole Boggis	Firefighter	4	Level II
David Michaud	Firefighter	2	Level I
Timothy Naylor	Firefighter	New	

Company 5			
Brian Moore	Lieutenant	17	Level I
Richard Gribble	Firefighter	5	Level I/AMET
Phil Soletsky	Firefighter	17	Level I
James Duval	Firefighter	2	
Shauni McDonald	Firefighter	1	Level I

2019 was again a busy year for both fire calls and inspections. We had 288 calls, just six fewer than last year which was our highest ever. When comparing a ten-year period, 2009-2019, our number of inspections have increased by 125%, from 186 to 419, and our number of calls have increased by 54%, from 187 to 288. As our town population continues to increase, as well as the volume of traffic through our NH Routes 13 and 130, so will the number of calls and inspections.

Fire Calls

The Brookline Fire Department responded to a total of 288 calls, which resulted in a total of 2,246-firefighter hours through December 31st, 2019, and 2,766 Training hours. The following is the breakdown of the calls.

House/Structure	2	Chimney Fire	1
Car Fire	2	CO Detectors	12
Public Assist	10	Brush/Illegal Burn	13
Car Accidents	41	Mutual Aid Given	26
Wire/Trees	23	Alarm Activation	28
Gas/Propane/Oil	19	Water/Ice	2
Other	38	Service Request	34
Assist Ambulance	16	Smoke Check	13
Assist Police	8	Mutual Aid Received	12

In 2019 there were 237 Seasonal Burn Permits issued. Seasonal Permits may be renewed during the week at the Brookline Fire Station and expire December 31, 2020.

Anyone wishing to obtain a Seasonal Burn Permit for the first time may contact Chief Corey at the station (672-8531).

Fire Inspections

Business Inspections/ Re-Inspection/ Assembly Permits/Final	147	Wood Stove	5
Life Safety Inspection	1	New Home Inspections	18
Fuel Storage	79	Foster Home	3
Boiler	7	Pellet Stove	8
Fire Alarm System	0	Generator	11
Gas Furnace	24	Sprinkler Inspection	10
Hot Water Heater	20	Chimney	7
Gas Stove/oven	12	Tent	1
Fireplace	16	Oil Furnace	2
Gas Piping	47	Compliance	1

Total Inspections: 419

2019 Hollis Communications Center Annual Report

Mission Statement

The mission of the Hollis Communications Center is to promote and ensure the safety and security of all members of the community through the application of high-quality public safety standards. These services are provided in a manner that promotes satisfaction and professionalism to all members of the community while exhibiting compassion, commitment and excellence.

It is a pleasure providing excellent service to the emergency personnel and citizens of Brookline. If you are interested in a tour of the Communications Center please contact Manager John DuVarney at 465-2303.

The Communications Center is located in the Police Station at 9 Silver Lake Road. It is your link to all town services, during emergency and non-emergency situations. The Center is open 24 hours a day, seven days a week. Our staff consists of a Communications Manager, Communications Supervisor, 6 full-time and 5 part-time Communications Specialists. We operate under the direction of the Communications Advisory Board, which includes the Hollis Police Chief, Fire Chief and DPW Director. The Communications Center is also pleased to provide dispatch service to the Town of Mason on a contractual basis.

Full Time Personnel

	<u>Experience</u>
Communications Manager John DuVarney	45 years
Communications Supervisor Robert Dichard	35 years
Communications Specialist Matthew Judge	34 years
Communications Specialist Anna Chaput	32 years
Communications Specialist Rick Nicosia	6 years
Communications Specialist Kassidy Walker	5 years

Part Time Personnel

Communications Specialist Richard Todd	40 years
Communications Specialist Norma Traffie	21 years
Communications Specialist Robert Gavin	13 years
Communications Specialist Chip Brisk	3 years
Communications Specialist Matthew Pervere	31 years

When combined, the Communications Center Staff has 255 years of experience in public safety.

In 2019, the Communications Center answered a total of 44,740 calls for service.

The communications staff plays a vital role in communicating between the units in the field and the public. We answer all police department telephone lines and 9-1-1 calls for police, fire, EMS and DPW for the towns of Hollis, Brookline and Mason. We also handle radio communications with all police, fire, EMS, and public works units, as well as speaking with citizens that walk into the Hollis Police Department with complaints or requests for service.

In 2019 we hired Matthew Pervere as a part-time employee. He has 31 years of experience in Communications, mostly with his current full-time employer, NH State Police. Matt also worked for the Milford Fire Department and retired as a Lieutenant. He has also worked for the Milford Area Communications Center and Amherst Communications. Matt brings a tremendous amount of dispatch experience and will be a great addition to our dispatch team.

Chip Brisk left full-time employment with the Town of Hollis on April 22nd and went full-time with Nashua Fire Rescue. Chip continues with us as a part-time employee.

Jayne Belanger left employment with the Town of Hollis and went to the private sector on August 9, after providing us with 19 years of dedicated service.

This year two of our employees, Anna Chaput and Kassidy Walker, were given the position of Training Officer in our department. They will be responsible for training of new hires and continuing education of current employees. I am sure they will both do very well with their additional duties as they are very dedicated employees.

The Communications Center is very much committed to keeping our personnel current in training. Training that our specialists completed this year includes: Mutual Aid, Mayday, Submerged Vehicles, Enhanced Location, Callers with Disabilities, De-Escalating Incidents, Lessons From the Front, Difficult Callers, Child Callers, Hazardous Materials, Social

Media, Officer Involved Shootings, Liability, Aircraft / Railroad Incidents and This Wonderful Job We Do. This training program provided to us by The Public Safety Group has been very beneficial to all dispatchers.

In addition to the in-house training program, several personnel attended outside classes during the year. Last year these included: Public Safety Telecommunications Basic Course, Domestic Violence, State Police On Line Telecommunications System, APCO Atlantic Conference and the annual NH Emergency Dispatchers Association Training Conference.

This year the communications center received Rapid SOS which is a reverse 911 for cell phones. This program will map the individual in the event that they have a medical emergency, they are lost or any other situation that they are experiencing. We have had 2 situations just this past year that we used this program with great success. The first one was in Brookline where a hiker had lost her sense of direction. We were able to see this person on a map provided by this program and we were able to walk her down to a road where she met up with police. The second situation was in Hollis where a subject had fallen and hit their head about ½ mile into the town forest. The subject stated that they were ok to walk so we were able to walk them out of the woods to Patch Rd. This program has proven to be very beneficial to us as a resource.

This year we were able to move all of our telephone lines from copper to fiber. This not only eliminated noise on our telephone lines but provided TDS with managed IP access.

On behalf of the staff at the Communications Center, we wish to extend our sincerest appreciation to Town of Brookline for their continued support.

Respectfully submitted,

John V. DuVarney, Manager

Communications Advisory Board
Police Chief Joseph Hoebeke
Fire Chief Richard Towne
Director of Public Works Todd Croteau

Brookline Public Library 2019 Annual Report

Staff: Congratulations to Julie Spokane for completing her Level 4 Paralibrarian certification and Bettielue Hill for her Level I Paralibrarian certification. Julie also served as treasurer for the state Paralibrarian section and co-chaired the first state Paralibrarian section mini conference. Julie and Director Patricia Leonard attended the NELA conference and entire staff was trained on the new statewide interlibrary loan software. Assistant Director Marilyn Simons completed her first full year in December, bringing her expertise to Brookline after a long tenure at the Jaffrey Public Library. We are grateful to have her along with the rest of our dedicated staff here at the Brookline Public Library.

Programs and Events: Once again, the Library offered a wide variety of programs to inspire and cultivate lifelong learning, resource sharing, and community pride. The Summer Reading program was extremely successful with all-time high participation in both the Children and the Adult reading programs.

The Library's most popular children's programs presented were on-going story times, reading dogs, music and movement, and school break STREAM programs. Other beloved children's programs include reading of The Polar Express, Halloween costume dress-up ISCREAM social, Fancy Nancy Fashion Show, stuffed animal sleepover story time, and celebrating participation in the 1000 Books before Kindergarten initiative.

The Library also hosted community-wide programs such as our sixth annual soup night, Cruising NH History of Roadside Historical Markers, Tales from Home of the World's Worst Weather, NH Quilts and the Stories They Tell, Family stories – How and Why to Remember to Tell Them, Civics 101, Galileo Gaililei – The Starry Messenger, Kristin Markowich's Journey on the Camine de Santiago in Spain, and Honey Tasting from Around the World with Michele Decoteau. Also introduced this year was the Brookline History series that included the history of the Icehouse and Railroad and the Ski Hill.

Our weekly Adult programs include both a general interest book club and Classics book club. Adult Game Day currently featuring Mah Jong and Cribbage will hopefully expand to include Chess and Bridge as participation and interest increases. The weekly knitting group is on-going and open to new members.

Many of these wonderful programs were made possible through the hard work and support of the Friends of the Library. The Friends remain a mainstay of the Library through book sales, bake sales at several town events, holiday wreath sales, and by reaching out for contributions from local businesses and residents. The Friends continued to support the community by providing access to discount passes to a wide variety of local museums, science, and nature centers. New passes made available this year included the Canterbury Shaker Village and the McAuliffe-Shepard Discovery Center.

The Library was proud to participate in the 4th of July parade and the 250th Anniversary parade in

September. These were wonderful opportunities to share our community pride.

Meeting Community Needs: The Library's stated goal for 2019 was to strengthen ties and meet the needs of all members of our community. Some of the ways we were able to meet those goals included expanded capabilities in 2019 by opening on Saturdays during the summer, increasing hours of availability for Notary services, and adding Nuwav to provide access to legal forms and documentation. The Library supported community members who envisioned programs, developed them with staff oversight, and presented these programs to benefit underserved groups in our town.

Through a generous donation to the Library in 2019 we have begun to transform our space to accommodate more materials and to make visiting our Library more enjoyable. Stop by to see our building progress as we head into 2020.

Connecting with our Library has also gotten easier with our social media presence on Facebook, Twitter and Instagram. Exploring content and discovering new materials has been streamlined with the State Library System's newly release interlibrary loan system. Overdrive's Libby app and the Librista app are also available for Brookline Library patrons to utilize Library resources from mobile devices.

The Library Trustees value the continued support of the Select Board, as well as the assistance of the town administrative and departmental staff and look forward to fostering these relationships. Along with Director Patricia Leonard, our exceptional staff,

Friends, advocates and volunteers, we look forward to another exciting year serving and supporting Brookline residents.

Respectfully Submitted,
Ed Cook, Chair
Shannon Guay
Karen Jew
David Partridge
Kim Rogers

Brookline Public Library - 2019 Statistics

Annual Service Hours 2356

Registered Patrons 2422

Collections

Print materials	
(includes 53 Periodicals)	26,345
Audios (books and music)	1,801
DVDs	3,196
Museum Passes	15
Circulating Equipment	14
Realia (games, puzzles etc)	6

Total locally-owned Collections:31,377

Licensed Databases (thru NHSL)	17
Licensed Database (local)	1
E-books (through NHDB subscription)	25,757
Audio Downloadables (NHDB)	22,010

Total Available Resources:.....79,162
--

Circulation

All formats	39,377
Museum Passes	300
Other: ILLs, ebooks etc	8,264
Total Circulation:	47,941

Database use (Ebsco, Online Catalog etc)
Total searches...27,845

Volunteers & Sponsors

Volunteer hours	605
Number of Sponsors	19
Number of sponsored items	54

Programs & Services

Youth programs	228
Adult programs	59
Total programs:	287
Attendance – Youth	2,256
Attendance – Adult	1,895
Total Attendance:	4,151

Library Treasurer's Report
Brookline Public Library
 Account Balances for Year Ending 12/31/2017

<u>Library General Funds</u>	
<u>Checking Account</u>	
Balance December 27, 2018	\$107,274.23
Receipts: Town Appropriation	\$257,567.00
Copy/FAX/Print	464.60
Donations	\$3,613.02
Interest	\$72.69
Trust Fund	\$1,189.64
Other Income	\$1,051.33
Payments: Expenses	\$277,908.29
Targeted bequest for structural enhancement of library	\$50,000.00
Ending Balance December 26, 2019	\$143,324.22
<u>Savings Account</u>	
Balance December 31, 2018	\$19,873.74
Receipts: Income	\$0.00
Interest Earned	\$19.88
Payments: Expenses	\$0.00
Ending Balance December 31, 2019	\$19,893.62
Total of All Accounts in Hands of Treasurer 12/31/19	\$163,217.84

Library Treasurer's Report

Brookline Public Library

Year End Summary 2019

Income

Donations

Friends of Library	1,841.00
Sponsors	933.56
Other donations	<u>838.46</u>
Total Donations	3,613.02

Donations (see above)	3,613.02
Copy/FAX	464.60
Refunds	330.48
Interest	72.69
Lost & Paid	730.81
Non-Resident Cards	100.00
Sale of Items	37.00
Trust Fund	1,189.64
Town Appropriation	<u>257,567.00</u>

Total Income \$264,105.24

Expense

Automation	1,051.00
Communications	3,860.83
Education	595.00
Equipment	108.39
Equipment Maintenance & Repair	546.23
Health Insurance	7,433.68
Media (see below)	29,107.90
Audio Materials	2,576.10
Dues and Membership Fees	2,995.00
Printed Materials	19,638.20
Serial Subscriptions	1,494.13
Video Materials	2,122.99
Media - Other	281.48
Total Media	29,107.90

Mileage	239.05
Office Supplies	4,313.54
Payroll Expense	2,610.00
Postage + PO Box	404.52
Professional Dues, Fees, Etc.	520.00
Criminal Background Checks	50.00
Programs	4,445.59
Retirement (Employer)	7,067.33
Salaries	185,736.20
SS/Medicare (Employer)	<u>14,431.56</u>

Total Expense 262,520.82

Return to town (unspent health care) 7,300.32

Net Income -5,715.90

David Partridge
Treasurer, Brookline Public Library

2019 Melendy Pond Management Committee Report

Following the approval of three Melendy Pond-related warrant articles at the March 2019 town meeting, the Selectboard formed the Melendy Pond Management Committee. The five-member committee was charged with and completed:

- Serving as the town's point of contact with Melendy Pond tenants
- Creating a new Melendy Pond Revolving Fund
- Identifying and retaining a legal resource to draft new leases
- Recommending new annual rental rates to the Selectboard for 2020 and beyond
- Working with tenants during 2019 to execute one-time options of new leases

Dating back to the 1950's, the land around Melendy Pond has been leased to approximately two dozen tenants who own seasonal structures on the land. The tenants pay annual lease payments to the town for the use of the town-owned land. Their structures are also taxed based on the assessed value of the structures. At the end of 2018, the majority of tenants paid \$125 or less per year for land lease payments. They had leases that expired between 2019 and 2032.

During 2019, 10 tenants signed new leases. The new leases, which require re-approval of town meeting every five years, will extend to 2032 assuming interim town meeting approvals. In addition to the opportunity of an extended lease term, the new leases also increased annual lease payments – to \$2,900 for non-waterfront and \$3,400 for waterfront leases and include an annual escalation clause. These rates were based on the committee's research of current lease amounts for similar "land lease" arrangements in the area, such as mobile home parks. In addition to better aligning annual rent with market levels, the higher rent was also put in place to assist the town in accumulating funds necessary to remove any structures that may be abandoned in the future, thereby eliminating such costs for taxpayers.

The following provides a summary of the Melendy Fund Revolving Fund for 2019:

Beginning Balance (Jan. 1, 2019):	\$ 0.00
Funds transferred from Melendy Pond Authority:	\$30,346.59
Additional 2019 rent received on leases in 2019:	\$ 5,365.00
2020 rent received on leases in 2019:	\$ 3,400.00
Interest earned on deposits:	\$ 152.67
Less expenses:	\$ 0.00
Ending Melendy Pond Revolving Fund Balance (Dec. 31, 2019):	\$39,264.26

Respectfully submitted by MPMC members,

Eddie Arnold, Chair
Brendan Denehy, Vice-Chair
Randy Haight
Tad Putney
Tom Solon



30 Temple Street, Suite 310
Nashua, NH 03060
Phone: 603.417.6570

Value yesterday. Enhance tomorrow. Plan today.

NASHUA REGIONAL PLANNING COMMISSION 2019 ANNUAL REPORT

The Nashua Regional Planning Commission (NRPC) provides comprehensive transportation, land use, and environmental planning services and offers extensive mapping and data management products and services to the region's communities utilizing the latest technologies available. Membership in NRPC gives communities access to this wide range of resources, some of which are highlighted below.

- **Transportation Planning:** Vehicle, bicycle, and pedestrian counts; circulation and corridor studies; traffic modeling; intersection analyses; road safety audits; pavement conditions surveys; traffic study reviews and parking studies.
- **Land Use Planning:** Planning and Zoning Board staff support; local land use ordinance and regulation preparation and review; planning and zoning training including workshops, fact sheets, guidebooks, and other educational resources; master plan development; capital improvement program preparation; economic development consultation and the development of specialized plans and studies.
- **Data Management and GIS Mapping:** Demographic, land use, transportation, natural resources, and related data collection and analyses; individual municipal and regional base map sets; production of annual tax maps; natural features, water resources, trails and street mapping, and development of online interactive apps.
- **Environment and Energy:** Electrical energy purchase aggregation for municipal and school facilities; consultation with local Energy Committees; MS4 Stormwater Permit coordination; Natural Resource Conservation planning; Hazard Mitigation Planning, and household hazardous waste collections.

NRPC uses local dues to leverage grant funds and support the planning needs of local communities. The most recent NRPC budget is comprised of 60% federal transportation funding sub-allocated by the State of NH, 10% local dues, 15% Household hazardous waste program support, 5% local contracts, 1% State of NH grants, 9% Federal grants, and 1% from special services and miscellaneous revenue.

Highlights of 2019 regional initiatives of benefit to all communities include:

- **Transportation Planning Administration:** NRPC updated the Transportation Improvement Program (TIP), which provides a schedule of project implementation for federally funded and other regionally significant projects for the 2019-2022 period. The Metropolitan Transportation Plan (MTP), NRPC's long-range transportation plan, was adopted in December 2018 and finalized in early 2019 with all comments incorporated. NRPC has continued to update the MTP project list as TIP Amendments are adopted. Data collection and analysis are in the works for future MTP updates, including performance measures, traffic model forecasts and congestion analyses.
- **Regional Housing Needs Assessment:** Completed in December 2019, the Regional Housing Needs Assessment aims to analyze and understand the characteristics and trends related to households, housing stock and market conditions within the region. Additionally, the assessment seeks to

identify various barriers and opportunities, project future housing needs, and provide the tools and resources for municipalities to make more informed housing decisions.

- **Brownfields Assessment Program:** NRPC received a \$300,000 EPA grant in October 2019 to implement a new Brownfields Assessment program. The program provides funding to conduct environmental assessments on sites with known or suspected contamination to safeguard public health and encourage the redevelopment of target sites into economically viable uses consistent with community goals.
- **NRPC Public Involvement Plan:** Adopted in June 2019, the updated Public Involvement Plan enhances NRPC’s procedures and strategies for integrating public participation throughout the transportation planning process. The plan will ensure transportation-related decisions are made in consideration of and of benefit to public needs and preferences.
- **Regional Census Partnership:** Through active participation in various Census Bureau programs including the Participant Small Area Program (PSAP), the Local Update of Census Addresses (LUCA) program, the Census Boundary Annexation Survey (BAS), and Census New Construction, NRPC’s GIS team has provided feedback on small area geography delineations and has submitted over 2500 address database additions or corrections to Census. These efforts and others, including support of the City of Nashua’s Complete Count Committee and our own outreach, will help ensure the most accurate and complete Census for the communities in our region.
- **Toxic Free: Easy as 1-2-3:** This EPA-funded initiative seeks to provide education to parents and caregivers about the risk that household hazardous products pose to children and ways to reduce the chances of exposures and poisonings. The project’s outreach encourages residents to properly dispose of household hazardous waste (HHW) at NRPC-run collection events in the region. In 2019, we convened an advisory committee, drafted and finalized an outreach survey, and began distributing that survey.
- **Regionwide Bicycle Level of Stress:** In partnership with NHDOT, NRPC finalized a GIS layer measuring bicycle-friendliness of every road segment in the region. The data will be used for local and regional Complete Streets planning and to analyze the potential effectiveness of future project applications in the Ten-Year Planning process.
- **CommuteSmart:** The mission of the CommuteSmart Nashua is to improve transportation mobility options of all residents and employees in the region. In 2019, NRPC conducted outreach on behalf of the program and participated in two challenge events that encouraged alternate modes of commuting including rideshare, transit, bicycle and walking, and telecommuting.

HIGHLIGHTED BROOKLINE MEMBERSHIP BENEFITS	ESTIMATED VALUE
ELECTRICITY SUPPLY AGGREGATION www.nashuarpc.org/energy-environmental-planning/energy-aggregation NRPC serves as an aggregator to facilitate a bid process among competitive electricity suppliers licensed with the NH Public Utilities Commission. Each aggregation member signs its own contract with the supplier for a fixed electricity supply rate. Rates and contracts are identical for each member within a given electric distribution territory. In	Brookline savings since 2012: \$45,181 (compared to the default utility rate) NRPC Staff Time: 10 hours

HIGHLIGHTED BROOKLINE MEMBERSHIP BENEFITS	ESTIMATED VALUE
2018, Brookline signed a 36-month contract with a competitive supplier as part of the aggregation.	
HOUSEHOLD HAZARDOUS WASTE COLLECTION www.nashuarpc.org/hhw NRPC staff conducted 6 HHW collections this year on behalf of the Nashua Region Solid Waste Management District (NRSWMD) to allow residents to properly dispose of hazardous products. Five of the events were in Nashua and one was held in Pelham. Residents of Brookline could attend any of the six events. In 2019, a total of 1,734 households participated in the HHW collections District-wide.	NRPC Staff Time: 500 hours Brookline households served: 40 (2.4% of total served) Single collection event cost savings to NRSWMD: \$16,250.
TRAFFIC COUNTING https://arcg.is/Ovm8q NRPC collects traffic counts around the region including locations in Brookline. These counts are collected in cooperation with the NH Department of Transportation to support the Highway Performance Monitoring System or by Town request. NRPC conducted six traffic counts per Town request in 2019. All counts are available to the Town for local planning initiatives.	NRPC Staff Time: 12 hours
LOCAL TECHNICAL ASSISTANCE NRPC provided staff support for Brookline's NH 13/S. Main St. intersection project submission for the NH Ten Year Transportation Plan. NRPC also provided extensive trail mapping support for properties managed by the Brookline Conservation Commission and provided data to Brookline Emergency Management to support their planning activities.	NRPC Staff Time: 30 hours
ONLINE GIS https://nrpcnh.mapgeo.io MapGeo, NRPC's award-winning Live Maps App, is a public-facing resource for property information in the region available to Brookline residents. The Town's webpage features a referral link to MapGeo.	Licensing fee: \$6,000/year NRPC staff time: 40 hours

PAYMENTS TO NRPC

Membership Dues:	\$3,949
Other Contractual Amounts:	\$0

REPRESENTATIVES FROM BROOKLINE TO NRPC:

NRPC extends its heartfelt thanks to the citizens and staff of Brookline who volunteer to support regional planning. The work of NRPC would not be possible without the support of the dedicated Commissioners and Advisory Committee members from Brookline. Special thanks to:

Commissioners: Tamara Sorell, Jill Adams

Transportation Technical Advisory Committee: Tad Putney, Mike Wenrich

Nashua Regional Solid Waste Management District: Jim Solinas, Tad Putney

Respectfully Submitted,

Jay Minkarah, Executive Director

2019 PLANNING BOARD REPORT - *THE YEAR IN REVIEW*

The Planning Board's mission is to ensure compliance with Planning and Zoning regulations and ordinances when reviewing site plans and subdivision applications and to provide excellent customer service. The Board also revisits the regulations and ordinances to ensure compliance with State and Federal regulations while trying to maintain a balance between the rights of landowners and the residents' vision to preserve the rural character of Brookline.

The Board meets once a month - on the third Thursday. Meetings are open to the public and there is always the option of watching the meetings on TV or the broadcasts live via the internet from the comfort of one's home.

Land Use & Zoning Ordinance

The Board reviewed several sections of the Zoning Ordinance, mainly to provide clarifications and/or match NH state agencies' regulations.

Two small amendments to the Zoning & Land Use Ordinance will be submitted to voters and put on the ballot for the March 10th, 2020 voting day. The proposed amendments are available at the beginning of this annual report.

Cases Reviewed

The Board held public hearings for the following applications:

- Pinkham/Town, Lot Line Adjustment/Subdivision. Approved in February
- Kellner, Lot Line Adjustment. Approved in March
- Dunton, 2-Lot Subdivision. Case Withdrawn by applicant
- County Store/BCC, Trail Parking Area. Approved in June
- Burbee, Firewood Site Plan Update. Approved in June
- Austin, 2-Lot Subdivision. Approved in June
- Ozgur, Convenience Store. Approved in July
- Glendale Homes, 4-Lot Subdivision. Approved in August
- Hall, Lot Line Adjustment. Approved in August
- Camp Tevya, Yurt Village. Approved in October
- Patriot Holdings, Self-Storage Development. Approved in November

- Glendale Homes, 6-Lot Subdivision. Approved in November
- Gulla, Self-Storage Expansion. Approved in December
- Markelova, Home Business. Approved in December
- Wendelgest, 3-Lot Subdivision. Approved in December
- Provins, 4-Lot Subdivision. Approved in December

Other reviews conducted by the Board included: construction & maintenance road bonds for existing subdivisions, engineering reviews for subdivisions and commercial developments.

Capital Improvement Plan

As for many years in the past, ***Alan Rosenberg*** has been very busy preparing an extensive Capital Improvement Plan that is presented to the Board for review and adoption prior to its submission to the Selectboard and Finance Committee. The Board wants to thank Alan for all the numerous hours he spent preparing the Plan.

Alternate Member Positions Available

The Board has openings for Alternate Member positions with 1, 2 and 3-year terms. If you would like to receive more information on the role of an Alternate Member or would like to volunteer, please contact Valérie Rearick or attend a Planning Board meeting. Meetings are held on the 3rd Thursday of each month at 7:00 pm in the Town Hall meeting room.

On behalf of the entire Planning Board and Staff:

Alan Rosenberg, Co-Chair

Eric Bernstein, Co-Chair

Steve Russo, Selectboard Ex-Officio

Christopher Duncan, Member

Ronald Pelletier, Member

Peter Keenan, Alternate

Valérie Rearick, Town Planner & Administrative Assistant

Kristen Austin, Recording Secretary

PLANNING BOARD STATISTICS – 2019

Cases Heard	16
Cases Continued from 2018	
Conceptual Consultations / Other	1
Hearth Removal	
Lot Line Adjustments Approved	2
Lot Line Adjustments Disapproved	
Non-Residential Site Plans Approved	7
- Including Home Businesses.....	1
Non-Residential Site Plan Denied	
Sign Master Plan Approved	
Subdivisions Approved	6
Subdivisions Disapproved	
Application Withdrawn.....	1
Subdivisions Revoked.....	
New Lots Created	20
Cases Pending (to be finalized in 2020)	

BOARD OF ADJUSTMENT STATISTICS – 2019

Cases Heard	11
Special Exceptions Granted	4
Special Exceptions Denied	
Variances Granted.....	3
Variances Denied	1
Appeal of Administrative Decision	1
Second Appeal of Adm. Decision Accepted.....	
Second Appeal of Adm. Decision Denied	
Cases Withdrawn	
Equitable Waiver Granted.....	
Rehearing	
No Action Taken.....	1



Brookline Police Department
3 Post Office Drive, PO Box 341
Brookline, NH 03033
603-673-3755
Fax: 603-673-7575



William Quigley III
Chief of Police

The Town of Brookline continues to grow. While exact statistics are not readily available, the number of new roads, homes and residents have all increased over the past three years. Along with those factors comes an inevitable increase in patrol area and calls for service. Increased technology, drug use and domestic stress have, in many cases, brought forward a different level of police involvement.

As the 2019 Annual Town Meeting approached, our residents voiced valid concerns regarding the heavy and rising tax impact. As a result, the Brookline Police Department opted not to present warrant articles to finish the second floor and/or hire an additional officer. We are here to serve, not burden the public and we focus diligently on prudent and reasonable spending.

Building space, while used to its maximum, accommodates our essential needs. We can and will uphold our commitment to high standards in our current space and are not proposing any building projects this year.

While resourceful scheduling keeps all shifts filled, there are times when a sole officer is on duty. Certainly, it is not a good situation when a serious incident occurs or more than one call comes in during the same time period. As a matter of fact; some calls, by policy, require a two-officer response. Our most recent hiring of a full-time patrol officer was in 2016. To fully address the growing needs of our population and town, we are in vital need of another officer. The numbers speak to the need:

	2016	2019
Calls for Service	17,286	20,010
Domestic Disturbances	21	48
Drug Possession Arrests	58	67

The taxpayers' ongoing support is obvious and appreciated. Thank you for your consideration of the additional officer warrant article. The Brookline Police Department remains committed to providing Brookline excellent enforcement and protection.

Respectfully submitted,

Chief William Quigley III

2019 Brookline Public Works Report

Slowly but surely Brookline Public Works is building up some infrastructure to show for its name and to be used to best serve the residents of Brookline. Adding to the arsenal in 2019, we now have a New Holland backhoe which was purchased in January using capital reserve funds. The opportunity to purchase this slightly used piece of equipment for \$96,000, at a \$30,000 savings over new, would have been missed out on without having capital reserve funds available. The next addition is an International 6-wheel plow truck, Truck 251. This truck was purchased and restored at a total cost of \$72,000 from a mix of funding between the department's capital reserve account as well as remaining snow and ice management budget funds. A comparable new truck purchase would have cost \$200,000 and been nearly impossible to service in-house due to the electronics of new vehicles. To start 2020 public works will be converting Brookline's old 2005 ambulance into an additional truck to serve the department prior to the hopeful hiring of a second full-time department employee. "Truck 252" will be setup much like "Truck 250" with a couple minor changes to make it more versatile for Spring/Summer/Fall town maintenance needs. We will build this truck for approximately \$35,000 where a new purchase would cost around \$80,000.

