



**TOWN OF
BROOKLINE, NEW HAMPSHIRE
SELECTBOARD**

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*Minutes
Selectboard
Tuesday June 14, 2021*

Selectboard members present in the Town Hall meeting room: Drew Kellner, Eddie Arnold, Brendan Denehy, Dana Ketchen and Steve Russo along with Town Administrator Tad Putney. Also present: Mike Wenrich and Jay Kramarczyk.

6:30pm Drew opened the meeting with the Pledge of Allegiance.

Drew introduced the new owl technology being used for the hybrid meeting model, which is a camera and audio system that sits in the middle of the room and captures 360-degrees of the meeting. The Board reviewed a draft of the ground rules for hybrid meetings, which include on-line attendees via Zoom. *Eddie moved, seconded by Dana, to approve the ground rules for hybrid meetings as written; Voted Yes 5-0.*

Public Input

There was no public input.

Approve Minutes

Eddie moved, seconded by Steve, to approve the public minutes from the Monday, June 1st meeting as written; Voted Yes 5-0. Eddie moved, seconded by Steve, to approve 6 sets of non-public minutes from the Monday, June 1st meeting as written; Voted Yes 5-0.

Sign Warrants for Payment

Dana moved, seconded by Eddie, to approve Accounts Payable Warrant #23 in the amount of \$358,434.15, Payroll Warrant #24 in the amount of \$65,467.60, Police Detail in the amount of \$1,286.26, and BPW Building Expense Warrant #2 in the amount of \$84,461.13; Voted Yes 5-0.

Appointments

Brendan moved, seconded by Eddie, to appoint Dan Marcek as an Alternate Member to the Zoning Board of Adjustment for a term ending March 31, 2024; Voted Yes 5-0.

Review Year-to-Date Expenses

Tad said at the end of May we were about 42% of the way through the year and had spent 33% of the year's operating budget. He said he does not see any areas of concern at this time.

*Minutes
Selectboard
Tuesday June 14, 2021
Page 2*

Board Review and Approval of Public Works Bond Documents

Eddie moved, seconded by Brendan, to approve the “Loan Agreement” for the \$2.67 million bond for the public works facility; Voted Yes 5-0.

Paving Plan and Update on Latest Six-Wheel Truck – Mike Wenrich

Mike said we have done much of the cab/chassis maintenance and repairs on the truck, but were surprised at the need to replace the rear end, which significantly impacted the original budget of \$58,000. **Mike** reviewed the unexpected repairs needed and requested up to an additional \$31,000 from the Public Works Equipment Capital Reserve Fund to complete the work needed to put the truck on the road. **Brendan moved, seconded by Eddie, to approve additional funds, not to exceed \$31,000 for truck #253 from the Public Works Equipment Capital Reserve Fund. Dana moved to amend the additional funds to \$21,000 and eliminate the line item for paint, there was no second; Vote on original motion; Yes 4-1, Dana voted no.** **Mike** reviewed his paving plan for Rocky Pond Road, Rideout Road, and North Mason Road. He said he also plans to restructure the intersection at Mason Road and Dupaw Gould Road and the intersection at Averill Road and Cleveland Hill Road, but would need to remove an almost dead and hazardous tree at Averill Road and Cleveland Hill Road. **Eddie moved, seconded by Dana, to authorize the removal of the hazardous tree at the intersection of Averill Road and Cleveland Hill Road; Voted Yes 5-0.** **Brendan** advised contacting the potential owners of the dead tree to let them know what is happening and why. **Mike** agreed to contact them.

Parking Restrictions on Potanipo Hill Road

Following discussion, including input from abutters to Potanipo Hill Road, **Eddie moved, seconded by Steve, to restrict all parking on Potanipo Hill Road from May 15th through September 15th. Dana moved, seconded by Steve, to amend the motion to allow parking on the right side of Potanipo Hill Road from the foot bridge to the #11 mailbox, except no boat trailers, with no parking on the rest of the street from May 15th through September 15th. Voted Yes 3-2, Drew and Brendan voted no, on the amendment. Amended motion now on the floor; Voted Yes 3-2, Drew and Brendan voted no.**

Schedule Six-Month Follow-up with Chief Stewart

The Board scheduled a non-public meeting on July 1st at 8am with an alternate date of July 2nd at 8am.

Discuss Potential Distribution of “Inventory of Taxable Property” Form

The Board determined they did not see merit in collecting the information, but would like the Planning Board to consider it at its meeting later in the week.

Update on Public Works Project

Tad said the project remains on schedule with the foundation due to be poured this week and backfilled next week. He said the final cost of raising the elevation of the building was \$14,100, not the \$20,000-\$25,000 that was previously estimated. **Tad** said at this point only \$15,000 of the \$70,000 allowance for addressing ledge and large rocks has been used and we will have final numbers in the next two weeks when

*Minutes
Selectboard
Tuesday June 14, 2021
Page 3*

excavation is complete. **Tad** said we are evaluating whether the building will have a propane or diesel generator and a decision is due in the next several days. He said Rymes and Spectrum have been notified and are set to move forward with their respective installations when appropriate.

Mail Folder

The Board reviewed the mail folder.

Next Meeting Agenda

It was noted the following topics would be on the next meeting's agenda:

- Septage agreement with Town of Merrimack
- TAP project: discuss alternatives for type of steel for pedestrian bridges and an addendum to the contract with NHDOT
- ARPA funds – more detail on accepting funds and required documentation

8:15pm Drew moved, seconded by Eddie, to go into non-public session per RSA 91-A:3 II (c) reputation and (l) legal, and immediately upon coming out of non-public session, to seal the minutes and adjourn the meeting; Roll Call Vote Yes 5-0.

9:03pm meeting adjourned.

Minutes submitted by Sharon Sturtevant.

Drew Kellner

Eddie Arnold

Brendan Denehy

Dana Ketchen

Steve Russo