



**TOWN OF  
BROOKLINE, NEW HAMPSHIRE  
SELECTBOARD**

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*Minutes  
Selectboard  
Monday, November 2, 2020*

Selectboard members present: Brendan Denehy, Eddie Arnold, Ron Olsen, Drew Kellner and Dana Ketchen along with Town Administrator Tad Putney.

**6:30pm Brendan** opened the meeting with the Pledge of Allegiance.

**Approve Minutes**

*Eddie moved, seconded by Drew, to approve the minutes from the Monday, October 19<sup>th</sup> meeting as written; Voted Yes 4-0-1, Ron abstained. Eddie moved, seconded by Drew, to approve the minutes from the Monday, October 26<sup>th</sup> meeting as written; Voted Yes 5-0. Eddie moved, seconded by Drew, to approve the minutes from the Friday, October 30<sup>th</sup> meeting as written; Voted Yes 5-0. Eddie moved, seconded by Drew, to approve two sets of non-public minutes from the Monday, October 26<sup>th</sup> meeting as written; Voted Yes 5-0 on "Set 1" and Voted Yes 4-0-1 on "Set 2", Drew abstained. Eddie moved, seconded by Drew, to approve five sets of non-public minutes from the Monday, October 19<sup>th</sup> meeting as written; Voted Yes 4-0-1, Ron abstained. Eddie moved, seconded by Drew, to approve seven sets of non-public minutes from the Monday, October 5<sup>th</sup> meeting as written; Voted Yes 5-0.*

**Sign Warrants for Payment**

*The Board signed Accounts Payable Warrant #43 in the amount of \$303,013.21, Payroll Warrant #44 in the amount of \$64,149.50, and Police Detail in the amount of \$630.*

**Accept BudCom Study Committee Report**

*Eddie moved, seconded by Drew, to accept the BudCom Study Committee Report, subject for discussion and approval at the next Board meeting; Voted Yes 5-0.*

**Election Schedule and Greeter Roles**

The Board finalized the schedule and **Tad** reviewed with members their "greeter" roles for the General Election on November 3<sup>rd</sup>.

**Review Successor Dispatch Agreement for Approval 2021-2023**

*Eddie moved, seconded by Drew, to approve the three-year agreement for dispatch services provided by the Town of Hollis to the Town of Brookline; Voted Yes 5-0. The Board signed the agreement.*

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**Library Parking Lease**

**Tad** said the Town leases the gravel parking lot behind the Library from the owner of the land for an annual cost of \$8,500. He said we are nearing the end of our third 5-year lease agreement and the annual amount has not increased over the 15 years. **Tad** said he met with the owners who proposed an increase to \$15,000 annually. He said the proposed amount is aligned with their current annual taxes, similar to the basis for how the annual cost was originally set. **Tad** suggested an alternative could be gradually increasing the amount over the five years of the lease. **Drew** suggested looking at spaces available for extra parking near the Library, such as the old fire station. **Brendan** said maybe the Board could do something in lieu of taxes. **Tad** said he reached out to legal and they said we cannot use that approach. **Eddie** said he'd like to talk to taxpayers first. **Dana** said she would like to see some record of usage for the extra parking at the library. **Tad** will reach out to the library.

**Open Bids for 237 Route 13**

**Tad** said there were none. The Board will discuss other alternatives at the next meeting.

**Review Mail Folder**

The Board reviewed the mail folder.

**Next Meeting Agenda**

It was agreed that the following items would be on the next agenda:

- Review BudCom Study Committee Report
- Update on radio upgrade project
- Confirm employee health insurance plan for 2021
- David Coffey re update on emergency management and EOC relocation
- Follow up discussion on remote broadcasting capability
- Review proposed 2021 operating budget and drafted warrant articles
- Discuss potential warrant article re fire department structure
- Update on building energy audits
- Alternatives for disposing of 237 Route 13 property

***6.55pm Brendan moved, seconded by Eddie, to go into non-public session per RSA 91-A:3 II (b) hiring and (d) real estate and, upon coming out of non-public session, and sealing the minutes, we will immediately adjourn; Roll Call Vote Yes 5-0.***

7:21pm meeting adjourned. Minutes submitted by Sharon Sturtevant.

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Brendan Denehy

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Eddie Arnold

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Ron Olsen

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Drew Kellner

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Dana Ketchen