In 2019 various projects both large and small occurred throughout town. Ditches were redefined for the southern half of Russell Hill Road, West Hill Road, part of Wallace Brook, and other small areas as needed to keep water moving. Water in one form or another is the leading cause of pavement degradation and therefore should be the focus of public works efforts. Residents should regularly ensure their driveway culverts are flowing freely to not only protect their driveway but also to protect the condition of the adjoining town road. Preventing water issues in roadways is far cheaper than needing to rebuild them after water issues have rendered them not savable. A larger project addressing a water situation in town was the rebuilding of Rideout Lane. Test pits showed a very high-water table in the first half of the road with no way for the water to get out from under the road. Brookline Public Works sought advice and a solution from our town engineer and then contracted with CL Farwell Construction to install underdrains under both sides of the road to keep future water moving. The road was then reclaimed, road gravel was added, graded, compacted, and finally paved. Rideout Lane was only paved with the binder course of pavement in order to monitor conditions and ensure they have been fixed before investing in the topcoat of pavement in years to

come. Additional 2019 paving occurred on West Hill Road south of Wallace Brook and the most northern 2,000 feet of Old Milford Road. Additionally, on Wallace Brook Road, a small sinking section was dug up to investigate the problem. Under the pavement were six large dump truck loads of loam, stumps, and trash. This was all removed, the area backfilled, graveled, and compacted properly and the failed road section repaved. This will keep vehicle traffic moving safely in the area once again. Typically, and unfortunately, it takes digging up an area to really know what is wrong with it.

To use the growing equipment arsenal to provide a higher level of service to our town, Brookline Public Works needs to build on its staffing. Having personnel whose sole job is to focus on our town's needs will go a long way to getting problems handled faster as well as providing consistent, preventative maintenance that will save the town from doing larger projects in the future. While all the needed growth can't happen at once due to the immediate cost impact and current lack of facility, this is a department that needs steady growth to function effectively for Brookline. Road projects of any kind require a minimum of three people, but typically more are needed to be able to run equipment and trucks simultaneously and handle traffic control. Eventually hiring staff members with a shared purpose such as a mechanic/laborer/truck driver or transfer station employee/truck driver will help staff the department and will also contribute to another town department's needs without hiring a completely new role in town. These shared roles will be especially useful in the winter months by bringing snow and ice management as much of an "in-house" as possible. With the right tools and the right people, we can do more with less!

The equipment and personnel growth of a public works department aims to build an entity that has a direct focus on only town matters. This structured growth is necessary to break away from a reliance on subcontractors. Budgeting and scheduling become far more manageable and realistic when in-house resources are used for in-town infrastructure needs. While tasks like paving, large tree removals, line striping, and street sweeping will likely never make sense to be staffed and equipped to handle in house, having most other tasks handled by Brookline Public Works will get them done in the most efficient way possible with the added flexibility to handle surprises that arise.

In 2020 the Brookline Public Works Building Committee will continue to put together the best proposal possible for a town DPW facility to be presented at our 2021 Town Meeting. We will likely be looking for new committee members and are also open to any residents looking to ask questions or make suggestions. All meetings are posted to the Brookline website.

Residents are encouraged to reach out with any questions or suggestions they may have regarding the growth and structure of *their* Brookline Public Works. Updates of planned work are posted on the town website whenever possible and those who use Facebook are encouraged to “Like” and “Follow” Brookline Public Works. Various Selectboard meetings throughout the year can also provide great detail of work going on in town and serve as a platform for questions or comments and residents should feel welcomed to attend!

Thank you all for your continued support,
Respectfully submitted,

Mike Wenrich
Public Works Director





2019 Selectboard Report

2019 will be remembered as the year we celebrated Brookline's 250th birthday in grand fashion. After years of planning and preparation, the celebration was marked with a large parade on September 21st followed by fireworks over Lake Potanipo. The year was also marked by the much-anticipated release of the updated town history, entitled Nestled Here, edited by Sidney Hall, Jr. We thank all members of the 250th Committee and Town History Committee for their dedicated efforts to capture and celebrate Brookline's history. We also thank the many Brookline businesses that served as generous sponsors for the 250th celebration.

As a follow-up to several Melendy Pond-related warrant articles that were approved at the March 2019 town meeting, the Selectboard formed the Melendy Pond Management Committee to address several open issues. The committee drafted new, one-time leases, which were offered to current tenants to sign during 2019. Ten tenants signed the new leases. The leases, which require re-approval of town meeting every five years, will extend to 2032 assuming interim town meeting approvals. The new leases aligned annual rental rates with market practice and result in increased revenue. The revenue is expected to address a concern that taxpayers would face significant future costs to demolish any structures that are abandoned by tenants. Annual rental income in 2020 will be \$36,955, which is a notable increase from \$7,155 in 2019.

The Selectboard also chartered a DPW Building Committee. The committee made significant progress in evaluating potential locations for the town's first DPW garage, including the review of an existing garage that was offered for sale. The committee selected a site adjacent to the transfer station as the optimal location for a new facility. Preliminary building plans were developed in late 2019. It is expected further work will be done in 2020 and a building will be proposed for taxpayer approval at the March 2021 town meeting.

During 2019 the Board sought safety improvements at the Route 13/South Main Street intersection added to the state's 10-year plan. The governor signed off on the plan, including this project, earlier this month. Construction is tentatively scheduled for 2029 and will not require funding from the town. A left turning lane on Route 13 southbound at Old Milford Road is also included in the plan with construction scheduled for 2026.

The engineering firm of Hoyle Tanner continues to conduct engineering work on the Bond Street Bridge, which was constructed in 1946. The engineering work should be completed in 2020 and construction is tentatively scheduled for 2023 or 2024 under the State Bridge Aid Program, which funds 80% of the project's costs.

Engineering work is continuing for the sidewalk and pedestrian bridge project on South Main Street and Mason Road. Construction is expected to occur in 2020 but is contingent on additional funding being approved through a warrant article due to increases in construction costs.

During 2019 we worked on a project to convert all town street lights to LED. The conversion is expected to be completed in early 2020 and will nearly cut our electricity costs for the street lights in half. We continue to look for ways to become more energy

efficient and may be chartering an energy committee to assist in this effort for 2020 and beyond.

Brookline continues to enjoy the dedicated service of our town employees at the town hall, transfer station, library, public works, police, fire, and ambulance services. Brookline is also fortunate to have many active volunteers that serve on the ambulance service, fire association, planning board, zoning board of adjustment, board of assessors, supervisors of the checklist, recreation commission, conservation commission, library trustees, finance committee, economic development committee, capital improvements committee, Community Emergency Response Team (CERT), Souhegan Valley Transportation Collaborative, Brookline school board, Hollis Brookline COOP board and budget committee, and we thank all of them for their hard work on the Town's behalf.

We also thank all who are active in youth sports, Scouts, the Friends of the Library, the Fourth of July parade, fireworks, tree lighting, skating rink and the fishing derby. Brookline is fortunate to have the active support of the Garden Club, Brookline Women's Club, Souhegan Valley Karate Club, Hollis Brookline Rotary Club and the Brookline Lions Club for our community programs.

We also express our sincere gratitude to all members of the armed services – both past and present.

Respectively submitted,

Brendan Denehy, Chair
Eddie Arnold, Vice-Chair
Ron Olsen
Drew Kellner
Steve Russo



Tax Collector's Report

For the period beginning **and ending**

This form is due **March 1st (Calendar Year) or September 1st (Fiscal Year)**

Instructions

Cover Page

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

For Assistance Please Contact:

NH DRA Municipal and Property Division

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

ENTITY'S INFORMATION

Municipality: County: Report Year:

PREPARER'S INFORMATION

First Name Last Name
Street No. Street Name Phone Number
Email (optional)



New Hampshire
Department of
Revenue Administration

MS-61

Debits

Uncollected Taxes Beginning of Year		Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2018	Year: 2017	Year: 2016
Property Taxes	3110		\$496,777.17		
Resident Taxes	3180				
Land Use Change Taxes	3120		\$25,200.00		
Yield Taxes	3185		\$1,155.00		
Excavation Tax	3187				
Other Taxes	3189				
Property Tax Credit Balance		(\$42.02)			
Other Tax or Charges Credit Balance					

Taxes Committed This Year		Levy for Year of this Report	Prior Levies	
			2018	
Property Taxes	3110	\$19,618,206.19		
Resident Taxes	3180			
Land Use Change Taxes	3120	\$222,928.00		
Yield Taxes	3185	\$9,235.85		
Excavation Tax	3187			
Other Taxes	3189			

Overpayment Refunds		Levy for Year of this Report	Prior Levies		
			2018	2017	2016
Property Taxes	3110	\$45,040.69			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Interest and Penalties on Delinquent Taxes	3190	\$7,028.49	\$27,573.67		
Interest and Penalties on Resident Taxes	3190				
Total Debits		\$19,902,397.20	\$550,705.84	\$0.00	\$0.00



New Hampshire
Department of
Revenue Administration

MS-61

Credits

Remitted to Treasurer	Levy for Year of this Report	Prior Levies		
	2018	2017	2016	
Property Taxes	\$19,092,870.84	\$288,611.15		
Resident Taxes				
Land Use Change Taxes	\$143,150.00	\$24,387.19		
Yield Taxes	\$9,235.85			
Interest (Include Lien Conversion)	\$7,028.49	\$25,943.92		
Penalties		\$1,629.75		
Excavation Tax				
Other Taxes				
Conversion to Lien (Principal Only)		\$205,399.02		
Discounts Allowed				

Abatements Made	Levy for Year of this Report	Prior Levies		
	2018	2017	2016	
Property Taxes	\$83,360.69	\$3,922.00		
Resident Taxes				
Land Use Change Taxes	\$20,000.00	\$812.81		
Yield Taxes				
Excavation Tax				
Other Taxes				
Current Levy Deeded	\$4,933.00			



Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2018	2017	2016
Property Taxes	\$482,104.38			
Resident Taxes				
Land Use Change Taxes	\$59,778.00			
Yield Taxes				
Excavation Tax				
Other Taxes				
Property Tax Credit Balance	(\$64.05)			
Other Tax or Charges Credit Balance				
Total Credits		\$19,902,397.20	\$550,705.84	\$0.00
			\$0.00	\$0.00

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$541,818.33
Total Unredeemed Liens (Account #1110 - All Years)	\$194,510.68



New Hampshire
Department of
Revenue Administration

MS-61

Lien Summary

Summary of Debits

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2018	Year: 2017	Year: 2016
Unredeemed Liens Balance - Beginning of Year			\$203,715.82	\$98,242.55
Liens Executed During Fiscal Year		\$220,901.15		
Interest & Costs Collected (After Lien Execution)		\$6,935.70	\$22,801.18	\$23,788.41
Total Debits	\$0.00	\$227,836.85	\$226,517.00	\$122,030.96

Summary of Credits

	Last Year's Levy	Prior Levies		
		2018	2017	2016
Redemptions		\$125,906.00	\$95,951.95	\$42,079.03
Interest & Costs Collected (After Lien Execution) #3190		\$6,935.70	\$22,801.18	\$23,788.41
Abatements of Unredeemed Liens			\$17,254.74	\$5,216.33
Liens Deeded to Municipality		\$5,267.01	\$32,523.21	\$4,150.57
Unredeemed Liens Balance - End of Year #1110		\$89,728.14	\$57,985.92	\$46,796.62
Total Credits	\$0.00	\$227,836.85	\$226,517.00	\$122,030.96

For DRA Use Only

Total Uncollected Taxes (Account #1080 - All Years)	\$541,818.33
Total Unredeemed Liens (Account #1110 - All Years)	\$194,510.68



BROOKLINE (63)

1. CERTIFY THIS FORM

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Patricia

Preparer's Last Name

Howard-Barnett

Date

01/10/2020

2. SAVE AND EMAIL THIS FORM

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

3. PRINT, SIGN, AND UPLOAD THIS FORM

This completed PDF form must be PRINTED, SIGNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

PREPARER'S CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's Signature and Title

Town Clerk's Report
01/01/2019-12/31/2019

MV Permit Fees (7,296)	\$ 1,197,837.97
Boat Registrations	\$ 950.00
MV Title Fees	\$ 2,610.00
UCC Filing/ IRS Liens	\$ 1,680.00
Municipal Agent Fees	\$ 18,244.00
Vital Records	\$ 6,285.00
Dog Licenses (1,230)	\$ 8,387.00
Dog Fines/ Penalties	\$ 1,436.00
Pole Permits	\$ 10.00
Dredge & Fill Permits	\$ 0.00
Filing Fees	\$ 0.00
Total to Treasurer	\$ 1,237,439.97

Town Treasurer's Report For the Year Ended December 31, 2019

Town Accounts

General Fund

Balance January 1, 2019	6,677,638
Receipts:	
Taxes	20,115,718
Motor Vehicle Permits	1,197,838
Federal and State Funding	490,513
Ambulance Revolving Fund Income	99,432
Melendy Pond Income	39,264
Other Local Sources	332,182
Interest on Investments	36,187
Warrant Disbursements	(21,355,770)
Ambulance Revolving Fund Expenditures	(90,437)
Ending Balance December 31, 2019	<u>7,542,565</u>

Brookline 250th Anniversary Accounts

Balance January 1, 2019	98,026
Contributions	90,164
Interest Earned	1,008
Expense	(158,212)
Ending Balance December 31, 2019	<u>30,986</u>

Police Special Detail Fund

Balance January 1, 2019	39,452
Police Details	39,948
Expense	(33,558)
Ending Balance December 31, 2019	<u>45,842</u>

Brookline Ballpark Playground Fund

Balance January 1, 2019	1,480
Contributions	343
Interest Earned	19
Expense	-
Ending Balance December 31, 2019	<u>1,842</u>

Ambulance Facility Impact Fee

Balance January 1, 2019	2,900
Impact Fees	3,554
Interest Earned	25
Payments to Town of Brookline	(2,900)
Ending Balance December 31, 2019	<u>3,579</u>

CSDA School Impact Fee

Balance January 1, 2019	17,034
Impact Fees	20,868
Interest Earned	142
Payments to Brookline School District	(17,034)
Ending Balance December 31, 2019	21,010

HBMS 2004 Impact Fee

Balance January 1, 2019	20,374
Impact Fees	23,963
Interest Earned	168
Payments to Hollis-Brookline Co-op School District	(20,374)
Ending Balance December 31, 2019	24,131

Police Dept Impact Fee

Balance January 1, 2019	-
Impact Fees	2,421
Interest Earned	9
Payments to Police Department	-
Ending Balance December 31, 2019	2,430

Subtotal of Town Accounts**7,672,385****Conservation Commission Accounts****Conservation Fund**

Balance January 1, 2019	266,151
Receipts:	
Land Use Change Tax	150,196
Donations	15,221
Interest Earned	3,076
Other	10,533
Disbursements:	
Conservation Expenses	(79,115)
Land Acquisition Expenses	(104,418)
Ending Balance December 31, 2019	261,644

Subtotal of Conservation Commission**261,644**

Recreation Commission Accounts**Max Cohen Memorial Grove**

Balance January 1, 2019	30,899
Receipts:	
Memberships	34,540
Swimming Lessons	11,226
Concessions	4,039
Interest Earned	23
Other (Guest fees, Donations, Unclassified Income)	4,685
Disbursements:	
Payroll	(55,003)
Utilities (Electricity, Telephone)	(702)
Portable Toilets, Trash Removal	(2,637)
Lifeguard Supplies & Training	(2,027)
Concessions	(3,141)
Other (Repairs, Maintenance, Improvements, Water Testing, etc.)	(6,669)
Ending Balance December 31, 2019	<u>15,233</u>

Recreation Revolving Fund

Balance January 1, 2019	2,863
Receipts:	
Skating Rink	3,093
Winter Festival	411
Fishing Derby	359
Interest	15
Disbursements:	
Skating Rink	(813)
Fishing Derby	(205)
October Eve	(219)
Ending Balance December 31, 2019	<u>5,504</u>

Subtotal of Recreation Commission**20,737****Total of all Accounts in Hands of Treasurer****7,954,766**

Eric S. Bernstein, Treasurer - Town of Brookline, NH

SOUHEGAN REGIONAL LANDFILL DISTRICT
TRASH / RECYCLING COST ANALYSIS
2019

	<u>AMHERST</u>	<u>BROOKLINE</u>	<u>HOLLIS</u>	<u>MONT VERNON</u>	<u>TOTAL</u>
GLASS					
Total Tons	180.68	95.08	154.25	51.95	481.96
Total Trips	15	12	13	6	46
Average Tons/Trip	12.05	7.92	11.87	8.66	10.48
Total Hauling Expense	(5,960.70)	(4,768.56)	(5,165.94)	(2,384.28)	(18,279.48)
Ave Hauling Expense/Trip	(397.38)	(397.38)	(397.38)	(397.38)	(397.38)
Avg Hauling Expense/Ton	(32.99)	(50.15)	(33.49)	(45.90)	(37.93)
Total Recycling Revenue/(Expense)	(6,323.80)	(3,327.80)	(5,398.75)	(1,818.25)	(16,868.60)
Avg Recycling Rev/(Exp)/Ton	(35.00)	(35.00)	(35.00)	(35.00)	(35.00)
Total Net Revenue/(Expense)	(12,284.50)	(8,096.36)	(10,564.69)	(4,202.53)	(35,148.08)
Avg Net Rev/(Exp)/Ton	(67.99)	(85.15)	(68.49)	(80.90)	(72.93)
PLASTIC					
Total Tons	56.37	38.37	51.25	24.41	170.40
Total Trips	19	19	18	23	79
Average Tons/Trip	2.97	2.02	2.85	1.06	2.16
Total Hauling Expense	(3,826.73)	(3,670.61)	(3,477.42)	(4,443.37)	(15,418.13)
Hauling Expense/Trip	(201.41)	(193.19)	(193.19)	(193.19)	(193.19)
Avg Hauling Expense/Ton	(67.89)	(95.66)	(67.85)	(182.03)	(90.48)
Total Recycling Revenue/(Expense)	(4,662.84)	(3,284.64)	(4,395.56)	(2,149.60)	(14,492.64)
Avg Recycling Rev/(Exp)/Ton	(82.72)	(85.60)	(85.77)	(88.06)	(85.05)
Total Net Revenue/(Expense)	(8,489.57)	(6,955.25)	(7,872.98)	(6,592.97)	(29,910.77)
Avg Net Rev/(Exp)/Ton	(150.60)	(181.27)	(153.62)	(270.09)	(175.53)
MILK JUGS					
Total Tons	8.39	4.55	4.97		17.91
Total Trips	3	1	1		5
Average Tons/Trip	2.80	4.55	4.97		3.58
Total Hauling Expense	(813.75)	(271.25)	(271.25)		(1,356.25)
Hauling Expense/Trip	(271.25)	(271.25)	(271.25)		(271.25)
Avg Hauling Expense/Ton	(96.99)	(59.62)	(54.58)		(75.73)
Total Recycling Revenue/(Expense)	4,267.40	2,457.00	1,093.40		7,817.80
Avg Recycling Rev/(Exp)/Ton	508.63	540.00	220.00		436.50
Total Net Revenue/(Expense)	3,453.65	2,185.75	822.15		6,461.55
Avg Net Rev/(Exp)/Ton	411.64	480.38	165.42		360.78
NEWSPAPER					
Total Tons	88.47	25.93	81.23	26.21	221.84
Total Trips	9	3	11	2	25
Average Tons/Trip	9.83	8.64	7.38	13.11	8.87
Total Hauling Expense	(2,441.25)	(813.75)	(2,983.75)	(542.50)	(6,781.25)
Hauling Expense/Trip	(271.25)	(271.25)	(271.25)	(271.25)	(271.25)
Avg Hauling Expense/Ton	(27.59)	(31.38)	(36.73)	(20.70)	(30.57)
Total Recycling Revenue/(Expense)	8,588.25	2,593.00	8,073.85	2,483.70	21,738.80
Avg Recycling Rev/(Exp)/Ton	97.08	100.00	99.39	94.76	97.99
Total Net Revenue/(Expense)	6,147.00	1,779.25	5,090.10	1,941.20	14,957.55
Avg Net Rev/(Exp)/Ton	69.48	68.62	62.66	74.06	67.42
CARDBOARD					
Total Tons	174.54	101.99	147.17	46.16	469.86
Total Trips	20	14	19	29	82
Average Tons/Trip	8.73	7.29	7.75	1.59	5.73
Total Hauling Expense	(7,113.60)	(4,979.52)	(6,402.24)	(7,866.25)	(26,361.61)
Hauling Expense/Trip	(355.68)	(355.68)	(336.96)	(271.25)	(321.48)
Avg Hauling Expense/Ton	(40.76)	(48.82)	(43.50)	(170.41)	(56.11)
Total Recycling Revenue/(Expense)	3,790.40	2,259.55	3,182.60	1,073.95	10,306.50
Avg Recycling Rev/(Exp)/Ton	21.72	22.15	21.63	23.27	21.94
Total Net Revenue/(Expense)	(3,323.20)	(2,719.97)	(3,219.64)	(6,792.30)	(16,055.11)
Avg Net Rev/(Exp)/Ton	(19.04)	(26.67)	(21.88)	(147.15)	(34.17)

SOUHEGAN REGIONAL LANDFILL DISTRICT
TRASH / RECYCLING COST ANALYSIS
2019

	<u>AMHERST</u>	<u>BROOKLINE</u>	<u>HOLLIS</u>	<u>MONT VERNON</u>	<u>TOTAL</u>
MIXED PAPER					
Total Tons	113.24	76.42	76.45	22.96	289.07
Total Trips	15	8	10	11	44
Average Tons/Trip	7.55	9.55	7.65	2.09	6.57
Total Hauling Expense	(4,068.75)	(2,170.00)	(2,712.50)	(2,983.75)	(11,935.00)
Hauling Expense/Trip	(271.25)	(271.25)	(271.25)	(271.25)	(271.25)
Avg Hauling Expense/Ton	(35.93)	(28.40)	(35.48)	(129.95)	(41.29)
Total Recycling Revenue/(Expense)	(2,500.00)	(1,404.90)	(1,571.95)	(455.10)	(5,931.95)
Avg Recycling Rev/(Exp)/Ton	(22.08)	(18.38)	(20.56)	(19.82)	(20.52)
Total Net Revenue/(Expense)	(6,568.75)	(3,574.90)	(4,284.45)	(3,438.85)	(17,866.95)
Avg Net Rev/(Exp)/Ton	(58.01)	(46.78)	(56.04)	(149.78)	(61.81)
STEEL CANS					
Total Tons	10.95	7.39	15.19		33.53
Total Trips	7	3	5		15
Average Tons/Trip	1.56	2.46	3.04		2.24
Total Hauling Expense	(1,352.33)	(579.57)	(965.95)		(2,897.85)
Hauling Expense/Trip	(193.19)	(193.19)	(193.19)		(193.19)
Avg Hauling Expense/Ton	(123.54)	(78.46)	(63.57)		(86.43)
Total Recycling Revenue/(Expense)	918.61	535.73	1,296.04		2,750.38
Avg Recycling Rev/(Exp)/Ton	83.92	72.53	85.29		82.03
Total Net Revenue/(Expense)	(433.72)	(43.84)	330.09		(147.47)
Avg Net Rev/(Exp)/Ton	(39.62)	(5.93)	21.72		(4.40)
ALUMINUM					
Total Tons	13.90	11.08	11.56	4.51	41.05
Total Trips	8	10	7	5	30
Average Tons/Trip	1.74	1.11	1.65	0.90	1.37
Total Hauling Expense	(1,545.52)	(1,931.90)	(1,352.33)	(965.95)	(5,795.70)
Hauling Expense/Trip	(193.19)	(193.19)	(193.19)	(193.19)	(193.19)
Avg Hauling Expense/Ton	(111.19)	(174.36)	(116.98)	(214.18)	(141.19)
Total Recycling Revenue/(Expense)	9,572.80	7,476.60	7,752.80	2,831.60	27,633.80
Avg Recycling Rev/(Exp)/Ton	688.69	674.78	670.66	627.85	673.17
Total Net Revenue/(Expense)	8,027.28	5,544.70	6,400.47	1,865.65	21,838.10
Avg Net Rev/(Exp)/Ton	577.50	500.42	553.67	413.67	531.99
TRASH					
Total Tons	2,645.83	1,429.17	2,511.77	922.40	7,509.17
Total Trips	128	87	158	106	479
Average Tons/Trip	20.67	16.43	15.90	8.70	15.68
Total Hauling Expense	(34,522.20)	(23,984.08)	(43,863.96)	(25,122.19)	(127,492.43)
Hauling Expense/Trip	(269.70)	(275.68)	(277.62)	(237.00)	(266.16)
Avg Hauling Expense/Ton	(13.05)	(16.78)	(17.46)	(27.24)	(16.98)
Total Tipping Fees	(195,791.42)	(105,758.58)	(185,870.98)	(68,257.60)	(555,678.58)
Avg Tipping Fees/Ton	(74.00)	(74.00)	(74.00)	(74.00)	(74.00)
Total Net Expense	(230,313.62)	(129,742.66)	(229,734.94)	(93,379.79)	(683,171.01)
Avg Net Expense/Ton	(87.05)	(90.78)	(91.46)	(101.24)	(90.98)
TOTAL RECYCLING / TRASH					
Total Tons	3,292.37	1,789.98	3,053.84	1,098.60	9,234.79
Total Trips	224	157	242	182	805
Average Tons/Trip	14.70	11.40	12.62	6.04	11.47
Total Hauling Expense	(61,644.83)	(43,169.24)	(67,195.34)	(44,308.29)	(216,317.70)
Hauling Expense/Trip	(275.20)	(274.96)	(277.67)	(243.45)	(268.72)
Avg Hauling Expense/Ton	(18.72)	(24.12)	(22.00)	(40.33)	(23.42)
Total Recycling/Trash Revenue/(Expense)	(182,140.60)	(98,454.04)	(175,838.55)	(66,291.30)	(522,724.49)
Avg Recycling/Trash Rev/(Exp)/Ton	(55.32)	(55.00)	(57.58)	(60.34)	(56.60)
Total Net Revenue/(Expense)	(243,785.43)	(141,623.28)	(243,033.89)	(110,599.59)	(739,042.19)
Avg Net Rev/(Exp)/Ton	(74.05)	(79.12)	(79.58)	(100.67)	(80.03)

	2019 Ave Net Rev/Exp per Ton
Material	
Aluminum	\$531.99
Milk Jugs	\$360.78
Cardboard	(\$34.17)
Steel Cans	(\$4.40)
Newspaper	\$67.42
Mixed Paper	(\$61.81)
Glass	(\$72.93)
Trash	(\$90.98)
Plastic	(\$175.53)

Trustees of Trust Funds - Year End 2019

	Beginning Balance	Receipts	Expenses	Ending Balance
Cemetery Funds				
General Fund	\$26,361.08			
Town Appropriation		\$22,000.00		
C L Farwell Construction, LLC			\$15,505.00	
Bookkeeper			\$1,904.69	
Wilson's Ground Maintenance			\$500.00	
Pioneer Tree Service LLC			\$2,450.00	
Eco-Pro Power Clean & Contracting			\$1,200.00	
Peoples Securities Cem Maint Fund			\$1,200.00	
Cemetery Trust Fund				
Funds Received - Pine Grove		\$1,200.00		
Dividends and Interest		\$26.11		
Totals:		\$23,226.11	\$22,759.69	
				\$26,827.50
Cemetery Trust Fund	\$167,772.19			
Dividends and Interest		\$5,462.56		
Capital Gains (losses)		\$18,975.94		
				\$192,210.69
General Cemetery Maintenance Fund	\$5,623.47			
Interest		\$10.81		
Pine Grove Funds Deposit		\$1,200.00		
				\$6,834.34
Library Common Trust	\$14,774.58			
Interest/Dividends		\$417.67		
Capital Gains (Losses)		\$2,523.00		
Monies Out			\$1,189.64	
				\$16,525.61
Common Trust Fund	\$8,678.49			
Interest/Dividends		\$228.00		
Capital Gains (Losses)		\$1,223.89		
				\$10,130.38
Dodge Common Trust Fund	\$31,681.09			
Interest/Dividends		\$1,325.12		
Capital Gains (Losses)		\$4,272.85		
Monies Out			\$1,491.52	
				\$35,787.54
Scholarship Trust Fund	\$21,453.69			
Interest/Dividends		\$507.51		
Capital Gains (Losses)		\$2,557.82		
Scholarship Award			\$2,000.00	
				\$22,519.02
Ambulance Service Exp. Trust	\$10,189.94			
Interest		\$7.35		
Monies from private donations		\$3,715.00		
				\$13,912.29
School Facilities Maint. Trust	\$95,695.23			
Dividends and Interest		\$52.75		
Monies in		\$50,000.00		
Repairs and Maintenance			\$39,305.74	
				\$106,442.24

Trustees of Trust Funds - Year End 2019 (continued)

	Beginning Balance	Receipts	Expenses	Ending Balance
Cemetery Irrigation Trust Fund	\$10,737.32			
Dividends and Interest		\$129.28		
Capital Gains (Losses)		\$499.55		
Monies In				
Eversource			\$111.08	
				\$11,255.07
Milner Wallace Memorial Trust	\$6,738.93			
Interest		\$6.74		
Monies In				
				\$6,745.67
Neighbors Helping Neighbors Fund	\$15,313.07			
Monies In		\$7,613.40		
Interest		\$12.84		
Monies Out			\$1,200.00	
				\$21,739.31
Bond St. Bridge Engineering	\$167,113.97			
Monies In		\$121,256.00		
Interest		\$105.99		
Monies Out			\$90,487.30	
				\$197,988.66
Hazardous Materials Trust Fund	\$9,861.79			
Monies In				
Interest		\$4.93		
Monies Out				
				\$9,866.72
Brookline Schools - Special Ed	\$100,033.43			
Monies In		\$25,000.00		
Interest		\$58.25		
				\$125,091.68
Town Facilities Cap Reserve Fund	\$7,123.19			
Monies In		\$10,000.00		
Interest		\$7.40		
Monies Out				
				\$17,130.59
Public Works Equip Cap Reserve Fund	\$100,025.42			
Monies In		\$100,000.00		
Interest		\$40.68		
Monies Out			\$125,502.37	
				\$74,563.73
Fire Truck Capital Reserve Fund	\$0.00			
Monies In		\$185,000.00		
Interest		\$7.10		
Monies Out				
				\$185,007.10
			Grand Total:	\$1,080,578.14
Town Trustees of the Trust Funds: Melanie Levesque, Clarence Farwell, and Rodney Lockwood				

