



**TOWN OF
BROOKLINE, NEW HAMPSHIRE
SELECTBOARD**

**P.O. BOX 360 – 1 Main Street
BROOKLINE, NH 03033-0360**

Telephone (603) 673-8855, ext. 213
Fax (603) 673-8136

Selectboard@brookline.nh.us

<http://www.brookline.nh.us>

*Minutes
Selectboard
Monday, January 27, 2020*

Selectboard members present: Brendan Denehy, Eddie Arnold, Ron Olsen, Drew Kellner and Steve Russo along with Town Administrator Tad Putney.
Also present: Boy Scout Troop #260, Finance Committee members Brian Rater, Dana Ketchen and Graham Loff (by phone), residents Ann Somers, Loring Webster, Roger Ogden, Jan Watt, Joe Delpapa, Charlie Corey, David Joki, David Santuccio, Bill Quigley, Mike Wenrich, Peter Webb and Peter D'Agostino.

6:30pm **Brendan** opened the meeting with the Pledge of Allegiance.

Public Input

Brendan called for a moment of silence for the recent loss of resident **Donna Morin**.

Approve Minutes

Eddie moved, seconded by Drew, to approve the afternoon's non-public and regular meeting minutes from the Monday, January 13, 2020 meeting as written; Voted Yes 5-0. Eddie moved, seconded by Drew, to approve the minutes from the Wednesday, January 15, 2020 meeting as written; Voted Yes 5-0. Eddie moved, seconded by Ron, to approve the minutes from the Monday, January 20, 2020 meeting as written; Voted Yes 5-0. Eddie moved, seconded by Ron, to approve three sets of non-public minutes from the Monday, January 13, 2020 evening meeting as written; Voted Yes 5-0. Eddie moved, seconded by Drew, to approve the non-public minutes from the Wednesday, January 15, 2020 meeting as written; Voted Yes 5-0. Eddie moved, seconded by Drew, to approve the non-public minutes from the Monday, January 20, 2020 meeting as written; Voted Yes 5-0.

Sign Warrants for Payment

The Board signed Accounts Payable Warrant #3 in the amount of \$67,396.97 and Payroll Warrant #4 in the amount of \$63,932.43.

Statement Regarding Listing of Garage at 202 Route 13

Brendan read from a prepared statement: "As many residents are aware, the Selectboard has been looking at options for a future public works facility. In addition to pursuing the potential construction of a new facility, the Board became aware of an existing, multi-bay garage at 202 Route 13 that has recently been offered for sale. The Board visited the facility, conducted an appraisal of the property, and has decided not to

*Minutes
Selectboard
Monday, January 27, 2020
Page 2*

pursue negotiations for a potential purchase at this time.” On behalf of the Board, **Brendan** expressed appreciation for the opportunity to visit and consider the property prior to it being formally listed and he thanked both the owner and real estate agent for their time and interest.

Review and Discuss Police Cruiser Lease Paperwork

Ron moved, seconded by Drew, to authorize Brendan to sign, with Eddie as a witness, a three-year lease agreement (\$52,761 principal and interest) with Municipal Leasing Corporation for the lease/purchase of a new police cruiser with the first annual lease payment of \$17,587 to be made out of the Police Special Detail Fund; Voted Yes 5-0.

Review and Discuss 2020 Milfoil Grant Agreement

Drew moved, seconded by Steve, to authorize Brendan and Eddie to sign the Milfoil Grant Agreement with the NH Department of Environmental Services and accept the 2020 grant funds in the amount of \$8,688; Voted Yes 5-0.

Review and Discuss Town Engineer Professional Services Agreement

Drew moved, seconded by Eddie, to authorize Brendan to sign the Professional Services Agreement with KV Partners LLC to serve as Town Engineer as recommended by the Planning Board; Voted Yes 5-0.

Review Selectboard Report for Town Report

The Board agreed to accept the report after the skating rink and Economic Development Committee have been added to the thank you list.

Pictures for Town Report

The Board reviewed pictures for the cover and inside pages of the town report. **Ron** suggested that the Scouts pick their favorites. The Scouts agreed to review the pictures in the coming week and select their top six for inclusion in the annual report.

Winter Maintenance Policies

Public Works Director **Mike Wenrich** reviewed his proposed changes to the Town’s Winter Maintenance Policy. **Steve** suggested we add that NHDOT takes care of the state roads. **Mike** said he would incorporate that addition for the Board’s signature at the next meeting. **Tad** asked the Board to reaffirm the policy’s statement that the town will not reimburse residents for mailboxes, located in the town’s right-of-way, that are damaged during snow removal. All members re-affirmed this position. *Eddie moved, seconded by Drew, to accept the policy amendments, which will be incorporated for signature at the next meeting; Voted Yes 5-0.*

Playground Committee Resignation

Eddie moved, seconded by Drew, to accept the resignation of Jill Powner from the Playground Committee; Voted Yes 5-0.

