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**TOWN OF
BROOKLINE, NEW HAMPSHIRE
TRUSTEES OF THE TRUST FUNDS**

P.O. BOX 360 – 1 Main Street
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*Trustees of Trust Funds
Minutes
March 22, 2016*

Meeting attendees were: Trustees Rodney Lockwood and Melanie Levesque, Town Administrator Tad Putney and Bookkeeper Dee Sinclair.

The meeting began at 8:00 am.

Minutes

The minutes of the December 3, 2015 meeting were approved as written.

MS-9 Forms

The trustees signed the 2015 MS-9 Forms Dee had prepared.

Checks signed

The following checks were signed:

- \$698.37 to the Library.
- \$1,069.60 to the School District.
- \$300.00 check to People's Securities for a plot for Marcia Ives. (Check had been made out to "Trustees of the Trust Funds" and therefore had been deposited into TD Bank account. This check sends the funds to the proper Peoples account.)
- \$1,250.00 check to Dee Sinclair for annual stipend.

Annual Audit Questionnaire

Tad said that next week the auditors will be here for the annual audit. There is a questionnaire that he will forward to the trustees for them to complete and return as part of the audit process.

Scholarship

Tad reminded the trustees that the second scholarship award will be made this summer. He already has the contact information for this year's recipient.

Meeting adjourned at 8:30 am

Minutes submitted by Tad Putney.