2019 Marriages
January 1- December 31, 2019

Date/Place of Marriage	Person A/Person B	Residence	By Whom
Jan 03 Brookline, NH	Lauren D Bachus Rebecca R Purdin	Brookline, NH Brookline, NH	Grace LaBombard Justice of the Peace
Feb 22 Brookline, NH	Samantha D Calo Thomas A Woodward Jr	Brookline, NH Brookline, NH	Grace LaBombard Justice of the Peace
Mar 26 Milford, NH	Samantha L Felty John F Redden	Brookline, NH Milford, NH	
Apr 04 Brookline, NH	Amanda R Valentine Timothy J Ganos	Brookline, NH Brookline, NH	Grace LaBombard Justice of the Peace
Apr 27 Meredith, NH	Karen L Porter Bryan K Dalton	Brookline, NH Brookline, NH	
Jun 22 W. Chesterfield, NH	Dawn J Guthrie Timothy A Brouillard	Milford, NH Brookline, NH	
Jun 29 Hampstead, NH	Ashley M Nadeau Ryan P Kinney	Brookline, NH Brookline, NH	Paul Calabria Justice of the Peace
Jul 07 Nashua, NH	Marisa P Donati Angelos Dardagiannopoulos	Brookline, NH Milford, NH	Alexander Chetsas Father
Aug 07 Brookline, NH	Kimberly K Koch Joseph N Thibodeau	Brookline, NH Brookline, NH	Bradford Voltz Minister

2019 Marriages (Continued)
January 1- December 31, 2019

Date/Place of Marriage	Person A/Person B	Residence	By Whom
Sep 08 Atkinson, NH	Elizabeth L Hoang Kurt A Thompson	Brookline, NH Brookline, NH	Joseph Hoebeke Justice of the Peace
Sept 21 Brookline, NH	Brandie M Huffman John M Walker III	Brookline, NH Brookline, NH	Carol Siebert Justice of the Peace
Oct 05 Brookline, NH	Bette Chase Ronald L Jones	Brookline, NH Brookline, NH	
Oct 05 Nashua, NH	Janae E Gregston Robert J Keller	Brookline, NH Brookline, NH	Emma Gregston Ordained Minister

2019 Births January 1- December 31, 2019

Date of Birth	Name of Child	Mother & Father
Jan 12	Alexander Jason Eugene Petroules	Nicole & Nicholas Petroules
Jan 16	Maxwell Herbert Ehrhardt	Samantha & Zachary Ehrhardt
Feb 28	Harlowe Wynter Rose Pownner	Jill & Timothy Pownner
Mar 19	Benjamin Phillip Risler	Mallory & Christopher Risler
Apr 27	Walter Eugene Mcardle	Katie & Phillip Mcardle
May 01	Lincoln Joseph Sliwerski	Christina & Benjamin Sliwerski
May 09	Charlotte T Lin	Ting Zhu & Yan Lin
May 09	Jack Putman Bassett	Mary & Jesse Bassett
May 31	Madelyn Michaela Esposito	Anastasyia & Louis Esposito
Jun 04	Kyla Jean Kimsey Soucy	Ciara Tiner & Sean Soucy
Jun 07	Matthew Dennis Puleo Jr.	Katie-Lee & Matthew Puleo Sr.
Jun10	Abel James Fricke	Meaghan & Erich Fricke
Jun 29	Michaela Grace Ayi	Mandy Damoah & Michael Ayi
Jul 08	Michaela Joan Sheehy	Lindsey & Terrence Sheehy
Jul 29	Charlie Michael Dodson	Rebecca & Michael Dodson
Aug 06	Madison Noelle Curran	Nicole & Matthew Curran
Aug 10	Connor LeBlanc Drescher	Elizabeth LeBlanc & Christopher Drescher
Aug 20	Floyd Lewis Jasper	Bernadette Lewis & Jeremy Jasper
Aug 31	Wesley Norman Holmes	Michelle & Ryan Holmes
Sep 21	Jaxson Alexander Frankowski	Christina & Jeffrey Frankowski
Sep 25	Rebekah Grace Gilbert	Rachael & David Gilbert
Oct 05	Marion Ruth Degarmo	Stacey & Nash Degarmo
Oct 15	Aspen Marie Sells	Carrie Forgeue & Derek Sells
Oct 16	Aislinn Alexandria Figueroa	Blanca Ochoa Ruiz & Adolfo Aguilar Figueroa

2019 Births (Continued)
January 1- December 31, 2019

Date of Birth	Name of Child	Mother & Father
Oct 17	Lincoln Robert Chesley	Jody & David Chesley
Oct 25	Nolan Oakman Donovan	Nicole Letendre & Scott Donovan
Nov 14	Madison Molinari	Danielle & Daniel Molinari
Nov 17	Mason James Eichorst	Rebecca & Kyle Eichorst
Nov 17	John Andrew Benson	Rebecca & Andrew Benson
Nov 27	Kensleigh Kathleen Magee-Lewis	Lindsey Magee & Ricardo Lewis
Dec 03	Layla Elaine Jaure	Allison & Jason Jaure
Dec 06	Samuel Emerson Torre	Carissa & Zachary Torre
Dec 07	Garrett Alxeander Bakker	Kimberly & Matthew Bakker
Dec 10	Joy Marie Schaefer	Chelsea & Benjamin Schaefer
Dec 14	Lila Jo Lavoie	Jacy & David Lavoie
Dec 29	Olivia Rose Schacht	Amanda & Brett Schacht

2019 Deaths
January 1 - December 31, 2019

Date of Death	Place of Death	Name	Place of Burial
Jul 18, 2016		Thomas Armstrong	Pine Grove Cemetery, Brookline, NH
Jan 15	Nashua, NH	Shirley E Hemming	Pine Grove Cemetery, Brookline, NH
Jan 17	Londonderry, NH	George Dixon Sr.	Cathedral of the Pines, Rindge, NH
Feb 11	W. Bridgewater, MA	Florence D Reid	Lakeside Cemetery, Brookline, NH
Feb 13	Brookline, NH	Valquirio N Carvalho	Pine Grove Cemetery, Brookline, NH
Feb 20	Brookline, NH	Irene E Thompson	Pine Grove Cemetery, Brookline, NH
Feb 27	Boston, MA	Joyce J Bingham	
Mar 23	Nashua, NH	Rita L Hall	Lakeside Cemetery, Brookline, NH
Mar 26	Milford, NH	Winston R Hall	Lakeside Cemetery, Brookline, NH
Mar 29	Hollis, NH	Alisa M. Mayo	
Apr 01		Freida Racicot	Pine Grove Cemetery, Brookline, NH
Apr 13	Brookline, NH	Joseph Bouley	Rivet Funeral Home, Merrimack, NH
Apr 23	Hudson, NH	Shirley Murphy	
Apr 24	Merrimack, NH	Catherine A Rolls	Pine Grove Cemetery, Brookline, NH
May 02	Brookline, NH	Ronald Frazier	Concord Crematorium, Concord, NH
May 03	Merrimack, NH	Richard Randlett	
May 13	Merrimack, NH	Roberta Randlett	
May 10	Cambridge, MA	Guy Monaco	
Jun 10	Nashua, NH	Louise Price	Pine Grove Cemetery, Brookline, NH
Jun 29	Brookline, NH	Eddy W Whitcomb	
Jul 13	Brookline, NH	Linda Lee Bent	Pine Grove Cemetery, Brookline, NH
Aug 11	Nashua, NH	Michael J Thomas	Pine Grove Cemetery, Brookline, NH
Aug 17	Milford, NH	Hazel E Corey	Pine Grove Cemetery, Brookline, NH
Aug 21	Milford, NH	Jerald Wheeler	Pine Grove Cemetery, Brookline, NH
Sep 16		Paul S Niquette	St Patrick's Cemetery, Amherst, NH
Sep 21	Brookline, NH		

2019 Deaths (continued)
January 1- December 31, 2019

Date of Death	Place of Death	Name	Place of Burial
Sep 26	Brookline, NH	Lisa M Coffey	Concord Crematorium, Concord, NH
Oct 20	Rowley, MA	James M Searles	
Nov 01	Merrimack, NH	Alfred Gerlack	
Nov 02	Milford, NH	Albert F Sweeney III	
Nov 20	Ashland, NH	Marion Irwin	Sudbury, Ma Pine Grove Cemetery, Brookline, NH
Dec 01	Brookline, NH	Ruth Colwell	
Dec 09	Epsom, NH	Jeanne A. Schultz	
Dec 15	Nashua, NH	William L. Quick	

ANNUAL REPORT OF THE OFFICERS
of the
BROOKLINE SCHOOL DISTRICT
For the year ending June 30, 2019

OFFICERS

Mr. Matthew Maguire, Chair	Term Expires 2020
Mr. Kenneth Haag, Vice Chair	Term Expires 2021
Ms. Rebecca Howie	Term Expires 2022
Mrs. Erin Sarris	Term Expires 2022
Ms. Alison Marsano	Term Expires 2020
Mr. Peter Webb, Moderator	Term Expires 2020
Mr. Robert L Rochford, Treasurer	Term Expires 2020
Mr. Thomas Humphreys, School District Clerk	Term Expires 2020

SAU #41 Administration

Mr. Andrew F. Corey, Superintendent of Schools
Ms. Gina Bergskaug, Assistant Superintendent
Ms. Kelly Seeley, Business Administrator
Mr. Robert Thompson, (as of July 1,2019) Assistant Superintendent of
Student Services
Ms. Amy Rowe, Transition Coordinator
Mr. Richard Raymond, Network Administrator
Mrs. Kristen Maher, Assistant Business Administrator
Mrs. Linda Sherwood, Assistant Business Administrator

Brookline Elementary Schools

Mr. Daniel Molinari, Principal, Richard Maghakian Memorial School
Mr. Dennis Dobe, Principal, Capt. Samuel Douglass Academy
Ms. Jennifer Ball, Special Education Administrator

BROOKLINE SCHOOL DISTRICT
2020 WARRANTS
February 3, 2020 and March 10, 2020

To the inhabitants of the Brookline School District, in the Town of Brookline in the County of Hillsborough, and State of New Hampshire, qualified to vote in District affairs.

You are hereby notified to meet at Captain Samuel Douglass Academy in said district on Monday, February 3, 2020 (snow date: February 4, 2020), at 6:30 p.m., for Session I (Deliberation), for the transaction of all business other than voting by official ballot. This session shall consist of the explanation of all the warrant articles and the discussion and debate of warrant articles 1 through 9. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended, (b) warrant articles that are amended shall be placed on the official ballot for final vote on the main motion as amended and (c) no warrant article shall be amended to eliminate the subject matter of the article.

You are hereby further notified to meet at Captain Samuel Douglass Academy on Tuesday, March 10, 2020, between the hours of 7:00 a.m. and 7:30 p.m. to vote by official ballot for the election of School District officers and other action required to be inserted on the official ballot (warrant articles 1 through 10).

Article 1. **Election of Officers.** To elect all necessary School District officers for the ensuing terms by official ballot vote on March 10, 2020, Captain Samuel Douglass Academy, 7:00 a.m. to 7:30 p.m.:

- To choose a Moderator for the ensuing year.
- To choose a Clerk for the ensuing year.
- To choose a Treasurer for the ensuing year.
- To choose two (2) members of the School Board for the ensuing three (3) years.

Article 2. To see if the Brookline School District will vote to approve the cost of items included in the three-year collective bargaining agreement reached between the Brookline School Board and the Brookline Teachers Association for the 2020-2021, 2021-2022 and 2022-2023 school years, which calls for the following increase in professional staff salaries and benefits at the current staffing levels:

<u>Fiscal Year</u>	<u>Estimated Increase</u>
2020-2021	\$146,163
2021-2022	\$170,569
2022-2023	\$163,945
Total:	\$480,677

and further to raise and appropriate a sum of **\$146,163** for the first fiscal year (2020-21 school year), such sum representing the additional costs attributable to the increase in professional staff salaries and benefits required by the new agreement over those that would be paid at current staffing levels. **The School Board recommends this article 4-1-0. The Finance Committee does not recommend this article 1-2-0.**

Article 3. To see if the Brookline School District will vote to implement a Full-Day Kindergarten Program at Richard Maghakian Memorial School starting with the 2020-2021 school year, and to raise and appropriate the sum of **\$143,065** (Gross Budget) for the purpose of funding the additional operating costs of the program. It is anticipated that 65 students will be enrolled for total additional State revenues of \$120,535. Defeat of this article will have no impact on continuing the Kindergarten program currently in place.

If this article passes, the General Fund Operating Budget will decrease by \$96,965 and the General Fund Revenues will also decrease by \$96,965, which represents the revenue sources related to the Kindergarten program currently in place that will not be available if Full-Day Kindergarten passes; the cost of operating Full-Day Kindergarten will be included in the operating budget in future years.

Additional cost of new full-day program: \$46,100
 Expected State funding: \$120,535
 Current parent-paid revenue that will be lost: \$217,500
 Revenue difference: \$96,965
 Net effect to the taxpayer: \$143,065

The School Board recommends this article 5-0-0. The Finance Committee does not recommend this article 1-2-0.

Article 4. To see if the Brookline School District will vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set

forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$9,459,497. Should this article be defeated, the default budget shall be \$9,379,264, which is the same as last year, with certain adjustments required by previous action of the school district or by law or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Majority vote required to pass. **The School Board recommends this article 5-0-0. The Finance Committee recommends this article 3-0-0.**

Article 5: To see if the school district will vote to raise and appropriate a sum of up to \$75,000 to be added to the previously established SCHOOL FACILITIES MAINTENANCE EXPENDABLE TRUST FUND, this sum to come from the June 30 unassigned fund balance (surplus) available for transfer on July 1, 2020. No amount to be raised from taxation. **The School Board recommends this article 5-0-0. The Finance Committee recommends this article 3-0-0.**

Article 6: To see if the school district will vote to raise and appropriate a sum of up to \$25,000 to be added to the previously established SPECIAL EDUCATION EXPENDABLE TRUST FUND, this sum to come from the June 30 unassigned fund balance (surplus) available for transfer on July 1, 2020. No amount to be raised from taxation. **The School Board recommends this article 5-0-0. The Finance Committee recommends this article 2-1-0.**

Article 7: To see if the school district will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate a sum of up to \$40,000 to go into said fund. This sum to come from the unassigned fund balance (surplus) available for transfer on July 1, 2020. **The School Board recommends this article 5-0-0. The Finance Committee recommends this article 2-1-0.**

Article 8. Shall the voters of the Brookline School District adopt a school administrative unit budget of \$1,807,100 for the forthcoming fiscal year in which \$319,460 is assigned to the school budget of this school district? This year's adjusted budget of \$1,718,104 with \$307,815 assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. **The School Board recommends this article 5-0-0. The Finance Committee recommends this article 2-1-0.**

Article 9. To see if the school district voters will authorize the Brookline School District to access future year state and federal special education aid funds in the event that special education costs exceed budget limitations. **The School Board recommends this article 5-0-0. The Finance Committee recommends this article 3-0-0.**

Article 10. To transact any other business which may legally come before said meeting?

GIVEN UNDER OUR HANDS AND SEALS AT SAID BROOKLINE
THIS 21st DAY OF JANUARY 2019.

SCHOOL BOARD:

Matthew Maguire, Chair
Kenneth Haag, Vice-Chair
Erin Sarris
Alison Marsano
Rebecca Howie

BROOKLINE SCHOOL DISTRICT
ANNUAL MEETING
FIRST SESSION (DELIBERATIVE)
FEBRUARY 3, 2020
MEETING MINUTES

The First Session (Deliberative) of the Annual Meeting of the Brookline School District was conducted on Monday, February 3, 2020 at 6:30 p.m. at the Captain Samuel Douglass Academy.

Moderator Peter Webb presided.

Members of the School Board Present: Matthew Maguire, Chairman
Rebecca Howie, Secretary
Alison Marsano
Erin Sarris

Members of the School Board Absent: Kenneth Haag, Vice Chairman

Also in Attendance: Thomas Humphreys, Clerk
Andrew Corey, Superintendent
Gina Bergskaug, Assistant Superintendent
Bob Thompson, Assistant Superintendent of Student Services
Kelly Seeley, Business Administrator
Kristen Maher, Assistant Business Administrator
Dennis Dobe, Principal, Captain Samuel Douglass Academy
Brian Rater, Chairman, Brookline Finance Committee
Graham Loff, Secretary, Brookline Finance Committee
Dana Ketchen, Brookline Finance Committee
James O'Shaughnessy, Esq., School District Attorney

Moderator Webb led in the Pledge of Allegiance.

Members of the School Board and Administration were introduced. Members of the Administration are not members of the Town, and, therefore, technically not permitted to participate. However, given what they could add to the discussion, the Moderator requested anyone objecting to allowing them to speak make that objection known. No objections were stated.

Moderator Webb noted this to be an SB2 meeting under RSA 40:13 also known as the Official Ballot Referendum System. The School Board has created a Warrant having 10 Articles. Under SB2, the Warrant is effectively the Ballot. Before the voters was the opportunity to discuss each of the Warrant Articles and to consider any amendments. Although the Ballot could be changed, it could not be approved until before the voters on Tuesday, March 10, 2020.

Article 1

Election of Officers. To elect all necessary School District officers for the ensuing terms by official ballot vote on March 10, 2020, Captain Samuel Douglass Academy, 7:00 a.m. to 7:30 p.m.:

- To choose a Moderator for the ensuing year.
- To choose a Clerk for the ensuing year.

- *To choose a Treasurer for the ensuing year.*
- *To choose two (2) members of the School Board for the ensuing three (3) years.*

Article will be placed on the official ballot as written.

A chart was provided depicting historical and forecasted enrollment numbers. The District currently has 578 students and is projecting 611. Projections are provided by the New England School Development Council (NESDEC). The historic high was in 2010/2011 (659). Projections see the District heading towards that figure again in FY23. That uptick is also being seen in the other two districts.

The State's average cost per pupil is currently \$16,520. Brookline's is \$15,430.

Superintendent Corey provided a description of the articles put forth.

Noted was that the teachers' contract and the SAU budget are not amendable in this session. The teachers' contract goes to the ballot in the form negotiated by the Teachers' Union and the School Board. At the polls, voters have two options with regard to the SAU budget; proposed or adjusted.

Superintendent Corey spoke of the State Adequacy Aid. In FY20, the District received \$1,908,595 and in FY21 the figure is \$1,993,905, which represents an increase of \$85,310 or 5%. The retained tax, which is basically the State tax (stays in Brookline), will be increased by \$15,765 or 3%.

Superintendent Corey spoke of a grant received in FY20 that will again be received in FY21 (\$591,264). That revenue will be utilized to offset the tax rate.

A reduction in local revenues (\$264,093 or 30%) is seen. The brunt of that reduction is kindergarten tuition. If full-day kindergarten is supported, \$217,500 in parent paid revenues will stop and the cost will shift to taxpayers.

The total proposed appropriation for FY21 is \$3,795,230, which represents an increase of \$428,246 or 13%.

With regard to the tax rate, the proposed operating budget identifies a 2.2% reduction from FY20, an increase of 31.1% associated with the Warrant Articles (teachers' contract and full-day kindergarten are the major increases), a reduction in local revenue (29.5%) and an increase in State aid (4.5%). The retained State tax is a 2.9% increase, and the one-time grant a 100% increase for a reduction in the total tax effort of 6.8%. That is the result of the School Board making the conscience decision not to spend that one time revenue of \$591,264.

The Brookline School District tax rate would go from \$10.42 to \$9.60 (reduction of 7.9%). The State tax rate increases from \$0.86 to \$0.88 or 2.3%. If all estimates come in, the tax rate for the School District would go from \$11.28 (FY20) to \$10.48 (FY21), which represents a reduction of 7.1%.

Moderator Webb introduced members of the Finance Committee; Brian Rater, Chairman, Graham Loff, Secretary, and Dana Ketchen.

Mr. Rater provided a chart depicting the breakdown of property tax. Last year approx. 37% went to the COOP School District, 33% to the Brookline School District, 4% to the County, 20% to the Town, and 7% was education dollars (also to schools).

A graph chart was shown identifying the trajectory of the operating budget over the past 7 years. The level of increase has been relatively flat.

Major budget impacts include the maturing of the bond for CSDA (\$437,274 reduction), the proposal for full-day kindergarten (increase of \$143,163), teachers' contract (\$146,163 increase in FY21 and \$480,677 over the three-year life of the contract), and increase in State aid of \$676,574.

Mr. Rater remarked over recent years the State has been reducing the amount of State aid. It has been put into law that it goes down by a certain percentage every year. This year there was a dramatic change and the Legislature increased the amount of State aid that goes to property poor towns, which is what Brookline is considered to be. That amount of increased State aid is just for the Brookline School District. We are also getting a similar amount for the COOP School District. The bulk of that aid is a one-time commitment.

A slide was shown that identified the amount of last year's operating budget less the bond that was paid off (to provide an apples-to-apples comparison of the current and proposed budgets). Effectively, there is a 2.38% increase in overall spending. However, it does not take into account the one-time State and other revenue changes. About 2/3 of the 2.38% is the money for the teachers' contract that the voters approved last year. Once it is approved it goes into the operating budget. The numbers the School Board will display don't include that. Their focus is on the amount of the budget there is control over.

Mr. Rater addressed the recommendations of the Finance Committee on each of the articles. For the teachers' contract the Finance Committee did not recommend by a vote of 1-2-0. The primary concern was with sanbornization. With sanbornization, you approve a contract for several years, which means it does not go back before the voters in each of those years. There were concerns expressed with future year increases associated with sanbornized contracts.

The Finance Committee did not recommend the proposal for full-day kindergarten on a vote of 1-2-0. The feeling of the majority of the committee is that the current system is working well. It provides a revenue stream and options for families.

The Committee unanimously supported the operating budget, the maintenance trust and special education trust. The contingency article and SAU budget were recommended by votes of 2-1-0. Concerns expressed were with the overall spending levels of the School District and Town. Access to special education funds is something approved every year.

Article 2

To see if the Brookline School District will vote to approve the cost of items included in the three-year collective bargaining agreement reached between the Brookline School Board and the Brookline Teachers Association for the 2020-2021, 2021-2022 and 2022-2023 school years, which calls for the following increase in professional

staff salaries and benefits at the current staffing levels:

<u>Fiscal Year</u>	<u>Est. Increase</u>
2020-2021	\$146,163
2021-2022	170,569
2022-2023	<u>163,945</u>
Total	\$480,677

and further to raise and appropriate a sum of **\$146,163** for the first fiscal year (2020-21 school year), such sum representing the additional costs attributable to the increase in professional staff salaries and benefits required by the new agreement over those that would be paid at current staffing levels. **The School Board recommends this article 4-1-0. The Finance Committee does not recommend this article 1-2-0.**

Mr. Maguire read into the record a statement from the School Board Vice Chairman, Ken Haag:

"Thank you for attending today's Deliberative Session. I am sorry to be unavailable for this year's meeting. This is a position I take very seriously, and regret missing the meeting.

Although I have been engaged throughout the budgeting cycle and teachers' negotiations, I have provided my position for each article in this document, similar to as I have with justifications.

I support the warrant articles as proposed. I believe they balance delivering a strong public school education why trying to balance the fiscal burden, thus ultimately delivering value to our community. As Andy will show, we are still at a lower cost per pupil than the State average. That value starts with our community through the process all the way through the execution by our teachers and administration, not to mention the hard work of our students and their parents throughout their curriculum.

In sum, I believe we delivered a fair teacher contract that puts us in a good position for long-term around healthcare. I support the full-day kindergarten initiative both philosophically and financially without regulations being rolled out around the busing. Paying off the CSDA bond certainly helped our bottom line budget, but New Hampshire Retirement and special education continue to be a major driver to our local budget. I would advocate for more State and Federal aid in these areas that burden small towns like ours. The trust funds are positioned well for the future unanticipated needs or capital improvements, so I support the values proposed.

Again, thank you for your support of this process and our school system year after year.

Ken Haag, Vice Chairman, Brookline School Board."

Mr. Maguire stated the negotiated contract to be for a term of three-years. It is a sanbornized contract. When before the voters, approval will be sought for all three years of the contract.

The District is currently in the 2nd year of a two-year contract. Negotiations began in June with a negotiation team made up of teachers, the NEA representative, 2 School Board members, and 3 administrators. The committee met numerous times leading up to the December meeting after which the negotiations turned to mediation (December). Through mediation, an agreement was reached.

The salary table includes steps and lanes. Steps relate to years of service (only goes to a certain point) and lanes to level of education. There are 33 staff members who fall on the salary table. The current salary schedule identifies wage increases for employees on-step as 0.75% + step (3%) (FY21 and FY22) and 1.3% + step (FY23).

There are 23 staff members who have been with the District for a number of years and no longer fall on the salary table. For those off-step, the contract calls for a 2.25% increase in (FY21), 2.55% (FY22), and 2.75% (FY23).

The cap on the District's portion of the cost of health insurance will not change for the single and two-person plans throughout the contract (\$869 single/\$1,570 two-person). The cap on the District's portion of the cost of a family plan will increase from \$1,953/month to \$2,003/month (FY22) and \$2,053/month (FY23).

The District has a driver plan (ABSOS). There are 4 teachers on the single-person plan, 9 on the two-person, and 16 on the family plan. In previous negotiation cycles efforts were made to move teachers to this plan as it is much more cost effective. It allowed the District, at that time, to offer the benefit of significant coverage to get them to move to this plan. In FY21, the District's contribution to the family plan is 96%. In FY22 the District's contribution will be 92.8% and in FY23 89.8%.

The insurance rate increase for year 1 is known to be 4.1%. For budgeting purposes, a 6% average was used for estimating cost increases for FY22 and 23.

The District still offers other plans for which employee contributions are significant, e.g., for the AB10 plan, the employee contributions for the family plan are, 22.3% (FY20), 25.4% (FY21), 27.8% (FY22), and 30.2% (FY23). On the AB10/BC3T10 plans, there are 2 single, 4 two-person, and 6 family.

Cost increases break down as follows:

	<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>	<u>Totals</u>
Salary	\$138,125	\$147,772	\$148,267	\$434,164
Health	8,038	22,797	15,678	46,513
Totals	\$146,163	\$170,569	\$163,945	\$480,677

Craig Plummer, 52 Taylor Drive

Read the following statement into the record:

"Teach, change lives, and repeat. The teachers work hard every day to change children's lives and unlock each child's potential. This doesn't happen without high-quality teachers who work tirelessly to instruct and support our children. The Brookline School District ranks in the top 10 school districts in the State. Teachers in Brookline provide the foundational skills for success as they continue on into the middle and high school; one of the top schools in the State.

In order to keep and attract high-quality teachers, we need to provide the schools and educators the support they need. In this current 2019-2020 school year, Brookline ranks 66th in the State for minimum starting teacher's salary behind our neighboring towns of Amherst at 53rd, Milford at 30th, Nashua at 50th, Hollis at 24th, Mason at 23rd, and even in the COOP at 28th just to name a few.

A Brookline teacher's starting salary is over \$4,000 less than Hollis or Mason. The modest salary increase negotiated in the Collective Bargaining Agreement is a small step toward achieving an even playing field for our incredible teachers in this town. The majority of the teachers, several years ago, switched to a high deductible health plan that saved the District money. In order to keep attracting and maintaining the highly qualified educational professionals, we need to offer them salaries commensurate with those high-level skills. If we don't strive to attract and keep highly qualified teachers to maintain our strong schools, property values will fall as these teachers begin to leave the District for higher paying salaries at other places.

The schools are the backbone of this Town. They are the heart of our community's identity. People move here for these schools, and they support them. Property values are very closely associated and connected to the quality of the schools. If we don't continue to support the schools, we will see this community crumble. Investing in teachers and schools is an investment in the wellbeing of this amazing community. Our educators teach, they change lives, they inspire, and they do it all over again every single day."

Ann Somers, 11 Potanipo Hill Road

Questioned, and was told the presentation is available [online](#). She questioned the fluctuations in the costs from one year to the next. Superintendent Corey commented on teachers that will be moving off the salary scale.

Ms. Somers suggested, in the future, consideration be given to two-year contracts as she believes that would keep the increases in line with the economy.

Jim Rezzarday, 35 Captain Seaver Road

Questioned the healthcare deductibles. The response provided was that the deductibles for the driver plan (ABSOS) are \$3,000 single person plan and \$5,000 family-plan.

Roger Ogden, 13 Potanipo Hill Road

Asked for clarification, had the contract not been sanbornized, warrant articles would have been put before the voters in each of the subsequent years, and was told that would have been the case. He noted the total cost of the three-year contract to be in the area of \$943,000. The chart provided only identified the increases from year to year. This year, with a single vote, taxpayers will approve approx. \$943,000 to be paid over the course of the next 3 years.

Ms. Sarris stated the District would be paying teachers each year. What is being voted on is the current contract and associated increases. Were the contract not to pass, teachers would be paid at the rate in the previous contract.

He questioned the reasoning for the single opposing vote on the School Board. Ms. Marsano stated were she given the opportunity she would change her position to an abstention. At the time, she did not feel she had sufficient information to take a position, and her personal life had not afforded her the necessary time to conduct the research needed. She stated her support for a teachers' contract. Her concern was with taking the vote away from future voters and with the third year. She is concerned with what the District can handle and where the economy will be at that point in time.

If she had to choose between a sanbornized contract and not having a contract, there is no doubt she would want the sanbornized contract. She commented when teachers have to work without a contract, they do not get the step(s) back, e.g., if they started at step 3 and worked for 3 years without a contract, they stay at step 3. She believes that to be unfair.

Asked about the opposing votes by members of the Finance Committee, Ms. Ketchen stated her concern is with taking away the rights of future voters. She commented on the information provided relative to the proposed increases from year to year. In year 1, it is \$146,163, but in year 2 it is \$146,163 plus \$170,569, etc.

She spoke of taxpayers historically being pretty generous to the teachers. She does not believe there have been times when teachers were without a contract. Asked to provide any clarification, Chairman Maguire spoke of the teachers being without a contract three years prior (1 year absent a contract), and a few years prior to that for 1 or 2 years.

Ms. Ketchen stated her opinion the cost of the sanbornized contract is too much. The percentages are deceitful, and the cost increases aren't accurate as depicted.

Mr. Rater stated his concern was purely with the sanbornization; asking voters in one year to take away power from voters in future years. Aside from the sanbornization, he believes it to be a very good contract.

Tom Solon, 2 Shady Rock Road

Stated his understanding if a non sanbornized three-year contract is approved the first year and in a subsequent year the warrant article is not approved, the people who are on-step continue to move on-step, but those who are off-step would not get the off-step raises. Superintendent Corey responded that used to be the case; contracts had an evergreen clause whereby in the absence of an agreement a teacher on-step would move up.

Peter Walker, 57 Pepperell Road

Remarked year in/year out we see an 8-10% increase in the total tax burden. He spoke of comments made regarding property values, and questioned if there is a scenario where we reach a place of diminishing returns where each added dollar of tax burden no longer yields equal or greater value or benefit to the Town.

