



**TOWN OF
BROOKLINE, NEW HAMPSHIRE
SELECTBOARD**

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*Minutes
Selectboard
Monday, March 25, 2019*

Selectboard members present: Brendan Denehy, Eddie Arnold, Valerie Ogden, Ron Olsen and Drew Kellner along with Town Administrator Tad Putney.
Also present: Ann Somers, Loring Webster, Keith Thompson, Lisa Markarian Proulx, Gary Proulx, and Brian Rater.

6:30pm **Brendan** opened the meeting with the Pledge of Allegiance.

Elect Chair and Vice-Chair

Ron nominated Brendan as Chair, Brendan accepted. Val nominated Drew as Chair, Drew respectfully declined. The Selectboard voted unanimously for Brendan to serve as Chair. Brendan nominated Eddie as Vice Chair, Eddie accepted. The Selectboard voted unanimously for Eddie to serve as Vice Chair.

Public Input

There was no public input.

Approve Minutes

Eddie moved, seconded by Ron, to approve the minutes from the Monday, March 11, 2019 meeting as written; Voted Yes 4-0-1, Drew abstained. Eddie moved, seconded by Ron, to approve the minutes from the Monday, March 18, 2019 meeting as written; Voted Yes 5-0. Eddie moved, seconded by Val, to approve the 1st set of non-public minutes from the Monday, March 11, 2019 meeting as written; Voted Yes 4-0-1, Drew abstained. Eddie moved, seconded by Drew, to approve the non-public minutes from the Monday, March 18, 2019 meeting as written; Voted Yes 5-0.

Approve Warrants

The Board approved Accounts Payable Warrant #11 in the amount of \$378,694.34, Payroll Warrant #12 in the amount of \$57,639.84 and Police Detail Payroll in the amount of \$665.00.

Reappoint Kristen Austin as Deputy Treasurer

The Board signed the appointment slip for Kristen Austin as Deputy Treasurer until the term ends on March 31, 2020.

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Notice to Reappoint

The Board gave notice to reappoint the following:

Jay Chrystal as Full Member to the Conservation Commission – 3 Year Term
Tom Rogers as Full Member to the Conservation Commission – 3 Year Term
Eric Bernstein as Full Member to the Planning Board – 3 Year Term
Ron Pelletier as Full Member to the Planning Board – 3 Year Term
Peter Keenan as Alternate Member to the Planning Board – 3 Year Term
Marcia Farwell as Full Member to the Zoning Board of Adjustment – 3 Year Term
Yvonne Gutierrez to the Recreation Commission – 2 Year Term

Selectboard Assignments

Conservation Commission – **Drew**, Alternate **Ron**
Planning Board – **Val**, Alternate **Drew**
Capital Improvements Committee – **Brendan**
Economic Development Committee – **Eddie**
Public Works Building Committee – **Ron**

Review and Sign MS-232 (Town Meeting Appropriations)

The Board reviewed and signed the MS-232.

Review and Discuss Iron Works Lane Agreement with Hollis

Tad outlined the updated agreement signed by the Hollis Selectboard for Iron Works Lane. **Tad** said the two towns have an intermunicipal three-year agreement to share maintenance costs that ends on April 1, 2019. He said that the renewal agreement is for another three years and maintains the annual cost at \$1,000 per year. *The Board signed the three-year renewal agreement.*

Update on Elderly Exemption

Tad said that since town meeting approximately 20 residents have come in to ask for the Elderly Exemption Application Form and about five have returned the information. He said the Assessors are in the process of updating the Elderly Exemption Form given the changes in the Exemption at town meeting.

Review & Discuss Purchase & Sale for Parcels on North Mason Road

Eddie moved, seconded by Ron, to approve the Conservation Commission's purchase of the Pinkham Parcels A & B on North Mason Road for \$33,130, to be paid from Conservation Commission funds; Voted Yes 5-0. Drew moved, seconded by Eddie, to authorize Brendan to sign the closing documents; Voted Yes 5-0.

2019-20 Tasks and Timelines

Tad reviewed a draft of the preliminary tasks and timelines for projects through the 2020 town meeting. **Brendan** suggested that an outstanding item is wrapping up the Transfer Station Evaluation Committee effort from last year. He said **Tad** had shared a draft report with him and **Brendan** asked that **Tad** circulate it to the Board members so it can be formally accepted. **Brendan** also suggested that the Board revisit the topic of having Board members serve as department head liaisons at the next Board meeting.

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It was suggested that perambulation of the town boundaries be added for the fall.

Darren Benoit re Preliminary Plans for TAP-2 Sidewalk/Bridge Project

Darren said the intent is to advertise for bids in the fall in order to get optimal pricing for construction, which would occur in mid-2020. **Darren** reviewed the preliminary plans for the TAP-2 Sidewalk/Bridge project on both Mason Road and South Main Street and answered questions. **Drew** advised that the steep sidewalk section on South Main Street from Cross Road to the Nissitissit River achieve ADA compliance, perhaps with the use of pull-offs, to meet the slope limits. **Gary Proulx** expressed concerns about the impact of the new bridge on Mason Road. Specifically, he noted the removal of a natural barrier of trees that exist today and concern about parking that will occur both on the fire access path and along Potanipo Hill Road. **Drew** suggested to **Darren** that producing a drawing of what the Proulx property could look like may be helpful to them in deciding on a construction easement. It was agreed that **Tad** and **Darren** would have further discussions with **Gary** regarding his concerns. **Tad** reviewed the cost estimates, which include 10% contingencies, and said we are close to the funding that was approved. **Brendan** thanked **Darren** for attending the meeting.

Discuss upcoming NHMA Local Official Workshops

Tad provided information on an upcoming workshop for Local Officials.

Review Schedule for Selectboard Meetings through 2020 Town Meeting

Tad reviewed the meeting schedule through Town Meeting 2020.

Update from Planning Board Meeting

Val said at the last Planning Board meeting there was discussion about the maximum grade allowed for new driveways. She said that a study committee was suggested to take a look at potential changes to our current driveway regulations. **Drew** suggested that Emergency Services should be included in the effort.

Next Meeting Agenda

It was agreed that the next meeting agenda would include:

- Discuss next steps on Melendy Pond
- Chief Jackson to update the Board on the purchase of the new ambulance
- Chief Quigley, Chief Jackson and Director Coffey to discuss finishing the second floor of the Safety Complex

Brendan moved, seconded by Eddie, to go into non-public session per RSA 91-A:3 II (c) reputation; Roll Call Vote Yes 5-0.

Brendan moved, seconded by Eddie, to come out of non-public session and seal the minutes; Roll Call Vote Yes 5-0.

Eddie moved, seconded by Drew, to adjourn the meeting; Voted Yes 5-0.

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8:05pm meeting adjourned.

Minutes submitted by Sharon Sturtevant.

Brendan Denehy

Eddie Arnold

Valerie Ogden

Ron Olsen

Drew Kellner