



**TOWN OF
BROOKLINE, NEW HAMPSHIRE
SELECTBOARD**

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*Minutes
Selectboard
Monday, September 14, 2020*

Selectboard members via Zoom video conference: Brendan Denehy, Eddie Arnold, Ron Olsen, Drew Kellner and Dana Ketchen along with Town Administrator Tad Putney. Also present; Yvonne Gutierrez, Lisa Markarian Proulx, Jay Kramarczyk, Katie Kramarczyk, Ann Somers, Dan Glass, Mike Kimball, Cindy LaCroix, and Brent Critchfield.

6:30pm Brendan opened the meeting with the Pledge of Allegiance.

Eddie said he would like to send a thank you letter to **Bob Pelletier** for serving his entire career (over 20 years) with the Brookline Police Department. The Board agreed.

Approve Minutes

Eddie moved, seconded by Drew, to approve the minutes of the Monday, August 31st meeting as written; Roll Call Vote Yes 5-0.

Notice to Appoint

The Board gave notice to appoint **Jerry Jaworski** as a full member to the Conservation Commission at the next meeting on September 21, 2020.

Announce September 8th Expense and Payroll Warrants

Brendan said on September 8th the Board signed Warrant #35 in the amount of \$1,284,898.28, Payroll Warrant #36 in the amount of \$58,325.97, Police Detail in the amount of \$5,250, and Off-Cycle Payroll in the amount of \$4,955.75 for Officer Bob Pelletier who retired from the police department.

Review and Approve GOFERR Reimbursement Request

Tad reviewed with the Board the completed requisite forms for reimbursement of COVID-19 related expenses covering the period March 1st through August 31st. **Tad** said Brookline's allocation for reimbursement through GOFERR is \$126,347, but he said he has included a total of \$366,000.50 in expenses in the event any are disqualified. ***Dana moved, seconded by Eddie, to authorize Brendan to sign the GOFERR reimbursement documentation; Roll Call Vote Yes 5-0.*** **Drew** asked how much of the total expense has already been budgeted for and how much was

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unexpectedly spent for COVID-19. **Tad** said he would estimate about 90% was budgeted for since emergency responder payroll was added as a qualified expense.

Request to Purchase Used Truck from DPW Capital Reserve Fund

Mike said after not having any luck finding a good used truck, he finally found one in North Conway. He said he sought advice from people who know Peterbilt trucks and reached out to MHQ, who has upfitted vehicles for us before, and they all agreed this is a great deal. **Eddie** said the total estimated project is \$56,900, but we should allow for some unexpected expenses. ***Eddie moved, seconded by Drew, to approve the purchase of a used Peterbilt truck with funds not to exceed \$58,500 from the Public Works Equipment Capital Reserve Fund; Roll Call Vote Yes 5-0.*** Following an inquiry from **Tad**, ***Drew moved, seconded by Dana, to move the \$150,000 appropriated at town meeting into the Public Works Equipment Capital Reserve Fund; Roll Call Vote Yes 5-0.***

Discuss September 8th Election and Considerations for November 3rd Election

Brendan said he feels everything ran smoothly. **Drew** said the roped corridor at the main entrance could be shorter since there was no rush as expected. **Dana** said she would like to see someone else designated to load everything up at the end of the day instead of the people that have been there all day. **Brendan** suggested two lines safely distanced, in front of ballot clerks for next time. **Brendan** said he would like to draft a letter of thanks to CSDA for all of the work they put in to accommodate us on the day before school started and the Board agreed. **Dana** said she has some suggestions for the ballot clerks for tallying up after the polls close that might make things easier next time. **Brendan** suggested that **Dana** reach out to **Linda Saari** who oversees the voter checklist. **Eddie** expressed a huge thank you to everyone who worked the polls and especially **Patti Howard-Barnett** for putting way more time into the preparation of the election than anyone knows.