*Minutes
Selectboard
Monday, January 27, 2020
Page 3*

Other Business

Tad said the owner of 8 Bond Street notified us of a hazardous maple tree in front of his property, in the Town's right-of-way, that is dropping dead branches on his tenants' cars. **Tad** said legal counsel advised us to have the DPW Director review and assess the risk. **Mike** said he had Souhegan Valley Tree Service assess the tree and they quoted \$400 to remove the dead section. He said they told him it would cost \$1,700 to remove the entire tree. **Tad** will advise the landlord of the town's willingness to contribute \$400 toward either trimming or removal of the tree.

Brendan reminded the public that the filing period for town offices ends on Friday January 31st at 5pm. He also advised to be mindful of the Prohibition of Political Signs on Town Property Ordinance. **Steve** announced that the Planning Board is looking to form a "Well and Water Committee" and asked interested residents to contact him. **Eddie** reminded the Board that when scheduling Selectboard coverage for the upcoming primary, we need to have a quorum at the end for ballot counting.

7:05pm Brendan recessed the Selectboard meeting.

2020 Budget Hearing

7:06pm Brendan opened the annual Budget Hearing.

Finance Committee member **Brian Rater** said the town portion of the budget is much smaller than the school portion. He said he was advised that the school budgets will be reduced this year after having received a \$1,200,000 grant from the State of NH to offset expenses for education. **Brian** advised if all of the warrant articles pass in the town's budget, the costs, combined with the school aid-based reductions will largely cancel each other out. He noted next year we will need to reflect a two-year increase if we do not continue to receive the recent education aid grants. **Tad** provided an overview of the contents of the budget packet.

Fire - Chief Corey proposed \$387,546. Increased 2.9%.

Fire Station – Chief Corey proposed \$39,313. Decreased 22.4%.

Fire Truck (Forestry Grant) Warrant Article - Chief Corey proposed \$163,900 to replace the forestry fire truck, \$155,705 funded by a forestry grant and the balance of \$8,195 paid from the existing Fire Truck Capital Reserve Fund.

Fire Truck Lease/Purchase Warrant Article - Chief Corey proposed \$590,000 funded by a 3-year lease to purchase, plus \$100,000 to the Fire Truck Capital Reserve Fund.

Police - Chief Quigley proposed \$867,222. Increased 3.0%.

Full-Time Police Officer Warrant Article - Chief Quigley proposed \$51,403 (\$31,000 in pay and \$20,403 in benefits) for a ninth officer over 6 months in 2020.

Pest Control - Chief Quigley proposed \$200. Level-funded.

Ambulance – In for Chief Jackson, Jan Watt proposed \$258,857. Increased 2.8%.

*Minutes
Selectboard
Monday, January 27, 2020
Page 4*

Radio Capital Reserve Fund Warrant Article – In for **Chief Jackson, Jan Watt** proposed \$60,000 for the first of three equal installments to upgrade ambulance, public works and police radio equipment and coverage.

Public Welfare – **Rebecca Purdin** proposed \$15,000. Level-funded.

Health Agencies – **Rebecca Purdin** proposed \$24,840. Decreased 1.7%.

Recreation Commission - Rich Vertullo proposed expenses totaling \$39,750. Decreased 10.8%. Proposed revenue to increase to \$13,700.

Conservation Commission - Drew Kellner proposed \$43,840. Decreased 1.1%.
Two warrant articles proposed: **Rescind \$400,000 of Unused Funds from Martin/Austin Bond Warrant Article; Direct any Revenues from Timber Harvesting on Conservation-Controlled Land to the Conservation Fund Warrant Article.**

Highways, Streets & Bridges – **Mike Wenrich** proposed \$759,301. Increased 0.5%.

Full-Time Public Works Employee Warrant Article - Mike proposed \$53,119 (\$36,307 in pay and \$16,812 in benefits) covering 6.5 months in 2020.

Public Works Capital Reserve Fund Warrant Article – **Mike** proposed \$150,000.

Hood Road Improvements Warrant Article – **Mike** proposed \$60,000.

Sanitation – **Mike** proposed \$334,311. Increased 3.8%.

Patriotic Purposes - Tad Putney proposed \$9,825. Increased 12.3%.

Legal - Tad proposed \$35,000. Level-funded.

Building Inspection - Tad proposed \$38,925. Increased 11.2%.

Regional Association - Tad proposed \$3,958. Increased 0.2%.

Communication Center - Tad proposed \$121,908. Increased 2.4%.

Cemeteries - Tad proposed \$18,000. Decreased 18.2%

8:42pm Hearing Recessed until Tuesday.

Brendan moved, seconded by Eddie, to go into non-public session per RSA 91-A:3 II (a) personnel; Roll Call Vote Yes 5-0.

Brendan moved, seconded by Eddie, to come out of non-public session and seal the minutes; Roll Call Vote Yes 5-0.

Meeting adjourned 9:11pm.

*Minutes
Selectboard
Monday, January 27, 2020
Page 5*

Minutes submitted by Sharon Sturtevant.

Brendan Denehy

Eddie Arnold

Ron Olsen

Drew Kellner

Steve Russo