Mr. Rater stated his belief property taxes have not gone up quite that high year after year. There are occasional years when tax rates do go up very high. For most years it is in the 3-4% range. If you look at the expenses (as a whole), minus revenues that come in from other sources, e.g., motor vehicle registration, whatever remains has to be raised through taxation. The effect of property assessments for the Town is a mechanism to decide what percentage of the overall taxes each individual taxpayer pays. If you took everybody's property tax assessment and raised it all by \$100,000, it really wouldn't affect anybody's taxes because the percentages would still come out the same. It is really dependent on how much needs to be raised through taxation and what percentage of the overall property value of the Town an individual owns.

Mr. Walker stated there to be a point at which the consumer says I'm only going to pay so much for X number of square feet of home and property, or I start looking elsewhere for less expensive alternatives with still a good educational system.

Joseph Hartman, 51 Mountain Road

Spoke of having researched property taxes on Avitar last year and having found on most it was around 2.5-3.5% of an increase on an overall annual basis. In some years there were spikes and some actually decreased.

Looking at the tax rates of comparable homes in neighboring towns, he found you would have to go very far out to get something less expensive. Market forces are at work. He questioned the discrepancy in teacher salaries with the other communities mentioned by a previous speaker. Chairman Maguire stated his belief when comparing salaries to districts of similar size in the State, the District falls in the mid-range. He noted the importance of factoring in healthcare benefits.

Peter D'Agostino, 9 Louis Drive

Commented he does not believe there to be any requests that could be made for the schools that the voters would not approve. His ask would be that it be done transparently. He spoke of his reliance on the documentation provided. He learned two things that he found significant; on the salary grid there is an asterisk where the additional 3% is identified. He would like that 3% to be highlighted more. With regard to the point made by the previous speaker relative to the overall increase of the contract, he requested clarification in FY21 the increase is \$146,163 and FY22 it is an increase of the \$146,163 plus an additional \$170,569. Chairman Maguire stated that to be correct. By year 2 the \$146,163 is part of the operating budget and the \$170,569 is an increase to that operating budget. He requested the presentation be updated to make it clearer to the voters.

Jen Morrissey, 25 Laurel Crest Drive

Questioned if the assumption used for the calculations is that the number of teachers will not change over the life of the contract. Superintendent Corey explained that is the assumption made in the calculations, and although there could arise the need for additional teacher(s), there could also be retirements and other scenarios that come about over that period, e.g., a retiring teacher earning a salary of \$70,000 having 20+ years in the District may be replaced by a teacher new to the profession making \$40,000.

James O'Shaughnessy, Esq., School District Attorney, stated the Department of Revenue Administration (DRA) requires that the District disclose the numbers in a specific way. The Warrant Article states "To see if the Brookline School District will vote to approve the cost of items included in the three-year collective bargaining agreement..... which calls for the following increase in professional staff salaries and benefits at the current staffing levels". It could say more, and certainly you could go on and try to explain it, but "at current staffing levels" has a very specific meaning for the DRA. The estimates are all based on a snapshot in time, and the increase for each year is just an increase at current staffing levels for each year of the contract. It is not the best way, but that is how the DRA tells the District to word this Warrant Article.

Linda Saari, 7 Meetinghouse Hill Road

Asked if the contract has to be sanbornized; if it is how it was agreed to with the teachers. Chairman Maguire responded "yes".

Moderator Webb noted that cannot be amended.

Dana Ketchen, 59 Russell Hill Road

Questioned if there has ever been an open teacher position in the District for which there were no applicants. Superintendent Corey responded yes. The District typically receives a better pool than other districts, but in certain specific areas it is very difficult right now to find teachers. He provided the example of special education noting the critical shortage across the State. Asked if there are currently any open positions, he indicated there are not. However, the District is struggling to replace maternity and illness leaves. Asked, he noted, if a long-term illness, there is only a period of 20 days before there has to be a certified teacher in the classroom.

Gordon Matthews, 11 Westview Road

Questioned how the District compares to others in terms of salary and benefit packages, and if that information is provided somewhere. Superintendent Corey responded the Department of Education will rank teacher salaries. They don't necessarily rank compensation packages. That is where you see a wide discrepancy, e.g., retirement compensation, healthcare, professional development. There are now districts who, as a means of attracting teachers, are offering to pay off a portion of their student loans. You cannot get a true comparison. As a negotiating team they reach out to other districts, and do their best to put everyone at rank order for the 8-10 towns used for comparison.

Asked if the District is competitive in terms of the benefit package, Superintendent Corey stated it is. Asked for a range, he used the local comparison of Hollis noting Hollis makes more in salary, Brookline has better health benefits; in terms of compensation packages, they are almost neutral.

Mr. Matthews questioned attrition rates. Superintendent Corey stated the District is losing teachers primarily to retirement; 2 this year, and with a wave that all came in together, it is believed in the next 5-10 years the District will see a number of people move on to the next phase of their careers.

Mr. Matthews stated he moved to Town for the school, and commented "I don't care what the taxes are, let's do it."

No further discussion was offered on Article 2.

Article will be placed on the official ballot as written.

Article 3

*To see if the Brookline School District will vote to implement a Full-Day Kindergarten Program at Richard Maghakian Memorial School starting with the 2020-2021 school year, and to raise and appropriate the sum of **\$143,065** (Gross Budget) for the purpose of funding the additional operating costs of the program. It is anticipated that 65 students will be enrolled for total additional State revenues of \$120,535. Defeat of this article will have no impact on continuing the Kindergarten program currently in place.*

If this article passes, the General Fund Operating Budget will decrease by \$96,965 and the General Fund Revenues will also decrease by \$96,965, which represents the revenue sources related to the Kindergarten program currently in place that will not be available if Full-Day Kindergarten passes; the cost of operating Full-Day Kindergarten will be included in the operating budget in future years.

Additional cost of new full-day program: \$46,100
Expected State funding: \$120,535
Current parent-paid revenue that will be lost: \$217,500
Revenue difference: \$96,965
Net effect to the taxpayer: \$143,065

The School Board recommends this article 5-0-0. The Finance Committee does not recommend this article 1-2-0.

Ms. Sarris explained the article is something the Board has considered for the past few years. A great deal of research and polling of the community has been done over that time. She spoke of the data around the impact early childhood intervention has on student needs, which also results in a long-term cost benefit; the need for intervention in the elementary school years drops from 33% to 9%.

It would allow the District to deliver a balanced curriculum at a developmentally appropriate pace for all students, will meet the State mandated play-based expectation, provide for a common experience with the Hollis School District, and will align with the New Hampshire Early Learning Task Force goal of increasing full-day kindergarten in New Hampshire.

Ms. Sarris commented currently parents have a choice between half-day and full-day, and remarked she would argue personally the only people that have a choice are the people that are able to pay tuition. All day kindergarten would provide equity to all of our students.

Melissa McGoldrick, 17 Wildwood Drive

Questioned if, with the passage of the article, all students would be in school for the full day or if there would remain an option for half day, and was informed all students would be attending for the full day.

She questioned if the \$40,000 allocation identified in Article 7 would not be required as there would be no reason for mid-day bus runs.

Ms. Sarris stated that to be the case. The \$40,000 allocation is requested to be placed in contingency to address the need should this article not pass. Because of a change in the law governing transportation, the District will be required to fund the cost of mid-day transportation (\$40,000).

Asked if there is a way of including that information in this article so that the voters clearly understand that should this article not pass there is a \$40,000 obligation that would remain, Superintendent Corey noted when providing a cost to the voters, the District has to provide the cost should kindergarten pass. The \$40,000 obligation is one the District may or may not have. As a result it would be almost disingenuous to put it in the kindergarten article because it would be \$40,000 that would not be needed if the article is approved.

Were the voters to approve this article and the Contingency Fund article, monies allocated to the Contingency Fund could not be expended without the approval of the School Board.

Ms. McGoldrick questioned if Hollis has realized any savings in special services since starting full-day kindergarten. Superintendent Corey responded that can be looked at from the point of view of the programs the District has for 3 and 4 year old students, which are mandated by the Federal Government, and have resulted in

significant progress getting interventions for students at that age; primarily with speech and language difficulties. They are able to overcome them. The services you would have paid as a taxpayer have been relieved in some instances. He does believe, in the long-term, it is a benefit, but it is very hard to quantify.

Gordon Matthews, 11 Westview Road

Commented this is one of those requirements related to how we live our lives now. He paid for his son last year and will happily do so again for his daughter in two years. This equates to \$0.14/\$1,000 or on a home assessed at \$300,000, \$50/year.

Peter D'Agostino, 9 Louis Drive

Questioned if the \$143,065 is year over year or if the increase would be greater in subsequent years. Superintendent Corey explained it would increase were enrollment to increase. If student enrollment increased so would the adequacy aid.

Mallory Risler, 14 Hobart Hill Road

Has a 3-year-old and a 5-year-old child. She pays for her son to attend school this year. Her family made a choice to be able to afford it. Unfortunately, she cannot get her daughter into the public preschool program because she is waitlisted. She has to take her to another program. She would happily enroll her son in a half-day program, but cannot get back to the school in time because the school days ends at 11:00 a.m. She would have to disagree that it is working right now. It is not working for parents who are home with their children and are making other sacrifices, and it is not working for the working families who are making sacrifices in other areas. She is pleased to see the Warrant Article come forward. She spoke of the benefit of early intervention provided with kindergarten.

Edward Arnold, 10 Milford Street

Believes there to be a good many newer families coming to Town with younger children that would benefit from this. However, there are also a lot of old families in Town; people that have sent their children through the school system just fine. His father grew up in Brookline, his family still lives in the same house, and are struggling to pay the taxes. It may only be \$50/year, but the last article was only \$50/year, all the other articles are only \$50/year, and we still have a COOP and Town meeting to make it through.

His family owns two businesses in Town, and they are struggling. He asked people to consider the blue collar families that have been here for generations, and are just trying to make it.

Webb Scales, 49 Dupaw Gould Road

Questioned if the passage of this article would provide additional savings, understanding there would be no need for the mid-day transportation cost. Superintendent Corey stated the cost of mid-day transportation was not included in this article as it would have provided a false sense of the cost. The total cost of the article is \$143,065. Because of the change in law requiring the District to provide the mid-day transportation, were the article to fail, there would be an additional cost of \$40,000. That \$40,000 was intentionally not reduced from the \$143,065 because they are two separate and unique things.

Dana Ketchen, 59 Russell Hill Road

Questioned if there is currently a mechanism to fund full-day kindergarten for families who show financial hardship. Superintendent Corey stated the District looks at every situation on a case-by-case basis. It is not the intent of the District to turn a family away. Should a family member lose a job, undergo a severe illness, etc. they would not want that to impact a student. When that does happen, he takes it to the Board, and they look to see if there is a means to assist through other lines in the budget.

Ms. Ketchen remarked there is the ability for families who wish to send their children to full-day kindergarten to apply under a financial hardship. That would allow families who can afford to do so to generate revenue to cover the cost of the program. She stated concerns with people moving to Town just for the education. Having resided in Town for 37 years she paid for her children to go to nursery school and kindergarten. The costs to live here as an elderly person are getting extreme.

She is a supporter of the schools, but believes in a balanced community instead of a transitional one where people come in, send their kids to school, and then move on to avoid the high taxes.

Tad Putney, 8 Milford Street

Requested reassurance that over the next 1-5 years, if full-day kindergarten comes into place, that there would be no needed expansion of the Richard Maghakian Memorial School (RMMS). Superintendent Corey responded presently the lower level floors of RMMS are not utilized for any special classrooms. They also have rooms for music, art, and two other specials. He believes there to be space to accommodate growth.

Jill Aitken, 14 Potanipo Hill Road

Stated her support of the article commenting on the points discussed that bring a great deal of value to the District/Town for a relatively low cost. She stated her belief what has been learned is that if children are in a full-day kindergarten they are a lot less likely to need additional supports down the road. Those additional supports are at a cost to the taxpayers.

Full-day kindergarten is becoming the standard of our times. Throughout the State there is only 8.9% or 16 districts/towns that do not have taxpayer funded full-day kindergarten. It has proven to be better for the children to have the longer day. She had been concerned her child might not be able to handle a full day, but instead of packing in all of the State required education elements in a half-day period, the full-day program provides the additional time to work on and practice them through play in a structured environment with their peers.

Edward Arnold, 10 Milford Street

Questioned what class sizes would be if the article were to pass and what time would be allotted for recess. Superintendent Corey stated the approx. class size to be 19-21. There would be a mandatory recess of approx. ½ hour. However, the whole kindergarten program would be play based; children would be up and moving. He spoke of the existing program and the stationed base system where students are going from one place to the other. There is a classroom teacher, and in many cases, a paraprofessional assisting.

Dennis Comeau, 76 Russell Hill Road

Spoke of his son having participated in full-day kindergarten last year. He commented on the activity level of his child joking he doesn't have any still photos of him. His experience was positive. The District adapts the program to be developmentally appropriate for students at that age.

He spoke of being uncomfortable, philosophically, with the idea that children of families that may not be able to cover the cost are not getting the leg up. To the point made earlier, he believes full-day kindergarten is being recognized as the new standard as a matter of educational pedagogy of being what is developmentally best for kids. New Hampshire being one of the leading states in the country in education, he would like to see us leading the way.

Jessica Hartman, 51 Mountain Road

Questioned if the expected State funding is a one-time or continual revenue source. Superintendent Corey stated it becomes part of Adequacy Aid. There is an assigned dollar amount for every student as of October 1st each year. That aid comes in as a revenue source to offset the amount that has to be raised through taxes.

Gordon Matthews, 11 Westview Road

Asked if the amount of Adequacy Aid per student is understood, Superintendent Corey stated kindergarten is presently funded through Keno revenue. That just went away. That revenue source provided \$1,100 per student enrolled in the full-day program over the amount provided for the half-day program (\$1,800). The Adequacy aid will be approx. \$3,700/student. Asked how that would impact the cost of the program, Superintendent Corey noted the funding is not distributed until the year after the students are out of kindergarten.

Asked what the expected cost of the full-day program would be following receipt of the anticipated aid, Superintendent Corey stated it would basically be neutral.

Dana Ketchen, 59 Russell Hill Road

Spoke of having attended the School Board meeting where the Board and Finance Committee took formal positions on the articles. She is supportive of kindergarten and noted the availability of space in the facility and the issue of the mandated transportation cost. The rationale for her vote in opposition to the article is that the teacher salaries would be part of the sanbornized contract. She is opposed to the sanbornized contract. She stated her concern for long-time residents who struggle to keep up with rising taxes.

Superintendent Corey clarified the salaries of 3½ of the 4 teachers that would be needed for the full-day program are already in the operating budget. The slide shown on this article included "additional cost" of \$46,100, which represents the other half salary of the 4th teacher.

Mallory Risler, 14 Hobart Hill Road

Commented her son's teacher calls her at least once a week; when he has a good day and when he has a bad day. She believes that teacher deserves what we can give her. He doesn't need special accommodations now, but the teacher knows him as a student, and she believes that speaks to who she is as a teacher. The teacher has

been in the District for 20⁺ years. She wished to express how much she appreciates the teachers and the positive remarks concerning the kindergarten program.

No further discussion was offered on Article 3.

Article will be placed on the official ballot as written.

Article 4

*To see if the Brookline School District will vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$9,459,497**. Should this article be defeated, the default budget shall be \$9,379,264, which is the same as last year, with certain adjustments required by previous action of the school district or by law or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Majority vote required to pass. **The School Board recommends this article 5-0-0. The Finance Committee recommends this article 3-0-0.***

Peter D'Agostino, 9 Louis Drive

The article states the tax impact to be \$9.02/\$1,000; however, the slide depicting information on the tax rate states the tax impact to be \$9.60. It also includes a footnote stating "Assumes 1.1567% increase in Brookline tax base". He noted that assumption was not made for tax year FY20. It arbitrarily shows a reduced tax impact. When not assuming the increased tax base, the actual tax impact is \$9.71. He spoke of how heavily the taxpayers rely on the information provided, and the need for clarity.

Superintendent Corey stated the \$9.60 is inclusive of all articles, not just the operating budget. The operating budget is the \$9.02.

Mr. Ogden questioned the reasoning for the assumption, and was told the District reaches out to the Town for guidance on what is expected in any particular year.

Moderator Webb recognized Superintendent Corey to present the Article.

The proposed FY21 budget (\$9,459,497; does not include year 1 of the proposed contract as that has to be voted on separately before it can be included within the operating budget, per DRA) represents a decrease from the FY20 budget (\$9,820,054; includes FY20 teacher contract costs) of \$360,557 or 3.7%. An apples-to-apples comparison of the operating budget of FY20 and the proposed FY21 represents a decrease of 2.2%.

New item requests for FY21 represent an increase in the allocation to academic programs (\$21,150), decrease in personnel (\$59,580; was related to a self-contained program that was anticipated and did not come to fruition), and increases in computer equipment/services (\$22,010) and facilities/safety (\$70,900). The total is an increase of \$54,480.

A large piece of the operating budget is the retiring of a bond (\$437,275 or 4.5% reduction), reduction in program needs for special education (out of district)(\$63,298 or 0.6%) a reduction in the retirement benefit (less retirements) (\$45,081 or 0.5%), increases in wages (BESSA/Non-BTA) / New Hampshire Retirement

System/FICA (\$75,913 or 0.8%), health/dental insurance (\$40,216 or 0.4%), special education contracted services/transportation based on program needs (\$100,313 or 1.0%), new items (\$54,480 or 0.6%), and a decrease in discretionary items (\$85,825 or 0.9%). Net change to the budget is a decrease of \$360,557 or 3.7%.

Should the voters not approve the budget, the default budget would come into play. The default budget is the FY20 adopted budget (\$9,820,054) reduced or increased, as the case may be, by required by law or contacted increases/reductions (overall reduction of \$328,051) and reduced by one-time FY20 expenses (\$112,739) for a total default budget of \$9,379,264. The difference between the default budget and the proposed budget is \$80,233.

By way of providing additional detail, he noted wages/benefits were reduced (\$30,585), special education services (required by law) were increased by \$24,353, health/dental/FICA/NHRS increased by \$54,245, retirement benefits (CBA) increased (\$39,177), the reduction of the bond payment (\$437,275), transfers are up (\$20,000), and various other small amounts show a total increase of \$2,034.

Moderator Webb explained the default budget is a creature of SB2. As it is theoretically possible the Townspeople could deny the proposed budget leaving no funding in place, under SB2, since there is one shot at voting, it is required there be a default budget calculated as they dictate.

Roger Ogden, 13 Potanipo Hill Road

Commented on having printed the information provided on the four rounds of budget discussion. Superintendent Corey explained the budget process begins in July and goes through a series of rounds during which there is discussion of new item requests (only). New item requests making it through to round 4 are then pulled over into teacher salaries, health, and all of those pieces.

Mr. Ogden questioned if the contingency in the warrant is actually in the budget. Superintendent Corey stated the contingency is a line item in the operating budget. It has to be approved as a separate warrant article. It is not included as part of the budget warrant article.

Mr. Ogden commented on the \$437,275 in bond payments being removed from the budget and \$600,000 more coming from the State. He would expect to see a budget that is decreased by \$1 million. Superintendent Corey stated the \$600,000 that is coming in is on the revenue side. The operating budget is the expense side. The anticipated reduction in the tax rate is due to the calculation resulting from the balance that remains after reducing expenses by revenue.

Dana Ketchen, 59 Russell Hill Road

Spoke of the uncertainty the \$600,000 revenue from the State will be recurring. The swing in the percentage of the budget will increase next year and in future years in the absence of that revenue.

Jessica Webster, 10 Laurel Crest Drive

Asked about the mention of other reductions seen in special education, contractual retirement benefits, and discretionary items; if that is the data that is being discussed in the description on the slides concerning the operating budget and budget detail. Superintendent Corey stated the slide on the operating budget identifies a decrease in special education out of district tuition of \$63,298, which is based on need and the retirement

benefit reduction is a result of fewer retirements. Asked if the reduction in special education costs of \$63,298 is all associated with out-of-district tuition, he indicated it is.

John Liska, 197 Route 13

Stated special education is supposed to be funded somewhat by the Federal Government. He questioned where that amount is. Superintendent Corey stated what comes to the State is 63% of special education costs. Students who are on an Individual Education Plan (IEP) have required services. If the District is unable to provide those services, it is required to place the student in a district that can. That cost can range from \$70,000 - \$100,000 and a transportation cost of \$60,000 - \$90,000. He spoke of the difficulty in budgeting for services that are required, but cannot be anticipated, e.g., if a student moves into the District after the budget is approved, the cost of special education services must be found from somewhere else within the budget.

The IDEA Grant is shown on the revenue side of the ledger. It is approx. \$100,000 in the Brookline School District.

Mr. Liska commented on the increase that would result were the \$600,000 in State revenue to stop. Superintendent Corey noted the \$600,000 was not utilized to cover the cost of anything that would be ongoing, e.g., hiring of teachers. It is proposed to be utilized solely to offset the amount that has to be raised through taxes.

Mr. Liska spoke of the constant increase in taxes. It is becoming out of control. Superintendent Corey stated the proposed budget represents a decrease. If the \$600,000 was not used to offset the tax rate that would not be the case, and there would be the potential increase in the following year.

He spoke of the need for Concord to stop looking to the communities to share the burden. We participate in the State retirement program in which the State contributes \$0. Prior to 2013, it was a 75/25 split. There is a new cost passed down to the districts this year; have to test every sink for lead. Although he fully supports that effort, it is an unfunded mandate. Another new unfunded mandate this year is on day tanks.

Superintendent Corey stated part of the responsibility is in reaching out to the Legislature. There is a rainy day fund at the State level, and there should be some discussion of at what point that comes back to the communities to offset the ever increasing costs and reduce the burden on taxpayers.

Brian Rater, 31 Mason Road

Suggested individuals keep in mind, particularly when discussing tax impacts, the figures provided are estimates. Also noted was that the schools utilize a fiscal year (July 1 to June 30) where the Town utilizes a calendar year. When we make changes on the school side, half of the changes impacts one year's tax rate and the other another. That makes it a bit more difficult to determine exact numbers regarding what the tax rate will be.

No further discussion was offered on Article 4.

Article will be placed on the official ballot as written.

Article 5

*To see if the school district will vote to raise and appropriate a sum of up to **\$75,000** to be added to the previously established SCHOOL FACILITIES MAINTENANCE EXPENDABLE TRUST FUND, this sum to come from the June 30 unassigned fund balance (surplus) available for transfer on July 1, 2020. No amount to be raised from taxation. **The School Board recommends this article 5-0-0. The Finance Committee recommends this article 3-0-0.***

Ms. Sarris explained the proposal to be an allocation of \$75,000 to the Maintenance Expendable Trust. The amount would be funded through unassigned fund balance; monies that would otherwise be returned to the tax base.

The proposed use includes the CSDA playground surface renovation, which is the result of an insurance company audit, and is something that will have to be addressed at some point. This is believed to be the most responsible way to manage important and necessary maintenance.

Webb Scales, 49 Dupaw Gould Road

Questioned what is anticipated to be remaining at year end. Superintendent Corey responded, based on what has been encumbered and the available projections, it is believed the balance would be sufficient to fund the warrant articles proposed. It is money that would not go back to the taxpayers to offset the tax rate so there is an associated cost.

Roger Ogden, 13 Potanipo Hill Road

Questioned if the warrants approved last year were all able to be funded, and what the total amount for the contingency fund was. Superintendent Corey stated they were able to be funded. The contingency last year was at \$25,000. Asked about the number of articles funded and the total amount, he stated the articles to have been the Maintenance Trust Fund (\$50,000), Contingency (\$25,000), and the Special Education Trust (\$25,000). The expectation for this year is that all articles would be able to be funded and an approx. \$30,000 returned to the tax base. Approximately \$70,000 was returned to the tax base last year.

Dana Ketchen, 59 Russell Hill Road

She came into the process late as an appointed member of the Finance Committee. She thanked members of the School Board commenting it has been a pleasure to work with them. She remarked she is the first person in line wanting to return funds to the tax base. She voted for this as she was convinced it is the right thing to do. These cost items will have to be funded one way or another.

Thomas Humphreys, 4 Mead Drive

Noted the language in Article 5 refers to unassigned fund balance, unreserved fund balance, and surplus, and questioned if they share the same meaning. The response was yes.

He questioned the current balance. Superintendent Corey reiterated, based on the most recent revenue and expense report, the projection is approximately \$120,000 - \$130,000. That will fluctuate depending on expenses that come up between now and the end of the school year.

Mr. Humphreys questioned how the fund is replenished. Superintendent Corey stated it is part of the operating budget. Approval of the warrant articles provides the authority to transfer monies unexpended from the operating budget, at the end of the fiscal year, into the various funds. If transfer of those funds into the warrant articles was not approved, the unexpended dollars from the operating budget would be returned to the tax base at the end of the fiscal year and would be used to offset the future tax increase.

Webb Scales, 49 Dupaw Gould Road

Stated his belief the Warrant Articles total \$140,000. Superintendent Corey stated that to be correct commenting on the very cautious approach that is taken in the revenue and expense reports. Based on historical information from the past 5-6 years, the District has been able to fund all warrant articles, which he believes will be the case again. The District utilizes an encumbrance approach meaning the Business Office ensures all anticipated expenditures are encumbered. Some of those purchases may not need to happen.

Mr. Scales asked for clarification of whether there is the ability, at this meeting, to renumber any of the articles. Moderator Webb stated he has reviewed the Statutes and is convinced that the right to reorder does exist.

Mr. Scales remarked the subtlety is that should the unassigned fund balance be exhausted before all of the articles are funded they will be funded in the order they appear on the ballot. What the School Board has done is prioritize them by placing them in the order they appear. The Maintenance Expendable Trust Fund being seen as the biggest priority, would be funded first, the special education trust second, and the contingency article following that.

No further discussion was offered on Article 5.

Article will be placed on the official ballot as written.

Article 6

*To see if the school district will vote to raise and appropriate a sum of up to **\$25,000** to be added to the previously established SPECIAL EDUCATION EXPENDABLE TRUST FUND, this sum to come from the June 30 unassigned fund balance (surplus) available for transfer on July 1, 2020. No amount to be raised from taxation. **The School Board recommends this article 5-0-0. The Finance Committee recommends this article 2-1-0.***

Ms. Howie stated the current, and anticipated FY20 ending balance, is \$175,000. With the allocation of \$25,000, the anticipated FY21 ending balance is \$200,000. The goal of the fund is to maintain a balance of approx. \$225,000.

No further discussion was offered on Article 6.

Article will be placed on the official ballot as written.

Article 7

*To see if the school district will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate a sum of up to **\$40,000** to go into said fund. This sum to come from the unassigned fund balance (surplus) available for transfer on July 1, 2020. **The School Board recommends this article 5-0-0. The Finance Committee recommends this article 2-1-0.***

The District is moving towards full-day kindergarten. If that is not approved by the voters, a change in the law that mandates the District bus kindergarten students to and from school would result in an additional cost. The mid-day parent pick-up would now be mandated transportation. The \$40,000 contingency is intended to address that additional cost should the voters not approve full-day kindergarten.

Ms. Sarris remarked the notable thing about this fund is the requirement for a Public Hearing and Board approval to access the funds.

Joseph Hartman, 51 Mountain Road

Questioned the rationale of the Finance Committee member who voted in opposition to the article.

Dana Ketchen, 59 Russell Hill Road

Stated her reasoning to be her anticipation the warrant article for kindergarten will pass and the voters would have voted to allocate \$40,000 to be put into a contingency fund that would require a public hearing to be accessed.

Webb Scales, 49 Dupaw Gould Road

Noted the language begins “To vote to establish”, and questioned if the fund is new. Ms. Sarris responded that is the nature of contingency funds; if the funds are not utilized they automatically lapse to the general fund (are returned). Contingency funds have to be reestablished every year.

Mr. Scales noted the article does not state any of the terms, e.g., when it lapses, how expenditures are made, who the custodian of the fund is, etc.

Superintendent Corey stated the Contingency Fund is governed by the School Board. A public hearing is conducted prior to a vote of the Board for any expenditure from it. If unspent, it lapses every year, and becomes part of the balance. The taxpayers would have to approve establishment of a new contingency fund. Last year it was set at \$25,000, and was not expended. It is sitting in the budget, and there is no intent to spend it.

Dana Ketchen, 59 Russell Hill Road

Voted in opposition to this article because with \$122,000 surplus in this year’s budget, if kindergarten did not pass, she is confident they would be able to find the money to pay for it.

Roger Ogden, 13 Potanipo Hill Road

Commented this seems a little overboard. A lot of taxpayer money has been put into these funds. The unassigned fund balance has been over \$100,000 every year.

**MOTION MADE BY ROGER OGDEN TO AMEND THE ARTICLE BY CHANGING THE ALLOCATION FROM FORTY THOUSAND DOLLARS (\$40,000) TO ONE DOLLAR (\$1)
MOTION SECONDED BY DANA KETCHEN**

ON THE QUESTION

Webb Scales, 49 Dupaw Gould Road

Questioned the percent the \$120,000 is of last year's total budget, and was told \$100,000 would represent 1%. Mr. Scales remarked the Board got last year's budget 99% correct, and aired on the side where we don't have to scrape together and collect pennies to cover the expenses. Superintendent Corey stated that to be correct.

The request is for a small cushion to ensure we don't have to get it exact this year. He stated his opposition to the motion.

Brian Rater, 31 Mason Road

Commented on the need to keep in mind another cost that is highly flexible from one year to the next is that of special education. When there are unexpected costs the monies have to be identified from within the operating budget. Some years they are really scraping by to be able to find that. That is one of the reasons for the contingency and other funds. There does need to be some flexibility within the budget to be able to handle unexpected expenses.

MOTION FAILED

No further discussion was offered on Article 7.

Article will be placed on the official ballot as written.

Article 8

*Shall the voters of the Brookline School District adopt a school administrative unit budget of \$1,807,100 for the forthcoming fiscal year in which **\$319,460** is assigned to the school budget of this school district? This year's adjusted budget of \$1,718,104 with \$307,815 assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. **The School Board recommends this article 5-0-0. The Finance Committee recommends this article 2-1-0.***

The FY20 budget was \$1,731,611 and the proposed FY21 budget \$1,807,100, which represents an increase of \$75,489 or 4.4%. The adjusted budget, should the proposed budget not pass, is \$1,718,104. The adjusted budget is similar to, but not legally a default budget.