Update on Project Submissions to NHDOT 10-Year Plan

Tad said the Nashua Regional Planning Commission recently had a meeting to review the region's projects that were submitted for the latest 10-year plan. He said a total of six projects were submitted from the region, including two from Brookline. He said that the projects will now undergo a ranking assessment, but he notes the total estimated costs for the six projects is below the total allocated funds, so all projects could be included in the plan. He noted the two Brookline projects are intersection improvements along Route 13. **Tad** said the first is at Mason Road, which focuses on raising the level of the pavement where it meets Route 13 to improve line of sight for motorists. The second intersection is at Ruonala Road where the objective is to move a depressed catch basin that is in the middle of the road and reduce the angle at which the road meets Route 13. He also noted both projects will be state funded and require no contributions from Brookline taxpayers.

Public Input Regarding Potential Parking Restrictions at the Grove

Brendan said the Selectboard previously discussed three options regarding parking at the Grove during the summer season: One, restrict parking to town residents only

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(including requiring a transfer station sticker or a form of ID proving residency); two, restrict parking to Grove members only; or three, take no action. **Brendan** reminded the public that the Grove was donated to the town by Camp Tevya in 1970 with two conditions: the Grove is to be used and maintained as a recreational area for the citizens of Brookline and their guests and it shall be named the “Max Cohen Memorial Grove”. **Brendan** said there are three parking areas around the Grove: the fenced in area directly behind the beach, the area surrounding the boat launch which is a right-of-way governed by the State of NH and we have very little say about how it gets used, and the area across Mason Road called Nissitissit Park which serves as an overflow parking area. **Brendan** said the objective for tonight is to obtain input from the public regarding parking at the Grove and potential restrictions moving forward. **Dan Glass of 6 Nightingale Road** read a statement written by **Tanya Vera, also of 6 Nightingale Road**, (who could not attend) stating her concerns about implementing a town ordinance. **Tanya** suggested more clarity with signage and following the guidelines of the RSA for trespassing that is already in place. **Brent Critchfield of 4 Dupaw Gould Road** said he thinks the transfer station stickers are a good way to enforce parking and suggested assigning member checkers at the gate and on the other end of the fence by the water. **Jay Kramarczyk of 6 Mason Road** agreed with **Brent** and said some of the overflow parking is on his lawn on Potanipo Hill Road. **Yvonne Gutierrez of 21 Westview Road** and current liaison to the Grove Management Committee said placing a staff member at the gate was ill-advised according to **Chief Quigley** who said it would create a back-up and congestion at the entrance/exit onto Mason Road when people are turned away. **Yvonne** said staff members turned away approximately 2,500 non-members this past summer. She said staff members suggested a tag system designed to be hung on the rear-view mirror. **Yvonne** also suggested flattening the area at the fence on the Camp Tevya side to accommodate the portables and free up a few more parking spots. **Mike Kimball of 15 Shady Rock Road** asked what the parking lot across the street was for. **Brendan** said the town purchased it about 30 years ago to handle overflow parking from the boat launch and the Grove. **Cindy Lacroix of 3 Lewis Drive** said there needs to be a system for guests of residents who bring their own vehicle. She said every beach has parking issues on a hot summer day and she is not sure an ordinance will fix that. **Cindy** said she agrees with **Tanya** on enforcing the trespassing RSA for non-residents. **Katie Kramarczyk of 6 Mason Road** said there has been a culture over the years of people who know how to get around the rules like walking around the end of the fence in the water. She said whatever we do, we need to be consistent and follow through with consequences. **Eddie** said there may be resident interest in a floating dock structure at the end of the fence at the boat ramp to tie off boats while retrieving trailers and that would extend the divide further out into the water. **Yvonne** said, to clarify, the parking lot is open to all Brookline residents whether they are Grove members or not; they do not need a membership to park. **Brendan** said there was no clarification in the deed on who could use the parking lot. **Brendan** asked **Tad** to share a copy of the draft minutes with Recreation and revisit the topic in November.

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7:35 meeting adjourned.

Minutes submitted by Sharon Sturtevant.

Brendan Denehy

Eddie Arnold

Ron Olsen

Drew Kellner

Dana Ketchen