



**TOWN OF
BROOKLINE, NEW HAMPSHIRE
SELECTBOARD**

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*Minutes
Selectboard
Monday, June 27, 2022*

Selectboard members present: Eddie Arnold, Brendan Denehy, Dana Ketchen, Steve Russo, and Ed Perry along with Town Administrators Tad Putney and Scott Butcher.

6:30pm Eddie opened the meeting with the Pledge of Allegiance and read the ground rules for hybrid meetings.

Public Input

Brendan said there is a Public Hearing for the Conservation Bond here tomorrow night at 7:00pm. He said the Fourth of July Parade is on Monday at 10:00am sponsored by the Lion's Club followed by Family Fun Day at the Ball Park sponsored by the Rotary Club. **Eddie** said in the evening at dusk we have the Fire Works over Lake Potanipo partially funded by the "go fund me" page on Facebook. **Eddie** thanked **Tad, Mike**, and everyone else for getting the Public Works building ready for the open house this past Saturday, the event was very well attended.

Approve Minutes

Dana moved, seconded by Steve, to approve the public minutes from the Monday, June 13th meeting as written; Voted Yes 5-0. Dana moved, seconded by Brendan, to approve sets 2 & 3 of the non-public minutes from the Monday, June 20th meeting as written; Voted Yes 5-0. Dana moved, seconded by Steve, to unseal set 9 of the non-public minutes from the Monday, May 16th meeting; Voted Yes 5-0. Dana moved, seconded by Ed, to unseal set 4 of the non-public minutes from the Tuesday, May 31st meeting; Voted Yes 5-0. Dana moved, seconded by Steve, to approve 6 sets of non-public minutes from the Monday, June 13th meeting as written; Voted Yes 5-0.

Sign Warrants for Payment

Brendan moved, seconded by Dana, to approve Accounts Payable Warrant #25 in the amount of \$64,318.91, Public Works Warrant #15 in the amount of 148,987.55, Payroll Warrant #26 in the amount of \$75,878.66, and Police Detail in the amount of \$420.00; Voted Yes 5-0.

Announce Public Hearing to Accept Locality Equipment Matching Funds

Eddie read the Notice of Public Hearing "Per RSA 31:95-b, a public hearing will be held at 7:00pm on Monday, July 11, 2022, in the Town Hall meeting room at 1 Main Street to accept and spend unanticipated revenue in the amount of \$50,000 from the Locality Equipment Matching Program." **Eddie** said the meeting can also be attended

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via Zoom, and the agenda, including Zoom link, will be posted on the town website under the “Selectboard” page on Friday, July 8th.

Update on Pierce Pond Dam and Grant Opportunity

Scott said there is \$5 million available from a state grant program (\$1 million per town) to the 15 towns with dams that qualify, of which we are one for the Pierce Pond Dam. He said there are no matching funds required but the application is due by July 29th. **Scott** said since we have no plan or engineering done, we would most likely apply for a grant for the engineering and assessment side of things. He said the state gave us a list of engineers to solicit for pricing. **Scott** said the state said if for some reason they don’t use up the \$5 million, we may get another bite at the apple and qualify for funds and implement the plan past the deadline.

Update on Bond Street Bridge

Tad said Hoyle Tanner has submitted final plans to NHDOT for the reconstruction of the Bond Street Bridge for their review and approval. He said their estimate for construction has gone up from \$772,000 to \$949,000. **Tad** said the project is scheduled for 2025 and it is their hope that costs will come down by then.

Update on Closeout of Public Works Project

Scott said the Public Works Building Committee approved the final payment on the project, leaving a surplus of \$44,000 - \$45,000. He said remaining funds need to be spent on capital items related to the building. **Scott** said **Mike** will submit to the Selectboard a list of items for review and approval. **Brendan** said could the surplus be applied back to the bond balance. **Tad** said he has asked that question before and was told it is frowned upon. **Brendan** said we need to send a letter of thanks to the Public Works Building Committee for all of the work they have done.

Approve Payment of \$49,409.50 from Public Works Revolving Fund

Brendan moved, seconded by Steve, to approve payment from the Public Works Revolving Fund for invoices totaling 49,409.50 for road work; Voted Yes 5-0.

Clarification on Use of Remaining 250th Anniversary Funds

Scott said to repurpose the 250th fund you would have to present at town meeting to have the old fund dissolved and open a new fund with the balance.

Review and Approve MS 535

Dana moved, seconded by Steve, to approve the 2022 MS-535, from the final stages of the 2021 auditors report; Voted Yes 5-0.

Initial Submission 2023-2028 Capital Improvements Plan

Scott reviewed the Project Requests Summary Sheet with last year’s for comparison.

Discuss Painting Bid for Annex

Scott said 3 bids were sought and one received to paint the Annex. **Dana** said is it worth it to paint a building that might have problems. ***Brendan moved, seconded by Steve, to accept the bid from Leggs Painting; Voted Yes 4-1, Dana voted no.***

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After the Fact Building Permits/Certificate of Occupancy

Steve said work that has circumvented the permit process is a growing issue, but some may be eligible for an “Affidavit Permit.” He said a building official can suggest qualified people do an after the fact inspection if they are willing. **Steve** reviewed the proposed process with the Board. **Tad** said has this approach been successful in other towns. **Steve** said Nashua has a similar process and it works for them.

Discuss rechartering of Open Government Working Group

Tad said if there is still interest in rechartering the Open Government Group he will reach out to the last group.

Preliminary Discussion of the Town Hall Heating/Cooling Systems

Brendan said the Energy Committee plan is to provide a matrix to give to the Board to discuss options for the Town Hall building. Dana said can we evaluate buildings before buying equipment for them.

Well Water Survey Results

Table until next meeting.

Board/Committee Updates

Brendan – Energy Committee
Steve - EDC

Review Next Agenda

It was agreed the following topics will be discussed at the next meeting:

Well Water Survey Results
Permit Process
Public Hearing Gopher Fund
Conservation Land Closing
Recharter Working Group
Structural Engineering Assessments
Review Policy for Political Signs on Town Property
OGWOG
Energy Matrix
Ten Year Visioning

Review Mail Folder

The Board reviewed the mail folder.

8:07pm Eddie moved, seconded by Brendan, to go into non-public session per RSA 91-A:3 II (c)reputation and (l)legal and potentially others; Roll Call Vote Yes 5-0.

9:36pm Eddie moved, second by Brendan, to come out of non-public session and seal the minutes; Roll Call Vote Yes 5-0.

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Approve Non-Public Minutes June 20th Set #1

Brendan moved, seconded by Steve, to approve set 1 of the non-public minutes from the Monday, June 20th meeting as written; Voted Yes 4-1, Dana voted no.

9:37pm meeting adjourned.

Minutes submitted by Sharon Sturtevant.

Eddie Arnold

Brendan Denehy

Dana Ketchen

Steve Russo

Ed Perry