Changes in salaries for salaried employees result in an increase of \$22,333. Attributed to the H.R. Coordinator moving to an Administrator position is \$5,000 (additional education). Benefit increases total \$24,914.

The proposed new position of Facilities Director would represent an increase of \$66,500. Ms. Marsano spoke of the need for the position. The individual would be responsible for supervision of all custodial/maintenance staff, conducting the facility physical audit, budgeting, managing capital improvements, managing contractors, responding to emergencies, building inspections, consolidating purchasing, and scheduling services. Benefits of the position include a shift in workload from the current Administration and increased quality, accuracy, expertise, efficiencies, cost savings, and pro-activity. A hiring contingency (\$10,000) is proposed.

Also included is a reduction in the position of Student Services Transition Coordinator (\$54,202). The intent was always for that to be a one-year position.

Roger Ogden, 13 Potanipo Hill Road

Questioned if the cost to the District is \$66,500. Ms. Marsano stated the anticipated salary for the position, as a whole, to be \$66,500. Asked how that cost is shared amongst the districts, Ms. Marsano indicated it would be apportioned as is the rest of the budget.

Jen Morrissey, 25 Laurel Crest Drive

Questioned if it is one facilities manager for the entire SAU or for the two schools in Brookline, and was told it would be one manager for the entire SAU; 8 buildings, over 400 acres, etc.

A motion was made and seconded to end discussion.

Discussion was closed.

Article will be placed on the official ballot as written.

Article 9

To see if the school district voters will authorize the Brookline School District to access future year state and federal special education aid funds in the event that special education costs exceed budget limitations. The School Board recommends this article 5-0-0. The Finance Committee recommends this article 3-0-0.

No discussion was offered on Article 9.

Article will be placed on the official ballot as written.

Article 11

To transact any other business which may legally come before said meeting?

MOTION BY PETER D’AGOSTINO TO AMEND ARTICLE 10 TO BE IDENTIFIED AS ARTICLE 10

MOTION SECONDED BY BRENDAN DENNEHY

MOTION CARRIED

Article will be placed on the official ballot as amended.

Ms. Sarris expressed the Board’s gratitude and best wishes to Mr. Dobe noting his retirement from the District at the end of the school year.

The February 3, 2020 first session (Deliberative) of the Annual Meeting of the Brookline School District was adjourned at 9:12 p.m.

Matthew Maguire, Chairman, Brookline School Board

Date: _____

Kenneth Haag, Vice Chairman, Brookline School Board

Date: _____

Rebecca Howie, Secretary, Brookline School Board

Date: _____

Alison Marsano, Brookline School Board

Date: _____

Erin Sarris, Brookline School Board

Date: _____

Dawn M. MacMillan, Recording Secretary, Brookline School Board

Date: _____

Brookline School District
Statement of Revenues, Expenditures and Change in Fund Balance
June 30, 2019

	General	Grants	Other Governmental Funds	Total Governmental Funds
REVENUES				
School district assessment	6,037,542			6,037,542
Other local	262,124	8,818	201,996	472,938
State	2,911,281	76,655	2,077	2,990,013
Federal	25,052	197,929	39,643	262,624
TOTAL Revenue	9,235,999	283,402	243,716	9,763,117
EXPENIDTURES				
Current:				
Instruction	3,888,768	127,273	50,610	4,066,651
Support services				-
Student	630,291	600		630,891
Instructional staff	185,449	67,956	751	254,156
General Administration	32,602			32,602
Executive Administration	279,152			279,152
School Administration	446,581	28,818		475,399
Business	1,238			1,238
Operation & maintenance of plant	644,902	56,655		701,557
Student transportation	411,218			411,218
Other	2,169,095	2,100		2,171,195
Non-instructional Services			172,998	172,998
Debt service				-
Principal	196,526			196,526
Interest	282,124			282,124
TOTAL Expenditures	9,167,946	283,402	224,359	9,675,707
Excess of revenues over expenditures	68,053	-	19,357	87,410
Other financing sources (uses)				
Transfers in	1,492			1,492
Transfers out			(1,492)	(1,492)
Total other financing sources and uses	1,492	-	(1,492)	-
Net Change in fund balance	69,545	-	17,865	87,410
Fund balances, beginning	390,852	-	133,756	524,608
Fund balances, ending	460,397	-	151,621	612,018

Brookline School District
Balance Sheet - Governmental Funds
June 30, 2019

	General	Grants	Other Governmental Funds	Total Governmental Funds
ASSETS				
Cash and cash equivalents	151,314		121,078	272,392
Investments				-
Receivables:				
Accounts	18,912			18,912
Intergovernmental	300,890	156,490	39,488	496,868
Interfund receivable	130,233			130,233
Inventory			7,332	7,332
Prepaid items	8,216			8,216
TOTAL Assets	609,565	156,490	167,898	933,953
LIABILITIES, DEFERRED INFLOWS OR RESOURCES AND FUND BALANCES				
Liabilities:				
Accounts Payable	25,797	24,157	2,763	52,717
Accrued salaries and benefits	37,327			37,327
Intergovernmental payable	72,198	2,100		74,298
Interfund payable		130,233		130,233
TOTAL Liabilities	135,322	156,490	2,763	294,575
Deferred inflows of resources				
Deferred revenue	13,846		13,514	27,360
Fund Balances				
Nonspendable	8,216		38,933	47,149
Restricted			1,978	1,978
Committed	324,546		110,710	435,256
Assigned	20,454			20,454
Unassigned	107,181			107,181
TOTAL Fund balances	460,397	-	151,621	612,018
TOTAL Liabilities, Deferred inflows of resources and fund balances	609,565	156,490	167,898	933,953

Brookline School District
ACTUAL EXPENDITURES FOR SPECIAL EDUCATION PROGRAMS & SERVICES
June 30, 2019

EXPENSES	FY2017	FY2018	FY2019
Salaries/Benefits	1,817,501	2,149,091	2,005,098
Contracted Services	53,075	101,654	204,691
Transporation	56,619	110,132	124,406
Tuition	30,017	143,801	151,148
Supplies	23,509	26,407	26,390
Other	-	6,602	4,250
SUB Total	1,980,720	2,537,687	2,515,983
REVENUE			
Catastrophic Aid	4,000	16,774	52,006
Medicaid Distribution	21,729	19,255	25,052
IDEA & PK IDEA	108,951	161,980	101,041
Preschool Tuition	37,260	51,640	57,240
SUB Total	171,940	249,649	235,339
NET COST FOR SPECIAL EDUCATION	1,808,780	2,288,038	2,280,644

Brookline School District Budget

FY21 Proposed Budget Summary

	FY19 Budget	FY20 Budget	FY21 Proposed Budget	FY21 vs FY20 \$ Diff	FY21 vs FY20 % Diff
General Fund					
1100 Regular Education Programs Teacher salaries, textbooks, substitutes, supplies	\$ 2,703,241	\$ 2,651,615	\$ 2,874,593	\$ 222,978	8.41%
1200 Special Education Programs Teacher salaries, aides, textbooks, evaluations, supplies and items specific to special education services	\$ 1,152,430	\$ 1,345,218	\$ 1,235,311	\$ (109,907)	-8.17%
2100 Student Support Services Guidance, health and nurses	\$ 608,418	\$ 659,778	\$ 694,520	\$ 34,742	5.27%
2200 Instructional Support Services Library salaries, supplies, technology and professional development	\$ 222,891	\$ 212,216	\$ 227,890	\$ 15,674	7.39%
2300 School Board Treasurer, SB stipends, SB minutes, legal and audit	\$ 85,525	\$ 56,425	\$ 73,425	\$ 17,000	30.13%
2310 SAU Assessment BSD Portion of the SAU budget	\$ 279,152	\$ 302,679	\$ 319,460	\$ 16,781	5.54%
2400 School Administrative Services Principal salaries, office staff, office equipment	\$ 460,399	\$ 492,818	\$ 511,309	\$ 18,491	3.75%
2600 Facilities & Maintenance Custodial salaries, electricity, heating oil, water, trash, liability premiums, building maintenance	\$ 604,743	\$ 603,233	\$ 699,158	\$ 95,925	15.90%
2700 Student Transportation Bus contract and fuel	\$ 443,000	\$ 579,700	\$ 601,004	\$ 21,304	3.68%
2900 Benefits Health, dental, NHRS, FICA, WC, unemployment, life and LTD	\$ 2,220,827	\$ 2,423,277	\$ 2,468,014	\$ 44,737	1.85%
4600 Building Improvements RMMS roof rplcmnts, gym floor	\$ -	\$ -		\$ -	
5100 Debt Service	\$ 478,650	\$ 475,775	\$ 38,500	\$ (437,275)	-91.91%
5200 Expendable Fund Transfers Maintenance Special Education	\$ 50,000 \$ 25,000	\$ 50,000 \$ 50,000	\$ 75,000 \$ 25,000	\$ 25,000 \$ (25,000)	50.00%
Total General Fund	\$ 9,334,276	\$ 9,902,733	\$ 9,843,185	\$ (59,549)	-0.60%
Food Service Fund	\$ 165,000	\$ 165,000	\$ 170,000	\$ 5,000	3.03%
Grant Fund	\$ 180,000	\$ 180,000	\$ 195,000	\$ 15,000	8.33%
Total General Fund	\$ 9,679,276	\$ 10,247,733	\$ 10,208,185	\$ (39,549)	-0.39%

Brookline School District Budget

FY21 Revenue/Tax Impact Estimate

Item	FY19	FY20	FY21 Estimate	FY20vsFY19 Change
Expenditures				
General Fund Expenditures	\$ 9,334,276	\$ 9,902,733	\$ 9,843,185	\$ (59,549)
Grant and Food Service	\$ 345,000	\$ 345,000	\$ 365,000	\$ 20,000
Budgeted Expenditures (All Funds)	\$ 9,679,276	\$ 10,247,733	\$ 10,208,185	\$ (39,549)
Revenue				
Unreserved Fund Balance	\$ 195,717	\$ 228,414	\$ 175,000	\$ (53,414)
State Revenue				
School Building	\$ 46,987	\$ 44,436	\$ -	\$ (44,436)
Catastrophic Aid	\$ 53,878	\$ 56,243	\$ 50,000	\$ (6,243)
Child Nutrition	\$ 2,100	\$ 2,100	\$ 2,100	\$ -
Other	\$ 55,182	\$ -	\$ -	\$ -
Total State Revenue	\$ 158,147	\$ 102,779	\$ 52,100	\$ (50,679)
Federal Revenue				
Federal Grant Programs	\$ 80,000	\$ 80,000	\$ 80,000	\$ -
Disabilities Programs	\$ 100,000	\$ 100,000	\$ 115,000	\$ 15,000
Medicaid	\$ 19,025	\$ -	\$ -	\$ -
Child Nutrition	\$ 40,500	\$ 40,500	\$ 40,500	\$ -
Other	\$ -	\$ -	\$ -	\$ -
Total Federal Revenue	\$ 239,525	\$ 220,500	\$ 235,500	\$ 15,000
Local Revenue				
Tuition	\$ 153,715	\$ 210,000	\$ 30,000	\$ (180,000)
Interest Income	\$ 2,000	\$ 600	\$ 600	\$ -
Food Service	\$ 122,400	\$ 122,400	\$ 127,400	\$ 5,000
Other	\$ 13,000	\$ 13,000	\$ 13,000	\$ -
Total Local Revenue	\$ 291,115	\$ 346,000	\$ 171,000	\$ (175,000)
Appropriation				
Budgeted Expenditures (All Funds)	\$ 9,679,276	\$ 10,247,733	\$ 10,208,185	\$ (39,549)
Less Unreserved Fund Balance	\$ 195,717	\$ 228,414	\$ 175,000	\$ (53,414)
Less State Revenue	\$ 158,147	\$ 102,779	\$ 52,100	\$ (50,679)
Less Federal Revenue	\$ 239,525	\$ 220,500	\$ 235,500	\$ 15,000
Less Local Revenue	\$ 291,115	\$ 346,000	\$ 171,000	\$ (175,000)
Total Appropriation	\$ 8,794,772	\$ 9,350,040	\$ 9,574,585	\$ 224,544
School District Tax Assessment				
Total Appropriation	\$ 8,794,772	\$ 9,350,040	\$ 9,574,585	\$ 224,544
Less Adequacy Aid	\$ 1,686,461	\$ 1,908,595	\$ 1,993,905	\$ 85,310
Less One-Time Aid	\$ -	\$ -	\$ 591,264	\$ 591,264
Less Retained Tax	\$ 559,029	\$ 560,696	\$ 576,461	\$ 15,765
Brookline School District Tax Assessment	\$ 6,549,282	\$ 6,880,749	\$ 6,412,955	\$ (467,795)
Estimated Tax Impact *1.1567% Increase				
Local Assessed Valuation - with Utilities	\$ 653,066,318	\$ 660,620,270	\$ 668,261,665	\$ 7,641,395 *
Local Assessed Valuation - less Utilities	\$ 642,808,718	\$ 650,362,670	\$ 657,885,112	\$ 7,522,442 *
State Property Tax Rate (per \$1,000)	\$ 0.87	\$ 0.86	\$ 0.88	\$ 0.02
Local Education Tax Rate (per \$1,000)	\$ 10.03	\$ 10.42	\$ 9.60	\$ (0.82)
Total BSD Tax Rate	\$ 10.90	\$ 11.28	\$ 10.48	\$ (0.80)

Debt Schedule
As of 06/30/19

	Debt 1	Debt 2	
Length of Debt (yrs)	10	20	
Date of Issue	8/2012	8/1999	
Date of Final Payment	8/2022	8/2019	
Original Debt	408,500	5,367,912	
Interest Rate	2.32%	5.20%	
Principal at Beginning of Year	185,000	304,779	
Retired Issues This Year	40,000	156,526	
 Remaining Principal Balance Due	 145,000	 148,253	
Remaining Interest Balance Due	11,050	282,772	
Remaining Debt	156,050	431,025	
 Amount of Principal to be paid in FY20	 40,000	 148,253	188,253
Amount of Interest to be paid in FY20	4,750	282,772	287,522
			475,775

FY21 Default Budget - Summary							
Account		FY20 Adopted Budget	Required by Law OR Contracted Reductions/ Increases	Minus One-Time Expense	FY21 Default Budget	FY21 Proposed Budget	Diff
	1100-1199	\$2,649,461	\$19,563	-\$28,481	\$2,640,543	\$2,629,055	-\$11,488
	1200-1299	\$1,318,724	-\$87,230	\$0	\$1,231,494	\$1,292,824	\$61,330
	2100-2199	\$663,640	\$15,534	\$0	\$679,175	\$679,734	\$559
	2200-2299	\$207,711	\$0	\$0	\$207,711	\$224,226	\$16,516
	2300-2399	\$31,425	\$0	\$0	\$31,425	\$33,425	\$2,000
	2400-2499	\$486,384	\$17,173	\$0	\$503,556	\$539,979	\$36,422
	2600-2699	\$606,794	\$7,458	\$0	\$614,253	\$628,258	\$14,005
	2700-2799	\$579,700	\$23,304	\$0	\$603,004	\$601,004	-\$2,000
	2900-2999	\$2,455,440	\$93,422	-\$84,258	\$2,464,604	\$2,427,492	-\$37,112
	5110-5120	\$475,775	-\$437,275	\$0	\$38,500	\$38,500	\$0
	5222-5229	\$345,000	\$20,000	\$0	\$365,000	\$365,000	\$0
	Operating	\$9,820,054	-\$328,051	-\$112,739	\$9,379,264	\$9,459,497	\$80,233
BTA Contract						\$146,163	
Full-Day Kindergarten					\$143,065	\$143,065	
SAU Assessment		\$302,679			\$319,460	\$319,460	
Contingency		\$25,000			\$40,000	\$40,000	
Maint. Trust		\$50,000			\$75,000	\$75,000	
Spec Ed Trust		\$50,000			\$25,000	\$25,000	
Total		\$10,247,733	-\$328,051	-\$112,739	\$9,981,789	\$10,208,185	\$80,233

FY21 Default Budget - Reasons			
Required by Law OR Contracted Increases/Decreases			
Account Range	Range Totals	Detail	
		Amount	Reason
1100-1199	\$19,563.16	\$4,550.24	Wage increases
		\$15,012.92	FY20 Teacher Lane Changes
1200-1299	-\$87,230.25	-\$55,682.58	Wage increases
		-\$31,547.67	Out-of-District Tuition/Services
2000-2199	\$15,534.20	-\$14,814.70	Wage increases
		-\$5,000.00	Medicaid
		\$35,348.90	Contracted Services
2400-2499	\$17,172.68	\$15,211.73	Wage increases
		\$1,960.95	Increase in Site Licenses
2600-2699	\$7,458.44	\$5,137.44	Wage increases
		\$2,321.00	Inspections
2700-2799	\$23,303.86	-\$2,248.14	Regular Ed Bus Rate Increases
		\$25,552.00	Special Ed Bus Rate/Service Increases
2800-2999	\$93,422.19	\$23,969.54	Health Insurance Increases
		\$2,569.00	Dental Insurance Increases
		\$1,572.06	Life Insurance
		\$28,187.40	NHRS Increase
		-\$2,053.00	Unemployment/Workers Comp
		\$39,177.19	Retirement Benefit
5100-5999	-\$437,275.00	-\$437,275.00	Bond payment reduction
5200-5299	\$20,000.00	\$20,000.00	Transfer Increases
	-\$328,050.72		

One-Time Expenses			
Account Range	Range Totals	Detail	
		Amount	Reason
1100-1199	-\$28,481.00	-\$28,481.00	FY20 Teacher Lane Changes
2800-2999	-\$84,258.40	-\$84,258.40	FY20 Teacher Retirement Benefit
	-\$112,739.40		

Superintendent's Report

The SAU41 Strategic Plan is used to guide us in the planning, implementation, and evaluation of the Mission, Goals, and Objectives approved by the SAU Governing Board. Articulation of curriculum, instruction, assessment strategies, and actions related to each of these areas have been outlined in the plan and the Leadership Team is responsible for providing the “deliverables” outlined as a means of informing the Boards of progress in each area. In addition, the Strategic Plan provides direction to the leadership team as it relates to evaluation of technology and infrastructure, building maintenance and future planning. The strategic plan is therefore used as the starting point for all budget discussions and future planning.

One area of continued focus for the administration and our Boards is to review our operational procedures to determine how best to deliver services to all students. We have examined our staffing levels, special education services, as well as, our standards and curriculum. In each area we have aligned our budget priorities to meet the goals and objectives outlined in our strategic plan. Two areas we continue to focus on are enhancing our curriculum objectives and the continued maintenance of our facilities and grounds. Enrollment is also being closely monitored across the SAU. The last few years our enrollment numbers have remained steady with the New England School Development Council providing us projections that point to an increase in enrollment over the next ten years.

Assistant Superintendent, Gina Bergskaug, has focused her efforts on our innovation goals. Science, Technology, Reading, Engineering, the Arts and Mathematics (STREAM) have been a priority for the SAU. At our elementary level we continue to focus our efforts on the enhancement of our science curriculum while providing opportunities for acceleration in math. Our “Maker Space” rooms have provided our youngest learners with engaging hands on opportunities. In Brookline and Hollis, our Principals and their staffs continue the implementation of our enVisions math program. At the Cooperative level we recently proposed an increase in staffing in order to better meet our students’ needs for acceleration in Mathematics and Science. Our budget(s) have included funding for the continued expansion of elementary science while integrating tech rich experiences across the curriculum for our Middle and High School students. As stated, another area of focus is maintaining and when possible upgrading our physical plants. Last year, we completed a significant energy upgrade in our Hollis Schools. We continue to examine ways to reduce our energy costs across the SAU. To this end we have

begun the process of investigating the use of solar power for the Cooperative District and the Brookline District. Our Business Administrator, Kelly Seeley, maintains and updates Capital Improvement Plans on an annual basis. Over the coming years we will face a need for a potential expansion of HBHS should enrollment projections become a reality. We will also need to review the Hollis School District's water system and how best to approach an upgrade to this critical piece of infrastructure. We have increased our wireless access points across the SAU, purchased mobile computer labs for students and implemented our "learning commons" approach across the SAU. These upgrades and purchases have allowed us to establish a robust technology system that provides for the educational needs in a secure setting. This technology system will require regular upgrades to both hardware and software over the next decade.

One area of our budgets that continues to grow is the Student Services Department. Students are requiring more extensive programming which is guaranteed to them under their Individual Education Plan. To address this issue the SAU has established internal programming which best meets our students' academic needs while helping to contain costs in this area. Over the next decade we must continue to be proactive and share resources across the SAU to ensure these required services are delivered while investigating innovative models for delivery. These models must be flexible while providing the required services our communities have come to expect.

On a regular basis Assistant Superintendent Bergskaug, Assistant Superintendent Thompson and I have made time to visit our buildings and teachers' classrooms. We find this to be the most rewarding part of our positions.

On these numerous occasions we have been impressed with the instructional practices of our staff. The children are engaged in their education while having positive experiences with their peers. This was demonstrated on a cold

October day as our third graders from both communities spent time learning about physics from our high school students during "Trebuchet Day". A wonderful learning experience was had by everyone involved. Our schools also offer a wide variety of school events such as plays, whole school gatherings, athletic contests, induction ceremonies, and a host of other activities which have allowed community members to get to know

our staff, our students, their parents and members of our leadership team. One staffing trend that we are closely monitoring is the State Of New Hampshire's critical shortage list. For the first time that I can recall the majority of certification areas have been placed on this list which will most likely impact future staffing both in the short and long term. As our staff continues to age it will be paramount for us to prepare succession plans for key leadership positions. We will also need to examine how best to compensate our teachers and staff via the negotiations process. Much of our time will continue to be focused on the development of the SAU and individual school district budgets, preparing for school board meetings, and ensuring that all schools have the appropriate level of qualified staff to deliver the high level of instruction expected by our communities.

The support that the individual school boards have provided has been greatly appreciated. The frequent communication I have shared with community members, school board members, budget committee representatives, selectboard members from both towns, students, families and our professional staff has allowed me to focus my efforts on planning for the future.

I am confident that working with these committed and dedicated individuals that serve on our boards that SAU 41 will continue to be one of the premier school districts in New Hampshire.

SAU 41 Technology Report 2019-2020

Updated exterior security cameras were installed at HBHS increasing coverage to the outside perimeter of the building. All cameras are viewable from a computer or phone app and when a camera senses motion it is recorded to an onsite DVR. In addition to security cameras all of the building doors have FOB access centrally managed by the IT department.

Voice over IP (VOIP) phone systems were deployed at HBMS, HPS and the SAU Central Offices. The new systems replace a hosted voip service and the change will result in a significant cost reduction. All phones have caller ID, long distance within the continental 48 states, and can send voice messages as sound attachments to staff email accounts.

The wireless network at HUES and CSDA were upgraded and expanded. The new Aruba system takes advantage of the newer 802.11ac standard for faster connection speeds. The updated systems were needed to support the expanding fleet of Chromebooks.

The technology department is upgrading the servers to Microsoft Server 2016 and desktops/laptops to Windows 10. Since Window 7 will no longer be supported by Microsoft we are in the process of upgrading machines that can support Windows 10. Public education can extend Windows 7 support for a fee and some mission critical computers that cannot be updated will take advantage of this path. Each site has new server hardware running the latest VMWare.

The Chromebook fleet continues to grow across all schools with the total now exceeding 800 devices. The competitive cost, ease of management, and extended battery life make Chromebooks a nice fit for the classrooms.

Chromebook Deployment by Building

HBHS	278
HBMS	209
CSDA	125
RMMS	65
HUES	111
HPS	18

Respectfully submitted,

Richard Raymond, Network Administrator

Department of Student Services

The SAU41 Student Services Department works to ensure equity and access for all students in Hollis, Brookline and Hollis Brookline Cooperative Schools.

SAU 41 Student Services encompasses students eligible for Special Education programs under the Individuals with Disabilities Educational Act, students with accommodation plans under Section 504 of the Rehabilitation Act of 1973, families in transition (homeless), and students with Limited English proficiency. Additionally, SAU41 Student Services supports children and families who may be involved with the Division for Children Youth and Families (DCYF) and the Department of Juvenile Justice. SAU41 Students Services also provides supports to families whose students may attend charter schools, private schools and home education programs.

The success of the SAU41 Student Services Department is the direct result of the dedicated and caring educators that work with our students. Our staff consists of a talented group of special educators, occupational therapists, physical therapists, reading specialists, speech language pathologists, counselors, psychologists, school nurses, social workers, teachers of the visually impaired and hard of hearing. The level and type of supports provided are determined through a clearly defined process and team participation. We have a dedicated support staff team of paraprofessionals who provide individual and group support as needed. We have supplemented our program needs with Board Certified Behavior Specialists and have provided national certification for many of our support staff to become Registered Behavior Technicians. Our responsibility to support all students in their access to a high quality education is individualized at a student level and is unique to each child's diverse learning profile.

It is both the legal and ethical obligation of the SAU41 Student Services Department to find and identify any child within the towns of Hollis and Brookline who are suspected of having an educational disability. This obligation, known as Child Find, ensures that all students with disabilities are given access to a free appropriate public education (FAPE). This education may consist of special education services, related services, specialized transportation, rehabilitative assistance, and/or specialized programming in an educational Special Education placement outside the SAU. Referrals for students between the ages of 2.5 and 21 who are suspected of having an educational disability can be made at any time by

contacting the Assistant Superintendent of Student Services or the Building Special Education Administrator.

SAU 41 receives federal grant funding through the Individuals with Disabilities Education Act (IDEA) on an annual basis to offset local costs expended for the delivery of specialized programming. The office of student services has worked hard to maximize all available reimbursement opportunities to the districts through federal and state programs. Over the past few years, due to eligibility criteria, fewer costs have been eligible for reimbursement; however SAU 41 continues to seek the maximum amount of available aid through extensive checks and balances within the financial management of student service resources.

One of the cornerstones of SAU41 Student Services is the specialized programing that has been developed to meet the unique needs of our diverse student population. At the high school level the CHOICES program continues to provide alternative pathways to learning through Extended Learning Opportunities (ELO), online learning and community based internships. At the elementary level, a new intensive needs preschool program has been created that provides resource and support to students with disabilities.

This school year SAU41 Student Services has worked collaboratively with the SAU41 Parent Partnership. The work of this group is to provide support for families with disabilities and unique learning profiles. Working in partnership with SAU41 Student Services, the SAU41 Parent Partnership has begun hosting parent information sessions. This fall past fall the SAU41 Parent Partnership hosted a presentation on Executive Functioning which was presented by special education staff members. The program was well attended and received positive feedback. Future presentations are presently in the works.

On behalf of all the educators of SAU41 Student Services we are honored to support the children of Hollis and Brookline.

Respectfully submitted,

Bob Thompson
Assistant Superintendent of Student Services

Brookline School District Annual Report 2019

The Brookline Schools are comprised of Richard Maghakian Memorial School (PreK-Grade 3) and Captain Samuel Douglass Academy (Grades 4-6). The district's schools strive to provide the best educational opportunities for all students to ensure their academic, social, and emotional growth through a rich curriculum, skilled instruction delivered by highly qualified teachers, and a strong parent/community partnership. To that end, educators are committed to providing classroom experiences that are rigorous, foster higher levels of thinking, and encourage creative problem solving.

ACADEMICS AND THE ARTS

Teaching teams collaborate with their grade level colleagues within SAU-41 to develop a guaranteed and viable curriculum that identifies the essential learnings for all students. School based teams monitor student progress through the use of common formative assessments and benchmark assessments. The results of the assessments are used by educators to improve practice, build the capacity of the teams to achieve student learning goals, and provide the necessary support for all students.

An effective literacy program prepares students to be lifelong readers and writers. Our teaching philosophy supports a *“Balanced Literacy Approach”* whereby students acquire skills and abilities through participation in a variety of lessons and activities which integrate reading, writing, speaking, and listening. By implementing the Reading and Writing Workshop techniques, teachers create rich and rigorous learning environments for their students in which they analyze and discuss literature, learn grammar and writing mechanics, and communicate thoughts effectively both orally and in writing. Our classroom libraries are rich in narrative and informational texts that challenge students at all levels, and foster inquiry and the desire to learn. Literacy at both RMMS and CSDA is celebrated through a variety of exciting events such as *Reading Night; Read Across America Week; Annual Writers' Festival; and Summer Reading Kick-Off*. The *Annual Writers' Festival*, held in the spring, provides students the opportunity to proudly showcase their

writing through a variety of formats: poetry, stories, essays, research reports, and class books.

We strive to provide a solid foundation in mathematics for all students in the Brookline School District. Our students continue to demonstrate high achievement at all grade levels through the skillful implementation of the enVision Math 2.0 program. This comprehensive and rigorous program focuses on computation, problem solving, critical thinking and mathematical reasoning skills, as well as the ‘Standards for Mathematical Practice’. Manipulative math tools such as Cuisenaire rods, base ten blocks, pattern blocks, fraction bars, and decimal squares are used to introduce and reinforce mathematical concepts across all grade levels. Technology enhances the math curriculum as students utilize iPads, laptops, computers and SMART Boards to practice, reinforce, and demonstrate mastery of the grade-level math standards during math workshop time.

The Brookline School District continues to embrace a STEM (science, technology, engineering, and mathematics) initiative, in which all grade levels are implementing STEM lessons in their classrooms. In addition to STEM, students participate in both problem-based and project-based learning activities in all areas of the curriculum which offer numerous opportunities to apply content knowledge and academic skills. All grade levels participate in cross grade level, schoolwide STEM projects, which target the 4C’s (Collaboration, Creativity, Critical Thinking and Communication) and other 21st Century Skills. In addition, our teachers participate in the annual BSD Family STEM Night in January by offering exhibits and hands-on activities for families to enjoy. In March, several teachers in our district showcase their commitment to STEM learning by participating in the annual SAU 41 STEM EXPO.

Students experience the science curriculum through an inquiry-based model, whereby they explore topics in earth/space science, physical science, and life science through hands-on activities and laboratory experiments. Much of our science program is co-taught by our grade level science teachers and our district Science Specialist to provide our students

with the most dynamic, materials-rich, and intellectually stimulating science education opportunities possible.

Our social studies program offers students an exploration of four key curriculum strands: civics and government, economics, history, and geography. A rich exposure to these concepts is supported through participation in interdisciplinary projects, often enhanced through the skillful use of varied technology tools and resources.

The art program strives to present the cultural and historical importance of art in an atmosphere that encourages self-expression. Art is often integrated into the curriculum and specialists conduct lessons that are coordinated with grade level classroom teaching throughout the school year. Each grade level art theme has a historical focus, from ancient art through early American art. Along with this, New Hampshire art and artists are also explored.

