



**TOWN OF
BROOKLINE, NEW HAMPSHIRE
SELECTBOARD**

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*Minutes
Selectboard
Monday, May 6, 2019*

Selectboard members present: Brendan Denehy, Eddie Arnold, Valerie Ogden and Drew Kellner along with Town Administrator Tad Putney.
Also present: Ann Somers, Guy Wadsworth, Tom Solon and Mike Wenrich.

6:30pm **Brendan** opened the meeting with the Pledge of Allegiance.

Public Input

Ann thanked **Eddie** for his guidance with the rhododendrons at the Chapel. **Eddie** said it was **Mike Wenrich** who found the helpful information.

Approve Minutes

Eddie moved, seconded by Val, to approve the minutes from the Monday, April 22, 2019 meeting as written; Voted Yes 3-0-1, Drew abstained. Eddie moved, seconded by Val, to approve the 1st set of non-public minutes from the Monday, April 22, 2019 meeting as amended; Voted Yes 3-0-1, Drew abstained. Eddie moved, seconded by Val, to approve the 2nd set of non-public minutes from the Monday, April 22, 2019 meeting as written; Voted Yes 3-0-1, Drew abstained.

Approve Warrants

The Board approved Accounts Payable Warrant #17 in the amount of \$1,457,465.17, Payroll Warrant #18 in the amount of \$56,968.64 and Police Detail Payroll in the amount of \$1,200.00.

Announce DOT Pepperell Road Bridge Replacement Project

Tad said NHDOT announced bridge repairs are scheduled to begin May 6, 2019 in Brookline on the Pepperell Road Bridge over Rocky Pond Brook. The bridge work is expected to take 2-3 months to complete and will require single lane, alternating traffic controlled by Stop and Yield signs.

Appointments

Drew moved, seconded by Eddie, to appoint Tom Solon as the at-large-member to the Melendy Pond Management Committee; Voted Yes 4-0.

Drew moved, seconded by Val, to re-appoint Jim Solinas as Member and Tad Putney as Alternate Member to the Nashua Regional Solid Waste Management District; Voted Yes 4-0.

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Notice to Appoint

The Board gave notice to appoint Randy Haight to the Melendy Pond Management Committee at the next meeting on May 20th.

Melendy Pond Management Committee Charter

Tad said he modified the “Secretary/Treasurer” position in the charter to be “Secretary/Bookkeeper”. *Eddie moved, seconded by Val, to accept the Melendy Pond Management Committee Charter as modified; Voted Yes 4-0.*

Recreation Commission Request to Prohibit Dogs at the Town Ball Field

Tad said he received an email from Recreation Commission member **Rich Vertullo** requesting a “No Dogs Allowed Policy” for the Town Ball Field, similar to what has been adopted at the Grove. **Tad** read the email. **Eddie** suggested the policy be specific to the play area and field only. **Tom Solon** said it sounds like the concern is about dog waste, so if you’re going to make an ordinance have it be specific to the behavior and offer bags and receptacles for disposal. **Drew** agreed saying the prohibition should be on the behavior. **Mike** said there would likely have to be exceptions for the Fire Department BBQ where participants camp overnight with their pets. **Eddie** suggested event holders could hire a service after the event to clean up the waste. **Brendan** said let’s set a Public Hearing for Monday, May 20, 2019 at 7pm. The Board agreed.

Review Mail Folder

The Board reviewed the mail folder.

Review Year-to-Date Financials

Tad said as of the end of April we were 33% of the way through the year and had spent 30% of the operating budget.

Town Website Update

Tad said effective today we are “live” with the updated version of our town website, which is more user-friendly for smartphones and tablets.

Adopt Code of Ethics

Eddie moved, seconded by Val, to re-adopt the Code of Ethics; Voted Yes 4-0.

South Main Street/Route 13 intersection

Tad said he is optimistic that safety improvements at the intersection will make it into the State’s next 10-year plan. He said the project was ranked third out of six in the region. **Tad** said NHDOT engineers have estimated project costs at about \$685,000, including inflation, and there will be no cost to the town as “toll credits” will be used for the 20% local portion. He said the Plan will be formally adopted in 2020. The project’s engineering is scheduled for 2027 and construction in 2030.