In the music classrooms at both RMMS and CSDA, students are actively involved in “hands on” interactive music lessons that are integrated into children’s literature, history, geography, writing, math, movement, and the arts. As students sing, listen, move and play instruments, they celebrate our diverse culture as well as those of other countries across the globe.

The RMMS and CSDA libraries continue to offer many opportunities to enrich student learning and further develop critical thinking skills. RMMS uses a Learning Commons model; a flexible shared space for information technology, online education, academic support, collaboration, content creation, meetings, professional development, reading and studying. Students are exposed to projects and ‘makerspace’ activities that encourage the use of a wide variety of new and exciting technologies, and hands-on activities, which enrich the STEM curriculum and provide more autonomous learning experiences for our students.

The Physical Education program emphasizes activities that give students a broad base of skills that build motor and movement abilities, and develop team building concepts. Students work on personal space, locomotor

skills, and more, with increased expectations over the grade levels as the skills are encouraged to promote lifetime activity for all students. RMMS and CSDA annually hold a Jump Rope for Heart event to encourage health and fitness.

Technology is an essential educational tool used to reinforce and enrich all content areas in the Brookline School District. Our technology program offers students rich learning experiences through teacher-directed activities and student-created projects. Our students are asked to use 21st-century skills and work in a collaborative, innovative manner. They are asked to use grit and persevere through tasks using skills they have learned. Our goal is to help students use technology in a way that will allow them to elevate their academic learning and productivity. It is also important for them to develop an ability to determine how to make the best use of available learning technologies in our classrooms. This offers students autonomy in their learning, which will provide them with a sense of ownership, and afford them varied paths in which to pursue for their work products. In addition to teaching students how to use general computer programs and software, students are introduced to the power of the internet for both research and electronic collaboration. Through our ‘Digital Citizenship’ lessons, students learn how to safely and responsibly use the web, critically evaluate sites for authenticity and reliability, and give credit to all text and print sources used in their work products. Grades 2-6 are using ‘Google Apps for Education’ (GAFE) as our primary educational platform, and Grades 4-6 have implemented a Bring Your Own Device (BYOD) program to supplement school district technology and afford students more opportunities for online learning..

STUDENT ACTIVITIES

Our students have many opportunities to extend their learning through a variety of exciting educational programs, which may occur during or outside of the regular school day. Among these are the Scripps-Howard Spelling Bee, Writer’s Festivals, New England Mathematics League, Annual 6th Grade Science Fair, Presidential Fitness program, Chorus, Band, Orchestra, Lego League Robotics, and many other clubs and programs.

Character education is a critical part of our daily curriculum, and promotes good citizenship in our school communities. A monthly character development theme, such as courage, cooperation, compassion, honesty, etc., is reinforced in the daily announcements, and monthly school community assemblies. Schools celebrate the positive contributions of its students regularly. We are proud of our outstanding students who clearly demonstrate these desirable character traits every day.

COMMUNITY & PTO

Throughout the year, students at both RMMS and CSDA benefit from outstanding enrichment programming that is provided through the generosity of the Brookline Parent Teacher Organization. This dedicated group conducts fundraisers, volunteers countless hours in our schools, and supports the efforts of teachers and administration by providing many enhanced learning opportunities for our students. The PTO's contributions to our school community are priceless. A recent example was the PTO's contribution to support the building of the new RMMS Playground.

A highlight of our year is the annual Memorial Day Program, a large and well-attended community event honoring the sacrifices of American servicemen and servicewomen. Our school community is also proud to host several charitable drives for local relief organizations (Brookline Food Pantry, SHARE, etc.), during the school year.

STAFF

We were sad to say goodbye to Pamela Shaw, Betsy Black, Heidi Williams, Lissa Farbotko and Amy Fessenden, who all retired from the Brookline School District this year. We would also like to thank Jenny Lynch and Nichole DeDecker for their service to our district. This year RMMS welcomed Megan Dever, who was hired as a kindergarten teacher, Corrine Lozowski, who was hired as a second grade teacher, and Suzanne Tetrault, who will be the district's Digital Learning Specialist. The BSD is also pleased to have Brooke Wilson join our student services team as the new Speech Pathologist, Sally Barnett as our new Reading Specialist,

Lynda Durkee as a Senior Secretary, and Charles Austin as a Maintenance Worker.

We are committed to providing the very best education possible for all of the students in Brookline, and appreciate the opportunity to work collaboratively with our families to ensure that their academic, social, and emotional needs are met in our schools each and every day.

Respectfully submitted,

Daniel Molinari	Dennis Dobe	Jennifer Ball
Principal, RMMS	Principal, CSDA	Special Education Administrator

BROOKLINE SCHOOL DISTRICT
PROFESSIONAL STAFF ROSTER 2019-2020

First Name	Last Name	Assignment	College/University	Degree
Jennifer	Ball	Special Education Administrator	Rivier	M.Ed.
Dennis	Dobe	Principal	Plymouth State Univ.	M.Ed.
				M.Ed./C.A.G.
Daniel	Molinari	Principal	Plymouth State Univ.	S.
Lauren	Arruda	Kindergarten	Rivier	B.A.
Sally	Barnett	Reading Specialist	Rivier	Ed.D.
Kimberly	Beaudette	Reading	Rivier	M.A.
Amanda	Bent	Special Education	Rivier	M.Ed.
Monica	Boisvert	Art	Notre Dame College	B.A.
Lisa	Boucher	Grade 1	UNH	M.Ed.
Deborah	Bowry	Guidance	Notre Dame College	M.A.
			University of New	
Elizabeth	Bucknam	Reading Specialist	England	CAGS
Cathleen	Burbee-Farwell	School Nurse	Univ. Southern Maine	B.S.N.
Deborah	Calkin	Grade 4	Rivier	M.Ed.
Christina	Catino	Music	UNH	B.A.
Virginia	Commisso	Kindergarten	U Mass., Amherst	B.A.
Shawna	Cutler	PreK	Rivier	M.S.T.
Megan	Dever	Kindergarten	Thomas College	B.S.
Sacha	Doucet	Grade 1	Lesley College	M.Ed.
			Worcester State	
Mary	Driscoll	Occupational Therapist	University	MOT
Shannon	Dwyer	Grade 2	Lesley College	M.Ed.
Emily	Egis	Kindergarten	UNH	M.Ed.
Amanda	Finigan	Special Education	Keene State College	B.S.
Kimberly	Frye	ELL	UNH	M.Ed.
Hanna	Furbush	Grade 6	UNH	M.Ed.
Megan	Gagne	Art	Southern NH Univ.	M.Ed.
Jane	Gauthier	Grade 5	Notre Dame College	B.A.
Sarah	Griffin	Special Education	Rivier	M.S.
		Board Certified Behavior		
Shelli	Harris	Analyst	Sage College	M.S.
Brittany	Hicks	Grade 6	New England College	B.A.
Allie	Hills Everett	Grade 3	Brown University	M.A.T.
Shelley	Kosek	Grade 4	UNH	M.Ed.
Melissa	Leafe	Grade 5	Plymouth State Univ.	CAGS
Lisa	Lindsay	Grade 4	Rivier	M.Ed.
Maureen	Lorden	Nurse	Northeastern	B.S.
Corrine	Lozowski	Grade 2	Western Governors Univ.	B.A.
Nicole	Machado	Kindergarten	Colby Sawyer College	B.S.

Andrea	Martel	Special Education	Rivier	M.Ed.
Stephen	Martus	Physical Education-Health	Plymouth State Univ.	M.Ed.
Jaime	Matylewski	Special Education	Rivier	M.Ed.
Michelle	McInnes	Behavior Specialist	Southern NH Univ.	M.S.
Lauren	Melia	Reading Specialist	Plymouth State Univ.	M.S.
Kathleen	Milewski	Grade 2	Southern NH Univ.	M.Ed.
Amanda	Morin	School Psychologist	Alfred University	CAGS
Kristine	Murray	Media/Library	Lesley College	M.Ed.
	Oleniak-			
Jessica	Laflamme	Grade 2	Southern NH Univ.	M.Ed.
Karen	Oppelaar	Special Education	Chaminade University	M.A.T.
Nichole	Palmer	Grade 5	Kaplan University	M.Ed.
Elizabeth	Penney	Science	Antioch, N.E.	M.Ed.
			City U. NY, Hunter	
Karen	Pillion	Math Specialist	College	MSEd
Lindy	Prewitt	ELL	Texas State University	B.S.
Timothy	Putnam	Grade 6	Wheelock College	M.A.
Jill	Robinson	Grade 1	Mary Washington College	M.A.
Stephanie	Rogers	Special Education	Rivier	M.Ed.
Shannon	Sinclair	Music	Ithica College	B. Music
Gregory	Snoke	Grade 6	Plymouth State Univ.	M.Ed.
Barbara	Sobol	Media/Library	Plymouth State Univ.	M.Ed.
Renelle	Stone	Grade 5	Rivier	BAEd.
Lisa	Talcott	Grade 3	Fitchburg State	M.Ed.
Suzanne	Tetrault	Tech Integration Specialist	New England College	M.Ed.
Kristin	Trent	Grade 3	Granite State College	M.S.
Tammy	Van Dyke	Physical Education	Castleton	B.S.
Jessica	Visinski-Bumpus	Guidance	Rivier	M.Ed.
Joseph	Vitulli	Grade 4	Plymouth State Univ.	B.S.
Patricia	Waller	Grade 1	Rivier	M.Ed.
Brooke	Wilson	Speech/Language Pathologist	University of Maine	M.A.
Lisa	Winters	Math Specialist	St. Michael's; Rivier	MSA, M.Ed.

HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT ANNUAL REPORT
For the Year Ending June 30, 2019

Hollis Brookline Cooperative School Board

Mrs. Holly Deurloo Babcock, Chair	Term Expires 2022
Mr. Thomas Solon, Vice Chair	Term Expires 2021
Mrs. Cindy VanCoughnet	Term Expires 2020
Mrs. Elizabeth Brown	Term Expires 2021
Mrs. Krista Whalen	Term Expires 2022
Mrs. Beth Williams	Term Expires 2022
Ms. Melanie Levesque	Term Expires 2020
Mr. Drew Mason, Moderator	Term Expires 2019
Mr. Robert Rochford, Treasurer	Appointed 2016
Mrs. Diane Leavitt, School District Clerk	Appointed 2008

Hollis Brookline Cooperative Budget Committee

Ms. Darlene Mann, Chair	Term Expires 2022
Mr. Brian Rater	Term Expires 2021
Mr. Lorin Rydstrom	Term Expires 2021
Mr. Matt Maguire	Term Expires 2022
Mr. Raul Blanche	Term Expires 2020
Mr. David Blinn	Term Expires 2020
Mr. Thomas Enright	Term Expires 2022

SAU #41Administration

Mr. Andrew F. Corey	Superintendent of Schools
Ms. Gina Bergskaug	Assistant Superintendent
Mr. Robert Thompson (As of July 1, 2019)	Assistant Superintendent of Student Services
Ms. Kelly Seeley	Business Administrator
Ms. Amy Rowe	Transition Coordinator
Mr. Richard Raymond	Network Administrator
Mrs. Kristen Maher	Assistant Business Administrator
Mrs. Linda Sherwood	Assistant Business Administrator

Hollis Brookline Middle School

Mr. Robert Thompson, Principal
Mr. Timothy Girzone, (As of July 1, 2019) Principal
Mrs. Patricia Flynn, Assistant Principal
Ms. Yolanda Flamino, (As of September 16, 2019) Assistant Principal
Mrs. Jennifer Campbell, Special Education Coordinator

Hollis Brookline High School

Mr. Richard Barnes, Principal
Mr. Robert Ouellette, Assistant Principal
Ms. Amanda Zeller, Assistant Principal
Ms. Lauren DiGennaro, Assistant Principal

SCHOOL WARRANT
The State of New Hampshire

Polls Open at 7:00 AM - Will not close before 7:00 PM (HOLLIS)

Polls Open at 7:00 AM - Will not close before 7:30 PM (BROOKLINE)

To the inhabitants of the Hollis/Brookline Cooperative School District in the Towns of Hollis and Brookline qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE LAWRENCE BARN (HOLLIS) AND CAPT. SAMUEL DOUGLASS ACADEMY (BROOKLINE) IN SAID DISTRICT ON THE TENTH DAY OF MARCH 2020, AT SEVEN O'CLOCK IN THE MORNING, RESPECTIVELY, TO ACT UPON THE FOLLOWING SUBJECTS.

1. To choose one member of the School Board from Hollis for the ensuing three years.
2. To choose one member of the School Board from Brookline for the ensuing three years.
3. To choose one member of the Budget Committee from Hollis for the ensuing three years.
4. To choose one member of the Budget Committee from Brookline for the ensuing three years.

Given under our hands and seals at said Hollis, New Hampshire on this 5th day of, February, 2020.

SCHOOL BOARD MEMBERS:

Holly Deurloo Babcock, Chair

Krista Whalen

Elizabeth Brown

Cindy VanCoughnett

Tom Solon

Melanie Levesque

Beth Williams

HOLLIS/BROOKLINE COOPERATIVE SCHOOL DISTRICT
WARRANT
The State of New Hampshire

To the inhabitants of the Hollis/Brookline Cooperative School District in the Towns of Hollis and Brookline in the County of Hillsborough, State of New Hampshire qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE HOLLIS BROOKLINE HIGH SCHOOL GYMNASIUM IN SAID DISTRICT ON THE **SEVENTEENTH DAY OF MARCH, 2020** AT SIX THIRTY IN THE EVENING TO ACT UPON THE FOLLOWING SUBJECTS.

Article 1. To see if the school district will vote to approve the cost items for the third year of a three-year collective bargaining agreement reached between the Hollis Brookline Cooperative School Board and the Hollis Education Support Staff Association for the 2018-19, 2019-20 and 2020-21 school years, which calls for the following increases in support staff salaries and benefits at the current staffing levels:

Fiscal Year	Estimated Increase
2020-21	\$81,139

and further to raise and appropriate a sum of **\$81,139** for the third fiscal year (2020-21 school year), such sum representing the additional costs attributable to the increase in support staff salaries and benefits required by the new agreement over those that would be paid at current staffing levels. The school board recommends this appropriation (5-0-0). The budget committee recommends this appropriation (8-0-0).

Article 2. Shall we adopt the provisions of RSA 40:13 (known as SB2) to allow official ballot voting on all issues before the Hollis Brookline Cooperative School District on the second Tuesday of March? Submitted by Citizen Petition. The school board does not

recommend this article (0-7-0). The budget committee does not recommend this article (0-8-0).

Article 3. Shall we adopt the provisions of RSA 32:5-b, and implement a tax cap whereby the governing body (or budget committee) shall not submit a recommended budget that increases the amount to be raised by local taxes, based on the prior fiscal year's actual amount of local taxes raised, by more than 2%? Submitted by Citizen Petition. The school board does not recommend this article (0-7-0). The budget committee does not recommend this article (0-8-0).

Article 4. To see if the school district will vote to raise and appropriate a sum of **\$23,499,072** for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. The school board recommends this appropriation (5-0-0). The budget committee recommends this appropriation (8-0-0).

Article 5. Shall the District vote to raise and appropriate the sum of **\$910,255** as the Hollis Brookline Cooperative School District's portion of the SAU budget of **\$1,807,100** for the forthcoming fiscal year? This year's adjusted budget of **\$1,718,104** with **\$877,075** assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. The school board recommends this appropriation (5-0-0). The budget committee recommends this appropriation (8-0-0).

Article 6. To see if the school district will vote to raise and appropriate up to the sum of **\$67,000** to be added to the previously established Athletic Program and Services Expendable Trust Fund. The sum to come from the Hollis Brookline Cooperative School District's June 30, 2020 unassigned fund balance, available on July 1, 2020. The school board recommends this appropriation (5-0-0). The budget committee recommends this appropriation (8-0-0).

Article 7. To see if the school district will vote to raise and appropriate up to the sum of **\$200,000** to be added to the previously established School Building and Facilities Maintenance Expendable

Trust Fund. The sum to come from the Hollis Brookline Cooperative School District's June 30, 2020 unassigned fund balance, available on July 1, 2020. The school board recommends this appropriation (3-2-0). The budget committee recommends this appropriation (8-0-0).

Article 8. To see if the Hollis Brookline Cooperative School District will vote to raise and appropriate up to the sum of **\$25,000** to come from the June 30, 2020 unassigned fund balance available for transfer on July 1, 2020 to be added to the previously established Special Education Expendable Trust Fund. No amount to be raised from taxation. The school board recommends this appropriation (5-0-0). The budget committee recommends this appropriation (8-0-0).

Article 9. To see if the school district will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate up to **\$100,000** to go into the fund. This sum to come from the unassigned fund balance available on July 1, 2020, and no amount to be raised from taxation. Any appropriation left at the end of the year will lapse to the general fund. The school board recommends this appropriation (5-0-0). The budget committee recommends this appropriation (7-1-0).

Article 10. To see if the school district will authorize the Hollis Brookline Cooperative School Board to access future year state and federal special education aid funds in the event that special education costs exceed budget limitations. The school board recommends this article (5-0-0).

Article 11. To transact any other business which may legally come before said meeting.

Given under our hands and seals at said Hollis, New Hampshire on this 5th day of February, 2020.

SCHOOL BOARD MEMBERS:

Holly Deurloo Babcock, Chair	
Elizabeth Brown	Cindy VanCoughnett
Tom Solon	Melanie Levesque
Krista Whalen	Beth Williams

Rules for the District Meeting

The purpose of the School District meeting is to discuss and act on the subjects brought forward by your School Board. To do so effectively, rules are needed that provide order and structure to the meeting. Voters should be aware that the public hearings and informational sessions are the best opportunities to learn about the issues and ask detailed questions before the district meeting.

State law describes the duties of the Moderator as to preside at the meetings, regulate the business thereof, and decide questions of order. RSA 40:4

In addition, state law also requires the following of all persons attending the meeting: No person shall speak in any meeting without leave of the moderator, nor when any person speaking is in order; and all persons shall be silent at the desire of the moderator. RSA 40:7

In order to save time and confusion at the meeting, the Moderator proposes the following rules be adopted to govern the meeting.

1. The meeting is not conducted under Robert's Rules of Order, although those rules may be considered as guidelines. Rather, the Moderator will use the following general rules of procedure. RSA 40:4
2. Once the meeting rules are adopted, the voters can change any rules by a two-thirds vote, unless the rule is required by state law. RSA 40:4
3. By majority vote, the voters can overrule any decision that the Moderator makes unless the decision is required by state law. A voter can request an appeal of a ruling by raising a Point of Order. RSA 40:4
4. Speakers are generally limited to registered voters in the towns of Hollis and Brookline. The SAU Superintendent, District Counsel, and members of the school administration may speak for invited presentations or to answer questions. Others may speak if permitted by a majority of voters present.
5. To speak at the meeting, you must have the floor. Come up to the microphone and wait to be recognized by the Moderator. Show your voting card. Announce your name and address clearly so the Clerk can hear it. Address the Moderator not the audience. Speak

only once to a motion or amendment until all others get a chance to speak. RSA 40:7

6. Time is limited to 2 minutes per speaker. You will see a signal if your time is running out. Extra time will be allowed for questions. By prior agreement, organized presentations are allowed up to 10 minutes.
7. Be germane and, if possible, brief. Avoid repeating points that have already been made.
8. Be courteous. Disruptive behavior or personal attacks will be ruled out of order and, if necessary, disruptive individuals will be removed from the meeting. RSA 40:8
9. Where possible, we vote by raising voting cards. If a vote looks close, counters will be asked to count the raised cards.
10. Voting on all questions will occur during the meeting or subsequent recessed sessions. No all-day voting will be allowed.
11. A motion or amendment can only be made when a member has been granted the floor by the Moderator.
12. Only one amendment can be discussed at a time. If the amendment is longer than 10 words, it must be made in writing.
13. Amendments to dollar figures must be made in final amounts, not in percentages nor amounts to be increased or decreased.
14. Negative motions are not allowed.
15. No means no. If an article is defeated, the same purpose cannot be accomplished a different way. RSA 32:10, I(e)
16. The 10% Rule limits the ability of the district meeting to spend more than 10% above the amount recommended by the Budget Committee. RSA 32:18
17. Votes on bond issues over \$100,000 are conducted by secret ballot, and the polls must remain open for at least an hour. The article must receive at least 2/3 of the yes and no votes to pass. If a motion is passed to reconsider a bond vote, actual reconsideration cannot occur until at least 7 days later. RSA 33:8-a
18. The vote on the SAU Budget is conducted by secret ballot. It cannot be amended. RSA 194-C:9-b
19. Votes on collective bargaining agreements require a simple majority to pass. Contract terms cannot be amended. Estimated increase amounts for salaries and benefits are only estimates, not specified contract terms. The dollar amount is not subject to the 10% rule. RSA 32:19, RSA 273-A:3
20. The operating budget shows how the School Board plans to spend the money, but actual expenditures are at the discretion of the

School Board. With one exception, amendments to the operating budget only affect the bottom line, not individual items. The exception is that if a line item in the MS-27 budget is zeroed, the School Board may not spend any funds on that item. RSA 32:10, I(e)

21. The purpose of a Point of Order is to bring to the Moderator's attention that the rules of the meeting are not being followed. A Point of Order cannot be used to preempt another speaker nor to make a motion.
22. A motion to End Debate is not debatable and requires a 2/3 vote to pass. If the motion passes, all speakers already in line will be allowed to speak, but no one else may join the line.
23. A motion to Reconsider allows voters to discuss a matter further and vote again. It requires only a simple majority. The motion is in order only if made by a member who voted on the prevailing side of the question to be reconsidered.
24. A motion to Restrict Reconsideration does not forbid reconsideration. If passed, it requires that any subsequent reconsideration cannot occur for at least 7 days. The motion is in order at any time that a voter has the floor. RSA 40:10
25. Privileged motions include: Final Adjournment; Adjourn to Time and Place Certain; Recess; Restrict Reconsideration; and Parliamentary Inquiry.
26. Subsidiary motions include: Amend; Table; End, Limit, or Extend Debate; Postpone; and Pass Over.
27. Incidental motions include: Point of Order; Appeal of Moderator's Ruling; Division of the Question; Fix Time and Place of Voting; and Suspend the Rules.
28. Main motions include: Warrant Article; Reconsider; Take from the Table; and Change the Rules.
29. Non-Debatable Motions include: Adjourn or Recess; Table or Take from the Table; End, Limit, or Extend Debate; Reconsider or Restrict Reconsideration; and Suspend the Rules.
30. Motions requiring 2/3 to pass include: End, Limit, or Extend Debate; Fix Time and Place of Voting; and Change or Suspend the Rules.
31. A request for a secret ballot vote must be made in writing by 5 voters present prior to the vote. RSA 40:4-a, I(a)
32. A request to recount a secret ballot vote may be made by 5 voters present at the time of the vote. The request must be made immediately after the result is announced and applies only if the

result margin is less than 10 percent of the total vote. The request need not be in writing. RSA 40:4-a, I(b)

33. A request to recount any non-ballot vote may be made by at least 7 voters present at the time of the vote, and must be made immediately after the result is announced. RSA 40:4-b
34. Warrant articles will be taken up in order. Voters may change the order by majority vote. Final adjournment of the meeting may only occur after all articles have been acted upon. RSA 40:11

HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT MEETING
Hollis Brookline High School, Hollis, NH
6 March 2019

Hollis Brookline Coop School Board

Tom Salon, Chair
Cindy Van Coughnett
John Cross
Elizabeth Brown
Holly Deurloo Babcock
Melanie Levesque
Krista Whalen

Drew Mason, Moderator
Robert Rochford, Treasurer
Diane Leavitt, School District Clerk

Hollis Brookline Coop Budget Committee

Darlene Mann, Chair
Raul Blanche
Brian Rater
David Blinn
Tom Enright
Lorin Rydstrom
James Solinas
John Cross-School Board Representative

SAU #41 Administration

Andrew Corey, Superintendent
Gina Bergskaug, Assistant Superintendent
Kelly Seeley, Business Administrator

Hollis Brookline High School

Richard Barnes, Principal
Robert Ouellette, Assistant Principal
Amanda Zeller, Assistant Principal
Lauren DiGennaro, Assistant Principal

Hollis Brookline Middle School

Robert Thompson, Principal
Patricia Flynn, Assistant Principal

The meeting was called to order at 6:30pm by the Moderator, Drew Mason at the Hollis Brookline Cooperative High School gymnasium. The meeting was started with the Pledge of Allegiance and the National Anthem was sung by the Hollis Brookline Coop Chorus, Liz Steele, Erin Moynihan, Maura Shanley, Maria Hubbard, Rachel Sheppard, Toria Madsen, Johanna Golden, Darcy Hinkle, Eli Goodman, Hayden Wink, Austin Johnson, Cooper Murray and Jack Young, directed by Nancy Spencer. Moderator recognized all veterans and serving members of our armed forces.

School Board Chairman, Tom Solon introduced the School Board. Budget Committee Chairman, Darlene Mann introduced the Budget Committee. SAU 41 Superintendent, Andy Corey introduced the SAU and the school staff. Moderator introduced School District Council, James O'Shaughnessy, and School District Clerk, Diane Leavitt. Moderator recognized the Ballot Clerks, Supervisors of the Checklist, assistants and volunteer counters on the floor.

Moderator went over the rules of the meeting, overview of the warrant and time schedule. Michael Harris motioned to adopt the rules of the meeting. Seconded by Tammy Fareed.

David Saks motioned to amend the rules to limit voting to the meeting on all Articles and not have all day voting, except for SB 2 which is already on the ballot for all day voting. Seconded Michelle St. John. No discussion. Moderator brought motion to amend the rules to a card vote. **Yes - 127 No - 114 CARRIED** by card vote.

David Saks motioned to amend the rules to restrict all presentations to 3 minutes. Seconded by Michelle St. John. Discussion ensued. Tom Whalen motioned to move the question. Seconded by Mike Harris. Moderator brought motion to move the question to a card vote. **CARRIED** by a card vote. Moderator brought motion to amend the rules to 3 minutes to a card vote. **NOT CARRIED** by a card vote.

Eliza Lacours motioned to reconsider all day voting. Seconded by Dana Ketchen. Motion was out of order because she did not vote in favor of that vote.

Rob Mann motioned to restrict reconsideration of the vote to restrict all-day voting. Seconded by Chris Hyde. Moderator brought motion to restrict to a card vote. **Yes -168 No - 135 CARRIED** by a card vote.

Eric Pauer motioned to amend the rules to table, pass over or postpone indefinitely to require a 2 3 vote. Seconded by Doug Davidson. Discussion ensued. Tom Whalen motioned to move the question. Seconded by Rob Mann. Moderator brought motion to move the question to a vote. **CARRIED** by card vote. Moderator brought the motion to amend the rules to require a 2 3 vote. **NOT CARRIED** by a card vote. Mike Harris motioned to move the question. Seconded by Rob Mann. **CARRIED** by a card vote.

Moderator brought rules as amended to a vote. **CARRIED** by a card vote.

Moderator went over the clarification of the Articles and how they will be presented. State of the Schools by Andy Corey, Superintendent of Schools gave a presentation. Financial overview of articles was presented by Darleen Mann, Budget Committee Chair.

Article 1. To see if the District will vote to raise and appropriate the sum of \$2,060,000 (gross budget) for renovations at the Hollis Brookline High School to create and equip a STEM facility (the "Project"); and to authorize the issuance of \$2,060,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33); and to authorize the School Board to issue and negotiate such bonds or notes and to determine the rate of interest thereon; and to authorize the School Board to accept on behalf of the District any federal, state, or private funds that may become available for any part of the Project and to use such funds to reduce the amount of bonds or notes issued for the Project and/or offset future debt service costs; and to raise and appropriate the sum of \$43,060 for the first year's principal and interest payment on the bonds or notes issued. The school board recommends this appropriation (5-1-0). The budget committee does not recommend this appropriation (3-3-0).

Tom Solon motioned to bring Article 1 to the floor. Seconded by Cindy VanCoughnett. Darlene Mann gave a presentation. Holly Babcock gave a presentation. Discussion ensued. Charity Bell motioned to move the question. Seconded by David Saks. Moderator brought motion to a vote. **CARRIED** by 2/3 card vote. Moderator brought Article 1 to a secret ballot vote. Polls open 1 hour for Article 1. **YES - 257 NO - 305 NOT CARRIED** by 2/3 secret ballot vote. (562) ballots cast, required 2/3 (Needed 375) to pass.

Eric Pauer motioned to move Article 10 out of order. Seconded by Peter Walker. Discussion ensued. Moderator brought motion to a card vote. **TIED NOT CARRIED** by a card vote. Moderator decided to vote again by card vote. **YES - 198 NO - 199 NOT CARRIED** by a card vote. Seven people from the floor requested a recount. **YES - 201 No - 213 NOT CARRIED** by a card vote. David Saks motioned to restrict reconsideration to changing the order to Article 10. Seconded by Tammy Fareed. Moderator brought motion to a card vote. **CARRIED** by a card vote.

Tammy Fareed motioned to move Article 3 before Article 2. Seconded by Michelle St. John. No discussion. Moderator brought motion to a card vote. **CARRIED** by card vote.

Article 3. To see if the school district will vote to raise and appropriate a sum of **\$23,113,302** for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. The school board recommends this appropriation (6-0-0). The budget committee recommends this appropriation (5-1-0). Darlene Mann, Budget Committee gave a presentation. Tom Solon, School Board gave a presentation.

Eric Pauer motioned to amend Article 3 to the sum of **\$22,311,402** instead of **\$23,113,302**. Seconded by Debbie Pucci. Discussion ensued. Nine people from the floor petitioned for a secret ballot vote on Article 3. David Saks motioned to move the question. Seconded by Allison Masamo. **CARRIED** by 2/3 vote. Moderator brought motion to amend to a vote. **YES - 148 NO - 181 NOT CARRIED** by card vote. David Saks motioned to restrict reconsideration on amendment to Article 3. Seconded by Tammy Fareed. Moderator brought motion to restrict to a vote. **CARRIED** by card vote. Rob Mann motioned to move the question. Seconded by Mike Harris. Moderator motioned to end debate. **CARRIED** by card vote. Moderator brought Article 3 to a secret ballot vote. **YES - 269 NO - 175 CARRIED** by secret ballot vote. Total votes cast 444. Mike Harris motioned to restrict reconsideration of Article 3. Seconded by Barbara King. Motion **CARRIED** by card vote.

Mike Harris motioned to adjourn the meeting until Thursday, March 7th, 2019 at 6:30pm in the Hollis Brookline High School. Seconded by Lisa Porter. **CARRIED** by a card vote.

Meeting Adjourned at 10:45pm.

Second session of the Hollis Brookline Cooperative School District Meeting March 7, 2019

Moderator started the meeting at 6:30pm with a recap of the last meeting. Moderator went over the calendar for the upcoming meetings in town and the town election coming up. Per Fire dept Moderator went over the fire exits in the building. Moderator gave rules on how and when to table an Article.

Article 2. To see if the school district will vote to approve the cost items for the second year of a three-year collective bargaining agreement reached between the Hollis Brookline Cooperative School Board and the Hollis Education Support Staff Association for the 2018-19, 2019-20 and 2020-21 school years, which calls for the following increases in support staff salaries and benefits at the current staffing levels:

Fiscal Year	Estimated Increase
2019-20	\$70,621

and further to raise and appropriate a sum of **\$70,621** for the second fiscal year (2019-20 school year), such sum representing the additional costs attributable to the increase in support staff salaries and benefits required by the new agreement over those that would be paid at current staffing levels. This is the second year of a three year agreement. Negotiated cost item increases for the next fiscal year (2020-21) will require approval of a specific warrant article at the 2020 annual meeting. The school board recommends this appropriation (6-0-0). The budget committee recommends this appropriation (5-0-1).

Tom Solon motioned to bring Article 2 to the floor. Seconded by Cindy VanCoughnett. Krista Whalen gave a presentation. Discussion ensued. Petition request for a secret ballot vote by six registered voters. Tammy Fareed motioned to move the question. Seconded by David Saks. Moderator brought motion to a vote. **CARRIED** by a 2/3 card vote. Moderator opened the polls to vote for one hour. **YES - 177 NO - 88 CARRIED** by secret ballot vote. Total votes cast: 265 Voided - 1 (no mark)

Article 4. Shall the District vote to raise and appropriate the sum of \$878,364 as the Hollis Brookline Cooperative School District's portion of the SAU budget of \$1,719,314 for the forthcoming fiscal year? This year's adjusted budget of \$1,691,711 with \$864,235 assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. The school board recommends this appropriation (6-0-0). The budget committee recommends this appropriation (6-0-0).

Moderator explained that this will be a secret ballot vote. Required a simple majority of all three districts combined. No extended voting; polls open only until all voters attending have voted. Tom Solon motioned to bring Article 4 to the floor. Seconded by Cindy VanCoughnett. Tom Solon, Budget Committee gave a presentation. Discussions ensued. David Saks motioned to end debate. Seconded by Mike Harris. Moderator brought motion to a vote. **CARRIED** by 2/3 card vote.

Tammy Fareed motioned to restrict reconsideration of Article 2. Seconded by Rob Mann. Moderator brought motion to a card vote. **CARRIED** by card vote.

Moderator opened the polls to vote on Article 4. **YES - 186 NO - 120** (1 of 3 districts to vote)
Total votes cast: 306 Voided 1 (No mark)

David Saks motioned to restrict reconsideration to Article 4. Seconded by Mike Harris. Moderator brought motion to a card vote. **CARRIED** by card vote.

Article 5. To see if the school district will vote to raise and appropriate up to the sum of \$67,000 to be added to the previously established Athletic Program and Services Expendable Trust Fund. The sum to come from the Hollis Brookline Cooperative School District's June 30, 2019 unassigned fund balance, available on July 1, 2019. The school board recommends this appropriation (6-0-0). The budget committee recommends this appropriation (6-0-0).

Tom Solon motioned to bring Article 5 to the floor. Seconded by Cindy VanCoughnett. Tom Solon gave a presentation. Discussion ensued. Moderator brought Article 5 to a vote. **CARRIED** by card vote.

Article 6. To see if the school district will vote to raise and appropriate up to the sum of \$75,000 to be added to the previously established School Building and Facilities Maintenance Expendable Trust Fund. The sum to come from the Hollis Brookline Cooperative School District's June 30, 2019 unassigned fund balance, available on July 1, 2019. The school board recommends this appropriation (6-0-0). The budget committee recommends this appropriation (6-0-0).

Tom Solon motioned to bring Article 6 to the floor. Seconded by Cindy VanCoughnett. Tom Solon gave a presentation. Discussion ensued. David Saks motioned to move Article 6. Seconded by Mike Harris. Moderator brought motion to a card vote. **CARRIED** by a card vote. Moderator brought Article 6 to a vote. **CARRIED** by a card vote.

David Saks motioned to restrict reconsideration on Article 4. Seconded by Mike Harris. Moderator brought motion to restrict to a vote. **CARRIED** by card vote.

Article 7. To see if the Hollis Brookline Cooperative School District will vote to raise and appropriate up to the sum of \$25,000 to come from the June 30, 2018 unassigned fund balance available for transfer on July 1, 2019 to be added to the previously established Special Education Expendable Trust Fund. No amount to be raised from taxation. The school board recommends this appropriation (6-0-0). The budget committee recommends this appropriation (6-0-0).

Tom Solon motioned to bring Article 5 to the floor. Seconded by Cindy VanCoughnett. Tom Solon gave a presentation. Moderator motioned to request an amendment to Article 7 from June 30, 2018 to June 30, 2019. Tom Solon brought the motion to amend to the floor. Seconded by Cindy VanCoughnett. Moderator brought motion to amend to a vote. **CARRIED** by card vote. Discussion ensued. David Saks motioned to move the question. Seconded by Tammy Fareed. Moderator brought motion to a vote. **CARRIED** by a card vote. Moderator brought Article 7 to a vote. **CARRIED** by card vote.

David Sacks motioned to restrict reconsideration of Article 7. Seconded by Tammy Fareed. Moderator brought motion to a vote. **CARRIED** by a card vote.

Eric Pauer motioned to take Article 10 out of order. Seconded by Diane Pauer. Discussion ensued. Moderator brought motion to a vote. **YES - 158 NO - 159** too close, request to recount. Moderator brought motion to another card vote. **YES - 154 NO - 168 NOT CARRIED** by a card vote.

David Saks motioned to restrict reconsideration to Article 10 out of order. Seconded by Michelle St. John. Moderator brought motion to a vote. **CARRIED** by card vote. Moderator brought Article 7 to a vote. **CARRIED** by a card vote.

Article 8. To see if the school district will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate up to **\$100,000** to go into the fund. This sum to come from the unassigned fund balance available on July 1, 2019, and no amount to be raised from taxation. Any appropriation left at the end of the year will lapse to the general fund. The school board recommends this appropriation (6-0-0). The budget committee recommends this appropriation (5-1-0).

Tom Solon motioned to bring Article 8 to the floor. Seconded by Cindy VanCoughnett. Tom Solon gave a presentation. Moderator received a petition for a secret ballot vote from six registered voters. Discussion ensued. Barbara King motioned to move the question. Seconded by Mike Harris. Moderator brought motion to move to a vote. **CARRIED** by a 2/3 card vote. Moderator brought Article 8 to a secret ballot vote. **YES – 194 NO – 148 CARRIED** by a secret ballot vote. Total votes cast: 342

David Sacks motioned to restrict reconsideration of Article 5. Seconded by Mike Harris. Moderator brought motion to a vote. **CARRIED** by a card vote.

Article 9. To see if the school district will authorize the Hollis Brookline Cooperative School Board to access future year state and federal special education aid funds in the event that special education costs exceed budget limitations. The school board recommends this article (6-0-0).

Tom Solon motioned to bring Article 9 to the floor. Seconded by Cindy VanCoughnett. Tom Solon gave a presentation. Discussion ensued. Moderator brought Article 9 to a vote. **CARRIED** by a card vote.

Article 10. Shall we adopt the provisions of RSA 32:5-b, and implement a tax cap whereby the governing body (or budget committee) shall not submit a recommended budget that increases the amount to be raised by local taxes, based on the prior fiscal year's actual amount of local taxes raised, by more than 2%? Submitted by Petition.

Moderator explained that there are many presentations to be heard on this article. Dan Peterson motioned to table Article 10. Moderator's rule in place is to hear presentations before he opens the floor for discussion.

Dan Peterson motioned to overrule the moderator and would like to postpone or table Article 10 before presentations are presented. Seconded by Chris Hyde. Moderator feels presentations take precedence, vote is to sustain the Moderator's ruling. Moderator brought motion to a vote. **YES - 152 NO - 159 NOT CARRIED** by a card vote.

Chris Hyde motioned to table Article 10 indefinitely. Seconded by Rob Mann. Moderator brought motion to a vote. **YES - 184 NO - 143 CARRIED** by a card vote. David Sacks motioned to restrict reconsideration of vote to postpone Article 10. Seconded by Rob Mann. Moderator brought motion to a vote. **CARRIED** by card vote.

David Sacks motioned to restrict reconsideration to Article 8. Seconded by Tammy Fareed. Moderator brought motion to a vote. **CARRIED** by a card vote.

Article 11. Shall we adopt the provisions of RSA 40:13 (known as SB 2) to allow official ballot voting on all issues before the Hollis Brookline Cooperative School District on the second Tuesday of March? Submitted by Petition.

Eric Pauer motioned to bring Article 11 to the floor. Seconded by Peter Walker.

Moderator allowed discussions to ensue regarding SB 2 before the voting day in March. Tammy Fareed motioned to end debate. Seconded by Rob Mann. Moderator brought motion to a vote. **CARRIED** by a card vote.

Article 12. Shall we adopt the provisions of RSA 32:5 V-b, requiring that the annual budget and all special warrant articles having a tax impact, as determined by the school board, shall contain a notation stating the estimated tax impact of the article? The determination of the estimated tax impact shall be subject to approval by the governing body. Submitted by Petition.

Eric Pauer motioned to bring Article 12 to the floor. Seconded by Peter Walker.

Eric Pauer gave a presentation. Discussion ensued. Steve Pucci motioned to move the question. Seconded by Tammy Fareed. Moderator brought motion to vote. **CARRIED** by a card vote.

Moderator brought Article 12 to a vote. **YES - 125 NO - 173 NOT CARRIED** by card vote.

Tom Whalen motioned to restrict reconsideration of Article 12. Seconded by Tammy Fareed.

Moderator brought motion to a vote. **CARRIED** by card vote.

Moderator asked the indulgence of the legislative body to vote on continuing with the last Article due to the hour of the meeting. **CARRIED** by a card vote.

Article 13. Because there is the possibility that Article 1 will be defeated, or that other considerations will result in the space created by Article 1 not being adequate or available for the HBHS Robotics Team, to see if the school district will vote to raise and appropriate the sum of **\$550,000** for the purpose of funding a facility for the HBHS and HBMS robotics teams. Funds to be transferred to the HB Robotics Boosters for this purpose (Majority vote required). Submitted by Petition.

Doug Davidson motioned to table or postpone Article 13 indefinitely. Seconded by Debbie Pucci.

Motion was brought to a vote. **NOT CARRIED** by a card vote.

Josh Robey motioned to amend Article 13 to change the sum from **\$550,000** to **\$98,832** and remove the sentence **"Funds to be transferred to the Hollis Brookline Robotics Boosters for this purpose"**. Seconded by Barbara King. Discussion ensued. Sherry Vanderpool motioned to move the question. Seconded by Peter Walker.

Moderator brought motion to end debate on the amendment to a vote. **CARRIED** by a 2/3 card vote.

Moderator brought amendment to Article 13 to a vote. **CARRIED** by a card vote.

Moderator brought amended Article 13 to a secret ballot vote. **YES - 200 NO - 85 CARRIED** by secret ballot vote.

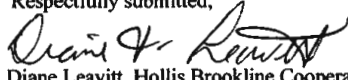
Article 14. Other Business

David Sacks motioned to adjourn. Seconded by Mike Harris.

Someone from the floor motioned to take Article 10 off the table. Moderator said that Article 10 was voted on previously and tabled indefinitely and was voted on to restrict reconsideration. A motion to adjourn takes precedence over any other motions. Moderator was not going to entertain this motion to take Article 10 off the table. Moderator brought motion to adjourn to a vote. **CARRIED** by a 2 3 card vote.

Meeting ended at 11:15pm.

Respectfully submitted,



Diane Leavitt, Hollis Brookline Cooperative School District Clerk

Hollis Brookline Cooperative School District Budget Committee

Introduction

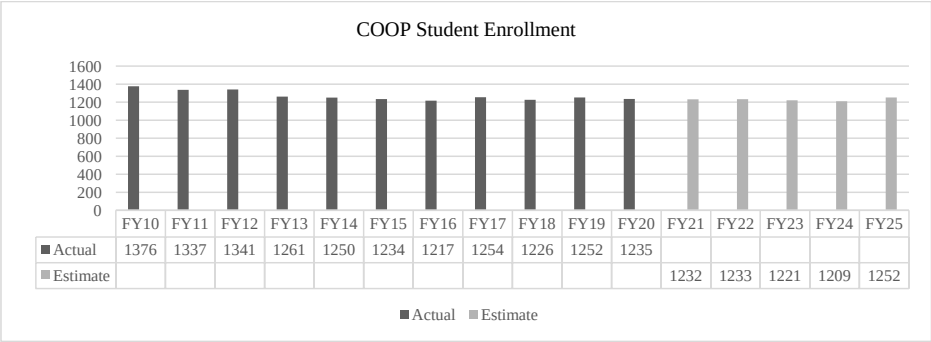
The Cooperative Budget Committee operates under Municipal Budget Law (NH RSA 32) in support of the Hollis Brookline Cooperative School District (HBCSD). NH RSA 32 governs HBCSD by outlining and “establish[ing] uniformity in the manner of appropriating and spending public funds” which provides consistency for budget committees with responsibility for “assisting its voters in the prudent appropriation of funds” (NH RSA 32:1). Under this statute, the HBCSD Budget Committee retains the statutory obligation and responsibility for developing the budget for HBCSD which is comprised of the Hollis Brookline Middle School (HBMS) and Hollis Brookline High School (HBHS). The Budget Committee established to support HBCSD is comprised of eight members--four elected members representing the town of Hollis, three elected members representing the town of Brookline, and one member appointed by the Hollis Brookline Cooperative School Board--and meets monthly. Community members have an opportunity at monthly meetings to voice concerns and considerations to the Budget Committee. The annual vote at the District Meeting is the opportunity for the legislative body to approve the final funding level for HBCSD and the resulting impact to individual taxes.

Approach

The Budget Committee supports a budget that upholds the educational and strategic goals of HBCSD and responsibly considers the impact to the towns that comprise the Cooperative (COOP). Articulating budget guidance early in the budget process enables the SAU41 administration to gauge budget impacts within the framework of its Strategic Plan. The Budget Committee works with the SAU administration, the administration of both schools, and the School Board to understand the components and financial impacts of the budget under development that is presented at the annual district meeting for the consideration of the legislative body. Throughout the budgeting process, the Budget Committee evaluates prior year(s) performance and trends against projected costs. The Budget Committee sincerely appreciates the collaborative efforts of the School Board and administrators of HBCSD and SAU41 to comprehensively address our collective inquiries with information that enables data driven analysis and fact based discussion which are both critical to a successful budget process.

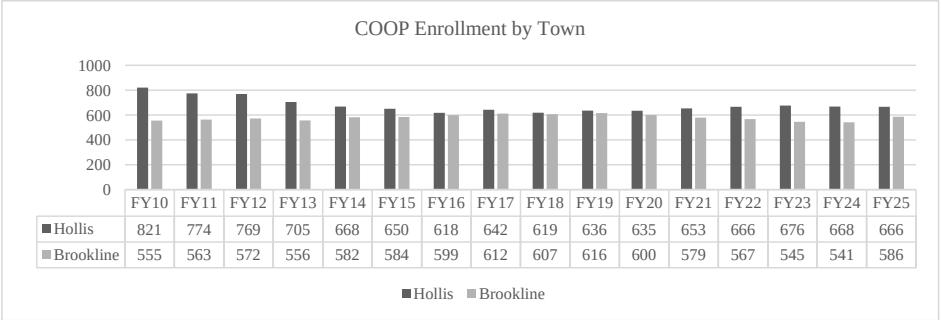
Student Enrollment Trends

Since FY10, HBCSD has managed its programs, resources, and facilities while experiencing a net decline in enrollment from 1376 to 1235. Reported district enrollment for FY20 of 1235 represents a 1% decrease from the prior year.



Student enrollment data based on NESDEC reports of historic and future enrollment. FY20 BA reported enrollment as of 10/1/2019.

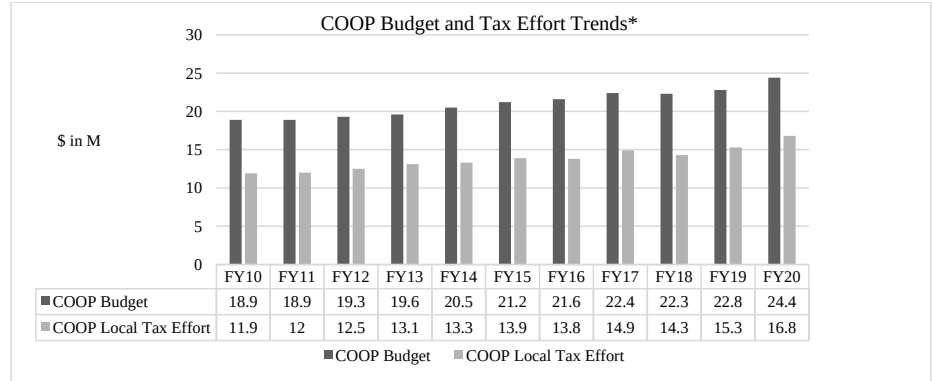
By town, the student population trend reflects a relatively even distribution of students between Hollis and Brookline from FY16 through FY20. However, from FY10 through FY20, Hollis’ student population has declined by 23%. During the same period, Brookline has realized an 8% increase in student population. For the current school year (FY20), the enrollment distribution is 51.4% of students from Hollis and 48.6% of students from Brookline. Projections through FY25 indicate a diverging student population between Hollis and Brookline.



Student enrollment data based on NESDEC reporting of historic and future enrollment. FY20 BA reported student distribution as of 10/1/2019.

Budget Highlights

FY20 Budget Summary: As approved by the legislative body in March 2019, the \$24.4M HBCSD budget represents a 7% increase from the prior year with the approval of articles for the Operating and SAU budgets, the HESSA contract for support staff, contingency/expendable trusts, and funding for improvements at HBMS to support Robotics. The bond article for STEM infrastructure changes failed. Once district revenue and state aid by town have been considered, the resulting tax effort averages approximately 69% of the approved COOP budget which is raised through the local tax rate. Netting for the impacts of district revenue and state aid for each town resulted in a net local tax assessment of \$9.2M for Hollis and \$7.6M for Brookline.



*Nominal \$ terms not adjusted for inflation. Source: NH DRA

After consideration of the COOP portion of the Statewide Education Property Tax (SWEPT) levied by the state and payable by each community, Hollis’ total COOP tax commitment is \$10.4M and Brookline’s total COOP tax commitment is \$8.3M.

Staff Salaries and Benefits: The HEA agreement for the professional staff was approved in the FY19 budget as a “sanbornized” (approved for the full three year period) agreement. As such, a separate article for HEA was not voted on in the FY20 budget. HEA contract costs were included as part of the operating budget. The second year of the contract for support staff (HESSA) was approved in March 2019 and addressed elements for salaries and benefits, as well as other non-financial contract elements. The third year of the HESSA contract will be presented in the warrant for FY21.

New Hampshire Retirement System (NHRS): Rates for NHRS contributions are mandated by the state and set in two year increments. In total, NHRS expenses represent 7%, or \$1.7M, of the total budget. NHRS rate changes went into effect with the FY20 budget and will remain at the same levels for FY21. Employer contribution rates increased by 2.5% to 17.8% for professional staff and decreased by 1.8% to 11.17% for support staff.

Student Services: These costs comprise 20% of the HBCSD budget. The current programs in Student Services continue to require careful fiscal management as student needs evolve. While some costs are reimbursed through Special Education Aid, the aid does not meet 100% of identified costs. Additionally, revised state requirements have increased qualification thresholds which increases costs to the district through limits on the amount which may be considered for reimbursement.

Debt Service: Current annual debt service for HBCSD stands at approximately \$800K annually for the HBMS renovation (payments continue through FY25) and the HBHS turf field (payments continue through FY29).

Other Items: While the aforementioned items comprise approximately 75% of the HBCSD budget, the remaining 25% addresses costs for all other budget items including, but not limited to, educational and athletic programs, security, building maintenance, and transportation. Over time, these remaining areas of the budget absorb both increases and decreases in an attempt to minimize impacts to the resulting final budget.

Apportionment Formula: The approved budget less COOP revenue and credits is apportioned between the two communities and reduced by each town’s state aid to determine the amount to be assessed in taxes as a portion of each town’s local tax rate. The current apportionment formula on expenses to be apportioned is 95% ADM/5% Equalized Value (EV) for non-capital expenses and 100% EV for capital expenses. Capital expenses represented 3.4% of the expenses to be apportioned.

FY20 Apportionment Distribution	FY19 ADM	2018 EV	Net Apportionment*	Final Distribution**
Hollis	51.1%	69.0%	52.6%	54.6%
Brookline	48.9%	31.0%	47.4%	45.4%

Source: NH DOE FY20 Cooperative District Apportionment Summary (October, 2019)

*Net Apportionment calculated before application of state aid

**Calculated after state aid

For the FY21 budget cycle, the legislative body will be asked to vote on the COOP Operating and SAU budgets, the contract for support staff, and funding of trusts with estimated tax impacts identified by town. No bond initiatives will be considered for the upcoming fiscal year.

Respectfully Submitted,

Darlene Mann - Chair, HBCSD Budget Committee

HOLLIS-BROOKLINE COOPERATIVE SCHOOL DISTRICT
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Fiscal Year Ended June 30, 2019

	General	Grants	Capital Projects	Permanent	Other Governmental Funds	Total Governmental Funds
REVENUES						
School district assessment	\$ 15,295,661	\$ -	\$ -	\$ -	\$ -	\$ 15,295,661
Other local	194,077	-	5,325	32,414	1,260,416	1,492,232
State	5,930,604	39,462	-	-	3,334	5,973,400
Federal	78,123	231,254	-	-	55,190	364,567
Total revenues	21,498,465	270,716	5,325	32,414	1,318,940	23,125,860
EXPENDITURES						
Current:						
Instruction	9,915,000	207,124	-	-	808,796	10,930,920
Support services:						
Student	1,274,573	1,160	-	-	-	1,275,733
Instructional staff	576,761	22,970	-	-	-	599,731
General administration	61,655	-	15,480	-	-	77,135
Executive administration	806,808	-	-	-	-	806,808
School administration	1,035,841	-	-	-	-	1,035,841
Business	-	-	-	-	-	-
Operation and maintenance of plant	1,214,832	39,462	-	-	-	1,254,294
Student transportation	1,095,096	-	-	-	-	1,095,096
Central	-	-	-	-	-	-
Other	4,902,523	-	-	-	-	4,902,523
Non-instructional services	-	-	-	-	412,877	412,877
Debt service:						
Principal	440,000	-	-	-	-	440,000
Interest	155,867	-	-	-	-	155,867
Facilities acquisition and construction	-	-	59,797	-	-	59,797
Total expenditures	21,478,956	270,716	75,277	-	1,221,673	23,046,622
Excess (deficiency) of revenues over (under) expenditures	19,509	-	(69,952)	32,414	97,267	79,238
Other financing sources (uses):						
Transfers in	5,858	-	-	-	1,015	6,873
Transfers out	-	-	-	(6,873)	-	(6,873)
Long-term debt issued	-	-	1,660,000	-	-	1,660,000
Premium received on long-term debt	-	-	-	-	-	-
Total other financing sources and uses	5,858	-	1,660,000	(6,873)	1,015	1,660,000
Net change in fund balances	25,367	-	1,590,048	25,541	98,282	1,739,238
Fund balances, beginning	1,256,119	-	-	436,235	325,525	2,017,879
Fund balances, ending	\$ 1,281,486	\$ -	\$ 1,590,048	\$ 461,776	\$ 423,807	\$ 3,757,117

HOLLIS-BROOKLINE COOPERATIVE SCHOOL DISTRICT
Balance Sheet
Governmental Funds
June 30, 2019

	General	Grants	Capital Projects	Permanent	Other Governmental Funds	Total Governmental Funds
ASSETS						
Cash and cash equivalents	\$ 822,885	\$ -	\$ 1,602,360	\$ -	\$ 441,803	\$ 2,867,048
Receivables, net of allowance for uncollectibles:						
Accounts	-	-	8,940	-	-	8,940
Intergovernmental	579,289	165,117	-	461,776	9,120	1,215,302
Interfund receivable	161,242	-	-	-	-	161,242
Inventory	-	-	-	-	9,811	9,811
Prepaid items	24,343	-	-	-	-	24,343
Total assets	<u>\$ 1,587,759</u>	<u>\$ 165,117</u>	<u>\$ 1,611,300</u>	<u>\$ 461,776</u>	<u>\$ 460,734</u>	<u>\$ 4,286,686</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES						
Liabilities:						
Accounts payable	\$ 151,795	\$ 875	\$ 21,252	\$ -	\$ 5,021	\$ 178,943
Accrued salaries and benefits	67,976	-	-	-	3,673	71,649
Intergovernmental payable	86,302	3,000	-	-	146	89,448
Interfund payable	-	161,242	-	-	-	161,242
Total liabilities	<u>306,073</u>	<u>165,117</u>	<u>21,252</u>	<u>-</u>	<u>8,840</u>	<u>501,282</u>
Deferred inflows of resources:						
Deferred revenue	200	-	-	-	28,087	28,287
Fund balances:						
Nonspendable	24,343	-	-	323,280	9,811	357,434
Restricted	-	-	1,590,048	138,496	-	1,728,544
Committed	571,177	-	-	-	413,996	985,173
Assigned	55,698	-	-	-	-	55,698
Unassigned	630,268	-	-	-	-	630,268
Total fund balances	<u>1,281,486</u>	<u>-</u>	<u>1,590,048</u>	<u>461,776</u>	<u>423,807</u>	<u>3,757,117</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 1,587,759</u>	<u>\$ 165,117</u>	<u>\$ 1,611,300</u>	<u>\$ 461,776</u>	<u>\$ 460,734</u>	<u>\$ 4,286,686</u>

HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT
ACTUAL EXPENDITURES FOR SPECIAL EDUCATION PROGRAMS AND SERVICES
PER RSA 32:11a

EXPENSES:	<u>FY2017</u>	<u>FY2018</u>	<u>FY2019</u>
SALARIES	2,091,242	2,059,164	2,302,725
BENEFITS	426,756	421,177	1,003,567
CONTRACTED SERVICES	777,070	730,360	343,339
TRANSPORTATION	426,249	338,543	349,219
TUITION	854,326	1,141,214	1,200,949
SUPPLIES	54,296	92,643	48,992
EQUIPMENT	12,428	31,752	11,551
OTHER	1,290	1,355	3,375
SUBTOTAL	<u>4,643,657</u>	<u>4,816,208</u>	<u>5,263,717</u>
REVENUE:			
SPECIAL EDUCATION AID	671,604	577,615	586,177
MEDICAID DISTRIBUTION	206,735	149,429	78,123
IDEA	223,375	240,594	207,124
SUBTOTAL	<u>1,101,714</u>	<u>967,638</u>	<u>871,424</u>
NET COST FOR SPECIAL EDUCATIO	<u><u>3,541,943</u></u>	<u><u>3,848,570</u></u>	<u><u>4,392,293</u></u>

Hollis Brookline Cooperative School District Budget

FY21 Proposed Budget Summary

	FY19 Actuals	FY20 Budget	FY21 Proposed Budget	FY21 vs FY20 \$ Diff	FY21 vs FY20 % Diff
General Fund					
1100 Regular Education Programs Teacher salaries, textbooks, substitutes, supplies	\$ 5,667,626	\$ 5,938,648	\$ 6,281,130	\$ 342,482	5.77%
1200 Special Education Programs Teacher salaries, aides, textbooks, evaluations, supplies and items specific to special education services	\$ 3,389,223	\$ 3,805,162	\$ 3,461,837	\$ (343,325)	-9.02%
1300 Vocational Education Vocational tuition	\$ 22,981	\$ 40,000	\$ 30,000	\$ (10,000)	-25.00%
1400 Co-Curricular Programs Interscholastics, intramurals, student activities	\$ 758,106	\$ 830,868	\$ 855,470	\$ 24,602	2.96%
2100 Student Support Services Guidance, health and nurses	\$ 1,274,572	\$ 1,456,720	\$ 1,589,010	\$ 132,290	9.08%
2200 Instructional Support Services Library salaries, supplies, technology and professional development	\$ 570,485	\$ 664,107	\$ 791,776	\$ 127,669	19.22%
2300 School Board Treasurer, SB stipends, SB minutes, legal and audit	\$ 55,327	\$ 170,559	\$ 166,300	\$ (4,259)	-2.50%
2310 SAU Assessment SAU Portion of the SAU budget	\$ 806,808	\$ 878,364	\$ 910,255	\$ 31,891	3.63%
2400 School Administrative Services Principal salaries, office staff, office equipment	\$ 1,035,779	\$ 1,075,529	\$ 1,100,022	\$ 24,493	2.28%
2600 Facilities & Maintenance Custodial salaries, electricity, heating oil, water, trash, liability premiums, building maintenance	\$ 1,201,284	\$ 1,307,569	\$ 1,551,511	\$ 243,942	18.66%
2700 Student Transportation Bus contract and fuel	\$ 1,095,098	\$ 1,273,553	\$ 1,199,736	\$ (73,817)	-5.80%
2900 Benefits Health, dental, NHRS, FICA, worker's comp, unemployment, life and LTD	\$ 4,716,280	\$ 5,227,980	\$ 5,183,192	\$ (44,788)	-0.86%
4600 Building Improvements Roof replacements, Science Lab, Etc Robotics Warrant Article	\$ 94,818	\$ 39,564 \$ 98,832	\$ -	\$ (39,564)	-100.00%
5100 Debt Service	\$ 595,867	\$ 799,664	\$ 810,228	\$ 10,564	1.32%
5200 Expendable Fund Transfers					
Maintenance	\$ 40,000	\$ 75,000	\$ 200,000	\$ 125,000	166.67%
Athletic	\$ 66,133	\$ 67,000	\$ 67,000	\$ -	
Special Education	\$ 50,000	\$ 25,000	\$ 25,000	\$ -	
Total General Fund	\$ 21,440,385	\$ 23,774,119	\$ 24,222,466	\$ 547,179	2.30%
Food Service Fund	\$ 412,877	\$ 394,000	\$ 400,000	\$ 6,000	
Grant Fund	\$ 270,715	\$ 260,000	\$ 260,000	\$ -	
Total General Fund	\$ 22,123,977	\$ 24,428,119	\$ 24,882,466	\$ 553,179	2.26% *