Keith Thompson - Printing of Town History Books

Keith said in 2013 the History Committee was formed and has been working on an updated town history book that is now written and has been edited. The committee put the printing out to bid and has selected Thompson Shore. **Keith** said they decided on

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printing 1,200 copies in black and white, with a color cover. He said pre-orders are \$25 per book now, but will be \$35 per book after the publication date of June 15, 2019. **Keith** noted the expected delivery is the end of June.

Discuss Next Meeting Agenda

It was agreed the following items would be on the next meeting agenda:

- Review annual Chapel rental agreement
- Discuss potential removal of two large pine trees at the Chapel
- Public Hearing re Animal Ordinance at Town Ball Field

Transfer Station Review – Mike Wenrich

Mike discussed last year's Transfer Station Evaluation Committee effort and said he learned that the Souhegan Regional Landfill District is a valuable resource for information and assistance with transfer station operations. He said he learned a lot about our transfer station and that it is very adaptable as markets change. **Mike** said for increased safety a new set of stairs will be built to access the trash compactors. **Tad** said opportunities may exist with the metal pile. **Mike** said he has learned a lot from Hollis about what to separate and what is not worth separating. **Drew** said composting has been successful in Hollis and may be worth pursuing.

DPW Review – Mike Wenrich

Mike said on Hood Road we have \$60,000 to continue upgrading the road. **Jerry** has taken care of this in the past and **Mike** said he is also reaching out to get ideas from others. One product is GeoGrid which is a synthetic product that goes below the pavement to reduce the cost of removing organic material. He said the manufacturer is willing to come and present to the town. **Mike** said in the UNH classes he has learned a lot about pavement preservation techniques. He said he will try to get more for our dollar. **Mike** said he is planning to do resurfacing in the Old Milford Road area this year. He said the goal of Public Works is to move and keep water away from the roads. **Mike** said he will continue to monitor and use Offsite Improvement Funds as work requires.

DPW Public Works Building Committee

Mike said he put together a draft charter for a five-member group to develop plans for a public works building, including a timeline. **Brendan** said he would like to publicly open up membership to see who is interested in helping. **Mike** agreed. **Brendan** suggested considering parking to access nearby trails and consideration of North Mason Road as a Scenic Road. **Brendan** said he would also like to include looking at energy efficiency such as solar. **Mike** will modify the charter for finalization at the next Board meeting.

Mailbox Reimbursement Policy

Eddie said he had been approached by a resident after their granite mailbox post was snapped last winter following plowing. **Eddie** said he told the resident the town does not reimburse for broken mailboxes and it was also not clear if it had been from a truck plowing for the town or another plow truck. **Mike** said he has learned that the town

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cannot use tax dollars to reimburse someone for personal property that is actually on town property. **Drew** asked if the boundaries of the town's right of way are clear in this case. **Tad** said yes on Kodiak Road they are. **Eddie** said he told the resident he would bring the issue to the Selectboard. **Brendan** said that he felt the Board should review the policy in the abstract, not based on a particular case or the cost of a given mailbox. **Drew** agreed that we need to stick with the policy. **Mike** said that in August he plans to ask the Board to approve revisions to the current Winter and Inclement Weather Policy at which time the mailbox issue can be revisited, if desired. **Tad** noted prior to **Mike's** arrival all plowing was done by a subcontractor and he chose, on a case-by-case basis, whether to reimburse residents for damaged mailboxes, but now it is time for the town to have a policy that we abide by.

Brendan moved, seconded by Eddie, to go into non-public session per RSA 91-A:3 II (c) reputation and (l) legal; Roll Call Vote 4-0.

Brendan moved, seconded by Eddie, to come out of non-public and seal the minutes; Roll Call Vote; Yes 4-0.

Drew moved, seconded by Val, to adjourn the meeting; Voted Yes 4-0.

8:16pm meeting adjourned.

Minutes submitted by Sharon Sturtevant.

Brendan Denehy

Eddie Arnold

Valerie Ogden

Drew Kellner