Hollis Brookline Cooperative School District Budget FY21 Revenue Estimate

Item	FY19 Budget	FY20 Budget	FY21 Estimate	FY21vsFY20 Change
Expenditures				
General Fund Expenditures	\$ 22,112,907	\$ 23,774,119	\$ 24,222,466	\$ 448,347
Grant and Food Service	\$ 654,000	\$ 654,000	\$ 660,000	\$ 6,000
Budgeted Expenditures (All Funds)	\$ 22,766,907	\$ 24,428,119	\$ 24,882,466	\$ 454,347
Revenue				
Unreserved Fund Balance	\$ 722,726	\$ 756,770	\$ 592,000	\$ (164,770)
State Revenue				
School Building	\$ 181,362	\$ 191,362	\$ 199,362	\$ 8,000
Special Education Aid	\$ 594,000	\$ 496,264	\$ 500,000	\$ 3,736
Vocational Aid	\$ -	\$ 5,364	\$ 5,000	
Child Nutrition	\$ 3,000	\$ 3,000	\$ 3,000	\$ -
Other	\$ -	\$ -	\$ -	\$ -
Total State Revenue	\$ 778,362	\$ 695,990	\$ 707,362	\$ 11,736
Federal Revenue				
Federal Grant Programs	\$ 25,000	\$ 25,000	\$ 30,000	\$ 5,000
Disabilities Programs	\$ 235,000	\$ 235,000	\$ 230,000	\$ (5,000)
Medicaid	\$ 146,457	\$ -	\$ -	\$ -
Child Nutrition	\$ 38,000	\$ 38,000	\$ 38,000	\$ -
Total Federal Revenue	\$ 444,457	\$ 298,000	\$ 298,000	\$ -
Local Revenue				
Tuition	\$ 5,000	\$ 10,000	\$ 15,000	\$ 5,000
Interest Income	\$ 5,000	\$ 4,500	\$ 4,500	\$ -
Food Service	\$ 353,000	\$ 353,000	\$ 359,000	\$ 6,000
Other	\$ 5,000	\$ 85,000	\$ 100,000	\$ 15,000
Total Local Revenue	\$ 368,000	\$ 452,500	\$ 478,500	\$ 26,000
Appropriation				
Budgeted Expenditures (All Funds)	\$ 22,766,907	\$ 24,428,119	\$ 24,882,466	\$ 454,347
Less Unreserved Fund Balance	\$ 722,726	\$ 756,770	\$ 592,000	\$ (164,770)
Less State Revenue	\$ 778,362	\$ 695,990	\$ 707,362	\$ 11,372
Less Federal Revenue	\$ 444,457	\$ 298,000	\$ 298,000	\$ -
Less Local Revenue	\$ 368,000	\$ 452,500	\$ 478,500	\$ 26,000
Total Appropriation	\$ 20,453,362	\$ 22,224,859	\$ 22,806,604	\$ 581,745
School District Tax Assessment				
Total Appropriation	\$ 20,453,362	\$ 22,224,859	\$ 22,806,604	\$ 581,745
Less Adequacy Aid	\$ 3,017,046	\$ 3,312,014	\$ 3,946,732	\$ 634,718
Less Retained Tax	\$ 2,140,655	\$ 2,078,673	\$ 2,049,486	\$ (29,187)
H-B Cooperative School District Tax Assessment	\$ 15,295,661	\$ 16,834,172	\$ 16,810,386	\$ (23,786)
Apportionment				
Brookline	48%	48.0%	47.3%	
Hollis	52%	52.0%	52.7%	
Brookline Portion				
Brookline Portion of Total Appropriation	\$ 9,743,572	\$ 10,538,950	\$ 10,777,806	
Less Adequacy Aid-Brookline Portion	\$ 2,044,647	\$ 2,214,531	\$ 2,850,426	
Less Retained Tax-Brookline Portion	\$ 708,897	\$ 682,809	\$ 658,988	
Local Tax Effort - Brookline Portion	\$ 6,990,028	\$ 7,641,610	\$ 7,268,392	
Estimated Tax Impact * 1.1567% increase				
Local Assessed Valuation - with Utilities	\$ 653,066,318	\$ 660,620,270	\$ 668,261,665	\$ 7,641,395 *
Local Assessed Valuation - less Utilities	\$ 642,808,718	\$ 650,362,670	\$ 657,885,415	\$ 7,522,745 *
State Property Tax Rate (per \$1,000)	\$ 1.10	\$ 1.05	\$ 1.00	\$ (0.05)
Local Education Tax Rate (per \$1,000)	\$ 10.70	\$ 11.57	\$ 10.88	\$ (0.69)
Total Brookline Tax Rate	\$ 11.81	\$ 12.62	\$ 11.88	\$ (0.74)

Hollis Brookline Cooperative School District
Debt Schedule
as of 6/30/19

	<u>HBMS Renovations</u>	<u>HBHS Turf Field</u>
Length of Debt (years)	20	10
Date of Issue	8/2004	12/2018
Date of Final Payment	8/2024	8/2028
Original Debt	\$7,703,400	\$1,660,000
Interest Rate	4.54%	3.80%
Principal at Beginning of Year	\$3,590,000	\$1,660,000
Retired Issues this Year	\$440,000	\$0
Remaining Principal Balance Due	\$3,150,000	\$1,660,000
Remaining Interest Balance Due	\$407,413	\$346,341
Remaining Debt	<u>\$3,557,413</u>	<u>\$2,006,341</u>
Amount of Principal to be Paid in FY20	\$465,000	\$158,406
Amount of Interest to be Paid in FY20	\$133,823	\$42,229
Total paid in FY20 (7/1/2019 to 6/30/2020)	<u>\$598,823</u>	<u>\$200,634</u>

**Annual Report
2019-2020
Hollis Brookline Middle School**

Hollis Brookline Middle School is a safe and caring learning environment that is focused on a well-rounded approach to educating the whole child. Our staff is committed to developing the intellectual, physical, social and emotional skills of all of our students.

The foundation of Hollis Brookline Middle School is creating positive connections for students. As HBMS is the first opportunity our students from Hollis and Brookline have to come together in one school community, an area of focus with our students is on Social Emotional Learning (SEL). Our recently revised ROCK curriculum provides students with the opportunity to build relationships with one another and a trusted adult in the building. Our School Counseling Department, Student Council, and our U-Knighted For All Club all play key roles in fostering a welcoming and safe learning environment for all students.

Hollis Brookline Middle School provides a comprehensive academic program that aims to prepare students with the skills necessary to be successful students and ultimately contributing members of their communities. For the second time, HBMS 8th grade students participated in the PSAT 8/9, which is the first in the College Board's SAT Suite of Assessments. The PSAT 8/9 is used as a universal screening tool that along with other pieces of student achievement data, provides feedback to teachers and administration to continuously revise and improve our academic programming.

Providing students with a safe school environment continues to be one of the highest priorities for Hollis Brookline Middle School. Through our Health Education curriculum, all students take part annually in emergency awareness and preparedness training including first-aid training with the Hollis Fire Department, Internet safety with Hollis Police Department, and suicide prevention training with our school counselors. All staff members have taken part in bullying awareness and prevention training as well as the Jesse Lewis "Choose Love" Movement. This program provides staff with a comprehensive SEL program as a means to promote school safety through prevention rather than preparation.

After much planning and preparation, the Hollis Brookline Middle School Technology Education/Robotics work room is nearing completion. The overall plan included two complete room renovations as well as the reconfiguration of the Technology Education room to incorporate the High School Robotics team work space and newly purchased equipment. This state-of-the-art shared work space is already being used by the students of Hollis and Brookline both day and night.

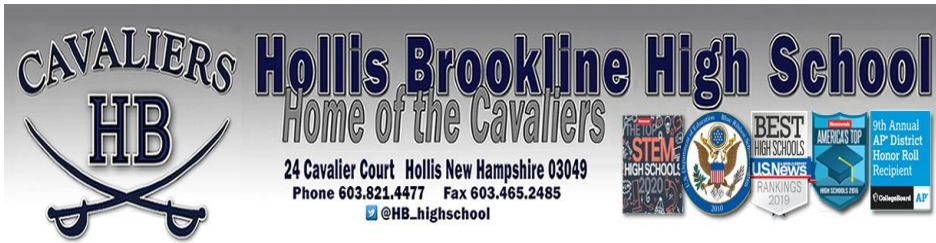
Hollis Brookline Middle School is a thriving community of learners where faculty and staff are committed to creating a learning environment conducive to the academic, social and emotional well-being of our students. We are grateful to our PTSA who are collaborative members of our team, and help build strong home-school connections, and to our community partners who take an active interest in supporting our work with students.

Respectfully submitted,

Tim Girzone, Principal Hollis Brookline Middle School
Yolanda Flamino, Assistant Principal Hollis Brookline Middle School
Jennifer Campbell, Assistant Principal for Student Services

HOLLIS BROOKLINE HIGH SCHOOL

Town Report 2019



In 2019, U.S News and World Report once again ranked Hollis-Brookline High School among the top five high schools in New Hampshire. The College Board listed HBHS as a member of the 9th Annual AP District Honor Roll. HBHS was among only 373 school districts in the U.S and Canada increasing access to AP curriculum to more students while improving the rate at which students pass the exam. Additionally, Hollis Brookline High School was named to Newsweek's Best STEM School Rankings for 2020. HBHS was ranked as the #2 public school in NH. Schools included in the rankings were found to have dynamic learning environments as well as highly skilled teachers in Science, Technology, Engineering, and Math who continuously engage their students with new developments in the STEM field. We are proud of these awards and view them as an accurate representation and result of the tremendous effort on behalf of staff, students, and families throughout SAU #41. Each year we build upon our culture of excellence in an effort to offer the best 21st century education that will enable our students to meet the demands of a highly skilled and competitive workforce.

Our focus for 2019 was to evaluate and enhance our current STEM offerings, identify ways to better meet the growing social and emotional needs of all students, and develop a comprehensive plan for the implementation of a significant increase of technology. That technology plan has since been presented to both the school board and the budget committee. The plan calls for students to have access to a device in every classroom on demand as it relates to the curriculum. Looking to the future, HBHS has undertaken a massive review of our current instructional practices and their impact on students. The Instructional Practices Committee meets regularly and consists of parents, students, staff, and school board members. Recognizing shifting educational paradigms and

the obligation of education to meet the needs of all students, the committee will make recommendations to Cooperative School Board in order to create a more equitable, inclusive, and personalized learning community. The work has been invigorating, and we look forward to the positive changes to come that will benefit all students.

We take great pride in the academic successes of our students. HBHS students excel in many areas. In 2019, membership in the HBHS National Honor Society continued to grow. Our SAT, ACT, and AP test scores continue to be among the best in New Hampshire. HBHS also has a fine tradition of students entering the military after graduation. The graduating class of 2019 saw an increase in the number of students choosing to join the military, with many of these students enlisting in programs that will put them on the path to leadership roles in the armed services. We are proud of our students' commitment to serving their country.

Many wonderful things occur in the classrooms of HBHS every day. Our talented staff knows how to bring the curriculum alive. One of many examples is the annual Trebuchet project. For over 13 years, Hollis Brookline High School physics students have been participating in this annual event. In this engineering design challenge, teams of 4-6 students are tasked with working together to design, build, calibrate, and test a working trebuchet, a medieval siege device used to launch a projectile using nothing but the force of gravity via a counterweight and lever arm. The students must launch a water balloon a distance of 30 meters to receive an A, and they receive bonus points if they dress up in medieval costumes or hit an exact target (their physics teacher!). Over the course of several weeks, the students are required to maintain an individual engineering logbook, complete with design sketches, meeting minutes, testing procedures, launch data, calculations, and reflections upon the outcome of testing day. This activity is one of the most popular events at HBHS, and all students are encouraged to take physics so they can have the chance to participate in this exciting and challenging project during their high school career.

As has become tradition, Trebuchet Day included 3rd grade students from Hollis Primary School and Richard Maghakian Memorial School in Brookline. The day was a tremendous success. Teachers from the high school enjoyed collaborating with their colleagues from our sending districts. Most importantly, the enthusiasm from the high school and elementary school students was contagious.

Hollis-Brookline High School students also excel in athletics and the arts. Cavalier Athletics had another record setting year 2019. The winter season was an exciting one as both the Boys and Girls Basketball teams advanced to the quarter-finals in the NHIAA tournament. The HBDS Ice Hockey team made the play-offs for the first time in 6 years. Stephanie Menard was the DII State Champion in the Slalom for the 3rd straight year. The Bowling team qualified 7 athletes for the Individual State Tournament, the most in team history. The Unified Basketball team closed out the season at 4-4, with their final victory of the year being their win over a Principal Barnes-led faculty team during Spirit Week. The HBHS Wrestling team brought home a state championship making it their 5th Division II title in program history, and 4th in the past 8 years. Leading the charge for the Cavaliers were individual state champions: Troy Moscatelli, Daniel DeLong, Scott Anneser, Zack Brickner, and Owen MacMillan.

In the spring, the HBHS Baseball team competed at Delta Dental Stadium for a state championship. Despite a great team effort, the boys came up just short, falling to Bow on a walk-off game-winning RBI in the bottom of the 7th inning. The Boys Tennis team finished as the Division II runner-up as well, after finishing the regular season with an undefeated record. And rounding out the group of runner-up finishes was the HBHS Boys Track and Field team, with a fantastic performance at the NHIAA Division II state meet where the team was barely edged out of first place.

The 2019 Fall season officially came to close with a championship victory for the HBHS Football team! The team displayed a tremendous amount of mental toughness as they battled the brutal cold and rain on their way to the first championship in team history. We are grateful for that the voter approved multi-purpose turf field was completed just in time for the team to practice before the big game. Cold and rain were a consistent theme for the HBHS #2 seeded Girls Soccer team as they dropped a heartbreaker to #3-seeded Bow in the semi-final round of the NHIAA State tournament.

Hollis Brookline High School continues to have more students qualifying as NHIAA Scholar Athletes than many other high schools. Our students' accomplishments on and off the field are truly amazing.

The Music Department is proud to announce that 12 of our student musicians have been named to the 2020 New Hampshire All State Music Festival. This year's auditions included thousands of students from across

the state, of which only a small percentage are selected. Selection is based upon an audition encompassing professional level solo repertoire, musicianship skill tests, and ensemble auditions. Our students' performance in music and choir is a testament to their talent, hard work, and the high caliber of instruction and guidance from our Department Chair of the Performing Arts, Matt Barbosa.

Many students also participate in the Theatre and Visual Arts programs. If you have not yet seen one of the Hollis Brookline Musical performances which are presented each March, please mark your calendars for this year's production of *The Music Man*. Each year the combined efforts of the music, visual arts and theatre programs come together in a wonderful musical production which could compete with any semiprofessional performance.

Teachers and staff give countless hours outside of the classroom to help our students succeed. With more than 100 clubs, organizations, and sports teams advised by Hollis Brookline High School staff, we provide a wide range of opportunities for our students to become involved and engaged.

In 2019, the First Robotics Team 1073 celebrated the most successful year in the history of the program. For this year's competition season, named Destination Deep Space, team 1073 built a robot that performed very well, including being an elimination round captain for the first time in 10 years at the UNH competition. The team also earned many awards, including District Engineering Inspiration, New England District Championship Entrepreneurship, and they swept the Safety Award, winning at every competition. Their performance over the season through winning matches and earning awards, qualified the team, for the third year in a row, to compete at the World Championships in Detroit.

At the World Championships, HB Junior Cameron Hallett received the highly prestigious FIRST Dean's List Award, making him one of only 10 winners out of nearly 100,000 FIRST Robotics students worldwide. Then, competing non-stop over 3 days, against the top 400 teams, from over 70 countries, THE FORCE TEAM won their division and, in the finals, placed 3rd overall. This December, the team hosted the largest First Lego League Expo in the World at HBHS! Many elementary schools from across New England and Canada were in attendance.

As we come to the close of 2019, we look forward to a continued commitment to provide an excellent and well-rounded education for the students of Hollis and Brookline.

Respectfully submitted,

Richard D. Barnes, Principal

Scholarships and Awards 2015

Alan Frank Memorial Scholarship Book Award		Hollis Historical Society Book Award
Mark Labak		Teresa Crooks
American Federation of Musicians		Hollis Nor'Easters Snowmobile Club
Jack Sinclair		Natalie Cook
Amherst Orthodontic Scientific Woman's S.		Hollis Republican Town Committee
Eliza Vertullo		Daniel DeLong
Athlete Citizen Scholar Award		Zaki Quereshy
Sofia Barassi		Kathleen Souza
Owen MacMillan		Hollis Women's Club Scholarship
Brookline Historical Society Book Award		Nora Miller
Joe Messina		Hollis Veterinary Hospital Scholarship
Brookline Women's Club		Emma Pellerin
Natalie Cook		Richard Nagy Memorial Scholarship
Cameron Ricard Memorial Scholarship		Felix Yang
Nathan Eisenhauer		Team Player of the Year
Cavalier of the Year Award		Rachel Cerato
Michael Moscatelli		Daniel DeLong
Cavalier Sportsmanship for Athletics		Theatre Award
Caroline Smith		Taylor O'Connell
Cavalier Leadership for Athletics		National Thespian Society
Maddie Norris		Regan Barry
Charles Zylonis Memorial Scholarship		Kierra Dean
Rachel Cerato		Johanna Golden
Coach Korcoulis Scholarship		Laurie Houvener
Matthew Hutchinson		Taylor O'Connell
Community of Caring Scholarship		Caroline Pack
Sofia Barassi		Nicole Plummer
Madison Norris		Paige Solinas
Khushali Patel		Warren Towne Memorial Scholarship
Director's Award for Band		Delayni Kovalchek
Amy Norton		William & Lorraine Dubben Scholarship
		Katherine Townsend
		Jack Sinclair

Scholarships and Awards 2015

National Merit Scholarship Finalist		Ten Top Seniors Class of 2019
Dale Jacobs		Rachel Cerato
Nora Miller		Amira Elfadil
Kathryn Partridge		Kaito Kramarczyk
Felix Yang		Dhruv Miglani
National School Choral Award		Nora Miller
Laurie Houvener		Caroline Pack
Erin Moynihan		Peter Szczeszynski
NH Coaches Association (3 sports for 4 years)		Felix Yang
Sofia Barassi		Class of 2019 Salutatorian
Tim Belanger		Kathryn Partridge
Rachel Cerato		Class of 2019 Valedictorian
Kenneth Corsetti		Nicole Plummer
Daniel DeLong		Tri - M Music Honor Society
Joseph Dias		Grace Catalanotti
Katelyn Heidel		Daniel DeLong
Michael Moscatelli		Johanna Golden
Kathryn Partridge		Laurie Houvener
Samantha Randlett		Nora Miller
Kyle Simpson		Erin Moynihan
Heather Stone		Revathi Nithipalan
Nicholas Jennings Memorial Scholarship		Amy Norton
Zachary Brickner		Caroline Pack
Myra Morin		Nicole Plummer
Rhode Island School of Design		Jacob Ponders
Katherine Townsend		Jack Sinclair
Ruth E. Wheeler Scholarship		Tim Sulin
Katherine Townsend		Peter Szczeszynski
Sgt. Barry D. Palmeri Memorial Scholarship		Felix Yang
Matthew Beaulieu		
Prudential Spirit of Community		
Samantha Randlett		
Dollars for Scholars		
Natalie Cook		
Nora Miller		
Cordelia Scales		
Kathleen Souza		

Scholarships and Awards 2015

Ed Berna Memorial Award For Track		Student Council 2019
Vanessa Thomas		Student Body President Khushali Patel
Fred Waring Director's Award for Chorus		President Dhruv Miglani
Nicole Plummer		Vice President Rachel Cerato
Harris Memorial Scholarship		Secretary Gabrielle Paquin
Andrea Lawner		Treasurer Mark Labak
Hollis Agriculture Scholarship		Representatives:
Olivia Valentine		Sophia Barassi
Hollis Brookline Rotary		Tess Crooks
Holly Cardoza		Jillian O'Hara
Nicole Plummer		Nora Miller
Cordelia Scales		

HOLLIS-BROOKLINE COOPERATIVE SCHOOL DISTRICT				
PROFESSIONAL STAFF ROSTER 2019-2020				
First Name	Last Name	Assignment	College/University	Degree
Richard	Barnes	Principal, HBHS	Northeastern Univ.	M.Ed.
Brian	Bumpus	Assistant Athletic Director, HBHS	UMASS Lowell	B.A.
Jennifer	Campbell	Special Ed. Coordinator, HBMS	New England College	C.A.G.S.
Lauren	DiGennaro	Assistant Principal, HBHS	Columbia University	M.A.
Yolanda	Flamino	Assistant Principal, HBMS	Smith/Rivier	M.S./M.A.
Timothy	Girzone	Principal, HBMS	Rivier	C.A.G.S.
Robert	Ouellette	Assistant Principal, HBHS	NH College	M.B.A.
Rhon	Rupp	Athletic Director, HBHS	Univ. North Carolina	B.A.
Amanda	Zeller	Assistant Principal, HBHS	UNH	M.A.
Rebecca	Bagtaz	Special Education	Rivier	M.Ed.
Rebecca	Balfour	Social Studies	Univ. of New England	M.S.Ed.
Dorothy	Ball	Mathematics	Nova Southeastern Univ.	M.A.
Matthew	Barbosa	Music/Theater	Westminster Choir College of Rider U	M.Ed.
Jessica	Barrett	French	UNH	M.Ed.
Alexander	Basbas	Spanish	UNH	M.Ed.
Dawn	Breault	Guidance/Transition Specialist	Assumption/Plymouth State Univ.	M.A./EdD
Christina	Brown	Mathematics	Rivier	M.Ed.
Jerrell	Brown	Physical Education	UNH	M.Ed.
Daniel	Bumbarger	Guidance	Assumption College	M.A.
Allison	Buschmann	Physical Education	Springfield College	M.A.
Cristin	Cahill	Program Clinician	Rivier	M.A.
Stephen	Capraro	Social Studies	St. Anselm College	M.S.Ed.
Mariel	Carmelo Ruiz	Spanish	Womens Univ. of the Sacred Heart	B.A.
Camille	Carson	Science	Rivier	M.S.
Debra	Castonguay	Guidance	Rivier	M.Ed.
Amy	Chase	English	UNH	M.A.T.
Jennifer	Christman	Special Education	Keene State	B.S.-B.A.
Rodney	Clark	Science	Fitchburg State	M.Ed.
Megan	Cleary	Science	Keene State	B.S.
Susan	Connelly	Social Studies	NYU	M.A.
Nancy	Cook	Psychologist	Notre Dame College	M.Ed.
Karen	Coutu	Reading Specialist	Rivier	M.Ed.
Lisa	Danis	English	UNH	M.A.T.
Amanda	Delaney	Special Education	Rivier	M.Ed.
Laura	DeRosa	Social Studies	Southern NH University	EdD
Lynn	DiZazzo	English	Fairfield Univ.	B.A.
Kerry	Dod	Guidance	Notre Dame College	M.Ed.
Susan	Doyle	Special Education	Rivier	M.Ed.
Kelly	Ducharme	School Nurse	St. Anselm College	B.S.N.
Trevor	Duval	Social Studies	Austin State Univ.	M.Ed.
Janice	Ellerin	Science	Montclair State Univ./Rutgers Univ.	M.A.
Christina	Ellis	Social Studies	UNH	M.A.
Katherine	Emerson	Science	Stonehill College	B.S.
Cole	Etten	Environmental Science/Math	Southern NH University	M.Ed.
Devin	Fauteux	Technology Education	Boston College	M.Ed.
Victoria	Flaherty	English	UNH	M.A.T.
Heidi	Foster	English	Harvard and Rivier	M.T.S. & M.A.T.

Michael	Fox	English	Middlebury	M.A.	
Amber	Fox McNeil	School Nurse	UNH	BSN	
Kimberly	Frye	ELL	UNH	M.Ed.	
Leonid	Gershgorin	Reading	Rivier	M.A.T.	
David	Gilbert	Mathematics	UMASS	M.Ed.	
Jennifer	Given	Social Studies	Antioch New England	M.Ed.	
Tracy	Gray	Physical Education	Keene State	B.S.	
Pamela	Griffith	Special Education	SUNY, Potsdam	B.A.	
Lauren	Grosse	English	UNH	M.A.T.	
Joseph	Gruce, III	Computer	Duquesne Univ.	M.A.	
Christine	Haight	Reading	Rivier	M.A.T. & Ed.D.	
Katrina	Hall	Mathematics	Univ. of New England	Ph.D.	
Heather	Hamilton	English	UNH	M.Ed.	
Candice	Hancock	Family and Consumer Science	Keene State	B.S.	
Shelli	Harris	Board Certified Behavior Analyst	Sage College	M.S.	
Shaun	Hastings	Mathematics	Keene State	B.S.-B.A.	
Christine	Heaton	Library-Media	Antioch New England	M.A.	
Katherine	Henderson	Social Studies	Southern NH University	M.Ed.	
David	Hersey	Guidance	Rivier	M.Ed.	
Linda	Illingworth	English	UNH	M.A.T.	
Jamie	Johannsen	Social Studies	Boston University	B.A.	
Susan	Joyce	Guidance	Georgian Court University	M.A.	
Susan	Kinney	Library Media	Plymouth State Univ.	B.S.	
Chantel	Klardie	Guidance	UNH	M.Ed.	
Jennifer	Klauber MacLeod	English	St. Michael's College	B.A.	
Elizabeth	Kolb	Mathematics	UMASS Lowell	M.S.	
Linda	Lannin	Occupational Therapy	Florida International Univ.	M.S.	
Janet	Lash	Spanish	Regis College	B.A.	
Tammy	Leonard	Mathematics	Univ. Mississippi	M.A.	
Matthew	MacFarline	Latin	Brandeis University	M.A.	
Melanie	Madden	Special Education	Rivier	M.Ed.	
Sheila	Mandragouras	School Nurse	Tennessee State Univ.	MSN	
Elissa	McCormick	French	Plymouth State Univ.	M.Ed.	
Judith	McDaniel	Mathematics	Rivier	M.B.A.	
Michelle	McInnes	Behavior Specialist	Southern NH University	M.S.	
Ann	Melim	English	UNH	M.A.	
George	Minott	Science	UNH	B.A.	
Susan	Mooers	Mathematics	Univ. Southern Maine	M.S.	
Courtney	Moore	Science	Southern NH University	B.S.	
Elisabeth	Nault	Music	Southern NH University	M.Ed.	
Gregory	O'Brien	Social Studies	Southern NH University	M.A.	
Lynne	Ouellette	Art	Keene State	B.S.	
Christine	Page	Special Education	Fitchburg State	M.Ed.	
Melissa	Palmer	School Psychologist	Rivier	M.Ed./CAGS	
Claire	Pare	English	UNH	M.Ed.	
Tyler	Pare	Social Studies	Rivier	M.A.	
Crystal	Paul	Special Education	Keene State	B.A.	
Lina	Pepper	Art	Plymouth State Univ.	B.S.	
Nicole	Perry	English/Special Education	Plymouth State Univ.	M.A.	
Eric	Perry	Science	Rensselaer Polytechnic University	M.S.	
Alison	Piec	Mathematics	Rivier	M.A.T.	
Stacey	Plummer	Mathematics	UNH	M.S.	

Kerbert	Porter-Elliott	English	Harvard Univ.	M.A.
Matthew	Portu	Social Studies	Providence College	M.Ed.
Lindy	Prewitt	ELL	Texas State University	B.S.
Jason	Richard	Mathematics	Southern NH University	M.B.A.
Theressa	Risdal	Guidance	Notre Dame College	M.A.
Erin	Robbins	Spanish	Boston College	M.A.
Milton	Robinson	Special Education	Rivier	M.Ed.
Kristen	Roy	Spanish	SUNY Albany	M.Ed.
Annie	Roy-Faucher	French	Rivier	M.A.
Michelle	Sacco	Special Education	Oakland Univ.	M.A.
Mariealana	Salamone	English	Rivier	M.A.
Audra	Saunders	Art	Rivier	M.Ed.
Michael	Scaramellino	Technology Education	Southern NH University	M.Ed.
Jennifer	Shreves	Science	UNH	M.PH
Alexander	Simo	Physical Education	Plymouth State Univ.	M.Ed.
Lorna	Spargo	Mathematics	University of Phoenix	M.S.
Nancy	Spencer	Music	U. Conn	M.Music
Maria	St. Pierre	Health/Science	UMASS Lowell	B.S.
Jennifer	Staub	Social Studies	Tufts University	M.A.T.
Elizabeth	Sulin	Program Clinician	Boston College	M.S.W.
Carol	Swanson	Mathematics	Rivier	M.Ed.
Kirsten	Szczeszynski	Science	University of Waterloo	B.S.
Trudi	Thompson	Science	Clemson	B.S.
Francis	Tkaczyk	Special Education	Notre Dame College	M.Ed.
Kristine	Turcotte	Guidance	UNH	M.Ed.
David	Umstead	Instrumental Music	Univ. of Louisville	M.M.
Kirsten	Werne	Mathematics	Rivier	M.A.T.
Erin	White	Health-Wellness	UNH	B.S.
Adam	Wilcox	Science	Columbia Univ.	M.A.
Katherine	Williamson	Science	UNH	M.Ed.

- IN AN EMERGENCY -

*** FIRE * POLICE ***

*** AMBULANCE***

Call 911

Non-Emergency - Police.....673-3755

Non-Emergency – Fire.....672-8531

Non-Emergency - Ambulance.....672-6216

Town Offices - 673-8855, Mon. thru Fri. 8 am to 2 pm

Tad Putney, Town Administrator.....Ext. 213

Sharon Sturtevant, Admin. Asst./Bookkeeper.....Ext. 214

Valerie Rearick, Town Planner.....Ext. 215

Kristen Austin, Assessors/ZBA/Cons. Commission.....Ext. 216

Town Clerk/Tax Collector..... Ext. 218

Patti Howard-Barnett-Monday thru Friday, 8 am - 2 pm, Wed. 5-8 pm
and last Saturday of the month, 9 am-noon

Nancy Deslauriers, Deputy Town Clerk/Tax Collector..... Ext. 219

Romeo Dubreuil, Building Inspector..... Ext. 212

Office Hours - Monday thru Thursday, 8:00 - 10:00 am

